



Date: Tuesday, 25 September 2018
Time: 3pm
Location: Council Chambers, Serpentine

AGENDA

Late Reports

Ordinary Council Meeting

25 September 2018

Order Of Business

9 DECISION REPORTS 3

9.1 BRIDGEWATER SKI CLUB REQUEST 3

9.2 AMENDED FEES AND CHARGES FOR THE YEAR 1 JULY 2018 TO 30
JUNE 2019..... 6

9 DECISION REPORTS**9.1 BRIDGEWATER SKI CLUB REQUEST**

File Number: 13/09/015
Author: Lynne Habner, Manager Executive and Commercial Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

1. That Council request that the CEO develop a formal arrangement for the Bridgewater Ski Club to use the existing camp kitchen at the Bridgewater Caravan Park as a judging facility to assist in hosting water ski events, addressing the following:
 - (a) the arrangement will incur payment by the Ski Club to be determined as reasonable compensation for the use of the existing camp kitchen within the caravan park, on an ad hoc or permanent basis, as the case may be
 - (b) the terms of the arrangement will not restrict the viability of a future lease of the caravan park
 - (c) that a new camp kitchen be built for the caravan park to the same or higher standard as the existing one, on a cost-neutral basis for Council and within a timeframe that is acceptable to Council
 - (d) that until a new camp kitchen is built, the arrangement is not for exclusive use by the Ski Club, enabling caravan park patrons to have reasonable access to the existing camp kitchen
 - (e) that appropriate conditions be included with the arrangement that the Ski Club is accountable for ensuring that the caravan park managers/lessees and patrons are not disadvantaged by the presence of the Ski Club, its members or its associated events
 - (f) that the arrangement may be reviewed by either party with appropriate notice given.
2. That Council undertakes to the Bridgewater Ski Club to use its best endeavours to have appropriate arrangements for the use of the existing camp kitchen as a judging facility in place in order for the Club to host the Disabled World Titles in 2021 at Bridgewater.
3. That Council authorise the CEO to sign and seal any documentation required to put the arrangement in place.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council most recently considered a presentation by the Bridgewater Ski Club at its September Council Forum, and followed this with a site visit at Bridgewater Caravan Park on 18 September.

BACKGROUND

The Bridgewater Ski Club approached Council staff in March 2017 with a concept to build a club house facility to host major events and provide a home for the ski club.

In particular, the Club is proposing to host the Disabled World Titles in 2021, bringing over 300 competitors and support people to Bridgewater, and there is also opportunity to run an annual international event and ski schools and training camps.

The Ski Club needs to confirm arrangements with the body running the World Titles before October 2018, to enable time for another location to be found in Victoria if necessary.

In March 2018, a business case was provided to Council staff for consideration. Robyn Vella (from a tourism perspective) and Allan Stobaus (from a Bridgewater Foreshore and sport and recreation perspective) had initial discussions about the feasibility of the proposal.

Council staff representatives of Planning and Building, Parks and Gardens, Technical Services, Community Support, Commercial Services and management of caravan parks provided feedback on matters arising from the proposal that had not been addressed in the business case. The Management Executive Group considered the issues raised by the proposal and responses from staff, and took the view that a new permanent structure built on the foreshore of the Loddon River would not be the preferred option from a Council viewpoint and that it was likely to be problematic from the perspective of the Department of Environment, Land, Water and Planning (DELWP).

Feedback on the proposal was provided to Craig Stephen, Secretary of the Bridgewater Ski Club, who then presented a proposal to the September Council Forum with other Club members contributing.

Councillors, key staff and representatives from DELWP met at the Bridgewater Caravan Park on 18 September to further discuss the proposal on site for a venue to be built on the foreshore of the river.

ISSUES/DISCUSSION

At the site meeting on 18 September, Councillors expressed enthusiasm about facilitating the World Disabled Championships to be held in Bridgewater in 2021, and expressed a desire to make it happen. It was also seen that the provision of a suitable facility for the Ski Club would enhance their normal annual events and operations at Bridgewater.

The officers from DELWP who attended the site meeting raised several issues of concern that made it difficult for the Ski Club's proposal to erect/install a new facility to be feasible along the river bank. A significant constraint is that Crown land that is reserved for public recreational use cannot be used for other purposes. It was also noted that DELWP requires an application for events to take place on Crown land, which must meet requirements for emergency management, car parking, etc.

It was suggested at the site meeting that a possible solution may be to lease (or other formal arrangement as appropriate, subject to legal advice) the caravan park camp kitchen to the Ski Club on a long term basis to use as the judging facility for events. In considering this possible solution, it was noted that:

- There would be conditions placed on the use of the building to ensure that the caravan park managers and other patrons are not disadvantaged, e.g. controlling who is accessing the park and the building.
- The existing camp kitchen was built prior to legislation requiring minimum height levels and that it is closer to the river than a new building could be located if built today.
- This would require that a new camp kitchen would need to be built for park patrons to use.
- Council would expect that this would be cost-neutral, i.e. the Ski Club would need to cover the costs of the new camp kitchen to replace the one it would potentially lease.

The suggestion regarding the use of the existing camp kitchen was subsequently discussed with Craig Stephen on behalf of the Ski Club, and after consultation with club representatives, he indicated that the club is enthusiastically in favour of the approach, subject to finalising a funding model and a transition plan.

This report does not define the type of arrangement that should be entered into, as legal advice will be obtained about the most appropriate instrument for Council to use under these circumstances.

It should be noted that Council has resolved to purchase the park from the Crown, and it is proposed that a development lease be put in place once that transaction is finalised. It was noted that Council would not want to restrict the viability of such a lease, but also acknowledged that the Ski Club events help bring custom to the park.

COST/BENEFITS

A condition of the proposal is that it is cost-neutral to Council. However, it is envisaged that development of an acceptable arrangement will require significant Council staff time and legal costs.

Consideration could be given to whether legal costs are recovered within the arrangement with the Ski Club.

If the Ski Club hosts events from within the caravan park, there are likely to be benefits in the form of income to the park from site bookings during those events.

An added benefit arising from the arrangement is that there would be enhanced assets on site at the caravan park, due to the fact that there will be a new camp kitchen built under the proposed arrangements.

RISK ANALYSIS

The key risks that have been identified are:

- The presence of the Ski Club in the caravan park may impact on the managers of the park and enjoyment by non-club patrons.
- The Ski Club may not be able to obtain sufficient funding for suitable replacement of the camp kitchen. A condition of the proposed arrangement will be that it is cost-neutral to Council.
- Council's requirements under the arrangement may not be acceptable to the Ski Club.

CONSULTATION AND ENGAGEMENT

Members of the Bridgewater Ski Club, DELWP, North Central Catchment Management Authority, relevant Council staff and Councillors have been consulted on this proposal.

9.2 AMENDED FEES AND CHARGES FOR THE YEAR 1 JULY 2018 TO 30 JUNE 2019

File Number: 07/01/006

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Amended Fees and Charges for Year 1 July 2018 to 30 June 2019

RECOMMENDATION

That Council:

1. approves the amended Fees and Charges Schedule v3 for the year 1 July 2018 to 30 June 2019
2. subject to the approval of the Director Corporate Services or Chief Executive Officer, make effective immediately any changes where the fees and charges are altered by legislation, and make amendment to the relevant Fees and Charges Schedule for the year 1 July 2018 to 30 June 2019.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted version 1 of the Fees and Charges Schedule (Schedule) at a Council meeting held on 27 March 2018. Minor legislation changes within the planning and building areas were updated under delegation in version 2 of the Schedule.

BACKGROUND

Each year, as a part of the budget process, a Schedule is prepared and submitted for approval by Council.

Minor amendments occur throughout the year as a result of legislation changes. Other changes are required to be resubmitted to Council for approval.

ISSUES/DISCUSSION

An interpretation issue has been highlighted within the current Schedule in the Domestic Animals section of the document in clauses 3.6.1 and 3.6.2.

One of the options within the reduced fee criteria *'Pro rata change and refund available from 1 October to 9 April (50% applicable registration fee)'* does not provide clear guidance on the actual intent of the reduced fee.

It is proposed to amend the statement by splitting it into the following two statements:

'Registration fee for an animal registered for the first time after 10 October will be one half the applicable annual fee.'

'Where the animal has been registered for the full year dies within six months of the commencement of the registration year the owner shall be entitled to a refund of one half of the registration fee paid.'

Another charge line has also been added for further clarification of registration transfers as below:

'Transfer from another council (registration must be for current period)'

It is proposed that there be no charge to the owner for this action.

COST/BENEFITS

The schedule will raise an equitable contribution of revenue towards the cost of service delivery.

RISK ANALYSIS

There is a minor risk of avoidance of payment by customers.

CONSULTATION AND ENGAGEMENT

The recommendations in the report have been considered by management.

LODDON SHIRE COUNCIL

FEES AND CHARGES FOR THE YEAR 1 JULY 2018 TO 30 JUNE 2019



DOCUMENT INFORMATION

DOCUMENT TYPE:	Strategic document
DOCUMENT STATUS:	Draft
POLICY OWNER POSITION:	Financial Accountant
INTERNAL COMMITTEE ENDORSEMENT:	Not applicable
APPROVED BY:	Council
DATE ADOPTED:	27/03/2018
VERSION NUMBER:	3
REVIEW DATE:	30/06/2019
DATE RESCINDED:	
RELATED STRATEGIC DOCUMENTS, POLICIES OR PROCEDURES:	
RELATED LEGISLATION:	Local Government Act 1989 Australian Taxation Office Goods and Services Tax Act (GST)
EVIDENCE OF APPROVAL:	

Chief Executive Officer

FILE LOCATION: K:\FINANCE\Budget\2018-19\Fees and charges\STR
Fees and Charges 2018-19 v2.docx

Strategic documents are amended from time to time, therefore you should not rely on a printed copy being the current version. Please consult the Loddon Shire website to ensure that the version you are using is up to date.

This document is available in alternative formats (e.g. larger font) if requested.

CONTENTS

1	PURPOSE	1
2	BUDGET IMPLICATIONS	1
3	FEES AND CHARGES	1
	3.1 Building fees.....	1
	3.1.1 Building fees.....	1
	3.2 Caravan parks	2
	3.2.1 Bridgewater Public Caravan Park	2
	3.2.2 Pioneer Caravan Park – Wedderburn	4
	3.3 Rental properties	6
	3.3.1 Elderly persons units	6
	3.4 Public health.....	8
	3.4.1 Food Act registration fees.....	8
	3.4.2 Public Health and Wellbeing Act registration fees.....	8
	3.4.3 Residential Tenancies Act and Regulations (caravan parks)	9
	3.4.4 Environment Protection Act application fees.....	9
	3.5 Aged and disability services.....	10
	3.5.1 Home and community care for younger people program	10
	3.5.2 Commonwealth home support program	10
	3.5.3 Transport for aged service clients	11
	3.5.4 Brokered services: linkages, post-acute care, aged care packages, carer support services, WorkCover	11
	3.5.5 Capped account limits	11
	3.5.6 Department of Veteran Affairs	12
	3.6 Local laws.....	12
	3.6.1 Domestic Animals Act 1994	12
	3.6.2 Domestic Animals Act 1994 - reduced fee criteria.....	13
	3.6.3 Impounding of Livestock Act 1994	13
	3.6.4 Environment Local Law 4 (Amendment No 3 2008) infringements.....	13
	3.6.5 Street and Roads Local Law 2 (Amendment No 2 2010) infringements	13
	3.6.6 Environment Protection Act 1970 penalties	13
	3.6.7 Country Fire Authority Act 1958.....	13
	3.6.8 Livestock Local Law 5.....	13
	3.6.9 Domestic Animals Act 1994	13
	3.6.10 Local Law No. 2, Part 4	13
	3.6.11 Local laws permits	14
	3.6.12 Clearing fire hazard blocks	14
	3.7 Town Planning.....	14
	3.7.1 Planning fees.....	14
	3.8 Swimming pools	15

3.8.1	Pool fees	15
3.9	Roads	16
3.9.1	Road reinstatement fees	16
3.9.2	Application for consent to work within municipal road reserve	16
3.10	Tourism	16
3.10.1	Loddon Discovery Tours	16
3.11	Waste management	16
3.11.1	Domestic waste and recyclables	16
3.11.2	Tyres	17
3.12	Miscellaneous	17
3.12.1	Rates	17
3.12.2	Photocopying, faxing and printing	17
3.12.3	Private works	18
3.12.4	Insurance	18
3.12.5	Freedom of information requests	18
3.12.6	Water charges	18
3.12.7	Senior citizens room hire	18
3.12.8	Other room hire	19
3.12.9	Boat launching fees	19

1 PURPOSE

This document is provided to Loddon Shire Council staff and customers to provide clear advice on Council's fees and charges for the financial year 1 July 2018 to 30 June 2019.

2 BUDGET IMPLICATIONS

The fees and charges included in the document will be incorporated into Council's 2018/19 Budget.

3 FEES AND CHARGES

The fees and charges contained in this document apply for the period 1 July 2018 to 30 June 2019. There may be some alterations to legislated fees and charges contained in the document. Where this occurs, the document will be updated with the new fees and charges, which will be effective at the date deemed in the legislation.

PLEASE NOTE: M or D determines the type of fee or charge as below:

M = Mandatory and is set by another organisation/government department

D = Discretionary and is set by Council

3.1 Building fees

3.1.1 Building fees

Building fees	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
New dwellings, dwelling additions, sheds, carports, veranda	Application	D	Yes	\$470.00 (Cost Of Building Works (COBW /\$200.00)
Fences, retaining walls and swimming pools (including safety barriers)	Application	D	Yes	\$420.00
Other classes - fee will be determined depending on type of building e.g. factory, retail shop, workshop etc.	Application	D	Yes	On request
Demolitions	Application	D	Yes	\$495.00
Re-erection of a dwelling	Application	M	Yes	\$900.00 + (COBW / \$200.00)
Additional inspections	Inspection	D	Yes	\$180.00
Extensions of time on permits	Application	D	Yes	\$260.00
State Building Levy	Application	M	No	0.128%
Re-erection of a dwelling – bond / surety	Application	M	No	\$10,000.00
Lodgement fee	Lodgement	M	No	\$118.95
Property information	Per application	M	No	\$46.10
Dispensation fee	Application	M	No	\$283.35

Building fees	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Minor amendment fee	Application	D	Yes	\$95.00
File retrieval from archive system (photocopying additional)	Application	D	Yes	\$82.00
Application under section 29A of the Building Act 1993	Application	M	No	\$83.10
Point of discharge for stormwater	Application	M	No	\$141.20
Inspection compliance report	Application	D	Yes	\$475.00
PoPE fee with a paid entry event (per event)	Application	D	Yes	\$590.00
Temporary structure within paid entry PoPE event	Application	D	Yes	\$115.00
PoPe fee with a free entry event (per event)	Application	D	Yes	\$295.00
Temporary structure within free entry PoPE event	Application	D	Yes	\$57.00
Application for Protection of Public Regulation 116(4)	Application	M	No	\$287.50
Application to build above or below public facilities Regulation 13492)	Application	M	No	\$283.40

3.2 Caravan parks

3.2.1 Bridgewater Public Caravan Park

Cabins and sites	Unit rate per night or week	M or D	Is GST applicable?	2018/2019 Adopted fee
Cabins				
Cabin (peak period)	Per night 2 people	D	Yes	\$135.00
Cabin additional persons	Per night per person	D	Yes	\$10.00
Cabin (off peak period)	Per night 2 people	D	Yes	\$115.00
Additional person	Per night per person	D	Yes	\$10.00
Sites				
Powered site (peak period)	Per night 2 people	D	Yes	\$40.00
Additional persons	Per night per person	D	Yes	\$5.00

Cabins and sites	Unit rate per night or week	M or D	Is GST applicable?	2018/2019 Adopted fee
Powered site (off peak period)	Per night 2 people	D	Yes	\$35.00
Additional persons	Per night per person	D	Yes	\$5.00
Powered site (peak period)	Per week 2 people	D	Yes	\$180.00
Additional persons	Per person per night for the week	D	Yes	\$5.00
Powered site (off peak period)	Per week 2 people	D	Yes	\$155.00
Additional persons	Per person per night for the week	D	Yes	\$5.00
Unpowered site (peak period)	Per night 2 people	D	Yes	\$30.00
Additional persons	Per night per person	D	Yes	\$5.00
Unpowered site (off peak period)	Per night 2 people	D	Yes	\$25.00
Additional persons	Per night per person	D	Yes	\$5.00
Unpowered site	Per week 2 people	D	Yes	\$125.00
Additional persons	Per person per night for the week	D	Yes	\$5.00
Other				
Washing machine use	Per cycle	D	Yes	\$6.00
Tumble dryer	Per cycle	D	Yes	\$2.00

- Peak periods means:
 1. Victorian school holidays
 2. Victorian public holiday long weekends (being Labour Day, Easter, ANZAC Day (if this falls on a Friday or Monday), Queens Birthday, Melbourne Cup and AFL Grand Final).
- Normal check out time is: 10.00am.
- \$10.00 late stay fee: to enable campers to remain on the current site until 6:00pm on the day of check out if the site is not required for new campers to check in.
- Caravan and Motorhome Club Group bookings: A flat discount rate of 10.00% is offered for both powered and unpowered sites during both peak and non-peak rates under the following conditions:
 1. the group must be a formalized caravan or motorhome club
 2. a group is defined as 10 or more caravans or motorhomes
 3. two night minimum booking
 4. discounts are at the discretion of the Park Managers, who will take into account the demand for occupancy at the time the group booking is required.
- Individual arrangements for variations to fees may be endorsed by the Chief Executive Officer Loddon Shire Council to assist with accommodation of Council staff for employment purposes.
- Deposits: a deposit is at least the cost of the first night's tariff and must be received by the park within 7 days of booking to confirm a guest's reservation.
- Cancellations: when making a direct booking with a caravan park managed on behalf of Loddon Shire Council, it is acknowledged and agreed that all reservations and deposits are accepted by park managers and are subject to the following cancellation policy guidelines. Any reservations through agents or other third parties may be subject to separate policies, and it is recommended that park managers advise guests to check those conditions. Park managers should advise guests of the cancellation policy for the park at the time of reservation.
- Low-season cancellations: during the low season, deposits will only be refunded if the park managers are notified of the cancellation prior to 9am on the day prior to the scheduled arrival. If notice of the cancellation is received after 9am on the day prior to the scheduled arrival, the park manager may retain the full deposit paid.
- Peak-season cancellations: deposits for reservations made wholly or partially in peak seasons will only be refunded if the guest notifies the park manager of the cancellation at least 30 days prior to the scheduled arrival. If less time is provided than the required period of notice of cancellation, the deposit will only be refunded if the site or cabin is able to be rebooked.
- Early departures: Council will not refund amounts paid should the guest cut short the reservation or holiday.
- Failure to notify of cancellation: if the park manager has not been notified of the cancellation, or the guest does not arrive by 10am on the day after the scheduled arrival date, the reservation may be cancelled by the park managers without refund of any paid deposit.

3.2.2 Pioneer Caravan Park – Wedderburn

Cabins and sites	Unit rate per night or week	M or D	Is GST applicable?	2018/2019 Adopted fee
Deluxe cabin self-contained	Per night 2 people	D	Yes	\$125.00
Deluxe cabin self-contained	Per week 2 people	D	Yes	\$735.00

Cabins and sites	Unit rate per night or week	M or D	Is GST applicable?	2018/2019 Adopted fee
Additional to two people staying	Per person per night	D	Yes	\$15.00
Deluxe cabin	Per night 2 people	D	Yes	\$95.00
Deluxe cabin per week	Per week 2 people	D	Yes	\$545.00
Deluxe cabin - more than 2 people staying	Per person per night additional to above	D	Yes	\$15.00
Standard cabin	Per night 2 people	D	Yes	\$85.00
Standard cabin per week	Per week 2 people	D	Yes	\$460.00
Standard cabin – additional to 2 people staying	Per person per night additional to above	D	Yes	\$10.00
Powered sites				
Overnight fee	Per night 2 people	D	Yes	\$20.00
Weekly fee	Per week 2 people	D	Yes	\$100.00
Additional to 2 people staying	Per person per night	D	Yes	\$5.00
Unpowered sites				
Overnight fee	Per night 2 people	D	Yes	\$15.00
Weekly fee	Per week 2 people	D	Yes	\$100.00
Additional to 2 people staying at an unpowered site	Per person per night	D	Yes	\$5.00
Permanent resident				
Weekly fee (GST @ 5.5%)	Per week	D	Yes	\$64.00
Annual fee (GST @ 5.5%)	Per year	D	Yes	\$3,190.00
Power charges - as per tariff supplied by electrical supplier	As metered	D	Yes	
Annual tenant				
Annual fee - holiday caravan site	Per year	D	Yes	\$1,111.00
Power charges - as per tariff supplied by electrical supplier	As metered	D	Yes	
Other				
Washing machine	Per cycle	D	Yes	\$6.00

Cabins and sites	Unit rate per night or week	M or D	Is GST applicable?	2018/2019 Adopted fee
Tumble dryer	Per cycle	D	Yes	\$2.00
Storage	Per week	D	Yes	\$10.00
Shower	Per shower	D	Yes	\$7.00

- Individual arrangements for variations to fees may be endorsed by the Chief Executive Officer Loddon Shire Council to assist with accommodation of Council staff for employment purposes.
- Deposits: a deposit is at least the cost of the first night's tariff and must be received by the park within 7 days of booking to confirm a guest's reservation.
- Cancellations: when making a direct booking with a caravan park managed on behalf of Loddon Shire Council, it is acknowledged and agreed that all reservations and deposits are accepted by park managers and are subject to the following cancellation policy guidelines. Any reservations through agents or other third parties may be subject to separate policies, and it is recommended that park managers advise guests to check those conditions. Park managers should advise guests of the cancellation policy for the park at the time of reservation.
- Low-season cancellations: during the low season, deposits will only be refunded if the park managers are notified of the cancellation prior to 9am on the day prior to the scheduled arrival. If notice of the cancellation is received after 9am on the day prior to the scheduled arrival, the park manager may retain the full deposit paid.
- Peak-season cancellations: deposits for reservations made wholly or partially in peak seasons will only be refunded if the guest notifies the park manager of the cancellation at least 30 days prior to the scheduled arrival. If less time is provided than the required period of notice of cancellation, the deposit will only be refunded if the site or cabin is able to be rebooked.
- Early departures: Council will not refund amounts paid should the guest cut short the reservation or holiday.
- Failure to notify of cancellation: if the park manager has not been notified of the cancellation, or the guest does not arrive by 10am on the day after the scheduled arrival date, the reservation may be cancelled by the park managers without refund of any paid deposit.

3.3 Rental properties

3.3.1 Elderly persons units

Elderly persons units	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Dingee				
Unit 1	Per week	D	No	\$92.00
Unit 2	Per week	D	No	\$92.00
Unit 3	Per week	D	No	\$92.00
Unit 4	Per week	D	No	\$92.00
Unit 5	Per week	D	No	\$92.00
Pyramid Hill				
Unit 1	Per week	D	No	\$78.00
Unit 2	Per week	D	No	\$85.00
Unit 3	Per week	D	No	\$78.00
Unit 4	Per week	D	No	\$78.00

Elderly persons units	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Serpentine				
Unit 1	Per week	D	No	\$92.00
Unit 2	Per week	D	No	\$92.00
Unit 3	Per week	D	No	\$92.00
Unit 4	Per week	D	No	\$92.00
Unit 5	Per week	D	No	\$92.00

3.4 Public health

3.4.1 Food Act registration fees

Food premises	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Registration of premises (class 1)	Each	D	No	\$365.00
Registration of premises (class 2)	Each	D	No	\$285.00
Community group with a Liquor Licence (class 2)	Each	D	No	\$150.00
Community group without a Liquor Licence (class 2)	Each	D	No	\$105.00
Registration of premises (class 3)	Each	D	No	\$175.00
Community group with a Liquor Licence (class 3)	Each	D	No	\$95.00
Community group without a Liquor Licence	Each	D	No	\$70.00
Notification of premises (class 4) Not permitted under the Food Act 1984	Each	M	No	N/A
Community groups operating a class 2 or class 3 premises less than 10 times per year	For the year	D	No	\$25.00
Inspection and report	Each	D	Yes	\$195.00
Transfer of registration (includes mandatory inspection charge)	Each	D	No	\$180.00
Late payment of annual registration fee (additional charge added to annual registration fee)	Each	D	No	50% of applicable fee
Additional inspection fee (applied to each subsequent inspection beyond the 3 allowed in each registration year)	Each	D	Yes	\$195.00

3.4.2 Public Health and Wellbeing Act registration fees

Health premises	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Registration of premises (prescribed accommodation)	Each	D	No	\$204.00
Registration of health premises (undertaking 1 activity)	Each	D	No	\$145.00
Registration of health premises (undertaking 2 or more activities)	Each	D	No	\$165.00
Inspection and report	Each	D	Yes	\$195.00

Health premises	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Late payment of annual registration fee	Each	D	No	50% of applicable fee
Transfer of registration	Each	D	No	50% of applicable fee

3.4.3 Residential Tenancies Act and Regulations (caravan parks)

Caravan parks	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Three year registration - as per schedule in regulations	Per site	M	No	As set within regulation
Transfer of premises - as per schedule in regulations	Each	M	No	As set within regulation
Transfer inspection report	Each	D	Yes	\$195.00
Application to install a moveable dwelling / rigid annex	Each	D	Yes	\$67.00

3.4.4 Environment Protection Act application fees

Septic tanks	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Installation of new septic tank or significant alterations	Each	D	No	\$485.00
Minor amendments to recently issued permits and completion of expired permit without inspection	Each	D	No	\$75.00
Permit extension - 1 year	Each	D	No	\$170.00
Alteration to an existing septic tank system	Each	D	No	\$260.00
Inspection fee	Each	D	Yes	\$195.00
File retrieval from archive system (photocopying additional)	Application	D	Yes	\$82.00

3.5 Aged and disability services

3.5.1 Home and community care for younger people program

Aged care services	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Home care – low	Per hour	D	No	\$6.12
Home care – medium	Per hour	D	No	\$15.52
Home care – high	Per hour	D	No	\$34.28
Personal care – low	Per hour	D	No	\$4.56
Personal care – medium	Per hour	D	No	\$9.24
Personal care – high	Per hour	D	No	\$38.36
Respite care – low	Per hour	D	No	\$3.04
Respite care – medium	Per hour	D	No	\$4.68
Respite care – high	Per hour	D	No	\$35.28
Negotiated fee variation – home care	Per hour	D	No	\$2.44
Negotiated fee variation - personal care	Per hour	D	No	\$1.44
Meals on wheels - low and medium	Per meal	D	No	\$9.28
Meals on wheels – high	Per meal	D	No	\$11.42
Property maintenance – low	Per hour	D	No	\$12.24
Property maintenance – medium	Per hour	D	No	\$18.36
Property maintenance – high	Per hour	D	No	\$48.56
Property maintenance – mod construction	Per hour	D	No	\$23.44
Planned activity group – core	Per session	D	No	\$8.00
Planned activity group – high	Per session	D	No	\$8.00

3.5.2 Commonwealth home support program

Home support program	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Domestic assistance – low	Per hour	D	No	\$6.12
Domestic assistance – medium	Per hour	D	No	\$15.52
Domestic assistance – high	Per hour	D	No	\$34.28
Personal care – low	Per hour	D	No	\$4.56
Personal care – medium	Per hour	D	No	\$9.24
Personal care – high	Per hour	D	No	\$38.36
Flexible respite – low	Per hour	D	No	\$3.04
Flexible respite – medium	Per hour	D	No	\$4.68
Flexible respite – high	Per hour	D	No	\$35.28
Meals on wheels – low and medium	Per meal	D	No	\$9.28
Meals on wheels – high	Per meal	D	No	\$11.42
Meals – other	Per meal	D	No	\$9.28

Home support program	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Home maintenance – low	Per hour	D	No	\$12.24
Home maintenance – medium	Per hour	D	No	\$18.36
Home maintenance – high	Per hour	D	No	\$48.56
Home maintenance – mod construction	Per hour	D	No	\$23.44
Social support – group	Per session	D	No	\$8.00
Social support – individual	Per session	D	No	\$8.00

3.5.3 Transport for aged service clients

Transport for aged service clients	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Transport within town	Per trip	D	No	\$5.40
Transport under 20km to destination	Per trip	D	No	\$10.60
Transport 20-50km to destination	Per trip	D	No	\$21.30
Transport 50-100km to destination	Per trip	D	No	\$32.00
Transport 100-150km to destination	Per trip	D	No	\$42.65
Transport over 150km to destination	Per trip	D	No	\$53.25

3.5.4 Brokered services: linkages, post-acute care, aged care packages, carer support services, WorkCover

Services	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Home care	Per hour	D	Yes	\$49.28
Personal care	Per hour	D	Yes	\$49.28
Respite care	Per hour	D	Yes	\$49.28
Weekend personal / respite care	Per hour	D	Yes	\$98.12
Property maintenance	Per hour	D	Yes	\$64.02
Meals on wheels	Per meal	D	Yes	\$12.65
Travel	Per km	D	Yes	\$1.21
Annual home safety check	Per check	D	Yes	\$53.90

3.5.5 Capped account limits

Capped account limits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Client monthly account - single - 4 week account cycle	Per month	D	No	\$237.00
Client monthly account - single - 5 week account cycle	Per month	D	No	\$297.00
Client monthly account - single - 6 week account cycle	Per month	D	No	\$356.00

Capped account limits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Client monthly account - double - 4 week account cycle	Per month	D	No	\$423.00
Client monthly account - double - 5 week account cycle	Per month	D	No	\$529.00
Client monthly account - double - 6 week account cycle	Per month	D	No	\$635.00

3.5.6 Department of Veteran Affairs

Department of Veterans Affairs	Unit rate per client	M or D	Is GST applicable?	2018/2019 Adopted fee
Home care	Per hour	M	Yes	\$59.29
Personal care	Per hour	M	Yes	\$73.65
Personal care - weekend	Per hour	M	Yes	\$90.75
Respite care	Per hour	M	Yes	\$55.39
Respite care – weekend	Per hour	M	Yes	\$73.65
Emergency respite	Per hour	M	Yes	\$59.18
Emergency respite – weekend	Per hour	M	Yes	\$66.94
Property maintenance	Per hour	M	Yes	\$62.04
Co-payment – average of all fees	Per session	M	No	\$5.00

3.6 Local laws

3.6.1 Domestic Animals Act 1994

Domestic animals	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Registration fee - unsterilized animal	Per animal	D	No	\$118.00
Registration fee - unsterilized animal - pensioners' concession	Per animal	D	No	50% of above fee
Registration fee - reduced fee (refer criteria)	Per animal	D	No	\$28.00
Registration fee - reduced fee (refer criteria) - pensioners' concession	Per animal	D	No	50% of above fee
Registration fee – dangerous / menacing or restricted breed dog (no reduced fee available under S 15(7) of the Act)	Per animal	D	No	\$118.00
Impounding of dog or cat	Per animal	D	No	\$72.00
Annual licence fee for Domestic Animal Business Registration	Per licence	D	No	\$145.00
<u>Transfer from another council (registration must be for current period)</u>	<u>Per animal</u>	<u>D</u>	<u>No</u>	<u>Nil</u>

3.6.2 Domestic Animals Act 1994 - reduced fee criteria

<i>Pro rata charge and refund available from 1 October to 9 April (50% of applicable registration fee) Registration fee for an animal registered for the first time after 10 October will be one half the applicable annual fee.</i>
<i>Where the animal has been registered for the full year dies within six months of the commencement of the registration year the owner shall be entitled to a refund of one half of the registration fee paid.</i>
<i>Animal desexed</i>
<i>Animal over 10 years old</i>
<i>Farm working dog</i>
<i>Animal kept as part of a registered domestic animal business or applicable organisation</i>
<i>A dog that has undergone approved obedience training in accordance with Regulation 52 of the Domestic Animals Regulations</i>
<i>Dogs and cats registered with an 'applicable organisation' in accordance with the Domestic Animals Act 1994</i>

3.6.3 Impounding of Livestock Act 1994

Livestock	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Sheep or goat (per head, up to 10 head)	Impoundment	D	No	\$72.00
Sheep or goat (per head, more than 10)	Impoundment	D	No	\$1.30
Sheep or goat (per head)	Daily feeding	D	Yes	\$2.30
Sheep or goat (per head)	Daily feeding	D	Yes	\$2.30
Horse, cow or ram (per head)	Impoundment	D	No	\$72.00
Horse, cow or ram (per head)	Daily feeding	D	Yes	\$10.70
Other livestock (per head)	Impoundment	D	No	\$72.00
Other livestock (per head)	Daily feeding	D	Yes	\$10.70

With regard to the items below, please see the relevant Local Law or associated Act for fines and penalties

3.6.4 Environment Local Law 4 (Amendment No 3 2008) infringements

3.6.5 Street and Roads Local Law 2 (Amendment No 2 2010) infringements

3.6.6 Environment Protection Act 1970 penalties

3.6.7 Country Fire Authority Act 1958

3.6.8 Livestock Local Law 5

3.6.9 Domestic Animals Act 1994

3.6.10 Local Law No. 2, Part 4

Local laws permits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Division one – Advertising signs	Per sign	D	No	\$50.00

Local laws permits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Division two – Trading from road	Per day	D	No	\$50.00
Division three – Display of goods	Per site	D	No	\$50.00
Division four – Street furniture and outdoor eating	Per permit	D	No	\$26.00

3.6.11 Local laws permits

Local laws permits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
All other local laws permits	Per permit	D	No	\$26.00

3.6.12 Clearing fire hazard blocks

Fire hazard blocks	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Clearing of fire hazards – blocks	Per block	D	Yes	At cost plus \$76.50 admin fee plus GST

3.7 **Town Planning**

3.7.1 Planning fees

Permits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Use only	Application	M	No	\$1,286.10
Single dwelling and ancillary to dwelling (based on value of development)				
Less than \$10,000	Application	M	No	\$195.10
\$10,001 to \$100,000	Application	M	No	\$614.10
\$100,001 to \$500,000	Application	M	No	\$1,257.20
\$500,001 to \$1,000,000	Application	M	No	\$1,358.30
\$1M > \$2M	Application	M	No	\$1,459.50
Other development (based on value of development)				
\$10,001 to \$100,000	Application	M	No	\$1,119.90
\$100,001 to \$1,000,000	Application	M	No	\$1,510.00
\$1M to \$5M	Application	M	No	\$3,330.70
\$5M to \$15M	Application	M	No	\$8,489.40
\$15M to \$50M	Application	M	No	\$25,034.60
\$50M to \$100M	Application	M	No	\$56,280.30
Subdivision				
To subdivide an existing building	Application	M	No	\$1,286.10

Permits	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
To subdivide land into 2 lots	Application	M	No	\$1,286.10
To subdivide land into <u>more than</u> 2 lots	Application	M	No	\$1,286.10 per 100 lots
To remove a restriction (within the meaning of the Subdivision Act 1988) over land	Application	M	No	\$1,286.10
To create, vary or remove a restriction within the meaning of the Subdivision Act 1988, or to create or remove a right of way	Application	M	No	\$1,286.10
To create, vary or remove an easement other than a right of way, or to vary or remove a condition in the nature of an easement in a Crown grant.	Application	M	No	\$1,286.10
Secondary Consent	Application	M	No	\$150.00
Extension of time to permit	Application	M	No	\$200.00
Certification of plan of subdivision	Application	M	No	\$167.80
Planning enquiry	Application	D	Yes	\$40.00
File retrieval from archive system (photocopying additional)	Application	D	Yes	\$82.00

3.8 Swimming pools

3.8.1 Pool fees

Pool fees	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Season tickets				
Family	Per season	D	Yes	\$130.00
Adult	Per season	D	Yes	\$75.00
Child	Per season	D	Yes	\$50.00
Entrance fees				
Family (for 1 or 2 adults and their children)	Per entry	D	Yes	\$10.00
Adult	Per entry	D	Yes	\$5.00
Child	Per entry	D	Yes	\$2.50
School groups	Per entry	D	Yes	\$1.20
Adult - non-swimmer	Per entry	D	Yes	Nil
Child - non-swimmer	Per entry	D	Yes	Nil
School groups				
One lifeguard in attendance	Per hour	D	Yes	\$18.50
Two lifeguards in attendance	Per hour	D	Yes	\$55.50

3.9 Roads

3.9.1 Road reinstatement fees

Roads	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Minimum charge	Event	D	Yes	\$112.00
Sealed pavement (surface only)	Per m ²	D	Yes	\$138.00
Unsealed pavement	Per m ²	D	Yes	\$92.00
Trench off pavement	Per m ²	D	Yes	\$46.00
Footpath (100-200mm concrete)	Per m ²	D	Yes	\$148.00
Footpath (other sealed asphalt)	Per m ²	D	Yes	\$148.00

3.9.2 Application for consent to work within municipal road reserve

Roads	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Fee structure determined pursuant to the Roads Management (Works and Infrastructure) 2015 Regulations. Current fee unit rate is available at www.vicroads.vic.gov.au	Application	M	Yes	See relevant legislative document

3.10 Tourism

3.10.1 Loddon Discovery Tours

- Loddon Discovery Tours are priced based on full cost recovery to Council, therefore as prices change, tour prices are amended.
- Details on all tours with inclusions/exclusions are located in the various Loddon Discovery Tour brochures available on Council's website.
- These prices stated are subject to minimum booking numbers.

3.11 Waste management

3.11.1 Domestic waste and recyclables

Waste and Recyclables	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Minimum Fee	Min Charge	D	Yes	\$8.00
General waste (up to 4m ³)	Per m ³	D	Yes	\$29.00
Recyclable materials (up to 1m ³)	Per m ³	D	Yes	Nil
Recyclable materials (1m ³ to 4m ³)	Per m ³	D	Yes	\$6.00
Domestic green waste (up to 4m ³)	Per m ³	D	Yes	\$11.00
Refrigerators, freezers, and air conditioners	Each	D	Yes	\$16.00
Televisions and computer monitors	Each	D	Yes	\$12.00
Uncontaminated bricks and concrete (up to 4m ³)	Per m ³	D	Yes	\$31.00

Waste and Recyclables	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Mattress (single)	Each	D	Yes	\$11.00
Mattress (double or larger)	Each	D	Yes	\$16.00
Metals (up to 4m ³)	Per m ³		Yes	Nil
Cars (complete or close)	Each		Yes	\$26.00

- Loads over the quoted volumes will not be accepted at any Loddon waste site
- Commercial waste is no longer accepted at any Loddon waste site
- Council has the right to waive or reduce fees for approved community benefit events

3.11.2 Tyres

Tyres	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Car tyre	Each	D	Yes	\$11.00
Car tyre on rim	Each	D	Yes	\$28.00
4 wheel drive / light truck tyre	Each	D	Yes	\$15.00
Truck tyre	Each	D	Yes	\$33.00
Super single tyre	Each	D	Yes	\$53.00
Truck tyre on rim	Each	D	Yes	\$53.00
Small tractor tyre	Each	D	Yes	\$122.00
Large tractor tyre	Each	D	Yes	\$200.00

3.12 Miscellaneous

3.12.1 Rates

Rates	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Land information certificates	Application	M	No	\$26.30
Rates search	Application	D	Yes	\$51.00

3.12.2 Photocopying, faxing and printing

Photocopying, faxing and printing	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Black and white - single sided	Per page	D	Yes	\$0.65
Black and white - double sided	Per page	D	Yes	\$1.00
Colour - single sided	Per page	D	Yes	\$1.00
Colour - double sided	Per page	D	Yes	\$1.40
Fax – Send first page	First page	D	Yes	\$2.00
Fax – Send subsequent pages	Subsequent	D	Yes	\$1.00
Fax – Receive per page	Per page	D	Yes	\$0.50

3.12.3 Private works

Private works	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
For community groups	Per job	D	Yes	At cost
For private residents	Per job	D	Yes	At cost plus 30%

3.12.4 Insurance

Insurance	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Casual hirer's public liability insurance	Per event	D	Yes	\$17.50
Stall holder's and performer's public liability	Per event	D	Yes	\$38.75

3.12.5 Freedom of information requests

Freedom of information	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Freedom of information requests	Per request	M	No	\$28.90
FOI search charge	Hourly	M	No	\$21.70
FOI supervision charge	Quarter hourly	M	No	\$5.45

3.12.6 Water charges

Water	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Water via standpipes (Inglewood, Tarnagulla, Mitiamo, Pyramid Hill and Wedderburn)	Per kilolitre	D	No	\$5.00
Emergency water supply point - Boort (non-potable water)	Per kilolitre	D	No	\$3.10
Water via Skinners Flat and Inglewood Reservoir pipelines	Per kilolitre	D	No	\$0.55
Truck wash facility use	Per minute	D	No	\$0.85

3.12.7 Senior citizens room hire

Room hire	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Community group session	Per session	D	Yes	\$16.30
Private / commercial session	Per session	D	Yes	\$68.80
Government session	Per session	D	Yes	\$40.60
Daily government rate	Per day	D	Yes	\$80.80
Weekly government rate	Per week	D	Yes	\$107.70

Room hire	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Monthly government rate	Per month	D	Yes	\$399.50

3.12.8 Other room hire

Room hire	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Large meeting rooms in Wedderburn Office or Council Chambers in Serpentine				
Community group session	Per session	D	Yes	\$23.50
Private / government session	Per session	D	Yes	\$47.00
Daily government rate	Per day	D	Yes	\$94.00
Weekly government rate	Per week	D	Yes	\$153.00
Monthly government rate	Per month	D	Yes	\$408.00
Small meeting room in Wedderburn Office (sits up to 4 people)				
Community group session	Per session	D	Yes	\$12.25
Private / government session	Per session	D	Yes	\$23.50
Daily government rate	Per day	D	Yes	\$47.00
Weekly government rate	Per week	D	Yes	\$81.50
Monthly government rate	Per month	D	Yes	\$305.00

- Council has the right to waive or reduce fees for approved special community benefit bookings

3.12.9 Boat launching fees

Boat launching fees	Unit rate	M or D	Is GST applicable?	2018/2019 Adopted fee
Boat launching fees at Little Lake Boort (powerboats and jet skis are charged, small fishing boats with outboards, and sailing craft are not)	Per season	D	Yes	\$100.00
Boat launching fees at Little Lake Boort (powerboats and jet skis are charged, small fishing boats with outboards, and sailing craft are not)	Per month	D	Yes	\$50.00
Boat launching fees at Little Lake Boort (powerboats and jet skis are charged, small fishing boats with outboards, and sailing craft are not)	Per day	D	Yes	\$15.00
Boat launching fees at Bridgewater Caravan Park	Per season	D	Yes	\$75.00
Boat launching fees at Bridgewater Caravan Park	Per day	D	Yes	\$10.00