



Date: Tuesday, 22 October 2019
Time: 3pm
Location: Council Chambers, Serpentine

MINUTES

Ordinary Council Meeting

22 October 2019

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, SERPENTINE
ON TUESDAY, 22 OCTOBER 2019 AT 3PM**

PRESENT: Cr Cheryl McKinnon (Mayor), Cr Neil Beattie, Cr Colleen Condliffe, Cr Geoff Curnow, Cr Gavan Holt

IN ATTENDANCE: Wendy Gladman (Director Community Wellbeing), Christine Coombes (A/Manager Executive and Commercial Services), Steven Phillips (A/Chief Executive Officer)

1 OPENING PRAYER

“Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES

Nil

4 DECLARATIONS OF CONFLICT OF INTEREST

Nil

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Steven Phillips, A/Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 24 September 2019
2. The minutes of the Ordinary Council Meeting of 24 September 2019
3. The minutes of the Council Forum of 8 October 2019

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2019/230

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That Council confirm:

1. The minutes of the Council Briefing of 24 September 2019
2. The minutes of the Ordinary Council Meeting of 24 September 2019
3. The minutes of the Council Forum of 8 October 2019

CARRIED

6 REVIEW OF ACTION SHEET

6.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Steven Phillips, A/Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

RESOLUTION 2019/231

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council receive and note the action sheet.

CARRIED

7 MAYORAL REPORT**7.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Steven Phillips, A/Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr McKinnon**North Central Goldfields Regional Library**

Section 86 Committees: East Loddon Community Centre Committee of Management, Pyramid Hill Memorial Hall Committee of Management, Pyramid Hill Swimming Pool Committee of Management, Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management

Nature Tourism Advisory Team**Other Council activities**

| DATE | Activity |
|-------------|---|
| 1.10.19 | I attended a BBQ with the United Filipino Origin in Kelly Park which was filmed by ARD German television. |
| 1.10.19 | Met with Pyramid Hill Hostel working group and Wendy Gladman to discuss their advocacy approach. |
| 2.10.19 | The German TV crew interviewed me at the Coffee Bank regarding the settling of migrants in Pyramid Hill. |
| 2.10.19 | I launched the new LV Visitor guide, Facebook page and Instagram platform at the LV Business Network Dinner in Inglewood, with guest speaker Terry Karamaloudis, Manager Tourism and Major Events at City of Greater Bendigo. |

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| 4.10.19 | I gave a presentation on Pyramid Hill Migrant settlement at the “Regenerative Communities Forum” run by Mildura City Council. |
| 5.10.19 | I joined a “talking circle” panel as part of the regenerative communities roadshow at Ouyen on the shores of their new lake. |
| 6.10.19 | Northern united Forestry Group celebrated their 21 st birthday at their project site at Kamarooka. |
| 8.10.19 | Council forum in Wedderburn. |
| 8.10.19 | Fiesta committee meeting followed by hall committee meeting followed by hall committee meeting |
| 10.10.19 | The Bendigo Regional Tourism website was launched at Balgownie Estate Maiden Gully and was attended by Loddon Tourism staff and a number of Loddon Tourism business owners. |
| 11.10.19 | “Energising Regional Australia” Agribusiness Australia Conference in Bendigo with topics such as migration, freight management, risk management, innovation, with Lynne Habner presenting Loddon’s insights on initiatives, investment and innovation. |
| 12.10.19 | I attended the Boort Ag Show and the committee must be congratulated on their efforts with the attractions and crowd numbers continuing to grow. |
| 13.10.19 | The 8 th event in our Naturally Loddon Spring Festival Calendar was the Native Gardening for Sustainability event at Malwarrie Studios Bridgewater, where I was inspired by the knowledge of Rob and Roberta, with local indigenous resident, Tash, explaining the traditional uses for many of the plants for food, medicine and fibre. |
| 16.10.19 | I attended the RCV forum in Melbourne along with Cr Holt, with some insightful presentations from RDV, VAGO and the Agenda Group, but author Gabrielle Chan left a lasting impression. The author of ‘Rusted Off’ shared her views on globalism and the need to move back to local, boutiques and change the narrative and image at food production. |
| 17.10.19 | MAC Conference opened with an address by Minister Somyuek, and some excellent presentations. Sarah Barker from JLT Insurance gave a thought provoking presentation on the risks climate changes presented to Councils with the risk of failing to adapt or mitigate and risks to infrastructure due to soil contraction with seven out of eight insurance risks being climate related. |
| 17.10.19 | MAV Annual Dinner was followed by the presentation of Councillor Awards, with Cr Condliffe receiving a 15 year service award and Cr Curnow 10 years. I’d like to congratulate our Councillors on the service they have given to their communities and to Loddon Shire. |
| 22.10.19 | It was my honour earlier today to bestow citizenship on 3 more members of |

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| | our Loddon community. |
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RESOLUTION 2019/232

Moved: Cr Cheryl McKinnon

Seconded: Cr Neil Beattie

That Council receive and note the Mayoral Report

CARRIED

8 COUNCILLORS' REPORT**8.1 COUNCILLORS' REPORTS**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Steven Phillips, A/Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Beattie

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| Murray Darling Association | |
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| Rail Freight Alliance | |
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| GMW Connections Project: | |
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| Section 86 Committees: Boort Aerodrome Committee of Management, Boort Development Committee Inc., Boort Memorial Hall Committee of Management, Boort Park Committee of Management, Korong Vale Mechanics Hall Committee of Management, Korong Vale Sports Centre Committee of Management, Little Lake Boort Management Committee Inc., Yando Public Hall Committee of Management | |
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| Other Council activities | |
| DATE | Activity |
| 5.10.19 | Lake Boort management AGM |
| 7.10.19 | Attended Boort Tourism Development committee meeting |
| 8.10.19 | Attended Forum Wedderburn |
| 12.10.19 | Attended Boort Show |

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| 22.10.19 | Council Serpentine |
| 19.10.19 | Attended Boort Angling Club Annual comp |

Cr Condliffe

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| Calder Highway Improvement Committee | |
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| Section 86 Committees: Bridgewater on Loddon Development Committee of Management, Campbells Forest Hall Committee of Management, Inglewood Community Sports Centre Committee of Management, Inglewood Lions Community Elderly Persons Units Committee of Management, Inglewood Town Hall Hub Committee of Management, Jones Eucalyptus Distillery Site Committee of Management | |
| 2.10.2019 Inglewood Town Hall Hub Committee of Management | |
| Australia Day Committee | |
| Central Victorian Greenhouse Alliance | |
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| Central Victoria Rural Women's Network | |
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| Healthy Minds Network | |
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| Loddon Youth Committee | |
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| Other Council activities | |
| DATE | Activity |
| 24.9.19 | Inglewood and districts community bank meeting |
| 25.9.19 | CWA meeting Dingee |
| 27.9.19 | IDHS golf day Inglewood |
| 1.10.19 | NCLLEN board meeting Charlton |
| 2.10.19 | Launch of Loddon Valley Business Network dinner Inglewood Town Hall |
| 4.10.19 | Campbell Forest Hall tidy town award |

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| 4.10.19 | Kooyoora Womens Network meeting Inglewood |
| 6.10.19 | Kamarooka Agri Forest Project 21 years birthday |
| 8.10.19 | Council Forum Wedderburn |
| 8.10.19 | Inglewood Community Resource Centre meeting |
| 9.10.19 | Powlett Hall AGM |
| 11.10.19 | Regional Development Conference Bendigo |
| 12.10.19 | I attended the Bridgewater Market |
| 16.10.19 | Healthy Minds Network meeting Boort |
| 16.10.19 | Loddon Youth Health Expo Boort |
| 16.10.19 | Inglewood Town Hall Hub meeting AGM |
| 16.10.19 | BOLD meeting Bridgewater |
| 17.10.19 | MAV Conference Melbourne |
| 20.10.19 | Launch community plan Campbells Forest 2018-2028 |
| 21.10.19 | Dingee Bush Nursing Centre Meeting |
| 22.10.19 | Council meeting Serpentine |

Cr Curnow

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| Loddon Mallee Waste Resource Recovery Group | |
| 1 st meeting with new Executive Officer Gordon Fraser | |
| Section 86 Committees: Kingower Development and Tourism Committee | |
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| Municipal Emergency Management Plan Committee and Municipal Fire Management Plan Committee | |
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| Other Council activities | |
| DATE | Activity |
| 25.9.19 | Tarnagulla Community Centre COM meeting |

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| 8.10.19 | Loddon Council Forum at Wedderburn |
| 17.10.19 | MAV Conference and Dinner in Melbourne |
| 18.10.19 | Loddon Mallee Waste Resource Recovery Group Board meeting held at Castlemaine. |
| 22.10.19 | Loddon Shire Council meeting at Serpentine |

Cr Holt

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| Municipal Association of Victoria | |
| <p>Section 86 Committees: Donaldson Park Committee of Management, Wedderburn Community Centre Committee of Management, Wedderburn Engine Park Committee of Management, Wedderburn Mechanics Institute Hall Committee of Management, Wedderburn Tourism Committee of Management</p> | |
| Audit Committee | |
| Other Council activities | |
| DATE | Activity |
| 25.9.19 | Attended meeting of the Wedderburn Development Association |
| 1.10.19 | Attended meeting of Wedderburn Harness Racing Club committee |
| 4.10.19 | Attended Wedderburn Shearing School open day where students were presented with their graduation certificates. |
| 8.10.19 | Attended Council Forum in Wedderburn |
| 9.10.19 | Participated in a Rural Councils Victoria teleconference to discuss and adopt the financial statements |
| 16.10.19 | Attended Rural Councils Victoria annual general meeting |
| 16.10.19 | Attended Rural Councils Victoria Mayors, Councillors and CEOs forum |
| 17.10.19 | Attended the Municipal Association of Victoria State Conference |
| 17.10.19 | Attended the annual MAV dinner and presentation of Councillor service awards |

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| 18.10.19 | Attended MAV State Council |
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RESOLUTION 2019/233

Moved: Cr Colleen Condliffe

Seconded: Cr Neil Beattie

That Council receive and note the Councillors' reports

CARRIED

9 DECISION REPORTS

9.1 NEIGHBOURHOOD SAFER PLACES (PLACES OF LAST RESORT)

File Number: 11/01/009

Author: Janine Jackson, Payroll Supervisor/ HR Officer

Authoriser: Peter Williams, A/Director Corporate Services

Attachments: 1. Neighbourhood Safer Places Plan September 2019

RECOMMENDATION

That Council adopt the attached Loddon Shire Council Neighbourhood Safer Places Plan - September 2019, which includes and confirms designated Neighbourhood Safer Places within the municipality in the townships of Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

CONFLICT OF INTEREST

There are no conflicts of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

At its ordinary meeting on 23 August 2010, Council adopted the initial Neighbourhood Safer Places (NSP) Plan which contains the Council NSP Assessment Criteria.

At its ordinary meeting on 11 September 2011, Council endorsed the NSP assessment process and resolved to continue identification and assessment of potential sites for NSPs and once identified report these back to Council for consideration.

At its ordinary meeting on 27 August 2012 Council adopted the Loddon Shire Council Neighbourhood Safer Places Plan August 2012, which included designated NSPs at Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

At ordinary meetings held in September in the years 2013 to 2018, Council has adopted the Loddon Shire Council Neighbourhood Safer Places Plan, which includes and confirms designated NSPs at Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

BACKGROUND

NSPs and the NSP Plan are direct consequences of the Black Saturday fires and the interim recommendations from the Bushfires Royal Commission. NSPs are legislated under the Emergency Services Legislation Amendment Act 2009 (ESLA Act) which amends the Emergency Management Act 1986 and the Country Fire Authority Act 1958 (CFA Act). Councils in Victoria, under the ESLA Act are required to identify, certify, designate, establish and maintain NSPs within their municipal district.

The flow chart in section one of the NSP Plan sets out the process followed when establishing a NSP. In short this process includes:

- identification of potential sites by Council
- assessment by Council against Council's criteria
- assessment by CFA against CFA criteria
- designation by Council of the approved sites
- establishment and signage of site by Council
- annual review of existing and potential new sites by Council and CFA.

Under Section 50J of the CFA Act Council must, by 31 August each year, conduct a review of each designated NSP in its municipal district to determine if it is still suitable to be designated as a NSP and ask the CFA to assess each NSP in its municipal district in accordance with the Country Fire Authority assessment guidelines.

Once the Council and CFA assessments have been completed and the established NSPs have been determined by each organisation as being compliant, the Municipal Fire Prevention Officer (MFPO) under section 50K of the CFA Act must provide an updated list of all designated neighbourhood safer places and community fire refuges in the municipal district to the Authority by 30 September in each year.

ISSUES/DISCUSSION

In compliance with Section 50J of the CFA Act, in June 2019, the CFA was requested to conduct the annual inspection of the current designated NSPs in Boort, Pyramid Hill, Bridgewater, Inglewood, Wedderburn and Serpentine. In August 2019 the CFA identified all current NSPs as compliant under the CFA Act. In September 2019 Council's Emergency Management Coordinator conducted Council's reassessment and has confirmed that the six current designated NSP sites are compliant with Council guidelines.

No new or additional NSP sites have been nominated by Council staff, the local community or the Municipal Emergency Management Planning Committee. An updated list of all designated Loddon Shire NSPs was provided to the Authority by 30 September 2019.

COST/BENEFITS

Administration of the NSP process requires the allocation of Council and CFA resources to undertake the necessary site assessment, and prepare the associated reports and supporting documentation. The cost of maintaining the NSPs contained within recreation reserves and at a local hall is borne by the associated committees of management for these facilities.

The remaining NSP is located in an area which Council maintains through routine operations. Provision and maintenance of designated NSPs within the municipality contributes to the overall safety and wellbeing of the local community in the event of a bushfire and forms part of the response provisions within the Municipal Fire Management Plan.

RISK ANALYSIS

Failure to adequately and regularly assess the designated NSP sites for compliance against specified criteria has the potential to place members of the community utilising these sites at risk should site conditions change over time. Failure to meet the inspection and reporting timelines may result in Loddon Shire failing to meet its legislated obligations under the CFA Act and ESLA Act.

CONSULTATION AND ENGAGEMENT

Determination of the suitability to retain the designated NSP sites has been made in consultation with the CFA.

RESOLUTION 2019/234

Moved: Cr Geoff Curnow
Seconded: Cr Colleen Condliffe

That Council adopt the attached Loddon Shire Council Neighbourhood Safer Places Plan - September 2019, which includes and confirms designated Neighbourhood Safer Places within the municipality in the townships of Boort, Bridgewater, Inglewood, Pyramid Hill, Serpentine and Wedderburn.

CARRIED

9.2 FINANCE REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2019**File Number:** 08/06/001**Author:** Deanne Caserta, Manager Financial Services**Authoriser:** Peter Williams, A/Director Corporate Services**Attachments:** 1. Finance Report for the period ending 30 September 2019**RECOMMENDATION**

That Council:

1. receives and notes the 'Finance report for the period ending 30 September 2019'
2. approves budget revisions included in the report for internal reporting purposes only.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

BACKGROUND

The Finance Report for the period ended 30 September 2019 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2019/20 Budget, and includes operating results, capital expenditure and funding sources.

This Finance Report also includes reporting on supplementary valuations. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use
- covenant on Title
- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)
- supplementary valuation corrections.

ISSUES/DISCUSSION

Budgeted Surplus - Council's budgeted cash surplus has increased by \$1.2M to \$1.3M due to a reserve adjustment for various caravan park project expenditure.

Income Statement (revenue) - Council's year to date (YTD) operating revenue is at 97% of YTD budget. Revenue brought to account for September was \$658K (\$12.39M for August).

Income Statement (expenditure) - Council's operating expenditure is at 82% of YTD budget. Payments for this month totalled just over \$2.1M (\$2.41M for August).

Capital Works - The revised budget for capital works is \$20.9M and is 7% complete in financial terms for the current financial year (4% at the end of August).

Balance Sheet - Council has a cash total of \$23.9M with \$2.2M in general accounts. Debtors are \$11.8 which is a decrease of \$1.79M for the month. Sundry debtors total \$1.4M (\$2.04M in August) with invoices outstanding for 60 or more days relating to community wellbeing debtors and local community groups totalling approximately \$121K.

There were no supplementary valuations updated during September. The total rateable CIV at the end of September remains at \$2.34B.

COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2019/20.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

RESOLUTION 2019/235

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That Council:

1. receives and notes the 'Finance report for the period ending 30 September 2019'
2. approves budget revisions included in the report for internal reporting purposes only.

CARRIED

9.3 BUILDING ASSET MANAGEMENT PLAN

File Number: 15/01/001

Author: David Southcombe, Manager Assets and Infrastructure

Authoriser: Steven Phillips, A/Chief Executive Officer

Attachments: 1. Draft Building Asset Management Plan

RECOMMENDATION

That Council adopt the Building Asset Management Plan

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The Building Asset Management Plan was discussed at the May 2019 Council Forum.

BACKGROUND

Council's current Building Asset Management Plan (the Plan) was adopted in 2009 and amendments were made to the plan in 2012. In 2016, Council engaged Assetic to undertake a Level 1 (general visual investigation) assessment of Council owned facilities, and assist Council in developing a BAMP with the collated information.

The Building Asset Management Plan outlines key elements involved in managing Council's building assets associated with caravan parks, community centres, Council depots, elderly persons units, Council offices, preschools and child health centres, public halls, public toilets, recreation reserve buildings, senior citizens centres, staff accommodation and miscellaneous 'other' buildings.

It combines management, financial, engineering and technical practices to ensure that the level of service required by user groups is provided at the lowest long term cost to the community and is within the limits of Councils fiscal constraints.

ISSUES/DISCUSSION

Council officers in conjunction with Assetic started working on a draft of the Plan, following the Level 1 condition inspection and the provision of the valuation data. Each building has been rated on a 1 to 5 scale where 1 is As New to 5 being Very Poor. The average Council building condition was found to be 2.82.

The condition results are used to undertake financial modelling of capital and maintenance requirements for Council buildings. The proposed capital allocation from the modelling is \$400,000 per annum which is the same allocation proposed by the existing Plan. This allocation results in an improvement in building condition from 2.82 to 2.23 over the next 10 years.

A focus of the new Plan is greater clarification around roles and responsibilities particularly around upgrades and responsibility for maintenance in buildings controlled by section 86 committees of management. The Plan also provides clarity around responsibility for upgrades and lists the service manager for each Council building (the full list is provided in Appendix A of the Plan). The service manager is responsible for changes to the service levels of each building which includes upgrades. For example, Community Services is the service manager of the Wedderburn Pre School. An upgrade to this building such as the installation of a new verandah would be assessed by Community Services who would also organise funding if it is deemed necessary.

For Council buildings where control has been delegated to section 86 committees of management the responsibility for building maintenance is clearly outlined in the committee of management maintenance guidelines. These guidelines were recently developed and are listed in Appendix E of the Plan. They outline which components of building maintenance the Council or committee of management is responsible for.

COST/BENEFITS

During the process of data collection and assessment, it was identified that the total replacement value of the Council owned 171 buildings was just over \$60 million (2017/18 data). The annual depreciation expense was evaluated to be \$1,184,447 (2017/18 data). Whilst this is far greater than the \$400,000 proposed capital renewal, Council is currently adequately spending enough on renewal to maintain buildings in an adequate condition as explained in Issues/Discussion where it was indicated building condition will improve over the next 10 years.

RISK ANALYSIS

There are no significant risks associated with the adoption of the new Plan. However, deviation from the proposed expenditure based on the financial modelling may increase future annual liability on building assets.

CONSULTATION AND ENGAGEMENT

The Plan has been discussed with internal stakeholders on a number of occasions. This includes the managers, executives and other staff who have had multiple opportunities to review the outcomes of the Plan. Additionally the draft Plan was presented to Council at its May 2019 Forum.

RESOLUTION 2019/236

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council adopt the Building Asset Management Plan

CARRIED

9.4 SECTION 173 AGREEMENT WITH AIREDALE POWLETT PTY LTD**File Number:** 14/01/005**Author:** David Southcombe, Manager Assets and Infrastructure**Authoriser:** Steven Phillips, A/Chief Executive Officer**Attachments:** 1. Agreement**RECOMMENDATION**

That the following document be executed under the Common Seal of the Council:

- agreement pursuant to section 173 of the Planning and Environmental Act 1987 (Vic) between Loddon Shire Council and Airedale Powlett Pty Ltd ACN 116 776 571

CONFLICT OF INTEREST

There is no conflict of interest for any council staff member involved in writing this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

In July 2019 Airedale Powlett Pty Ltd applied for a Works within Road Reserve Permit for the installation of a 375mm PVC irrigation pipeline to be installed under Loddon West Rd and Inglewood North Rd. The size of the pipeline requires a Section 173 agreement which legally ties the pipeline to the property parcel. The agreement has been reviewed by Beck Legal on behalf of Council.

ISSUES/DISCUSSION

A Section 173 Agreement under the Planning and Environment Act is a legal agreement between the current and future land owners with Council registered on the title. In this case the agreement requires that the land owner is legally responsible for any future costs associated with the repair, maintenance, decommission, or damage to other parties' assets caused by the pipeline.

COST/BENEFITS

The cost of preparing the agreement is borne by the land owner. The benefit of this agreement is that the current and future land owners are legally required to meet costs associated with the repair, maintenance, decommission, or damage to other parties' assets caused by the pipeline.

RISK ANALYSIS

The agreement will reduce future financial liability risk to the Council associated with the pipeline.

CONSULTATION AND ENGAGEMENT

The land owner has been involved in the preparation of the agreement.

RESOLUTION 2019/237

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That the following document be executed under the Common Seal of the Council:

- agreement pursuant to section 173 of the Planning and Environmental Act 1987 (Vic) between Loddon Shire Council and Airedale Powlett Pty Ltd ACN 116 776 571

CARRIED

9.5 SECTION 173 AGREEMENT WITH ORANA AGRICULTURE PTY LTD**File Number:** 14/01/005**Author:** David Southcombe, Manager Assets and Infrastructure**Authoriser:** Steven Phillips, A/Chief Executive Officer**Attachments:** 1. Agreement**RECOMMENDATION**

That the following document be executed under the Common Seal of the Council:

- Agreement pursuant to section 173 of the Planning and Environment Act 1987 (Vic) between Loddon Shire Council and Orana Agriculture Pty Ltd ACN 614 128 800

CONFLICT OF INTEREST

There is no conflict of interest for any council staff member involved in writing this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

In August 2019 Orana Agriculture Pty Ltd applied for a Works within Road Reserve Permit for the installation of a 630mm irrigation pipeline to be installed under Loddon West Rd. The size of the pipeline requires a Section 173 agreement which legally ties the pipeline to the property parcel. The agreement has been reviewed by Beck Legal on behalf of Council.

ISSUES/DISCUSSION

A Section 173 Agreement under the Planning and Environment Act is a legal agreement between the current and future land owners with Council registered on the title. In this case the agreement requires that the land owner is legally responsible for any future costs associated with the repair, maintenance, decommission, or damage to other parties' assets caused by the pipeline.

COST/BENEFITS

The cost of preparing the agreement is borne by the land owner. The benefit of this agreement is that the current and future land owners are legally required to meet costs associated with the repair, maintenance, decommission, or damage to other parties' assets caused by the pipeline.

RISK ANALYSIS

The agreement will reduce future financial liability risk to the Council associated with the pipeline.

CONSULTATION AND ENGAGEMENT

The land owner has been involved in the preparation of the agreement.

RESOLUTION 2019/238

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That the following document be executed under the Common Seal of the Council:

- Agreement pursuant to section 173 of the Planning and Environment Act 1987 (Vic) between Loddon Shire Council and Orana Agriculture Pty Ltd ACN 614 128 800

CARRIED

9.6 STATUTORY MEETING AND ELECTION OF MAYOR**File Number:** 02/01/004**Author:** Steven Phillips, A/Chief Executive Officer**Authoriser:** Steven Phillips, A/Chief Executive Officer**Attachments:** 1. Council representation on committees 2019**RECOMMENDATION**

That Council:

1. nominate a Councillor to be Mayor Elect of the Loddon Shire 2019/20
2. confirm the date, time and venue for the Statutory Meeting 2019
3. review its representation on Council Committees and advise of any changes.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council discussed the election of the Mayor and the date for a special meeting at its October 2019 Council Forum.

BACKGROUND

To assist the orderly transition through the Mayoral Election Process the Loddon Shire traditionally selects its Mayor at the October Ordinary Council Meeting. Based on past convention the successful candidate is known as the Mayor Elect until officially elected at the Statutory Council Meeting.

ISSUES/DISCUSSION

Councillors are asked to nominate the Mayor Elect for 2019/20. In the event that more than one nomination is put forward Council will conduct a vote as per Part 2 Election of Mayor and other Chairpersons Sections 6, 7, 8 and 9 of Local Law No 1. This process shall be applied to select the preferred nominated Mayor Elect.

Councillors are asked to review their membership on the various Council Committees for 2019/20 as these responsibilities will be officially appointed at the Statutory Meeting. A full list of Council Committees is attached.

In accordance with the Local Government Act, the Mayor is to be elected after the fourth Saturday in October but not later than 30 November in each year and Council must, at least seven days before the holding of a special council meeting, give public notice of the meeting. Friday 8 November is considered to be a suitable date for the special meeting to be held for the purposes of electing the Mayor and representation of Councillors on committees. Council may wish to confirm a different date within the requirements of the Local Government Act and allowing for meeting arrangements to be made.

COST/BENEFITS

There are some costs associated with this recommendation related to venue hire and catering which can be accommodated within existing budget allocations.

RISK ANALYSIS

There are no significant risks identified with this recommendation.

CONSULTATION AND ENGAGEMENT

This matter was discussed by Councillors and the CEO at the October Council Forum.

MOTION**RESOLUTION 2019/239**

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That the A/CEO take the Chair for the nomination and voting for Mayor Elect.

CARRIED

The Acting CEO called for nominations for the Mayor Elect.

Cr Curnow nominated Cr Condliffe.
Cr Condliffe accepted the nomination.

Cr Holt nominated Cr McKinnon.
Cr McKinnon accepted the nomination.

No further nominations were put forward.

As per part two of the Loddon Shire Council Local Law No.1, voting by a show of hands was called for.

Show of hands for Cr Condliffe to be nominated as Mayor Elect. Voted upon by Cr Curnow and Cr Condliffe.

Show of Hands for Cr McKinnon to be nominated as Mayor Elect. Voted upon by Cr Holt, Cr Beattie and Cr McKinnon.

Through the voting process it was established that Cr McKinnon will be the Mayor Elect.

The preference for the holding of the Statutory meeting is for Thursday 7 November at the Pyramid Hill Bowling Club at 7.00pm.

RESOLUTION 2019/240

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council:

1. nominate Councillor Cheryl McKinnon to be Mayor Elect of the Loddon Shire 2019/20
2. confirm the date, time and venue for the Statutory Meeting 2019 be held on Thursday 7 November at the Pyramid Hill Bowling Club
3. review its representation on Council Committees and advise of any changes.

CARRIED

MOTION

RESOLUTION 2019/241

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That the Mayor resume the Chair.

CARRIED

10 INFORMATION REPORTS

Nil

11 COMPLIANCE REPORTS

11.1 ADOPTION OF THE ANNUAL REPORT FOR THE PERIOD ENDING 30 JUNE 2019

File Number: 02/02/003

Author: Peter Williams, A/Director Corporate Services

Authoriser: Steven Phillips, A/Chief Executive Officer

Attachments: 1. Loddon Shire Council Annual Report 2018-19

RECOMMENDATION

That Council approves the Loddon Shire Council Annual Report for the period ending 30 June 2019.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

At the Councillor forum on 10 September, Councillors were provided with the opportunity to comment on the content of the Annual Report prior to it being forwarded to the Minister for Local Government by 30 September.

BACKGROUND

In accordance with Section 131 of the Local Government Act 1989 (Act), Council must prepare an Annual Report each financial year that includes a report of its operations, an audited Performance Statement, audited Financial Statements, a copy of the auditor's report on the performance statement, prepared under Section 132, a copy of the auditor's report on the financial statements under Part 3 of the Audit Act 1994, and any other matter required by the regulations.

Under Section 134 of the Act Council must consider the Annual Report at a meeting of the Council, as soon as practicable after the Annual Report has been sent to the Minister.

ISSUES/DISCUSSION

The Minister was provided with a copy of the Annual Report on 25 September 2019, in accordance with Section 133(1)(a) of the Act, which states that the Annual Report must be submitted to the Minister within 3 months of the end of each financial year.

The report has been made available at the Wedderburn and Serpentine offices and on Council's website and is currently being printed for circulation to appropriate bodies including local library agencies and other appropriate locations.

COST/BENEFITS

Although it is a legislative requirement, preparation of the Annual Report provides Council with an opportunity to formally record the achievements of the financial year at an organisation level and by individual staff.

RISK ANALYSIS

Timely preparation and approval of the Annual Report ensures that Council complies with legislative requirements outlined in the Act.

CONSULTATION AND ENGAGEMENT

In accordance with Section 133(2) of the Act, public notice in the Loddon Times and Bendigo Advertiser has been given that the Annual Report has been prepared and is available for inspection at Council's offices in Wedderburn and Serpentine, and on Council's website.

RESOLUTION 2019/242

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council approves the Loddon Shire Council Annual Report for the period ending 30 June 2019.

CARRIED

11.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAIL: JONES EUCALYPTUS DISTILLERY SITE

File Number: 02/01/024

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Jones Eucalyptus Distillery Site Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Jones Eucalyptus Distillery Site Section 86 Committee of Management on 22 January 2019.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Jones Eucalyptus Distillery Site is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|----------------|----------------------|
| Ian Collie | President |
| Leigh Lamprell | Vice President |
| Murray Baud | Secretary/ Treasurer |
| Bert Bradley | Committee Member |
| Chris Sharp | Committee Member |
| Jeff Hooley | Committee Member |
| Kevin Poyser | Committee Member |

The Council representative for this committee is Cr Colleen Condliffe.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/243

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Jones Eucalyptus Distillery Site Section 86 Committee of Management, effective immediately.

CARRIED

11.3 SECTION 86 COMMITTEE OF MANAGEMENT DETAILS: KORONG VALE MECHANICS HALL

File Number: 02/01/26

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Korong Vale Mechanics Hall Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Korong Vale Mechanics Hall Committee of Management on 27 November 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Korong Vale Mechanics Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-----------------|----------------------|
| Glenda Brooker | President |
| Lyn Chapman | Secretary/ Treasurer |
| Jenni Bligh | Committee Member |
| Laurie Barby | Committee Member |
| Milivoj Zec | Committee Member |
| Rosaliza Azahar | Committee Member |

An additional committee member, Ms Debbie Rowan, was nominated but has passed away since the nomination.

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/244

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Korong Vale Mechanics Hall Section 86 Committee of Management, effective immediately.

CARRIED

11.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: PYRAMID HILL SWIMMING POOL**File Number:** 02/01/033**Author:** Michelle Hargreaves, Administration Officer**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** Nil**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Pyramid Hill Swimming Pool Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Pyramid Hill Swimming Pool Committee of Management on 27 November 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Pyramid Hill Swimming Pool is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-----------------------|------------------|
| Tania Burke | President |
| Alison Farrar | Vice president |
| Colleen Hampson | Secretary |
| Vaughan Herrick | Treasurer |
| Chelsea Challis-Broad | Committee Member |
| Erin Farrar | Committee Member |
| Katrina Van Eyk | Committee Member |
| Kelly Gould | Committee Member |
| Kim Lister | Committee Member |
| Penny Caspani | Committee Member |

The Council representative for this committee is Cr Cheryl McKinnon.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/245

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Pyramid Hill Swimming Pool Section 86 Committee of Management, effective immediately.

CARRIED

11.5 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: KINGOWER DEVELOPMENT AND TOURISM

File Number: 02/01/025

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Kingower Development and Tourism Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Kingower Development and Tourism Committee of Management on 25 September 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Kingower Development and Tourism is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-------------------|------------------|
| David Reimers | President |
| Mark Gilmore | Vice President |
| Christine Gilmore | Secretary |
| Michael Rose | Treasurer |
| Arleen Reimers | Committee Member |
| Damien Mason | Committee Member |
| David Peterson | Committee Member |
| Jan Graham | Committee Member |
| Maile Peterson | Committee Member |
| Nicole Solomon | Committee Member |
| Terry Coffey | Committee Member |

The Council representative for this committee is Cr Geoff Curnow.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/246

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Kingower Development and Tourism Section 86 committee of management, effective immediately.

CARRIED

11.6 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: BOORT TOURISM DEVELOPMENT

File Number: 02/01/008

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Tourism Development Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. A staff member does have an involvement in the subject matter of the report by virtue of their volunteer commitment with the Committee of Management.

As per Council's Staff, Volunteers and Contractors Code of Conduct, section 9.3.2 Community interest, "*Where a staff member is involved in a community group that has contact or dealing with the Council the staff member must advise the community group to use the appropriate channels to deal with its issue with the Council and must not act to provide that group with priority access or special benefits*".

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Tourism Development Committee of Management on 28 May 2019.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Tourism Development is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-------------------|------------------|
| Neil Beattie | President |
| Jacqui Verley | Vice president |
| Wendy James | Secretary |
| Barry Kennedy | Treasurer |
| Barry Barnes | Committee Member |
| John Nelson | Committee Member |
| Kevin Sutton | Committee Member |
| Lee Lanyon | Committee Member |
| Margaret Nelson | Committee Member |
| Paul Haw | Committee Member |
| Rob Ashton | Committee Member |
| Sharlene Stringer | Committee Member |

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/247

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Boort Tourism Development Section 86 Committee of Management, effective immediately.

CARRIED

11.7 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: PYRAMID HILL MEMORIAL HALL

File Number: 02/01/031

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Pyramid Hill Memorial Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Pyramid Hill Memorial Hall Committee of Management on 25 September 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Pyramid Hill Memorial Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|----------------|------------------|
| Allan Mann | President |
| Andrew Scott | Vice President |
| Jean Mann | Secretary |
| Kate Wood | Treasurer |
| Betty Mann | Committee Member |
| Bill Quinn | Committee Member |
| Cheryl Bartels | Committee Member |
| Jan Vincent | Committee Member |
| Lisa Schilling | Committee Member |
| Ron Peacock | Committee Member |
| Sherrie Gumley | Committee Member |

The Council representative for this committee is Cr Cheryl McKinnon.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/248

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Pyramid Hill Memorial Hall Section 86 committee of management, effective immediately.

CARRIED

11.8 SECTION 86 COMMITTEE OF MANAGEMENT DETAILS: EAST LODDON COMMUNITY CENTRE**File Number:** 02/01/019**Author:** Michelle Hargreaves, Administration Officer**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** Nil**RECOMMENDATION**

That Council appoints the persons named in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for East Loddon Community Centre Committee of Management on 25 September 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

East Loddon Community Centre is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-------------------|----------------------|
| Leanne Welsh | President |
| Suzie Jacobs | Vice President |
| Nick Marlow | Secretary/ Treasurer |
| Alison Berry | Committee Member |
| Alison McKenzie | Committee Member |
| Darryl Chappel | Committee Member |
| Heather Atkinson | Committee Member |
| June Dorman | Committee Member |
| Lachlan Berry | Committee Member |
| Margaret Gledhill | Committee Member |
| Margaret Smith | Committee Member |
| Mark Phelan | Committee Member |
| Pam Plant | Committee Member |
| Rod Biggs | Committee Member |

The Council representative for this committee is Cr Cheryl McKinnon.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/249

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

CARRIED

**11.9 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS:
WEDDERBURN MECHANICS AND LITERARY INSTITUTE HALL**

File Number: 02/01/038

Author: Michelle Hargreaves, Administration Officer

Authoriser: Peter Williams, A/Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Wedderburn Mechanics and Literary Institute Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management or the volunteer commitment by their family members.

As per Council's Staff, volunteers and contractors code of conduct, section 9.3.2 Community interest, "*Where a staff member is involved in a community group that has contact or dealing with the Council the staff member must advise the community group to use the appropriate channels to deal with its issue with the Council and must not act to provide that group with priority access or special benefits*".

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Mechanics and Literary Institute Hall Committee of Management 25 September 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Mechanics and Literary Institute Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|---------------|-------------------|
| Jon Chandler | President |
| Geoff Maxwell | Vice President |
| Dede Williams | Secretary |
| Julie Ritchie | Booking Secretary |
| Peter Zubov | Treasurer |
| Alex Holt | Committee Member |
| Barry Bolwell | Committee Member |
| Barry Finch | Committee Member |
| David Thomas | Committee Member |
| Jeff Loone | Committee Member |
| Leo Matthews | Committee Member |

The Council representative for this committee is Cr Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/250

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Wedderburn Mechanics and Literary Institute Hall Section 86 committee of management, effective immediately.

CARRIED

11.10 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: CAMPBELLS FOREST HALL

File Number: 02/01/015
Author: Michelle Hargreaves, Administration Officer
Authoriser: Peter Williams, A/Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Campbells Forest Hall Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Campbells Forest Hall Committee of Management on 23 October 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Campbells Forest Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-----------------|------------------|
| Don Wilson | President |
| Rae Broadbent | Vice President |
| Fred Shea | Secretary |
| Gaye Larson | Treasurer |
| Toni Shea | Committee Member |
| Janine Cornish | Committee Member |
| Ann-Maree Davis | Committee Member |
| Glenda Wilson | Committee Member |
| Shaun Cattanach | Committee Member |

The Council representative for this committee is Cr Colleen Condliffe.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/251

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Campbells Forest Hall Section 86 Committee of Management, effective immediately.

CARRIED

**11.11 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS:
WEDDERBURN TOURISM**

File Number: 02/01/040
Author: Michelle Hargreaves, Administration Officer
Authoriser: Peter Williams, A/Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Wedderburn Tourism Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management or the volunteer commitment by their family members.

As per Council's Staff, Volunteers and Contractors Code of Conduct, section 9.3.2 Community interest, "*Where a staff member is involved in a community group that has contact or dealing with the Council the staff member must advise the community group to use the appropriate channels to deal with its issue with the Council and must not act to provide that group with priority access or special benefits*".

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Tourism Committee of Management on 23 October 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Tourism is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|--------------------|------------------|
| Murray Smyth | President |
| Jude Raftis | Vice President |
| Robyn Vella | Secretary |
| Karen Fazzani | Treasurer |
| Alison Hargreaves | Committee Member |
| Angie Morgan | Committee Member |
| Brett Jackson | Committee Member |
| Charles Osterfield | Committee Member |
| Graeme Morgan | Committee Member |
| Margaret Collins | Committee Member |
| Pam Collins | Committee Member |
| Ric Raftis | Committee Member |
| Robbie Collins | Committee Member |
| Sandy Smyth | Committee Member |
| Tammy Martin | Committee Member |

The Council representative for this committee is Cr Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2019/252

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council appoints the persons named in this report as members of the Wedderburn Tourism Section 86 Committee of Management, effective immediately.

CARRIED

11.12 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: YANDO PUBLIC HALL

File Number: 02/01/041
Author: Michelle Hargreaves, Administration Officer
Authoriser: Peter Williams, A/Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Yando Public Hall Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management.

As per Council's Staff, Volunteers and Contractors Code of Conduct, section 9.3.2 Community interest, "*Where a staff member is involved in a community group that has contact or dealing with the Council the staff member must advise the community group to use the appropriate channels to deal with its issue with the Council and must not act to provide that group with priority access or special benefits*".

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Yando Public Hall Committee of Management on 11 December 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Yando Public Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|---------------|----------------------|
| Craig Slatter | President |
| Ash Gawne | Vice President |
| Roslyn Gawne | Secretary/ Treasurer |
| Bradley Haw | Committee Member |
| Paul Haw | Committee Member |
| Kel Jeffery | Committee Member |

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Yando Public Hall Section 86 Committee of Management, effective immediately.

11.13 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: LITTLE LAKE BOORT

File Number: 02/01/028

Author: Michelle Hargreaves, Administration Officer

Authoriser: Peter Williams, A/Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Little Lake Boort Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management.

As per Council's Staff, Volunteers and Contractors Code of Conduct, section 9.3.2 Community interest, "*Where a staff member is involved in a community group that has contact or dealing with the Council the staff member must advise the community group to use the appropriate channels to deal with its issue with the Council and must not act to provide that group with priority access or special benefits*".

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Little Lake Boort Committee of Management on 22 January 2019.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Little Lake Boort is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-----------------|------------------|
| Neil Beattie | President |
| Doug Aldrich | Vice President |
| Barry Kennedy | Secretary |
| Ray Stomann | Treasurer |
| Barry Barnes | Committee Member |
| Dean Cosgriffe | Committee Member |
| Guy Contarino | Committee Member |
| John Nelson | Committee Member |
| Justin Kennedy | Committee Member |
| Kevin Sutton | Committee Member |
| Lance Slatter | Committee Member |
| Luke Stomann | Committee Member |
| Murray Chalmers | Committee Member |
| Paul Haw | Committee Member |
| Rod Stringer | Committee Member |
| Tim James | Committee Member |
| Wendy James | Committee Member |

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Little Lake Boort Section 86 Committee of Management, effective immediately.

11.14 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: BOORT MEMORIAL HALL

File Number: 02/01/010

Author: Michelle Hargreaves, Administration Officer

Authoriser: Peter Williams, A/Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Memorial Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management.

As per Council's Staff, Volunteers and Contractors Code of Conduct, section 9.3.2 Community interest, "*Where a staff member is involved in a community group that has contact or dealing with the Council the staff member must advise the community group to use the appropriate channels to deal with its issue with the Council and must not act to provide that group with priority access or special benefits*".

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Memorial Hall Committee of Management on 25 September 2018.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Memorial Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

| Name | Position |
|-----------------|------------------|
| Ian Potter | President |
| Ken Loader | Vice President |
| Narelle Vernon | Secretary |
| John Vernon | Treasurer |
| Alan Stringer | Committee Member |
| Edna Boyle | RSL Member |
| Isobel Loader | Committee Member |
| Ivan Streader | Committee Member |
| Jeanette Wagner | Committee Member |
| Judy Parker | Committee Member |
| Kevin Sutton | Committee Member |
| Marj Potter | Committee Member |
| Neil Gardner | Committee Member |
| Nola Stringer | Committee Member |
| Paul Haw | RSL Member |

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Memorial Hall Section 86 committee of management, effective immediately.

12 GENERAL BUSINESS

URGENT BUSINESS

RESOLUTION 2019/253

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That the following items be treated as urgent business

CARRIED

12.1 LETTER OF SUPPORT FOR TARNAGULLA RESILIENCE PROJECT

RESOLUTION 2019/254

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council write a letter of support for the Tarnagulla Resilience Project group for an application to the Bushfire and Natural Hazards Cooperative Research Centre for continued funding and implementation of research findings.

CARRIED

13 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

13.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

Closing of Meeting to the Public

RESOLUTION 2019/255

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That the meeting be closed to the public.

CARRIED

13.1 REVIEW OF CONFIDENTIAL ACTIONS**RESOLUTION 2019/256**

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council receive and note the action sheet.

CARRIED

MOTION

Moved: Cr Colleen Condliffe

Seconded: Cr Neil Beattie

That the meeting be re-opened to the public.

NEXT MEETING

The next Ordinary Meeting of Council will be held on 26 November 2019 at Serpentine commencing at 3pm.

There being no further business the meeting was closed at 3.57pm.

Confirmed this.....day of..... 2019

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CHAIRPERSON