



**Date:** Tuesday, 26 October 2021  
**Time:** 3pm  
**Location:** Loddon Shire Council Chambers (entry from Peters Street), behind Wedderburn office

# **MINUTES**

## **Council Meeting**

**26 October 2021**

**MINUTES OF LODDON SHIRE COUNCIL  
COUNCIL MEETING  
HELD AT THE LODDON SHIRE COUNCIL CHAMBERS (ENTRY FROM PETERS STREET),  
BEHIND WEDDERBURN OFFICE  
ON TUESDAY, 26 OCTOBER 2021 AT 3PM**

**PRESENT:** Cr Neil Beattie (Mayor), Cr Gavan Holt, Cr Linda Jungwirth (online), Cr Wendy Murphy (online), Cr Dan Straub (online)

**IN ATTENDANCE:** Jude Holt (Acting Chief Executive Officer), Wendy Gladman (Director Community Wellbeing), Sharon Morrison (Director Corporate Services), Steven Phillips (Director Operations), Lynne Habner (Manager Executive and Commercial Services)

**1 OPENING AFFIRMATION**

“We, the Councillors of the Loddon Shire, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance.”

**2 ACKNOWLEDGEMENT OF COUNTRY**

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

**3 APOLOGIES**

Nil

**4 DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**5 PREVIOUS MINUTES****5.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Jude Holt, Acting Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 28 September 2021.
2. The minutes of the Council Meeting of 28 September 2021.
3. The minutes of the Confidential Council Meeting of 28 September 2021.
4. The minutes of the Council Forum of 12 October 2021.
5. The minutes of the Special Council Meeting of 22 October 2021.

**REPORT**

Seeking approval of the unconfirmed minutes of the previous meetings.

**RESOLUTION 2021/216**

Moved: Cr Dan Straub

Seconded: Cr Gavan Holt

That Council confirm:

1. The minutes of the Council Briefing of 28 September 2021.
2. The minutes of the Council Meeting of 28 September 2021.
3. The minutes of the Confidential Council Meeting of 28 September 2021.
4. The minutes of the Council Forum of 12 October 2021.
5. The minutes of the Special Council Meeting of 22 October 2021.

**CARRIED**

**6 ASSEMBLY OF COUNCILLORS****6.1 RECORD OF ASSEMBLY OF COUNCILLORS****File Number: 02/01/001****Author: Christine Coombes, Executive and Commercial Services Officer****Authoriser: Jude Holt, Acting Chief Executive Officer****Attachments: Nil****RECOMMENDATION**

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 28 September 2021.
2. Council Forum 12 October 2021.

In accordance with Clause 51 of Council's Governance Rules, records of Councillor Briefings and Forums must be reported to the next Council Meeting and confirmed in the minutes.

The record is therefore presented for Council's noting.

## RECORD OF ASSEMBLIES OF COUNCIL

Assembly details	Briefing
Date	28 September 2021
Councillor Attendees	Cr Beattie Cr Holt Cr Jungwirth Cr Murphy Cr Straub
Staff/Stakeholder representatives	Jude Holt, Acting Chief Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Lynne Habner, Manager Executive and Commercial Services Glenn Harvey, Manager Development and Compliance Deanne Caserta, Manager Financial Services
Items discussed.	<ol style="list-style-type: none"> <li>1. Planning permit application 5509 – Nixon Street, Inglewood</li> <li>2. Planning permit application 5674 – 499 Laanecoorie Newbridge Road, Newbridge</li> <li>3. 2020/1 End of financial year variation analysis</li> <li>4. General business: <ul style="list-style-type: none"> <li>• Nil</li> </ul> </li> </ol>
Conflict of Interest Disclosures - Councillor/officer making disclosure	Cr Wendy Murphy declared a conflict of interest in relation to item 3.1, due to the fact that she was involved in part of the assessment of the application as part of her employment with the Department of Environment Land Water and Planning.
Councillor/officer left room	Cr Wendy Murphy left the meeting at 12:59 pm.

Assembly details	Forum
Date	12 October 2021
Councillor Attendees	Cr Beattie Cr Holt Cr Jungwirth Cr Murphy Cr Straub
Staff/Stakeholder representatives	Jude Holt, Acting Chief Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Lynne Habner, Manager Executive and Commercial Services Deanne Caserta, Manager Financial Services Sarah Perry, Manager Community Support David Southcombe, Manager Assets and Infrastructure Graeme Smith, Design Engineer Janine Jackson, Manager Organisation Development  Inglewood Development and Tourism Committee representatives
Items discussed.	<ol style="list-style-type: none"> <li>1. Economic Development and Tourism monthly progress report</li> <li>2. Local roads and community infrastructure program phase 3</li> <li>3. Road management plan</li> <li>4. Community Plan presentation – Inglewood Development and Tourism Committee</li> <li>5. Councillor Allowances – Superannuation component</li> <li>6. Feedback on the Financial Plan 2021-2031</li> <li>7. Community Vision 2031 and Council Plan 2021-2025</li> <li>8. Draft Municipal Public Health and Wellbeing Plan – feedback from public display</li> <li>9. Advocacy for Newbridge Water and Sewerage proposal</li> <li>10. Neighbourhood Safer Places (Places of last resort)</li> <li>11. Rural Council Corporate Collaboration update</li> <li>12. General business: <ul style="list-style-type: none"> <li>• Nil</li> </ul> </li> <li>13. Scheduling of Special Meeting for the Election of Mayor</li> </ol>
Conflict of Interest Disclosures - Councillor/officer making disclosure	Nil
Councillor/officer left room	

**RESOLUTION 2021/217**

Moved: Cr Wendy Murphy

Seconded: Cr Linda Jungwirth

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 28 September 2021, subject to addition of the conflict of interest recorded for item 3.1.
2. Council Forum 12 October 2021.

**CARRIED**

**7 REVIEW OF ACTION SHEET**

**7.1 REVIEW OF ACTIONS**

**File Number:** 02/01/002

**Author:** Christine Coombes, Executive and Commercial Services Officer

**Authoriser:** Jude Holt, Acting Chief Executive Officer

**Attachments:** 1. Action sheet

**RECOMMENDATION**

That Council receive and note the action sheet.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**REPORT**

Refer attachment.

**RESOLUTION 2021/218**

Moved: Cr Gavan Holt

Seconded: Cr Wendy Murphy

That Council receive and note the action sheet.

**CARRIED**



**8 MAYORAL REPORT****8.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Jude Holt, Acting Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

**REPORT**

The Mayor will present a report at the meeting.

**Cr Beattie****Rail Freight Alliance****Loddon Campaspe Councils****Murray River Group of Councils****Special Committees Of Council (Section 65 Community Asset Committees):**

Boort Aerodrome Community Asset Committee

Boort Memorial Hall Community Asset Committee

Boort Park Community Asset Committee

Korong Vale Mechanics Hall Community Asset Committee

Korong Vale Sports Centre Community Asset Committee

Little Lake Boort Community Asset Committee

Yando Public Hall Community Asset Committee

**DATE****Activity**

28/9/21

Citizenship ceremony

1/10/21

Showed new CEO around Boort

7/10/21

Murray River Group of Councils meeting in Echuca

12/10/21	Attended Council Forum Wedderburn
18/10/21	Attended BRIC AGM
19/10/21	Bendigo Health Board on Zoom
21/10/21	Boort Tourism Development meeting at BRIC with Sarah Perry in attendance
22/10/21	Special meeting on zoom to meet government timelines regarding road management plan and Municipal Public Health and Wellbeing Plan

**RESOLUTION 2021/219**

Moved: Cr Neil Beattie

Seconded: Cr Linda Jungwirth

That Council receive and note the Mayoral Report

**CARRIED**

**9 COUNCILLORS' REPORT****9.1 COUNCILLORS' REPORTS****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Jude Holt, Acting Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Councillors' reports

**REPORT**

Each Councillor will present a report at the meeting.

**Cr Holt**

<b>Municipal Association of Victoria</b>	
<b>Audit and Risk Committee</b>	
<b>Special Committees Of Council (Section 65 Community Asset Committees):</b> Donaldson Park Community Asset Committee Wedderburn Community Centre Community Asset Committee Wedderburn Engine Park and Market Square Reserve Community Asset Committee Wedderburn Mechanics and Literary Institute Hall Community Asset Committee Hard Hill Tourist Reserve Community Asset Committee	
<b>Other Council activities</b>	
<b>DATE</b>	<b>Activity</b>
30/9/21	Chaired a meeting of the Donaldson Park Project Steering Committee
12/10/21	Council Forum in Wedderburn
22/10/21	Attended Special Council Meeting to consider the Municipal Public Health and Wellbeing Plan and the Road Management Plan
25/10/21	Chaired a meeting of the Donaldson Park Project Steering Committee

**Cr Jungwirth**

<b>Loddon Mallee Local Government Waste Forum</b>	
<b>Central Victorian Greenhouse Alliance</b>	
<b>Municipal Emergency Management Plan Committee</b>	
<b>Other Council activities</b>	
<b>DATE</b>	<b>Activity</b>
28/9/21	Citizenship ceremony, Council Briefing and meeting
30/9/21	ALGWA workshop regarding Mayoral role
5/10/21	Youth Takeover briefing and launch – an initiative to create pathways to employment for youth
7/10/21	Councillor coaching session – Master the politics
10/10/21	Tarnagulla Recreation Reserve Committee meeting
11/10/21	Newbridge Recreation Reserve AGM
12/10/21	Council Forum
21/10/21	Attended a councillor peer session
22/10/21	Special Council meeting

**Cr Murphy**

<b>Calder Highway Improvement Committee</b>
<b>Local Government Women's Charter</b>
<b>Australia Day Committee</b>
<b>Healthy Minds Network</b>

<b>Special Committees Of Council (Section 65 Community Asset Committees):</b>	
Campbells Forest Hall Community Asset Committee	
Inglewood Community Sports Centre Community Asset Committee	
Inglewood Community Elderly Persons Units Community Asset Committee	
Inglewood Town Hall Hub Community Asset Committee	
Jones Eucalyptus Distillery Site Community Asset Committee	
<b>Other Council activities</b>	
<b>DATE</b>	<b>Activity</b>
30/9/21	Attended the unofficial opening of the Bridgewater Rec Reserve female friendly change room. Attendees included Bridgewater Rec Reserve Committee, Sport and Rec Victoria, Inglewood District Community Bank Enterprises Limited, and AFL Central Victoria
30/9/21	I sat in on the online Start Up Central Victoria Forum
30/9/21	Attended the Inglewood Development and Tourism Committee meeting
5/10/21	Attended the Youth Take Over online briefing and launch
7/10/21	Attended an online ALGWA session – Gender Deafness is real presented by Amanda McClaren, former Mayor of Strathbogie Shire
12/10/21	Attended the LSC Forum at the Wedderburn Chambers
22/10/21	Attended the LSC Special Council meeting to approve the Road Management Plan and Community Health and Wellbeing Plan
24/10/21	Participated in two community listening posts – one in Inglewood and one in Bridgewater
14/10/21	Attended part of the community meeting for childcare at the Inglewood Town Hall. This was a joint meeting organised by the Inglewood Community Neighbourhood House and Inglewood development and Tourism Committee
15/10/21	I featured in a video for the Start Up Central Victoria Hackathon

**Cr Straub**

<b>North Central Goldfields Regional Library</b>	
22/10/21: Ordinary Board meeting online	
<b>North Central Local Learning and Employment Network</b>	
5/10/21: Ordinary Board meeting online	
<b>Special Committees Of Council (Section 65 Community Asset Committees):</b>	
East Loddon Community Centre Community Asset Committee	
Pyramid Hill Memorial Hall Community Asset Committee	
Pyramid Hill Swimming Pool Kiosk Community Asset Committee	
<b>Other Council activities</b>	
<b>DATE</b>	<b>Activity</b>
28/9/21	Citizenship ceremony
	Council Briefing and Council meeting, Wedderburn Council Chambers
	Inglewood Community Bank, invited guest (Online)
29/9/21	Inglewood Sports Centre and Serpentine Recreation Reserve with Paul Scullie and stakeholders to talk about new light tower upgrades
5/10/21	NCLLEN Board meeting online
6/10/21	Met with East Loddon Mens Shed for a BBQ lunch at Progress Park in Dingee
7/10/21	Mitiamo Recreation Reserve with Paul Scullie and stakeholders to talk about upgrades to the light towers
12/10/21	Council Forum Wedderburn Council Chambers
	East Loddon Lions Club AGM
15/10/21	Citizenship presentation, for two of our new Australian citizens in Loddon, Pyramid Hill Memorial Hall (Herbert and Karen Apostol)
22/10/21	Special Council meeting via Webex where we adopted the Road Management Plan, Public Health and Wellbeing Plan
	Goldfields Regional Library ordinary meeting online
24/10/21	East Loddon Lions Club working bee, preparation for ELP12 school exams

**RESOLUTION 2021/220**

Moved: Cr Gavan Holt

Seconded: Cr Dan Straub

That Council receive and note the Councillors' reports

**CARRIED**

## 10 DECISION REPORTS

### 10.1 NEIGHBOURHOOD SAFER PLACES (PLACES OF LAST RESORT)

**File Number:** 11/01/009

**Author:** Janine Jackson, Manager Organisation Development

**Authoriser:** Sharon Morrison, Director Corporate Services

**Attachments:** 1. Neighbourhood Safer Places Plan

#### RECOMMENDATION

That Council adopt the Loddon Shire Council Neighbourhood Safer Places Plan - September 2021, which includes and confirms designated Neighbourhood Safer Places within the municipality in the townships of Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

#### CONFLICT OF INTEREST

There are no conflicts of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

#### PREVIOUS COUNCIL DISCUSSION

At its Ordinary Meeting on 23 August 2010, Council adopted the initial Neighbourhood Safer Places (NSP) Plan which contains the Council NSP Assessment Criteria.

At its Ordinary Meeting on 11 September 2011, Council endorsed the NSP assessment process and resolved to continue identification and assessment of potential sites for NSPs, and once identified report these back to Council for consideration.

At its Ordinary Meeting on 27 August 2012, Council adopted the Loddon Shire Council Neighbourhood Safer Places Plan August 2012, which included designated NSPs at Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

At Ordinary Meetings held in September in the years 2013 to 2019, Council has adopted the Loddon Shire Council Neighbourhood Safer Places Plan, which includes and confirms designated NSPs at Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

#### BACKGROUND

NSPs and the NSP Plan are direct consequences of the Black Saturday fires and the interim recommendations from the Bushfires Royal Commission. NSPs are legislated under the Emergency Services Legislation Amendment Act 2018 (ESLA Act) which amends the Emergency Management Act 2013, and the Country Fire Authority Act 1958 (CFA Act). Councils in Victoria, under the ESLA Act are required to identify, certify, designate, establish and maintain NSPs within their municipal district.

The flow chart in section one of the NSP Plan sets out the process followed when establishing a NSP. In short this process includes:

- identification of potential sites by Council
- assessment by Council against Council's criteria
- assessment by CFA against CFA criteria
- designation by Council of the approved sites
- establishment and signage of site by Council
- annual review of existing and potential new sites by Council and CFA.



Under Section 50J of the CFA Act, Council must, by 31 August each year, conduct a review of each designated NSP in its municipal district to determine if it is still suitable to be designated as a NSP, and ask the Country Fire Authority (CFA) to assess each NSP in its municipal district in accordance with the Country Fire Authority assessment guidelines.

Once the Council and CFA assessments have been completed and the established NSPs have been determined by each organisation as being compliant, the Municipal Fire Prevention Officer (MFPO), under section 50K of the CFA Act, must provide an updated list of all designated neighbourhood safer places and community fire refuges in the municipal district to the CFA, by 30 September in each year.

### **ISSUES/DISCUSSION**

In compliance with Section 50J of the CFA Act, in June 2021, the CFA was requested to conduct the annual inspection of the current designated NSPs in Boort, Pyramid Hill, Bridgewater, Inglewood, Wedderburn and Serpentine. In August 2021, the CFA identified all current NSPs as compliant under the CFA Act. In September 2021 Council's OHS, Risk Management and Fire Prevention Officer conducted Council's reassessment and has confirmed that the six current designated NSP sites are compliant with Council guidelines.

No new or additional NSP sites have been nominated by Council staff, the local community, or the Municipal Emergency Management Planning Committee. An updated list of all designated Loddon Shire NSPs was provided to the CFA by 30 September 2021.

### **COST/BENEFITS**

Administration of the NSP process requires the allocation of Council and CFA resources to undertake the necessary site assessment, and prepare the associated reports and supporting documentation. The cost of maintaining the NSPs contained within recreation reserves and at a local hall is borne by the associated committees of management for these facilities.

The remaining NSP is located in an area which Council maintains through routine operations. Provision and maintenance of designated NSPs within the municipality contributes to the overall safety and wellbeing of the local community in the event of a bushfire and forms part of the response provisions within the Municipal Fire Management Plan.

### **RISK ANALYSIS**

Failure to adequately and regularly assess the designated NSP sites for compliance against specified criteria has the potential to place members of the community utilising these sites at risk should site conditions change over time. Failure to meet the inspection and reporting timelines may result in Loddon Shire failing to meet its legislated obligations under the CFA Act and ESLA Act.

### **CONSULTATION AND ENGAGEMENT**

Determination of the suitability to retain the designated NSP sites has been made in consultation with the CFA.

#### **RESOLUTION 2021/221**

Moved: Cr Dan Straub

Seconded: Cr Linda Jungwirth

That Council adopt the Loddon Shire Council Neighbourhood Safer Places Plan - September 2021, which includes and confirms designated Neighbourhood Safer Places within the municipality in the townships of Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

**CARRIED**

**10.2 FINANCE REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2021****File Number:** 08/06/001**Author:** Deanne Caserta, Manager Financial Services**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** 1. Finance Report for the Quarter Ending 30 September 2021**RECOMMENDATION**

That Council:

1. receives and notes the 'Finance Report for the quarter ending 30 September 2021'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2021/22 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2021/22.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

A report was presented and adopted in April 2021 that recommended that Council now be provided with finance reports on a quarterly basis. The only exception is when changes to the Council Meeting timetable result in the Council Meeting occurring before the completion of the end of month finance procedures.

The first quarterly report was presented at the Council Meeting in July 2021, and was for the April to June 2021 quarter.

**BACKGROUND**

The Finance Report for the period ended 30 September 2021 includes standard quarterly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2021/22 Budget, and includes operating results, capital expenditure and funding sources. The report now also includes a cash flow statement and the community planning program financials.

This Finance Report also includes reporting on supplementary valuations. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use

- covenant on Title
- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)
- supplementary valuation corrections.

## ISSUES/DISCUSSION

**Budgeted Surplus** - Council's budgeted cash surplus has increased from \$0.4M to \$4.24M.

**Income Statement (revenue)** - Council's year to date (YTD) operating revenue is at 52% of total budget. Revenue brought to account for the quarter was \$17.32M

**Income Statement (expenditure)** - Council's operating expenditure is at 22% of total budget. Payments for this quarter totalled \$8.48M.

**Capital Works** - The approved budget for capital works is \$24.31M and is 8% complete in financial terms for the current financial year.

**Service Areas** – Appendix 3 provides Council with net results for each service area. As further work is undertaken on service planning and reviews throughout the year, the cost of each service will be refined.

**Balance Sheet** - Council has a cash total of \$33.4M with \$4.9M in general accounts. Total debtors at the end of September are \$12.41M (\$1.31M at the end of June). Sundry debtors total \$1.0M with invoices outstanding for 90 or more days relating to community wellbeing debtors and local community groups totalling approximately \$64K.

## COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2021/22.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

## RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

## CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

**RESOLUTION 2021/222**

Moved: Cr Wendy Murphy

Seconded: Cr Gavan Holt

That Council:

1. receives and notes the 'Finance Report for the quarter ending 30 September 2021'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2021/22 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2021/22.

**CARRIED**

**10.3 ADOPTION OF THE FINANCIAL PLAN 2020-21 TO 2030-31**

**File Number:** FOL/19/432517

**Author:** Deanne Caserta, Manager Financial Services

**Authoriser:** Sharon Morrison, Director Corporate Services

**Attachments:** 1. Financial Plan 2020-21 to 2030-31

**RECOMMENDATION**

That Council, having requested feedback on the Draft Financial Plan and having received no public submissions, adopts the Financial Plan 2020-21 to 2030-31.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

At the Council Forum on 14 September 2021, Council discussed the Draft Financial Plan (the Plan) prior to the document being advertised for public feedback.

At the Council Forum on 12 October 2021, Council discussed the changes made to the Plan because of the deliberative engagement process with the Community Reference Group.

**BACKGROUND**

The draft Plan was advertised for public comment from Saturday 25 September 2021 to Friday 8 October 2021, using the Community Engagement Policy as guidance.

During this period, copies were made available on Council's website and a printed copy posted to ratepayers where requested.

Advertisements were placed in the Bendigo Advertiser along with the Loddon Herald.

The Plan was also emailed to the Community Reference Group and a virtual feedback session held on Wednesday 6 October 2021.

**ISSUES/DISCUSSION**

There were no written submissions received during the period for public comment. However, the Community Reference Group provided feedback, and this was incorporated into the final draft that was provided to the Council Forum on 12 October 2021.

Feedback included:

- a stronger link to the strategic context contained within the Council Plan
- more detail in relation to the risks associated with the plan
- additional commentary around the financial sustainability indicators
- additional commentary and a benefits analysis on the strategic actions to improve financial sustainability over the life of the plan
- additional detail throughout the document to ensure it is clear enough for all interested community members to interpret.

**COST/BENEFITS**

The benefits to Council and the community are that a consultative process complies with the Local Government Act 1989, and Local Government Act 2020, and allows the community to provide feedback to Council on the content of the document.

Additional benefit is the plan provides a long-term operational and strategic plan that allocates resources to understand the long term financial implications of the plan.

The cost of developing budget and financial documents is operational.

**RISK ANALYSIS**

There is a risk that Council expenditure will exceed budget at a point in time or that Council does not have enough cash to deliver the required services in the future, however, this risk is minimised through a range of monitoring and reporting activities.

**CONSULTATION AND ENGAGEMENT**

Under section 91(4) of the Local Government Act 2020, the Financial Plan is subject to deliberative engagement. In accordance with Council's Community Engagement Policy, deliberative engagement occurs when participants are provided with a specific matter to consider, and are informed, supported, and given sufficient time to provide feedback on the relevant information.

As part of Council's engagement on the financial plan, Council surveyed the community and asked:

*"Council's budget is constrained by rate capping, availability of grants, and any charges paid for services. When Council is considering new or improved services or new projects would it be more acceptable for Council to fund the service or project and ongoing costs through...:*

- *An increase in rates applied for through a special rate variation*
- *Prioritisation and reduction of current service delivery to fund new services or projects*
- *Grants if/when they become available*
- *'User pays' charges.*

Survey participants could choose one or more of the options. Over 70% responded 'grants if/when they become available'.

A workshop was also conducted with the Community Reference Group on 6 October 2021 with the aim of ensuring that public concerns and aspirations were consistently understood and considered, in accordance with Council's commitment on deliberative engagement.

**RESOLUTION 2021/223**

Moved: Cr Linda Jungwirth

Seconded: Cr Wendy Murphy

That Council, having requested feedback on the Draft Financial Plan and having received no public submissions, adopts the Financial Plan 2020-21 to 2030-31.

**CARRIED**

**10.4 COMMUNITY VISION 2031 AND COUNCIL PLAN 2021-2025****File Number:** FOL/20/1425**Author:** Jude Holt, Acting Chief Executive Officer**Authoriser:** Jude Holt, Acting Chief Executive Officer**Attachments:** 1. **Community Vision 2031 / Council Plan 2021-2025 - Final Draft for Presentation to Council****RECOMMENDATION**

That Council:

1. Approves the Community Vision 2031 and Council Plan 2021-2025
2. Writes to the Community Reference Group who contributed to the development of the document, and individuals who provided feedback on the draft document to acknowledge their contribution
3. Surveys the Community Reference Group to understand their experience with the deliberative engagement process and seek feedback so the process is improved for the next round of community engagement.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

**PREVIOUS COUNCIL DISCUSSION**

The draft Community Vision 2031 and Council Plan 2021-2025 was presented at the Council Forum on 12 October 2021 where all feedback was considered and informed the final version being presented for approval.

**BACKGROUND**

This report seeks Council's approval of the Community Vision 2031 and Council Plan 2021-2025. In accordance with the Local Government Act 2020, the document must be approved by Council by 31 October 2021.

**ISSUES/DISCUSSIONS**

The Community Vision and Council Plan process incorporates a new community engagement process implemented through the Local Government Act 2020.

To undertake this process the Loddon Project was instigated whereby an external consultant undertook an extensive community engagement process to understand the place that the community would like Loddon Shire to be, and to identify the overarching community vision statement and strategic drivers for delivering the community vision. This was undertaken broadly in phase one, and more intently through a Community Reference Group in phase two of the process.

The Loddon Project delivered an overarching Community Vision: "Creating a community where everyone is welcome and has the opportunity to live, work and thrive" which is supported by the key themes:

- A sustainable built and natural environment
- A growing and vibrant community
- A diverse and expanding economy

- A supported and accessible community.

The Council used this information and workshopped the key themes to develop the draft Council Plan, which is the organisation's document to deliver on the Community Vision.

In accordance with the Local Government Act 2020, the draft Community Vision 2031 and Council Plan 2021-2025 was advertised seeking public feedback. Submissions on the document were accepted up to close of business on Friday 8 October 2021.

At the time of closure of submissions Council had received eight submissions; one from a staff member; one from a Councillor; one from a private individual; and four from members of the Community Reference Group. In addition to this, the Community Reference Group met on 27 September 2021 to provide feedback on the document.

All feedback provided was incorporated into the draft document and the Councillors discussed the feedback at the Council Forum held on 12 October 2021. The final document presented for approval incorporates all of the accepted changes.

### **COSTS/BENEFITS**

Benefits of the process include:

- A thorough community engagement process where community members and the Community Reference Group were provided with opportunities to directly influence the document
- Council has a four-year plan that will guide its strategic direction.

Costs include the external consultant who undertook the community engagement process and graphic design costs.

### **RISK ANALYSIS**

The Community Vision and Council Plan will be approved within the legislative timeframes mitigating the compliance risk.

The reputation risk of misalignment between community and Council should be reduced through the community engagement process.

### **RESOLUTION 2021/224**

Moved: Cr Linda Jungwirth

Seconded: Cr Dan Straub

That Council:

1. Approves the Community Vision 2031 and Council Plan 2021-2025
2. Writes to the Community Reference Group who contributed to the development of the document, and individuals who provided feedback on the draft document to acknowledge their contribution
3. Surveys the Community Reference Group to understand their experience with the deliberative engagement process and seek feedback so the process is improved for the next round of community engagement.

**CARRIED**



**11 INFORMATION REPORTS**

Nil

**12 COMPLIANCE REPORTS****12.1 CONSIDERATION OF THE ANNUAL REPORT FOR THE PERIOD ENDING 30 JUNE 2021**

**File Number:** 02/02/003

**Author:** Sharon Morrison, Director Corporate Services

**Authoriser:** Jude Holt, Acting Chief Executive Officer

**Attachments:** 1. Loddon Shire Council Annual Report 2020-21

**RECOMMENDATION**

That Council consider and note the Loddon Shire Council Annual Report for the period ending 30 June 2021.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

At the Councillor forum on 14 September 2021, Councillors were provided with the opportunity to comment on the content of the Annual Report prior to it being forwarded to the Minister for Local Government by 30 September 2021.

**BACKGROUND**

In accordance with Section 131 of the Local Government Act 1989 (Act), Council must prepare an Annual Report each financial year that includes a report of its operations, an audited Performance Statement, audited Financial Statements, a copy of the auditor's report on the performance statement prepared under Section 132, a copy of the auditor's report on the financial statements under Part 3 of the Audit Act 1994, and any other matter required by the regulations.

Under Section 134 of the Act, Council must consider the Annual Report at a meeting of the Council, as soon as practicable after the Annual Report has been sent to the Minister.

**ISSUES/DISCUSSION**

On 14 September 2021 the Minister advised Council that there was a two-month extension until 30 November 2021 for submitting the Annual Report. The Minister was provided with a copy of the Annual Report on 30 September 2021.

The report is available at the Wedderburn office and on Council's website (<https://www.loddon.vic.gov.au/Our-Council/Annual-Report>) and is being circulated to appropriate bodies including local library agencies and other locations.

**COST/BENEFITS**

Although it is a legislative requirement, preparation of the Annual Report provides Council with an opportunity to formally record the achievements of the financial year at an organisation level and by individual staff.

**RISK ANALYSIS**

Timely preparation and approval of the Annual Report ensures that Council complies with legislative requirements outlined in the Act.

**CONSULTATION AND ENGAGEMENT**

In accordance with Section 133(2) of the Act, public notice in the Bendigo Advertiser and Loddon Herald has been given that the Annual Report has been prepared and is available for inspection at Council's office in Wedderburn, and on Council's website.

**RESOLUTION 2021/225**

Moved: Cr Gavan Holt  
Seconded: Cr Wendy Murphy

That Council consider and note the Loddon Shire Council Annual Report for the period ending 30 June 2021.

**CARRIED**

**12.2 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - BOORT AERODROME**

**File Number:** FOL/20/7164  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Boort Aerodrome Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Boort Aerodrome Community Asset Committee on 27 January 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

**ISSUES/DISCUSSION**

Boort Aerodrome is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Peter Eicher	Chair/Secretary
Campbell Chalmers	Deputy Chair
Jamie Whitmore	Treasurer
Ken Loader	Airport Reporting Officer
Ray Stomann	Booking Officer
Adam Wright	Committee Member
Dick Lanyon	Committee Member
Geoff Boutcher	Committee Member

The Council representative for this committee is Cr Neil Beattie.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/226**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Boort Aerodrome Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.3 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - CAMPBELLS FOREST HALL**

**File Number:** FOL/20/7160  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Campbells Forest Hall Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Campbells Forest Hall Community Asset Committee on 27 January 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

**ISSUES/DISCUSSION**

Campbells Forest Hall is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Don Wilson	Chair
Shaun Cattanach	Deputy Chair
Fred Shea	Secretary
Gaye Larson	Treasurer
Glenda Wilson	Booking Officer
Janine Cornish	Committee Member
Robyn Shea	Committee Member
Garry Davis	Committee Member
Toni Shea	Committee Member
Rae Broadbent	Committee Member

The Council representative for this committee is Cr Wendy Murphy.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/227**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Campbells Forest Hall Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.4 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - HARD HILL TOURIST RESERVE****File Number:** FOL/20/7157**Author:** Michelle Hargreaves, Administration Officer**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** Nil**RECOMMENDATION**

That Council:

1. appoints the persons named in this report as members of the Hard Hill Tourist Reserve Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members. There is no conflict of interest for any Council staff member involved in the preparation of this report.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Hard Hill Tourist Reserve Community Asset Committee on 23 February 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.



**ISSUES/DISCUSSION**

Hard Hill Tourist Reserve is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Robyn Vella	Chair
Murray Smythe	Deputy Chair
Jude Raftis	Secretary / Booking officer
Karen Fazzani	Treasurer
Cheryl Bailey	Committee Member
Lee Elliot	Committee Member
Trevor Bailey	Committee Member

The Council representative for this committee is Cr Gavan Holt.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/228**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council:

1. appoints the persons named in this report as members of the Hard Hill Tourist Reserve Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.5 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - BOORT PARK**

**File Number:** FOL/20/7162  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of Boort Park Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Boort Park Community Asset Committee on 27 April 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

## ISSUES/DISCUSSION

Boort Park is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee, which does not meet the minimum requirement but provides for at least one representative from each organisation in addition to community members:

**Table 1:**

Name	Position
Neil Beattie	Chair
Karen Coutts	Secretary / Treasurer – Community representative
Jacquie Verley	Deputy Chair / Booking officer – Community representative
Ken Loader	Boort Agricultural and Pastoral Society
Madeleine Scott	Boort Agricultural and Pastoral Society
Marjory Potter	Boort Agricultural and Pastoral Society
Alister Knight	Boort Cricket Club
Gary Zanker	Boort Cricket Club
Ray Stomann	Boort District Harness Racing Club
Tim Byrne	Boort District Harness Racing Club
Gordon Parker	Boort Football Club
Kane Arnold	Boort Football Club
Jacquie Challis	Boort Hockey Club
Kristen Gooding	Boort Netball Club
Tom Bleicher	Boort P12 College
Lee Anne Sherwell	Boort P12 College
John Nelson	Community member
Nikki Lanyon	Community member
Sharon Pickering	Community member
Hamish Lanyon	Community member
Brenton Henderson	Community member

The committee has vacancies for the following:

- Boort Hockey Club
- Boort Netball Club

The committee have held their annual meeting with eight present and six apologies, and elected 19 members to the committee. Since the annual meeting, the Chair has received correspondence from those who were not in attendance or not an apology to confirm their willingness to be appointed to the Committee.

The Council representative for this committee is Cr Neil Beattie.

## COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

## RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/229**

Moved: Cr Dan Straub

Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of Boort Park Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.6 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - LITTLE LAKE BOORT**

**File Number:** FOL/20/7151  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Little Lake Boort Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Little Lake Boort Community Asset Committee on 23 February 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members.

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

## ISSUES/DISCUSSION

Little Lake Boort is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

**Table 1:**

<b>Name</b>	<b>Position</b>
Neil Beattie	Chair
Doug Aldrich	Deputy Chair
Barry Kennedy	Secretary / Booking officer
Raymond Stomann	Treasurer
Guy Contarino	Committee Member
John Nelson	Committee Member
Justin Kennedy	Committee Member
Kevin Sutton	Committee Member
Luke Stomann	Committee Member
Murray Chalmers	Committee Member
Paul Haw	Committee Member
Rod Stringer	Committee Member
Tim James	Committee Member
Wendy James	Committee Member

The Council representative for this committee is Cr Neil Beattie.

The committee have held their annual meeting with six members present and three apologies, and elected 14 members to the committee. Since the annual meeting the Chair has contacted those persons who were either not present or not apologies and received correspondence confirming their willingness to be appointed to the committee.

## COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

## RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

## CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/230**

Moved: Cr Dan Straub

Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Little Lake Boort Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.7 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - WEDDERBURN COMMUNITY CENTRE**

**File Number:** FOL/20/7148  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Wedderburn Community Centre Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Wedderburn Community Centre Community Asset Committee on 27 January 2021, with additional members appointed 27 July 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.



**ISSUES/DISCUSSION**

Wedderburn Community Centre is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Organisation</b>
Kara Mamouney-Brown (Treasurer)	Inglewood & Districts Health Services
Dallas Coghill	Inglewood & Districts Health Services
Amy Holmes	Loddon Shire Council Community Wellbeing
Brooke Arnold (Deputy chair)	Loddon Shire Council Community Wellbeing
Faith Cooper	Loddon Shire Council Tourism
Shelby Hutchinson (Secretary)	Loddon Shire Council Tourism
Coralie Lockhart (Booking officer)	Wedderburn Community House
Marg Van Veen (Chair)	Wedderburn Community House

The Council representative for this committee is Cr Gavan Holt.

A community representative is also recommended for the committee, but no nomination was received.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/231**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Wedderburn Community Centre Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.8 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - YANDO PUBLIC HALL**

**File Number:** FOL/20/7145  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Yando Public Hall Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members Yando Public Hall Community Asset Committee on 27 April 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

**ISSUES/DISCUSSION**

Yando Public Hall is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee, which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Anna Beamish	Chair
Ashley Gawne	Deputy Chair
Rosalyn Gawne	Secretary /Treasurer
Bradley Haw	Booking officer
Cathie Haw	Committee Member
Emma Gawne	Committee Member
Karen Haw	Committee Member
Paul Haw	Committee Member
Craig Slatter	Committee Member

The Council representative for this committee is Cr Neil Beattie.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/232**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Yando Public Hall Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.9 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - KORONG VALE SPORTS CENTRE**

**File Number:** FOL/20/7152  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Korong Vale Sports Centre Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Korong Vale Sports Centre Community Asset Committee on 27 April 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

**ISSUES/DISCUSSION**

Korong Vale Sports Centre is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Joan Earl	Chair / Booking officer
Robert Day	Deputy chair
Faye Day	Secretary/ Treasurer
John Murnane	Community member
Andrew Day	Community member
Judy Matthews	Community member
Peter Gibson	Community member

The Council representative for this committee is Cr Neil Beattie.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/233**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Korong Vale Sports Centre Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.10 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS -  
INGLEWOOD TOWN HALL HUB**

**File Number:** FOL/20/7165  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Inglewood Town Hall Hub Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Inglewood Town Hall Hub Community Asset Committee on 27 January 2021 with additional members added 23 February and 27 June 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

**ISSUES/DISCUSSION**

Inglewood Town Hall Hub is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Enzo Scafati	Chair
Brian Rodwell	Deputy Chair
Kirsten Ward	Secretary
Lisa Calandro	Treasurer
Kim Hanlon	Booking officer
Colleen Condliffe	Committee Member
Pauline Wellman	Committee Member

The Council representative for this committee is Cr Wendy Murphy.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/234**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Inglewood Town Hall Hub Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**12.11 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - EAST LODDON COMMUNITY CENTRE**

**File Number:** FOL/20/7158  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council

1. appoints the persons named in this report as members of the East Loddon Community Centre Section 65 Community Asset Committee, effective immediately,
2. notes that the Committee holds one vacancy which it intends to fill at its next meeting and will then seek confirmation of that appointment at the next appropriate Council Meeting.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for East Loddon Community Centre Community Asset Committee on 23 February 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.



Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

### ISSUES/DISCUSSION

East Loddon Community Centre is a community based committee with preferred representation requiring at least six community representatives. The following is a list of nominated representatives for the committee:

Name	Position
Phil Hercus	Chair
Carly Noble	Deputy Chair
Nick Marlow	Secretary/ Treasurer
Linden Barry	Committee Member
Heather Atkinson	Booking officer
Vacancy	Committee Member

While this list does not meet the preferred minimum, the Secretary has advised that the committee intends to elect another member at their next meeting.

The Council representative for this committee is Cr Dan Straub.

### COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

### RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

### CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

#### RESOLUTION 2021/235

Moved: Cr Dan Straub

Seconded: Cr Gavan Holt

That Council

1. appoints the persons named in this report as members of the East Loddon Community Centre Section 65 Community Asset Committee, effective immediately,
2. notes that the Committee holds one vacancy which it intends to fill at its next meeting and will then seek confirmation of that appointment at the next appropriate Council Meeting.

**CARRIED**

**12.12 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS -  
INGLEWOOD COMMUNITY SPORTS CENTRE**

**File Number:** FOL/20/7155  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Inglewood Community Sports Centre Section 65 Community Asset Committee, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Inglewood Community Sports Centre Community Asset Committee on 23 February 2021.

**BACKGROUND**

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act, the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least six community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer\*
- booking officer\*
- general members

\*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

**ISSUES/DISCUSSION**

Inglewood Community Sports Centre is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee, which meets the minimum requirement:

<b>Name</b>	<b>Position</b>	<b>Organisation</b>
Andrew Nevins	Chair / Secretary	Inglewood Cricket Club
Tony Noonan	Booking Officer	Inglewood Cricket Club
Leigh Lamprell	Deputy Chair	Inglewood Football / Netball Club
Belinda Hawken	Treasurer	Inglewood Football / Netball Club
Nat Rodwell	Committee Member	Inglewood Football / Netball Club
Chris Cohalan	Committee Member	Inglewood Football / Netball Club
Helen Canfield	Committee Member	Inglewood Lawn Tennis Club
Tim Johns	Committee Member	Inglewood Lawn Tennis Club
Colleen Condliffe	Committee Member	Community member
Les Miller	Committee Member	Community member
Shane Maxwell	Committee Member	Community member
Taj Rodwell	Committee Member	Community member
Alan Last	Committee Member	Community member
Gordon McNaughton	Committee Member	Community member

The Council representative for this committee is Cr Wendy Murphy.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 65 Community Asset Committees act for and on behalf of Council, which creates a risk for Council, should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them, as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

The community asset committee has provided Council with the list of proposed committee members and their positions.

**RESOLUTION 2021/236**

Moved: Cr Dan Straub  
Seconded: Cr Wendy Murphy

That Council appoints the persons named in this report as members of the Inglewood Community Sports Centre Section 65 Community Asset Committee, effective immediately.

**CARRIED**

**13 URGENT BUSINESS**

In accordance with Council's Governance Rules, Clause 53 provides that at a scheduled or special meeting of Council, business that is not included in the agenda notice must only be considered if no more than one Councillor is absent and the Council resolves that the matter is urgent.

Despite this requirement, a matter that is not included in the agenda notice must not be considered at a Council meeting if it will:

- (a) directly and significantly affect the exercise of a person's rights;
- (b) alter the Council Plan or the budget; or
- (c) commit the Council to expenditure exceeding \$20,000.

**14 CONFIDENTIAL ITEMS**

**RESOLUTION 2021/237**

Moved: Cr Gavan Holt

Seconded: Cr Linda Jungwirth

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 66(1) and 66(2)(a) of the Local Government Act 2020:

**14.1 REVIEW OF CONFIDENTIAL ACTIONS**

This matter is considered to be confidential under Section 3(1)(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may disclose confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)

**14.2 CONTRACT 508 – CLEANING SERVICES FOR LODDON SHIRE COUNCIL BUILDINGS AND FACILITIES**

This matter is considered to be confidential under Section 3(1)(a) and (g(ii)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released and private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Pursuant to section 65(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may prejudice the commercial position of Council and/or disadvantage a private business.

**14.3 FINALISATION OF SALE OF PROPERTIES FOR RATE RECOVERY UNDER SECTION 181 OF THE LOCAL GOVERNMENT ACT 1989**

This matter is considered to be confidential under Section 3(1)(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may prejudice the personal information hardship of a resident or ratepayer.

**14.4 SCHEDULING OF SPECIAL MEETING FOR THE ELECTION OF MAYOR**

This matter is considered to be confidential under Section 3(1)(a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

The discussion will determine matters of Council that will remain confidential until announcement of the formal election of the Mayor.

**CARRIED**

Closing of Meeting to the Public

**RESOLUTION 2021/238**

Moved: Cr Gavan Holt  
Seconded: Cr Linda Jungwirth

That the meeting be closed to the public at 3.35pm.

**CARRIED**

**14.1 REVIEW OF CONFIDENTIAL ACTIONS****RESOLUTION 2021/239**

Moved: Cr Wendy Murphy  
Seconded: Cr Dan Straub

That Council receive and note the action sheet.

**CARRIED**

**14.2 CONTRACT 508 – CLEANING SERVICES FOR LODDON SHIRE COUNCIL BUILDINGS AND FACILITIES****RESOLUTION 2021/240**

Moved: Cr Linda Jungwirth  
Seconded: Cr Dan Straub

That Council resolve to:

1. award Contract No. 508 Cleaning Services for Council Buildings and Facilities to Wayne Cleaning Systems Pty Ltd  
and
2. authorise the Chief Executive Officer to sign and affix the common seal of Council to the contract documents.

**CARRIED**

**14.3 FINALISATION OF SALE OF PROPERTIES FOR RATE RECOVERY UNDER SECTION 181 OF THE LOCAL GOVERNMENT ACT 1989****RESOLUTION 2021/241**

Moved: Cr Gavan Holt  
Seconded: Cr Dan Straub

That Council, under the Provision for Doubtful Debts and Writing Off Bad Debts Policy, write off bad debts relating to one property sold within the section 181 process as detailed in the report where there is a shortfall of funds available to service the outstanding rates and charges owing totalling \$6,981.95.

**CARRIED**

**14.4 SCHEDULING OF SPECIAL MEETING FOR THE ELECTION OF MAYOR****RESOLUTION 2021/242**

Moved: Cr Linda Jungwirth

Seconded: Cr Gavan Holt

That Council:

1. call a Special Meeting to be held virtually on Tuesday 9 November 2021 at 3pm for the purpose of electing the Mayor of the Loddon Shire for 2021/222.
2. review its representation on Council Committees and advise of any changes.

**CARRIED**

**RESOLUTION 2021/243**

Moved: Cr Neil Beattie

Seconded: Cr Linda Jungwirth

That Council:

1. nominate Cr Straub to be Mayor Elect of the Loddon Shire 2021/22.

**CARRIED**



**NEXT MEETING**

The next Ordinary Meeting of Council will be held on 23 November 2021 at Wedderburn commencing at 3pm.

There being no further business the meeting was closed at 3.54pm.

Confirmed this.....day of..... 2021

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**CHAIRPERSON**