



**Notice is given that an Ordinary Meeting of Council will be held on:**

**Date: Tuesday, 22 January 2019**  
**Time: 3pm**  
**Location: Council Chambers, Serpentine**

# **AGENDA**

**Ordinary Council Meeting**

**22 January 2019**

## Order Of Business

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**1 OPENING PRAYER**

“Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

**2 ACKNOWLEDGEMENT OF COUNTRY**

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

**3 APOLOGIES**

**4 DECLARATIONS OF CONFLICT OF INTEREST**

**5 PREVIOUS MINUTES****5.1 CONFIRMATION OF MINUTES**

**File Number:** 02/01/001

**Author:** Lynne Habner, Manager Executive and Commercial Services

**Authoriser:** Phil Pinyon, Chief Executive Officer

**Attachments:** Nil

**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 11 December 2018
2. The minutes of the Ordinary Council Meeting of 11 December 2018
3. The minutes of the Council Forum of 8 January 2019

**REPORT**

Seeking approval of the unconfirmed minutes of the previous meetings.

**6 REVIEW OF ACTION SHEET**

**6.1 REVIEW OF ACTIONS**

**File Number:** 02/01/002  
**Author:** Lynne Habner, Manager Executive and Commercial Services  
**Authoriser:** Phil Pinyon, Chief Executive Officer  
**Attachments:** 1. Action sheet

**RECOMMENDATION**

That Council receive and note the action sheet.

**REPORT**

Refer attachment.

Outstanding	Division: Committee: Officer:	Council	Date From: Date To:	Printed: Thursday, 10 January 2019 9:35:26 AM
Action Sheets Report				

**Outstanding actions from previous meetings**

ACTION NUMBER	COUNCIL MEETING	REF	DIRECTORATE	OFFICER
9	28/5/12	9.2	Operations	Manager Technical Services

**ACTION**

That Council:

1. Develop a process for the identification and prioritisation of minor community infrastructure projects which will allow for a structured approach in providing in-principle or financial support for external funding applications.

**COMMENTS**

**12/11/14:** Action item has been amended following completion of the BRIC gymnasium development project utilising "Putting Local's First" funding. Elements of this action have been simplified to exclude those relating to the BRIC project and focusing now on the remaining action element being the development of operational guidelines for receiving, prioritising and applying for external funding in respect to minor community infrastructure projects.

**11/6/2015:** Manager Infrastructure has commenced development of a draft project identification template and scoping document along with associated prioritisation criteria and explanatory notes.

**11/09/2015:** Progress on development of assessment and prioritisation criteria for minor community Infrastructure projects has been delayed due to competing operational priorities. Delivery of this action item shall be raised with the Manager of Infrastructure as a matter of urgency.

**11/02/2016:** Matter has been raised with the responsible officer however no further progress has been made on development of the required process and guideline.

**12/05/2016:** Development of minor community infrastructure project assessment and prioritisation guidelines has been incorporated into the 2016/17 performance objectives of the new Manager Technical Services.

**10/6/2016:** No progress to date - will be considered with review of building assets

**11/08/2016:** Review of methodology for identification and prioritisation of community infrastructure projects has commenced. Consideration is currently being given to frameworks which have been adopted by other LGA's (i.e. City of Greater Bendigo Capital Investment Assessment Framework).

**20/02/2017:** Progress on developing community infrastructure project prioritisation guideline has been delayed due to competing priorities and resource constraints. Project is being handed over to the recently appointed Project/Contract Officer for further progression.

**19/04/2017:** The Manager Technical Services and Project/Contract Officer are working together to progress the establishment of an Assessment Framework based upon the 2017/18 projects.

**13/07/2017:** No further action has been taken due to staff resource constraints.

**02/08/2017:** No further action. Benchmarking with other neighbouring Councils will be undertaken subject to successful recruitment of Assets and Buildings Coordinator.

**11/09/2017:** New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

**17/10/2017:** Process for evaluation and prioritising of minor community projects is being developed and a draft is planned to be reported early in 2018.

**14/11/2017:** Work has commenced and is continuing in developing this process.

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**Action Sheets Report**

**06/12/2017:** Manager Technical Services is developing project identification and prioritisation process.

**10/01/2018:** No further progress has been made since the last update due to competing priorities. Officers are currently working towards the development of Annual Infrastructure Program and the action will resume upon completion of Annual Infrastructure Program.

**09/02/2018:** Project identification and assessment flowchart is being developed and will be progressed as a priority following the development of the 2018 – 2019 Annual Infrastructure Program.

**19/03/2018:** Due to a recent staff departure, this action will be delayed.

**03/05/2018:** Recruitment of the Assets and Buildings Coordinator is in progress and the action will be progressed as a priority following the adoption of 2018-2019 Annual Infrastructure Program.

**04/06/2018:** Assets and Buildings Coordinator recruitment process is now complete and expected to start on 10 July 2018. This action will be addressed as a priority.

**09/07/2018:** Assets and Buildings Coordinator recruitment process is now complete and with the officer commencing on 10 July 2018. This action will be addressed as a priority.

**03/08/2018:** A workshop session has been scheduled for 13 August 2018 to engage Loddon Leaders and MEG in the process. The session will lay the foundation towards the development of the procedure.

**14/09/2018:** The planned workshop session took place on Monday 13 August 2018. The information and ideas from this session have been collated for consideration. Preparation on a documented procedure has commenced.

**09/10/2018:** The collated list drafted after discussions with the Loddon Leaders is now being rationalised and categorised towards formulation of the procedure.

**15/11/2018:** A draft procedure has been prepared by the Assets and Buildings Coordinator and is being reviewed by the Manager Technical Services. Upon completion, the draft will be forwarded to the Policy Review Group and subsequently to MEG and Council for adoption. It is expected to be presented to the Council Forum in March 2019 for discussion.

**03/12/2018:** The draft has been reviewed and is being finalised for the Policy Review Group to consider. It is expected to be presented to the Council Forum in March 2019 for discussion.

**07/01/2019:** Draft of Project Prioritisation and Identification procedure has been forwarded to Policy Review Group to consider. Once received back, it will then be forwarded to MEG for review.

ACTION NUMBER	COUNCIL MEETING	REF	DIRECTORATE	OFFICER
66	25/2/14	7.4	Operations	Manager Technical Services

**ACTION**  
 That Council look at the future needs of buildings under Council control but 'not currently covered by the Building Asset Management Plan and report to Council.

**COMMENTS**  
**8/4/14:** All buildings identified within the shire are currently covered in the BAMP. Council have requested that the BAMP be reviewed in relation to the buildings that receive no financial support. A review of the BAMP is scheduled to be undertaken later this calendar year. At this time a review of all provisions will be undertaken with a subsequent report provided for Council consideration.

<p>Outstanding</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Council</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Thursday, 10 January 2019 9:35:26 AM</b></p>
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**11/11/14:** Review of the BAMP has been rescheduled to later this financial year due to commitments of staff in preparing the Road Asset Management and Stormwater Asset management Plans as a matter of priority. Preliminary discussions and consideration on service levels for various building categories has commenced however e.g. public toilets.

**11/6/15:** Review of the BAMP has been rescheduled following completion of the annual asset valuation data. It is expected that commencement of the BAMP review will occur following the completion of the Stormwater Asset Management Plan in September 2015.

**11/09/15:** Manager Policy & Strategy is finalising both the Urban Drainage Asset Management and Road Asset Management Plans. Following completion of these strategies focus shall be placed upon the revision of the Building Asset management Plan. Due to delays in progress with the development of the UDAMP and RAMP, work on the BAMP is now scheduled to commence in November 2015.

**11/02/16:** Draft RAMP and UDAMP have been prepared. Final review of draft documents is occurring in preparation for discussion with Council in March. Enquiries are being made with appropriately qualified consultants to gather necessary building asset data in preparation of commencement on the BAMP review later this year.

**10/6/2016:** Consultants are currently being interviewed regarding building asset system and data capture. Consultant should be engaged July/August with data capture due by end of 2016.

**5/7/2016:** Consultants from Assetic has been engaged to perform condition assessment of all the Council owned/managed buildings. Additionally, Assetic system has been purchased as a new corporate asset management system for building assets with future inclusion of roads and drainage assets.

**11/08/2016:** Register of buildings for inspection has been finalised and consultants will be commencing on site inspections and data capture by the end of August. It is expected that the data capture process could take up to 60 days after which time processing and analysis will commence to inform investment scenario modelling within the revised BAMP

**31/08/2016:** Building audits have now commenced. A total of 178 Council buildings have been identified for audit. In addition to data capture on structure details, inspections will also identify immediate works required where building element conditions are below service level intervention standards. These works will then form the basis of future building capital works programs and inform preparation of the future investment demand for the LTFP and BAMP.

**4/10/16:** Building audits are approximately 80% complete. It is anticipated that full audit details and population of the Asset Management System which has been procured, will be complete by the end of October 2016. Data modelling within the Asset Management package will then be used to inform development of the new draft Asset Management Plan.

**10/11/16:** Audit of Council buildings has been completed. Condition profiles for building stock are now being compiled to inform preparation of draft BAMP. It is anticipated that presentation of initial audit results to Council will occur in either December or January.

**20/2/17:** Post audit processing of building data has been slightly delayed due to resource constraints. Officers are in the process of finalising to produce renewal gap modelling prior to presentation of audit findings to Council. Outputs from audit process are also being utilised in the preparation of a building component of the 2017-2017 Annual Infrastructure Program.

**20/03/2017:** Preliminary modelling of long term investment requirements across the portfolio of Council buildings has now been completed. Summary report for Council is being prepared to convey initial findings however detailed analysis and adjustment is still required to take into consideration the current policies contained within the BAMP as well as preparation of various scenarios if service levels are changed. Scenario models will be presented to Council as part of developing the revised BAMP.

**19/04/2017:** First Draft of BAMP is expected in the first quarter of 2017/18.

**13/07/2017:** Due to delay in successful recruitment to the vacant position of Assets and Buildings Coordinator, it is very likely that the first draft of BAMP will be delayed.



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**02/08/2017:** No further action.

**11/09/2017:** New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

**17/10/2017:** A draft of the Building Asset Management Plan is planned to be presented to Council December meeting.

**14/11/2017:** With the successful recruitment of Assets and Buildings Coordinator, revision of Council's Building Asset Management Plan is underway as per the recommendation of review undertaken in 2016/17. Financial information on Council owned buildings has been finalised and officers are currently working on the level of service for building assets. Once finalised, the data will be uploaded into the Asset Management system to identify Council's annual liability and renewal need and as such the draft BAMP will then be presented to Loddon Leaders and MEG for endorsement before presenting to Council for public comments.

**06/12/2017:** Draft preparation in progress.

**10/01/2018:** Preparation of draft BAMP is in progress.

**09/02/2018:** Council's Assets and Buildings Coordinator is currently working on the draft Building Asset Management Plan and Manager Technical Services and Director Operations will subsequently review the plan and then forward it to Loddon Leaders, MEG and with the intention of presenting it to Council at the May 2018 Forum .

**19/03/2018:** Due to a recent staff departure, this action will be delayed.

**03/05/2018:** Recruitment of the Assets and Buildings Coordinator is in progress and the action will be progressed as a priority.

**04/06/2018:** An update on progress of BAMP is being presented at the June 2018 Council forum.

**09/07/2018:** An update on the progress of BAMP was presented at the June 2018 Council forum. With the finalisation of recruitment of Assets and Buildings Coordinator, this action will be progressed as a priority.

**03/08/2018:** Newly recruited Assets and Buildings Coordinator has already started working on the draft BAMP and has engaged with the consultant to explore a number of different financial modellings. The project has been tasked to the Assets and Buildings Coordinator as a top priority.

**14/09/2018:** A draft of the BAMP has been completed and is now going through the editing process before presentation to Council.

**09/10/2018:** A draft of the BAMP has been circulated to the Loddon Leaders for review, with responses to be received by 2 November 2018.

**15/11/2018:** Comments received from the review by Loddon Leaders' is being collated. Once necessary changes are made, it will be forwarded to the Policy Review Group and then MEG for endorsement. It is expected to be presented to Council in February 2019.

**03/12/2018:** Comments received from the review by Loddon Leaders' are being collated. A paper is expected to be presented at the January or February 2019 Council Forum for preliminary discussion with the Council.

**07/01/2019:** The draft BAMP has been forwarded to the Policy Review Group for review and will then be provided to MEG for endorsement before being provided to Council. It is anticipated that it will be presented to Council at the March Forum.

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Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Sporn, Peter Phillips, Steven	Decision Reports	Provision of Regional Asbestos and Hazardous Materials Audit Services
<b>RESOLUTION 2018/117</b>			
Moved: Cr Colleen Condliffe Seconded: Cr Gavan Holt			
That Council			
<ol style="list-style-type: none"> <li>1. resolve to appoint City of Greater Bendigo as lead agent for Contract No CT000386 – Regional Asbestos &amp; Hazardous Materials Audit Services on behalf of Loddon Shire Council</li> <li>2. resolve to award the contract to Safety Systems Pty Ltd.</li> <li>3. authorise the Chief Executive Officer to affix the common seal of the Council to related contract documentation.</li> </ol>			
<b>CARRIED</b>			
<p>17/09/2018 8:35:29 AM - Peter Sporn Contract documents being drawn up for signing. Due 1 October 2018</p> <p>11/10/2018 4:17:24 PM - Christine Coombes Awaiting Contract documents from lead Council.</p> <p>15/11/2018 4:28:38 PM - Christine Coombes Contracts awaiting signing by the awarded Contractors.</p> <p>8/01/2019 2:37:30 PM - Peter Sporn Document not received by Contractor. New documents issued 19 December and sent express post.</p>			

Meeting	Officer/Director	Section	Subject
Council 25/09/2018	Habner, Lynne Pinyon, Phil	Decision Reports	Bridgewater Ski Club request
<b>RESOLUTION 2018/141</b>			
Moved: Cr Colleen Condliffe Seconded: Cr Neil Beattie			
<ol style="list-style-type: none"> <li>1. That Council request that the CEO develop a formal arrangement for the Bridgewater Ski Club to use the existing camp kitchen at the Bridgewater Caravan Park as a judging facility to assist in hosting water ski events, addressing the following:</li> </ol>			

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**Action Sheets Report**

- (a) the arrangement will incur payment by the Ski Club to be determined as reasonable compensation for the use of the existing camp kitchen within the caravan park, on an ad hoc or permanent basis, as the case may be
  - (b) the terms of the arrangement will not restrict the viability of a future lease of the caravan park
  - (c) that a new camp kitchen be built for the caravan park to the same or higher standard as the existing one, on a cost-neutral basis for Council and that it be completed by 30 September 2020
  - (d) that until a new camp kitchen is built, the arrangement is not for exclusive use by the Ski Club, enabling caravan park patrons to have reasonable access to the existing camp kitchen
  - (e) that appropriate conditions be included with the arrangement that the Ski Club is accountable for ensuring that the caravan park managers/lessees and patrons are not disadvantaged by the presence of the Ski Club, its members or its associated events
  - (f) that the arrangement may be reviewed by either party with appropriate notice given.
2. That Council undertakes to the Bridgewater Ski Club to use its best endeavours to have appropriate arrangements for the use of the existing camp kitchen as a judging facility in place in order for the Club to host the Disabled World Titles in 2021 at Bridgewater.
  3. That Council authorise the CEO to sign and seal any documentation required to put the arrangement in place.

**CARRIED**

*2/10/2018 2:24:34 PM - Lynne Habner*  
Council's lawyer has been requested to prepare draft documents to put arrangements in place, for consideration and discussion with the Ski Club. DELWP has also been requested to advise what permission needs to be obtained for the arrangements involving Crown land.

*14/11/2018 2:40:41 PM - Lynne Habner*  
Draft documentation for agreement has been reviewed by staff and returned for further legal drafting. Awaiting second draft, which will be sent to ski club for consideration.

*30/11/2018 11:19:45 AM - Lynne Habner*  
Revised draft agreements expected from lawyer next week, then they will be sent to Ski Club for consideration.

*13/12/2018 10:44:00 AM - Lynne Habner*  
Draft Licence and MOU has been sent to Bridgewater Ski Club for consideration. The club is expected to provide a response to Council staff by early January.

Meeting	Officer/Director	Section	Subject
Council 11/12/2018	Morrison, Sharon Morrison, Sharon	Decision Reports	Management Agreement for 191-121 Godfrey Street Boort (known as Boort Resource and Information Centre)

**RESOLUTION 2018/226**

Moved: Cr Gavan Holt

<p>Outstanding</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Council</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p><b>Printed: Thursday, 10 January 2019 9:35:26 AM</b></p>
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Seconded: Cr Geoff Curnow

That Council:

1. Not endorse BRIC Inc.'s management agreement counter offer.
2. Agrees to offer the standard management agreement to BRIC Inc.
3. Authorises the CEO to counter sign the management agreement if returned within three months.
4. In the event that the standard management agreement is not signed by BRIC Inc within three months, consider the matter further with a view to putting in place alternative management arrangements.

**CARRIED**

*7/01/2019 4:25:39 PM - Sharon Morrison*  
A standard management agreement has been forwarded to BRIC for their endorsement by 17 March 2019.

Meeting	Officer/Director	Section	Subject
Council 11/12/2018	Morrison, Sharon Morrison, Sharon	Decision Reports	Donaldson Park Water Bill

**RESOLUTION 2018/227**

Moved: Cr Colleen Condliffe  
Seconded: Cr Geoff Curnow

That Council request Coliban Water to investigate the accuracy of the water bill invoiced to Council for Donaldson Park as outlined in this report and that on receipt of a response from Coliban Water the matter be again referred to Council for further consideration.

**CARRIED**

*7/01/2019 4:27:42 PM - Sharon Morrison*  
A letter was sent to Coliban Water on 17 December 2018 regarding the issue. A letter has been received from Coliban Water dated 24 December 2018.  
*10/01/2019 9:23:12 AM - Christine Coombes*  
Coliban Water have investigated the accuracy of the water bill as requested by Council. A further report is listed for the January Council meeting.

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**Actions completed since last meeting**

Meeting	Officer/Director	Section	Subject
Council 23/10/2018	Southcombe, David Phillips, Steven	Decision Reports	Proposal to rename part of Queripel Lane to Toners Lane
<b>RESOLUTION 2018/166</b>			
Moved: Cr Geoff Curnow			
Seconded: Cr Neil Beattie			
That Council:			
<ol style="list-style-type: none"> <li>rename the southern section of Queripel Lane, between Wedderburn Dunolly Rd and an unnamed road, to Toners Lane and advise the Registrar under the Geographic Place Names Act 1998 of the proposed renaming of this road</li> <li>advise the affected landholders and respondents to the proposal of Council's decision.</li> </ol>			
<b>CARRIED</b>			
<i>13/11/2018 3:12:59 PM - David Southcombe</i>			
Letters have been drafted for respondents who made a submission either supporting or objecting the change of a section of Queripel Lane to Toners Lane. They will be given 30 days upon receipt of these letters to appeal to the Registrar of Geographic Names if they have any objections with the Council's decision. After this period a submission to change the name will be made to the Office of Geographic Names who will consider all supporting information and either accept or reject the proposal.			
<i>3/12/2018 10:23:05 AM - David Southcombe</i>			
Letters have been sent to respondents who made a submission either supporting or objecting the change of a section of Queripel Lane to Toners Lane. They will be given 30 days upon receipt of these letters to appeal to the Office of Geographic Names if they have any objections with the Council's decision. A submission for the proposed change has been made with the Office of Geographic Names. They will wait the 30 days to receive any objections before considering all supporting information and either accepting or rejecting the proposed name change.			
<i>7/01/2019 11:08:42 AM - David Southcombe</i>			
A submission has been made to the Office of Geographic Names to change the section of Queripel Lane to Toners Lane on the Register of Public Roads. They are currently processing the submission.			
<i>9/01/2019 4:40:54 PM - David Southcombe</i>			
Action completed by: Coombes, Christine Complete			

Meeting	Officer/Director	Section	Subject
Council 23/10/2018	Southcombe, David	Decision Reports	Amendment to the Register of Public Roads

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Phillips, Steven

**RESOLUTION 2018/167**

Moved: Cr Gavan Holt  
 Seconded: Cr Colleen Condliffe

That Council add the following sections of road to the Register of Public Roads:

1. Lintons Road – from Woolshed Road to the entrance to property 36300400
2. Salathiels Road – from the entrance to property 23104800 to No 2 Weir Road
3. Simpsons Creek Lane – from the end of the seal to Rheola Llanelly Road
4. Borung Street – from Grant Street South to the entrance to property 52831410.

**CARRIED**

*13/11/2018 3:13:20 PM - David Southcombe*  
 Letters have been drafted for residents affected by the proposal to recognise Lintons Rd, Salathiels Road, Simpsons Creek Lane, and Borung Street on the Register of Public Roads. They will be given 30 days upon receipt of these letters to appeal to the Registrar of Geographic Names if they have any objections with the Council's decision. After this period a submission to recognise the roads will be made to the Office of Geographic Names who will consider all supporting information and either accept or reject the proposal.

*7/01/2019 10:44:50 AM - David Southcombe*  
 Submissions have been made to the Office of Geographic Names to recognise the sections of Lintons Rd, Salathiels Road, Simpsons Creek Lane, and Borung Street outlined in the Council Report on the Register of Public Roads. They are currently processing the submissions.

*9/01/2019 4:41:06 PM - David Southcombe*  
 Action completed by: Coombes, Christine  
 Complete

Meeting	Officer/Director	Section	Subject
Council 11/12/2018	Sharda, Arvish Phillips, Steven	Decision Reports	Planning application 5376- Solar farm development (Prairie)

**RESOLUTION 2018/222**

Moved: Cr Gavan Holt  
 Seconded: Cr Colleen Condliffe

That Council resolves to issue a Notice of Decision to Grant a Planning Permit for application number 5376 for the use and development of land as a solar

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farm, including the following:

- use and development of land for a Renewable energy facility and associated ancillary infrastructure
- use of land for Utility installation
- creation/alteration of access to a Road Zone 1
- construction of buildings and works within the Floodway Overlay, Land Subject to Inundation Overlay and Public Conservation and Resource Zone
- removal of native vegetation.

Subject to the conditions as described in attachment 6 planning permit conditions.

**CARRIED**

*7/01/2019 11:47:47 AM - Arvish Sharda*  
 Notice of Decision was emailed on 13 December 2018  
*7/01/2019 3:19:40 PM - Arvish Sharda*  
 Action completed by: Coombes, Christine  
 Complete

Meeting	Officer/Director	Section	Subject
Council 11/12/2018	McKnight, Belinda Gladman, Wendy	Decision Reports	Northern Victoria Cluster - Municipal Heatwave Plan
<p><b>RESOLUTION 2018/223</b></p> <p>Moved: Cr Colleen Condliffe                      Seconded: Cr Gavan Holt</p> <p>That Council endorse the Northern Victorian Cluster – Municipal Heatwave Plan as a sub plan of the Municipal Emergency Management Plan, as recommended by the Northern Victorian Integrated Municipal Emergency Management Planning Committee.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>19/12/2018 9:01:35 AM - Belinda McKnight</i>                      Action completed by: McKnight, Belinda                      Completed - sent to be uploaded to website</p>			

Meeting	Officer/Director	Section	Subject
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Council 11/12/2018	Stephenson, Carolyn Phillips, Steven	Decision Reports	Section 173 Agreement Sewer Connection 3616 Bridgewater Dunolly Road, Bridgewater
<b>RESOLUTION 2018/224</b>			
Moved: Cr Gavan Holt Seconded: Cr Geoff Curnow			
That the following document be executed under the Common Seal of the Council:			
"Loddon Shire Council and Coliban Region Water Authority and Mark Andrew Trembath and Lynette Maree Park Agreement Made Pursuant to Section 173 of the Planning and Environment Act 1987 Property: 3616 Bridgewater Dunolly Road, Bridgewater."			
			<b>CARRIED</b>
<i>8/01/2019 9:00:46 AM - Carolyn Stephenson</i>			
Section 173 has been signed and sealed and returned to applicant			
<i>8/01/2019 3:06:12 PM - Carolyn Stephenson</i>			
Action completed by: Coombes, Christine			
Complete			

Meeting	Officer/Director	Section	Subject
Council 11/12/2018	Morrison, Sharon Morrison, Sharon	Decision Reports	Stop Mental Illness Stigma Charter
<b>RESOLUTION 2018/225</b>			
Moved: Cr Colleen Condliffe Seconded: Cr Geoff Curnow			
That Council:			
<ol style="list-style-type: none"> <li>1. adopt the Stop Mental Illness Stigma Charter and</li> <li>2. authorise the Chief Executive Officer to sign the Pledge to Stop Mental Illness Stigma.</li> </ol>			
			<b>CARRIED</b>
<i>7/01/2019 4:22:57 PM - Sharon Morrison</i>			



Outstanding	<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
<b>Action Sheets Report</b>		<b>Printed: Thursday, 10 January 2019 9:35:26 AM</b>

The Pledge has been signed by the CEO and forwarded to Murray Primary Health Network on 13 December 2018.  
 7/01/2019 5:02:04 PM - Sharon Morrison  
 Action completed by: Coombes, Christine  
 Complete

Meeting	Officer/Director	Section	Subject
Council 11/12/2018	Caserta, Deanne Morrison, Sharon	New Item	Request from Wedderburn Lions Club - support for visit to drought affected area
<b>RESOLUTION 2018/232</b>			
Moved: Cr Gavan Holt			
Seconded: Cr Colleen Condliffe			
That Council provide \$1,000 from the donations fund, to the Wedderburn Lions Club and the Wedderburn Victorian Farmers Federation Branch towards the cost of their goodwill trip to drought affected NSW.			
<b>CARRIED</b>			
8/01/2019 3:09:45 PM - Deanne Caserta Action completed by: Coombes, Christine Cheque issued mid December 2018.			

**7 MAYORAL REPORT**

**7.1 MAYORAL REPORT**

**File Number:** 02/01/001

**Author:** Lynne Habner, Manager Executive and Commercial Services

**Authoriser:** Phil Pinyon, Chief Executive Officer

**Attachments:** Nil

**RECOMMENDATION**

That Council receive and note the Mayoral Report

**REPORT**

The Mayor will present a report at the meeting.

**8 COUNCILLORS' REPORT**

**8.1 COUNCILLORS' REPORTS**

**File Number:** 02/01/001

**Author:** Lynne Habner, Manager Executive and Commercial Services

**Authoriser:** Phil Pinyon, Chief Executive Officer

**Attachments:** Nil

**RECOMMENDATION**

That Council receive and note the Councillors' reports

**REPORT**

Each Councillor will present a report at the meeting.

**9 DECISION REPORTS****9.1 COMMITTEE OF MANAGEMENT CROWN ALLOTMENT 14A SECTION D BRIDGEWATER (BRIDGEWATER FORESHORE)**

**File Number:** 16/04/010  
**Author:** Sharon Morrison, Director Corporate Services  
**Authoriser:** Phil Pinyon, Chief Executive Officer  
**Attachments:** 1. Map Bridgewater Foreshore

**RECOMMENDATION**

That advice be provided to the Department of Environment, Land, Water and Planning that Council are willing to accept the management of the frontage at Bridgewater shown in bright green on the attached map and described as Crown Allotment 14A, Section D and Crown Allotment 2010, Township of Bridgewater and the area shown outlined in blue on the attached map.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

None

**BACKGROUND**

Council officers have been in communication with the Department of Environment, Land, Water and Planning (DELWP) regarding the development of the Bridgewater Foreshore. As part of those discussions it has become apparent that Council is maintaining (and has strategic plans for) areas of land over which it is not the land manager.

**ISSUES/DISCUSSION**

Council is currently not permitted to undertake any works on the area of land without a planning permit. However, if Council is the land manager then any works on the land are exempt from the need for planning permits.

The areas Council is maintaining and has strategic plans for are the areas shown in bright green on the attached map and described as Crown Allotment 14A, Section D and Crown Allotment 2010, Township of Bridgewater and the area shown outlined in blue on the attached map. The area shown outlined in blue is indicative and an exact area will be determined in detail at a later date.

Council is currently the committee of management over the Caravan Park (Crown allotments 2013, 2014, 2015 Township of Bridgewater) and a small area near the swimming hole (Crown allotment 1D, Section 4, Township of Bridgewater).

It should be noted that Crown allotment 1C, Section 4, Township of Bridgewater is managed by Vic track (railway bridge & track are located on this parcel).

**COST/BENEFITS**

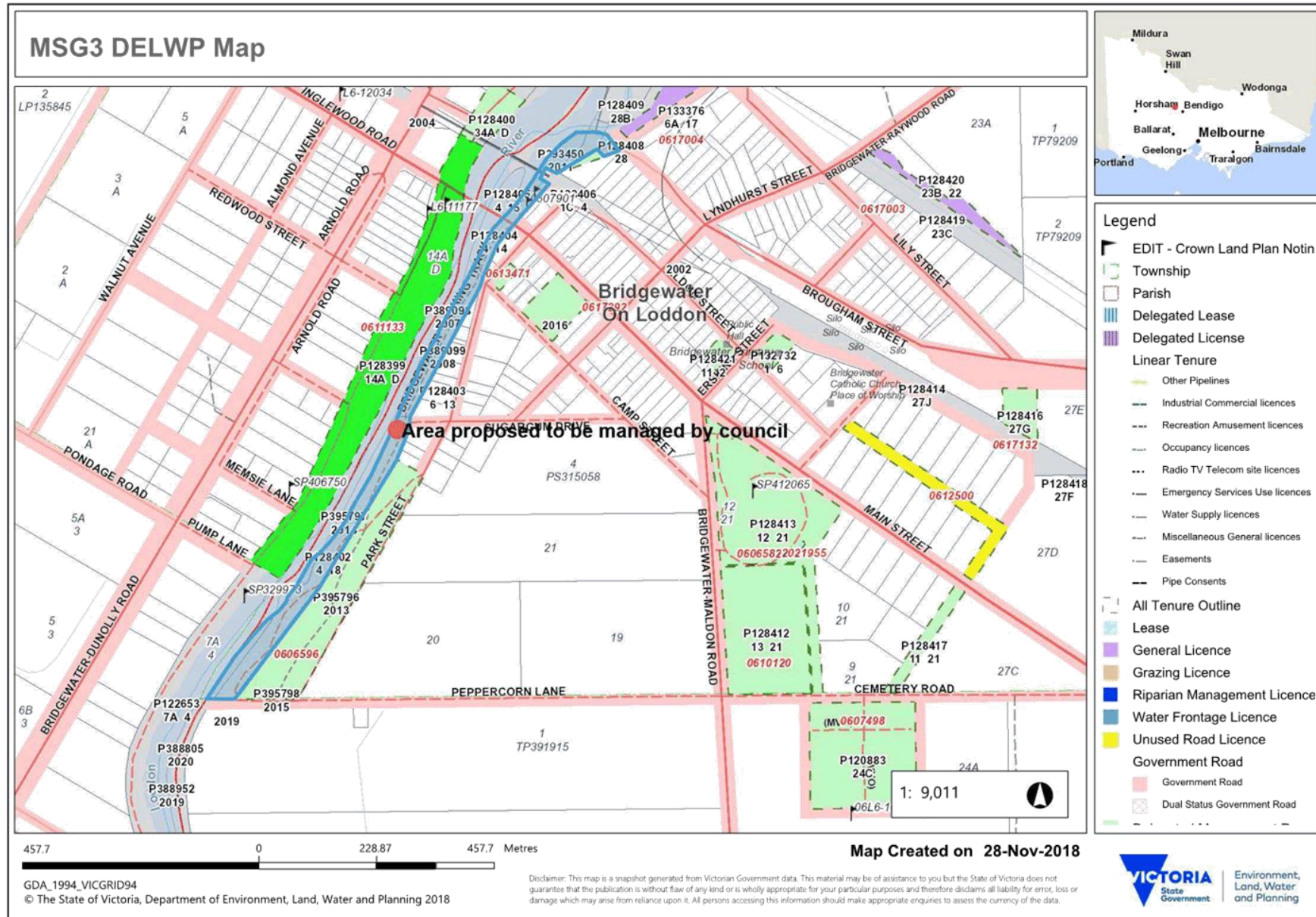
The benefit of adopting the recommendation is that Council can proceed with strategic plans for the Bridgewater Foreshore in a more timely way. There is also a benefit in formalising committee of management status for land which Council has been informally managing for some time.

**RISK ANALYSIS**

There is a risk that formalising this existing arrangement will set a precedent where Council is asked to become the Committee of Management over more land. The likelihood of this risk occurring is possible, however the consequence will be insignificant to minor where Council is already informally acting as the Committee of Management.

**CONSULTATION AND ENGAGEMENT**

Relevant staff and DELWP have been consulted and engaged in preparing this report.



**9.2 FINANCE REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2018**

**File Number:** 08/06/001

**Author:** Deanne Caserta, Manager Financial Services

**Authoriser:** Sharon Morrison, Director Corporate Services

**Attachments:** 1. Finance Report for the period ending 30 November 2018

**RECOMMENDATION**

That Council

1. receives and notes the Finance Report for the period ending 30 November 2018
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2018/19 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2018/19.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

**BACKGROUND**

The Finance Report for the period ended 30 November 2018 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2018/19 Budget, and includes operating results, capital expenditure and funding sources.

This Finance Report also includes reporting on supplementary valuations. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use
- covenant on Title
- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)

- supplementary valuation corrections.

## ISSUES/DISCUSSION

**Budgeted Surplus** - Council's budgeted cash surplus has decreased from \$2.14M to \$2.137M.

**Income Statement (revenue)** - Council's year to date (YTD) operating revenue is at 91% of YTD budget. Revenue brought to account for November was \$4.63M (\$705K last month). Capital grants are behind YTD budget, user fees, reimbursements and interest are currently ahead of YTD budget.

**Income Statement (expenditure)** - Council's operating expenditure is at 100% of YTD budget. Payments for this month totalled just over \$3.16M, compared to \$4.83M last month. Labour is slightly behind budget at 96% (99% last month) and is expected to remain below budget and the 4% mandated cap for the remainder of the year. Materials and services are currently behind YTD budget and contract payments are ahead of YTD budget.

**Capital Works** - The revised budget for capital works is \$20.59M and is 12% complete in financial terms for the current financial year (9% last month). Asset types with major variations (10% or \$10K) include furniture and equipment; land and buildings; plant and equipment, roadworks, urban and road drainage, recreation leisure and community facilities along with parks, open space and streetscapes with many projects underway or still to commence.

**Balance Sheet** - Council has a cash total of \$15.2M with \$3.2M in general accounts. Debtors are \$10.23M which is a decrease of \$722K in the month primarily due to the receipt of outstanding rates. Sundry debtors total \$705K with invoices outstanding for 60 or more days relating to community wellbeing debtors and local community groups totalling approximately \$128K.

There were 50 supplementary valuations updated during November. The total rateable CIV at the end of November remains at \$2.16B.

## COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2018/19.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

## RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

## CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.



# LODDON SHIRE COUNCIL

## FINANCE REPORT FOR PERIOD ENDING 30 NOVEMBER 2018



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## INTRODUCTION

During November 2018, work commenced on the next Long Term Financial Plan. This is expected to be presented to Council at the January 2019 Council Briefing.

### 1 CASH SURPLUS POSITION

#### 1.1 Budget revisions

The overall budget cash surplus, which has been included in the attached financial reports, has decreased from \$2,139,632 to \$2,136,632.

These revisions are summarised below:

Item	October Finance Report	November Finance Report	Change \$
Operating revenue	\$46,307,276	\$47,094,897	\$787,621
Operating expenditure	(\$51,296,014)	(\$51,644,396)	(\$348,382)
Transfers from reserves	\$16,760,961	\$16,760,961	\$0
Transfers to reserves	(\$3,063,146)	(\$3,134,146)	(\$71,000)
Other funding decisions	\$814,324	\$885,324	\$71,000
Capital expenditure	(\$20,145,889)	(\$20,588,128)	(\$442,239)
Other non cash adjustments	\$9,200,989	\$9,200,989	\$0
Accumulated surplus carried forward	\$3,561,131	\$3,561,131	\$0
<b>Closing surplus (deficit) as reported in Appendix 2</b>	<b>\$2,139,632</b>	<b>\$2,136,632</b>	<b>(\$3,000)</b>

Major changes are highlighted below:

#### 1.2 Operating revenue

Operating revenue has increased by \$788K.

The main variation to budget relates to:

- Newbridge Road rehabilitation project of \$422K with grant approval increasing both the income and expenditure
- free from violence project of \$62K, with grant income and expenditure to offset
- additional private works projects of \$119K with income and expenditure to offset.

#### 1.3 Operating expenditure

Operating expenditure has increased by \$348K.

The main variations to budget relates to multiple new community projects with funding previously allocated to the community plan capital ledgers.

#### 1.4 Transfer to reserves

Transfer to reserves has increased by \$71K.

The main variation to budget is the sale of McMillians Road Boort.

#### 1.5 Other funding decisions

Other funding decisions have increased by \$71K.

The main variation to budget relates to the sale of McMillians Road Boort. The funds received for this sale are offset with a transfer to the economic development reserve.

### 1.6 Capital expenditure

Capital expenditure has increase by \$422K.

The main variation to budget is for the Newbridge Road rehabilitation, this is a new grant funded project with expenditure and income to offset.

## 2 STANDARD INCOME STATEMENT

In the analysis of the statements only those areas which have a variance greater than 10% and \$10,000 are reported. Variances have been explained in further detail below.

### 2.1 Operating revenue

Total revenue brought to account for the month of November was \$4.63M.

Revenue YTD is at 91% compared to YTD budget or \$1.77M behind.

#### 2.1.1 Capital grants

Capital grants are currently \$2.09M behind budget. The main variation relates to flood restoration work reimbursements of \$2.5M. Full claim data has been sent but must be approved by VicRoads and Treasury before payment is made. Roads to Recovery income of \$217K is also behind YTD budget with a claim yet to be submitted.

#### 2.1.2 User fees

User fees are ahead of YTD budget by \$107K or 15%.

The main variations to budget include:

- Loddon Discovery Tour income of \$13K, due to the commencement of tours earlier than the budget had been timed
- gravel pits of \$23K due to increased usage of the pits to date
- charges through private works for \$68K to supply cartage of gravel for flood restoration works to assist a contractor complete a project on time.

#### 2.1.3 Reimbursements

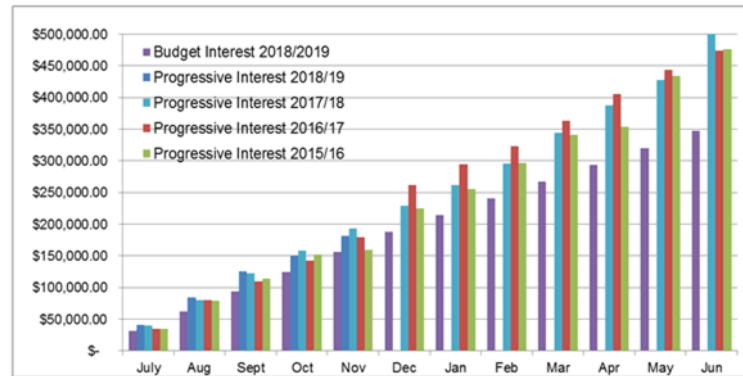
Reimbursements ahead of YTD budget of \$31K or 18%.

The main variations to budget are insurance of \$14K and work cover claims of \$25K which have been received earlier than expected.

2.1.4 Interest income

The total investment interest received and accrued to date is \$182K, and rates interest amounting to \$12K. Year to date represents 52% of the year revised budget amount of \$375K (\$347K for investments only).

Progressive interest from investments for the years 2015/16 to 2018/19 are:



The appendices of this report include a table that shows all investments for the 2018/19 financial year to date.

All investments are term deposits and are currently with National Australia Bank, Bendigo Bank, Bank of Melbourne and Members Equity Bank.

Due to the short term nature of the term deposits, those deposits which have not reached maturity are included as cash in the Balance Sheet. Interest realised, and interest accrued on non-matured deposits, are shown separately in Appendix 4.

2.2 **Operating expenditure**

Total operating expenditure for November was \$3.16M.

Expenditure YTD is at 100% compared to YTD budget or \$6K ahead.

2.2.1 Materials and services

Materials and services are behind YTD budget by \$634K or 16%.

The main variations behind budget are:

- weed and pest program of \$102K with works progressing slower than expected
- plant operating costs (\$121K) due to lower running and maintenance costs for the first quarter of the year
- urban drainage strategy of \$62K which has been delayed due to the engagement of a consultant
- transfer stations and tips of \$54K with some invoices not yet received for payment.

2.2.2 Payments

During the month the following payments were made:

Creditor payments - cheque	\$58,889.90
Creditor payments - electronic funds transfer	\$2,701,730.84
Payroll (2 pays)	\$613,950.08
<b>TOTAL</b>	<b><u>\$3,374,570.82</u></b>

2.1 **Operating surplus**

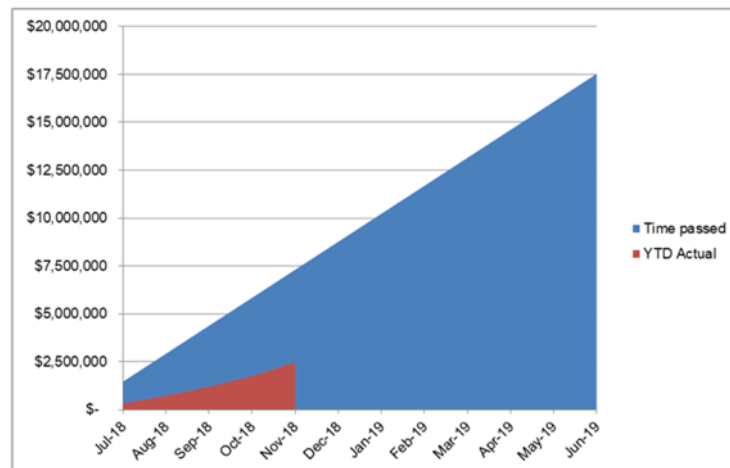
The operating surplus to date is \$2.14M.

2.2 **Capital expenditure**

Total capital works expenditure for November was \$715K.

The total revised budget for the 2018/19 capital works program is \$20.59M.

The total capital works expenditure is 12% complete in financial terms.



Within the asset types the major variations to YTD budget are:

2.2.1 Proceeds from sale of assets

Sale of assets is ahead of YTD budget by \$92K or 38%. The main variation to budget is the sale of plant which has occurred ahead of expected timing.

2.2.2 Furniture and office equipment

Furniture and office equipment is behind YTD budget by \$299K or 90%.

The main variations to budget are:

- the IT Strategy implementation of \$271K; this project has commenced and will be on going through the full financial year
- server replacement of \$28K is behind due to timing of the budget, the project is still to be completed.

### 2.2.3 Land and buildings

Land and buildings are behind YTD budget of \$177K or 41%.

Main variation to budget is for flood mitigation works at Pyramid Hill which have commenced earlier than expected.

### 2.2.4 Plant and equipment

Plant and equipment is ahead of YTD budget of \$99K or 122%. The main variation to budget was the purchase of small plant items earlier than expected.

### 2.2.5 Roadworks

Roadworks are behind YTD budget by \$442K or 39%. The main variation to budget is Gower Logan Road, Echuca Serpentine Road and Billings Road projects where the works have commenced, although the progression is slower than expected.

### 2.2.6 Urban and road drainage

Urban and road drainage are behind YTD budget by \$62K or 27%. The main variation to budget is the Chapel Street Serpentine project, where works have not yet commenced.

### 2.2.7 Recreation leisure and community facilities

Recreation leisure and community facilities are behind YTD budget by \$68K or 52%.

The main variations to budget are:

- Inglewood Town Hall landscaping works of \$36K due to a delay in commencement of the project
- Boort Lake barbeque of \$14K with the project yet to commence
- tree replacement of \$12K with the project yet to commence.

### 2.2.8 Parks, open space and streetscapes

Parks, open space and streetscapes are behind YTD budget by \$483K or 62%.

The main variations to budget are:

- Wedderburn streetscape of \$200K; the project is almost complete with expected savings
- Inglewood pool upgrade of \$125K, with the project currently underway but progressing slower than originally expected.
- Laanacoorie boat ramp of \$70K, with the project yet to commence
- Bridgewater foreshore of \$64K, with the project currently underway but slower than expected.

### 2.2.9 Footpaths

Footpaths are ahead of YTD budget by \$136K or 154%. The main variation to budget is Janevale Bridge and Hospital Street, Wedderburn projects which have commenced ahead time.

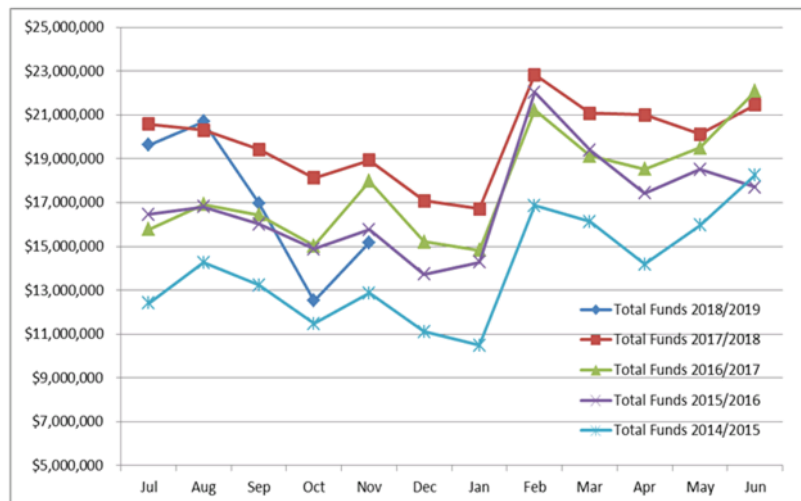


### 3 STANDARD BALANCE SHEET

#### 3.1 Cash

At the end of the month, Council's overall cash total was \$15.2M which includes a balance of \$3.2M in general accounts.

Month end balances for Council's cash, from July 2014 until the current month, are reflected in the graph that follows:



#### 3.2 Receivables

##### 3.2.1 Flood works funds recovery

\$8.9M has been expended on flood repair works this year to date. The Victoria Treasury Department has refunded \$2.4M during the first two weeks of November with other claims still going through the due process with VicRoads and Treasury.

##### 3.2.2 Debtors

Monthly balances of the various categories of debtors for the financial year are:

Category of debtor	Nov 2017	June 2018	Sept 2018	Oct 2018	Nov 2018
Rates	\$ 8,152,671	\$ 258,208	\$ 9,340,562	\$ 9,131,517	\$ 8,555,345
Fire Services Property Levy	\$ 947,309	\$ 49,038	\$ 990,750	\$ 968,552	\$ 900,733
<i>Total Rates &amp; Fire Services Property Levy</i>	<i>\$ 9,099,980</i>	<i>\$ 307,246</i>	<i>\$ 10,331,311</i>	<i>\$ 10,100,069</i>	<i>\$ 9,456,078</i>
Sundry debtors	\$ 360,387	\$ 568,813	\$ 602,633	\$ 779,744	\$ 705,113
Community loans/advances	\$ 5,800	\$ 5,572	\$ 3,600	\$ 3,600	\$ 3,600
Long term loans/advances	\$ 160,000	\$ 78,570	\$ 80,000	\$ 80,000	\$ 80,000
Employee superannuation	\$ 3,525	\$ -	\$ (1,906)	\$ 5,884	\$ 2,922
Magistrates court fines	\$ 100,763	\$ 100,319	\$ 100,319	\$ 100,319	\$ 100,319
LESS provision for doubtful debts	\$ (92,429)	\$ (112,950)	\$ (112,950)	\$ (112,950)	\$ (112,950)
<b>Total</b>	<b>\$ 9,638,026</b>	<b>\$ 947,569</b>	<b>\$ 11,003,007</b>	<b>\$ 10,956,665</b>	<b>\$ 10,235,081</b>

##### 3.2.3 Rates debtors

Outstanding rates and the Fire Services Property Levy at the end of selected months were:

	Nov 2017 (5/11/2017)	June 2018 (4/07/2018)	Sept 2018 (4/10/2018)	Oct 2018 (5/11/2018)	Nov 2018 (3/11/2018)
2006/07	\$ 250	\$ 265	\$ 272	\$ 272	\$ 276
2007/08	\$ 393	\$ 417	\$ 428	\$ 428	\$ 435
2008/09	\$ 411	\$ 435	\$ 447	\$ 447	\$ 454
2009/10	\$ 1,666	\$ 1,699	\$ 1,729	\$ 1,727	\$ 1,750
2010/11	\$ 3,316	\$ 3,119	\$ 3,171	\$ 3,168	\$ 3,209
2011/12	\$ 7,015	\$ 5,335	\$ 5,443	\$ 5,440	\$ 5,517
2012/13	\$ 8,317	\$ 6,242	\$ 6,081	\$ 6,029	\$ 5,936
2013/14	\$ 10,825	\$ 6,997	\$ 6,530	\$ 6,406	\$ 6,121
2013/14 Fire Services Property Levy	\$ 2,363	\$ 1,763	\$ 1,720	\$ 1,702	\$ 1,655
2014/15	\$ 21,210	\$ 17,986	\$ 16,943	\$ 16,310	\$ 15,819
2014/15 Fire Services Property Levy	\$ 4,471	\$ 3,125	\$ 2,890	\$ 2,797	\$ 2,773
2015/16	\$ 37,167	\$ 30,147	\$ 27,981	\$ 27,924	\$ 26,698
2015/16 Fire Services Property Levy	\$ 6,194	\$ 4,839	\$ 4,353	\$ 4,320	\$ 4,348
2016/17	\$ 106,106	\$ 66,601	\$ 57,974	\$ 57,593	\$ 53,659
2016/17 Fire Services Property Levy	\$ 14,778	\$ 9,620	\$ 8,244	\$ 8,035	\$ 7,889
2017/18	\$ 62,621	\$ 118,965	\$ 147,270	\$ 132,400	\$ 115,394
2017/18 Fire Services Property Levy	\$ 27,241	\$ 29,691	\$ 20,611	\$ 18,906	\$ 17,341
2018/19	\$ -	\$ -	\$ -	\$ -	\$ -
2018/19 Fire Services Levy	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-total: arrears</b>	<b>\$ 314,344</b>	<b>\$ 307,246</b>	<b>\$ 312,088</b>	<b>\$ 293,901</b>	<b>\$ 269,273</b>
Current year (outstanding but not due)	\$ 7,893,375	\$ -	\$ 9,066,292	\$ 8,873,375	\$ 8,320,077
Fire Services Property Levy	\$ 892,262	\$ -	\$ 952,932	\$ 932,793	\$ 866,728
<b>Total outstanding</b>	<b>\$ 9,099,981</b>	<b>\$ 307,246</b>	<b>\$ 10,331,311</b>	<b>\$ 10,100,069</b>	<b>\$ 9,456,078</b>
<i>Summary</i>					
Rates in arrears	\$ 259,296	\$ 258,208	\$ 274,270	\$ 258,141	\$ 235,268
FSPL in arrears	\$ 55,047	\$ 49,038	\$ 37,818	\$ 35,760	\$ 34,005
<b>Total arrears</b>	<b>\$ 314,344</b>	<b>\$ 307,246</b>	<b>\$ 312,088</b>	<b>\$ 293,901</b>	<b>\$ 269,273</b>

Rate notices were dispatched on 20 July 2018, with the second instalment closing on 30 November, and the third instalment due on 28 February 2019, and non-instalments due on 15 February 2019.

### 3.2.4 Sundry debtors

Outstanding sundry debtors at the end of the month consist of:

Current	\$51,428	16%
30 days	\$142,619	44%
60 days	\$64,688	20%
90 + days	\$63,321	20%
<b>Sub total routine debtors</b>	<b>\$322,057</b>	<b>100%</b>
Paid Parental Leave	(\$1,438)	
Government departments	\$197,535	
GST	\$186,960	
<b>Total</b>	<b>\$705,113</b>	
60 + days consists of:		
Community Wellbeing debtors	\$117,937	
Local community groups	\$5,897	
Others	\$4,175	
<b>Total</b>	<b>\$128,009</b>	

Total outstanding for sundry debtors as at 30 November 2018 is \$0.7M.

The mainstream sundry debtors (\$322K) have been broken into the amount of time they have been outstanding. At present \$128K or 40% of that total has been outstanding for more than 60 days. All debtors are contacted as a matter of routine.

3.2.5 Supplementary valuations

All rateable and non-rateable supplementary valuations are included in this report.

Supplementary valuations received in November 2018 were:

Details	Number	Site Value	CIV	NAV
Improvement	35	-\$ 3,000	\$ 1,440,000	\$ 72,000
Property split	10	\$ 249,000	\$ 538,000	\$ 26,900
Area change	4	-\$ 54,000	-\$ 54,000	-\$ 2,700
Demolition	1	\$ -	-\$ 40,000	-\$ 2,000
<b>Grand Total</b>	<b>50</b>	<b>\$ 192,000</b>	<b>\$ 1,884,000</b>	<b>\$ 94,200</b>

The current balances at end of November 2018 are:

Valuation type	Opening balance	Supplementary changes	Closing balance
Site Value	\$ 1,393,670,900	\$ 192,000	\$ 1,393,862,900
Capital Improved Value	\$ 2,159,447,100	\$ 1,884,000	\$ 2,161,331,100
NAV	\$ 111,329,205	\$ 94,200	\$ 111,423,405

The total rateable CIV at the end of November 2018 is \$2.16B.

3.2.6 Water rights

Council-owned water rights were valued at \$1,979,130 at 30 June 2018.

The rights are revalued to market at the end of each financial year.

There has been no purchase to date this financial year, and no future purchases are budgeted for the remainder of 2018/19.

**3.3 Vision Super Defined Benefits Plan update**

On the 5 December 2018, Council received official notification of the 30 September 2018 estimated Vested Benefit Index (VBI) for the sub-plan being 106.9%

Currently, under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall, currently 97%. When an actuarial review/investigation is in progress the fund's VBI must be at least 100% as it is at 30 June 2018.

Below is the sub-plan's recent VBI history:

As at	30 June 2016 (actual)	30 June 2017 (actual)	30 June 2018 (actual)	30 September 2018 (estimated)
LASF DB	102.0%	103.1%	106.0%	106.9%

## APPENDIX 1: STANDARD INCOME STATEMENT

	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
<b>REVENUE FROM ORDINARY ACTIVITIES</b>							
Rates	\$10,723,126	\$10,723,126	\$10,522,981	\$10,570,186	\$47,205	100%	99%
Revenue grants	\$5,890,114	\$6,491,820	\$3,261,592	\$3,372,964	\$111,372	103%	52%
Capital grants	\$5,491,143	\$26,471,362	\$5,417,108	\$3,322,094	(\$2,095,014)	61%	13%
Vic Roads	\$534,064	\$534,064	\$222,525	\$207,756	(\$14,769)	93%	39%
User fees	\$1,734,539	\$1,813,062	\$717,591	\$824,103	\$106,512	115%	45%
Capital contributions	\$0	\$2,364	\$0	\$0	\$0	0%	0%
Recurrent contributions	\$310,000	\$310,000	\$0	\$582	\$582	0%	0%
Interest income	\$375,000	\$375,000	\$156,250	\$193,913	\$37,663	124%	52%
* Reversal of impairment losses	\$0	\$0	\$0	\$1,658	\$1,658	0%	0%
* Library equity	\$0	\$0	\$0	\$0	\$0	0%	0%
Reimbursements	\$333,801	\$374,100	\$171,872	\$203,038	\$31,166	118%	54%
<b>Total revenue</b>	<b>\$25,391,787</b>	<b>\$47,094,897</b>	<b>\$20,469,919</b>	<b>\$18,696,294</b>	<b>(\$1,773,625)</b>	<b>91%</b>	<b>40%</b>
<b>EXPENDITURE FROM ORDINARY ACTIVITIES</b>							
Labour	\$10,604,210	\$10,678,171	\$4,239,161	\$4,079,337	\$159,824	96%	38%
Materials & services	\$8,016,009	\$10,521,292	\$4,025,104	\$3,391,151	\$633,952	84%	32%
Depreciation	\$9,200,989	\$9,200,989	\$3,833,735	\$3,833,747	(\$12)	100%	42%
Utilities	\$466,503	\$466,503	\$196,758	\$200,618	(\$3,860)	102%	43%
Contract payments	\$1,581,347	\$20,471,270	\$8,519,622	\$9,307,222	(\$787,600)	109%	45%
Loan interest	\$0	\$0	\$0	\$0	\$0	0%	0%
Auditor costs	\$85,083	\$85,083	\$10,507	\$16,072	(\$5,565)	153%	19%
Councillor costs	\$221,089	\$221,089	\$92,120	\$82,629	\$9,491	90%	37%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
* Impairment losses	\$0	\$0	\$0	\$0	\$0	0%	0%
Bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
<b>Total expenditure</b>	<b>\$30,175,230</b>	<b>\$51,644,396</b>	<b>\$20,917,007</b>	<b>\$20,910,776</b>	<b>\$6,231</b>	<b>100%</b>	<b>40%</b>
<b>NET RESULT FOR THE PERIOD</b>	<b>(\$4,783,443)</b>	<b>(\$4,549,499)</b>	<b>(\$447,088)</b>	<b>(\$2,214,482)</b>	<b>\$1,767,394</b>	<b>495%</b>	<b>49%</b>
The operating expenditure shown above is represented in Council's key direction areas as follows:							
	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Revised Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>							
Economic development & tourism	\$1,436,315	\$1,563,691	\$602,183	\$512,756	\$89,427	85%	33%
Leadership	\$1,946,465	\$20,733,485	\$8,581,732	\$9,517,453	(\$935,721)	111%	46%
Works & infrastructure	\$13,421,963	\$13,783,288	\$5,599,427	\$5,717,184	(\$117,757)	102%	41%
Good management	\$4,333,882	\$4,534,223	\$1,865,151	\$1,690,691	\$174,460	91%	37%
Environment	\$2,396,268	\$2,566,960	\$1,006,796	\$825,524	\$181,272	82%	32%
Community services & recreation	\$6,640,337	\$8,462,749	\$3,261,718	\$2,647,169	\$614,549	81%	31%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
<b>Total operating expenditure</b>	<b>\$30,175,230</b>	<b>\$51,644,396</b>	<b>\$20,917,007</b>	<b>\$20,910,776</b>	<b>\$6,231</b>	<b>100%</b>	<b>40%</b>
<b>NET RESULT FOR THE PERIOD</b>	<b>(\$4,783,443)</b>	<b>(\$4,549,499)</b>	<b>(\$447,088)</b>	<b>(\$2,214,482)</b>	<b>\$1,767,394</b>	<b>495%</b>	<b>49%</b>

\* Income and expense items required by Australian Accounting Standards (AAS)

## APPENDIX 2: STANDARD CAPITAL WORKS STATEMENT

	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
<b>FUNDING DECISIONS</b>							
Add loan interest accrued	\$0	\$0	\$0	\$0	\$0	0%	0%
Less loan repayments	\$0	\$0	\$0	\$0	\$0	0%	0%
Add transfer from reserves	\$7,401,594	\$16,760,961	\$0	\$945	(\$945)	0%	0%
Less transfer to reserves	(\$2,151,749)	(\$3,134,146)	\$0	\$0	\$0	0%	0%
Add proceeds from sale of assets	\$379,427	\$885,324	\$239,335	\$331,309	(\$91,974)	138%	37%
<b>TOTAL FUNDING DECISIONS</b>	<b>\$5,629,272</b>	<b>\$14,512,139</b>	<b>\$239,335</b>	<b>\$332,255</b>	<b>(\$92,920)</b>	<b>139%</b>	<b>2%</b>
<b>NET FUNDS AVAILABLE FOR CAPITAL</b>	<b>\$845,829</b>	<b>\$9,962,640</b>	<b>(\$207,753)</b>	<b>(\$1,882,227)</b>	<b>\$1,674,474</b>	<b>906%</b>	<b>-19%</b>
<b>CAPITAL EXPENDITURE BY ASSET TYPE</b>							
Furniture and office equipment	\$777,780	\$784,450	\$331,670	\$32,656	\$299,014	10%	4%
Land and buildings	\$3,720,270	\$5,559,804	\$433,592	\$256,097	\$177,495	59%	5%
Plant and equipment	\$1,427,213	\$3,703,500	\$455,335	\$554,112	(\$98,777)	122%	15%
Roadworks	\$2,735,679	\$4,197,770	\$1,146,134	\$704,214	\$441,920	61%	17%
Urban and road drainage	\$350,000	\$700,031	\$233,420	\$171,001	\$62,419	73%	24%
Recreation, leisure and community facilities	\$1,263,000	\$2,231,178	\$130,506	\$62,162	\$68,344	48%	3%
Parks, open space and streetscapes	\$250,000	\$1,372,183	\$782,738	\$300,168	\$482,570	38%	22%
Footpaths	\$1,172,493	\$2,039,212	\$252,535	\$388,329	(\$135,794)	154%	19%
<b>TOTAL CAPITAL EXPENDITURE PAYMENTS</b>	<b>\$11,696,435</b>	<b>\$20,588,128</b>	<b>\$3,765,930</b>	<b>\$2,468,740</b>	<b>\$1,297,190</b>	<b>66%</b>	<b>12%</b>
<b>NON CASH ADJUSTMENTS</b>							
Less depreciation	\$9,200,989	\$9,200,989	\$3,833,735	\$3,833,747	(\$12)	100%	42%
Add reversal of impairment losses	\$0	\$0	\$0	(\$1,658)	\$1,658	0%	0%
Less loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
Less bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
<b>TOTAL NON CASH ADJUSTMENTS</b>	<b>\$9,200,989</b>	<b>\$9,200,989</b>	<b>\$3,833,735</b>	<b>\$3,832,088</b>	<b>\$1,647</b>	<b>100%</b>	<b>42%</b>
Accumulated surplus brought forward	(\$1,785,085)	(\$3,561,131)	\$0	\$0	\$0	0%	0%
<b>NET CASH (SURPLUS)/DEFICIT</b>	<b>(\$135,468)</b>	<b>(\$2,136,632)</b>	<b>\$139,948</b>	<b>\$518,879</b>	<b>(\$378,931)</b>	<b>371%</b>	<b>-24%</b>

## APPENDIX 3: STANDARD BALANCE SHEET

	November 2018 As per trial balance	June 2018 As per financial statements	November 2017 As per trial balance
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	\$15,171,135	\$21,453,507	\$18,928,314
Trade and other receivables	\$10,155,081	\$785,569	\$9,476,025
Financial assets	\$16,729	\$3,405,167	\$1,223,095
Inventories	\$45,313	\$43,490	\$43,760
Non-current assets classified as held for sale	\$690,322	\$690,322	\$865,424
<b>TOTAL CURRENT ASSETS</b>	<b>\$26,078,581</b>	<b>\$26,378,055</b>	<b>\$30,536,618</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	\$80,000	\$162,000	\$162,000
Financial assets	\$442,173	\$271,480	\$274,045
Intangible assets	\$1,979,130	\$1,979,130	\$1,668,430
Property, infrastructure, plant and equipment	\$336,411,980	\$338,108,296	\$308,620,990
<b>TOTAL NON-CURRENT ASSETS</b>	<b>\$338,913,284</b>	<b>\$340,520,906</b>	<b>\$310,725,465</b>
<b>TOTAL ASSETS</b>	<b>\$364,991,864</b>	<b>\$366,898,961</b>	<b>\$341,262,086</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	\$140,110	\$801,793	\$190,144
Trust funds and deposits	\$1,288,787	\$375,762	\$1,361,135
Provisions	\$1,777,813	\$1,721,770	\$1,696,110
Interest bearing loans and borrowings	\$0	\$0	\$0
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$3,206,710</b>	<b>\$2,899,325</b>	<b>\$3,247,389</b>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	\$2,324,221	\$2,324,221	\$2,324,221
Interest bearing loans & borrowings	\$0	\$0	\$0
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>\$2,324,221</b>	<b>\$2,324,221</b>	<b>\$2,324,221</b>
<b>TOTAL LIABILITIES</b>	<b>\$5,530,931</b>	<b>\$5,223,546</b>	<b>\$5,571,610</b>
<b>NET ASSETS</b>	<b>\$359,460,933</b>	<b>\$361,675,415</b>	<b>\$335,690,475</b>
<b>EQUITY</b>			
Accumulated Surplus	\$93,140,937	\$95,354,473	\$98,946,437
Asset Revaluation Reserve	\$247,387,367	\$247,387,367	\$217,168,524
Other Reserves	\$18,932,630	\$18,933,575	\$19,575,515
<b>TOTAL EQUITY</b>	<b>\$359,460,933</b>	<b>\$361,675,415</b>	<b>\$335,690,475</b>

APPENDIX 4: INVESTMENTS

LODDON SHIRE COUNCIL INVESTMENT SCHEDULE											
	Establishment date	Status	Maturity date	Investment days	Interest rate	Investment amount	Interest last year (accrued)	Interest this year	Current investments	Interest received to date	Accrued interest
NAB 55-839-9005 (LSL)	16/01/2018	Closed	16/07/2018	181	2.54%	\$ 1,791,312	\$ 20,569	\$ 1,984		\$ 1,984	
NAB 33-755-3205	19/02/2018	Closed	19/07/2018	131	2.48%	\$ 2,000,000	\$ 17,802	\$ 2,582		\$ 2,582	
NAB 44-441-8798	26/03/2018	Closed	24/07/2018	120	2.62%	\$ 2,000,000	\$ 13,782	\$ 3,445		\$ 3,445	
BGO 2658553	26/06/2018	Closed	26/07/2018	30	2.20%	\$ 1,000,000	\$ -	\$ 241		\$ 1,567	
BGO 2822540	22/05/2018	Closed	21/08/2018	91	2.65%	\$ 2,000,000	\$ 5,556	\$ 7,552		\$ 7,552	
BGO 2588669	16/04/2018	Closed	14/08/2018	75	2.65%	\$ 1,000,000	\$ 5,445	\$ 3,267		\$ 3,267	
NAB 35-640-3398	12/02/2018	Closed	13/08/2018	182	2.50%	\$ 1,000,000	\$ 9,452	\$ 3,060		\$ 3,060	
NAB 64-732-7106	21/05/2018	Closed	18/09/2018	120	2.62%	\$ 2,000,000	\$ 5,742	\$ 11,629		\$ 11,629	
BGO 2658555	26/06/2018	Closed	24/08/2018	90	2.75%	\$ 2,000,000	\$ -	\$ 149		\$ 13,413	
Bank of Melbourne	21/06/2018	Closed	20/09/2018	91	2.70%	\$ 2,000,000	\$ 1,657	\$ 11,806		\$ 11,806	
NAB 70-703-8970	26/06/2018	Closed	24/10/2018	120	2.80%	\$ 2,000,000	\$ 202	\$ 16,306		\$ 16,306	
BME - 118242	26/07/2018	Closed	26/10/2018	92	2.80%	\$ 2,000,000	\$ -	\$ 14,115		\$ 14,115	
NAB 87-656-3078	30/08/2018	Closed	29/10/2018	60	2.30%	\$ 2,000,000	\$ -	\$ 7,562		\$ 7,562	
BGO 2717042 (ex 2625340)	22/08/2018	Closed	22/11/2018	92	2.55%	\$ 2,000,000	\$ -	\$ 12,938		\$ 12,938	
11 am Account BGO	at 30/10/2018	Open	N/A		1.50%	\$ 500,000	\$ -		\$ 500,000		
BGO (Lst)	16/07/2018	Open	18/01/2019	164	2.78%	\$ 1,800,000	\$ -	\$ 25,226	\$ 1,800,000		\$ 18,506
Bank of Melbourne	30/08/2018	Open	1/12/2018	93	2.70%	\$ 2,000,000	\$ -	\$ 13,759	\$ 2,000,000		\$ 13,611
BGO deal on 23/11/2018	23/11/2018	Open	24/11/2018	31	1.95%	\$ 500,000	\$ -	\$ 626	\$ 500,000		\$ 187
BGO deal on 23/11/2018	23/11/2018	Open	23/01/2019	61	3.15%	\$ 1,000,000	\$ -	\$ 3,293	\$ 1,000,000		\$ 412
NAB 87-656-3078	29/10/2018	Open	29/01/2019	92	2.68%	\$ 2,000,000	\$ -	\$ 13,510	\$ 2,000,000		\$ 4,699
BME - 035604	26/10/2018	Open	27/02/2019	124	2.63%	\$ 2,000,000	\$ -	\$ 17,870	\$ 2,000,000		\$ 5,044
BGO deal on 23/11/2018	23/11/2018	Open	22/02/2019	91	2.55%	\$ 2,000,000	\$ -	\$ 12,715	\$ 2,000,000		\$ 978
BGO	18/07/2018	Open	18/01/2019	184	2.78%	\$ 200,032	\$ -	\$ 200,032	\$ -	\$ 200,032	\$ 2,057
Interest on Kinder account						\$ 2,803	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on general bank accounts						\$ -	\$ -	\$ 22,913	\$ -	\$ 22,913	\$ -
<b>Totals</b>						<b>\$ 80,697</b>	<b>\$ 223,648</b>	<b>\$ 12,000,032</b>	<b>\$ 12,000,032</b>	<b>\$ 136,148</b>	<b>\$ 45,496</b>
Interest earned										\$ 181,644	\$ -
Interest transferred to/from externally funded projects										\$ -	\$ -
<b>Net interest on investments</b>										<b>\$ 181,644</b>	<b>\$ -</b>
<b>Current investments: Shire Funds</b>											
National Australia Bank									\$ 2,000,000	16.9%	
Bank of Melbourne									\$ 2,000,000	16.9%	
ME Bank									\$ 2,000,000	16.9%	
Bendigo Bank									\$ 5,800,000	46.2%	
<b>Council Funds on term Deposit</b>									<b>\$ 11,800,000</b>	<b>100%</b>	

**9.3 FINANCE REPORT FOR THE PERIOD ENDING 31 DECEMBER 2018**

**File Number:** 08/06/001

**Author:** Deanne Caserta, Manager Financial Services

**Authoriser:** Sharon Morrison, Director Corporate Services

**Attachments:** 1. Finance Report for the Period Ending 31 December 2018

**RECOMMENDATION**

That Council

1. receives and notes the Finance Report for the period ending 31 December 2018
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2018/19 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2018/19.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

**BACKGROUND**

The Finance Report for the period ended 31 December 2018 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2018/19 Budget, and includes operating results, capital expenditure and funding sources.

This Finance Report also includes reporting on supplementary valuations. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use
- covenant on Title
- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)



- supplementary valuation corrections.

## ISSUES/DISCUSSION

**Budgeted Surplus** - Council's budgeted cash surplus has decreased from \$2.14M to \$2.12M.

**Income Statement (revenue)** - Council's year to date (YTD) operating revenue is at 73% of YTD budget. Revenue brought to account for December was \$597K (\$4.63M last month). Capital grants are behind YTD budget, reimbursements and interest are currently ahead of YTD budget.

**Income Statement (expenditure)** - Council's operating expenditure is at 96% of YTD budget. Payments for this month totalled just over \$3.24M, compared to \$3.16M last month. Labour is slightly behind budget at 94% (96% last month) and is expected to remain below budget and the 4% mandated cap for the remainder of the year. Materials and services and Councillor costs are currently behind YTD budget.

**Capital Works** - The revised budget for capital works is \$20.65M and is 17% complete in financial terms for the current financial year (12% last month). Asset types with major variations (10% or \$10K) include furniture and equipment; land and buildings; plant and equipment, roadworks, urban and road drainage, recreation leisure and community facilities along with parks, open space and streetscapes with many projects underway or still to commence.

**Balance Sheet** - Council has a cash total of \$12.3M with \$0.2M in general accounts. Debtors are \$10.07M which is a decrease of \$166K in the month primarily due to the receipt of outstanding rates. Sundry debtors total \$1.04M with invoices outstanding for 60 or more days relating to community wellbeing debtors and local community groups totalling approximately \$171K.

There were 2 supplementary valuations updated during December. The total rateable CIV at the end of November remains at \$2.16B.

## COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2018/19.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

## RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

## CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

# LODDON SHIRE COUNCIL

## FINANCE REPORT FOR PERIOD ENDING 31 DECEMBER 2018



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## INTRODUCTION

During December 2018, the finance department finalised the draft Long Term Financial Plan. This is expected to be presented to Councillors at the January 2019 Council Briefing.

## 1 CASH SURPLUS POSITION

### 1.1 Budget revisions

The overall budget cash surplus, which has been included in the attached financial reports, has decreased from \$2,136,632 to \$2,119,906.

These revisions are summarised below:

Item	November Finance Report	December Finance Report	Change \$
Operating revenue	\$47,094,897	\$47,361,573	\$266,676
Operating expenditure	(\$51,644,396)	(\$51,754,455)	(\$110,059)
Transfers from reserves	\$16,760,961	\$16,650,961	(\$110,000)
Transfers to reserves	(\$3,134,146)	(\$3,134,146)	\$0
Other funding decisions	\$885,324	\$885,324	\$0
Capital expenditure	(\$20,588,128)	(\$20,651,471)	(\$63,343)
Other non cash adjustments	\$9,200,989	\$9,200,989	\$0
Accumulated surplus carried forward	\$3,561,131	\$3,561,131	\$0
<b>Closing surplus (deficit) as reported in Appendix 2</b>	<b>\$2,136,632</b>	<b>\$2,119,906</b>	<b>(\$16,726)</b>

Major changes are highlighted below:

### 1.2 Operating revenue

Operating revenue has increased by \$267K.

The main variation to budget relates to:

- Roads to Recovery of \$110K with additional income expected to offset capital works completed for the year
- New grant for approved for works at the Old Inglewood Dam of \$95K, which is offset by operating expenditure.

### 1.3 Operating expenditure

Operating expenditure has increased by \$110K.

The main variation to budget relates the new project for the old Inglewood Dam, the expenditure is offset by grant income.

### 1.4 Capital expenditure

Capital expenditure has increase by \$63K.

The main variation to budget is for Roads to Recovery projects with an expected increase in funding and new capital projects to offset.

## 2 STANDARD INCOME STATEMENT

In the analysis of the statements only those areas which have a variance greater than 10% and \$10,000 are reported. Variances have been explained in further detail below.

### 2.1 Operating revenue

Total revenue brought to account for the month of December was \$597K.

Revenue YTD is at 73% compared to YTD budget or \$7.29M behind.

#### 2.1.1 Capital grants

Capital grants are currently \$7.53M behind budget.

The main variation relates to flood restoration work reimbursements of \$7.11M. Claims have been forwarded, and some have been approved by VicRoads with payment of those expected by the end of January. Roads to Recovery income of \$610K is also behind YTD budget with a claim yet to be submitted.

#### 2.1.2 Reimbursements

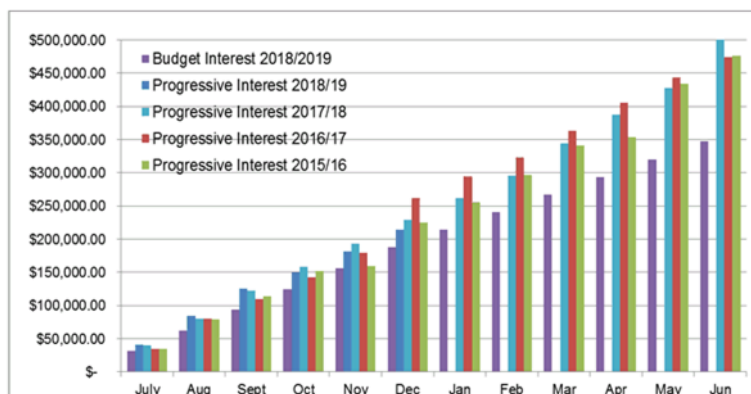
Reimbursements ahead of YTD budget of \$24K or 12%.

The main variations to budget are work cover claims of \$25K which have been received earlier than expected.

#### 2.1.3 Interest income

The total investment interest received and accrued to date is \$215K, and rates interest amounting to \$13K. Year to date represents 61% of the year revised budget amount of \$375K (\$347K for investments only).

Progressive interest from investments for the years 2015/16 to 2018/19 are:



The appendices of this report include a table that shows all investments for the 2018/19 financial year to date.

All investments are term deposits and are currently with National Australia Bank, Bendigo Bank, and Members Equity Bank.

Due to the short term nature of the term deposits, those deposits which have not reached maturity are included as cash in the Balance Sheet. Interest realised, and interest accrued on non-matured deposits, are shown separately in Appendix 4.

## 2.2 Operating expenditure

Total operating expenditure for December was \$3.24M.

Expenditure YTD is at 96% compared to YTD budget or \$1.13M behind.

### 2.2.1 Materials and services

Materials and services are behind YTD budget by \$721K or 15%.

The main variations behind budget are:

- weed and pest program of \$102K with works progressing slower than expected
- plant operating costs of \$92K due to lower running and maintenance costs for the first half of the year
- urban drainage strategy of \$75K which has been delayed due to the engagement of a consultant
- transfer stations and tips of \$47K with some invoices not yet received for works completed
- flood mitigation survey and design of \$90K the project commenced
- volunteer strategy of \$74K with the commencement slower than expected
- rural access programs of \$55K with works progressing slower than expected
- Loddon Valley Food and Wine Expo of \$21K with invoices submitted for payment in January
- public facilities and park maintenance of \$79K with savings expected.

### 2.2.2 Councillor costs

Councillor costs are behind YTD budget by \$12K or 11%.

The main variation to budget is a result of expense claims which are yet to be submitted.

### 2.2.3 Payments

During the month the following payments were made:

Creditor payments - cheque	\$18,176.51
Creditor payments - electronic funds transfer	\$3,029,597.24
Payroll (2 pays)	\$681,172.34
<b>TOTAL</b>	<b><u>\$3,728,946.09</u></b>

## 2.3 Operating surplus

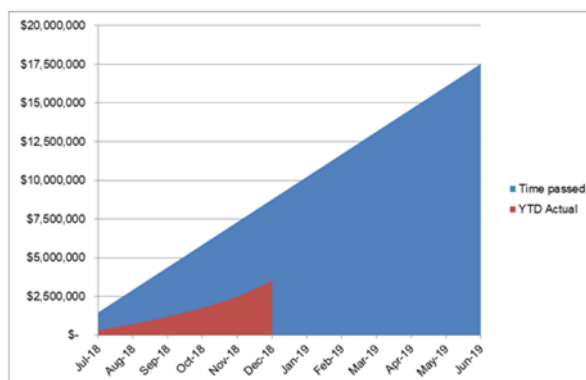
The operating surplus to date is \$4.86M.

## 2.4 Capital expenditure

Total capital works expenditure for December was \$1.03M.

The total revised budget for the 2018/19 capital works program is \$20.65M.

The total capital works expenditure is 17% complete in financial terms.



Within the asset types the major variations to YTD budget are:

2.4.1 Proceeds from sale of assets

Sale of assets is ahead of YTD budget by \$112K or 44%. The main variation to budget is the sale of plant which has occurred ahead of expected timing.

2.4.2 Furniture and office equipment

Furniture and office equipment is behind YTD budget by \$354K or 92%.

The main variations to budget are:

- the IT Strategy implementation of \$326K; this project has commenced and will be on-going through the full financial year
- the server replacement of \$28K is behind due to timing of the budget, the project is still to be completed.

2.4.3 Land and buildings

Land and buildings are behind YTD budget of \$321K or 52%.

Main variation to budget is for flood mitigation works at Boort with works delayed.

2.4.4 Plant and equipment

Plant and equipment is ahead of YTD budget of \$339K or 23%.

The main variation to budget was the purchase of small plant items earlier than expected.

2.4.5 Roadworks

Roadworks are behind YTD budget by \$158K or 14%.

The main variation to budget is Echuca Serpentine Road project where the works have commenced, although the progress is slower than expected.

2.4.6 Urban and road drainage

Urban and road drainage are behind YTD budget by \$140K or 44%.

The main variation to budget is the Chapel Street Serpentine project, where works have not yet commenced.

2.4.7 Recreation leisure and community facilities

Recreation leisure and community facilities are ahead of YTD budget by \$15K or 121%.

The main variation to budget is swimming pool solar power with the project ahead of budget timing.

2.4.8 Parks, open space and streetscapes

Parks, open space and streetscapes are behind YTD budget by \$558K or 62%.

The main variations to budget are:

- Wedderburn streetscape of \$200K; the project is almost complete with expected savings
- Inglewood pool upgrade of \$98K, with the project currently underway but progressing slower than originally expected.
- Laanecoorie boat ramp of \$99K, with the project yet to commence
- Bridgewater foreshore of \$132K, with the project currently underway but slower than expected.

2.4.9 Footpaths

Footpaths are ahead of YTD budget by \$95K or 127%.

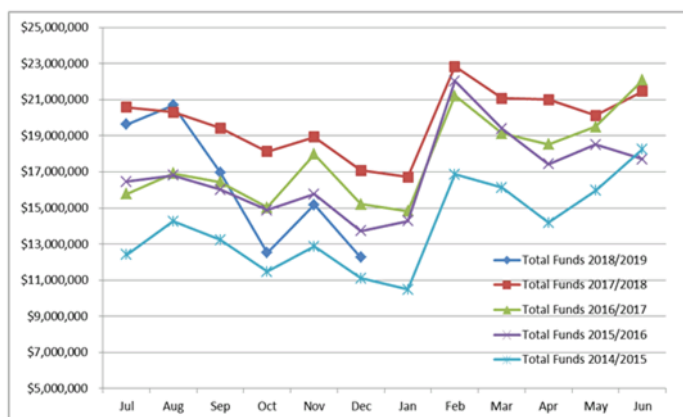
The main variation to budget is Hospital Street, Wedderburn project which has commenced ahead time.

**3 STANDARD BALANCE SHEET**

**3.1 Cash**

At the end of the month, Council's overall cash total was \$12.3M which includes a balance of \$0.2M in general accounts.

Month end balances for Council's cash, from July 2014 until the current month, are reflected in the graph that follows:





### 3.2 Receivables

#### 3.2.1 Flood works funds recovery

\$8.9M has been expended on flood repair works this year to date. The Victoria Treasury Department has refunded \$2.4M, with other claims still going through the due process with VicRoads and Treasury.

#### 3.2.2 Debtors

Monthly balances of the various categories of debtors for the financial year are:

Category of debtor	Dec 2017	June 2018	Oct 2018	Nov 2018	Dec 2018
Rates	\$ 7,867,235	\$ 258,208	\$ 9,131,517	\$ 8,555,345	\$ 8,104,829
Fire Services Property Levy	\$ 876,143	\$ 49,038	\$ 968,552	\$ 900,733	\$ 849,326
<i>Total Rates &amp; Fire Services Property Levy</i>	<i>\$ 8,743,378</i>	<i>\$ 307,246</i>	<i>\$ 10,100,069</i>	<i>\$ 9,456,078</i>	<i>\$ 8,954,156</i>
Sundry debtors	\$ 462,098	\$ 568,813	\$ 779,744	\$ 705,093	\$ 1,044,368
Community loans/advances	\$ 5,800	\$ 5,572	\$ 3,600	\$ 3,600	\$ 3,600
Long term loans/advances	\$ 160,000	\$ 78,570	\$ 80,000	\$ 80,000	\$ 80,000
Employee superannuation	\$ -	\$ -	\$ 5,884	\$ 2,922	\$ -
Magistrates court fines	\$ 100,763	\$ 100,319	\$ 100,319	\$ 100,319	\$ 100,319
LESS provision for doubtful debts	\$ (92,370)	\$ (112,950)	\$ (112,950)	\$ (112,950)	\$ (112,950)
<b>Total</b>	<b>\$ 9,379,669</b>	<b>\$ 947,569</b>	<b>\$ 10,956,665</b>	<b>\$ 10,235,061</b>	<b>\$ 10,069,493</b>

#### 3.2.3 Rates debtors

Outstanding rates and the Fire Services Property Levy at the end of selected months were:

	Dec 2017 (3/1/2018)	June 2018 (4/07/2018)	Oct 2018 (5/11/2018)	Nov 2018 (3/11/2018)	Dec 2018 (3/1/2019)
2006/07	\$ 252	\$ 265	\$ 272	\$ 276	\$ 277
2007/08	\$ 397	\$ 417	\$ 428	\$ 435	\$ 436
2008/09	\$ 415	\$ 435	\$ 447	\$ 454	\$ 455
2009/10	\$ 1,643	\$ 1,699	\$ 1,727	\$ 1,750	\$ 1,752
2010/11	\$ 3,311	\$ 3,119	\$ 3,168	\$ 3,209	\$ 3,214
2011/12	\$ 7,065	\$ 5,335	\$ 5,440	\$ 5,517	\$ 5,528
2012/13	\$ 8,378	\$ 6,242	\$ 6,029	\$ 5,936	\$ 5,948
2013/14	\$ 10,456	\$ 6,997	\$ 6,406	\$ 6,121	\$ 6,030
2013/14 Fire Services Property Levy	\$ 2,303	\$ 1,763	\$ 1,702	\$ 1,655	\$ 1,658
2014/15	\$ 21,677	\$ 17,986	\$ 16,310	\$ 15,819	\$ 14,508
2014/15 Fire Services Property Levy	\$ 3,922	\$ 3,125	\$ 2,797	\$ 2,773	\$ 2,535
2015/16	\$ 37,016	\$ 30,147	\$ 27,924	\$ 26,698	\$ 22,850
2015/16 Fire Services Property Levy	\$ 6,159	\$ 4,839	\$ 4,320	\$ 4,348	\$ 3,978
2016/17	\$ 102,634	\$ 66,601	\$ 57,593	\$ 53,659	\$ 42,310
2016/17 Fire Services Property Levy	\$ 14,456	\$ 9,620	\$ 8,035	\$ 7,889	\$ 6,689
2017/18	\$ 10,850	\$ 118,965	\$ 132,400	\$ 115,394	\$ 98,505
2017/18 Fire Services Property Levy	\$ -	\$ 29,691	\$ 18,906	\$ 17,341	\$ 15,025
2018/19	\$ -	\$ -	\$ -	\$ -	\$ -
2018/19 Fire Services Property Levy	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-total: arrears</b>	<b>\$ 230,934</b>	<b>\$ 307,246</b>	<b>\$ 293,901</b>	<b>\$ 269,273</b>	<b>\$ 231,698</b>
Current year (outstanding but not due)	\$ 7,663,142	\$ -	\$ 8,873,375	\$ 8,320,077	\$ 7,903,016
Fire Services Property Levy	\$ 849,303	\$ -	\$ 932,793	\$ 866,728	\$ 819,441
<b>Total outstanding</b>	<b>\$ 8,743,379</b>	<b>\$ 307,246</b>	<b>\$ 10,100,069</b>	<b>\$ 9,456,078</b>	<b>\$ 8,954,156</b>
<i>Summary</i>					
Rates in arrears	\$ 204,093	\$ 258,208	\$ 258,141	\$ 235,268	\$ 201,813
FSP in arrears	\$ 26,840	\$ 49,038	\$ 35,760	\$ 34,005	\$ 29,885
<b>Total arrears</b>	<b>\$ 230,934</b>	<b>\$ 307,246</b>	<b>\$ 293,901</b>	<b>\$ 269,273</b>	<b>\$ 231,698</b>

The third rate instalment is due on 28 February 2019, and the full payment option due on 15 February 2019.

3.2.4 Sundry debtors

Outstanding sundry debtors at the end of the month consist of:

Current	\$26,183	7%
30 days	\$192,707	49%
60 days	\$80,653	21%
90 + days	\$90,556	23%
<b>Sub total routine debtors</b>	<b>\$390,100</b>	<b>100%</b>
Paid Parental Leave	(\$7,194)	
Government departments	\$445,863	
GST	\$215,599	
<b>Total</b>	<b>\$1,044,368</b>	
60 + days consists of:		
Community Wellbeing debtors	\$83,022	
Local community groups	\$5,897	
Others	\$82,291	
<b>Total</b>	<b>\$171,209</b>	

Total outstanding sundry debtors as at 31 December 2018 is \$1.0M.

The mainstream sundry debtors (\$390K) have been broken into the amount of time they have been outstanding. At time of the report \$171K or 44% of that total has been outstanding for more than 60 days. All debtors are contacted as a matter of routine.

3.2.5 Supplementary valuations

All rateable and non-rateable supplementary valuations are included in this report.

Supplementary valuations received in December 2018 were:

Details	Number	Site Value	CIV	NAV
Improvement transfer	2	\$ -	\$ -	\$ 5,250
<b>Total</b>	<b>2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The current balances at end of December 2018 are:

Valuation type	Opening balance	Supplementary changes	Closing balance
Site Value	\$ 1,393,862,000	\$ -	\$ 1,393,862,000
Capital Improved Value	\$ 2,161,331,100	\$ -	\$ 2,161,331,100
NAV	\$ 111,423,405	\$ -	\$ 111,423,405

The total rateable CIV at the end of December 2018 is \$2.16B.

3.2.6 Water rights

Council-owned water rights were valued at \$1,979,130 at 30 June 2018.

The rights are revalued to market at the end of each financial year.

There has been no purchase to date this financial year, and no future purchases are budgeted for the remainder of 2018/19.

## APPENDIX 1: STANDARD INCOME STATEMENT

	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
<b>REVENUE FROM ORDINARY ACTIVITIES</b>							
Rates	\$10,723,126	\$10,723,126	\$10,589,696	\$10,630,971	\$41,275	100%	99%
Revenue grants	\$5,890,114	\$6,491,820	\$3,409,726	\$3,523,776	\$114,050	103%	54%
Capital grants	\$5,491,143	\$26,724,038	\$10,993,032	\$3,465,949	(\$7,527,083)	32%	13%
Vic Roads	\$534,064	\$534,064	\$267,030	\$271,586	\$4,556	102%	51%
User fees	\$1,734,539	\$1,827,062	\$930,448	\$938,817	\$8,369	101%	51%
Capital contributions	\$0	\$2,364	\$0	\$0	\$0	0%	0%
Recurrent contributions	\$310,000	\$310,000	\$0	\$582	\$582	0%	0%
Interest income	\$375,000	\$375,000	\$187,500	\$227,679	\$40,179	121%	61%
* Reversal of impairment losses	\$0	\$0	\$0	\$1,658	\$1,658	0%	0%
* Library equity	\$0	\$0	\$0	\$0	\$0	0%	0%
Reimbursements	\$333,801	\$374,100	\$207,930	\$232,265	\$24,335	112%	62%
<b>Total revenue</b>	<b>\$25,391,787</b>	<b>\$47,361,573</b>	<b>\$26,585,362</b>	<b>\$19,293,283</b>	<b>(\$7,292,078)</b>	<b>73%</b>	<b>41%</b>
<b>EXPENDITURE FROM ORDINARY ACTIVITIES</b>							
Labour	\$10,604,210	\$10,648,879	\$5,264,337	\$4,935,689	\$328,648	94%	46%
Materials & services	\$8,016,009	\$10,595,584	\$4,753,308	\$4,032,457	\$720,851	85%	38%
Depreciation	\$9,200,989	\$9,200,989	\$4,600,482	\$4,600,496	(\$14)	100%	50%
Utilities	\$466,503	\$436,503	\$218,048	\$221,100	(\$3,052)	101%	51%
Contract payments	\$1,581,347	\$20,566,328	\$10,311,089	\$10,239,296	\$71,793	99%	50%
Loan interest	\$0	\$0	\$0	\$0	\$0	0%	0%
Auditor costs	\$85,083	\$85,083	\$21,014	\$24,448	(\$3,434)	116%	29%
Councillor costs	\$221,089	\$221,089	\$110,544	\$98,393	\$12,151	89%	45%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
* Impairment losses	\$0	\$0	\$0	\$0	\$0	0%	0%
Bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
<b>Total expenditure</b>	<b>\$30,175,230</b>	<b>\$51,754,455</b>	<b>\$25,278,822</b>	<b>\$24,151,879</b>	<b>\$1,126,943</b>	<b>96%</b>	<b>47%</b>
<b>NET RESULT FOR THE PERIOD</b>	<b>(\$4,783,443)</b>	<b>(\$4,392,881)</b>	<b>\$1,306,540</b>	<b>(\$4,858,596)</b>	<b>\$6,165,135</b>	<b>-372%</b>	<b>111%</b>
The operating expenditure shown above is represented in Council's key direction areas as follows:							
	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Revised Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>							
Economic development & tourism	\$1,436,315	\$1,563,691	\$752,522	\$604,864	\$147,658	80%	39%
Leadership	\$1,946,465	\$20,733,485	\$10,312,722	\$10,487,517	(\$174,795)	102%	51%
Works & infrastructure	\$13,421,963	\$13,783,288	\$6,828,974	\$6,795,638	\$33,336	100%	49%
Good management	\$4,333,882	\$4,535,223	\$2,202,273	\$1,981,009	\$221,264	90%	44%
Environment	\$2,396,268	\$2,566,960	\$1,206,647	\$1,041,608	\$165,039	86%	41%
Community services & recreation	\$6,640,337	\$8,571,808	\$3,975,684	\$3,241,244	\$734,439	82%	38%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
<b>Total operating expenditure</b>	<b>\$30,175,230</b>	<b>\$51,754,455</b>	<b>\$25,278,822</b>	<b>\$24,151,879</b>	<b>\$1,126,943</b>	<b>96%</b>	<b>47%</b>
<b>NET RESULT FOR THE PERIOD</b>	<b>(\$4,783,443)</b>	<b>(\$4,392,881)</b>	<b>\$1,306,540</b>	<b>(\$4,858,596)</b>	<b>\$6,165,135</b>	<b>-372%</b>	<b>111%</b>

\* Income and expense items required by Australian Accounting Standards (AAS)

## APPENDIX 2: STANDARD CAPITAL WORKS STATEMENT

	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
<b>FUNDING DECISIONS</b>							
Add loan interest accrued	\$0	\$0	\$0	\$0	\$0	0%	0%
Less loan repayments	\$0	\$0	\$0	\$0	\$0	0%	0%
Add transfer from reserves	\$7,401,594	\$16,650,961	\$0	\$945	(\$945)	0%	0%
Less transfer to reserves	(\$2,151,749)	(\$3,134,146)	\$0	\$0	\$0	0%	0%
Add proceeds from sale of assets	\$379,427	\$885,324	\$256,002	\$368,314	(\$112,312)	144%	42%
<b>TOTAL FUNDING DECISIONS</b>	<b>\$5,629,272</b>	<b>\$14,402,139</b>	<b>\$256,002</b>	<b>\$369,259</b>	<b>(\$113,257)</b>	<b>144%</b>	<b>3%</b>
<b>NET FUNDS AVAILABLE FOR CAPITAL</b>	<b>\$845,829</b>	<b>\$10,009,258</b>	<b>\$1,562,542</b>	<b>(\$4,489,336)</b>	<b>\$6,051,878</b>	<b>-287%</b>	<b>-45%</b>
<b>CAPITAL EXPENDITURE BY ASSET TYPE</b>							
Furniture and office equipment	\$777,780	\$784,450	\$386,670	\$32,656	\$354,014	8%	4%
Land and buildings	\$3,720,270	\$5,559,804	\$612,585	\$291,993	\$320,592	48%	5%
Plant and equipment	\$1,427,213	\$3,719,225	\$1,472,727	\$1,133,791	\$338,936	77%	30%
Roadworks	\$2,735,679	\$4,247,438	\$1,132,368	\$974,036	\$158,332	86%	23%
Urban and road drainage	\$350,000	\$706,581	\$321,137	\$180,701	\$140,436	56%	26%
Recreation, leisure and community facilities	\$1,263,000	\$2,231,178	\$69,587	\$84,118	(\$14,531)	121%	4%
Parks, open space and streetscapes	\$250,000	\$1,372,183	\$902,564	\$344,315	\$558,249	38%	25%
Footpaths	\$1,172,493	\$2,030,612	\$358,274	\$453,370	(\$95,096)	127%	22%
<b>TOTAL CAPITAL EXPENDITURE PAYMENTS</b>	<b>\$11,696,435</b>	<b>\$20,651,471</b>	<b>\$5,255,912</b>	<b>\$3,494,980</b>	<b>\$1,760,932</b>	<b>66%</b>	<b>17%</b>
<b>NON CASH ADJUSTMENTS</b>							
Less depreciation	\$9,200,989	\$9,200,989	\$4,600,482	\$4,600,496	(\$14)	100%	50%
Add reversal of impairment losses	\$0	\$0	\$0	(\$1,658)	\$1,658	0%	0%
Less loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
Less bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
<b>TOTAL NON CASH ADJUSTMENTS</b>	<b>\$9,200,989</b>	<b>\$9,200,989</b>	<b>\$4,600,482</b>	<b>\$4,598,838</b>	<b>\$1,644</b>	<b>100%</b>	<b>50%</b>
Accumulated surplus brought forward	(\$1,785,085)	(\$3,561,131)	\$0	\$0	\$0	0%	0%
<b>NET CASH (SURPLUS)/DEFICIT</b>	<b>(\$135,468)</b>	<b>(\$2,119,907)</b>	<b>(\$907,112)</b>	<b>\$3,385,479</b>	<b>(\$4,292,591)</b>	<b>-373%</b>	<b>-160%</b>

## APPENDIX 3: STANDARD BALANCE SHEET

	December 2018 As per trial balance	June 2018 As per financial statements	December 17 As per trial balance
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	\$12,269,893	\$21,453,507	\$17,073,955
Trade and other receivables	\$9,989,492	\$785,569	\$9,217,669
Financial assets	\$16,729	\$3,405,167	\$1,134,643
Inventories	\$49,296	\$43,490	\$52,910
Non-current assets classified as held for sale	\$690,322	\$690,322	\$865,424
<b>TOTAL CURRENT ASSETS</b>	<b>\$23,015,732</b>	<b>\$26,378,055</b>	<b>\$28,344,601</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	\$80,000	\$162,000	\$162,000
Financial assets	\$545,985	\$271,480	\$274,045
Intangible assets	\$1,979,130	\$1,979,130	\$1,668,430
Property, infrastructure, plant and equipment	\$336,634,467	\$338,108,296	\$308,724,488
<b>TOTAL NON-CURRENT ASSETS</b>	<b>\$339,239,582</b>	<b>\$340,520,906</b>	<b>\$310,828,963</b>
<b>TOTAL ASSETS</b>	<b>\$362,255,314</b>	<b>\$366,898,961</b>	<b>\$339,173,567</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	\$157,012	\$801,793	\$296,117
Trust funds and deposits	\$1,179,392	\$375,762	\$1,358,359
Provisions	\$1,777,869	\$1,721,770	\$1,681,108
Interest bearing loans and borrowings	\$0	\$0	\$0
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$3,114,273</b>	<b>\$2,899,325</b>	<b>\$3,335,584</b>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	\$2,324,221	\$2,324,221	\$2,324,221
Interest bearing loans & borrowings	\$0	\$0	\$0
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>\$2,324,221</b>	<b>\$2,324,221</b>	<b>\$2,324,221</b>
<b>TOTAL LIABILITIES</b>	<b>\$5,438,494</b>	<b>\$5,223,546</b>	<b>\$5,659,805</b>
<b>NET ASSETS</b>	<b>\$356,816,819</b>	<b>\$361,675,415</b>	<b>\$333,513,761</b>
<b>EQUITY</b>			
Accumulated Surplus	\$90,496,823	\$95,354,473	\$96,769,724
Asset Revaluation Reserve	\$247,387,367	\$247,387,367	\$217,168,524
Other Reserves	\$18,932,630	\$18,933,575	\$19,575,512
<b>TOTAL EQUITY</b>	<b>\$356,816,819</b>	<b>\$361,675,415</b>	<b>\$333,513,761</b>

APPENDIX 4: INVESTMENTS

LODDON SHIRE COUNCIL INVESTMENT SCHEDULE											
	Establishment date	Status	Maturity date	Investment days	Interest rate	Investment amount	Interest last year (accrued)	Interest this year	Current Investments	Interest received to date	Accrued Interest
NAB 55-839-5005 (LSL)	16/01/2018	Closed	16/07/2018	181	2.54%	\$ 1,791,312	\$ 20,569	\$ 1,994		\$ 1,994	
NAB -33-755-3209	19/02/2018	Closed	19/07/2018	131	2.48%	\$ 2,000,000	\$ 17,802	\$ 2,582		\$ 2,582	
NAB 44-441-8766	26/03/2018	Closed	24/07/2018	120	2.62%	\$ 2,000,000	\$ 13,782	\$ 3,445		\$ 3,445	
BGO 2656853	26/06/2018	Closed	26/07/2018	30	2.20%	\$ 1,000,000	\$ 241	\$ 1,567		\$ 1,567	
BGO 2622540	22/05/2018	Closed	21/06/2018	91	2.60%	\$ 2,000,000	\$ 5,556	\$ 7,552		\$ 7,552	
BGO 2689690	16/04/2018	Closed	14/09/2018	75	2.65%	\$ 1,000,000	\$ 5,445	\$ 3,267		\$ 3,267	
NAB 35-640-3396	12/02/2018	Closed	13/08/2018	182	2.50%	\$ 1,000,000	\$ 9,452	\$ 3,060		\$ 3,060	
NAB 64-752-7106	21/05/2018	Closed	18/09/2018	120	2.62%	\$ 2,000,000	\$ 5,742	\$ 11,629		\$ 11,629	
BGO 2656859	26/06/2018	Closed	24/09/2018	90	2.75%	\$ 2,000,000	\$ 149	\$ 13,413		\$ 13,413	
Bank of Melbourne	21/06/2018	Closed	20/06/2018	91	2.70%	\$ 2,000,000	\$ 1,657	\$ 11,806		\$ 11,806	
NAB 70-701-8370	26/06/2018	Closed	24/10/2018	120	2.80%	\$ 2,000,000	\$ 202	\$ 18,306		\$ 18,306	
BME - 118242	26/07/2018	Closed	26/10/2018	92	2.80%	\$ 2,000,000	\$ -	\$ 14,115		\$ 14,115	
NAB 87-656-3078	30/08/2018	Closed	29/10/2018	60	2.30%	\$ 2,000,000	\$ -	\$ 7,562		\$ 7,562	
BGO 2717042 (ex 2625340)	22/06/2018	Closed	22/11/2018	92	2.55%	\$ 2,000,000	\$ -	\$ 12,938		\$ 12,938	
Meb: 359615336	30/06/2018	Closed	1/12/2018	93	2.70%	\$ 2,000,000	\$ -	\$ 13,776		\$ 13,776	
BGO 2809690	23/11/2018	Closed	24/12/2018	31	1.95%	\$ 500,000	\$ -	\$ 828		\$ 828	
11 am Account BGO	at 31/12/2018	Open	N/A		1.50%	\$ 1,000,000	\$ -		\$ 1,000,000		
BGO (Lsl)	18/07/2018	Open	18/01/2019	184	2.78%	\$ 1,800,000	\$ -	\$ 25,226	\$ 1,800,000		\$ 22,758
NAB 76-521-5812	4/12/2018	Open	7/03/2019	90	2.75%	\$ 2,000,000	\$ -	\$ 13,562	\$ 2,000,000		\$ 4,089
BGO 2809689	23/11/2018	Open	23/01/2019	61	2.15%	\$ 1,000,000	\$ -	\$ 3,593	\$ 1,000,000		\$ 2,238
NAB 87-656-3078	29/10/2018	Open	29/01/2019	92	2.68%	\$ 2,000,000	\$ -	\$ 13,510	\$ 2,000,000		\$ 9,252
BME - 035604	26/10/2018	Open	27/02/2019	124	2.63%	\$ 2,000,000	\$ -	\$ 17,870	\$ 2,000,000		\$ 9,511
BGO deal on 23/11/2018	23/11/2018	Open	22/02/2019	91	2.55%	\$ 2,000,000	\$ -	\$ 12,715	\$ 2,000,000		\$ 5,310
BGO	18/07/2018	Open	18/01/2019	184	2.78%	\$ 200,032	\$ -	\$ 200,032	\$ -	\$ 2,529	
Interest on Kinder account						\$ 2,803	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on general bank accounts							\$ -	\$ 31,085	\$ -	\$ 31,085	\$ -
<b>Totals</b>							<b>\$ 80,597</b>	<b>\$ 245,399</b>	<b>\$ 12,000,032</b>	<b>\$ 158,824</b>	<b>\$ 55,667</b>
Interest earned											\$ 214,591
Interest transferred to/from externally funded projects											\$ -
<b>Net interest on investments</b>											<b>\$ 214,591</b>
<b>Current investments: Shire Funds</b>											
National Australia Bank									\$ 4,000,000		33.3%
Bank of Melbourne									\$ -		0.0%
ME Bank									\$ 2,000,000		16.7%
Bendigo Bank									\$ 6,000,032		50.0%
<b>Council Funds on term Deposit</b>									<b>\$ 12,000,032</b>		<b>100%</b>

**9.4 DONALDSON PARK WATER BILL**

**File Number:** 02/01/018  
**Author:** Sharon Morrison, Director Corporate Services  
**Authoriser:** Phil Pinyon, Chief Executive Officer  
**Attachments:** Nil

**RECOMMENDATION**

That Council seek full cost recovery from the Donaldson Park Committee of Management for the Coliban Water invoice.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

At the ordinary Council meeting on 11 December 2018, it was resolved "that Council request Coliban Water to investigate the accuracy of the water bill invoiced to Council for Donaldson Park as outlined in this report and that on receipt of a response from Coliban Water the matter be again referred to Council for further consideration".

**BACKGROUND**

On 28 November 2018 Council received an email from the Secretary/Treasurer of the Donaldson Park Committee of Management asking that Council assist the Committee by contributing to the cost of the water bill.

Water used to irrigate the recreation grounds at the Donaldson Park facility is accessible from both Coliban Water and Skinners Flat Reservoir sources.

Skinners Flat is the preferred option, when available, as the charge is \$0.50 per kL compared to that charged by Coliban Water for potable water of \$2.2554 per kL.

Water sourced from the Coliban Water supply used at the Donaldson Park facility is invoiced and paid by Loddon Shire Council. The amount is then on-charged to either the Donaldson Park Committee of Management (6 months of the year) or the Wedderburn Redbacks (remaining 6 months of the year).

In April 2018 a large Skinners Flat meter reading was provided to finance staff for invoicing. This issue was then passed on to the relevant responsible staff member for investigation due to the large difference observed to previous water usage patterns. It was also observed at this meter reading that a new Coliban water meter had been installed.

A large Coliban Water invoice was also received around the same time.

The meter for the Coliban water source had previously been turned off while water has been available from the Skinners Flat Reservoir.

Invoices have been raised for these charges to the Donaldson Park Committee of Management and they have requested an investigation be undertaken prior to payment as they believe the costs to be excessive and incorrect.

A letter was sent to Coliban Water on 17 December 2018. A response was received by letter dated 24 December 2018.

**ISSUES/DISCUSSION**

Coliban Water investigated the water bill invoiced to Council for Donaldson Park and confirmed the accuracy of the bill. Coliban Water examined historical water usage and confirmed similar or greater usage in past years.

The availability of Skinners Flat water in 2017 resulted in no usage of Coliban Water during the same period. However in April 2016, 2015, and 2014 there was similar or higher usage to April 2018. During these years Council had a policy of subsidising the cost of water usage as a response to drought conditions, so Donaldson Park would not have been charged at full cost recovery in these years.

The Donaldson Park Committee of Management has asked if Council would be able to assist the Committee by contributing to the cost of the account. It is proposed that the Donaldson Park Committee of Management pay for usage at the rate charged for Skinners Flat water.

As Council has paid the account and was seeking full cost recovery from the Donaldson Park Committee of Management, the intent of the request for assistance from the Donaldson Park Committee of Management is that Council refrain from seeking full cost recovery.

The officer recommendation contained in this report is that Council seek full cost recovery from the Donaldson Park Committee of Management for the Coliban Water invoice. If Councillors are of a mind to depart from this recommendation, the following alternative recommendation has been prepared for consideration:

“That Council meets the cost of \$3,060 as a one-off ex-gratia contribution towards the Coliban Water invoice due to the unusual circumstances pertaining to the matter.”

**COST/BENEFITS**

The cost associated with the use of water by the Donaldson Park Committee of Management should be fairly attributed. The use of both Coliban Water and Skinners Flat water need to be properly accounted for and effectively managed into the future.

Should Council wish to assist the Donaldson Park Committee of Management by not seeking full cost recovery of the Coliban Water invoice and seeking reimbursement only at the rate for Skinners Flat water, the cost to Council would be \$3,060. In terms of cost/benefits, Council meeting the cost of \$3,060 is an impost on Council but a benefit to the Donaldson Park Committee of Management.

**RISK ANALYSIS**

The risks associated with a recurrence of similar circumstances in the future have been mitigated by the installation of a padlock on the control valve for the Coliban water meter.

There is a risk that assisting the Donaldson Park Committee of Management by not seeking full cost recovery will set a precedent for other committees seeking assistance paying bills for the management of their facilities.

**CONSULTATION AND ENGAGEMENT**

Previous discussion with Councillors has occurred at the Council Briefing and Meeting held on 27 November 2018, and Council Meeting on 11 December 2018, and the Council Forum on 8 January 2018 and there has been communication with the Donaldson Park Committee of Management and Coliban Water.



**9.5 MAV STRATEGIC PLAN**

**File Number:** 02/04/003  
**Author:** Phil Pinyon, Chief Executive Officer  
**Authoriser:** Phil Pinyon, Chief Executive Officer  
**Attachments:** Nil

**RECOMMENDATION**

That the issues outlined in this report, together with any others endorsed by Council, be raised at the MAV Strategic Planning Session in February.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

Councillors discussed potential items at the January Council Forum.

**BACKGROUND**

The Municipal Association of Victoria's (MAV) bi-annual strategic planning process will commence in February 2019.

Eight consultation sessions are being held across the state to provide an important opportunity for members to influence the MAV's work priorities and inform the development of its 2019/20 Strategic Work Plan.

The session that Loddon Shire will be involved in is scheduled for 8 February 2019, 1-3pm, following the Loddon Campaspe Group of Councils meeting at Castlemaine.

Input and feedback from Councillors, Chief Executive Officers and relevant officers is being sought to ensure that the MAV remains focused on meeting members' needs.

**ISSUES/DISCUSSION**

To date the issues below have been identified for consideration and any other matters raised and endorsed by Council can be added to the list.

The MAV to:

- Advocate for an increase in the Commonwealth's total funding pool for allocation to local government under the Financial Assistance Grant program.
- Establish a comprehensive repository of policies, best practice case studies and the like for members to access to improve the efficiency and effectiveness of councils and to enhance collaboration between councils.
- Seek to secure funding for smaller rural councils to engage professional staff for a two year fixed term contract to develop the level of governance within those councils.
- Seek to gain a stronger understanding of the issues facing Council's brought about by the protracted aged care transition and develop an advocacy position and support/guidance framework based on thorough consultation with the LG aged and disability sector.
- Advocate for the cost of compliance imposed on Councils to be borne by the relevant government agency, where Council is acting on behalf of that agency. An example of this

cost burden is where a Council is the designated waterway authority to administer waterways approvals and is currently required to meet associated costs.

**COST/BENEFITS**

There is a significant benefit in the work priorities of the MAV being focused on meeting members' needs and in appropriately advocating on behalf of member Councils.

**RISK ANALYSIS**

Nil

**CONSULTATION AND ENGAGEMENT**

Council Executive staff and Councillors were requested to provide input of issues for consideration and this subject was discussed at the January Council Forum.

**10 INFORMATION REPORTS**

Nil

**11 COMPLIANCE REPORTS****11.1 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS-  
WEDDERBURN ENGINE PARK**

**File Number:** 02/01/048  
**Author:** Sharon Morrison, Director Corporate Services  
**Authoriser:** Phil Pinyon, Chief Executive Officer  
**Attachments:** 1. Map Crown Allotments 75A, 75B, 75C

**RECOMMENDATION**

That Council

- 1) approves the change of name Wedderburn Engine Park Committee of Management to Wedderburn Engine Park and Market Square Reserve Committee of Management.
- 2) appoints the persons named in this report as members of the Wedderburn Engine Park and Market Square Reserve Section 86 Committee of Management, effective immediately.

**CONFLICT OF INTEREST**

There may be a perceived conflict of interest for a Council staff member involved in the preparation of this report. The interest has been declared in a primary return. A staff members has an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management and the volunteer commitment by their family members.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Wedderburn Engine Park Committee of Management on 27 June 2017.

**BACKGROUND**

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

**ISSUES/DISCUSSION**

The committee believes that a name change will more accurately reflect its membership and activities. Minutes for the committee of management have been received and it was discussed and agreed at the annual meeting held on 5 July 2018 and verified with the proposed appointment of Wedderburn Band Cricket Club members at a special meeting 14 December 2018. The Committee of Management has suggested a change of name to Wedderburn Engine Park and Market Square Reserve Committee of Management.

Council is currently the Crown Land Committee of Management for Crown Allotment 75A known as the Wedderburn Engine Park and is also Crown Land Committee of Management for Crown Allotment 75B and 75C known as the Market Square Reserve. A section 86 instrument of delegation has been in place for Crown Allotment 75A but there has been no delegation in place for Crown Allotments 75B and 75C. Refer to the attached map.

Wedderburn Engine Park and Market Square Reserve is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Organisation</b>
Bruce Hargreaves (President)	Community Member
Michelle Hargreaves	Community Member (minute secretary)
Jordan Hargreaves	Wedderburn Band Cricket Club
Jake Hayes	Wedderburn Band Cricket Club
Barry Bolwell	Wedderburn Historical Machinery and Engines Society
Neville White	Wedderburn Historical Machinery and Engines Society
Frank Cinquegrana	Wedderburn Men's Shed
Glenn Harrison	Wedderburn Men's Shed

The Council representative for this committee is Cr Gavan Holt

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

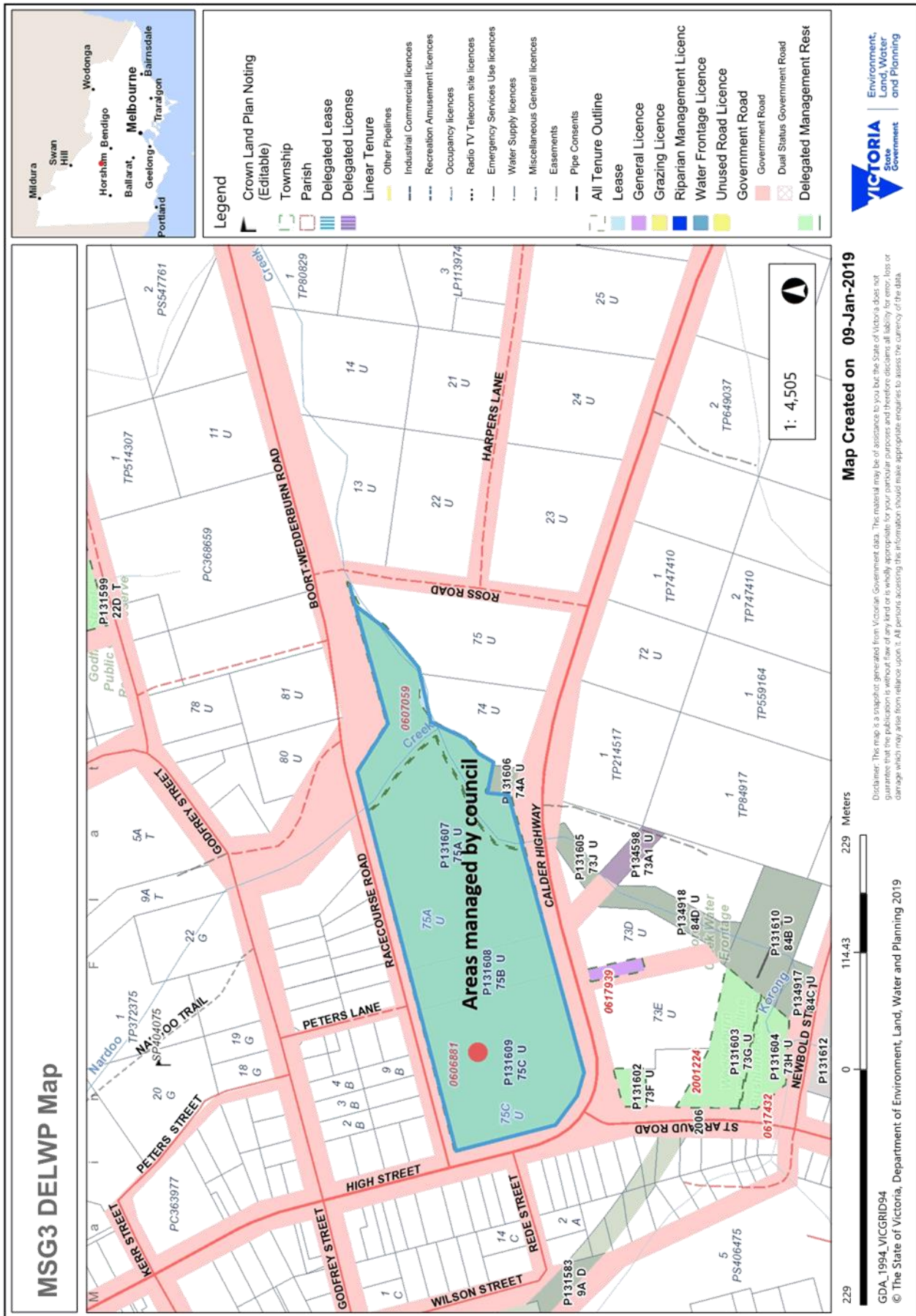
Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

There has been regular communication between Council and Wedderburn Engine Park Committee of Management committee members and communication with the Department of Environment, Land, Water and Planning regarding this arrangement.



**11.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS-LITTLE LAKE BOORT**

**File Number:** 02/01/028  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Little Lake Boort Section 86 Committee of Management, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Little Lake Boort Committee of Management on 23 January 2018.

**BACKGROUND**

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

**Members and Office Bearers of the Committee**

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

**ISSUES/DISCUSSION**

Little Lake Boort is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Neil Beattie	President
Doug Aldrich	Vice President
Barry Kennedy	Secretary
Ray Stomann	Treasurer
Barry Barnes	Committee Member
Dean Cosgriffe	Committee Member
Guy Contarino	Committee Member
John Nelson	Committee Member
Kevin Sutton	Committee Member
Lance Slatter	Committee Member
Luke Stomann	Committee Member
Murray Chalmers	Committee Member
Paul Haw	Committee Member
Rod Stringer	Committee Member
Tim James	Committee Member
Wendy James	Committee Member

The Council representative for this committee is Cr Neil Beattie.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

Nil



**11.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAIL-JONES  
EUCALYPTUS DISTILLERY SITE**

**File Number:** 02/01/024  
**Author:** Michelle Hargreaves, Administration Officer  
**Authoriser:** Sharon Morrison, Director Corporate Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Jones Eucalyptus Distillery Site Section 86 Committee of Management, effective immediately.

**CONFLICT OF INTEREST**

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

**PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Jones Eucalyptus Distillery Site Section 86 Committee of Management on 28 November 2017.

**BACKGROUND**

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

**Members and Office Bearers of the Committee**

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

**ISSUES/DISCUSSION**

Jones Eucalyptus Distillery Site is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Ian Collie	President
Jeff Hooley	Vice President
Murray Baud	Secretary/ Treasurer
Kevin Poyser	Committee Member
Bert Bradley	Committee Member
Leigh Lamprell	Committee Member
Chris Sharp	Committee Member
Barbara Collie	Committee Member

The Council representative for this committee is Cr Colleen Condliffe.

**COST/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

Nil

**12 GENERAL BUSINESS**

**13 CONFIDENTIAL ITEMS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

**13.1 Review of confidential actions**

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

**13.2 Lease of Council Property - Boort**

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

**13.3 Contract 390 Bridgewater Public Caravan Park Management Services**

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

**13.4 Contract 419 Footpath construction and associated works 2018-2019**

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

**13.5 Contract 435: Supply of Banking and Bill Payment Services**

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

**13.6 Contract 445: Supply of Internal Audit Services**

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

Closing of Meeting to the Public

**RECOMMENDATION**

That the meeting be closed to the public.

**NEXT MEETING**

The next Ordinary Meeting of Council will be held on 26 February 2019 at Serpentine commencing at at 3pm.

There being no further business the meeting was closed at [enter time](#).

Confirmed this.....day of..... 2018

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