



Date: Thursday, 24 June 2021
Time: 3pm
Location: Loddon Shire Council Chambers (entry from Peters Street), behind Wedderburn office

MINUTES

Ordinary Council Meeting

24 June 2021

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE LODDON SHIRE COUNCIL CHAMBERS (ENTRY FROM PETERS STREET),
BEHIND WEDDERBURN OFFICE
ON THURSDAY, 24 JUNE 2021 AT 3PM**

PRESENT: Cr Neil Beattie (Mayor), Cr Gavan Holt, Cr Linda Jungwirth, Cr Wendy Murphy, Cr Dan Straub

IN ATTENDANCE: Phil Pinyon (Chief Executive Officer), Wendy Gladman (Director Community Wellbeing), Deanne Caserta (Manager Financial Services), Glenn Harvey (Manager Development and Compliance), Lynne Habner (Manager Executive and Commercial Services)

1 OPENING AFFIRMATION

“We, the Councillors of the Loddon Shire, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES

Nil

4 DECLARATIONS OF CONFLICT OF INTEREST

Nil

5 PREVIOUS MINUTES**CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 25 May 2021.
2. The minutes of the Ordinary Council Meeting of 25 May 2021.
3. The minutes of the Confidential Council Meeting of 25 May 2021.
4. The minutes of the Council Forum of 8 June 2021.
5. The minutes of the Special Council Meeting of 8 June 2021.
6. The minutes of the Confidential Special Council Meeting of 8 June 2021.

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2021/129

Moved: Cr Linda Jungwirth

Seconded: Cr Wendy Murphy

That Council confirm:

1. The minutes of the Council Briefing of 25 May 2021.
2. The minutes of the Ordinary Council Meeting of 25 May 2021.
3. The minutes of the Confidential Council Meeting of 25 May 2021.
4. The minutes of the Council Forum of 8 June 2021.
5. The minutes of the Special Council Meeting of 8 June 2021.
6. The minutes of the Confidential Special Council Meeting of 8 June 2021.

CARRIED

6 ASSEMBLY OF COUNCILLORS**6.1 RECORD OF ASSEMBLY OF COUNCILLORS****File Number:** 02/01/001**Author:** Christine Coombes, Executive and Commercial Services Officer**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 25 May 2021.
2. Council Forum 8 June 2021.

In accordance with Clause 51 of Council's Governance Rules, records of Councillor briefings and forums must be reported to the next Ordinary Meeting of Council and confirmed in the minutes.

The record is therefore presented for Council's noting.

RECORD OF ASSEMBLIES OF COUNCIL

Assembly details	Briefing
Date	25 May 2021
Councillor Attendees	Cr Beattie Cr Holt Cr Jungwirth Cr Murphy Cr Straub
Staff/Stakeholder representatives	Phil Pinyon, Chef Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Lynne Habner, Manager Executive and Commercial Services Deanne Caserta, Manager Financial Services Global Leadership Foundation representative
Items discussed.	<ol style="list-style-type: none"> 1. Working effectively together 2. Draft Advocacy Policy 3. Request for Council to take on ownership of property 4. General business: <ul style="list-style-type: none"> • Wedderburn Lions Club request for civic reception • Purchase of caravan parks on Crown Land • Community Asset Committees and GST • Loddon Shire Council Chambers
Conflict of Interest Disclosures - Councillor/officer making disclosure	Nil
Councillor/officer left room	

Assembly details	Forum
Date	8 June 2021
Councillor Attendees	Cr Beattie Cr Holt Cr Jungwirth Cr Murphy Cr Straub
Staff/Stakeholder representatives	Phil Pinyon, Chef Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Lynne Habner, Manager Executive and Commercial Services Deanne Caserta, Manager Financial Services Michael Johnston, Community Asset Committee Project Officer Sarah Perry, Manager Community Support Newbridge, Arnold, Llanelly Community Plan representatives
Items discussed.	<ol style="list-style-type: none"> 1. Economic Development and Tourism monthly progress report 2. Update on the implementation of the Local Government Act 2020 3. S181 sales update – sale of properties for unpaid rates and charges 4. Feedback on Budget and Revenue and Rating Plan 5. Strategic workforce planning update 6. Update on the Loddon Project 7. Climate Change and the Council Plan 8. Community Asset Committees update 9. Community Plan Presentation – Newbridge, Arnold, Llanelly Community Planning 10. General business: <ul style="list-style-type: none"> • Pyramid Hill Community Centre • Swimming pools
Conflict of Interest Disclosures - Councillor/officer making disclosure	Nil
Councillor/officer left room	

RESOLUTION 2021/130

Moved: Cr Dan Straub

Seconded: Cr Gavan Holt

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 25 May 2021.
2. Council Forum 8 June 2021.

CARRIED

7 REVIEW OF ACTION SHEET**7.1 REVIEW OF ACTIONS****File Number:** 02/01/002**Author:** Christine Coombes, Executive and Commercial Services Officer**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Action sheet**RECOMMENDATION**

That Council receive and note the action sheet.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

REPORT

Refer attachment.

RESOLUTION 2021/131**Moved:** Cr Wendy Murphy**Seconded:** Cr Gavan Holt

That Council receive and note the action sheet.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr Beattie**Rail Freight Alliance****Loddon Campaspe Councils****Murray River Group of Councils****Special Committees Of Council (Section 65 Community Asset Committees):**

Boort Aerodrome Community Asset Committee

Boort Memorial Hall Community Asset Committee

Boort Park Community Asset Committee

Korong Vale Mechanics Hall Community Asset Committee

Korong Vale Sports Centre Community Asset Committee

Little Lake Boort Community Asset Committee

Yando Public Hall Community Asset Committee

DATE**Activity**

25/5/21

Attended Council meeting Wedderburn

31/5/21

Lockdown cancelled presentations for CEO recruitment

4/6/21

Reading of budget papers

7/6/21	Boort Park Run ticked off \$7000 to Park Run Australia
8/6/21	Council Forum Wedderburn
10/6/21	Loddon Campaspe Group of Councils zoom meeting. \$22.5 million for cultural burns – Council's job to control vegetation removal
20/6/21 – 23/6/21	Travelled to Canberra for National General Assembly Local Government Association. Meeting with Keith Pitt, Federal Water Minister and Anne Webster, Federal Member for Mallee.

RESOLUTION 2021/132

Moved: Cr Neil Beattie

Seconded: Cr Dan Straub

That Council receive and note the Mayoral Report

CARRIED

9 COUNCILLORS' REPORT**9.1 COUNCILLORS' REPORTS****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Holt

Municipal Association of Victoria	
21/5/21: Attended the MAV State Council at the Melbourne Town Hall	
Audit and Risk Committee	
17/6/21: Attended meeting of the Loddon Shire Internal Audit Committee	
Special Committees Of Council (Section 65 Community Asset Committees): Donaldson Park Community Asset Committee Wedderburn Community Centre Community Asset Committee Wedderburn Engine Park and Market Square Reserve Community Asset Committee Wedderburn Mechanics and Literary Institute Hall Community Asset Committee Hard Hill Tourist Reserve Community Asset Committee	
Other Council activities	
DATE	Activity
8/6/21	Attended the Council Forum at Wedderburn
19/6/21	Attended the Wedderburn vs Boort community sports day
20/6/21	With the Mayor Cr Beattie and Cr Straub we departed to Canberra for national conference of the Australian Local Government Association. W returned from the conference on 23/6/21
24/6/21	Attended a meeting of the Wedderburn Development Association where the two big issues raised with me were (1) childcare in Loddon, and (2) progress of stage 2 of the Wedderburn housing estate.

Cr Jungwirth

Loddon Mallee Local Government Waste Forum	
Central Victorian Greenhouse Alliance	
Municipal Emergency Management Plan Committee	
Other Council activities	
DATE	Activity
26/5/21 – 27/5/21	Rural Councils Victoria summit – focus economic and population growth
7/6/21	ALGWA ran an online session on working at the table as Councillors
8/6/21	Attended the Council Forum and a Special meeting of Council
9/6/21	Met with members of the community to discuss problems with Tarnagulla Reservoir inflow and possible solutions and future uses.
10/6/21	Attended Loddon Mallee Local Government Waste Forum meeting. The thing standing out to me is to let the community know there is a campaign starting soon – “Know your recycling” campaign. Also SV will be decommissioning the recycling section of their website and individual councils will be responsible for having the relevant information on their website.
10/6/21	Unable to attend Gender Equality Act implementation – MAV due to other commitments.
16/6/21	Visited Terrick Ward to discuss local issues with Cr Dan Straub.
16/6/21	Attended coaching session with Ruth McGowan from Master the Politics. We discussed strategies for effectiveness and the role of women on boards and scholarships and training available for Councillors on boards.
17/6/21	Attended an ALGWA session regarding COVID and its different impacts for Councillors and Councils.
18/6/21	Hosted my first Councillor Catchup session at Eddy’s Garage in Eddington. Although no one came to talk with me specifically, had some great conversations while there. These rotating sessions will be held in a different area of the ward on the 3 rd Friday of each month.
22/6/21	Attended an online session by Respect Victoria, the Gender and Disaster pod and other organisations. The session reported on research regarding family violence in minority groups and investigating ways to use the evidence

	to prevent violence within families.
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Cr Murphy

Calder Highway Improvement Committee	
Local Government Womens Charter	
Australia Day Committee	
Healthy Minds Network	
16/6/21: Chaired the online meeting	
Special Committees Of Council (Section 65 Community Asset Committees):	
Bridgewater on Loddon Memorial Hall Community Asset Committee	
Campbells Forest Hall Community Asset Committee	
Inglewood Community Sports Centre Community Asset Committee	
Inglewood Community Elderly Persons Units Community Asset Committee	
Inglewood Town Hall Hub Community Asset Committee	
Jones Eucalyptus Distillery Site Community Asset Committee	
Other Council activities	
DATE	Activity
25/5/21	Invited to attend the Inglewood and Districts Community Enterprises Limited Board meeting. Due to news of the tragic death of a local woman it was postponed.
27/5/21	I attended the Rural Councils Victoria 2021 Summit in Nagambie
8/6/21	Attended the Council Forum and Special Council meeting at Wedderburn
11/6/21	Attended the online MAV Gender Equality Act implementation workshop
15/6/21	Attended the Loddon Municipal Public Health and Wellbeing Plan workshop held online
17/6/21	Attended the ALGWA virtual COVID and Cocktails catch up

18/6/21	Met with Manager Organisational Development Janine Jackson to sign the Acting CEO contract
21/6/21	Virtually attended the National General Assembly Conference
21/6/21	Attended the Inglewood Development and Tourism Committee Childcare option discussion with Wendy Gladman Director Community Wellbeing
22/6/21	Virtually attended the National General Assembly Conference
23/6/21	Virtually attended the National General Assembly Conference
24/6/21	Attended the monthly Council briefing and meeting.

Cr Straub

North Central Goldfields Regional Library	
North Central Local Learning and Employment Network	
1/6/21: Zoom meeting (AGM)	
Special Committees Of Council (Section 65 Community Asset Committees):	
East Loddon Community Centre Community Asset Committee	
Pyramid Hill Memorial Hall Community Asset Committee	
Pyramid Hill Swimming Pool Kiosk Community Asset Committee	
Other Council activities	
DATE	Activity
25/5/21	Values and Behaviours Workshop
	Citizenship Ceremony
	Council Briefing and Council Meeting
28/5/21	Goldfields Library online meeting (I was unfortunately a late apology due to a medical procedure reschedule)
31/5/21	CEO recruitment (cancelled)
1/6/21	North Central LLEN Board meeting and AGM. I was selected to the Finance and Risk committee.
4/6/21	Calivil Bowls Club meeting with the committee and synthetic greens company.

7/6/21	Dingee/Mitiamo community plan meeting with Wendy Gladman to discuss and work through issues that committee members were having with the structure of the plan format.
8/6/21	Council Forum and special Council meeting
16/6/21	Terrick Ward tour with Cr Jungwirth. Cr Jungwirth was interested in learning more about the diverse agriculture and landscape, and what are priority concerns for our Terrick Ward communities.
20 - 23/6/21	Along with Cr Beattie and Cr Holt, I attended the 27 th National General Assembly of the Australian Local Government Association, which was a very worthwhile trip.

RESOLUTION 2021/133

Moved: Cr Neil Beattie

Seconded: Cr Linda Jungwirth

That Council receive and note the Councillors' reports

CARRIED

10 DECISION REPORTS

10.1 PLANNING APPLICATION 5553 - 78-80 BURKE STREET, NEWBRIDGE

File Number: FOL/19/91357

Author: Glenn Harvey, Manager Development and Compliance

Authoriser: Steven Phillips, Director Operations

Attachments: 1. Decision report 5553

RECOMMENDATION

That Council determines to issue a notice of decision to refuse planning application 5553 for the use and development of the land for a dwelling within the Farming Zone and Land Subject to Inundation Overlay.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

There have been no previous Council discussions on this matter.

BACKGROUND

Planning application 5553 was lodged 23 June 2020 and proposed the use and development of two dwellings on the land at 78-80 Burke Street, Newbridge. In February 2021 an amendment to the application was lodged that changed the proposal to, use and development of the land for a single dwelling.

The subject site is within the Farming Zone and is covered by the Land Subject to Inundation Overlay and Erosion Management Overlay.

ISSUES/DISCUSSION

Under the Planning and Environment Act 1987 (the Act) the Minister of Planning delegates a municipal council power to become the planning authority for any planning scheme in force in its municipal district.

A municipal council is obligated to enforce and administer the relevant Planning Scheme, which must use the scheme to determine applications, which are put forth to the council.

For Council, the Loddon Planning Scheme is the relevant Planning Scheme, which must be used by Council when determining applications.

Council has delegated authority to its Planning officer to determine outcomes of applications, however it is the policy/practice for the Council to make the final determination for applications which:

- receive one or more objections
and/or
- are to be recommended for refusal by the Planning officer.

Pursuant to Section 52 of the Planning and Environment Act 1987 notices were sent to owners and occupiers of adjoining land as well as land opposite and surrounding the site. Council has received two objections as the result of the public notification process. The Planning officer's recommendation is also for refusal and as such the matter is being brought to Council for determination.

A decision report detailing this application and assessment has been prepared and can be found in Attachment 1.

COST/BENEFITS

There are various costs associated with having a delegated Planning officer consider an application and make a recommendation as well as with the time of the Councillors to consider this recommendation.

The benefits associated with this cost are the ability for Council to fulfil its requirement under law and provide the community with a statutory service that delivers well-managed and appropriate development.

RISK ANALYSIS

The risks of Council not fulfilling its statutory obligation under the Act include:

- inappropriate use and development which could endanger life and property
- Council's reputation as a Responsible Authority
- breaches of the Planning & Environment Act 1987 requiring compliance action.

CONSULTATION AND ENGAGEMENT

Refer to the decision report for further detail on the application.

RESOLUTION 2021/134

Moved: Cr Linda Jungwirth

Seconded: Cr Gavan Holt

That Council determines to issue a notice of decision to refuse planning application 5553 for the use and development of the land for a dwelling within the Farming Zone and Land Subject to Inundation Overlay.

CARRIED

10.2 SKINNERS FLAT RESERVOIR MASTER PLAN**File Number:** FOL/21/846**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Draft Skinners Flat Reservoir Master Plan**RECOMMENDATION**

That Council receive and note the Skinners Flat Reservoir Master Plan, and:

- (a) pay particular attention to the pre-conditions that will influence a future Council decision about implementation of any of the options or actions contained in the Master Plan
- (b) communicate with key stakeholders and the community to advise Council's decision to note rather than implement the Master Plan immediately, due to (a).

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

Council Officer, Grant Banks, gave a presentation of an overview of the first draft of the Skinners Flat Reservoir Master Plan at the May 2021 Council Forum.

The Forum noted that the dam wall will need to be addressed to ensure safety of the reservoir, and were advised that more work will be required for designing the structural works in the next financial year, and then funding will need to be pursued for the repair works.

The time needed to do this work will mean that the master plan actions will not be undertaken for some time. The need for securing a permanent water supply was also raised as an issue that would need to be addressed in order for the actions to be undertaken.

Consideration was given to whether the master plan should be held over (and not adopted by Council) until the dam wall works and the security of water is resolved, to help in managing community expectations about when the recommendations would be implemented by Council.

The Forum discussion concluded that no works should be implemented until Council is able to decide on an option.

This report recommends that Council simply receive and note the master plan, and clearly sets out the conditions that would need to be met before implementation of the actions could occur. This information is also included in a foreword to the Master Plan so that stakeholders are clear about these conditions.

BACKGROUND

A master plan for Skinners Flat Reservoir was developed to provide the Wedderburn community and visitors with greater access to outdoor recreation activities and to address issues around ad hoc development and lack of maintenance of the asset.

This need was identified in Wedderburn's Community Plan and contributes to Council's strategic objective to "support development of a prosperous and diverse economy". In doing so, this master plan will provide direction for future recreation activities, amenities and infrastructure improvements, as well as options for the delegation of management under the Local Government Act 2020.

ISSUES/DISCUSSION

Council is asked to receive and note the Skinners Flat Reservoir Master Plan, and:

1. In noting the content of the Skinners Flat Reservoir Master Plan, pay particular attention to pre-conditions that will influence a future Council decision about implementation of any of the options or actions contained in the Master Plan, namely:
 - (a) completion of the Skinners Flat Dam Safety Upgrade engineering report and likely extensive works on the Reservoir wall that will take significant time to complete
 - (b) that as a result of 1(a) it is possible the Reservoir will have a significantly lower water capacity than previously seen, resulting in limitations on activities
 - (c) confirmation of a secure and affordable water supply to allow suitable water levels to be maintained in the Reservoir.
2. Note the extensive community engagement that was achieved in the development of the Master Plan and the efforts of Council's Strategic Plan Writer in documenting the Master Plan.
3. Communicate with key stakeholders and the community to advise of Council's decision in 1(a), (b) and (c) above, acknowledging that implementation of the Master Plan will take some time to complete.

COST/BENEFITS

There is no direct cost to Council of receiving and noting this Master Plan. Future actions would be costed when more detailed project plans are developed following the completion of the Skinners Flat Dam Safety Upgrade.

RISK ANALYSIS

There is a risk that community and stakeholder engagement from this Master Plan has raised expectations within the community that progress will be made immediately towards the implementation of this plan. Factors detailed in 1(a), (b) and (c) above must be communicated with key stakeholders and the community to help set realistic expectations.

CONSULTATION AND ENGAGEMENT

Extensive community and stakeholder engagement was the main input for the Master Plan. Further communication is recommended above following Council receiving and noting this Master Plan.

RESOLUTION 2021/135

Moved: Cr Gavan Holt

Seconded: Cr Dan Straub

That Council receive and note the Skinners Flat Reservoir Master Plan, and:

- (a) pay particular attention to the pre-conditions that will influence a future Council decision about implementation of any of the options or actions contained in the Master Plan
- (b) communicate with key stakeholders and the community to advise Council's decision to note rather than implement the Master Plan immediately, due to (a).

CARRIED

10.3 SECTION 65 COMMUNITY ASSET COMMITTEE - REVOKE INSTRUMENT OF DELEGATION - BRIDGEWATER ON LODDON MEMORIAL HALL

File Number: FOL/20/7161

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council revoke the instrument of delegation to Bridgewater on Loddon Memorial Hall Community Asset Committee, resulting in the Community Asset Committee being dissolved, effective upon the signing of a Management Agreement with Bridgewater on Loddon Development Inc.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted new delegations to Section 65 committees at the ordinary meeting held on 25 August 2020. A Management Agreement can be issued to an incorporated body rather than an Instrument of Delegation.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Alternatively incorporated bodies like Bridgewater on Loddon Development Committee (BOLD), can be issued a Management Agreement on similar terms and conditions to an Instrument of Delegation, also signed by the CEO.

ISSUES/DISCUSSION

Discussions have been held with Bridgewater on Loddon Memorial Hall Community Asset Committee (CAC) and BOLD. The committees have agreed to work under the one banner and become incorporated.

At the CAC meeting held in March the committee voted to rescind the instrument of delegation and have formally written to Council to complete this process. This alleviates the need for as many volunteers.

A draft Management Agreement will be issued to BOLD and if acceptable, can be finalised and signed by BOLD and the CEO.

COST/BENEFITS

There are no direct costs associated with this recommendation.

The benefit of the amalgamation of the committees is a reduced need for volunteers.

RISK ANALYSIS

There is a reduced risk of lack of volunteers through the amalgamation of two committees.

CONSULTATION AND ENGAGEMENT

The section 65 committee has been consulted regarding the revocation of the instrument of delegation. The committee has indicated that it supports the recommendations made in this report.

RESOLUTION 2021/136

Moved: Cr Wendy Murphy
Seconded: Cr Linda Jungwirth

That Council revoke the instrument of delegation to Bridgewater on Loddon Memorial Hall Community Asset Committee, resulting in the Community Asset Committee being dissolved, effective upon the signing of a Management Agreement with Bridgewater on Loddon Development Inc.

CARRIED

10.4 ADOPTION OF THE 2021/22 BUDGET

File Number: 07/01/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Fees and Charges Schedule 2021/22
2. Budget 2021/22

RECOMMENDATION

1. That Council:
 - (a) having advertised the Draft Budget and having received no submissions, adopt the 2021/22 Budget.
 - (b) having advertised the Draft Fees and Charges Schedule and having received no submissions, adopt the 2021/22 Fees and Charges Schedule
 - (c) subject to the approval of the Director Corporate Services or Chief Executive Officer, make effective immediately any changes where the fees and charges are altered by legislation, and make amendment to the relevant Fees and Charges Schedule for the year 1 July 2021 to 30 June 2022.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council was presented with the 2021/22 Draft Budget at a Council Forum on Tuesday 13 April 2021.

Council resolved to advertise the Draft Budget at a Council Meeting on Tuesday 27 April 2021.

BACKGROUND

The Draft Budget was placed on public display, seeking feedback for 28 days from Saturday 1 May 2021 until Friday 28 May 2021, using the Community Engagement Policy as guidance.

During this period, copies of the Draft Budget were made available on Council's website and a printed copy posted to ratepayers where requested.

Advertisements were placed in the Bendigo Advertiser on Saturday 1 May and Saturday 8 May 2021. Advertisement was also placed in the Loddon Herald. Facebook, emailing to all Council committees and other media options were also utilised.

ISSUES/DISCUSSION

No submissions was received during the public display period.

During the advertisement period Council received notification and prepayment of 50% of 2021/22 funding from the Victoria Grants Commission. This has resulted in adjustments to the relevant areas within the budget document but leaves the same cash surplus result.

The fees and charges document did not received any submissions but had some updates made from increased regulatory fees.

COST/BENEFITS

The benefits to Council and the community are that a consultative budget process complies with the Local Government Act 1989, and Local Government Act 2020, and allows the community to provide feedback to Council on the budget's content.

The budget provides a measure for accurate planning, and ensures that Council can deliver services and projects included in the document.

RISK ANALYSIS

The risk to Council of not discussing and advertising the annual budget is that it will not comply with requirements under the Local Government Act 1989 and Local Government Act 2020.

CONSULTATION AND ENGAGEMENT

The Local Government Act 1989 requires that the Draft Budget be available for public comment from a period of 28 days after Council advertisement. After the lapsing of 28 days all submissions received must be provided to Council when deliberating on adoption of the 2021/22 Budget. Although the new Local Government Act 2020 does not require this process to be undertaken, it was still followed, seeking feedback for the 28 day period.

RESOLUTION 2021/137

Moved: Cr Dan Straub
Seconded: Cr Wendy Murphy

1. That Council:
 - (a) having advertised the Draft Budget and having received no submissions, adopt the 2021/22 Budget.
 - (b) having advertised the Draft Fees and Charges Schedule and having received no submissions, adopt the 2021/22 Fees and Charges Schedule
 - (c) subject to the approval of the Director Corporate Services or Chief Executive Officer, make effective immediately any changes where the fees and charges are altered by legislation, and make amendment to the relevant Fees and Charges Schedule for the year 1 July 2021 to 30 June 2022.

CARRIED

10.5 ADOPTION OF THE REVENUE AND RATING PLAN

File Number: 09/04/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Revenue and Rating Plan 2021-2025

RECOMMENDATION

That Council, having advertised the Draft Revenue and Rating Plan and having received no submissions, adopt the Revenue and Rating Plan.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this paper, or involved in the subject matter of the paper.

PREVIOUS COUNCIL DISCUSSION

Council was presented with the Draft Revenue and Rating Plan at a Council Forum on Tuesday 13 April 2021.

Council resolved to advertise the Draft Revenue and Rating Plan (the Plan) at a Council Meeting on Tuesday 27 April 2021.

BACKGROUND

In 2017, Council established the first Rating Strategy (the Strategy) and conducted a review of the document in April 2019. The Strategy expires in 2021.

This document included the basic principles for rate collection within Council and replaced the information that was previously published within the Annual Budget to ensure Council's position remained transparent and available to all ratepayers.

The Local Government Act 2020 (LGA 2020) requires each Council to prepare a Revenue and Rating Plan (Plan) to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

This Draft Plan has built on the current Strategy and has had the required revenue components added.

The Draft Plan was placed on public display, seeking feedback for 28 days from Saturday 1 May 2021 until Friday 28 May 2021, using the Community Engagement Policy as guidance.

During this period, copies of the Draft Plan were made available on Council's website and a printed copy posted to ratepayers where requested.

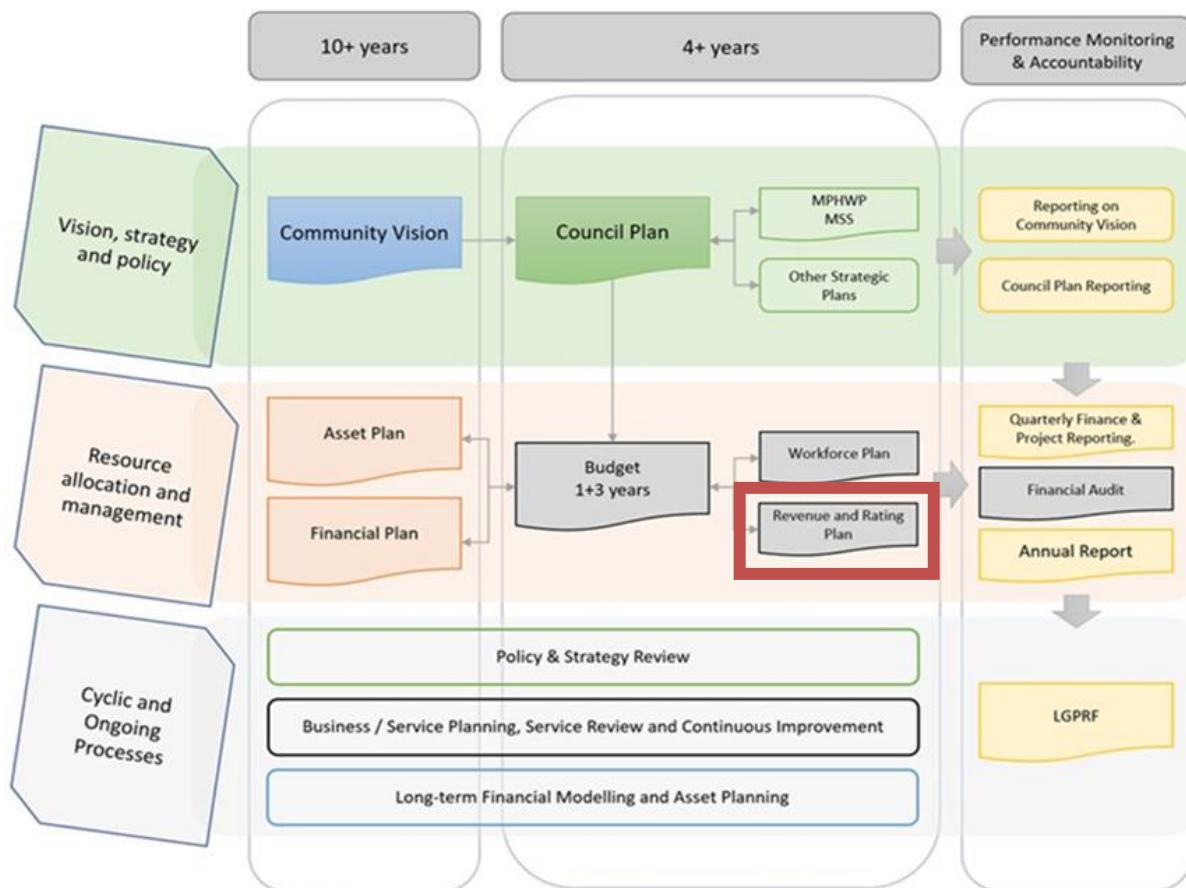
Advertisements were placed in the Bendigo Advertiser on Saturday 1 May and Saturday 8 May 2021. Advertisement was also placed in the Loddon Herald. Facebook, emailing to all Council committees and other media options were also utilised.

ISSUES/DISCUSSION

The purpose of the Plan is to determine the most appropriate and affordable revenue and rating approach for Loddon Shire Council which, in conjunction with other income sources, will adequately finance the objectives in the Council Plan.

This Plan is an important part of Council's integrated planning and reporting framework, all of which helps Council achieve its vision. The diagram below depicts the integrated planning and

reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Job, Precincts and Regions

This Plan explains how Council calculates the revenue needed to fund its activities, and how the funding burden will be apportioned between ratepayers and other users of Council facilities and services.

In particular, this Plan sets out decisions that Council has made in relation to rating options available to it under the LGA 2020 to ensure fair and equitable distribution of rates across property owners.

It also sets out principles that are used in decision making for other revenue sources such as fees and charges.

The Plan does not set revenue targets for Council; it outlines the strategic framework and decisions that inform how Council will go about calculating and collecting its revenue.

COST/BENEFITS

The Plan will be used to guide Council in making decisions around the setting of rates, municipal charges and fees and the equitable distribution of these fees and charges for future long term Financial Plans and Annual Budgets.

RISK ANALYSIS

The principles of good governance require Council to provide ongoing or periodic monitoring and review of the impact of major decisions. It is essential that Council evaluates, on a regular basis, the legislative objectives to which it must have regard and those other objectives which Council determines are relevant.

Council is seeking to fully document its objectives and approach to the raising of revenue and rates in line with its goal of providing transparency in its decision-making.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of Policy Review Group, and Council Forum prior to presentation in the Council Meeting Agenda.

Council has advertised the document for public comment for a period of 28 days, receiving no submissions. This process was guided by the Community Engagement Policy

RESOLUTION 2021/138

Moved: Cr Wendy Murphy

Seconded: Cr Gavan Holt

That Council, having advertised the Draft Revenue and Rating Plan and having received no submissions, adopt the Revenue and Rating Plan.

CARRIED

11 INFORMATION REPORTS

Nil

12 COMPLIANCE REPORTS**12.1 SECTION 65 COMMUNITY ASSET COMMITTEE MEMBERSHIP DETAILS - KORONG VALE MECHANICS HALL**

File Number: FOL/20/7153

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Korong Vale Mechanics Hall Section 65 Community Asset Committee, effective upon the receipt of advice from the Committee of the nomination of another Committee member as the Treasurer.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Community Asset Committee or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Korong Vale Mechanics Hall Community Asset Committee on 25 August 2020.

BACKGROUND

Under section 65 of the Local Government Act 2020 (Act) Councillors establish community asset committees and appoint their members. Under section 47 of the Act the CEO issues their instrument of delegation.

Clause 7.1 of the instrument of delegation establishes the composition of the committee. Clause 7.2.1 provides for the appointment of the member by name by resolution of Council for a term of one year. For community based committees, at least 6 community representatives are preferred. For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

Clause 7.6 states that:

At the annual meeting each year nominations shall be called for proposed members of the Committee. The Committee must then elect from its proposed members the following office bearers:

- chair
- deputy chair (not mandatory, but recommended)
- secretary
- treasurer*
- booking officer*
- general members

*The treasurer and booking officer must not be the same person.

Clause 7.2.4 states that Council shall appoint members to the Committee as soon as reasonably practicable after the date upon which their annual meeting occurs.

ISSUES/DISCUSSION

Korong Vale Mechanics Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Glenda Brooker	Chair
Lyn Chapman	Secretary/ Treasurer
Jenni Bligh	Booking Officer
Rita Tosch	Committee Member
Ken Hunt	Committee Member
Fred Brooks	Committee Member
Heather Charry	Committee Member
John Charry	Committee Member
Darren Quigley	Committee Member
Robert Chapman	Committee Member

This committee only had four people attend the annual meeting, along with Loddon Shire representatives. A general meeting has been held since to appoint more members to the committee.

The auditing of financials has been delayed by more than eight months and the current Treasurer has been a supplier to the committee in the past 12 months. For these reasons it is recommended that the committee nominate another person as treasurer to ensure separation of duties, more effective management of conflicts of interest and distribution of workload to help ensure more timely auditing of financials.

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 65 Community Asset Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Clause 7.3 of the instrument of delegation provides for the removal of any committee member. This clause could be used to mitigate risk.

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

The community asset committee has provided Council with the list of proposed committee members and their positions.

RESOLUTION 2021/139

Moved: Cr Gavan Holt

Seconded: Cr Linda Jungwirth

That Council appoints the persons named in this report as members of the Korong Vale Mechanics Hall Section 65 Community Asset Committee, effective upon the receipt of advice from the Committee of the nomination of another Committee member as the Treasurer.

CARRIED

12.2 COMMUNITY GRANTS - BRIDGEWATER RECREATION RESERVE**File Number:****Attachments:** Nil**MOTION**

That Council allocates \$1980 from Council's unallocated 2020/21 Community Grant monies to the Bridgewater Recreation Reserve Committee of Management in support of their project to paint the interior of their clubrooms.

RATIONALE

I, Councillor Wendy Murphy was contacted by Ms Lisa Langley, Treasurer of the Bridgewater Recreation Reserve Committee of Management to seek clarification whether the closure date of the Loddon Shire Community Grants was a hard closure date of 1 May, 2021 or whether late applications would be accepted.

Ms Langley had been ill leading up to the closure date for the online grants and missed the closing date thinking she had an extra day.

The project is for the painting of the interior of the clubrooms as the current paint work is flaking, has been damaged by hanging pictures and boards and is looking dull. With new paint, the rooms will look better, be more inviting and improve the feel of the rooms.

Bridgewater Recreation Reserve is on crown land and under a committee of management under DELWP. Painting of the clubrooms is considered maintenance and does not need Public Land Owner Consent, although Ms Langley did contact DELWP informing them of the project.

Community groups who use the Bridgewater Recreation Reserve clubrooms include the Bridgewater Football Netball Club, Bridgewater Tennis Club, Bridgewater Cricket Club, Bridgewater Active Farmers as well as ad hoc hirings.

Loddon Shire's Director of Community Wellbeing, Wendy Gladman has indicated there is \$17,212 available in the 2020/21 Community grants unspent funds.

Ms Gladman has indicated the information provided by the Bridgewater Recreation Reserve Committee of Management does meet the criteria normally used by Council to assess Community Grants.

Bridgewater Recreation Reserve Committee of Management have a quote of \$2970 as the total project cost. They will contribute \$495 in in kind labour and \$495 in cash, a total of \$990 in all. They are seeking \$1980 from Council as the grants are based on a 2:1 contribution.

Covid-19 has had an impact on the ability of community groups to raise funds for projects therefore Council support would be a welcome assistance to this project.

I commend this Notice of Motion to Council.

RESOLUTION 2021/140

Moved: Cr Wendy Murphy

Seconded: Cr Linda Jungwirth

That Council allocates \$1980 from Council's unallocated 2020/21 Community Grant monies to the Bridgewater Recreation Reserve Committee of Management in support of their project to paint the interior of their clubrooms.

CARRIED

13 URGENT BUSINESS

In accordance with Council's Governance Rules, Clause 53 provides that at a scheduled or special meeting of Council, business that is not included in the agenda notice must only be considered if no more than one Councillor is absent and the Council resolves that the matter is urgent.

Despite this requirement, a matter that is not included in the agenda notice must not be considered at a Council meeting if it will:

- (a) directly and significantly affect the exercise of a person's rights;
- (b) alter the Council Plan or the budget; or
- (c) commit the Council to expenditure exceeding \$20,000.

There were no items of Urgent Business

14 CONFIDENTIAL ITEMS**RESOLUTION 2021/141**

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 66(1) and 66(2)(a) of the Local Government Act 2020:

14.1 REVIEW OF CONFIDENTIAL ACTIONS

This matter is considered to be confidential under Section 3(1)(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may disclose confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)

14.2 Amendment to CEO contract clause

This matter is considered to be confidential under Section 3(1)(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Pursuant to Section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item may result in the release of information which would result in unreasonable disclosure about any person and their personal affairs.

14.3 Purchase of Crown Land caravan parks

This matter is considered to be confidential under Section 3(1)(a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may prejudice the commercial position of Council, as various negotiations remain pending.

CARRIED

Closing of Meeting to the Public

RESOLUTION 2021/142

Moved: Cr Dan Straub
Seconded: Cr Linda Jungwirth

That the meeting be closed to the public at 3.42pm.

CARRIED

14 CONFIDENTIAL ITEMS**14.1 REVIEW OF CONFIDENTIAL ACTIONS****RESOLUTION 2021/143**

Moved: Cr Wendy Murphy

Seconded: Cr Dan Straub

That Council receive and note the action sheet.

CARRIED

14.2 AMENDMENT TO CEO CONTRACT CLAUSE**RESOLUTION 2021/144**

Moved: Cr Linda Jungwirth

Seconded: Cr Dan Straub

That Council resolve to amend the current Contract of Employment for the Chief Executive Officer to enable the CEO to make a one-off offer of an extension to the employment term of the Director to an expiry date of 28 February 2022 as outlined in the report.

CARRIED

14.3 PURCHASE OF CROWN LAND CARAVAN PARKS**RESOLUTION 2021/145**

Moved: Cr Gavan Holt

Seconded: Cr Wendy Murphy

That Council resolve to continue with the purchase from the State Government the Bridgewater Public Caravan Park and the Wedderburn Pioneer Caravan Park in accordance with the proposed updated approach and price outlined by the Department of Environment, Land, Water and Planning as listed in this report, and authorise the use of the Council seal on any related documentation.

CARRIED

NEXT MEETING

The next Ordinary Meeting of Council will be held on 27 July 2021 at Wedderburn commencing at 3pm.

There being no further business the meeting was closed at 3.55pm.

Confirmed this.....day of..... 2021

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CHAIRPERSON