



Date: Tuesday, 23 July 2019
Time: 3pm
Location: Council Chambers, Serpentine

MINUTES

Ordinary Council Meeting

23 July 2019

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, SERPENTINE
ON TUESDAY, 23 JULY 2019 AT 3PM**

PRESENT: Cr Cheryl McKinnon (Mayor), Cr Neil Beattie, Cr Colleen Condliffe, Cr Geoff Curnow, Cr Gavan Holt

IN ATTENDANCE: Christine Coombes (Executive and Commercial Services Officer), Glenn Harvey (A/Director Operations), Sharon Morrison (Director Corporate Services), Phil Pinyon (Chief Executive Officer).

1 OPENING PRAYER

“Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES

Nil

4 DECLARATIONS OF CONFLICT OF INTEREST

Nil

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 25 June 2019
2. The minutes of the Ordinary Council Meeting of 25 June 2019
3. The minutes of the Council Forum of 9 July 2019

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2019/141

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council confirm:

1. The minutes of the Council Briefing of 25 June 2019
2. The minutes of the Ordinary Council Meeting of 25 June 2019
3. The minutes of the Council Forum of 9 July 2019

CARRIED

6 REVIEW OF ACTION SHEET

6.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

RESOLUTION 2019/142

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That Council receive and note the action sheet.

CARRIED

7 MAYORAL REPORT**7.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr McKinnon**North Central Goldfields Regional Library**

Section 86 Committees: East Loddon Community Centre Committee of Management, Pyramid Hill Memorial Hall Committee of Management, Pyramid Hill Swimming Pool Committee of Management, Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management

Nature Tourism Advisory Team**Other Council activities**

DATE	Activity
27.6.19	I had the pleasure of co judging the Lions Club junior public speaking competition in Pyramid Hill
1.7.19	Met with BRIC committee members to discuss their management agreement terms along with Cr Beattie, Mr Pinyon and Ms Morrison
2.7.19	I chaired the Nature Tourism and Spring Festival meetings in Wedderburn, with the Naturally Loddon Spring Festival launch at the Spanner Garden on September 1.
4.7.19	CEO and I attended the MAV forum in Melbourne to discuss the new amendments to the proposed LG Bill, with a strong recommendation from the meeting to postpone the new amendments to give councils time to consider their implications.

9.7.19	Following our Council Forum, Crs Condliffe and Curnow along with the CEO and a good representation of staff, joined me in attending IDHS's NAIDOC week event in Inglewood.
	Back in Wedderburn the CEO and I then met with Andy Meddick MP (new member in Upper House) who was keen to hear about our priority issues.
16.7.19	I attended a BBQ tea at the East Loddon Lion's Den to meet their Lions Exchange student from the UK, and I presented the student with an information pack of Loddon Sire paraphernalia.
22.7.19	I chaired the Jarklin Hall triennial meeting in Jarklin.
23.7.19	Councillors met with the CEO Performance review consultants, prior to our Council meeting in Serpentine.

RESOLUTION 2019/143

Moved: Cr Cheryl McKinnon

Seconded: Cr Geoff Curnow

That Council receive and note the Mayoral Report

CARRIED

8 COUNCILLORS' REPORT**8.1 COUNCILLORS' REPORTS**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Beattie

Murray Darling Association	
Rail Freight Alliance	
GMW Connections Project:	
Section 86 Committees: Boort Aerodrome Committee of Management, Boort Development Committee Inc., Boort Memorial Hall Committee of Management, Boort Park Committee of Management, Korong Vale Mechanics Hall Committee of Management, Korong Vale Sports Centre Committee of Management, Little Lake Boort Management Committee Inc., Yando Public Hall Committee of Management	
Other Council activities	
DATE	Activity
1.7.19	Attended Boort Tourism Development Committee
1.7.19	Attended meeting of BRIC
3.7.19 to 9.7.19	In Darwin
15.7.19	Meeting with GMW

20.7.19	Called into Boort Golf Tournament Loddon Sponsor
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Cr Condliffe

Calder Highway Improvement Committee	
Section 86 Committees: Bridgewater on Loddon Development Committee of Management, Campbells Forest Hall Committee of Management, Inglewood Community Sports Centre Committee of Management, Inglewood Lions Community Elderly Persons Units Committee of Management, Inglewood Town Hall Hub Committee of Management, Jones Eucalyptus Distillery Site Committee of Management	
Australia Day Committee	
Central Victorian Greenhouse Alliance	
Central Victoria Rural Women's Network	
Healthy Minds Network	
Loddon Youth Committee	
Other Council activities	
DATE	Activity
25.6.19	Inglewood & District Community Bank meeting
26.6.19	Salisbury West Landcare meeting held at Powlett Hall
27.6.19	IDTC meeting Inglewood, CEO, Mayor & Glenn Harvey attended community meeting
27.6.19	I attended the Wedderburn Lions Change over
28.6.19	IDHS engagement and community meeting
30.6.19	DBNC launch of recipe book

1.7.19	Inglewood Recreation Reserve meeting AGM
4&5.7.19	WHLM Conference held in Moama
9.7.19	Council Forum Wedderburn
9.7.19	I attended IDHS NAIDOC week, also a smoking ceremony
9.7.19	Inglewood Resource Centre meeting
10.7.19	Campbells Forest Hall meeting
13.7.19	Bridgewater Market
16.7.19	IDHS meeting Inglewood
17.7.19	Campbells Forest water meeting
19.7.19	Calder Highway meeting in Bendigo
19.7.19	Inglewood Lions Club change over held at Serpentine
23.7.19	Council Serpentine

Cr Curnow

Loddon Mallee Waste Resource Recovery Group	
Section 86 Committees: Kingower Development and Tourism Committee	
Municipal Emergency Management Plan Committee and Municipal Fire Management Plan Committee	
Other Council activities	
DATE	Activity
1.7.19	Tarnagulla Community Centre meeting
9.7.19	Loddon Shire Council Forum including visit to IDHS and NAIDOC week celebration
16.7.19	LLRRR committee meeting at Laanecoorie

23.7.19	Loddon Shire Council meeting at Serpentine
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Cr Holt

Municipal Association of Victoria	
Section 86 Committees: Donaldson Park Committee of Management, Wedderburn Community Centre Committee of Management, Wedderburn Engine Park Committee of Management, Wedderburn Mechanics Institute Hall Committee of Management, Wedderburn Tourism Committee of Management	
Audit Committee	
Other Council activities	
DATE	Activity
26.6.19	Attended a meeting of the Wedderburn Development Association
5.7.19	Attended Council Forum at Wedderburn
12.7.19	Attended Rural Councils Victoria Executive Committee meeting in Melbourne
13.7.19	Attended the Wedderburn v Birchip winter sports program at Birchip
16.7.19	Completed the CEO performance review documentation and forwarded to McArthur Management Services
20.7.19	Attended the Wedderburn v Wycheproof winter sports program at Wedderburn

RESOLUTION 2019/144

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council receive and note the Councillors' reports

CARRIED

9 DECISION REPORTS

9.1 ANNUAL INFRASTRUCTURE PROGRAM 2019-20

File Number: 14/01/001

Author: David Southcombe, Manager Assets and Infrastructure

Authoriser: Glenn Harvey, A/Director Operations

Attachments: 1. Infrastructure Program 2018-2019 Budget Summary
2. Project listing - Confidential

RECOMMENDATION

That Council resolve to adopt the Annual Infrastructure Program 2019-2020.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This issue has not been discussed at any previous Council meeting.

BACKGROUND

Every year Council allocates and spends significant funds on capital infrastructure projects. Council continually carries out scoping of new infrastructure projects and maintains a rolling program of projects. The rolling program is a database that forms the bases of the elements of the Annual Infrastructure Program. Each project is scored based on an assessment matrix relevant to the type of infrastructure as part of the scoping process. This score assists in the development of the Annual Infrastructure Program by providing a prioritisation of the projects.

There are other strategic documents adopted by Council that are considered whilst preparing the Annual Infrastructure Program, namely:

- Council plan
- long term financial plan
- asset management plans
- road register.

The 2019 - 2020 Annual Infrastructure Program has been developed in accordance with the following expenditure requirements of:

- Federal Government Roads to Recovery (R2R) funding of \$2.39 million by 30 June 2019
- council funds totalling a \$2.50 million
- grants funds totalling \$2.15m

A budget summary of the 2019 – 2020 Annual Infrastructure Program expenditure by category is included in Attachment 1.

ISSUES/DISCUSSION

Adoption of the proposed program will allow the Council to undertake the following:

- Local Road Gravel Resheet

Funding of \$385,090 has been proposed to resheet and/or treat approximately 11.2 km of the gravel road network. This is a slight increase on Council's draft budget for the 2019 - 2020 financial year.

- Local Road Shoulder Resheet
Funding of \$329,282 has been proposed to resheet approximately 21.8 km (length include both sides) of the gravel shoulders.
- Local Road Reconstruction (LRC) – Asset Preservation
Funding of \$1,252,213 has been proposed for asset preservation and upgrade of over 3 km of the sealed road network in addition to constructing two formed roads to access new rural properties. The projects proposed (see attachment 2) are for the upgrade and rehabilitation of Echuca Serpentine Rd and Bridgewater Raywood Road for which grants have been awarded through the Fixing Country Roads program. A smaller allocation has been provided for two roads that access new rural properties in Inglewood and Appin South.
- Local Road Reconstruction (LRC) – Safety
Funding of \$811,000 has been proposed for Local Road Reconstruction Safety for two projects. Upgrade of the barrier railing on a bridge on Laanecoorie Newbridge Road is proposed at a cost of \$110,000. In addition, \$701,000 is proposed to upgrade the intersection of Echuca Serpentine Rd and Prairie Rd and rehabilitate an additional 400 m of adjacent road.
- Township street improvement (TSI)
Funding of \$754,678 has been proposed to replace and install new footpaths totalling 3,200 sqm and improve drainage in Kiniry St in Boort. Details of the individual projects are provided in attachment 2.
- Urban & Township Drainage
Funding of \$1,005,000 has been proposed to address two dam safety upgrades. The first is \$855,000 for the safety upgrade of the Inglewood Dam. The majority of this funding (\$455,000) is provided through a DELWP grant. The second project is \$150,000 for repairs to Old Lead Dam. The required works were identified during a Goulburn Murray Water inspection of the dam and are required to be undertaken under the dam licence.
- Local bridges and culverts
Funding of \$1,331,000 has been proposed for three projects. The first is Sloan's Rd bridge replacement at a cost of \$891,000 of which half is funded by a Bridges Renewal Grant. The second is \$300,000 for the upgrade of two culverts in Pyramid Hill on the Seven Months Creek. Funding of \$150,000 is being provided by the North Central Catchment Management Authority to complete the works. The final project is \$140,000 for the installation of a drop structure to control erosion on Wedderburn-Brenanah Rd.
- Reseals
Funding of \$566,785 has been proposed to reseal and final seal approximately 30 km of the sealed road network. Approximately \$290,000 of reseals has been identified through condition inspection undertaken in 2017. The remaining works are to be identified through condition inspections to be undertaken in the second half of 2019.
- Parks and Gardens

Funding of \$100,000 has been proposed towards betterment of the existing parks and replacement of critical township street trees. The lists of project are included Attachment 2.

- Buildings

Funding of \$500,000 is allocated for a number of building projects. This includes \$100,000 provided by the Local Government Energy Saver Program for energy efficiency projects.

The total proposed expenditure is summarised in Attachment 1 and is listed according to its classification of network renewal, upgrade and new infrastructure. The reseal component is classed as renewal and as such is reflected in the Attachment 1. Attachment 2 provides details of the individual projects contained within the Program and is provided as a confidential document due to potential commercial sensitivity.

The requirement for Council to provide matching funds for grants has resulted in proposed expenditures not matching the Draft Budget in a number of works categories. For example, no projects have been allocated in the Local Road Construction – Amenity category. This allocation has been directed to Local Road Construction – Safety to provide matching funds for Fixing Country Roads grants. Similarly the Urban & Township Drainage and Local Bridges & Culverts Works Categories required matching funds for grants so are allocated higher than the Draft Budget.

The Road Reseals Work Category is currently allocated \$566,785 which is lower than the Draft Budget. This adjustment was taken due to a low number of reseal projects in the rolling program. Approximately \$290,000 of reseal projects are in the rolling program with further reseals to be identified during condition inspections in the second half of 2019. Currently, the balance of this budget has been allocated to the Township Street Improvements works category which has a high number of projects in the rolling program. If the seal inspections in the second half of 2019 identify priority reseals these funds will be reallocated back to Road Reseals works category to undertake these works.

COST/BENEFITS

The total proposed expenditure is summarised in Attachment 1 and is listed according to its classification of, network renewal, upgrade and new infrastructure. The reseal component is classed as renewal and as such is reflected in the Attachment 1. Attachment 2 provides details of the individual projects contained with the Program.

The benefit of the proposed expenditure is that it will allow Council to maintain safe public infrastructure and decrease annual liability over all asset classes. Better roads, better public facilities and improved bridges are the key outcomes of the proposed program which aligns with the strategic objective of “Support development of a prosperous and diverse economy” as stipulated in Council Plan 2017 – 2021.

RISK ANALYSIS

One of the risks identified with the proposed program is cost overrun. The estimated cost of each project has been evaluated based on current unit rates, industry practice and contingencies. The likelihood of the risk is unlikely and the consequence is minor as per Council’s risk matrix. The risk is thus deemed to be low.

The other risk identified is the delay in delivering projects. In previous years, design for projects in the program was only undertaken after the adoption following Council resolution. However, the design team has already started designing the projects as proposed in the program thus ensuring that such projects are ready to be executed. This mitigation has changed the likelihood of delay to possible from likely. The consequence of the delay is insignificant and as such the risk is deemed low.

CONSULTATION AND ENGAGEMENT

The program has been prepared after a series of consultations between Assets & Infrastructure and the Works Department and other stakeholders.

RESOLUTION 2019/145

Moved: Cr Neil Beattie

Seconded: Cr Colleen Condliffe

That Council resolve to adopt the Annual Infrastructure Program 2019-2020.

CARRIED

9.2 BOUNDARY AND TOWNSHIP SIGNAGE

File Number: 14/01/033

Author: David Southcombe, Manager Assets and Infrastructure

Authoriser: Glenn Harvey, A/Director Operations

Attachments: Nil

RECOMMENDATION

That Council endorses the content of the report and establishes a Boundary and Township Signage Financial Reserve.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Township signage was discussed at the July 2019 Council Forum. At the Forum, options for reducing sign replacement costs were discussed. Councillors were of the view that costs to maintain signs to an acceptable standard can be accommodated and agreed that the existing number of signs be maintained. In addition, it was agreed that a financial reserve be established for replacing Council signage and that Aboriginal place names be included on signage in appropriate locations.

BACKGROUND

Council maintains signage to identify its towns, small towns and boundaries. Signage requirements have been reviewed a number of times in the past 10 years. In February 2009, Council approved the upgrade of 19 Council boundary signs on Regional Roads Victoria highways and main roads. In September 2009, Council approved signage type guidelines and the installation of 51 township entrance signs. An additional 20 new township and district signs were installed in 2014, followed by 29 more in recent years. There are now 119 (238 faces) Boundary and Township signs around the Loddon Shire Council. The total number of signs by type follows:

- 8 x Large Boundary Sign
- 29 x Small Boundary sign
- 18 x Orange township sign (Large)
- 15 x Green township sign (Medium)
- 49 x Blue township/district sign (Small)

Over the past two years the visual look of a number of signs has deteriorated significantly. Assets & Infrastructure undertook a condition and replacement cost assessment of all signs in 2018 and found that 22 required urgent replacement at an estimated cost of \$27,770.50. An additional 62 signs were recommended to be replaced over the subsequent three years at an estimated cost of \$68,089. Eleven signs were replaced during 2018/19 at a cost of \$15,000, Consequently there is approximately \$75,000 of outstanding signage replacements required. Additional degradation of signage since this investigation suggests costs may be higher.

Options for reducing signage replacement costs were discussed at the July Council Forum. It was agreed that costs to maintain signs to an acceptable standard can be accommodated and the existing number of signs be maintained. It was also agreed that a similar signage type and design be retained with the Aboriginal name of locations added where appropriate.

ISSUES/DISCUSSION

The majority of township and boundary signage was installed during the period of 2009 to 2014. This signage has or is beginning to reach the end of its serviceable life and requires replacement. Rather than establish a rolling program for signage replacement it is proposed to establish a financial reserve due to the greatly varying sign replacement costs between years.

The reserve would be named the Boundary and Township Signage reserve with the following details:

Reserve name and purpose	Council transfers to the reserve	Council transfers from the reserve
Boundary and Township Signage Reserve The Boundary and Township Signage Reserve is used to fund replacement of Council's boundary and township signage	Annually an amount determined during the budget process as sufficient to fund the boundary and township signage replacement program	The net cost of boundary and township signage purchases and installation for the year

COST/BENEFITS

Establishing a Boundary and Township Signage Reserve will allow for the immediate renewal of signage in poor condition as well as ensuring there is funding in subsequent years to replace signage when required.

RISK ANALYSIS

There is some risk associated with community unrest over the poor condition of the existing signage. Allocating funds to renew the signs will eliminate this risk.

CONSULTATION AND ENGAGEMENT

Engagement has been undertaken with Councillors and Council's Senior Officers as part of developing this report.

RESOLUTION 2019/146

Moved: Cr Geoff Curnow

Seconded: Cr Neil Beattie

That Council endorses the content of the report and establishes a Boundary and Township Signage Financial Reserve.

CARRIED

9.3 PARTICIPATION IN A RENEWABLE ENERGY POWER PURCHASE AGREEMENT FOR LOCAL GOVERNMENT

File Number: 15/10/001
Author: David Southcombe, Manager Assets and Infrastructure
Authoriser: Glenn Harvey, A/Director Operations
Attachments: Nil

RECOMMENDATION

That Council approve of participation in the tendering process for the Renewal Energy Power Purchase Agreement for Local Government and that the CEO be authorised to affix the Council seal to related documentation if required.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This issue was discussed with Councillors at the July Forum.

BACKGROUND

Council currently purchases its electricity supplies from retailer ERM for large sites and street lighting via the MAV bulk procurement contract. Electricity for small sites is purchased from retailer Origin via the MAV contract. The ERM contract ends on 31st December 2020 and the Origin contract ends on the 30th June 2020.

Electricity bills costs Council approximately \$200,000 per year. Last year, Victorian local governments experienced significant price increases of 30-50% on their energy tariffs from the previous 2 year contracts. This was a result of rising wholesale energy prices. Such significant increases in energy bills create some budget uncertainty for councils trying to plan year on year.

To hedge against the uncertainty (and volatility) relating to fluctuating wholesale energy prices and to secure better prices and price certainty, councils across Victoria have come together to explore alternative procurement options, namely a Victorian Local Government Power Purchase Agreement (PPA).

ISSUES/DISCUSSION

Over the past year the Central Victorian Greenhouse Alliance (CVGA) has been working with other Victorian alliances of councils to investigate a long-term renewable energy PPA contract for councils.

A consortium of 39 councils facilitated by the alliance and led by City of Darebin committed in October 2018 to developing a business case, which has now been completed. The MAV has since come on board as the procurement/contracting agent for the tender stage. In the CVGA region participating councils include Ballarat, Bendigo, Buloke, Central Goldfields, Gannawarra, Hepburn, Macedon Ranges, Mildura, Mount Alexander and the Pyrenees.

There has been a considerable amount of work done as part of the business case to identify and assess the risks and to forecast energy pricing. The business case has demonstrated that there are no unreasonable risks and that there is an opportunity to realise a cheaper electricity price than what is forecast for conventional electricity. As such the group considers there is a strong basis on which to pursue to tender.

COST/BENEFITS

When all accounts are combined, a renewable PPA is cheaper than business as usual in the majority of forecast pricing scenarios modelled in the business case. It is estimated Council could achieve in a price offering 23% to 2% below business as usual, across a 10-year PPA contract. In addition it offers Council budget certainty over a longer period by locking in a fixed price or a partially fixed price over a period of 5-10 years (exact term will depend on tender outcomes).

RISK ANALYSISPolicy changes

Federal and State Government energy policy heavily influences the electricity market. The assumption is that the higher the renewable mix, the cheaper energy becomes over time. Given the current state of Federal and State Government energy policy, it is assumed that a mid-renewables scenario is the most likely to eventuate in the next 10 years. This has been factored into the business case.

Market risks

There are risks inherent in all electricity contracts. Short-term contracts (our current position) expose Council to future market prices and are considered higher risk. Long-term fixed contracts protect from rising prices, however have the potential to leave Council 'out of the money' if electricity prices fall more than predicted. This risk is somewhat managed by the models proposed in the PPA business case and solar farm preliminary feasibility study. Energetics (energy consultant for the project) have vast experience in electricity market analysis and have fed all relevant data into the scenarios, along with informed predictions.

Contractual risks

Council is being asked to commit to the PPA project at tender stage, without final contracts to review, and there is an expectation that Council will proceed with the engagement as part of this.

To manage this risk, special contract conditions will be developed under advice from Energetics, and the tender outcome will be subject to the final offer being within pre-agreed price parameters (no greater than the net present cost of business as usual). Legal advisers will be contracted by the Project Working Group to review documentation on behalf of councils.

CONSULTATION AND ENGAGEMENT

The project's Working Group has been consulting closely with MAV, who have confirmed that they will partner in leading the procurement and contract management. In development of the business case, Energetics consulted within the retailer market. There was strong interest in the project, which suggests a competitive tender process will ensue.

The key dates and milestones for the tender stage are as follows (subject to change):

Date	Milestone
9 th August 2019	Individual Councils to commit to tender
August-September 2019	Tender development
October 2019	Tender period
November-December 2019	Tender evaluation
December-January 2020	Contract negotiations
January 2020	Contract execution

RESOLUTION 2019/147

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council approve of participation in the tendering process for the Renewal Energy Power Purchase Agreement for Local Government and that the CEO be authorised to affix the Council seal to related documentation if required.

CARRIED

9.4 REVIEW OF REVENUE AND DEBT COLLECTION POLICY**File Number:** 18/01/001**Author:** Deanne Caserta, Manager Financial Services**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** 1. Revenue and Debt Collection Policy v3**RECOMMENDATION**

That Council adopts the Revenue and Debt Collection Policy v3

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The last approved version of the Revenue and Debt Collection Policy (the Policy) was in June 2017.

BACKGROUND

The purpose of the Policy is to provide guidance to the accounts receivable staff of the Loddon Shire Council to ensure sound credit management and recovery of sundry debtors in a timely manner.

ISSUES/DISCUSSION

The current version of the Policy (version two) was adopted on 27 June 2017, and is due for renewal by 27 June 2019.

The Policy addressed the important aspects of the revenue and debt collection process including:

- who has the responsibility for raising debtor invoices
- what is Council's trading terms
- provision of doubtful debts – where to refer
- what are the regular reporting requirements
- Heritage Interest Free Loan Scheme – where to refer
- Community Interest Free Loan Scheme – where to refer
- current taxation requirements
- current confidentiality requirements.

Council staff have reviewed the policy and have made only minor updates. This was to the 'Responsibility for raising debtor invoices' section which has been simplified to assist clients understand the intended purpose and current process of the policy.

COST/BENEFITS

There are no direct costs associated with the adoption of this policy.

RISK ANALYSIS

It is a Council function to raise charges in relation to works undertaken by Council. This policy outlines the principles within this process. The application of the policy, along with supporting procedures and other supporting documents, should help minimise risks.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of the policy review group and Management Executive Group as well as the July Council Forum prior to presentation in this Council Meeting Agenda.

RESOLUTION 2019/148

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council adopts the Revenue and Debt Collection Policy v3

CARRIED

9.5 REVIEW OF FINANCIAL HARDSHIP POLICY

File Number: 18/01/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Financial Hardship Policy v2

RECOMMENDATION

That Council adopts the Financial Hardship Policy v2

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The last approved version of the Financial Hardship Policy (the Policy) was in August 2016.

BACKGROUND

The purpose of the Policy is to set principles for Loddon Shire Council to assist ratepayers who are experiencing general and financial hardship to make payments of rates and waste charges raised by Council

ISSUES/DISCUSSION

The current version of the Policy (version one) was adopted on 23 August 2016, and is due for renewal by 23 August 2019.

The Policy outlines the circumstances where Council will give consideration to assisting a ratepayer experiencing genuine financial hardship within the following options:

- deferred payment
- waiver of all or part of a rate or charge.

Council staff have reviewed the policy and have made only minor updates to some sections of wording with words added or removed to assist rate payers understand the intended purpose of the document.

COST/BENEFITS

There are no direct costs associated with the adoption of this policy.

RISK ANALYSIS

It is a Council function to levy and collect rates from property owners within the Shire. This policy outlines the principles within this process. The application of the policy along with supporting procedures and other supporting documents, should help minimise risks.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of the policy review group and Management Executive Group as well as the July Council Forum prior to presentation in this Council Meeting Agenda.

RESOLUTION 2019/149

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council adopts the Financial Hardship Policy v2

CARRIED

9.6 REVIEW OF RATES POLICY**File Number:** 18/01/001**Author:** Deanne Caserta, Manager Financial Services**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** 1. Rates Policy v3**RECOMMENDATION**

That Council adopts the Rates Policy v3

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The last approved version of the Rates Policy (the Policy) was in August 2016.

BACKGROUND

The purpose of the Policy is to set the principles for Council to levy and collect rates due on properties in the Shire.

ISSUES/DISCUSSION

The current version of the Policy (version two) was adopted on 23 August 2016, and is due for renewal by 23 August 2019.

The Policy addresses the important aspects of rate collection including:

- rating strategy
- rebates
- interest
- payment of rates
- recovery of rates due
- payment arrangements
- debt collection services
- rent orders
- recovery of rates through sale of property
- exemption or waiver of rates
- rate deferral
- incorrect rate/charge
- classification.

Council staff have reviewed the policy and have made only minor updates to some sections of wording with words added or removed to assist rate payers understand the intended purpose of the document.

COST/BENEFITS

There are no direct costs associated with the adoption of this policy.

RISK ANALYSIS

It is a Council function to levy and collect rates from property owners within the Shire. This policy outlines the principles within this process and application of the policy along with supporting procedures and other supporting documents, should help minimise risks.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of the policy review group and Management Executive Group and was discussed at the July Council Forum prior to presentation in the Council Meeting Agenda.

RESOLUTION 2019/150

Moved: Cr Gavan Holt

Seconded: Cr Geoff Curnow

That Council adopts the Rates Policy v3

CARRIED

9.7 REVIEW OF FINANCIAL RESERVES POLICY

File Number: 18/01/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Draft Financial Reserves Policy v8

RECOMMENDATION

That Council adopts the amended Financial Reserves Policy v8 as attached and that the funds remaining in the now discontinued Valuations Reserve be returned to surplus.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This document was previously known as the Reserves Policy and has been updated to give more clarification around the purpose. The last approved version of the Financial Reserves Policy (v7) was in February 2018.

BACKGROUND

The purpose of the Financial Reserves Policy is to allow Council to use funds in line with the purposes outlined in the policy.

ISSUES/DISCUSSION

The policy defines the specified purpose of each reserve and the conditions around the movements in and out of each reserve.

The latest version (version 7) of the Financial Reserves Policy is not up for review however with the introduction of annual valuations it was found that this reserve purpose and transfer conditions needed updating. The wording has been updated to reflect the true current and future use of the reserves.

The 'Valuations Reserve' has been updated to reflect the yearly valuation process and therefore will not be required to assist with the bi-annual process. It is recommended that it be closed during 2019/20 and the balance of the reserve which at the end of the 2018/19 Financial Year stood at \$123,206, be returned to surplus.

Clarification was also required around the ability of Council to 'borrow' from reserves and it is proposed that a paragraph be added as below:

Council may also decide to borrow from one or several financial reserves for specific identified projects. This process will be formally approved by Council resolution which will include the total amount borrowed, from which specific reserves the borrowing will occur and a repayment schedule.

COST/BENEFITS

There are no direct costs associated with the adoption of this policy.

RISK ANALYSIS

The policy defines the specified purpose of each reserve and the conditions around the movements in and out of each reserve.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of the policy review group and Management Executive Group prior to presentation in the Council Meeting Agenda. Councillors informally considered the proposed changes at the July Forum.

RESOLUTION 2019/151

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That Council adopts the amended Financial Reserves Policy v8 as attached and that the funds remaining in the now discontinued Valuations Reserve be placed in the newly established Boundary and Township Signage Financial Reserve.

CARRIED

9.8 CLOSURE OF UNUSED GOVERNMENT ROAD, LEAGHUR (CORRECTION)

File Number: 14/01/002
Author: Glenn Harvey, A/Director Operations
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council

1. Rescind the resolution 2019/27 of the Council meeting 26 February 2019.
2. Pursuant to Schedule 10, Clause 3 (a) and (b) of the Local Government Act 1989, discontinue and close the section of unused government road reserve being Crown Allotment 2051 and 2052, Parish of Leaghur and transfer the land to the Crown.
3. Publish a notice of the closure in the Government Gazette.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This issue has been presented to Council at the February Council meeting.

BACKGROUND

The reason for this report being re-presented to Council is due to an error in the land description. The land was described as being north of Crown Allotments 2051 and 2052 when the description should have read Crown Allotments 2051 and 2052. The rest of the report is unchanged except for this correction.

Council has received a request from the Department of Environment, Land, Water and Planning (DELWP) to discontinue a road reserve. It is understood that the adjoining land owner is seeking to acquire the land and incorporate it into their framing operation. The road reserve proposed to be discontinued and closed is Crown Allotment 2051 and 2052, Parish of Leaghur between Loddon River Road and Loddon River as shown in Figure 1 below. The road reserve provides access to the Loddon River Water Frontage via an unformed track. However the track does not provide primary access to any individual parcel of land. There are alternate accesses to the Loddon River Frontage north and south of the said road reserve.

The road reserve does not have a gazetted road on the land and is not listed in Council's Register of public roads and is not managed or maintained by Council. The adjacent properties on both sides of the road reserve are owned by the same owner. It is envisaged that the road reserve and existing track will not be required in future as a primary access to any individual parcel of land.

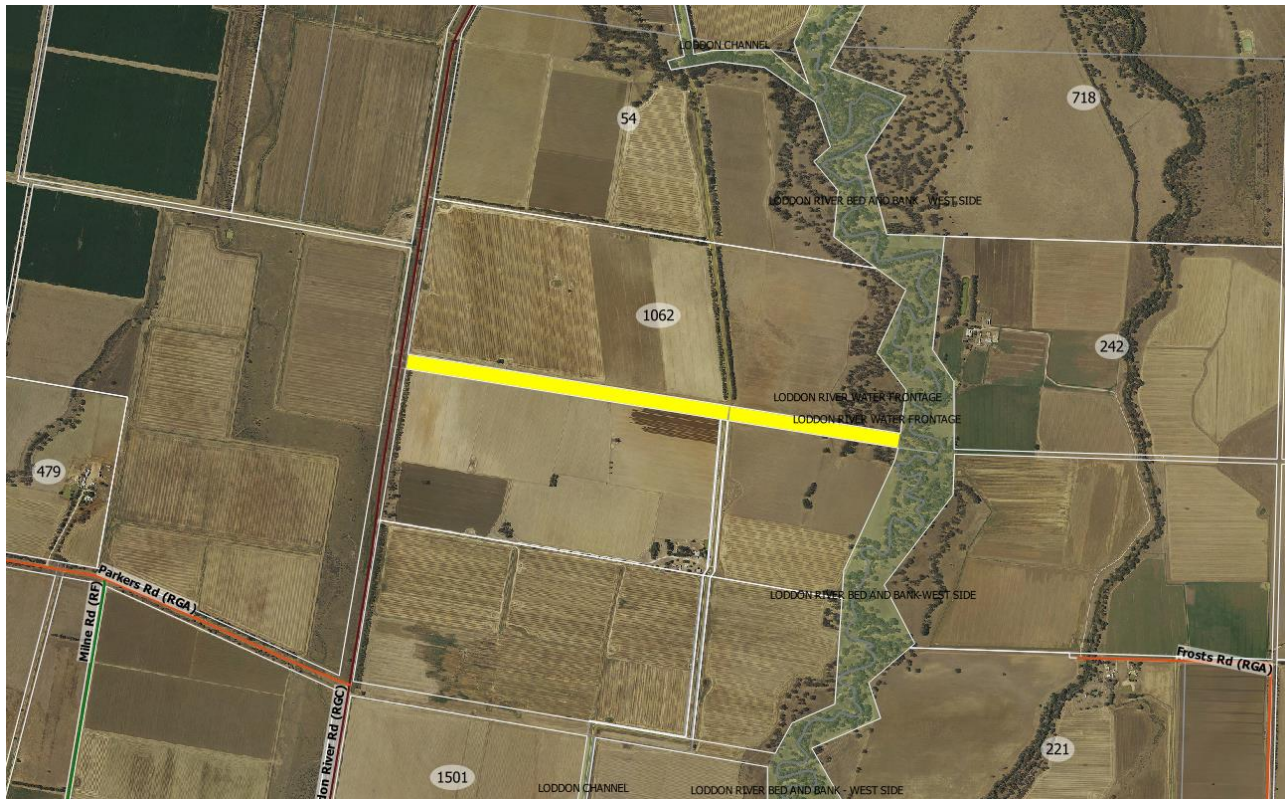
DELWP is seeking that Council under Schedule 10, Clause 3 (a) and (b) of the Local Government Act 1989 agree to discontinue the unused road reserve. As the land is Crown Land, Council does not have the power to sell or lease the land. The alternatives should Council wish to retain the road reserve are as follows:

1. Refuse DELWP's request and include the road reserve in Council's Register of Public Roads. This will require Council to manage and maintain the road reserve.

Or

2. Respond to DELWP that Council wishes the site to be retained as road reserve for potential future use and agree to the adjoining land holder leasing the site.

Figure 1



COST/BENEFITS

The only associated cost to the proposed closure is the staff time in preparing this report and finalising the associated documents. The benefit of the proposed closure is the reduced liability on Council for the road reserve.

RISK ANALYSIS

One of the risks identified in the proposed closure is the restriction of access to the Loddon River frontage for the public. There are other accesses to the frontage north and south of the road reserve in the area. These alternate accesses make the likelihood of the risk unlikely and the consequence is insignificant. As per Council's risk matrix, the risk is deemed low.

CONSULTATION AND ENGAGEMENT

DELWP has advised Council officers that the adjacent land owner contacted DELWP to purchase the road reserve as the owner owns adjacent properties on both sides of the reserve. The Goulburn Murray Water (GMW) channel that flows through the road reserve has been transferred to the landholder by GMW for the landholder's private use. There are no other stakeholders likely to be impacted by the closure.

RESOLUTION 2019/152

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That Council

1. Rescind the resolution 2019/27 of the Council meeting 26 February 2019.
2. Pursuant to Schedule 10, Clause 3 (a) and (b) of the Local Government Act 1989, discontinue and close the section of unused government road reserve being Crown Allotment 2051 and 2052, Parish of Leaghur and transfer the land to the Crown.
3. Publish a notice of the closure in the Government Gazette.

CARRIED

9.9 LODDON ABORIGINAL COMMUNITY PARTNERSHIP PLAN 2019 - 2021 FOR PUBLIC DISPLAY**File Number:** 16/05/001**Author:** Wendy Gladman, Director Community Wellbeing**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Loddon Aboriginal Community Partnership Plan 2019-2021**RECOMMENDATION**

That Council resolve to advertise the draft Loddon Aboriginal Community Partnership Plan 2019-2021 for public comment.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

A draft of the Loddon Aboriginal Community Partnership Plan 2019-2021 (the Plan) was provided to Councillors at the May 2019 Council Forum.

BACKGROUND

As a part of the Loddon Shire Council Plan 2017-2021, Council demonstrated its commitment to reconciliation by committing to develop a Reconciliation Action Plan (RAP) at Reflect Level.

It was subsequently determined that given Council's limited resources, the successful implementation of a RAP would be constrained at this time. Following discussion with Councillors and the Dja Dja Wurrung, it was concluded that in lieu of a RAP, Council would implement policies with achievable preliminary actions aimed at recognising and promoting reconciliation, including the development of this Partnership Plan.

ISSUES/DISCUSSION

Reconciliation aims for all Australians to work together to address the underlying causes of division and inequality between Aboriginal and Torres Strait Islander people and non-indigenous people. Reconciliation takes a holistic approach that encompasses rights, as well as so-called symbolic and practical actions. Through actions, it seeks to drive beneficial outcomes for everyone through a focus on the relationship between Aboriginal and Torres Strait Islander people and non-indigenous Australia. Reconciliation aims to reduce prejudice, discrimination and racism. In this context, it also seeks to recognise the rich history, cultures and rights of Aboriginal people in Australia.

The Plan has been developed after public consultation and is intended to respond to the spirit and intent of the Local Government Engagement Strategy contained in Schedule 6 of the Recognition and Settlement Agreement. This Agreement made in 2013 under the Traditional Owner Settlement Act 2010 between the State of Victoria and the Dja Dja Wurrung Clans Corporation, involves significant funding from the State, specific land transfers and reconciliation actions to be pursued by the State Government and local governments in the Dja Dja Wurrung area.

The Local Government Engagement Strategy component of the Agreement recognises the significant on-ground and practical role local government can play to improve the economic and social standing of Aboriginal people and communities within their municipal boundaries.

The Loddon Aboriginal Community Partnership Plan demonstrates Council's support for activities that will assist in bringing about positive change in the lives of our Aboriginal and Torres Strait Islander residents. The Plan contains 16 activities to be undertaken over the life of the plan, categorised in three themes:

- Respect
Respect for Aboriginal and Torres Strait Islander people, their culture, history, and experience, is fundamental to gaining a deeper cross-cultural understanding and developing equal and healthy relationships.
- Relationships
Meaningful relationships enable the Shire and its community to understand the experience, interests and aspirations of the Aboriginal and Torres Strait Islander people and work together for the wellbeing of our community.
- Opportunities
Providing opportunities that foster wellbeing through social inclusion, employment, civic participation, and cultural expression.

COST/BENEFITS

To support delivery of this initial Loddon Aboriginal Community Partnership Plan a budget provision of \$7,500 is required over two years.

RISK ANALYSIS

In acknowledging the sensitivity and complexities surrounding reconciliation and the historical treatment of Aboriginal and Torres Strait Islander people by government agencies, Council will commit to reconciliation through implementation of the Loddon Aboriginal Community Partnership Plan.

The Plan identifies that should Council not fulfil the Loddon Aboriginal Community Partnership Plan, the following risks are present:

- non-adherence to Schedule 6 of the Recognition and Settlement Agreement with the Dja Dja Wurrung, of which Council is a party to
- the local and wider Aboriginal and Torres Strait Islander community may lose confidence in Council's commitment towards reconciliation
- compromise existing and future relationships with the traditional owners and our stakeholders
- reluctance by the Aboriginal and Torres Strait Islander community to support Council in service delivery, local initiatives and future strategies
- community perception – questioning Council's commitment to reconciliation.

CONSULTATION AND ENGAGEMENT

This plan was developed after a thorough community engagement process, consultation with traditional owners of Dja Dja Wurrung and Barapa Barapa, local Aboriginal and Torres Strait Islander residents, community members, community services organisations and Loddon Shire Councillors and staff.

The process included:

- meetings with Dja Dja Wurrung and Barapa Barapa
- surveying the community
- hosting of three community workshops
- roundtable discussion with Loddon community service providers
- forum with Loddon Shire Councillors
- workshop with Loddon Shire staff

- informal meetings with community members and organisations.

The draft plan was provided to the Dja Dja Wurrung following the May Council forum, and whilst no feedback has been received to date, the opportunity for the Dja Dja Wurrung to make comment will remain during the public exhibition period.

Following this initial consultation, it is now recommended that the Loddon Aboriginal Community Partnership Plan be placed on exhibition for public comment before being returned to Council for adoption.

RESOLUTION 2019/153

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council resolve to advertise the draft Loddon Aboriginal Community Partnership Plan 2019-2021 for public comment.

CARRIED

9.10 COMMUNITY SUPPORT - EQUITABLE ACCESS TO IRRIGATION WATER FOR THE MAJOR RECREATION RESERVES IN LODDON SHIRE

File Number: 16/04/003

Author: Wendy Gladman, Director Community Wellbeing

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council:

1. adds 'Recreation reserve water subsidy' as an activity to the Community Support Policy, providing financial support limited to:
 - a) a maximum of 10 megalitres (ML) of non-potable water annually for each of the Main Active Recreation Reserves as defined in the Public Hall and Recreation Reserve Allocation Policy
 - b) the cost of annual service fees and charges associated with the supply of water to the above mentioned recreation reserves, namely: annual service fees/meter charges, service point fees and water access fees
2. excludes all costs associated with the pumping, distribution and onsite storage of water from the available support provided in the above mentioned activity
3. through a grandfathering arrangement, preserves any existing arrangements in place at the time of this report, that currently support the provision of non-potable water to a recreation reserve by Council.
4. approve a budget revision to provide expenditure of \$21,812 in the 2019/20 financial year to support the implementation of the above mentioned activity.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

A report detailing the findings of a review of recreation reserve water use was provided to Councillors at the June 2019 Council Forum.

BACKGROUND

Officers have in recent months been reviewing the Community Support Policy and progressively presenting information at Council Forums on the various types of direct and indirect support that is provided to community groups, including a review of the provision of water to the nine recreation reserves throughout the municipality.

ISSUES/DISCUSSION

This report provides the outcome of the review of the water usage costs borne by recreation reserves within the municipality and proposes adding an additional activity to the Community Support Policy to provide, as practicably as possible, increased equity between each of these community facilities in relation to the cost of maintaining playing surfaces.

The review took into account the water costs for the recreation reserves in Wedderburn and Inglewood following the completion of the South West Loddon (SWL) Pipeline project which

will allow these reserves to access a secure non-potable water supply for ground use. The delivery of the SWL pipeline removes the previous water access arrangements available to these clubs through the Skinners Flat pipeline in Wedderburn and the Inglewood Reservoir pipeline in Inglewood.

During the course of the review it was identified that there appears to be a considerable difference in the costs incurred across the nine major recreation reserves in the municipality to secure water for ground use depending on the water source and the associated service fees.

There are a range of factors that currently and in the future will impact on the irrigation water costs borne by users groups at these main recreation reserves. These factors include:

- the source, availability and cost of water varies across the water delivery areas
- historical water supply arrangements carried over from pre amalgamation times
- the commissioning of the South West Loddon pipeline, providing access to reliable non potable water to Inglewood and Wedderburn recreation reserves
- service fees and access charges vary across water delivery and billing types.

To provide a level of consistency across the nine recreation reserves, it is suggested that Council consider:

- subsidising water use annually to a maximum of 10 megalitres (ML) of non-potable water for each of the Main Active Recreation Reserves as defined in the Public Hall and Recreation Reserve Allocation policy; Boort, Bridgewater, Calivil, Inglewood, Mitiamo, Newbridge, Pyramid Hill, Serpentine and Wedderburn.
- subsidising the service fees and charges associated with the supply of water to recreation reserves, namely:
 - annual service fees/meter charges
 - service point fees
 - water access fees
- preserving any existing arrangements currently in place that support water supply to a recreation reserve by Council through a grandfathering arrangement.

It is considered that generally the base unit costs associated with pumping and storage of water are similar across all recreation reserve sites, therefore, it is suggested that the subsidy should exclude all costs associated with the pumping, distribution and onsite storage of water.

COST/BENEFITS

On the basis of existing usage patterns, and using the 2019/20 water service fees and charges, the estimated current annual costs of this initiative have been calculated (including those retained through a grandfathering arrangement). These costs will be subject to rise and fall based on the water provider's annual fees and charges regime.

Item	2019/20 annual cost estimate
Non-potable water – 10ML maximum use per recreation reserve (total amount)	\$ 15,194
Annual Service fees and charges	\$ 6,618
Estimated total annual cost	\$ 21,812

The ongoing budget required to support this initiative would be calculated and provided to Council as part of the normal draft budget preparation process undertaken annually, with the 2019/20 allocation being funded from surplus.

RISK ANALYSIS

The delivery of the winter sports program at the nine major recreation reserves represents a significant contribution to increased physical activity and social interaction of the wider Loddon community. The recreation reserves must meet specific ground condition requirements, which is achieved and maintained through access to reliable and consistent water supply. The ground condition may become untenable if a recreation reserve's financial capacity to source the required levels of water to maintain the playing surface is compromised.

The addition of this activity to the Community support policy reduces some of the inconsistency currently experienced in relation to the cost and supply of water to recreation reserves.

An annual cost increase based on the rise and fall of the water provider's annual fees and charges regime may result in costs escalating more quickly than expected, which may necessitate a review of this community support activity if this occurs in future.

CONSULTATION AND ENGAGEMENT

Council used water use information provided by the recreation reserves to inform the content of this report.

RESOLUTION 2019/154

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council:

1. adds 'Recreation reserve water subsidy' as an activity to the Community Support Policy, providing financial support limited to:
 - a) a maximum of 12 megalitres (ML) of non-potable water annually for each of the Main Active Recreation Reserves as defined in the Public Hall and Recreation Reserve Allocation Policy
 - b) the cost of annual service fees and charges associated with the supply of water to the above mentioned recreation reserves, namely: annual service fees/meter charges, service point fees and water access fees
2. excludes all costs associated with the pumping, distribution and onsite storage of water from the available support provided in the above mentioned activity
3. through a grandfathering arrangement, preserves any existing arrangements in place at the time of this report, that currently support the provision of non-potable water to a recreation reserve by Council.
4. approve a budget revision to provide expenditure of \$24,846 in the 2019/20 financial year to support the implementation of the above mentioned activity.

CARRIED

10 INFORMATION REPORTS

Nil

11 COMPLIANCE REPORTS

Nil

12 GENERAL BUSINESS**URGENT BUSINESS****RESOLUTION 2019/155**

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That the following item be treated as urgent business

CARRIED**Tarnagulla Community Centre**

Cr Curnow raised the concern that the Committee formed to manage the Tarnagulla Community Centre, which was built approximately 8 years ago was an action group, not a committee of Council or the Department of Environment, Land, Water and Planning (DELWP).

As the facility is on DELWP land there has recently been a committee of management established, which has taken over the management responsibility. The committee is in need of income in its start-up phase to cover the operational costs of the committee and financial support for the committee from Council would be appreciated.

Advice will be provided by the Director Corporate Services on possible options that may be available for financial assistance.

13 CONFIDENTIAL ITEMS**RESOLUTION 2019/156**

Moved: Cr Neil Beattie

Seconded: Cr Colleen Condliffe

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

13.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

13.2 Contract 458: Supply and Implementation on an EDRMS (Electronic Document and Records Management System)

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

CARRIED

Closing of Meeting to the Public

RESOLUTION 2019/157

Moved: Cr Geoff Curnow

Seconded: Cr Neil Beattie

That the meeting be closed to the public at 4.01pm.

CARRIED

13.1 REVIEW OF CONFIDENTIAL ACTIONS**RESOLUTION 2019/158**

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council receive and note the action sheet.

CARRIED

13.2 CONTRACT 458: SUPPLY AND IMPLEMENTATION ON AN EDRMS (ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT SYSTEM)**RESOLUTION 2019/159**

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council:

1. appoint FYB Pty Ltd to supply and implement the Electronic Document and Records Management System solution for Council for a 5 year term (commencing once the contract is signed); and
2. authorise the Chief Executive Officer to sign and affix the common seal of Council to related documentation.

CARRIED

RESOLUTION 2019/160

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That the meeting be re-opened to the public at 4.08pm.

CARRIED

NEXT MEETING

The next Ordinary Meeting of Council will be held on 27 August 2019 at Serpentine commencing at 3pm.

There being no further business the meeting was closed at 4.09pm.

Confirmed this.....day of..... 2019

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CHAIRPERSON