



Date: Wednesday, 27 January 2021
Time: 3pm
Location: Kooyoora Room, Wedderburn Council Office

MINUTES

Ordinary Council Meeting

27 January 2021

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE KOOYOORA ROOM, WEDDERBURN COUNCIL OFFICE
ON WEDNESDAY, 27 JANUARY 2021 AT 3PM**

PRESENT: Cr Neil Beattie, Cr Gavan Holt, Cr Linda Jungwirth, Cr Wendy Murphy, Cr Dan Straub

IN ATTENDANCE: Phil Pinyon (Chief Executive Officer), Wendy Gladman (Director Community Wellbeing), Sharon Morrison (Director Corporate Services), Steven Phillips (Director Operations), Christine Coombes (A/Manager Executive and Commercial Services)

1 OPENING AFFIRMATION

"WE, THE COUNCILLORS OF THE LODDON SHIRE, DECLARE THAT WE WILL CARRY OUT OUR DUTIES IN THE BEST INTERESTS OF THE COMMUNITY, AND THROUGH COLLECTIVE LEADERSHIP WILL MAINTAIN THE HIGHEST STANDARDS OF GOOD GOVERNANCE."

2 ACKNOWLEDGEMENT OF COUNTRY

"The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present."

3 APOLOGIES

Nil

4 DECLARATIONS OF CONFLICT OF INTEREST

Nil

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Christine Coombes, A/Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 15 December 2020.
2. The minutes of the Ordinary Council Meeting of 15 December 2020.
3. The minutes of the Confidential Council Meeting of 15 December 2020.
4. The minutes of the Council Forum of 12 January 2021.

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2021/1

Moved: Cr Wendy Murphy

Seconded: Cr Gavan Holt

That Council confirm:

1. The minutes of the Council Briefing of 15 December 2020.
2. The minutes of the Ordinary Council Meeting of 15 December 2020.
3. The minutes of the Confidential Council Meeting of 15 December 2020.
4. The minutes of the Council Forum of 12 January 2021.

CARRIED

6 ASSEMBLY OF COUNCILLORS**6.1 RECORD OF ASSEMBLY OF COUNCILLORS****File Number:** 02/01/001**Author:** Christine Coombes, A/Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 15 December 2020.
2. Council Forum 12 January 2021.

In accordance with Clause 51 of Council's Governance Rules, records of Councillor briefings and forums must be reported to the next Ordinary Meeting of Council and confirmed in the minutes.

The record is therefore presented for Council's noting.

RECORD OF ASSEMBLIES OF COUNCIL

Assembly details	Briefing
Date	15 December 2020
Councillor Attendees	Cr Beattie Cr Holt Cr Jungwirth Cr Murphy Cr Straub
Staff/Stakeholder representatives	Phil Pinyon, Chef Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Lynne Habner, Manager Executive and Commercial Services Robina Little, Administration Officer Australia Day Deanne Caserta, Manager Financial Services David Southcombe, Manager Assets and Infrastructure Graeme Smith, Design Engineer Robyn Vella, Tourism and Marketing Officer Shelby Hutchinson, Tourism and Marketing Assistant Steph Riddel, Community Recovery Coordinator GHD representative
Items discussed.	<ol style="list-style-type: none"> 1. Councillors' involvement on Australia Day 2. Draft Council Expenses Policy 3. Results of Local Government Performance Reporting Framework 4. Revenue and Rating Plan – principles 5. MASH in Loddon – photo 6. Implementation of Gender Equality Act 7. Draft Complaints Against Councillors Policy 8. Council Prayer Alternative 9. GHD Skinners Flat Reservoir intermediate 10. Economic Development and Tourism monthly progress report 11. Loddon Valley Branding toolkit 12. Update on the Implementation of the Local Government Act 2020 13. Community Recovery Planning Update 14. General business: <ul style="list-style-type: none"> • Water advocacy
Conflict of Interest Disclosures - Councillor/officer making disclosure	Nil
Councillor/officer left room	

Assembly details	Forum
Date	12 January 2021
Councillor Attendees	Cr Beattie Cr Holt Cr Jungwirth Cr Murphy Cr Straub
Staff/Stakeholder representatives	Phil Pinyon, Chef Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Christine Coombes, A/Manager Executive and Commercial Services Glenn Harvey, Manager Development & Compliance Deanne Caserta, Manager Financial Services Julie Ritchie, Revenue Coordinator David Southcombe, Manager Assets and Infrastructure David Price, Local Laws / Planning Compliance Officer Lynda Gray, Local Laws Officer (WFV) Projectura representative
Items discussed.	<ol style="list-style-type: none"> 1. Economic Development and Tourism monthly progress report 2. Update on the implementation of the Local Government Act 2020 3. Development and compliance regulatory framework 4. Update on The Loddon Project – Community Engagement Policy 5. Existing customers on Skinners Flat Pipeline 6. Induction to Community Asset Committees and proposed next steps 7. Induction to Council's role as Cemetery Trust 8. Revenue and Rating Plan – major revenue and rating principles 9. Unsightly properties update on progress 10. Status of Councillor induction 11. Councillor Code of Conduct and Gift Policy 12. General business: <ul style="list-style-type: none"> • Boort Caravan Park applying for funding for the Seasonal Workforce Accommodation program • Rural Councils Victoria • Phil Pinyon 50 years in Local Government
Conflict of Interest Disclosures - Councillor/officer making disclosure	Cr Holt Item 5
Councillor/officer left room	Yes

RESOLUTION 2021/2

Moved: Cr Gavan Holt

Seconded: Cr Linda Jungwirth

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 15 December 2020.
2. Council Forum 12 January 2021.

CARRIED

7 REVIEW OF ACTION SHEET

7.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Christine Coombes, A/Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

REPORT

Refer attachment.

RESOLUTION 2021/3

Moved: Cr Linda Jungwirth

Seconded: Cr Wendy Murphy

That Council receive and note the action sheet.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Christine Coombes, A/Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr Beattie**Rail Freight Alliance****Loddon Campaspe Councils****Murray River Group of Councils**

Zoom meeting with Cr Kevin Mack RAMJO

Special Committees Of Council (Section 65 Community Asset Committees):

Boort Aerodrome Community Asset Committee

Boort Memorial Hall Community Asset Committee

Boort Park Community Asset Committee

Korong Vale Mechanics Hall Community Asset Committee

Korong Vale Sports Centre Community Asset Committee

Little Lake Boort Community Asset Committee

Yando Public Hall Community Asset Committee

DATE**Activity**

12.1.21

Council Forum Wedderburn

3.1.1

Boort trotting club January meeting

13.1.21

ABC radio interview 10 year – 2011 floods

18.1.21	Spent 2 hrs with Loddon Herald Chris Earl
20.1.21	WIN News interview at Bridgewater
20.1.21	Radio interview with David Astol (ABC)
23.1.21	Lake Management AGM
25.1.21	Attended meeting with Cr Kevin Mack – RAMJO and MRGC reps – discussion on border closures
26.1.21	Attended Australia Day Boort
	Australia Day welcome at Boort Bowls Club
27.1.21	Council Wedderburn

RESOLUTION 2021/4

Moved: Cr Neil Beattie

Seconded: Cr Dan Straub

That Council receive and note the Mayoral Report

CARRIED

9 COUNCILLORS' REPORT**9.1 COUNCILLORS' REPORTS****File Number:** 02/01/001**Author:** Christine Coombes, A/Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Holt

Municipal Association of Victoria	
Audit and Risk Committee	
Special Committees Of Council (Section 65 Community Asset Committees): Donaldson Park Community Asset Committee Wedderburn Community Centre Community Asset Committee Wedderburn Engine Park and Market Square Reserve Community Asset Committee Wedderburn Mechanics and Literary Institute Hall Community Asset Committee Hard Hill Reserve Community Asset Committee	
Other Council activities	
DATE	Activity
15.12.20	Attended online meeting of Redbacks Beyond 18 steering committee
17.12.20	Attended Council service planning meeting at Wedderburn office with CT Management
17.12.20	Attended workshop "working effectively together" at Wedderburn office
3.1.1	Attended the Central Victorian trotting Championship meeting at Boort. This was the first meeting conducted in Victoria where the public could enter since the beginning of COVID 19 restrictions
12.1.21	Attended Council Forum at Wedderburn

15.1.21	Substituted for the Mayor and with the CEO met online with Local Government Minister Shaun Leane. I put forward the priorities put to me for the meeting by Councillors at our forum on Jan 12 th .
18.1.21	Met with Chris Earl the producer of the new Loddon Herald newspaper to be launched on Jan 28 th .
24.12.21	Attended meeting of Wedderburn Harness Racing Club in preparation for its Cup meeting on Jan 31 st .
26.121	I attended the Australia Day service at Soldiers' Memorial Park where I presented the Loddon Shire awards. Guest speaker was Judith Hannah, a Wedderburn girl who has returned to Loddon after working for 20 years in the United States of America.

Cr Jungwirth

Loddon Mallee Local Government Waste Forum	
Central Victorian Greenhouse Alliance	
Municipal Emergency Management Plan Committee	
Other Council activities	
DATE	Activity
17.12.20	Council Forum (induction to financial plan and service planning, next steps workshop)
30.12.20	Tour of Rheola Hall and discussion regarding Rheola
12.1.21	Council Forum
13.1.21	Newbridge winery
13.1.21	AGM Loddon Southern Tourism and Development Committee – now Southern Loddon Tourism
17.1.21	Anniversary of floods in Bridgewater
26.1.21	Australia Day Celebrations at Eddington, Newbridge and Tarnagulla.

Cr Murphy

Calder Highway Improvement Committee
Local Government Womens Charter
Australia Day Committee
Healthy Minds Network
Special Committees Of Council (Section 65 Community Asset Committees):

Bridgewater on Loddon Memorial Hall Community Asset Committee	
Campbells Forest Hall Community Asset Committee	
Inglewood Community Sports Centre Community Asset Committee	
Inglewood Community Elderly Persons Units Community Asset Committee	
Inglewood Town Hall Hub Community Asset Committee	
Jones Eucalyptus Distillery Site Community Asset Committee	
13.1.21 Attended Campbell's Forest Hall CAC general meeting at Campbell's Forest Hall	
17.1.21 Attended Inglewood Community Sports Centre CAC general meeting at sports centre	
Other Council activities	
DATE	Activity
17.12.20	Induction to financial plan and service planning at Wedderburn office
17.12.20	Next step workshop with Councillors at Wedderburn office
21.12.20	Met with Matt and Priscilla who own the Bridgewater Airport and to discuss plans and issues
12.1.21	Attended Council forum at Wedderburn office
14.1.21	Meeting with Robyn and Shelby from LSC tourism to discuss tourism in Inglewood and Bridgewater via webex
26.1.21	Attended Bridgewater Australia Day Ceremony
26.1.21	Attended Inglewood Australia day Ceremony
27.1.21	Attended LSC and Councillor briefing and LSC monthly meeting
20.1.21	Attended WIN news interview at Bridgewater reporting on the 10 year anniversary of the 2011 floods

Cr Straub

North Central Goldfields Regional Library
Tarnagulla service delivery model
North Central Local Learning and Employment Network
Special Committees Of Council (Section 65 Community Asset Committees):
East Loddon Community Centre Community Asset Committee
Pyramid Hill Memorial Hall Community Asset Committee
Pyramid Hill Swimming Pool Kiosk Community Asset Committee
Pyramid Hill Memorial Community Hall Asset committee

East Loddon Community Centre Asset committee	
Other Council activities	
DATE	Activity
17.12.20	Induction to financial plan and service planning, conducted at Loddon Shire office
17.12.20	Next steps workshop with Councillors at Loddon Shire offices, focusing on working effectively.
18.12.20	Tarnagulla Service Delivery Model follow up meeting (NCG Library) zoom
12.1.21	Council forum, Loddon Shire office
17.1.21	10 year Anniversary of 2011 floods at Bridgewater
19.1.21	Pyramid Hill Memorial Hall AGM (chaired meeting of elections) and hall updates
20.1.21	East Loddon Community House section 65 committee meeting
26.1.20	Australia Day ceremony at Calivil. Where I conducted the awards presentation, for Terrick. Hugh Cartwright, Yong Citizen of the Year. Robyn Brown, Community Service Award. I also acknowledged Ron Vinnicombe for his extensive community service.

RESOLUTION 2021/5

Moved: Cr Linda Jungwirth

Seconded: Cr Gavan Holt

That Council receive and note the Councillors' reports

CARRIED

10 DECISION REPORTS**10.1 PROPOSED VERSION 6 COUNCILLOR EXPENSES AND SUPPORT POLICY****File Number:** fol/19/101**Author:** Sharon Morrison, Director Corporate Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Proposed version 6 of Councillor Expenses and Support Policy**RECOMMENDATION**

That Council adopt version 6 of the Councillor Expenses and Support Policy.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

This policy was discussed at the December 2020 briefing/forum.

BACKGROUND

Version 5 of the policy was adopted on 28 July 2020.

ISSUES/DISCUSSION

The Council Expenses Policy is a requirement of the Local Government Act 2020. Since the adoption of version 5 on 28 July 2020, the Local Government Inspectorate has released a report 'Councillor expenses and allowances: equitable treatment and enhanced integrity', September 2020. Council officers have reviewed the policy in light of this report and made changes in response to the recommendations.

Tracked changes has been used to easily identify the changes from version 5 of the policy.

COST/BENEFITS

Expenses referred to within the policy are generally met by Council's operating budget. The benefit of the policy is compliance with legislation and a consistent and transparent approach to managing Councillor expenses.

RISK ANALYSIS

There is a risk that expenses may exceed budget allocations. This risk is managed by monitoring of the budget on a monthly basis.

CONSULTATION AND ENGAGEMENT

Consultation has included key stakeholders.

RESOLUTION 2021/6

Moved: Cr Wendy Murphy

Seconded: Cr Linda Jungwirth

That Council adopt version 6 of the Councillor Expenses and Support Policy.

CARRIED

10.2 PROPOSED COMPLAINTS AGAINST COUNCILLORS POLICY VERSION 2

File Number: fol/19/101

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Proposed Complaints against Councillors Policy version 2

RECOMMENDATION

That Council adopt version 2 of the Complaints against Councillors Policy.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

This policy was discussed at the December 2020 briefing.

BACKGROUND

Version 1 of this policy was adopted at the November 2019 Council meeting.

ISSUES/DISCUSSION

The Complaints against Councillors Policy is part of a suite of 'complaints' policies maintained by Council. The policy has been updated to reflect changes in the Local Government Act 2020.

Tracked changes have been used to easily identify the changes from version 1.

COST/BENEFITS

The costs associated with the implementation of this policy are operational.

RISK ANALYSIS

There is a risk that there will be insufficient budget to fund activities associated with the policy. This risk will be managed by attempting to resolve issues at an early stage without the need for additional support which may be costly.

CONSULTATION AND ENGAGEMENT

Consultation has occurred with relevant stakeholders.

RESOLUTION 2021/7

Moved: Cr Linda Jungwirth

Seconded: Cr Wendy Murphy

That Council adopt version 2 of the Complaints against Councillors Policy, with the amendment to 3.2, upon receipt of a complaint against a Councillor, with the words, "by a member of the public" to be inserted.

CARRIED

10.3 PROPOSED VERSION 5 OF COUNCILLOR CODE OF CONDUCT

File Number: fol/19/101

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Proposed version 5 of Councillor Code of Conduct

RECOMMENDATION

That the draft of version 5 of the Councillor Code of Conduct be advertised for public comment for a period of 14 days.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

The Councillor Code of Conduct (Code) was discussed at the January 2021 forum.

BACKGROUND

Section 139 of the *Local Government Act 2020* (2020 Act) replaces section 76C of the *Local Government Act 1989*.

Section 139(3) of the Act states that a Code:

- a) must include the *standards of conduct* prescribed by the regulations expected to be observed by Councillors; and
- b) must include any provisions prescribed by the regulations for the purpose of this section; and
- c) must include provisions addressing any matters prescribed by the regulations for the purpose of this section; and
- d) may include any other matters which the Council considers appropriate, other than any other standards of conduct.

Councils must adopt a Code that meets the requirements of the *Act* within four months of the general election (held on 24 October 2020), that is, before 24 February 2021. In the interim the existing code continues to operate

ISSUES/DISCUSSION

Version 5 of the Code is based on a better practice version promoted by Local Government Victoria.

COST/BENEFITS

No provision is made in the annual budget for costs associated with managing the Code. The benefit of having a Code is setting clear expectations, and establishing clear processes for the management of councillor conduct and compliance with the 2020 Act.

RISK ANALYSIS

The risk of non-compliance with section 139 of the 2020 Act is addressed with the adoption of a Code consistent with the requirements of the Act.

CONSULTATION AND ENGAGEMENT

There is no deliberative engagement requirement for the Councillor Code of Conduct under the 2020 Act however a short period for public comment is achievable before the statutory deadline for the adoption of the Code and will provide an opportunity for the public to provide feedback on the draft Code.

RESOLUTION 2021/8

Moved: Cr Dan Straub

Seconded: Cr Gavan Holt

That the draft of version 5 of the Councillor Code of Conduct be advertised for public comment for a period of 14 days.

CARRIED

10.4 COMMUNITY ENGAGEMENT POLICY

File Number: fol/19/101

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Draft Community Engagement Policy

RECOMMENDATION

That the draft Community Engagement Policy be advertised for a public comment for a period of 14 days.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

This policy was discussed at the Council forum on 12 January 2021.

BACKGROUND

Version 1 of this policy was adopted at the Council meeting on 28 May 2019.

ISSUES/DISCUSSION

Section 55(1) of the Local Government Act 2020 (the Act) states that a Council must adopt and maintain a community engagement policy, which must (section 55(2)):

- a) be developed in consultation with the municipal community; and
- b) give effect to the community engagement principles; and
- c) be capable of being applied to the making of the Council's local laws; and
- d) be capable of being applied in relation to the Council's budget and policy development; and
- e) describe the type and form of community engagement proposed, having regard to the significance and complexity of the matter and the level of resourcing required; and
- f) specify a process for informing the municipal community of the outcome of the community engagement; and
- g) include deliberative engagement practices which must include and address any matters prescribed by the regulations for the purposes of this paragraph and be capable of being applied to the development of the Community Vision, Council Plan, Financial Plan and Asset Plan; and
- h) include any other matters prescribed by the regulations.

The community engagement policy must be adopted on or before 1 March 2021.

Section 56 sets out the community engagement principles mentioned in section 55(2)(b) above.

The following are the community engagement principles—

- (a) a community engagement process must have a clearly defined objective and scope;
- (b) participants in community engagement must have access to objective, relevant and timely information to inform their participation;

- (c) participants in community engagement must be representative of the persons and groups affected by the matter that is the subject of the community engagement;
- (d) participants in community engagement are entitled to reasonable support to enable meaningful and informed engagement;
- (e) participants in community engagement are informed of the ways in which the community engagement process will influence Council decision making.

In response to 55(2) Council undertook consultation (during the pandemic lockdown) with the municipal community by:

- developing and distributing an information flyer (see attached)
- conducting a webinar on 22 June 2020
- establishing a dedicated Facebook page - The Loddon Project which has 149 members
- conducting a Facebook live event on 23 June
- conducting a survey to understand how the community wants to engage
- emailing community groups information on how to get involved
- releasing media and Facebook posts to encourage participation and provide information
- creating a dedicated internet page
- establishing a community reference group to assist with reviewing documents and being involved in deliberative engagement
- circulated the policy for comment and feedback from key internal stakeholders
- conducting a community reference group consultation session to obtain feedback on the draft of version 2 of the Community Engagement Policy and Procedure.

Attached is a draft of version 2 of the Community Engagement Policy.

It is recommended that the draft policy be advertised for a public comment period of 14 days, any public and Community Reference Group feedback will be discussed with Councillors at the February forum and then the final recommended policy will go to the February Council meeting for adoption, prior to the 1 March 2021 deadline.

COST/BENEFITS

The costs associated with the implementation of this policy are operational. However, the Community Reference Group has suggested that the policy be formatted in a way that improves readability and attractiveness, and encourages the community to become involved in community engagement. An estimate for the artwork for this type of product will be obtained and the report recommending adoption of the policy will include a recommendation in relation to the cost of the artwork.

RISK ANALYSIS

There is a risk that there will be insufficient budget to fund activities associated with the policy. This risk will be managed by obtaining quotes, identifying a funding source and seeking approval for expenditure.

CONSULTATION AND ENGAGEMENT

Consultation has occurred with relevant internal stakeholders. The Community Reference Group reviewed the policy on 15 January 2021 and provided feedback. Feedback provided by noon Monday 18 January has been incorporated in the draft policy. Feedback after this date will be incorporated in the draft to be presented to the February Council forum.

RESOLUTION 2021/9

Moved: Cr Wendy Murphy

Seconded: Cr Gavan Holt

That the draft Community Engagement Policy be advertised for a public comment for a period of 14 days.

CARRIED

10.5 FINANCE REPORT FOR THE PERIOD ENDING 31 DECEMBER 2020**File Number:** 08/06/001**Author:** Deanne Caserta, Manager Financial Services**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** 1. Finance Report for the period ending 31 December 2020**RECOMMENDATION**

That Council:

1. receives and notes the 'Finance Report for the period ending 31 December 2020'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2020/21 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2020/21.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

BACKGROUND

The Finance Report for the period ended 31 December 2020 standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2020/21 Budget, and includes operating results, capital expenditure and funding sources.

The report this month does not provide explanation on budget timing variances as this timing work is not fully complete.

This Finance Report also includes reporting on supplementary valuations. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use
- covenant on Title

- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)
- supplementary valuation corrections.

ISSUES/DISCUSSION

Budgeted Surplus - Council's budgeted cash surplus has decreased by \$22K to \$0.86M.

Income Statement (revenue) - Council's year to date (YTD) operating revenue is at 57% of total budget. Revenue brought to account for December was \$0.9M (November was \$1.92M).

Income Statement (expenditure) - Council's operating expenditure is at 41% of total budget. Payments for this month totalled just over \$3.47M (\$2.28M in November).

Capital Works - The approved budget for capital works is \$25.0M and is 17% complete in financial terms for the current financial year (November was 10%).

Service Areas – Appendix 3 now provides Council with a clearer picture of the net result for each service area. As further work is done on service planning and reviews throughout the year, the cost of each service will be refined.

Balance Sheet - Council has a cash total of \$25.5M with \$2.3M in general accounts. Total debtors at the end of December are \$11.07M (\$11.54M in November). Sundry debtors total \$1.86M with invoices outstanding for 90 or more days relating to community wellbeing debtors and local community groups totalling approximately \$32K.

COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2020/21.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

RESOLUTION 2021/10

Moved: Cr Gavan Holt
Seconded: Cr Dan Straub

That Council:

1. receives and notes the 'Finance Report for the period ending 31 December 2020'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2020/21 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2020/21.

CARRIED

11 INFORMATION REPORTS**11.1 VOLUNTEER STRATEGY - INTERIM REPORT****File Number:** fol/20/827**Author:** Sharon Morrison, Director Corporate Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Interim report on implementation of Volunteer Strategy**RECOMMENDATION**

That Council note the status of the actions in the Volunteer Strategy 2018-2022.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

Council adopted the Volunteer Strategy 2018-2022 (Strategy) on 27 November 2018.

BACKGROUND

The Strategy is due to expire 25 November 2022. Action 1.4.5 of the Strategy is to report to Council on a regular basis to share progress against the actions in the Strategy and share learnings and successes with others.

ISSUES/DISCUSSION

The Strategy was developed to provide a strategic leadership approach to attracting, retaining, developing and recognising volunteers in Loddon Shire.

The Strategy outlines Council's approach to volunteer management across the Shire over four years; and takes into consideration the National Standards for Volunteer Involvement.

The inaugural Strategy was developed in consultation with the community, and internal Council stakeholders and informed by research activities including benchmarking of other councils, and a desktop assessment of the way in which Council manages volunteer programs and works with volunteers.

The Strategy has 18 objectives across 5 directions aligned to National Standards for Volunteering Standards.

As at mid-January 2021, the status of the actions in the Strategy is:

Direction	Total number of actions	# complete	% complete
Leadership, commitment and quality	20	9	45%
Attracting	10	6	60%
Retaining	11	4	36%
Developing	8	2	25%
Recognising	4	2	50%
Total	53	23	43.20%

This is a strong result for half way through the life of the Strategy given the resignation of the Volunteer Support Officer and actions being undertaken by a range of other staff on top of their substantive roles.

COST/BENEFITS

At the time of adopting the Volunteer Strategy there were no costs identified but the Strategy was based upon obtain funding for a Volunteer Support Officer. Council was successful in gaining 1:1 funding from DHHS of \$75000 for the engagement of a staff member to implement actions in the strategy.

RISK ANALYSIS

There is a risk that the remaining actions in the Strategy will not be implemented due to lack of resources. This risk is being mitigated by maintaining a strong focus on keeping the actions within the scope of the Strategy.

CONSULTATION AND ENGAGEMENT

There is an internal Volunteer Strategy Implementation Advisory Group meeting on a regular basis to progress actions in the Strategy.

RESOLUTION 2021/11

Moved: Cr Linda Jungwirth
Seconded: Cr Dan Straub

That Council note the status of the actions in the Volunteer Strategy 2018-2022.

CARRIED

12 COMPLIANCE REPORTS**12.1 SIX MONTHLY REPORT AGAINST COUNCIL PLAN****File Number:** 02/02/003**Author:** Sharon Morrison, Director Corporate Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Half year report on status of Council Plan strategic indicators**RECOMMENDATION**

That Council note the progress against the actions and tasks (strategic indicators) in the Council Plan contained in the attachment to this report.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The Council Plan 2017-2021 was adopted by Council on 27 June 2017.

BACKGROUND

The Local Government Performance Reporting Framework requires reporting against the Council Plan half yearly.

A half year report is presented in January/February each year. A full year report is provided in the Annual Report each year.

ISSUES/DISCUSSION

Attached is a report on the progress of actions and tasks (strategic indicators) identified in the Council Plan. Council is currently working on year four of the four year plan.

As at mid-January 2021, the status of the actions in the Council Plan is:

Theme	Total number of actions	# complete	% complete
Population	9	6	67%
Economic Prosperity	8	3	38%
Liveability	8	5	62%
Sustainability	9	5	55%
High Performance Organisation	11	8	72%
Total	45	27	60%

The target is 70% for the period ending 31 December 2020.

COST/BENEFITS

There are no costs associated with the recommendation of this report. Costs of individual projects within the plan are included in the Budget for the relevant delivery years.

RISK ANALYSIS

There are no risks associated with the recommendation of this report.

Reporting on a regular basis provides an opportunity to monitor progress and respond to any issues.

Reporting on a six monthly basis ensures compliance with Item 17 of the Local Government Performance Reporting Framework Governance and Management Checklist.

CONSULTATION AND ENGAGEMENT

Consultation was undertaken with responsible Council officers in the preparation of this report.

RESOLUTION 2021/12

Moved: Cr Linda Jungwirth

Seconded: Cr Wendy Murphy

That Council note the progress against the actions and tasks (strategic indicators) in the Council Plan contained in the attachment to this report.

CARRIED

12.2 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - DONALDSON PARK

File Number: FOL/20/7159
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Donaldson Park Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Donaldson Park Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Donaldson Park is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Organisation
Gavan Holt (Chair)	
Jon Chandler (Secretary/ Treasurer)	Community Member
Brett Jackson	Wedderburn Bowls Club
Laurie Whitham	Wedderburn Bowls Club
Danny Fowles	Wedderburn College
Vacant	Wedderburn College
Bruce Hargreaves (Deputy Chair)	Wedderburn Harness Racing Club
Tom Nisbet	Wedderburn Harness Racing Club
Peter McHugh	Wedderburn Lawn Tennis Club
Tim Lockhart	Wedderburn Lawn Tennis Club
Alex Holt	Wedderburn Redbacks
Andrew Caserta	Wedderburn Redbacks
Ian Gould	Wedderburn Redbacks
Julie Benaim	Wedderburn Redbacks
Sharyn Lockhart	Wedderburn Redbacks
Trudie Van de Wetering	Wedderburn Redbacks

Donaldson Park Community Asset Committee has not appointed a booking officer as all bookings for the various Donaldson Park facilities are completed by the user groups.

The Council representative for this committee is Cr Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/13

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Donaldson Park Section 65 Community Asset Committee, effective immediately.

CARRIED

12.3 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - JONES EUCALYPTUS DISTILLERY SITE

File Number: FOL/20/7154
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Jones Eucalyptus Distillery Site Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

That Council appoints the persons named in this report as members of the Jones Eucalyptus Distillery Site Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Jones Eucalyptus Distillery Site Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Jones Eucalyptus Distillery Site is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Jeff Hooley	Chair
Ian Collie	Deputy chair
Murray Baud	Secretary/ Treasurer
Bert Bradley	Committee Member
Chris Sharp	Committee Member
Leigh Lamprell	Committee Member
Kevin Poyser	Committee Member

Jones Eucalyptus Distillery Site Community Asset Committee has not appointed a booking officer as all bookings for the museum facilities are managed by the lessee.

The Council representative for this committee is Cr Wendy Murphy.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/14

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Jones Eucalyptus Distillery Site Section 65 Community Asset Committee, effective immediately.

CARRIED

12.4 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - BOORT AERODROME

File Number: FOL/20/7164

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Aerodrome Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Aerodrome Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Boort Aerodrome is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Peter Eicher	Chair/Secretary
Campbell Chalmers	Deputy Chair
Jamie Whitmore	Treasurer
Ken Loader	Airport reporting officer
Ray Stomann	Booking officer
Adam Wright	Committee Member
Dick Lanyon	Committee Member
Geoff Boutcher	Committee Member

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/15

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Boort Aerodrome Section 65 Community Asset Committee, effective immediately.

CARRIED

12.5 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - CAMPBELLS FOREST HALL

File Number: FOL/20/7160
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Campbells Forest Hall Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Campbells Forest Hall Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Campbells Forest Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Don Wilson	Chair
Rae Broadbent	Deputy Chair
Fred Shea	Secretary
Gaye Larson	Treasurer
Glenda Wilson	Booking Officer
Ann-Maree Davis	Committee Member
Janine Cornish	Committee Member
Robyn Shae	Committee Member
Shaun Cattnach	Committee Member
Toni Shea	Committee Member

The Council representative for this committee is Cr Wendy Murphy.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/16

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Campbells Forest Hall Section 65 Community Asset Committee, effective immediately.

CARRIED

**12.6 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS -
INGLEWOOD TOWN HALL HUB**

File Number: FOL/20/7165
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Inglewood Town Hall Hub Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Inglewood Town Hall Hub Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Inglewood Town Hall Hub is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Enzo Scafati	Chair
Brian Rodwell	Deputy Chair
Deb Coon	Secretary
Pauline Wellman	Treasurer
Jean McClymont	Committee Member
Kim Hanlon	Booking Officer/Committee Member

The Council representative for this committee is Cr Wendy Murphy.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/17

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Inglewood Town Hall Hub Section 65 Community Asset Committee, effective immediately.

CARRIED

12.7 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - PYRAMID HILL SWIMMING POOL KIOSK

File Number: FOL/20/7149
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Pyramid Hill Swimming Pool Kiosk Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Pyramid Hill Swimming Pool Kiosk Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Pyramid Hill Swimming Pool Kiosk is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Tania Burke	Chair
Alison Farrar	Deputy chair
Colleen Hampson	Secretary
Vaughan Herrick	Treasurer
Katrina Van Eyk	Committee Member
Kelly Gould	Committee Member
Kim Lister	Committee Member
Penny Caspani	Committee Member
Nizelle Sawit	Committee Member
Rachel Cain	Committee Member
Karen Apostol	Committee Member

Pyramid Hill Swimming Pool Kiosk Community Asset Committee has not appointed a booking officer as all bookings for the pool facility are managed by the contractors.

The Council representative for this committee is Cr Dan Straub.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/18

Moved: Cr Dan Straub

Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Pyramid Hill Swimming Pool Kiosk Section 65 Community Asset Committee, effective immediately.

CARRIED

12.8 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - WEDDERBURN COMMUNITY CENTRE

File Number: FOL/20/7148
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Wedderburn Community Centre Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Community Centre Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Wedderburn Community Centre is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Organisation
Jacko Schanksea	Community Member
Pat Lee-Saunders	Community Member
Richard Stephenson	Community Member
Jess Pisevski (Treasurer)	Inglewood & Districts Health Services
Tracey Wilson	Inglewood & Districts Health Services
Amy Holmes	Loddon Shire Council Community Wellbeing
Brooke Arnold (Deputy chair)	Loddon Shire Council Community Wellbeing
Robyn Vella	Loddon Shire Council Tourism
Shelby Hutchinson (Secretary)	Loddon Shire Council Tourism
Coralie Lockhart (Booking officer)	Wedderburn Community House
Marg Van Veen (Chair)	Wedderburn Community House

The Council representative for this committee is Cr Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/19

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Wedderburn Community Centre Section 65 Community Asset Committee, effective immediately.

CARRIED

12.9 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - BOORT MEMORIAL HALL

File Number: FOL/20/7163

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Memorial Hall Section 65 Community Asset Committee, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Memorial Hall Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Boort Memorial Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Ian Potter	Chair
Ken Loader	Deputy Chair
John Vernon	Secretary
Narelle Vernon	Treasurer
Cindy Brown	Booking officer
Karen Coutts	Committee Member
Paul Haw	Committee Member
Deanne Smith	Committee Member
Isobel Loader	Committee Member
Jeanette Wagner	Committee Member
Judy Parker	Committee Member
Kevin Sutton	Committee Member
Marj Potter	Committee Member
Neil Gardner	Committee Member

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/20

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Boort Memorial Hall Section 65 Community Asset Committee, effective immediately.

CARRIED

13 GENERAL BUSINESS**URGENT BUSINESS****RESOLUTION 2021/21**

Moved: Cr Wendy Murphy

Seconded: Cr Gavan Holt

That the following items be treated as urgent business

CARRIED

13.1 TOILET SIGNAGE AT INGLEWOOD SPORTS CENTRE

Cr Wendy Murphy requested that signage be installed at the Inglewood Recreation Reserve to guide the public to the location of the new public toilet facilities.

13.2 RECOGNITION OF CR CURNOW, CR MCKINNON AND CR CONDLIFFE TENURE

Cr Gavan Holt requested confirmation from the Chief Executive Officer as to whether Cr Condliffe, Cr Curnow and Cr McKinnon, received gifts to reflect of their tenure as Councillors with the Loddon Shire Council.

Councillors were informed that the outgoing Councillors were each presented with a framed print of a landmark in the Ward and a letter of appreciation from the Chief Executive Officer.

14 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 66(1) and 66(2)(a) of the Local Government Act 2020:

14.1 REVIEW OF CONFIDENTIAL ACTIONS

This matter is considered to be confidential under Section 3(1)(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may disclose confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)

14.2 Contract 490 - Annual Reseal Program 2020-2021

This matter is considered to be confidential under Section 3(1)(a) and (g(ii)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released and private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

Pursuant to Section 66 (5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may prejudice the commercial position of Council and/or disadvantage a private business, as various negotiations remain pending.

14.3 Additional Resources to combat Unsightly Premises

This matter is considered to be confidential under Section 3(1)(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Pursuant to Section 66 (5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may result in the unreasonable disclosure of information about any person or their personal affairs.

Closing of Meeting to the Public

RESOLUTION 2021/22

Moved: Cr Dan Straub

Seconded: Cr Linda Jungwirth

That the meeting be closed to the public.

CARRIED

14.1 REVIEW OF CONFIDENTIAL ACTIONS**RESOLUTION 2021/23**

Moved: Cr Dan Straub
Seconded: Cr Wendy Murphy

That Council receive and note the action sheet.

CARRIED

14.2 CONTRACT 490 - ANNUAL RESEAL PROGRAM 2020-2021**RESOLUTION 2021/24**

Moved: Cr Gavan Holt
Seconded: Cr Dan Straub

That Council:-

1. award Contract 490 – Annual Reseal Program 2020-2021 to InRoads Pty Ltd
and
2. authorise the Chief Executive Officer to sign and affix the common seal of Council to the Contract documents.

CARRIED

14.3 ADDITIONAL RESOURCES TO COMBAT UNSIGHTLY PREMISES**RESOLUTION 2021/25**

Moved: Cr Linda Jungwirth
Seconded: Cr Dan Straub

That Council resolve to provide \$220,250 for additional resources to manage the identification and rectification of unsightly premises as per the proposal outlined within this report.

CARRIED

NEXT MEETING

The next Ordinary Meeting of Council will be held on 23 February 2021 commencing at 3pm.

There being no further business the meeting was closed at 4.04pm..

Confirmed this.....day of..... 2021

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CHAIRPERSON