



Notice is given that a Meeting of Council will be held on:

Date: Tuesday, 28 January 2025
Time: 3.00pm
Location: Loddon Shire Council Chambers, Wedderburn

AGENDA

Council Meeting

Order Of Business

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OPENING COMMENT

This meeting is being recorded and audio streamed via the Council website and Facebook.

1 OPENING AFFIRMATION

“We, the Councillors of the Loddon Shire, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES**4 DECLARATIONS OF CONFLICT OF INTEREST**

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES**

File Number: FOL/19/45615
Author: Lisa Clue, Manager Governance
Authoriser: Lincoln Fitzgerald, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council confirm the Minutes of the following meetings as previously circulated to Councillors:

1. Council Briefing of 17 December 2024
2. Council Meeting of 17 December 2024.

REPORT

This report seeks Council confirmation of Minutes from the December 2024 Council Briefing and Council Meeting, as previously circulated to Councillors.

6 COUNCIL AUSPICED MEETINGS**6.1 RECORD OF COUNCIL AUSPICED MEETINGS**

File Number: 02/01/001
Author: Lisa Clue, Manager Governance
Authoriser: Lincoln Fitzgerald, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council confirm the records of the following auspiced meetings as detailed within this report:

1. Councillor Induction held 10 December 2024
2. Council Briefing held 17 December 2024.

Rule 35 of Council's Governance Rules requires a record of meetings conducted under the auspices of Council to be presented to the next available scheduled Council meeting for confirmation that must include:

- a) a record of which Councillors and officers attended the meeting;
- b) a summary of the matters considered in the meeting; and
- c) a record of any conflicts of interest disclosed by Councillors and officers and any Councillors or officers that left the meeting whilst a matter that their conflict of interest related to was being discussed.

Section 3 of the Governance Rules defines meetings conducted under the auspices of Council to mean a meeting of the kind described in section 131(1) of the Local Government Act 2020 and includes a meeting which:

- a) is schedule or planned for the purpose of discussing the business of Council or briefing Councillors;
- b) is attended by a majority of Councillors;
- c) is attended by at least one member of Council staff; and
- d) is not a Council meeting or delegated committee meeting.

This report seeks confirmation of a Councillor Induction session held on 10 December 2024 and the Council Briefing held on 17 December 2024.

Meeting details	<p>Councillor Induction:</p> <ul style="list-style-type: none"> • Statutory and Strategic Planning • Introduction to Integrated Strategic Planning
Date	10 December 2024
Councillor Attendees	<p>Cr Straub (Mayor) Cr Angelo Cr Holt Cr Weaver Cr Wilson</p>
Staff/ Stakeholder representatives	<p>1. Lincoln Fitzgerald, Chief Executive Officer 2. Wendy Gladman, Director Community Wellbeing 3. Steven Phillips, Director Operations 4. Lisa Clue, Manager Governance</p> <p>Glenn Harvey, Manager Development and Compliance; Louise Johnston, Statutory Planning Coordinator; Carolyn Stephenson, Senior Strategic Planner; and Darcy Jackson, Statutory Planning Officer – items 1 and 2 below</p>
Item(s) discussed.	<p>1. Strategic Planning</p> <ul style="list-style-type: none"> • Plan and Policy Development • Planning Scheme Amendments • Council Involvement • Planning Scheme Review • 2025 Project Opportunities <p>2. Statutory Planning</p> <ul style="list-style-type: none"> • The Victoria Planning Provisions and Planning Schemes • What is a Planning Permit? • The Planning Permit Process? • Council’s Role in the Planning Process <p>3. Introduction to Integrated Strategic Planning</p>
Conflict of Interest Disclosures – Councillor/ officer making disclosure	Nil
Councillor/officer left room	n/a

Meeting details	Briefing
Date	17 December 2024
Councillor Attendees	Cr Straub (Mayor) Cr Angelo Cr Holt Cr Weaver Cr Wilson
Staff/ Stakeholder representatives	<ol style="list-style-type: none"> 1. Lincoln Fitzgerald, Chief Executive Officer 2. Wendy Gladman, Director Community Wellbeing 3. Steven Phillips, Director Operations 4. Michelle Stedman, Director Corporate 5. Lisa Clue, Manager Governance <p>Kevin Leddin (Acting Manager Financial Services) – items 2 and 3 below</p> <p>Rosanne Lacorcica and Jeff Smith (Transmission Company Victoria) – item 4 below</p> <p>David Stretch (Manager Tourism and Economic Development) – items 4 and 5 below</p> <p>Louise Johnston (Statutory Planning Coordinator) and Glenn Harvey (Manager Development and Compliance) – item 6 below</p> <p>Jade Clymo – Planning Permit Applicant – item 6 below</p>
Item(s) discussed.	<ol style="list-style-type: none"> 1. Review of Council Meeting Agenda 2. Finance Report for Quarter Ending 30 September 2024 3. Councillor Allowances 4. VNI West Project Update 5. Tourism and Economic Development Activity Report, July – December 2024 6. Planning Application 6009 – 565 Calivil Mail Road, Calivil 7. Rural Councils Victoria Nominations 8. General Business <ul style="list-style-type: none"> • Communication from the Treasurer of Victoria • Communication from Community Bank Inglewood & Districts • Victorian Economic Growth Statement • Rate Cap • Murray Darling Basin Plan • Australia Day Update • 30 Years of Loddon • Employment Enterprise Agreements • Local Government Sector Groups – Proposed Event • National General Assembly Motion • Christmas Break

Conflict of Interest Disclosures – Councillor/ officer making disclosure	Nil
Councillor/officer left room	n/a

7 REVIEW OF ACTIONS**7.1 REVIEW OF ACTIONS****File Number:** 02/01/002**Author:** Lisa Clue, Manager Governance**Authoriser:** Lincoln Fitzgerald, Chief Executive Officer**Attachments:** 1. Resolutions acted upon since the December 2024 Council meeting**RECOMMENDATION**

That Council receive and note resolutions acted upon since the December 2024 Council meeting as attached to this report.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

REPORT

A document containing the status of actions arising from December Council meeting resolutions; one action from a September Council meeting resolution; and one action from a November Council meeting resolution, is attached to this Agenda report.

Three actions generated from December Council meeting resolutions have all been acted upon.

One action reported on as progressing at the December Council meeting relates to a resolution requiring a report to be provided to Council at the December 2024 or January 2025 Council meeting. This report, regarding amendments to Council's Governance Rules is contained within this January 2025 Council Agenda.

One action reported on as progressing at the December Council meeting relates to a report on Newbridge Water and Sewerage, which will be presented to the March 2025 Council meeting (in accordance with the resolution).

Resolutions acted upon since the December 2024 Council meeting

Meeting	Officer/Director	Section	Subject
Council 26/11/2024	Colls, Renae Fitzgerald, Lincoln	Decision Reports	Newbridge Water and Sewerage Update
RESOLUTION 2024/148			
Moved: Cr Nick Angelo Seconded: Cr Gavan Holt			
That Council			
<ol style="list-style-type: none"> 1. acknowledge that following the 2024 Council elections there has been minimal time to brief the incoming Council on this item; and 2. defer consideration of this matter until March 2025. 			
CARRIED			
09 Dec 2024 3:35pm Colls, Renae			
In accordance with the resolution, a report will be provided to Council at a meeting in March 2025.			

Meeting	Officer/Director	Section	Subject
Council 16/09/2024	Clue, Lisa Stedman, Michelle	Compliance Reports	Notice of Motion - Amendment to Governance Rule 65
RESOLUTION 2024/124			
Moved: Cr Linda Jungwirth Seconded: Cr Wendy Murphy			
That a report be provided to Council at a meeting in December 2024 or January 2025 on:			
an amendment of Loddon Shire Council's Governance Rules to -			
<ol style="list-style-type: none"> a. removing 65, item (4)(b) - must relate to a matter of business on the meeting agenda b. amending Rule 65, item (4)(c) to add a time period. Ie. Must not relate to subject matter previously responded to by Council in the last six months 			
CARRIED			
10 Oct 2024 2:57pm Clue, Lisa			
In accordance with the resolution, a report will be provided to Council at a meeting in December 2024 or January 2025.			
06 Jan 2025 4:09pm Clue, Lisa - Completion			
Completed by Clue, Lisa (action officer) on 06 January 2025 at 4:09:27 PM - A report has been prepared and included in the January 2025 Council meeting Agenda.			

Resolutions acted upon since the December 2024 Council meeting

Meeting	Officer/Director	Section	Subject
Council 17/12/2024	Clue, Lisa Stedman, Michelle	Compliance Reports	COMMUNITY ASSET COMMITTEE MEMBERSHIP - 2024/25
RESOLUTION 2024/164			
Moved: Cr David Weaver			
Seconded: Cr Nick Angelo			
That Council appoints members as listed in this report to the following Loddon Shire Council Community Asset Committees:			
<ul style="list-style-type: none"> • Boort Aerodrome • Boort Memorial Hall • Boort Park • Campbells Forest Hall • Donaldson Park • East Loddon Community Centre • Hard Hill Tourist Reserve • Inglewood Community Elderly Persons Units • Inglewood Community Sports Centre • Inglewood Town Hall Hub • Korong Vale Mechanics Hall • Korong Vale Sports Centre • Little Lake Boort • Pyramid Hill Memorial Hall • Wedderburn Community Centre • Wedderburn Engine Park and Market Square Reserve • Wedderburn Mechanics and Literary Institute Hall • Yando Public Hall 			
CARRIED			
20 Dec 2024 3:29pm Clue, Lisa - Completion			
Completed by Clue, Lisa (action officer) on 20 December 2024 at 3:29:02 PM - Each Community Asset Committee has been advised in writing that their members have now been formally appointed by Council.			

Resolutions acted upon since the December 2024 Council meeting

Meeting	Officer/Director	Section	Subject
Council 17/12/2024	Johnston, Louise Phillips, Steven	Decision Reports	PA 6009 - Installation of a private treated effluent pipeline (within the road reserve) at 565 Calivil Mail Road, Calivil
RESOLUTION 2024/162			
Moved: Cr Miki Wilson Seconded: Cr David Weaver			
That the Responsible Authority having considered all matters which the Planning and Environment Act, 1987, requires it to consider, decides to issue a Notice of Decision to grant a planning permit 6009 for the installation of a private treated effluent pipeline subject to the following conditions:			
Amended Plans Required			
1. Before the development start(s), amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:			
a) Construction Management Plan as required by condition 6 below.			
Layout not altered			
2. The development and works as shown on the endorsed plans must not be altered or modified unless otherwise agreed in writing by the Responsible Authority.			
Road Reserve- Calivil Mail Road			
3. Prior to the commencement of any works on the road reserve the owner/applicant must submit a Works in a Road Reserve application and be issued a permit to occupy the road for works.			
4. All existing road reservation assets are to be protected and maintained throughout the works including all utilities and services. Any damage is to be restored to the satisfaction of the Responsible Authority.			
Erosion			
5. All works must be carried out in accordance with Construction Techniques for Sediment Pollution Control (EPA May 1991) and Control of Erosion on Construction Sites (Soil Conservation Authority) to the satisfaction of the Responsible Authority.			
Construction Management Plan			
6. Prior to the commencement of the works associated with the private pipeline, an Construction Management Plan (CMP) must be prepared, approved and implemented to the satisfaction of the responsible authority. The CMP must include:			
a) procedures to ensure that no significant adverse environmental impacts occur as a result of the pipeline.			

Resolutions acted upon since the December 2024 Council meeting

b) on going maintenance of the pipeline.

c) Monitoring systems to ensure overflow does not occur and ongoing operational control to avoid contamination of land and water from the pipeline. These may include level instruments, high level alarms and/or interlock to shut down the pump if required.

d) an emergency contact that is available for 24 hours per day for residents and the Responsible Authority in the event of urgent queries or problems experienced.

7. The CMP must be reviewed every three years by the owner/operator and any consequential amendments to the CMP must be submitted to and approved by the responsible authority.

GMW

8. All construction and ongoing activities must be in accordance with EPA Publication 1834.1 Civil Construction, Building and Demolition Guide (September 2023).

9. Prior to commencement of works, the applicant must obtain a 'Private irrigation works on GMW land licensing' (Private Works Licence) from GMW for the construction of the effluent pipeline should any works be carried out on GMW freehold land, easement or reserves or across/under any GMW Assets.

Expiry

10. This permit will expire if the permitted development is not started within two years of the date of this permit, or is not completed within four years of that date, or the permitted use is not started within two years of the completion of the development, or is discontinued for a period of two years.

The responsible authority may extend these periods if a request is made in writing before the permit expires, or:

Within six months afterwards if the development has not been started, or the development is complete but the use has not started, or the use has been discontinued for a period of two years.

Within twelve months afterwards if the development started lawfully before the permit expired.

Notes:

Department of Transport and Planning

- Separate consent for works within the road reserve and the specifications of these works is required under the *Road Management Act 2004*.

EPA

The amended Environment Protection Act 2017 came into effect on 1 July 2021. The general environmental duty (GED) is a centrepiece of the laws. It applies to all Victorians. If your business engages in activities that may give rise to a risk to human health or the environment from pollution or waste, you must understand those risks and take action to minimise them as far as reasonably practicable.

This involves a continuous, preventative approach and should be undertaken with the understanding that where an operation presents low-level risks, or already has appropriate risk mitigation measures in place, further mitigation measures may still be necessary at a future point.

For further information on what the laws mean for Victorian businesses and community go to: <https://www.epa.vic.gov.au/about-epa/news-media-and-updates/whats-the-harm-ged-campaign>

Resolutions acted upon since the December 2024 Council meeting

Further Guidance

The following provide further guidance and helpful information regarding risk mitigation:

- Civil construction, building and demolition guide, EPA Publication1834
<https://www.epa.vic.gov.au/about-epa/publications/1834>
- .Odour Controls, EPA website,
<https://www.epa.vic.gov.au/for-business/find-a-topic/odour/advice-for-businesses/control-details>
- Wastewater Guidance for Industry, EPA website,
<https://www.epa.vic.gov.au/for-business/find-a-topic/prevent-water-pollution/wastewater-guidance-for-industry>

GMW

The applicant must obtain a 'Private irrigation works on GMW land licensing' (Private Works Licence) from Goulburn Murray Water for works on any GMW freehold land, easement or reserves or across/under any GMW Assets. Applications can be made by contacting Goulburn Murray Water on 1800 013 357 or by following the link the Form 130 - Private irrigation works on GMW land licensing - Goulburn Murray Water.

CARRIED

23 Dec 2024 9:11am Johnston, Louise - Completion
Completed by Johnston, Louise (action officer) on 23 December 2024 at 9:11:36 AM – Notice of Decision actioned.

Meeting	Officer/Director	Section	Subject
Council 17/12/2024	Leddin, Kevin Stedman, Michelle	Decision Reports	Finance Report for the quarter ending 30 September 2024
RESOLUTION 2024/163			
Moved: Cr Gavan Holt			
Seconded: Cr Nick Angelo			
That Council			
1. receives and notes 'Finance Report for the quarter ending 30 September 2024			
2. approves budget revisions included in the report for internal reporting purposes only			
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2024/25 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non-Rateable Properties and Rate Book for 2024/25.			
CARRIED			
06 Jan 2025 4:19pm Clue, Lisa - Completion			
Completed by Clue, Lisa on behalf of Leddin, Kevin (action officer) on 06 January 2025 at 4:19:23 PM – Required administrative action has been taken.			

8 MAYORAL REPORT

8.1 MAYORAL REPORT

File Number: 02/01/001
Author: Lisa Clue, Manager Governance
Authoriser: Lincoln Fitzgerald, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report.

REPORT

Mayor Straub will present a verbal report at the meeting.

Loddon Campaspe Councils	
Loddon Healthy Minds Network	
Murray River Group of Councils	
North Central Local Learning and Employment Network	
Rural Councils Victoria	
Section 65 Community Asset Committees:	
East Loddon Community Centre	
Pyramid Hill Memorial Hall	
Other Council activities	
Date	Activity

9 COUNCILLORS' REPORT

9.1 COUNCILLORS' REPORTS

File Number: 02/01/001
Author: Lisa Clue, Manager Governance
Authoriser: Lincoln Fitzgerald, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports.

REPORT

Each Councillor will present a verbal report at the meeting.

Cr Angelo

Australia Day Committee	
North Central Goldfields Regional Library	
Other Council activities	
Date	Activity

Cr Holt

Audit and Risk Committee	
Municipal Association of Victoria	
Section 65 Community Asset Committees:	
Donaldson Park	
Hard Hill Tourist Reserve	
Wedderburn Community Centre	
Wedderburn Engine Park and Market Square Reserve	
Wedderburn Mechanics and Literary Institute Hall	
Other Council activities	
Date	Activity

Cr Weaver

Municipal Emergency Management Planning Committee	
Rail Freight Alliance	
Section 65 Community Asset Committees:	
Boort Aerodrome	
Boort Memorial Hall	
Boort Park	
Korong Vale Mechanics Hall	
Korong Vale Sports Centre	
Little Lake Boort	
Yando Public Hall	
Other Council activities	
Date	Activity

Cr Wilson

Calder Highway Improvement Committee	
Section 65 Community Asset Committees:	
Campbells Forest Hall	
Inglewood Community Sports Centre	
Inglewood Community Elderly Persons Units	
Inglewood Town Hall Hub	
Other Council activities	
Date	Activity

10 DECISION REPORTS**10.1 GOVERNANCE RULES REVIEW****File Number:****Author:** Lisa Clue, Manager Governance**Authoriser:** Michelle Stedman, Director Corporate**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Acknowledge that due to the scheduling of mandatory Councillor training and the Christmas/New Year holiday period, there has been limited time to brief incoming Councillors on this matter or discuss in detail other elements of the Governance Rules, and
2. Defer consideration of this matter until April 2025.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The Loddon Shire Council Governance Rules v3 were adopted by Council on 22 August 2023.

At the August 2024 Council meeting, in response to a Notice of Motion, and following a period of community engagement, Council resolved to amend the Governance Rules with the inclusion of sub-clause 4 into Division 2 – Standards of conduct, item 30.

At the September 2024 Council Meeting, in response to a Notice of Motion, Councillors resolved the following:

*That a report be provided to Council at a meeting in December 2024 or January 2025 on:
an amendment of Loddon Shire Council's Governance Rules to -*

- a. removing 65, item (4)(b) - must relate to a matter of business on the meeting agenda*
- b. amending Rule 65, item (4)(c) to add a time period. Ie. Must not relate to subject matter previously responded to by Council in the last six months*

BACKGROUND

The *Local Government Act 2020* (the Act) requires a Council to develop, adopt and keep in force Governance Rules for or with respect to a number of specific matters. While there is no legislated timeframe for review, a Council must ensure that a process of community engagement is followed prior to amending its Governance Rules.

At the September 2024 Council Meeting, in response to a Notice of Motion, Councillors resolved that a report be provided to Council at a meeting in December 2024 or January 2025 regarding an amendment to the Governance Rules as detailed in the 'Previous Council discussion' section of this report.

Model Governance Rules

In response to a recommendation contained within the Operation Sandon Special Report released by the Independent Broad-based Anti-corruption Commission (IBAC) in 2023, a Local Government Steering Committee has been convened to guide development of Model Governance Rules to

promote best practice council meeting procedures. Local Government Victoria has advised Councils it is working towards having the Model Governance Rules finalised and published by December 2025.

ISSUES/DISCUSSION

Due to the scheduling of mandatory Councillor training since Councillors were sworn in on 19 November 2024 and the Christmas/New Year holiday period, there has been limited time to brief incoming Councillors on this matter or discuss in detail other elements of the Governance Rules.

Given the important nature of matters contained within the Governance Rules, such as the conduct of Council meetings and conflict of interest disclosures, additional time is required to ensure that Councillors are provided a fair opportunity to review the rules, and potentially identify further amendments, prior to commencing a process of community engagement, as required by the Act.

COST/BENEFITS

Costs associated with this matter are predominately officer time.

RISK ANALYSIS

Governance Rules ensure effective meetings, provide clear direction for meeting protocol and mitigate reputational and unacceptable conduct risks.

CONSULTATION AND ENGAGEMENT

A process of community engagement will be undertaken after Councillors have had an opportunity to discuss in detail all elements of the Governance Rules.

10.2 ANNUAL INFRASTRUCTURE PROGRAM 2024-25 - AMENDMENT TO ALLOCATIONS

File Number: FOL/19/4522
Author: David Southcombe, Manager Assets and Infrastructure
Authoriser: Steven Phillips, Director Operations
Attachments: 1. Program Summary

RECOMMENDATION

That Council approves the reallocation of funds within the 2024-2025 Annual Infrastructure Program as shown in Table 1.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The Annual Infrastructure Program was presented at the June 2024 Council Meeting.

The last quarterly report on progress of the Annual Infrastructure Program and Flood Restoration Program was provided at the November 2024 meeting. A Program summary can be found in Attachment 1.

BACKGROUND

Council allocates significant funding for capital infrastructure projects on an annual basis. Council staff actively scope and develop new infrastructure projects and maintain a rolling program of these projects. The rolling program is a database that forms the basis of the Annual Infrastructure Program.

The Annual Infrastructure Program is funded by Council and external grants. An important source of funding for Council is the Roads to Recovery program. Currently Council has been allocated \$21,012,056 for the 2024-2029 funding period.

At the conclusion of the 2019-2024 Roads to Recovery funding period a balance of \$400,680 of funding remained unspent. Roads to Recovery officers recently advised they'd prefer Council continue to invest these funds in additional road projects rather than return the unspent funds.

The Annual Infrastructure Program is progressing with the majority of projects in progress or completed. Within these projects there are savings within existing approved projects that can be reallocated.

This report seeks Council's approval for the reallocation of funds within the Annual Infrastructure Program to address emerging needs and optimise the use of available funding.

ISSUES/DISCUSSION

It is proposed to reallocate the remaining funds from the 2019-2024 Roads to Recovery program and from savings within existing projects to undertake additional gravel road resheets and a project to remove seven disused emulsion and fuel tanks at Council's Depots and install one new emulsion tank at Council's Operation Centre. Council's Works Department have advised they have capacity to undertake additional gravel resheets and the new project to remove the disused tanks and install a new emulsion tank.

The proposed changes to budget allocations are shown in Table 1 following.

Table 1 – Current and Proposed Allocations

Current Allocations	Amount
TSD0152 - North and Southey Street Drainage	\$352,000
LBCC0415 - Sidney Watsons Road Bridge Replacement	\$300,000
Roads to Recovery 2019-2024 Balance of Funding	\$400,680
Total	\$1,052,680
Proposed Allocations	Amount
TSD0152 - North and Southey Street Drainage	\$152,000
LBCC0415 - Sidney Watsons Road Bridge Replacement	\$250,000
New Gravel Resheet Projects (New projects)	\$250,680
Works Depot Emulsion Tank Project (New project)	\$400,000
Total	\$1,052,680

Assets & Infrastructure in conjunction with the Works are currently identifying road segments to form the new gravel resheet projects. Council will be advised of this list as part of the next Annual Infrastructure Program quarterly report update in February.

COST/BENEFITS

Reallocating funds will ensure Council can reliably store emulsion and enable the removal of fire and environmental risks from the disused tanks. The completion of additional gravel road resheets will support reducing the road infrastructure renewal gap. Council's asset renewal gap according to the estimates in the Asset Plan 2022 is \$22 million over a 10 years period.

RISK ANALYSIS

Undertaking the removal and replacement of emulsion and fuel tanks at Council's depots will reduce Council's risks of pollution leaking into the environment, fire or explosion and meet compliance with EPA Guidelines.

The remaining Roads to Recovery funding from the 2019-2024 program needs to be expended by June 30, 2025. Council's works team have capacity to undertake additional gravel road resheets. Council can also engage contractors to undertake works if required.

CONSULTATION AND ENGAGEMENT

The new projects and allocation changes have been developed in consultation with Council staff, in particular the Assets & Infrastructure Department, the Works Department, the Finance Department, and the MEG group.

Loddon Shire Council Annual Infrastructure Program 2024 - 2025 Budget Summary			
Works Category		Current (including carryovers)	Proposed Expenditure
Local Road Gravel Resheet			
Local Roads and Community Infrastructure Program (70)	\$	837,546	\$ 837,546
Council Funded (72)	\$	-	\$ 100,000
Roads to Recovery Program (73)	\$	-	\$ 150,680
Subtotal	\$	837,546	\$ 1,088,226
Local Road Shoulder Resheet			
Local Roads and Community Infrastructure Program (70)	\$	-	\$ -
Council Funded (72)	\$	562,402	\$ 562,402
Roads to Recovery Program (73)	\$	-	\$ -
Subtotal	\$	562,402	\$ 562,402
Local Road Construction - Asset Preservation			
Council Funded (72)	\$	488,733	\$ 488,733
Roads to Recovery Program (73)	\$	1,427,012	\$ 1,427,012
Subtotal	\$	1,915,745	\$ 1,915,745
Local Road Construction - Amenity			
Council Funded (72)	\$	100,000	\$ 100,000
Roads to Recovery Program (73)	\$	-	\$ -
Subtotal	\$	100,000	\$ 100,000
Local Road Construction - Safety			
Council Funded (72)	\$	45,600	\$ 45,600
Roads to Recovery Program (73)	\$	-	\$ -
Subtotal	\$	45,600	\$ 45,600
Township Street Improvements			
Local Roads and Community Infrastructure Program (70)	\$	991,260	\$ 991,260
Council Funded (72)	\$	14,880	\$ 14,880
Roads to Recovery Program (73)	\$	-	\$ -
Subtotal	\$	1,006,140	\$ 1,006,140
Urban & Township Drainage			
Council Funded (72)	\$	352,000	\$ 152,000
Roads to Recovery Program (73)	\$	-	\$ -
Subtotal	\$	352,000	\$ 152,000
Local Bridges & Culverts			
Council Funded (72)	\$	500,000	\$ 200,000
Roads to Recovery Program (73)	\$	626,655	\$ 876,655
Subtotal	\$	1,126,655	\$ 1,076,655
Road Reseals			
Council Funded (72)	\$	28,649	\$ 28,649
Roads to Recovery Program (73)	\$	975,389	\$ 975,389
Subtotal	\$	1,004,038	\$ 1,004,038
Parks and Gardens (Townscape Services)			
Council Funded (72)	\$	83,204	\$ 83,204
Subtotal	\$	83,204	\$ 83,204
Buildings			
Local Roads and Community Infrastructure Program (70)	\$	568,053	\$ 568,053
Council Funded (72)	\$	591,205	\$ 991,205
Subtotal	\$	1,159,258	\$ 1,559,258
Flood Betterment (Reallocation)			
Local Roads and Community Infrastructure Program (70)	\$	-	\$ -
Council Funded (72)	\$	1,342,220	\$ 1,342,220
Subtotal	\$	1,342,220	\$ 1,342,220
Major Projects			
Council Funded (72)	\$	2,072,355	\$ 2,072,355
Roads to Recovery Program (73)	\$	-	\$ -
Subtotal	\$	2,072,355	\$ 2,072,355
TOTAL	\$	11,607,163	\$ 12,007,843
FUNDING			
Local Roads and Community Infrastructure Program (70)	\$	2,959,261	\$ 2,959,261
Council Funded (72)	\$	5,618,846	\$ 5,618,846
Roads to Recovery Standard (73)	\$	3,029,056	\$ 3,429,736

11 INFORMATION REPORTS

Nil

12 COMPLIANCE REPORTS**12.1 COMMUNITY ASSET COMMITTEES - CEO ANNUAL REPORT TO COUNCIL**

File Number: FOL/20/7622
Author: Lisa Clue, Manager Governance
Authoriser: Michelle Stedman, Director Corporate
Attachments: 1. Community Asset Committees - Summary of report data

RECOMMENDATION

That Council receive and note the CEO report on the 2023/24 Activities and Performance of Community Asset Committees.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The activities and performance of Council's Community Asset Committees was most recently discussed by Councillors at the December 2023 Council meeting.

BACKGROUND

The *Local Government Act 2020* (the Act) provides for councils to establish Community Asset Committees for the purpose of managing community assets within the municipality, and requires the CEO to submit an annual report to Council in relation to the activities and performance of Community Asset Committees.

Loddon Shire has a strong record of volunteerism which is reflected by the community assets and services offered. These volunteer committees make it possible for Council to support this level of service.

This report relates to the activities and performance of Council's 18 Community Asset Committees, established in August 2020:

Boort Aerodrome	Inglewood Town Hall Hub
Boort Memorial Hall	Korong Vale Mechanics Hall
Boort Park	Korong Vale Sports Centre
Campbell's Forest Hall	Little Lake Boort
Donaldson Park	Pyramid Hill Memorial Hall
East Loddon Community Centre	Wedderburn Community Centre
Hard Hill Tourist Reserve	Wedderburn Engine Park and Market Square Reserve
Inglewood Community Elderly Persons Units	Wedderburn Mechanics and Literary Institute Hall
Inglewood Community Sports Centre	Yando Public Hall

ISSUES/DISCUSSION

In accordance with section 47 of the Act, the CEO has delegated a range of powers, duties and functions to members of the Community Asset Committees to facilitate management of each community asset.

To support compliance with the Act, Community Asset Committees were requested to report on their 2023/24 activities and performance. Reporting includes:

- Provision of financial statements which are then audited or reviewed by Council officers
- Minutes from Annual meetings.
- Members of the Committee
- Fees and charges
- Casual and seasonal bookings
- Maintenance/improvements completed.

A summary of information and data received is attached to this report. The summary outlines the significant investment of time and effort by committees to maintain, enhance and promote use of their facilities, but also the challenges of aging assets, low income and low usage at some facilities.

Reports received indicate Community Asset Committees have achieved the objectives documented in their respective Instruments of Delegation, being:

- a) to co-ordinate, manage, and develop for community benefit, the community asset identified within the Instrument in accordance with the principles of sound financial management,
- b) to raise funds, receive rental fees, admission charges, donations and any contributions and expend same for objective (a) above,
- c) to advise and liaise with Council and Council staff in relation to the achievement of the foregoing objectives and in the planning of works and programs for community assets.

Council appreciates the commitment of its volunteers in supporting the management of these important community assets, and acknowledges the challenges faced by committees, particularly those with decreasing volunteer numbers.

Officers continue to maintain contact with, and provide support to each Community Asset Committee including the provision of assistance with compiling financial statements; sourcing funding opportunities; and compliance with instruments of delegation. Officers also provide support to Committees considering options for future management of community assets to reflect community needs and volunteer resources.

COST/BENEFITS

Community Asset Committee volunteers manage Council assets which provide a service to their community. This volunteer effort reduces the resource requirements of Council. Without these volunteer groups it is unlikely that this level of service could be maintained. Assistance to and support of the committees is provided by Council.

RISK ANALYSIS

Risk mitigation is achieved through the Instruments of Delegation from the CEO; the annual reporting process; and maintaining contact with the Committees. Financial risk is monitored through the provision of financial statements from the Committees.

The attached summary outlines the seasonal and casual use of these facilities. This data indicates that some facilities receive limited use which can result in challenges recruiting and retaining volunteers and meeting outgoing costs to retain the current service level.

CONSULTATION AND ENGAGEMENT

Community Asset Committees have provided activity and performance data and information for the purpose of preparing this report.

Community Asset Committee	Date report received	Financial report received?	Seasonal users 2023/24	Casual hirers 2023/24	Fees and charges	Maintenance activity 2023/24
HALLS						
Boort Aerodrome	8-Sep-24	Yes	<ul style="list-style-type: none"> o CFA Helitak stationed on Boort Aerodrome during Fire Danger Period early December - January 	1	<ul style="list-style-type: none"> No changes o Hangar hire: \$300 per aircraft o Camping at aerodrome and use of lounge: \$15/night per person o Lounge hire event: \$50/event + cleaning o Stay overnight at lounge: \$15 / night per person. 	<ul style="list-style-type: none"> o General runway and taxiway maintenance including weed control and cutting of grass
Boort Memorial Hall	2-Sep-24	Yes	<ul style="list-style-type: none"> o Boort District Health o Boort Dance Group 	25	<ul style="list-style-type: none"> Room Hire: Price Per Day o Setting up of Hall \$50 o Entire Building \$250 o Auditorium \$90 o Bar \$40 o Function Room \$50 o Kitchen \$50 o Stage and Old Supper Room \$15 o East & West Cloak Rooms \$15 each o Group Bookings – 20% off for 5 bookings or more for a calendar year - cleaning fee applies 	<ul style="list-style-type: none"> o Wax Auditorium floor o Repair urn o Repair toilet o Install new flag pole
Campbells Forest Hall	30-Sep-24	Yes	Nil reported	8	<ul style="list-style-type: none"> Hall Hire Rates: o CF&DCAPG meetings \$10.00 o Meetings (Kitchen) \$20.00 o Short Day (1 - 3hrs) \$30.00 o Long Day (3 - 6hrs) \$40.00 o Night-time (flat rate) \$60.00 o Bond \$300.00 	<ul style="list-style-type: none"> o Regular mowing and spraying within the grounds o Watering and maintaining trees o Rabbit proofing the hall
Inglewood Town Hall Hub	23-Sep-24	Yes	<ul style="list-style-type: none"> o Axis employment o Inglewood Neighbourhood Community House Community group tenants: o Inglewood and District Community Enterprises o Inglewood Community Kitchen o Inglewood Development and Tourism Committee o Stride 	10	No change from previous year	<ul style="list-style-type: none"> o Air-conditioning maintenance o Lift service and maintenance o Replacement of lights in hall
Korong Vale Mechanics Hall	30-Sep-24	Yes	Nil reported	1	<ul style="list-style-type: none"> Hire of Hall o Full day \$100.00 plus \$50.00 deposit (refunded if the hall is left clean) o Hourly rate \$10.00 	<ul style="list-style-type: none"> o New Air Con o Pest control o General maintenance

Community Asset Committee	Date report received	Financial report received?	Seasonal users 2023/24	Casual hirers 2023/24	Fees and charges	Maintenance activity 2023/24
Pyramid Hill Memorial Hall	21-Aug-24	Yes	Nil reported	12	<ul style="list-style-type: none"> o Entire Hall with facilities including night before setup - \$260.00 o Event package of 3 days - \$365.00 o Supper/meeting room including kitchen and toilet facilities - \$80 o Commercial use of kitchen - \$80.00 	<ul style="list-style-type: none"> o Plumbing maintenance in toilets o Plumbing maintenance in kitchen and bar area with sensor taps o New hot water service o Aircons serviced and fixed
Wedderburn Mechanics and Literary Institute Hall	1-Nov-24	Yes	Nil reported	102	<ul style="list-style-type: none"> o Main Hall \$220 o Supper Room \$50 o Rehearsals \$20 	<ul style="list-style-type: none"> o General maintenance including upkeep of kitchen, main hall etc. o Floors being kept in good condition o AED attached to outside of building o Continual plumbing/leaking issues from roof o New curtain railing installed for black curtains on stage
Yando Public Hall	17-Sep-24	Yes	Nil reported	2	o \$25 per booking	Nil reported
COMMUNITY CENTRES						
East Loddon Community Centre	1-Oct-24	Yes	East Loddon Foodshare	2	Nil reported	o Capped the Chimney and re-sheeted roof around chimney.
Wedderburn Community Centre	25-Sep-24	Yes	Tenants: <ul style="list-style-type: none"> o Wedderburn Community House o Inglewood and District Health Services o Loddon Shire Tourism and Maternal Health Seasonal Users: <ul style="list-style-type: none"> o Goldfields Library o Ambulance o Learn Community o Life Works o Red Lion Advisory o Salvation Army o VIC Mallee Recovery o Stride Mental Health o Hearing Australia o WISE Employment o Access Australia 	Nil reported	<ul style="list-style-type: none"> o Full day hire \$80 o Half day \$50 o Community groups \$15 	<ul style="list-style-type: none"> o Kitchen Hot Water System o Repairs to Blockages o Painting
RECREATIONAL RESERVES						
Boort Park	6-Oct-24	Yes	<ul style="list-style-type: none"> o Boort Football Club o Boort Netball Club o Boort Hockey Club o Boort Agricultural and Pastoral Society o Boort and District Harness Racing Club o Boort Cricket Club o Boort and District P-12 College 	20	<ul style="list-style-type: none"> o Sports Bar \$120 o Kitchen \$120 o Cleaning fee \$150 	o General maintenance

Community Asset Committee	Date report received	Financial report received?	Seasonal users 2023/24	Casual hirers 2023/24	Fees and charges	Maintenance activity 2023/24
Donaldson Park	29-Aug-24	Yes	<ul style="list-style-type: none"> o Wedderburn and District Harness Racing Club o Wedderburn Redbacks o Wedderburn Lawn Tennis Club o Wedderburn Bowls Club o Wedderburn College 	0	<ul style="list-style-type: none"> o Tennis Clubrooms \$50 per day o Bowls Clubrooms \$100 per day o Donaldson Park Complex social rooms \$200 per day 	Routine mowing and watering of the oval and hockey ground
Hard Hill Tourist Reserve	25-Sep-24	Yes	<ul style="list-style-type: none"> o Wedderburn Tourism 	150	RV free camping donations	<ul style="list-style-type: none"> o Replaced toilet cisterns and solar lights in toilets. o General maintenance to the Reserve. o Tree lopping / maintenance
Inglewood Community Sports Centre	28-Sep-23	Yes	<ul style="list-style-type: none"> o Inglewood Football Netball Club o Inglewood Lawn Tennis Club o Inglewood and Districts Health Services 	1	Hall Hire \$200 Bond \$100	<ul style="list-style-type: none"> o Reseeding of football oval o Exterior blind installation o New roller door o Spraying of oval o Repair of pavilion locks (damaged by burglars) o CCTV added to the pavilion o Solar power and battery installed
Korong Vale Sports Centre	18-Sep-24	Yes	<ul style="list-style-type: none"> o Korong Vale Tennis Club 	Nil reported	Nil reported	<ul style="list-style-type: none"> o Ground Maintenance, Building Maintenance
MISCELLANEOUS						
Inglewood Community Elderly Persons Units	6-Sep-24	Yes	Tenants	Not applicable	Nil reported	<ul style="list-style-type: none"> o Hot Water Services on both units o Air Conditioning services on both units o Rock Garden maintenance and tidy up o White Ant repairs on Unit 2 Laundry o General tidy up maintenance - clear gutters etc
Little Lake Boort	14-Nov-24	Yes	Nil reported	Nil reported	Nil reported	<ul style="list-style-type: none"> o Ongoing maintenance of Lake and bank completed.
Wedderburn Engine Park and Market Square	17-Sep-24	Yes	<ul style="list-style-type: none"> o Wedderburn Historical Engines and Machinery Society o Wedderburn Band Cricket Club o Wedderburn Mens Shed 	Nil reported	Nil reported	<ul style="list-style-type: none"> o Flood damage repairs and clean up around the park, o completed the installation of new cricket nets

13 URGENT BUSINESS

In accordance with Council's Governance Rules, Clause 56 provides that at a scheduled or special meeting of Council, business that is not included in the agenda notice must only be considered if no more than one Councillor is absent and the Council resolves that the matter is urgent.

Despite this requirement, a matter that is not included in the agenda notice must not be considered at a Council meeting if it will:

- (a) directly and significantly affect the exercise of a person's rights;
- (b) alter the Council Plan or the budget; or
- (c) commit the Council to expenditure exceeding \$20,000.

14 CONFIDENTIAL ITEMS

Nil

NEXT MEETING

The next Meeting of Council will be held on 25 February 2025 at Wedderburn commencing at 3.00pm.

There being no further business the meeting was closed at

Confirmed this.....day of..... 2025