



Notice is given that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 25 September 2018
Time: 3pm
Location: Council Chambers, Serpentine

AGENDA

Ordinary Council Meeting

25 September 2018

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1 OPENING PRAYER

“Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES

4 DECLARATIONS OF CONFLICT OF INTEREST

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council confirm:

1. The minutes of the Council Briefing of 28 August 2018
2. The minutes of the Ordinary Council Meeting of 28 August 2018
3. The minutes of the Council Forum of 11 September 2018

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

6 REVIEW OF ACTION SHEET

6.1 REVIEW OF ACTIONS

File Number: 02/01/002
Author: Lynne Habner, Manager Executive and Commercial Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Monday, 17 September 2018 11:02:29 AM</p>
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Outstanding actions from previous meetings

ACTION NUMBER	COUNCIL MEETING	REF	DIRECTORATE	OFFICER
9	28/5/12	9.2	Operations	Manager Technical Services

ACTION

That Council:

1. Develop a process for the identification and prioritisation of minor community infrastructure projects which will allow for a structured approach in providing in-principle or financial support for external funding applications.

COMMENTS

12/11/14: Action item has been amended following completion of the BRIC gymnasium development project utilising "Putting Local's First" funding. Elements of this action have been simplified to exclude those relating to the BRIC project and focusing now on the remaining action element being the development of operational guidelines for receiving, prioritising and applying for external funding in respect to minor community infrastructure projects.

11/6/2015: Manager Infrastructure has commenced development of a draft project identification template and scoping document along with associated prioritisation criteria and explanatory notes.

11/09/2015: Progress on development of assessment and prioritisation criteria for minor community Infrastructure projects has been delayed due to competing operational priorities. Delivery of this action item shall be raised with the Manager of Infrastructure as a matter of urgency.

11/02/2016: Matter has been raised with the responsible officer however no further progress has been made on development of the required process and guideline.

12/05/2016: Development of minor community infrastructure project assessment and prioritisation guidelines has been incorporated into the 2016/17 performance objectives of the new Manager Technical Services.

10/6/2016: No progress to date - will be considered with review of building assets

11/08/2016: Review of methodology for identification and prioritisation of community infrastructure projects has commenced. Consideration is currently being given to frameworks which have been adopted by other LGA's (i.e. City of Greater Bendigo Capital Investment Assessment Framework).

20/02/2017: Progress on developing community infrastructure project prioritisation guideline has been delayed due to competing priorities and resource constraints. Project is being handed over to the recently appointed Project/Contract Officer for further progression.

19/04/2017: The Manager Technical Services and Project/Contract Officer are working together to progress the establishment of an Assessment Framework based upon the 2017/18 projects.

13/07/2017: No further action has been taken due to staff resource constraints.

02/08/2017: No further action. Benchmarking with other neighbouring Councils will be undertaken subject to successful recruitment of Assets and Buildings Coordinator.

11/09/2017: New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

17/10/2017: Process for evaluation and prioritising of minor community projects is being developed and a draft is planned to be reported early in 2018.

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 11:02:29 AM</p>
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14/11/2017: Work has commenced and is continuing in developing this process.

06/12/2017: Manager Technical Services is developing project identification and prioritisation process.

10/01/2018: No further progress has been made since the last update due to competing priorities. Officers are currently working towards the development of Annual Infrastructure Program and the action will resume upon completion of Annual Infrastructure Program.

09/02/2018: Project identification and assessment flowchart is being developed and will be progressed as a priority following the development of the 2018 – 2019 Annual Infrastructure Program.

19/03/2018: Due to a recent staff departure, this action will be delayed.

03/05/2018: Recruitment of the Assets and Buildings Coordinator is in progress and the action will be progressed as a priority following the adoption of 2018-2019 Annual Infrastructure Program.

04/06/2018: Assets and Buildings Coordinator recruitment process is now complete and expected to start on 10 July 2018. This action will be addressed as a priority.

09/07/2018: Assets and Buildings Coordinator recruitment process is now complete and with the officer commencing on 10 July 2018. This action will be addressed as a priority.

03/08/2018: A workshop session has been scheduled for 13 August 2018 to engage Loddon Leaders and MEG in the process. The session will lay the foundation towards the development of the procedure.

14/09/2018: The planned workshop session took place on Monday 13 August 2018. The information and ideas from this session have been collated for consideration. Preparation on a documented procedure has commenced.

ACTION NUMBER	COUNCIL MEETING	REF	DIRECTORATE	OFFICER
66	25/2/14	7.4	Operations	Manager Technical Services

ACTION
That Council look at the future needs of buildings under Council control but 'not currently covered by the Building Asset Management Plan and report to Council.

COMMENTS

8/4/14: All buildings identified within the shire are currently covered in the BAMP. Council have requested that the BAMP be reviewed in relation to the buildings that receive no financial support. A review of the BAMP is scheduled to be undertaken later this calendar year. At this time a review of all provisions will be undertaken with a subsequent report provided for Council consideration.

11/11/14: Review of the BAMP has been rescheduled to later this financial year due to commitments of staff in preparing the Road Asset Management and Stormwater Asset management Plans as a matter of priority. Preliminary discussions and consideration on service levels for various building categories has commenced however e.g. public toilets.

11/6/15: Review of the BAMP has been rescheduled following completion of the annual asset valuation data. It is expected that commencement of the BAMP review will occur following the completion of the Stormwater Asset Management Plan in September 2015.

11/09/15: Manager Policy & Strategy is finalising both the Urban Drainage Asset Management and Road Asset Management Plans. Following completion of these strategies

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focus shall be placed upon the revision of the Building Asset management Plan. Due to delays in progress with the development of the UDAMP and RAMP, work on the BAMP is now scheduled to commence in November 2015.

11/02/16: Draft RAMP and UDAMP have been prepared. Final review of draft documents is occurring in preparation for discussion with Council in March. Enquiries are being made with appropriately qualified consultants to gather necessary building asset data in preparation of commencement on the BAMP review later this year.

10/6/2016: Consultants are currently being interviewed regarding building asset system and data capture. Consultant should be engaged July/August with data capture due by end of 2016.

5/7/2016: Consultants from Assetic has been engaged to perform condition assessment of all the Council owned/managed buildings. Additionally, Assetic system has been purchased as a new corporate asset management system for building assets with future inclusion of roads and drainage assets.

11/08/2016: Register of buildings for inspection has been finalised and consultants will be commencing on site inspections and data capture by the end of August. It is expected that the data capture process could take up to 60 days after which time processing and analysis will commence to inform investment scenario modelling within the revised BAMP

31/08/2016: Building audits have now commenced. A total of 178 Council buildings have been identified for audit. In addition to data capture on structure details, inspections will also identify immediate works required where building element conditions are below service level intervention standards. These works will then form the basis of future building capital works programs and inform preparation of the future investment demand for the LTFP and BAMP.

4/10/16: Building audits are approximately 80% complete. It is anticipated that full audit details and population of the Asset Management System which has been procured, will be complete by the end of October 2016. Data modelling within the Asset Management package will then be used to inform development of the new draft Asset Management Plan.

10/11/16: Audit of Council buildings has been completed. Condition profiles for building stock are now being compiled to inform preparation of draft BAMP. It is anticipated that presentation of initial audit results to Council will occur in either December or January.

20/2/17: Post audit processing of building data has been slightly delayed due to resource constraints. Officers are in the process of finalising to produce renewal gap modelling prior to presentation of audit findings to Council. Outputs from audit process are also being utilised in the preparation of a building component of the 2017-2017 Annual Infrastructure Program.

20/03/2017: Preliminary modelling of long term investment requirements across the portfolio of Council buildings has now been completed. Summary report for Council is being prepared to convey initial findings however detailed analysis and adjustment is still required to take into consideration the current policies contained within the BAMP as well as preparation of various scenarios if service levels are changed. Scenario models will be presented to Council as part of developing the revised BAMP.

19/04/2017: First Draft of BAMP is expected in the first quarter of 2017/18.

13/07/2017: Due to delay in successful recruitment to the vacant position of Assets and Buildings Coordinator, it is very likely that the first draft of BAMP will be delayed.

02/08/2017: No further action.

11/09/2017: New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

17/10/2017: A draft of the Building Asset Management Plan is planned to be presented to Council December meeting.

14/11/2017: With the successful recruitment of Assets and Buildings Coordinator, revision of Council's Building Asset Management Plan is underway as per the recommendation of review undertaken in 2016/17. Financial information on Council owned buildings has been finalised and officers are currently working on the level of

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service for building assets. Once finalised, the data will be uploaded into the Asset Management system to identify Council's annual liability and renewal need and as such the draft BAMP will then be presented to Loddon Leaders and MEG for endorsement before presenting to Council for public comments.

06/12/2017: Draft preparation in progress.

10/01/2018: Preparation of draft BAMP is in progress.

09/02/2018: Council's Assets and Buildings Coordinator is currently working on the draft Building Asset Management Plan and Manager Technical Services and Director Operations will subsequently review the plan and then forward it to Loddon Leaders, MEG and with the intention of presenting it to Council at the May 2018 Forum .

19/03/2018: Due to a recent staff departure, this action will be delayed.

03/05/2018: Recruitment of the Assets and Buildings Coordinator is in progress and the action will be progressed as a priority.

04/06/2018: An update on progress of BAMP is being presented at the June 2018 Council forum.

09/07/2018: An update on the progress of BAMP was presented at the June 2018 Council forum. With the finalisation of recruitment of Assets and Buildings Coordinator, this action will be progressed as a priority.

03/08/2018: Newly recruited Assets and Buildings Coordinator has already started working on the draft BAMP and has engaged with the consultant to explore a number of different financial modellings. The project has been tasked to the Assets and Buildings Coordinator as a top priority.

14/09/2018: A draft of the BAMP has been completed and is now going through the editing process before presentation to Council.

Meeting	Officer/Director	Section	Subject
Council 22/05/2018	Gladman, Wendy Gladman, Wendy	Decision Reports	LEASE AGREEMENT - STATE EMERGENCY SERVICE
RESOLUTION 2018/53			
Moved: Cr Colleen Condliffe			
Seconded: Cr Gavan Holt			
That Council:			
<ol style="list-style-type: none"> 1. enter into a long term lease agreement of 40 years with the Wedderburn VICSES unit for Lot 2 Nardoo Court, Wedderburn, at a rental cost per annum of \$1.00 plus GST. 2. align the entering of this agreement with the removal of the subsidy provided to the Wedderburn SES Unit (currently \$2,500) from the 2018/19 budget and beyond 3. pass on all related costs stipulated in the lease agreement to the Wedderburn SES Unit 4. authorise the Chief Executive Officer to sign and affix the common seal of Loddon Shire Council on the lease agreement. 			

Outstanding	Division: Committee: Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 11:02:29 AM

CARRIED

5/06/2018 8:08:00 AM - Wendy Gladman
This action has not yet been finalised, still awaiting contact with SES to initiate timing of lease agreement.

3/07/2018 11:11:18 PM - Wendy Gladman
Some internal work to detail the terms and conditions outlined in the lease is being undertaken. It is then expected that initial meeting with SES to discuss these terms and conditions and how they will be implemented will be held prior to end of July.

14/08/2018 12:13:26 PM - Wendy Gladman
Other commitments have meant that the meeting with the SES has not yet occurred. An initial meeting with the SES will be held prior to end August 2018

17/09/2018 10:56:46 AM - Christine Coombes
Contact has been made with SES with the lease to be signed by the SES and then returned to Loddon for signing.

Meeting	Officer/Director	Section	Subject
Council 24/07/2018	Gladman, Wendy Gladman, Wendy	Decision Reports	North Central Goldfields Regional Library Agreement 2019 - 2023
RESOLUTION 2018/99			
Moved: Cr Colleen Condliffe Seconded: Cr Gavan Holt			
That noting the amendments to clauses 9.1 and 9.2 of the Library Agreement and clause 4 of the Service and Funding Agreement, Council resolve to advertise its intention to approve the Regional Library Agreement for the North Central Goldfields Regional Library Corporation 2019 – 2023 in accordance with Section 223 of the Local Government Act 1989.			
CARRIED			
<i>14/08/2018 12:14:41 PM - Wendy Gladman</i> It is expected that the library agreement will be placed on public display by end of August			
<i>17/09/2018 10:57:02 AM - Christine Coombes</i> The Regional Library Agreement has been placed on public display, with comments invited until Friday 5 October.			

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Sporn, Peter Phillips, Steven	Decision Reports	Provision of Regional Asbestos and Hazardous Materials Audit Services
RESOLUTION 2018/117			

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Monday, 17 September 2018 11:02:29 AM</p>
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Moved: Cr Colleen Condliffe
 Seconded: Cr Gavan Holt

That Council

1. resolve to appoint City of Greater Bendigo as lead agent for Contract No CT000386 – Regional Asbestos & Hazardous Materials Audit Services on behalf of Loddon Shire Council
2. resolve to award the contract to Safety Systems Pty Ltd.
3. authorise the Chief Executive Officer to affix the common seal of the Council to related contract documentation.

CARRIED

17/09/2018 8:35:29 AM - Peter Sporn
 Contract documents being drawn up for signing. Due 1 October 2018

Actions completed since last meeting

Meeting	Officer/Director	Section	Subject
Council 22/05/2018	Dhaka, Indivar Phillips, Steven	New Item	KORONG VALE GUTTER AND FOOTPATH

RESOLUTION 2018/64

Moved: Cr Neil Beattie
 Seconded: Cr Colleen Condliffe

Noting that the Korong Vale gutter infrastructure on the east side of Allen Street adjacent to Borella Park is the responsibility of VicRoads, and considering the protracted time in having the required work undertaken by VicRoads, that staff assess the kerb repairs/rehabilitation and provide a cost for rectification via a report to Council with a view to Council undertaking this work.

CARRIED

6/06/2018 10:31:12 PM - Indivar Dhaka
 Council Officers are undertaking a preliminary investigation to identify key details of the proposed works. Once complete, Officers will report to Council potentially during July 2018 Council meeting. A meeting has been scheduled with VicRoads on 2 July 2018 and this matter will also be raised in that forum.

5/07/2018 1:48:32 PM - Indivar Dhaka
 Council officers are investigating and a forum paper will be presented at the September 2018 Council forum. The issue was flagged with VicRoads during VicRoads' municipal visit.

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 11:02:29 AM</p>
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3/08/2018 8:35:30 AM - Indivar Dhakal
 Council officers have undertaken a preliminary assessment and cost estimate for the project with a number of different options. A forum paper is being prepared to be presented at September 2018 Council Forum.

17/09/2018 10:59:23 AM - Indivar Dhakal
 Action completed by: Coombes, Christine
 This action is complete. A paper was presented to Council at its September Forum discussing the potential of Council undertaking the rectification works of VicRoads kerb & channel in Korong Vale. At that Forum Council advised staff to continue to advocate a request that VicRoads allocate the required funds to rectify their kerb & channel in Korong Vale.

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Caserta, Deanne Morrison, Sharon	Decision Reports	2017/18 Financial and Performance Statements in Principle Report
RESOLUTION 2018/113			
Moved: Cr Gavan Holt			
Seconded: Cr Neil Beattie			
That Council:			
<ol style="list-style-type: none"> 1. Adopts the Financial Statements and Performance Statement for the year ended 30 June 2018 as presented "in principle". 2. Authorise the Chief Executive Officer to make any amendments to the Financial Statement and Performance Statement for the year ended 30 June 2018 that may be requested by the Victorian Auditor-General. 3. Authorise the Mayor Cr Cheryl McKinnon, Cr Gavan Holt and the Chief Executive Officer to certify the audited Financial Statements and Performance Statement for the year ended 30 June 2018. 			
CARRIED			
<i>6/09/2018 9:05:21 AM - Deanne Caserta</i>			
Action completed by: Caserta, Deanne			
Signed pages added to financial statements and forwarded to auditors for final approval. Statements now finalised from VAGO.			

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Morrison, Sharon Morrison, Sharon	Decision Reports	August 2018 Audit Committee Meeting Overview
RESOLUTION 2018/114			

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 11:02:29 AM</p>
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Moved: Cr Neil Beattie
 Seconded: Cr Colleen Condliffe

That Council:

1. receives and notes the confirmed minutes of the May 2018 Audit Committee meeting
2. receives and notes this report on the August 2018 Audit Committee Meeting
3. notes the Audit Committee's review of the financial and performance statements for the year ended 30 June 2018
4. receives and notes the draft Closing Report for the financial year ended 30 June 2018
5. endorses the performance improvement recommendations documented in the "Follow Up of Agreed Actions from Prior Year Internal Audit Reports"
6. receives and notes the Loddon Performance Framework Results for the year ended 30 June 2018
7. notes the extract from the Victorian Auditor General's Office Annual Plan 2018-19

CARRIED

10/09/2018 10:46:46 AM - Sharon Morrison
 Action completed by: Morrison, Sharon
 Actions have been completed.

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Caserta, Deanne Morrison, Sharon	Decision Reports	Review of Procurement Policy

RESOLUTION 2018/115

Moved: Cr Gavan Holt
 Seconded: Cr Colleen Condliffe

That Council adopts the Procurement Policy v8 with amendments to section 3.5 as follows:

Support Local Sustainability

Council is committed to supporting local sustainability. Council understands that purchasing goods and services from within Loddon Shire generates an economic benefit to our communities. Council is of the opinion that Loddon Shire ratepayers would support purchasing goods and services from within Loddon Shire even though there is a price differential whereby the local product is slightly more expensive. Council supports that position.

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This differential must be considered in the context of all the other considerations of this policy.
 This application of local content will consider Best Value Principles of the Act and National Competition Policy Principles.

CARRIED

6/09/2018 9:05:43 AM - Deanne Caserta
 Action completed by: Caserta, Deanne
 Sent for finalisation and publishing to website.

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Caserta, Deanne Morrison, Sharon	Decision Reports	Finance Report for the period ending 31 July 2018
<p>RESOLUTION 2018/116</p> <p>Moved: Cr Colleen Condliffe Seconded: Cr Gavan Holt</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. receives and notes the 'Finance report for the period ending 31 July 2018' 2. approves budget revisions included in the report for internal reporting purposes only. <p style="text-align: right;">CARRIED</p> <p><i>6/09/2018 9:08:11 AM - Deanne Caserta</i> Action completed by: Caserta, Deanne Complete. No further action required.</p>			

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Habner, Lynne Pinyon, Phil	Decision Reports	MAV State Council Meeting
<p>RESOLUTION 2018/118</p> <p>Moved: Cr Colleen Condliffe</p>			

<p>Outstanding</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Monday, 17 September 2018 11:02:29 AM</p>
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Seconded: Cr Gavan Holt

That Council:

1. Confirm that Councillors Holt and Beattie wish to attend the MAV State Council meeting in October 2018.
2. Submit a motion to the MAV State Council to advocate to the State Government for the continuation of funding for the roadside weeds and pest program beyond June 2019.
3. Write to the MAV Board requesting further action to be taken regarding the issue of management of Corellas as a follow-up to the motion passed at the May 2018 MAV State Council meeting with a copy of the letter to be sent to the relevant Minister.

CARRIED

10/09/2018 2:27:28 PM - Lynne Habner
 Action completed by: Habner, Lynne
 Completed - motion submitted to MAV and letter sent to MAV Board on 10 September 2018.

Meeting	Officer/Director	Section	Subject
Council 28/08/2018	Lloyd, Daniel Phillips, Steven	Decision Reports	Joint Procurement; Waste and Recycling Services Memorandum of Understanding (MOU)
RESOLUTION 2018/119			
Moved: Cr Neil Beattie			
Seconded: Cr Gavan Holt			
That Council			
<ol style="list-style-type: none"> 1. Authorise the Chief Executive Officer to sign and affix the common seal of the Council to the attached Memorandum of Understanding (MOU). 2. Provide support to explore joint procurement opportunities for waste and recycling services in collaboration with the Loddon Mallee Waste & Resource and Recovery Group, City of Greater Bendigo, Buloke Shire, Gannawarra Shire, Mildura Rural City and Swan Hill Rural City. 			
CARRIED			
<i>6/09/2018 8:58:23 AM - Daniel Lloyd</i>			
MOU signed as per Council resolution and sent to Loddon Mallee Waste and Resource Recovery Group 30/08/2018			
<i>6/09/2018 9:02:27 AM - Daniel Lloyd</i>			
Action completed by: Lloyd, Daniel			

7 MAYORAL REPORT

7.1 MAYORAL REPORT

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

8 COUNCILLORS' REPORT

8.1 COUNCILLORS' REPORTS

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

9 DECISION REPORTS**9.1 REVIEW OF FEE FREE WASTE DISPOSAL DAYS**

File Number: 15/05/001
Author: Daniel Lloyd, Manager Works
Authoriser: Steven Phillips, Director Operations
Attachments: Nil

RECOMMENDATION

That Council:

1. adopt the Fee Free Waste Disposal Day Program in accordance with the following conditions:
 - (a) on four occasions each year Council's waste facilities will accept without fee a maximum of four cubic metres per property of general household waste, greenwaste, mixed recyclables, refrigerators, freezers and air conditioners;
 - (b) general waste does not include tyres, mattresses, bricks & concrete and e-waste.
2. approve that the cost associated with the program be recovered through the Municipal Waste Charge.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the provision of a trial program of four fee free waste disposal days at the September 2017 Council Meeting.

BACKGROUND

Council at the meeting held in September 2017 approved the trial of a quarterly fee free waste disposal day over a 12 month period at each of its landfills and transfer stations. A requirement of the trial was to provide council with an evaluation and recommendation of the program.

The trial was carried out by providing four fee free waste disposal days conducted in November 2017, February 2018, May 2018 and August 2018 at the following sites and times:

- Boort Landfill, Sunday 1pm to 5pm
- Pyramid Hill Landfill, Sunday 8am to 12pm
- Inglewood Transfer Station, Saturday 8am to 12pm
- Newbridge Landfill, Sunday 1pm to 5pm
- Wedderburn Transfer Station, Sunday 8am to 12pm
- Dingee Transfer Station, third Sunday of the scheduled month 10am to 2pm

Throughout the trial data was collected on the number of customers, volume and type of waste disposed of during the fee free days. The waste volumes collected at each site for the trial are provided in Table 1.

Table 1 - Waste Volumes Collected

Site	Customers	Waste m3	Green Waste m3	Recyclables m3	Steel m3	White Goods
Boort	388	82.2	205.5	13.7	33	-
Dingee	60	18.5	7.5	1	12.5	3
Inglewood	265	180.2	82	12.7	21.7	17
Newbridge	174	137.2	46.5	9.5	33.5	8
Pyramid Hill	203	73.5	65.0	8	19	-
Wedderburn	203	133.7	69.5	11.7	25.7	9
Total	1293	625.3	476	56.6	145.4	37

Table 2 has been provided for information and indicates a reduction in income of \$23,360 from gate fees for the fee free waste disposal days trial.

Table 2 - Waste disposal fees reduction in income

Site	Waste	Green Waste	Recyclables	White Goods
Boort	\$2,316	\$2,098	\$69	-
Dingee	\$526	\$75	\$6	\$45
Inglewood	\$5,080	\$846	\$64	\$260
Newbridge	\$3,870	\$478	\$49	\$123
Pyramid Hill	\$2,079	\$657	\$40	-
Wedderburn	\$3,774	\$701	\$60	\$144
Total	\$17,645	\$4,855	\$288	\$572

ISSUES/DISCUSSION

It is proposed that Council adopt a program of fee free waste disposal days to be held for residents once per quarter at the following sites and times:

- Boort Landfill, Sunday 1pm to 5pm
- Pyramid Hill Landfill, Sunday 8am to 12pm
- Inglewood Transfer Station, Saturday 8am to 12pm
- Newbridge Landfill, Sunday 1pm to 5pm
- Wedderburn Transfer Station, Sunday 8am to 12pm
- Dingee Transfer Station, third Sunday of the scheduled month 10am to 2pm

To ensure the service is only used by residents, customers presenting at the waste facility will be required to provide proof of address by showing their licence or rate notice. This will also assist in reducing unauthorised access to the fee free program.

On these days residents can dispose of up to four cubic metres of general domestic waste free of charge, this includes the following:

- green waste
- mixed recyclables
- general household waste

- refrigerators, freezers & air conditioners

The following items will not be included in the program as these items have additional third party costs associated with their disposal and therefore will continue to be charged as per normal disposal rate, these items are:

- tyres
- bricks and concrete
- mattresses
- E-waste.

During the trial feedback from the community was received through the attendants at the waste facilities. Much of the feedback requested that Council consider a voucher system as this would allow residents to choose the day that they utilise a free service at our waste facilities. The utilisation of vouchers has been given consideration as an alternative to set fee free days. It is recognised that a voucher system would offer residents greater flexibility to access the service. The associated costs of implementing a secure voucher system are cost prohibitive for the size of Council's waste operation. This outweighs the potential benefits vouchers might provide to the community. Due to the cost it has not been considered any further and the more cost effective option of set fee free days is being recommended.

COST/BENEFITS

The reduction in income from gate fees at our waste disposal sites will be funded from the Municipal Waste Charge.

The benefit of providing fee free days is to assist our communities in disposing of our waste appropriately, maintain well-presented communities, and reduce illegal dumping.

RISK ANALYSIS

The program may result in greater than anticipated reduction of gate fees on non-free days being collected as people take advantage of the Fee Free Waste Disposal Day Program. This may provide a greater reduction of gate fees collected than anticipated in the annual Budget resulting in an increase to the Municipal Waste Charge for subsequent financial years.

The cost for running this program will be recouped through the Municipal Waste Charge. This charge is paid only by those residents that receive a kerbside bin collection service. The overwhelming majority of waste (approximately 90%) received at Council's waste facilities is from the kerbside bin collection service. There is the risk that some residents who access the Fee Free Waste Disposal Day Program are not contributing through the Municipal Waste Charge.

Council may need to consider expanding the Municipal Waste Services Charge including its distribution across properties, in order to address inequity for the cost of the program in future budgets.

CONSULTATION AND ENGAGEMENT

Feedback has been provided through the waste facility attendants with residences expressing that they had been unaware of the availability of fee free days. In adopting this as an ongoing annual program Council will be able to inform residences through the Loddon Bulletin and newspapers of the set dates for each occurrence well in advance. This will also be reinforced by placing an advertisement in the local media two weeks prior to the week of fee free waste disposal day. Additional notification of the program can be provided through public notice boards, brochures, Facebook and Council's web page.

The Loddon Shire Finance Department and the Loddon Mallee Waste and Resource Recovery Group and the Municipal Fire Prevention Planning Committee were consulted with in relation to this matter. Both groups are supportive of this program.

9.2 LODDON PLANNING SCHEME AMENDMENT C40 - SERPENTINE INDUSTRIAL ESTATE

File Number: 13/01/003
Author: Carolyn Stephenson, Statutory / Strategic Planner
Authoriser: Glenn Harvey, Manager Development and Compliance
Attachments: Nil

RECOMMENDATION

That Council adopt Amendment C40 to the Loddon Planning Scheme as exhibited and submit the amendment to the Minister for Planning for approval.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

In March, Council resolved to commence the process to rezone a parcel of land on the northeast fringe of Serpentine Township, fronting Treloar Street (Echuca Serpentine Rd). The site has a total area of approximately 2.7ha.

BACKGROUND

The land was acquired by the Shire of East Loddon in 1993. Loddon Shire Council commenced development of the land for an industrial estate almost 10 years ago. Council has sold two of the three lots, and one of those has been developed for a fuel depot. The land is currently zoned Township and rezoning the land to Industrial 3 zone secures the ongoing use and development of this land for light industrial activity, providing a location for economic development and employment in Serpentine.

The Industrial 3 zone is considered appropriate in this location as it provides for light industry and will require that any new use or development not affect the amenity of the adjoining township.

ISSUES/DISCUSSION

The proposed amendment was exhibited for one month during August 2018. Notice of the amendment was sent to affected, adjoining and surrounding land owners and placed in the Loddon Times newspaper. Copies of all amendment documents were available on line and at the Serpentine and Wedderburn Offices.

Notice of the amendment was also sent to Coliban Water, Country Fire Authority, Environment Protection Authority, North Central Catchment Management Authority, VicRoads, and the relevant prescribed Ministers (Minister for Energy, Environment and Climate Change, Minister for Agriculture, Minister for Water and Minister for Resources).

At the conclusion of the exhibition period, four submissions had been received. None of these submissions were against the amendment or sought a change to the amendment.

Environment Protection Authority	No concerns but reminded Council of the need to consider amenity impacts from new industrial uses to the township and to refer to EPA publication 1518 Recommended Separation Distances for Industrial Residual Air Emissions 2013 and EPA Publication 1411 Noise from Industry in Regional Victoria 2011.
North Central Catchment Management Authority	Supports the amendment as exhibited
Coliban Water	No objection to proposed rezoning
Country Fire Authority	Supports the amendment in the current form. Development of the site should incorporate fuel modified buffer along the northern boundary and adequate water supply for fire suppression.

As there have been no submissions received that do not support the amendment or request changes to the amendment, the amendment does not need to be referred to an independent panel.

COST/BENEFITS

This amendment to the planning scheme supports the ongoing use and development of the Serpentine Industrial Estate. It will provide opportunity for the development of new business and employment in Serpentine. The cost to Council for this amendment is officer time and the fee payable to the Department of Environment, Land, Water and Planning (\$469.60).

RISK ANALYSIS

Retaining this land in the Township zone may result in the land being used for residential development and not protected for industrial use. Serpentine has a large supply of land suitable for residential development, but no other land specifically allocated for industrial use.

CONSULTATION AND ENGAGEMENT

As set out previously in this report, the amendment was exhibited as required by the Planning and Environment Act. Prior to the formal exhibition process, local media reported on the proposed rezoning and Council staff made themselves available in Serpentine to address any concerns. As the site has been developed and already partially used for industrial purposes, it is considered that it is locally accepted that this land is set aside for light industry.

9.3 FINANCE REPORT FOR THE PERIOD ENDING 31 AUGUST 2018

File Number: 08/06/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Finance Report for period ending 31 August 2018

RECOMMENDATION

That Council:

1. receives and notes the 'Finance report for the period ending 31 August 2018'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2018/19 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2018/19.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

BACKGROUND

The Finance Report for the period ended 31 August 2018 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2018/19 Budget, and includes operating results, capital expenditure and funding sources.

This Finance Report also includes supplementary valuations. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use
- covenant on Title
- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)

- supplementary valuation corrections.

ISSUES/DISCUSSION

Budgeted Surplus - Council's budgeted cash surplus has increased from \$1.66M to \$2.20M.

Income Statement (revenue) - Council's year to date (YTD) operating revenue is at 103% of YTD budget. Revenue brought to account for August was \$1.98M. Capital grants are behind YTD budget with interest currently ahead of YTD budget.

Income Statement (expenditure) - Council's operating expenditure is at 142% of YTD budget. Payments for this month totalled just over \$4.75M, compared to \$2.9M last month. Labour is slightly ahead of budget at 105% (72% last month) due to the timing of the August roll over and is expected to finish below Council's 104% cap.

Capital Works - The revised budget for capital works is \$20.65M and is 3% complete in financial terms for the current financial year. Asset types with major variations (10% or \$10K) include furniture and equipment; land and buildings; plant and equipment; roadworks; urban and road drainage; recreation, leisure and community facilities; parks, open space and streetscapes and footpaths with many projects having timed allocated but some further work required to finalise.

Balance Sheet - Council has a cash total of \$20.69M with \$1.6M in general accounts. Debtors are \$11.73M which is a decrease of \$447K in the month primarily due to the receipt of outstanding rates. Sundry debtors total \$559K with invoices outstanding for 60 or more days relating to community wellbeing debtors and local community groups totalling approximately \$70K.

There were 121 supplementary valuations updated during July and August. The total rateable CIV at the end of August is \$2.16B.

An update was also received from Vision Super in regards to the June 2018 Vested Benefit Index (VBI) which is estimated at 106.0% which is higher than the 100.0% required of the fund.

COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2018/19.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

LODDON SHIRE COUNCIL

FINANCE REPORT FOR PERIOD ENDING 31 AUGUST 2018



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INTRODUCTION

During August Council received final sign off from the Victorian Auditor General for the 2017/18 financial statements. These statements will now be added into the Annual Report for publishing and will be made available to the public via Council's website with hard copies also available at Council offices.

Timing adjustments for the 2018/19 financials have commenced with most expenditure and income amounts allocated to the appropriate months where they are expected to be expended or received. Further work on this process will continue into September.

1 CASH SURPLUS POSITION

1.1 Budget revisions

The overall budget cash surplus, which has been included in the attached financial reports, has increased from \$1,655,609 to \$2,204,902.

These revisions are summarised below:

Item	July Finance Report	August Finance Report	Change \$
Operating revenue	\$26,657,315	\$27,285,534	\$628,219
Operating expenditure	(\$31,613,646)	(\$32,338,768)	(\$725,122)
Transfers from reserves	\$12,525,591	\$16,684,481	\$4,158,890
Transfers to reserves	(\$2,351,749)	(\$2,353,146)	(\$1,397)
Other funding decisions	\$579,427	\$814,324	\$234,897
Capital expenditure	(\$16,903,449)	(\$20,649,643)	(\$3,746,194)
Other non cash adjustments	\$9,200,989	\$9,200,989	\$0
Accumulated surplus carried forward	\$3,561,131	\$3,561,131	\$0
Closing surplus (deficit) as reported in Appendix 2	\$1,655,609	\$2,204,902	\$549,293

Major changes are highlighted below:

1.2 Operating revenue

Operating revenue has increased by \$628K.

The main increase to budget relates to:

- Loddon Valley food and wine expo; new project funding of \$50K
- Victorian Grants Commission for general revenue grant; this reflects confirmed income with an additional amount of \$288K added to the surplus
- Victorian Grants Commission for local roads; this reflects confirmed funding with an additional \$55K added to the surplus
- confirmation OF the extension of the funding program for fire service levy services was received which has added an additional \$43K to the surplus.

1.3 Operating expenditure

Operating expenditure has increased by \$725K. The main variations have occurred as a result of revised budget adjustments for carried over projects from the 2017/18 reserves.

1.4 Transfers from reserves

Transfers from reserves have increased by \$4.16M.

During August all the 2017/18 unspent projects have been carried over from the reserves into the relevant projects to be spent during the 2018/19 financial year.

1.5 Other funding decisions

Other funding decisions have increased by \$235K.

The main increase is the additional expected proceeds from sale of fleet and plant assets during 2018/19.

1.6 Capital expenditure

Capital expenditure has increased by \$3.75M as a result of allocating 2017/18 reserve amounts into the relevant projects which are expected to be completed during the 2018/19 financial year.

2 STANDARD INCOME STATEMENT

In the analysis of the statements only those areas which have a variance greater than 10% and \$10,000 will be reported. Variances have been explained in further detail below.

2.1 Operating revenue

Total revenue brought to account for the month of August was \$1.98M.

Revenue YTD is at 103% compared to YTD budget or \$383K ahead.

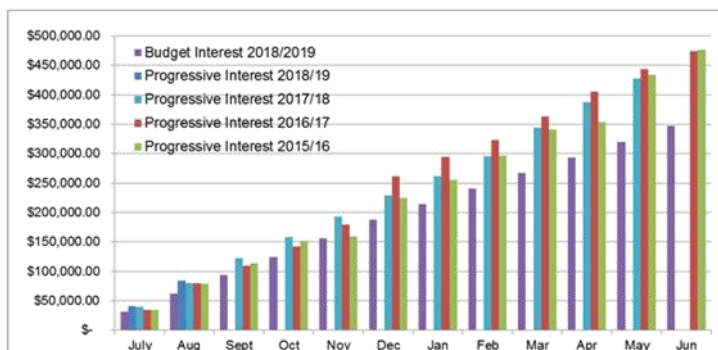
2.1.1 Capital grants

Capital grants are currently \$297K ahead of budget. The main variation is due to the first Roads to Recovery claim which has been submitted earlier than expected.

2.1.2 Interest income

The total investment interest received and accrued to date is \$85K, and rates interest amounted to \$1K. Year to date represents 23% of the year revised budget amount of \$375K (\$347K for investments only).

Progressive interest from investments for the years 2015/16 to 2018/19 are:



The appendices of this report include a table that shows all investments for the financial year to date for 2018/19.

All investments are term deposits and are currently with National Australia Bank, the Bendigo Bank, Bank of Melbourne and the ME Bank.

Due to the short term nature of the term deposits, those deposits which have not reached maturity are included as cash in the Balance Sheet. Interest realised, and interest accrued on non-matured deposits, are shown separately in Appendix 4.

2.2 Operating expenditure

Total operating expenditure for August was \$4.75M.

Expenditure YTD is at 142% compared to YTD budget or \$2.25M ahead.

2.2.1 Contract payments

Contract payments are ahead of budget by \$2.2M or 907%.

The main variation to budget is due to the continuation of flood restoration works. Budget revisions will need to be completed in this area to allow for the remaining expected expenditure required to complete the program by the 30 June 2019 deadline.

2.2.2 Payments

During the month the following payments were made:

Creditor payments - cheque	\$50,500.50
Creditor payments - electronic funds transfer	\$3,661,116.08
Payroll (3 pays)	<u>\$927,555.03</u>
TOTAL	<u>\$4,639,171.61</u>

2.3 Operating surplus

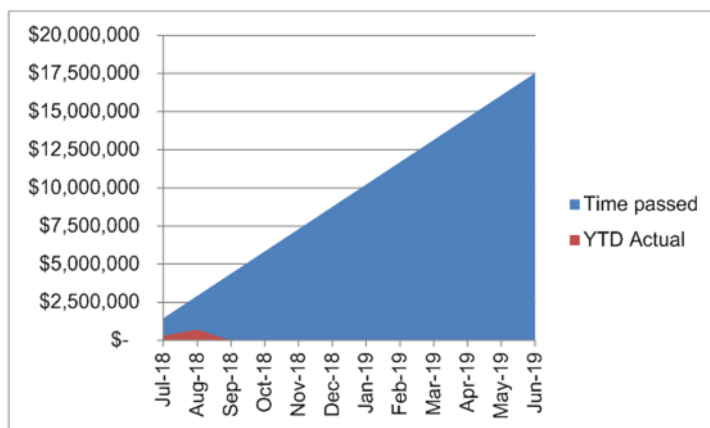
The operating surplus to date is \$5.36M.

2.4 Capital expenditure

Total capital works expenditure for August was \$397K.

The total revised budget for the 2018/19 capital works program is \$20.65M.

The total capital works expenditure is 3% complete in financial terms.



Within the asset types the major variations to YTD budget are:

2.4.1 Proceeds from sale of assets

Sale of assets is ahead of YTD budget by \$52K or 256%.

The main variation to budget is the sale of plant which is ahead of expected timing.

2.4.2 Furniture and office equipment

Furniture and office equipment is behind YTD budget by \$32K or 21%.

The main variation to budget is the IT Strategy implementation of \$20K; this project has commenced and will be on going through the full financial year. Server replacement of \$11K is behind due to timing of the budget, the project is still to be completed.

2.4.3 Land and buildings

Land and buildings is behind YTD budget of \$516K or 89%.

Main variation to budget is the Donaldson Park Pavilion upgrade of \$551K, due to budget timing. This project is still to have correct timing allocated.

2.4.4 Plant and equipment

Plant and equipment is ahead of YTD budget of \$158K or 4843%.

The main variation to budget was the purchase of plant earlier than expected.

2.4.5 Parks, open space and streetscapes

Parks, open space and streetscapes are behind YTD budget by \$207K or 50%.

The main variations to budget are:

- Wedderburn streetscape of \$83K, project is complete and waiting for final invoices to be submitted
- Inglewood pool upgrade of \$111K, with the project currently underway.

2.4.6 Footpaths

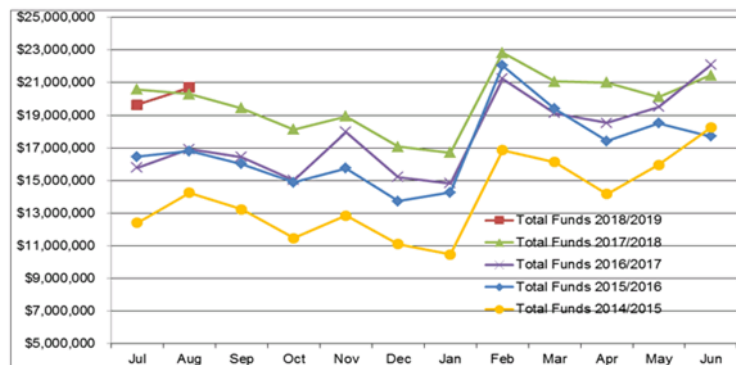
Footpaths are behind YTD budget of \$39K or 24%. The main variation to budget is for the Janevale Bridge footpath, with works still in progress.

3 STANDARD BALANCE SHEET

3.1 Cash

At the end of the month, Council's overall cash total was \$20.69M which includes a balance of \$1.6M in general accounts.

Month end balances for Council's cash, from July 2015 until the current month, are reflected in the graph that follows:



3.2 Receivables

3.2.1 Debtors

Monthly balances of the various categories of debtors for the financial year are:

Category of debtor	August 2017	May 2018	June 2018	July 2018	August 2018
Rates	\$ 10,058,248	\$ 403,472	\$ 258,208	\$ 10,534,777	\$ 10,021,540
Fire Services Property Levy	\$ 1,196,415	\$ 68,543	\$ 49,038	\$ 1,153,547	\$ 1,074,081
Total Rates & Fire Services Property Levy	\$ 11,254,663	\$ 472,015	\$ 307,246	\$ 11,688,324	\$ 11,095,621
Sundry debtors	\$ 524,427	\$ 632,652	\$ 568,813	\$ 408,175	\$ 559,341
Community loans/advances	\$ 5,800	\$ 5,800	\$ 5,572	\$ 3,600	\$ 3,600
Long term loans/advances	\$ 160,000	\$ 80,000	\$ 78,570	\$ 80,000	\$ 80,000
Employee superannuation	\$ 3,990	\$ 2,660	\$ -	\$ 7,625	\$ 1,906
Magistrates court fines	\$ 101,243	\$ 100,319	\$ 100,319	\$ 100,319	\$ 100,319
LESS provision for doubtful debts	\$ (90,528)	\$ (92,370)	\$ (112,950)	\$ (112,950)	\$ (112,950)
Total	\$ 11,959,595	\$ 1,201,075	\$ 947,569	\$ 12,175,092	\$ 11,727,837

3.2.2 Rates debtors

Outstanding rates and the Fire Services Property Levy at the end of selected months were:

	Aug 2017 (1/9/2017)	May 2018 (4/06/2018)	June 2018 (4/07/2018)	July 2018 (3/08/2018)	Aug 2018 (6/09/2018)
2006/07	\$ 242	\$ 261	\$ 265	\$ 266	\$ 266
2007/08	\$ 381	\$ 410	\$ 417	\$ 418	\$ 418
2008/09	\$ 398	\$ 428	\$ 435	\$ 437	\$ 437
2009/10	\$ 1,618	\$ 1,683	\$ 1,699	\$ 1,700	\$ 1,698
2010/11	\$ 5,079	\$ 3,098	\$ 3,119	\$ 3,123	\$ 3,117
2011/12	\$ 9,085	\$ 5,303	\$ 5,335	\$ 5,345	\$ 5,338
2012/13	\$ 10,293	\$ 6,253	\$ 6,242	\$ 6,152	\$ 6,055
2013/14	\$ 12,393	\$ 7,017	\$ 6,997	\$ 6,747	\$ 6,445
2013/14 Fire Services Property Levy	\$ 2,621	\$ 1,823	\$ 1,763	\$ 1,709	\$ 1,703
2014/15	\$ 27,932	\$ 18,129	\$ 17,986	\$ 18,098	\$ 15,675
2014/15 Fire Services Property Levy	\$ 4,507	\$ 3,221	\$ 3,125	\$ 3,026	\$ 4,483
2015/16	\$ 52,365	\$ 29,290	\$ 30,147	\$ 29,815	\$ 28,554
2015/16 Fire Services Property Levy	\$ 8,007	\$ 4,840	\$ 4,839	\$ 4,738	\$ 4,578
2016/17	\$ 152,217	\$ 70,589	\$ 66,601	\$ 64,177	\$ 59,856
2016/17 Fire Services Property Levy	\$ 21,665	\$ 10,023	\$ 9,620	\$ 9,198	\$ 8,656
2017/18	\$ -	\$ 261,012	\$ 118,965	\$ 178,243	\$ 157,620
2017/18 Fire Services Property Levy	\$ -	\$ 48,638	\$ 29,691	\$ 24,319	\$ 21,841
2018/19	\$ -	\$ -	\$ -	\$ -	\$ -
2018/19 Fire Services Levy	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total: arrears	\$ 308,803	\$ 472,015	\$ 307,246	\$ 357,510	\$ 326,739
Current year (outstanding but not due)	\$ 9,783,464	\$ -	\$ -	\$ 10,220,257	\$ 9,736,061
Fire Services Property Levy	\$ 1,162,398	\$ -	\$ -	\$ 1,110,557	\$ 1,032,820
Total outstanding	\$ 11,254,665	\$ 472,015	\$ 307,246	\$ 11,688,324	\$ 11,095,621
<i>Summary</i>					
Rates in arrears	\$ 272,001	\$ 403,472	\$ 258,208	\$ 314,520	\$ 285,478
FSPL in arrears	\$ 36,799	\$ 68,543	\$ 49,038	\$ 42,990	\$ 41,261
Total arrears	\$ 308,800	\$ 472,015	\$ 307,246	\$ 357,510	\$ 326,739

Rate notices were dispatched on 20 July 2018, with the first instalment due on 30 September 2018.

3.2.3 Sundry debtors

Outstanding sundry debtors at the end of the month consist of:

Current	\$74,958	37%
30 days	\$59,092	28%
60 days	\$21,056	10%
90 + days	\$49,357	24%
Sub total routine debtors	\$204,463	100%
Government departments	\$74,259	
GST	\$280,619	
Total	\$559,341	
60 + days consists of:		
Community Wellbeing debtors	\$46,160	
Local community groups	\$15,446	
Others	\$8,807	
Total	\$70,413	

Total outstanding for sundry debtors as at 30 August 2018 is \$0.6M.

The mainstream sundry debtors of \$204K have been broken into the amount of time they have been outstanding. At present \$70K or 34% of that total has been outstanding for more than 60 days. All debtors are contacted as a matter of routine.

3.2.4 Supplementary valuations

All rateable and non-rateable supplementary valuations are included in this report.

Supplementary valuations that were received in July and August were updated in August 2018. Please note that the opening balances reflect the updated valuation to take effect from 1 July 2018.

Revaluation variations were:

Details	Number	Site value	CIV	NAV
Change AVPCC	11	\$0	(\$37,000)	(\$6,310)
Consolidation	11	\$92,000	\$102,000	\$3,460
Data correction	1	\$4,000	\$4,000	\$200
Improvements	53	\$0	\$1,836,000	\$91,520
Property split	30	\$413,000	\$512,000	\$25,600
Update area	5	(\$16,000)	(\$18,000)	(\$900)
Water frontage	1	(\$9,000)	(\$10,000)	(\$500)
Reval amendment	1	\$23,000	\$29,000	\$1,450
Unused road	6	\$0	(\$19,000)	(\$950)
New property	1	\$50,000	\$1,370,000	\$68,500
Objections	1	(\$10,000)	(\$56,000)	(\$2,800)
Totals	121	\$547,000	\$3,713,000	\$179,270

The current balances at end of August 2018 were:

Valuation type	Opening balance	Supplementary changes	Closing balance
Site Value	\$1,392,701,900	\$ 547,000	\$1,393,248,900
Capital Improved Value	\$2,154,003,100	\$ 3,713,000	\$2,157,716,100
NAV	\$ 111,063,755	\$ 179,270	\$ 111,243,025

The total rateable CIV at the end of August 2018 is \$2.16B.

3.2.5 Water rights

Council-owned Water Rights were valued at \$1,979,130 at 30 June 2018.

The rights are revalued to market at the end of each financial year.

There has been no purchase during this financial year, and no future purchases are budgeted in 2018/19.

3.3 Vision Super Defined Benefits Plan update

On 10 August 2018, Council received official notification of the 30 June 2018 estimated Vested Benefit Index (VBI) for the sub-plan being 106.0%

Currently, under the superannuation prudential standards, VBI's must generally be kept above a fund's nominated shortfall, currently 97%. When an actuarial review/investigation is in progress the fund's VBI must be at least 100% as it is at 30 June 2018.

Below is the sub-plan's recent VBI history:

As at	30 June 2016 (actual)	30 June 2017 (actual)	30 September 2017	31 December 2017	31 March 2018 (estimated)	30 June 2018 (actual)
LASF DB	102.0%	103.1%	103.8%	106.4%	106.2%	106.0%

APPENDIX 1: STANDARD INCOME STATEMENT

	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
REVENUE FROM ORDINARY ACTIVITIES							
Rates	\$10,723,126	\$10,723,126	\$10,456,266	\$10,504,602	\$48,336	100%	98%
Revenue grants	\$5,890,114	\$6,382,128	\$1,600,140	\$1,597,787	(\$2,353)	100%	25%
Capital grants	\$5,491,143	\$6,886,142	\$60,468	\$357,625	\$297,157	591%	5%
Vic Roads	\$534,064	\$534,064	\$89,010	\$80,866	(\$8,144)	91%	15%
User fees	\$1,734,539	\$1,738,909	\$312,872	\$302,361	(\$10,511)	97%	17%
Capital contributions	\$0	\$2,364	\$0	\$0	\$0	0%	0%
Recurrent contributions	\$310,000	\$310,000	\$0	\$0	\$0	0%	0%
Interest income	\$375,000	\$375,000	\$62,500	\$85,968	\$23,468	138%	23%
* Reversal of impairment losses	\$0	\$0	\$0	\$1,658	\$1,658	0%	0%
* Library equity	\$0	\$0	\$0	\$0	\$0	0%	0%
Reimbursements	\$333,801	\$333,801	\$40,444	\$73,705	\$33,261	182%	22%
Total revenue	\$25,391,787	\$27,285,534	\$12,621,700	\$13,004,572	\$382,872	103%	48%
EXPENDITURE FROM ORDINARY ACTIVITIES							
Labour	\$10,604,210	\$10,604,210	\$1,693,257	\$1,781,359	(\$88,102)	105%	17%
Materials & services	\$7,956,609	\$10,003,185	\$1,775,208	\$1,742,833	\$32,375	98%	17%
Depreciation	\$9,200,989	\$9,200,989	\$1,533,494	\$1,533,499	(\$5)	100%	17%
Utilities	\$466,503	\$466,503	\$80,284	\$81,705	(\$1,421)	102%	18%
Contract payments	\$1,581,347	\$1,757,709	\$273,230	\$2,476,855	(\$2,203,625)	907%	141%
Loan interest	\$0	\$0	\$0	\$0	\$0	0%	0%
Auditor costs	\$85,083	\$85,083	\$10,764	\$749	\$10,015	7%	1%
Councillor costs	\$221,089	\$221,089	\$36,848	\$31,916	\$4,932	87%	14%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
* Impairment losses	\$0	\$0	\$0	\$0	\$0	0%	0%
Bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
Total expenditure	\$30,115,830	\$32,338,768	\$5,403,085	\$7,648,915	(\$2,245,830)	142%	24%
NET RESULT FOR THE PERIOD	(\$4,724,043)	(\$5,053,234)	\$7,218,615	\$5,355,657	\$1,862,958	74%	-106%
The operating expenditure shown above is represented in Council's key direction areas as follows:							
	2018/19 Original Budget	2018/19 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Revised Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
EXPENSES FROM ORDINARY ACTIVITIES							
Economic development & tourism	\$1,436,315	\$1,493,691	\$243,318	\$185,206	\$58,112	76%	12%
Leadership	\$1,946,465	\$2,039,924	\$305,578	\$2,689,157	(\$2,383,579)	880%	132%
Works & infrastructure	\$13,421,963	\$13,602,873	\$2,377,670	\$2,484,831	(\$107,161)	105%	18%
Good management	\$4,274,482	\$4,446,447	\$940,163	\$899,702	\$40,461	96%	20%
Environment	\$2,396,268	\$2,566,960	\$374,973	\$331,117	\$43,856	88%	13%
Community services & recreation	\$6,640,337	\$8,188,873	\$1,161,383	\$1,058,902	\$102,481	91%	13%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
Total operating expenditure	\$30,115,830	\$32,338,768	\$5,403,085	\$7,648,915	(\$2,245,830)	142%	24%
NET RESULT FOR THE PERIOD	(\$4,724,043)	(\$5,053,234)	\$7,218,615	\$5,355,657	\$1,862,958	74%	-106%

* Income and expense items required by Australian Accounting Standards (AAS)

APPENDIX 2: STANDARD CAPITAL WORKS STATEMENT

	2017/18 Original Budget	2017/18 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
FUNDING DECISIONS							
Add loan interest accrued	\$0	\$0	\$0	\$0	\$0	0%	0%
Less loan repayments	\$0	\$0	\$0	\$0	\$0	0%	0%
Add transfer from reserves	\$7,401,594	\$16,684,481	\$0	\$0	\$0	0%	0%
Less transfer to reserves	(\$2,151,749)	(\$2,353,146)	\$0	\$0	\$0	0%	0%
Add proceeds from sale of assets	\$379,427	\$814,324	\$33,334	\$85,403	(\$52,069)	256%	10%
TOTAL FUNDING DECISIONS	\$5,629,272	\$15,145,659	\$33,334	\$85,403	(\$52,069)	256%	1%
NET FUNDS AVAILABLE FOR CAPITAL	\$905,229	\$10,092,425	\$7,251,949	\$5,441,060	\$1,810,888	75%	54%
CAPITAL EXPENDITURE BY ASSET TYPE							
Furniture and office equipment	\$777,780	\$784,450	\$150,000	\$118,340	\$31,660	79%	15%
Land and buildings	\$3,779,670	\$5,469,544	\$578,120	\$61,626	\$516,494	11%	1%
Plant and equipment	\$1,427,213	\$3,703,500	\$3,334	\$161,464	(\$158,130)	4843%	4%
Roadworks	\$2,735,679	\$3,530,977	\$10,007	\$13,083	(\$3,076)	131%	0%
Urban and road drainage	\$350,000	\$700,031	\$20,322	\$150	\$20,172	1%	0%
Recreation, leisure and community facilities	\$1,263,000	\$2,326,198	\$28,108	\$24,170	\$3,938	86%	1%
Parks, open space and streetscapes	\$250,000	\$2,110,937	\$418,024	\$211,056	\$206,968	50%	10%
Footpaths	\$1,172,493	\$2,024,006	\$164,118	\$125,338	\$38,781	76%	6%
TOTAL CAPITAL EXPENDITURE PAYMENTS	\$11,755,835	\$20,649,643	\$1,372,033	\$715,226	\$656,807	52%	3%
NON CASH ADJUSTMENTS							
Less depreciation	\$9,200,989	\$9,200,989	\$1,533,494	\$1,533,499	(\$5)	100%	17%
Add reversal of impairment losses	\$0	\$0	\$0	(\$1,658)	\$1,658	0%	0%
Less loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
Less bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
TOTAL NON CASH ADJUSTMENTS	\$9,200,989	\$9,200,989	\$1,533,494	\$1,531,840	\$1,654	100%	17%
Accumulated surplus brought forward	(\$1,785,085)	(\$3,561,131)	\$0	\$0	\$0	0%	0%
NET CASH (SURPLUS)/DEFICIT	(\$135,468)	(\$2,204,902)	(\$7,413,410)	(\$6,257,674)	(\$1,155,735)	84%	284%

APPENDIX 3: STANDARD BALANCE SHEET

	August 2018 As per trial balance	June 2018 As per financial statements	August 2017 As per trial balance
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$20,690,133	\$21,453,507	\$ 20,300,150
Trade and other receivables	\$11,647,837	\$785,569	\$ 11,797,594
Financial assets	\$3,101	\$3,405,167	\$ 1,173,711
Inventories	\$43,284	\$43,490	\$ 50,854
Non-current assets classified as held for sale	\$690,322	\$690,322	\$ 865,424
TOTAL CURRENT ASSETS	\$33,074,678	\$26,378,055	\$34,187,733
NON-CURRENT ASSETS			
Trade and other receivables	\$80,000	\$162,000	\$ 162,000
Financial assets	\$455,920	\$271,480	\$ 274,045
Intangible assets	\$1,979,130	\$1,979,130	\$ 1,668,430
Property, infrastructure, plant and equipment	\$337,204,621	\$338,108,296	\$ 308,953,266
TOTAL NON-CURRENT ASSETS	\$339,719,671	\$340,520,906	\$ 311,057,741
TOTAL ASSETS	\$372,794,349	\$366,898,961	\$345,245,477
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	\$226,223	\$801,793	\$ 84,001
Trust funds and deposits	\$1,492,564	\$375,762	\$ 1,578,518
Provisions	\$1,720,269	\$1,721,770	\$ 1,566,175
Interest bearing loans and borrowings	\$0	\$0	\$ -
TOTAL CURRENT LIABILITIES	\$3,439,056	\$2,899,325	\$ 3,228,694
NON-CURRENT LIABILITIES			
Provisions	\$2,324,221	\$2,324,221	\$ 2,324,221
Interest bearing loans & borrowings	\$0	\$0	\$ -
TOTAL NON-CURRENT LIABILITIES	\$2,324,221	\$2,324,221	\$2,324,221
TOTAL LIABILITIES	\$5,763,277	\$5,223,546	\$ 5,552,915
NET ASSETS	\$367,031,072	\$361,675,415	\$339,692,561
EQUITY			
Accumulated Surplus	\$100,710,130	\$95,354,473	\$ 102,948,524
Asset Revaluation Reserve	\$247,387,367	\$247,387,367	\$ 217,168,524
Other Reserves	\$18,933,575	\$18,933,575	\$ 19,575,513
TOTAL EQUITY	\$367,031,072	\$361,675,415	\$339,692,561

APPENDIX 4: INVESTMENTS

LODDON SHIRE COUNCIL INVESTMENT SCHEDULE											
	Establishment date	Status	Maturity date	Investment days	Interest rate	Investment amount	Interest last year (accrued)	Interest this year	Current Investments	Interest received to date	Accrued Interest
NAB 55-839-5005 (LSL)	16/01/2018	Closed	16/07/2018	181	2.54%	\$ 1,791,312	\$ 20,569	\$ 1,994		\$ 1,994	
NAB -33-755-3209	19/02/2018	Closed	19/07/2018	131	2.48%	\$ 2,000,000	\$ 17,802	\$ 2,582		\$ 2,582	
NAB 44-441-8766	26/03/2018	Closed	24/07/2018	120	2.62%	\$ 2,000,000	\$ 13,782	\$ 3,445		\$ 3,445	
BGO 2659853	26/06/2018	Closed	26/07/2018	30	2.20%	\$ 1,000,000	\$ 241	\$ 1,567		\$ 1,567	
BGO 2622540	22/05/2018	Closed	21/09/2018	91	2.60%	\$ 2,000,000	\$ 5,556	\$ 7,552		\$ 7,552	
BGO 259869	16/04/2018	Closed	14/09/2018	75	2.65%	\$ 1,000,000	\$ 5,445	\$ 3,267		\$ 3,267	
NAB 35-640-3396	12/02/2018	Closed	13/09/2018	152	2.50%	\$ 1,000,000	\$ 9,452	\$ 3,060		\$ 3,060	
11.am Account BGO	at 31/03/2018	Open	N/A		1.50%	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
NAB 64-792-7106	21/05/2018	Open	18/09/2018	120	2.62%	\$ 2,000,000	\$ 5,742	\$ 11,485	\$ 2,000,000	\$ -	\$ 8,901
Bank of Melbourne	21/06/2018	Open	20/09/2018	91	2.70%	\$ 2,000,000	\$ 13,463	\$ 11,658	\$ 2,000,000	\$ -	\$ 9,173
BGO 2659858	26/06/2018	Open	24/09/2018	90	2.75%	\$ 2,000,000	\$ 149	\$ 13,413	\$ 2,000,000	\$ -	\$ 9,342
NAB Deal 10543763	26/06/2018	Open	24/10/2018	120	2.80%	\$ 2,000,000	\$ 202	\$ 18,411	\$ 2,000,000	\$ -	\$ 9,512
BME - CNO33817	26/07/2018	Open	26/10/2018	92	2.80%	\$ 2,000,000	\$ -	\$ 14,115	\$ 2,000,000	\$ -	\$ 5,523
BGO 2717842 (ex 2625340)	22/06/2018	Open	22/11/2018	82	2.55%	\$ 2,000,000	\$ -	\$ 12,855	\$ 2,000,000	\$ -	\$ 1,258
BGO (Lat)	18/07/2018	Open	18/01/2019	184	2.78%	\$ 1,800,000	\$ -	\$ 25,226	\$ 1,800,000	\$ -	\$ 6,052
NAB Deal 10561156	30/08/2018	Open	29/10/2018	60	2.30%	\$ 2,000,000	\$ -	\$ 7,562	\$ 2,000,000	\$ -	\$ -
Bank of Melbourne	30/08/2018	Open	1/12/2018	93	2.70%	\$ 2,000,000	\$ -	\$ 13,759	\$ 2,000,000	\$ -	\$ -
BGO	18/07/2018	Open	18/01/2019	184	2.78%	\$ 200,032	\$ -	\$ -	\$ 200,032	\$ -	\$ -
Interest on Kinder account						\$ 2,803	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on general bank accounts						\$ -	\$ 11,700	\$ -	\$ -	\$ 11,700	\$ -
Totals							\$ 92,403	\$ 163,650	\$ 19,000,032	\$ 35,166	\$ 49,741
Interest earned											\$ 84,907
Interest transferred to/from externally funded projects											\$ -
Net interest on investments											\$ 84,907
National Australia Bank		Current Investments							\$ 6,000,000		31.6%
Bank of Melbourne									\$ 4,000,000		21.1%
ME Bank									\$ 2,000,000		10.5%
Bendigo Bank									\$ 7,000,032		36.8%
Totals									\$ 19,000,032		

APPENDIX 5A: COMMUNITY PLANNING FINANCIALS BOORT

Boort Community Plans			ACTUALS			BUDGET		
YEAR	LEDGER	PROJECT	2018/19 FINANCIAL YEAR			2018/19 FINANCIAL YEAR		
			INCOME	EXPENDITURE	NET COST	INCOME	EXPENDITURE	NET COST
		Income						
		Unspent Allocation from Previous Years	\$30,368	\$0	\$30,368	\$30,368	\$0	\$30,368
		This Year's Allocation	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
		Equity Adjustment	\$0	\$0	\$0	\$0	\$0	\$0
		Movement in Wards	\$0	\$0	\$0	\$0	\$0	\$0
		Strategic Fund	\$0	\$0	\$0	\$0	\$0	\$0
	26802	BRIC Gym Alloc 1	\$0	\$0	\$0	\$0	\$0	\$0
	26813	BRIC Gym Alloc 2	\$0	\$0	\$0	\$0	\$0	\$0
		Transfer from Reserve	\$0	\$0	\$0	\$0	\$0	\$0
		Total Amount Available	\$80,368	\$0	\$80,368	\$80,368	\$0	\$80,368
2015/16	16905	Foreshore Master Plan Little Lake Boort	\$0	\$0	\$0	\$0	\$0	\$0
2016/17	26840	Playground Install and Landscape Nolens Pk	\$0	\$0	\$0	\$0	\$0	\$0
2016/17	26841	Korong Vale Hall Repairs	\$0	\$0	\$0	\$0	\$0	\$0
2017/18	26850	Lake Boort Outdoor Furniture	\$0	\$0	\$0	\$0	\$16,568	\$16,568
2017/18	16920	Nolens Park Notice Board	\$0	\$0	\$0	\$0	\$212	\$212
2017/18	16921	Lake Boort Sculptures	\$0	\$0	\$0	\$0	\$712	\$712
CURRENT		Boort Community Plans Unallocated	\$0	\$0	\$0	\$0	\$62,876	\$62,876
		Total Expenditure for the Year	\$0	\$0	\$0	\$0	\$80,368	\$80,368
		Total Amount Not Spent at the End of the Year, and Available for Next Year			\$80,368			\$0

APPENDIX 5B: COMMUNITY PLANNING FINANCIALS WEDDERBURN

Wedderburn Community Plans			ACTUALS			BUDGET		
YEAR	LEDGER	PROJECT	2018/19 FINANCIAL YEAR			2018/19 FINANCIAL YEAR		
			INCOME	EXPENDITURE	NET COST	INCOME	EXPENDITURE	NET COST
		Income						
		Unspent Allocation from Previous Years	\$150,233	\$0	\$150,233	\$150,233	\$0	\$150,233
		This Year's Allocation	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
		Equity Adjustment	\$0	\$0	\$0	\$0	\$0	\$0
		Movement in Wards	\$0	\$0	\$0	\$0	\$0	\$0
		Strategic Fund	\$0	\$0	\$0	\$0	\$0	\$0
		Total Amount Available	\$200,233	\$0	\$200,233	\$200,233	\$0	\$200,233
		Expenditure						
2016/17	16912	Wedderburn Town Entry	\$0	\$0	\$0	\$0	\$40,000	\$40,000
2016/17	16913	Wedderburn Caravan Park	\$0	\$0	\$0	\$0	\$50,000	\$50,000
CURRENT		Wedderburn Community Plans Unallocated	\$0	\$0	\$0	\$0	\$110,233	\$110,233
		Total Expenditure for the Year	\$0	\$0	\$0	\$0	\$200,233	\$200,233
		Total Amount Not Spent at the End of the Year, and Available for Next Year			\$200,233			\$0

APPENDIX 5C: COMMUNITY PLANNING FINANCIALS TARNAGULLA

Tarnagulla Community Plans			ACTUALS			BUDGET		
YEAR	LEDGER	PROJECT	2018/19 FINANCIAL YEAR			2018/19 FINANCIAL YEAR		
			INCOME	EXPENDITURE	NET COST	INCOME	EXPENDITURE	NET COST
		Income						
		Unspent Allocation from Previous Years	\$141,580	\$0	\$141,580	\$141,580	\$0	\$141,580
		This Year's Allocation	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
		Strategic Fund	\$0	\$0	\$0	\$0	\$0	\$0
		Movement in Wards	\$0	\$0	\$0	\$0	\$0	\$0
		Equity Adjustment	\$0	\$0	\$0	\$0	\$0	\$0
		Total Amount Available	\$191,580	\$0	\$191,580	\$191,580	\$0	\$191,580
		LESS Expenditure for the Year						
2017/18	16922	Rheola Playground	\$0	\$10,000	\$10,000	\$0	\$10,000	\$10,000
2017/18	16923	Tarnagulla Recreation Reserve Seating	\$0	\$0	\$0	\$0	\$0	\$0
2017/18	26851	Laanecoore Boat Ramp	\$0	\$0	\$0	\$0	\$99,280	\$99,280
2017/18	12924	Newbridge Solar Bollards	\$0	\$0	\$0	\$0	\$1,234	\$1,234
		CURRENT Tarnagulla Community Plans Unallocated	\$0	\$0	\$0	\$0	\$81,066	\$81,066
		Total Expenditure for the Year	\$0	\$10,000	\$10,000	\$0	\$191,580	\$191,580
		Total Amount Not Spent at the End of the Year, and Available for Next Year			\$181,580			\$0

APPENDIX 5D: COMMUNITY PLANNING FINANCIALS INGLEWOOD

Inglewood Community Plans			ACTUALS			BUDGET		
YEAR	LEDGER	PROJECT	2018/19 FINANCIAL YEAR			2018/19 FINANCIAL YEAR		
			INCOME	EXPENDITURE	NET COST	INCOME	EXPENDITURE	NET COST
		Income						
		Unspent Allocation from Previous Years	\$113,370	\$0	\$113,370	\$113,370	\$0	\$113,370
		This Year's Allocation	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
		Strategic Fund	\$0	\$0	\$0	\$0	\$0	\$0
		Movement in Wards	\$0	\$0	\$0	\$0	\$0	\$0
		Equity Adjustment	\$0	\$0	\$0	\$0	\$0	\$0
		Total Amount Available	\$163,370	\$0	\$163,370	\$163,370	\$0	\$163,370
		LESS Expenditure for the Year						
2011/12	24804	Bridgewater Streetscape	\$0	\$0	\$0	\$0	\$39,500	\$39,500
2013/14	26818	Inglewood Eucy Museum Annex	\$0	\$0	\$0	\$0	\$21,000	\$21,000
2015/16	26838	Heritage and Tourism Display IV Eucy Museum Alloc 2	\$0	\$0	\$0	\$0	\$20,000	\$20,000
2017/18	16915	Porters Van	\$0	\$0	\$0	\$0	\$455	\$455
2017/18	16916	Bridgewater Memorial Hall Power Upgrade	\$0	\$0	\$0	\$0	\$0	\$0
2017/18	26847	Inglewood Sports Centre Power Upgrade	\$0	\$0	\$0	\$0	\$4,200	\$4,200
2017/18	26848	Inglewood Eucy Museum Annex	\$0	\$0	\$0	\$0	\$20,000	\$20,000
		CURRENT Inglewood Community Plans Unallocated	\$0	\$0	\$0	\$0	\$58,215	\$58,215
		Total Expenditure for the Year	\$0	\$0	\$0	\$0	\$163,370	\$163,370
		Total Amount Not Spent at the End of the Year, and Available for Next Year			\$163,370			\$0

APPENDIX 5E: COMMUNITY PLANNING FINANCIALS TERRICK

Terrick Community Plans			ACTUALS			BUDGET		
YEAR	LEDGER	PROJECT	2018/19 FINANCIAL YEAR			2018/19 FINANCIAL YEAR		
			INCOME	EXPENDITURE	NET COST	INCOME	EXPENDITURE	NET COST
		Income						
		Unspent Allocation from Previous Years	\$67,512	\$0	\$67,512	\$67,512	\$0	\$67,512
		This Year's Allocation	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
		Equity Adjustment	\$0	\$0	\$0	\$0	\$0	\$0
		Strategic Fund	\$0	\$0	\$0	\$0	\$0	\$0
		Total Amount Available	\$117,512	\$0	\$117,512	\$117,512	\$0	\$117,512
		LESS Expenditure for the Year						
2010/11	16279	Pyramid Hill Rural Water Community Areas	\$0	\$0	\$0	\$0	\$6,800	\$6,800
2014/15	26828	Pyramid Hill Caravan Park	\$0	\$0	\$0	\$0	\$16,330	\$16,330
2017/18	14930	PH Bowling Floor Repairs	\$0	\$0	\$0	\$0	\$291	\$291
2017/18	16917	Dingee Recreation Reserve Playground	\$0	\$0	\$0	\$0	\$5,000	\$5,000
2017/18	26849	Pyramid Hill Memorial Hall Power Upgrade	\$0	\$0	\$0	\$0	\$19,091	\$19,091
2017/18	16918	Dingee Hall Storage Container	\$0	\$2,351	\$2,351	\$0	\$5,000	\$5,000
2017/18	16919	Dingee Bowls/Tennis Storage Shed	\$0	\$244	\$244	\$0	\$15,000	\$15,000
		CURRENT Terrick Community Plans Unallocated	\$0	\$0	\$0	\$0	\$50,000	\$50,000
		Total Expenditure for the Year	\$0	\$2,595	\$2,595	\$0	\$117,512	\$117,512
		Total Amount Not Spent at the End of the Year, and Available for Next Year			\$114,917			\$0

10 INFORMATION REPORTS**10.1 2017/18 END OF FINANCIAL YEAR VARIATION ANALYSIS**

File Number: 08/06/001
Author: Deanne Caserta, Manager Financial Services
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: 1. 2017/18 Financial Results

RECOMMENDATION

That Council receives and notes the "2017/18 End of Financial Year Variation Analysis" Report.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

As part of the 2018/19 budget process, budget projections for the end of 2017/18 financial year were presented to Council in the form of a Revised Budget.

At the September Council Briefing a snapshot at activity level of the major variations between the 2017/18 Revised Budget and the 2017/18 Actuals was presented. Explanations were given where variances existed outside Council's threshold of 10% or \$10,000.

BACKGROUND

The annual budget process requires that budget projections of the current financial year be undertaken to calculate the potential carried forward surplus that will form part of the next year's budget.

As this process is generally finalised in late March or early April, there are a further three months of activity to the end of June which may give rise to variations to the budget projections.

This report outlines the variations which have arisen between the budget projections made and the actual final results achieved at year end 30 June 2018.

ISSUES/DISCUSSION

The revised budget projections called for an end of financial year closing cash surplus position of \$1.79M. The actual cash surplus was \$3.56M, a positive variance of \$1.78M.

The monthly Finance Report tables are provided as an attachment this report, and include the budget, actuals, variance in dollars and percentage terms.

Whilst there are a number of variances, this report focuses on those which fall outside a 10% or \$10,000 threshold, whichever is the greater.

SUMMARISED FINANCIAL RESULT

The table below discloses the actual result for the year in comparison to the budget:

Report item	2017/18 Revised Budget \$	2017/18 Actual \$	Variance of Actual to Budget \$	Variance of Actual to Budget %
Revenue	(28,737,971)	(32,965,515)	4,227,545	115%
Expenses	31,250,301	33,788,956	(2,538,655)	108%
Net operating result	2,512,330	823,442	1,688,890	33%
Funding decisions	(8,253,331)	(1,296,234)	(6,957,095)	16%
Capital expenditure	15,075,531	8,381,624	6,693,907	56%
Non cash adjustments	(8,972,696)	(9,323,038)	350,341	104%
Accumulated deficit b/f	(2,146,924)	(2,146,924)	0	100%
Net cash surplus/(deficit)	(1,785,089)	(3,561,131)	1,776,043	199%

INCOME

Income for the year was \$33.0M representing a variance of 15% or \$4.3M higher than the budget of \$28.7M. Within the income items the following variances occurred:

Capital grants

Capital grants received were more than the budget by \$3.6M.

Instances where Council received income that was less than the budget were:

- Roads to Recovery funding of \$199K, where less capital works projects were completed and lower claims able to be made as an offset
- Flood mitigation works at Boort of \$166K, where less works were complete, therefore not all expected income was claimed during 2017/18.

Instances where Council received income that was greater than budget were:

- accrued flood recovery funding of \$3.96M where regular claims are being made as expenditure is incurred
- Murphy's Creek Woodstock Road infrastructure roadworks grant of \$150K was received during the latter part of the year after the Revised Budget was set.

Recurrent contributions

Recurrent contributions received were lower than the budget by \$67K.

Instances where Council received income that was lower than budget were:

- Boort Resource Information Centre library works of \$20K with a claim to be made once the project is complete
- funding adjustment for an expected claim for Serpentine Pavilion of \$35K, which was invoiced in 2016/17 but has since needed to be adjusted.

Interest income

Interest income earned was higher than the budget by \$81K. This is due to the availability of extra cash for investments due to delays in some large capital works projects and up front funding.

Reimbursements

Reimbursements were more than the budget by \$91K or 21% above budget.

Instances where Council received income that was greater than budget were:

- within the private works area due to more than usual WorkCover claims of \$27K
- within the insurance area with several storm damage claims of \$34K which had no revised budgets allocated.

EXPENDITURE

Expenditure for the year was \$33.79M representing a variance of 8% or \$2.4M higher than budget. Within the line items the following variances occurred:

Utilities

Utilities were \$57K or 13% higher than budget; the main reasons are outlined below.

Items above budget:

- caravan park water expenditure was higher by \$33K due to the dry summer and the additional watering required to keep the grass alive especially at the Bridgewater Caravan Park
- swimming pool water expenditure was higher by \$14K due to a major leak in one of the pools which has now been rectified.

Contract payments

Contract payments were \$2.6M or 122% higher than budget; the main reasons are outlined below.

Items above budget:

- flood restoration works of \$2.9M with no budget allocated for the cost of works completed.

Loss on sale of assets

There is no budget allocation for the loss or profit on the sale of assets due to its unpredictable nature. There was a \$68K loss for the 2017/18 financial year. This relates to the sale of plant and equipment. In 2016/17 this was a loss of \$30K.

Bad debts expense

There is no budget allocation for bad debts expenses due to its unpredictable nature. There was a \$21K cost to Council for the 2017/18 financial year. In 2015/16 this was a cost to Council of \$34K.

CAPITAL EXPENDITURE

Capital expenditure was \$8.38M representing a variance of 44% or \$6.93M below the set budget of \$15.08M.

Furniture and office equipment

Furniture and office equipment were 61% or \$277K below the set budget of \$453K.

The main variances below budget which are offset by reserve transfers were:

- IT strategy implementation of \$214K, with many projects still in the planning phase.

Land and buildings

Land and buildings were 88% or \$1.49M below the set budget of \$1.81M.

The main variances below budget which are offset by reserve transfers were:

- Donaldson Park Pavilion upgrade of \$497K
- various building asset management projects of \$253K.

These projects have all been carried forward into 2018/19 and are expected to be completed by 30 June 2019.

Plant and equipment

Plant and equipment was 24% or \$271K below the set budget of \$1.11M.

The main variance was the delay in delivery of new plant and fleet due to policies being updated to guide the purchase of these items.

Roads infrastructure

Roadworks were 27% or \$1.57M below the set budget of \$5.77M.

The main variances below budget which are offset by reserve transfers were:

- \$921K of incomplete Roads to Recovery projects
- \$58K of incomplete bridge construction projects.

Items below budget:

- reseal program of \$230K due to a competitive tendering process, all jobs were completed with savings.

Urban and road drainage

Urban and road drainage were 25% or \$141K below the set budget of \$558K.

This is due to \$626K of incomplete works that have been carried forward into the 2018/19 financial year for completion.

Recreation, leisure and community facilities

Recreation, leisure and community facilities were 72% or \$971K below the set budget of \$1.35M.

The main variances below budget which are offset by reserve transfers were:

- \$123K swimming pool solar works project
- \$778K purchase of Wedderburn and Bridgewater Caravan Parks.

Parks, open space and streetscapes

Parks, open space and streetscapes were 79% or \$1.30M below the set budget of \$2.67M.

The main variances below budget which are offset by reserve transfers were:

- Wedderburn streetscape project of \$348K
- Inglewood pool upgrade of \$254K
- Bridgewater foreshore project of \$344K.

Footpaths

Footpaths were 51% or \$677K below budget of \$1.34M.

\$341K has been carried over through reserves for completion during 2018/19.

FUNDING DECISIONS

Funding decisions were \$6.96M or 84% lower than expected within the budget.

Transfers to reserves

Transfers to reserves were \$5.13M higher than the set budget.

The main reasons were:

- Unspent Grants Reserve was \$3.38M above budget which represents funds received for a variety of projects that remained unspent at 30 June 2018
- Capital Expenditure Reserve was \$1.31M above budget which represents projects that will now be added to the 2018/19 program
- Community Planning Reserve was \$503K above budget which represents projects that are either incomplete or will not commence until 2018/19.

Transfers from reserves

Transfers from reserves were \$1.8M below budget.

The main reasons were:

- Information Technology Reserve was \$207K below budget due to the delay of the IT Strategy implementation
- Land and Buildings Reserve was \$778K below budget due to timing of expected payment for purchase of Bridgewater and Wedderburn Caravan Parks
- Urban Drainage Reserve was \$311K below budget with projects still to be completed from the 2017/18 program.

Proceeds from sale of assets

Proceeds from sale of assets were \$32K or 5% below budget.

SUMMARY

In summary, at the end of the financial year Council earned a surplus of \$1.77M in excess of expectation.

There are many variances throughout the different elements of the financial statements, however, it can be reported that:

- Council used Capital Expenditure, Community Planning and Unspent Grants Reserves to capture any financial items that were not effected in 2017/18 and will be completed in 2018/19 or subsequent years
- savings in many areas of the accounts were realised due to strong financial management by the officers responsible for delivering projects and programs.

COST/BENEFITS

The benefit of Council receiving a variation report of actual to projected budget is that it gives Council an understanding of the difference in the cash surplus position and keeps Council fully informed.

RISK ANALYSIS

The provision of a variance to budget report to Council minimises the risk of Council not understanding the financial position at year end, and provides reasons for carry over projects.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

External engagement with the community was undertaken during the submission period for the Budget, and regular reporting provides a mechanism for monitoring the financial outcomes of Council against the Budget.

	Original Budget	Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
REVENUE FROM ORDINARY ACTIVITIES							
Rates	\$10,406,865	\$10,446,656	\$10,446,656	\$10,445,501	(\$1,155)	100%	100%
Revenue grants	\$5,783,792	\$10,260,100	\$10,260,100	\$10,554,441	\$294,341	103%	103%
Capital grants	\$3,343,519	\$4,714,913	\$4,714,913	\$8,349,489	\$3,634,576	177%	177%
Vic Roads	\$710,647	\$521,681	\$521,681	\$552,761	\$31,080	106%	106%
User fees	\$1,681,277	\$1,849,110	\$1,849,110	\$1,992,214	\$143,104	108%	108%
Capital contributions	\$0	\$0	\$0	\$23,636	\$23,636	0%	0%
Recurrent contributions	\$15,000	\$85,000	\$85,000	\$18,139	(\$66,861)	21%	21%
Interest income	\$378,000	\$428,000	\$428,000	\$508,561	\$80,561	119%	119%
* Reversal of impairment losses	\$0	\$3,879	\$3,879	\$3,879	\$0	100%	100%
* Library equity	\$0	\$0	\$0	(\$2,565)	(\$2,565)	0%	0%
Reimbursements	\$305,320	\$428,632	\$428,632	\$519,460	\$90,829	121%	121%
Total revenue	\$22,624,420	\$28,737,971	\$28,737,970	\$32,965,515	\$4,227,545	115%	115%
EXPENDITURE FROM ORDINARY ACTIVITIES							
Labour	\$9,652,975	\$9,978,253	\$9,978,253	\$9,720,369	\$257,884	97%	97%
Materials & services	\$7,767,257	\$9,442,149	\$9,442,149	\$9,285,638	\$156,511	98%	98%
Depreciation	\$8,976,575	\$8,976,575	\$8,976,575	\$9,233,178	(\$256,604)	103%	103%
Utilities	\$430,438	\$454,832	\$454,832	\$512,145	(\$57,313)	113%	113%
Contract payments	\$1,565,480	\$2,093,754	\$2,093,754	\$4,645,163	(\$2,551,409)	222%	222%
Loan interest	\$0	\$0	\$0	\$0	\$0	0%	0%
Auditor costs	\$84,660	\$84,660	\$84,660	\$75,574	\$9,086	89%	89%
Councillor costs	\$220,078	\$220,078	\$220,078	\$225,716	(\$5,638)	103%	103%
Loss on sale of assets	\$0	\$0	\$0	\$68,428	(\$68,428)	0%	0%
* Impairment losses	\$0	\$0	\$0	\$1,658	(\$1,658)	0%	0%
Bad debts expense	\$0	\$0	\$0	\$21,086	(\$21,086)	0%	0%
Total expenditure	\$28,697,463	\$31,250,301	\$31,250,301	\$33,788,956	(\$2,538,655)	108%	108%
NET RESULT FOR THE PERIOD	(\$6,073,043)	(\$2,512,330)	(\$2,512,330)	(\$823,441)	(\$1,688,890)	33%	33%
The operating expenditure shown above is represented in Council's key direction areas as follows:							
	Original Budget	Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Revised Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
EXPENSES FROM ORDINARY ACTIVITIES							
Economic development & tourism	\$1,419,979	\$1,500,965	\$1,500,964	\$1,247,981	\$252,983	83%	83%
Leadership	\$1,218,295	\$1,892,212	\$1,892,213	\$5,726,957	(\$3,834,744)	303%	303%
Works & infrastructure	\$13,014,918	\$12,853,742	\$12,853,741	\$13,711,408	(\$857,667)	107%	107%
Good management	\$4,466,248	\$4,832,322	\$4,832,323	\$4,873,984	(\$41,662)	101%	101%
Environment	\$2,056,060	\$2,114,733	\$2,114,734	\$1,848,498	\$266,236	87%	87%
Community services & recreation	\$6,521,963	\$8,056,327	\$8,056,326	\$6,311,700	\$1,744,627	78%	78%
Loss on sale of assets	\$0	\$0	\$0	\$68,428	(\$68,428)	0%	0%
Total operating expenditure	\$28,697,463	\$31,250,301	\$31,250,301	\$33,788,956	(\$2,538,655)	108%	108%
NET RESULT FOR THE PERIOD	(\$6,073,043)	(\$2,512,330)	(\$2,512,330)	(\$823,441)	(\$1,688,890)	33%	33%

	Original Budget	Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
FUNDING DECISIONS							
Add loan interest accrued	\$0	\$0	\$0	\$0	\$0	0%	0%
Less loan repayments	\$0	\$0	\$0	\$0	\$0	0%	0%
Add transfer from reserves	\$6,557,088	\$15,593,357	\$15,593,357	\$13,796,485	\$1,796,871	88%	88%
Less transfer to reserves	(\$2,182,392)	(\$8,023,030)	(\$8,023,030)	(\$13,151,230)	\$5,128,200	164%	164%
Add proceeds from sale of assets	\$490,670	\$683,004	\$683,000	\$650,979	\$32,021	95%	95%
TOTAL FUNDING DECISIONS	\$4,865,366	\$8,253,331	\$8,253,327	\$1,296,234	\$6,957,093	16%	16%
NET FUNDS AVAILABLE FOR CAPITAL	(\$1,207,677)	\$5,741,000	\$5,740,996	\$472,793	\$5,268,203	8%	8%
CAPITAL EXPENDITURE BY ASSET TYPE							
Furniture and office equipment	\$312,000	\$452,683	\$452,683	\$176,388	\$276,295	39%	39%
Land and buildings	\$2,360,363	\$1,808,578	\$1,808,578	\$322,977	\$1,485,601	18%	18%
Plant and equipment	\$844,100	\$1,130,610	\$1,130,610	\$859,620	\$270,990	76%	76%
Roadworks	\$3,516,452	\$5,767,678	\$5,767,678	\$4,197,454	\$1,570,224	73%	73%
Urban and road drainage	\$308,000	\$557,596	\$557,596	\$417,017	\$140,579	75%	75%
Recreation, leisure and community facilities	\$1,124,000	\$1,347,931	\$1,347,931	\$377,198	\$970,733	28%	28%
Parks, open space and streetscapes	\$354,500	\$2,674,123	\$2,674,123	\$1,371,446	\$1,302,677	51%	51%
Footpaths	\$544,755	\$1,336,333	\$1,336,333	\$659,525	\$676,808	49%	49%
TOTAL CAPITAL EXPENDITURE PAYMENTS	\$9,364,170	\$15,075,531	\$15,075,531	\$8,381,624	\$6,693,907	56%	56%
NON CASH ADJUSTMENTS							
Less depreciation	\$8,976,575	\$8,976,575	\$8,976,575	\$9,233,178	(\$256,604)	103%	103%
Add reversal of impairment losses	\$0	(\$3,879)	(\$3,879)	(\$3,879)	\$0	100%	100%
Add library equity	\$0	\$0	\$0	\$2,565	\$8,145	0%	0%
Less loss on sale of assets	\$0	\$0	\$0	\$68,428	(\$68,428)	0%	0%
Less bad debts expense	\$0	\$0	\$0	\$21,086	(\$21,086)	0%	0%
Less impairment losses	\$0	\$0	\$0	\$1,658	(\$1,658)	0%	0%
TOTAL NON CASH ADJUSTMENTS	\$8,976,575	\$8,972,696	\$8,972,696	\$9,323,038	(\$339,632)	104%	104%
Accumulated surplus brought forward	(\$1,802,528)	(\$2,146,924)	(\$2,146,924)	(\$2,146,924)	\$0	0%	100%
NET CASH (SURPLUS)/DEFICIT	(\$207,257)	(\$1,785,088)	(\$1,785,085)	(\$3,561,131)	\$1,765,336	199%	199%

11 COMPLIANCE REPORTS**11.1 INGLEWOOD LIONS COMMUNITY ELDERLY PERSONS UNITS COMMITTEE OF MANAGEMENT NAME CHANGE.**

File Number: 02/01/043
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council approves the change of name of Section 86 Inglewood Lions Community Elderly Persons Units Committee of Management to Inglewood Community Elderly Persons Units Committee of Management.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

Section 86 committee instruments of delegation are going through a process of being updated following the 2016 council election.

ISSUES/DISCUSSION

The name change will more accurately reflect the diverse membership of the committee of management.

COST/BENEFITS

There are no direct costs associated with this resolution. There are minor administrative costs.

RISK ANALYSIS

There are no apparent risks associated with this resolution.

CONSULTATION AND ENGAGEMENT

A review of the delegation and name change was sent to the committee to read and sign. It was returned in July 2018 signed by the president and secretary.

11.2 ADOPTION OF THE ANNUAL REPORT FOR THE PERIOD ENDING 30 JUNE 2018

File Number: 02/02/003
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: 1. Loddon Shire Council Annual Report 2017/18

RECOMMENDATION

That Council approves the Loddon Shire Council Annual Report for the period ending 30 June 2018.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

At the Councillor forum on 11 September, Councillors were provided with the opportunity to comment on the content of the Annual Report prior to it being forwarded to the Minister for Local Government by 30 September 2017.

BACKGROUND

In accordance with Section 131 of the Local Government Act 1989 (Act), Council must prepare an Annual Report each financial year that includes a report of its operations, an audited Performance Statement, audited Financial Statements, a copy of the auditor's report on the performance statement, prepared under Section 132, a copy of the auditor's report on the financial statements under Part 3 of the Audit Act 1994, and any other matter required by the regulations.

Under Section 134 of the Act Council must consider the Annual Report at a meeting of the Council, as soon as practicable after the Annual Report has been sent to the Minister.

ISSUES/DISCUSSION

The Minister was provided with a copy of the Annual Report on 6 September, in accordance with Section 133(1)(a) of the Act, which states that the Annual Report must be submitted to the Minister within 3 months of the end of each financial year.

The report has been made available at the Wedderburn and Serpentine offices and on Council's website and is currently being printed for circulation to appropriate bodies including local library agencies and other appropriate locations.

COST/BENEFITS

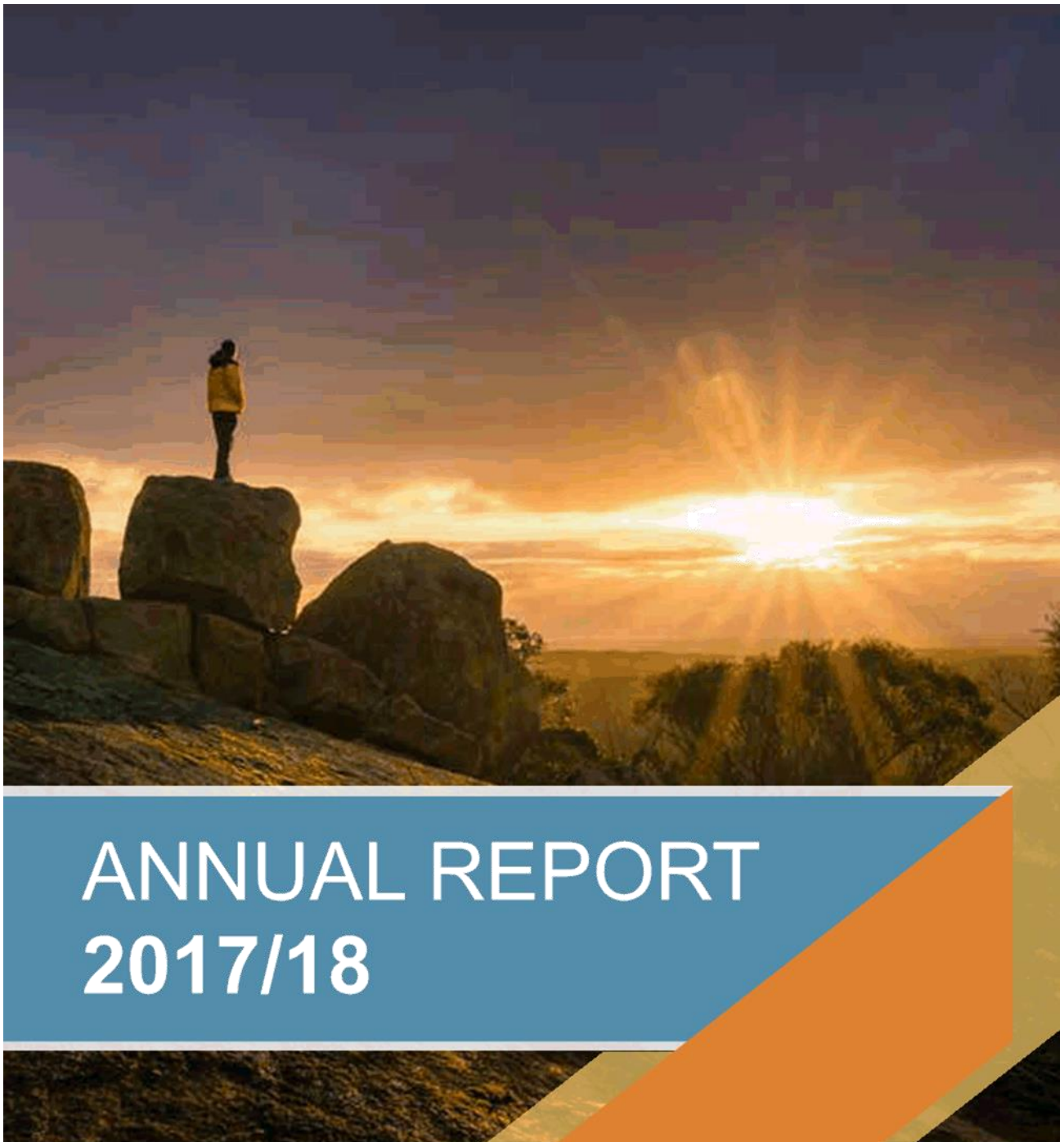
Although it is a legislative requirement, preparation of the Annual Report provides Council with an opportunity to formally record the achievements of the financial year at an organisation level and by individual staff.

RISK ANALYSIS

Timely preparation and approval of the Annual Report ensures that Council complies with legislative requirements outlined in the Act.

CONSULTATION AND ENGAGEMENT

In accordance with Section 133(2) of the Act, public notice in the Loddon Times and Bendigo Advertiser has been given that the Annual Report has been prepared and is available for inspection at Council's offices in Wedderburn and Serpentine, and on Council's website.



ANNUAL REPORT 2017/18



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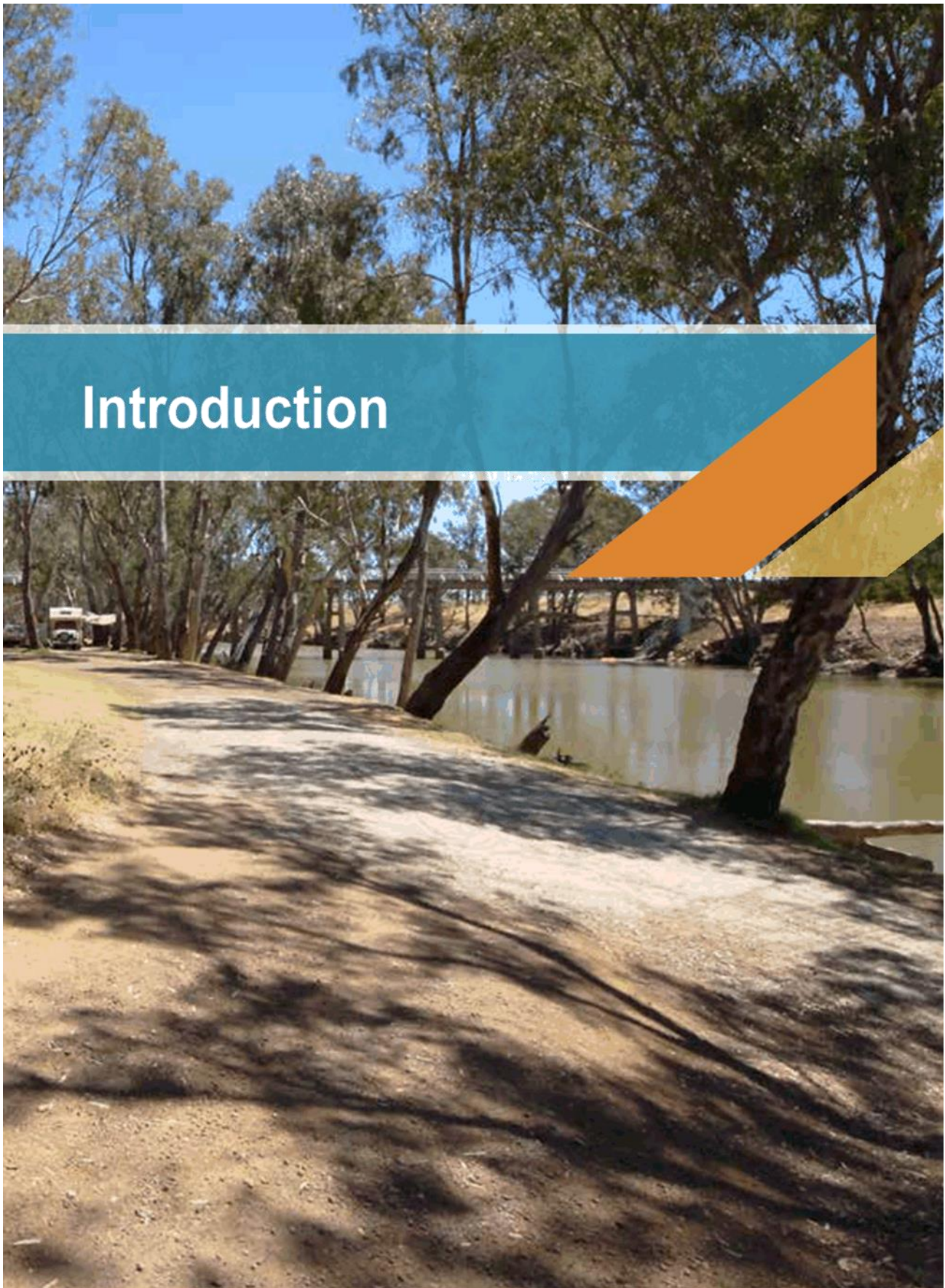
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Acknowledgment of country

Loddon Shire Council acknowledges the Traditional Custodians of the land comprising the Loddon Shire Council area. Council would like to pay respect to their Elders both past and present.

► Front cover: Sunset at Melville Caves, image courtesy Justin Stenning.



Introduction

Welcome to report of operations 2017/18

Welcome to Loddon Shire Council's report of operations for the year 1 July 2017 to 30 June 2018.

This is the final report in the planning and accountability framework for local government, and along with the Financial Statements and Performance Statement, forms the Council's Annual Report for the year.

Council is committed to transparent reporting and accountability to the community. The report of operations is the primary means of advising the Loddon community about Council's operations and performance during the year.

The report also serves as an important document that will provide 'point in time' information about the Council and the community for readers of the future.

This document also provides the opportunity to celebrate the achievements of Council, Council staff and the community over the course of the year.

Snapshot of Council

Purpose

Council Plan 2017-2021

In 2017, Council engaged a facilitator to work with Councillors, senior officers and members of the community to assist in preparing the Council Plan 2017-2021.

The ideas and philosophies contributed by those involved led to a restatement of Council's vision, mission and strategic objectives, all of which were included in the Plan.

In accordance with the Local Government Act 1989 (the Act), Council reviews the Council Plan annually to ensure that it still reflects the Council's strategic intent.

At the Ordinary Meeting of Council held 22 May 2018, Council confirmed that a full review of the Council Plan 2017-2021 was not required.

Our vision and mission

The Loddon community vision is:

To be a prosperous, vibrant and engaged community.

In order to achieve this, Council's mission is to:

Enhance the sustainability and liveability of Loddon Shire.

Facts and figures 2017/18



Grants 2017/18

Community grants	
About Boort Newsletter	Bears Lagoon Serpentine Football Netball Club
Boort Bowls Club	Boort Golf Club
Boort Historical Society	Boort Lakeside Croquet Club
Boort-Yando Cricket Club	Bridgewater on Loddon Development Committee of Management
Bridgewater Recreation Reserve	Campbells Forest and District Community Action Planning Group
Dingee Bowling Club	Dunolly and District Field and Game Club
Inglewood and Bridgewater Men's Shed	Inglewood Community Neighbourhood House Inc.
Inglewood Community Sports Centre Committee of Management	Inglewood Kindergarten
Inglewood Riding Club	Jones Eucalyptus Distillery Site Committee of Management
Loddon Pony Club	Mitiamo Football Netball Club
Mitiamo Recreation Reserve Committee	Newbridge Football Netball Club
Powlett Plains and District Community Centre and Reserve Committee of Management	Pyramid Hill and District Historical Society
Pyramid Hill Football Netball Club	Serpentine Bowling Club
Serpentine Exercise Group	Serpentine Recreation Reserve Committee of Management
Wedderburn Cemetery Trust	Wedderburn Community Centre Committee of Management
Wedderburn Community House	Wedderburn Development Association
Wedderburn Golf Club	Wedderburn Historical Engine and Machinery Society
Wedderburn Hockey Club	Wedderburn Lions Club
Wedderburn Men's Shed	



► Bridgewater Caravan Park.

Introduction / Grants

Event Sponsorship Scheme	
Boort Bowls Club	Boort District Agricultural and Pastoral Society
Boort District School Parents Club	Boort Lakeside Croquet Club
Boort Lawn Tennis Club	Boort Tourism Development Committee of Management
Boort Trotting Club	Bridgewater on Loddon Bowling Club
Bridgewater on Loddon Football Netball Club	Bridgewater on Loddon Water Ski Club
Calivil Bowling Club	Dingee Bowling Club
Dunolly and District Field and Game Club	First Lake Boort Sea Scouts
Inglewood Bowling Club	Inglewood Golf Club
Inglewood Lions Club	Korong Vale and District Bowling Club
Korong Vale Golf Club	Loddon Darts Association
Loddon Valley and District Stud Merino Breeders	Northern Victorian Quarter Horse Association
Pyramid Hill Bowling Club	Pyramid Hill Golf Club
Pyramid Hill Memorial Hall Committee of Management	Rheola Charity Carnival
Serpentine Bowling Club	St Johns Church Bears Lagoon
Wedderburn and District Harness Racing Club	Wedderburn Band Cricket Club
Wedderburn Community House	Wedderburn Country Women's Association
Wedderburn Golf Club	Wedderburn Historical Engine and Machinery Society
Wedderburn Tourism Committee of Management	

Challenges and future outlook

Our challenges

- An ageing population
- Retaining our youth
- Urbanisation and changing social values
- Technology and innovation
- Budgetary constraints
- Changing weather patterns and unreliable rainfall
- Council's extensive road network
- Attracting and retaining staff
- Council's ageing building infrastructure
- Changes in community services
- Sparsely populated Shire

The future

- Continuation of flood recovery works
- The growing commercialisation of the agribusiness sector
- South West Loddon Pipeline Project
- Mitiamo Pipeline Project
- Streetscape improvements
- Responding to service delivery expectations in a financially sustainable way



The year in review

The year in review / Message from the Mayor and CEO

Message from the Mayor and CEO

Welcome and thank you for taking the time to read the Loddon Shire Council Annual Report 2017/18.

We are very pleased to present this 24th Annual Report of Council. This report outlines our achievements as a Council for the past 12 months, including delivering on Loddon Shire's strategic objectives contained within the Council Plan 2017-2021.

In reflecting on the past year, we take this opportunity to thank our community, Councillors (noting the efforts of former Mayor Cr Neil Beattie whose Mayoral term concluded in November 2017) and Council staff for their continued hard work and contribution to making our Shire a great place to live. We would also like to acknowledge the many volunteers in our Shire who continue to provide an invaluable contribution to our region and in making our communities sustainable.

The year included a number of highlights, including the completion of the final stages for the Wedderburn Streetscape Improvement Project and official opening of the Inglewood Town Hall Community Hub. The extensive footpath replacement in Pyramid Hill in the Kelly Street and Victoria Street precincts was also completed.

Further, we've been working with Buloke Shire Council on the scoping and future procurement of new integrated administration systems, designed to more efficiently deliver services to our shires. Through joint procurement with Buloke Shire, we've also upgraded our telephony systems, delivering call centre capability and video conferencing for face-to-face remote meetings. This will mean reduced requirement to travel to offsite meetings, improving staff efficiency and the delivery of cost-effective services.

There was also progress on the installation of the South West Loddon Pipeline Project, with Stage Two of the project getting underway. This stage of the project will provide secure water supplies to farming and lifestyle properties in Skinners Flat, Fiery Flat, Arnold, Bridgewater, Powlett, East Gowar, Wedderburn South and Kurting.

Works continued throughout the year to repair flood-damaged roads across the Shire, following flooding in September and October 2016. Council, through a tender process, has selected a panel of 12 contractors to be allocated flood restoration works based on their expertise and past experience. The majority of flood



► Mayor Cheryl McKinnon and CEO Phil Pinyon.

restoration works are anticipated to be completed by the end of 2018.

Council also welcomed the news that it had received \$350,000 in funding towards replacing the timber bridge at Murphy Creek. The funding, through the Commonwealth Government's Bridges Renewal Program, will be matched by Loddon Shire, enabling Council to deliver the replacement bridge that will carry all classes of heavy vehicles.

In 2017/18 approximately \$197,000 in funding was allocated to community groups across the Shire through Council's Community Grants Scheme, with 36 groups receiving full or partial funding of the grant applied for. Since the Community Grants Scheme started in 2000/01, Council has provided around \$2.2 million to support more than 730 community-based projects, worth almost \$5.5 million.

A number of important strategic documents aimed at increasing community engagement, liveability and appeal of our Shire were also adopted during the year. This includes the Public Health and Wellbeing Plan, Customer Service Strategy, Disability Access and Inclusion Plan, the Tourism Marketing Plan and Roadside Management Plan.

Advocating for water security in our region continued to be a priority, including through Council's membership of the Murray River Group of Councils (MRGC). As Mayor, it was pleasing to take on the role of Chair of this Group in early 2018.

Given the MRGC regional economy is largely based on water for agriculture, food processing and tourism, the Group's advocacy efforts are also focused on the balanced implementation of the Murray Darling Basin

Plan. The MRGC will continue to work constructively with governments around the implementation of the Plan to represent the interests of our communities.

In early 2018, Council developed a document outlining a list of priority projects for our Shire, including their benefits and funding required to complete these projects. The document is provided to State and Federal members, their advisors and departmental representatives. This will help ensure those within the political arena are aware of our Council's priorities and how they can help fulfill strategic objectives within our Council Plan.

Together with Councillors and staff, we look forward to building on the achievements of the past year and accomplishing Council's vision of a prosperous, vibrant and engaged community.



Cr Cheryl McKinnon
Mayor



Phil Pinyon
Chief Executive Officer

Financial summary

Council's financial position continues to remain sound. A summary of our performance is outlined below. Detailed information relating to Council's financial performance is included within the financial statements and performance statement section of this report.

Operating position

Council finished the year with a deficit of \$819,000 in 2017/18. This deficit contrasts with the prior year surplus of \$4.3 million. As per the Comprehensive Income Statement in the Financial Statement, the variance is due mainly to expenditure on flood recovery work. The adjusted underlying surplus of Council, after removing non-recurrent capital grants, cash capital contributions and non-monetary capital contributions, is a surplus of \$3.1 million or 17 per cent when compared to adjusted underlying revenue. An adjusted underlying surplus is a critical financial strategy that provides capacity to renew the \$340 million of community assets under Council's control.

Liquidity

Cash has decreased by \$6 million from the prior year mainly due to the need to seek reimbursement of flood recovery works. The working capital ratio which assesses Council's ability to meet current commitments is calculated by measuring Council's current assets as a percentage of current liabilities. Council's result of over 740 per cent is an indicator of its satisfactory cash position. Council operates a number of reserves to fund future expenditure. The balance of these reserves at the end of 2017/18 was \$18.9 million. This amount was held by Council in cash and term deposits at the end of the financial year.

Obligations

Council aims to ensure that it is able to maintain its infrastructure assets at the expected levels, while at the same time continuing to deliver the services needed by the community. To bridge the infrastructure gap, Council invested \$3.3 million in renewal works during the 2017/18 year. This was funded from grants, operations and cash reserves with no borrowings. At the end of the 2017/18 year Council's debt ratio which is measured by comparing interest bearing loans and borrowings to rate revenue was 0 per cent. Council's asset renewal ratio which is measured by comparing asset renewal expenditure to depreciation was almost 36 per cent.

Stability and efficiency

Council raises a range of revenues including rates, user fees, fines, grants and contributions. Council's rates concentration which compares rate revenue to adjusted underlying revenue was 32 per cent for the 2017/18 financial year. Council was restricted to increasing its revenue base for the 2017/18 year by a 2.25 per cent rate cap. This resulted in an average residential rate per residential assessment of \$1,011.60 which compares favourably to similar councils in rural Victoria.

Description of operations

Council is responsible for a variety of services, from family and children's services, aged and disability services, parks and gardens, youth programs, waste management and community building, to matters concerning business development, planning for appropriate development and ensuring accountability for Council's budget.

This broad range of community services and infrastructure for residents help Loddon Shire to be a prosperous, vibrant and engaged community. Council's vision, strategic objectives and strategies to further improve services and facilities are described in our Council Plan 2017-2021 and budget.

The delivery of services, facilities, support and advocacy to achieve the strategic objectives is measured by a set of strategic indicators, service performance indicators and measures. Council also has a wide range of responsibilities under Victorian and Federal legislation.

Economic factors

During 2017/18 Council continued to operate within both a rate-capped and labour-capped environment. The budget was developed based on 2.25 per cent rate cap and 4 per cent cap on labour.



Major capital works

- Boort Resource and Information Centre Library extension, Boort
- Construction of 700m of Cemetery Road, Bridgewater
- Footpath and street improvement, Chapel Street, Serpentine
- Inglewood Raw Water pipeline
- Inglewood Town Hall Hub redevelopment
- Intersection realignment at Pyramid-Yarraberb Road and Dingee Road
- Loddon Canoe Trails at Serpentine and Durham Ox
- Mitchell Park floodlighting, Pyramid Hill
- Reconstruction of 700m of Borung-Hurstwood Road
- Replacement of footpath in Kelly Street and Victoria Street, Pyramid Hill
- Soldiers Memorial Park, Wedderburn
- Street improvement at Pyramid Hill College precinct
- Swimming pool solar heating
- Upgrade of 970m of Billings Road from gravel to sealed, Boort
- Upgrade of 3.8km of Yarrowalla West Road from gravel to sealed at Yarrowalla South
- Upgrade of 430m of Osborne Road, Boort to all weather gravel road
- Wedderburn Streetscape Improvement Project



The year in review / Description of operations

Major changes

- Additional resource towards project management
- Disability access building works at Wedderburn Kindergarten completed
- Conclusion of contract for Agribusiness Development Officer position
- Further development of Council's grading/ maintenance programs utilising electronic maintenance management system (Reflect)
- New 3D plant automation
- Realignment of customer service from Finance to Information and Business Transformation
- Revaluation of property
- Revised values statements
- Upgrade of playground at Inglewood Kindergarten

Other major achievements

- Adoption of a Tourism Marketing Plan to establish the foundation for the joint promotion of the region to visitors by Council, businesses, organisations and individuals
- Loddon Shire participated as one of five councils contributing to the Victorian Auditor General's Office report into Local Government and Economic Development - www.audit.vic.gov.au/report/local-government-and-economic-development

- Ongoing advocacy for Newbridge water and sewerage
- Liaison and support for South West Loddon Pipeline Project
- Completion of strategic procurement service delivery review
- Completion of Community Satisfaction Survey
- Adoption of Child Safe Standards Statement of Commitment
- Review of Section 86 instruments of delegation
- Adoption of Welcome to and Acknowledgement of Country Policy
- Acceptance of the offer to purchase from the State Government the Bridgewater Public Caravan Park and the Wedderburn Pioneer Caravan Park
- Tourism signage and brochures installed for canoe trails at Durham Ox, Serpentine and Laanecoorie
- Completed sales of several Council properties, including houses, industrial estate, housing estate and vacant land
- Employment of a dedicated Learning and Development Officer
- ELearning compliance training for staff
- Participation in the LGPro Workforce Planning project
- Adoption of Customer Service Strategy and Charter



The year in review / Description of operations

- Redesign of Council's reception services, leading to improvement in call answer rates and customer service delivery, making Council more accessible
- Implemented Council Plan reporting software to make tracking and reporting of Council Plan activities more transparent
- Implemented new website technology which will enable a redesign of Council's interface to its community, enabling web lodgement of many requests to Council
- Commenced implementation of OpenOffice for Council's building and planning processes, enabling improved tracking and performance timelines for planning application completions
- Upgraded Council's telephony systems, delivering call centre capability
- Municipal Public Health and Wellbeing Plan adopted and subsequent establishment of the four implementation pillars: Loddon Healthy Minds Network, Strong Families Strong Children, Healthy Eating Active Living, Loddon Family Violence Network
- Strong Families Strong Children Loddon project commenced in partnership with the North Central Local Learning and Education Network
- Loddon Healthy Minds Network Strategic Plan adopted
- Loddon Healthy Minds Network celebrated 10 years in operation
- Loddon Healthy Minds Network resources developed: Carers video clip and 'Are You Wondering' posters
- Loddon Healthy Minds Network received \$15,700 funding from the Commonwealth's Building Better Region Fund toward supporting the delivery of a rural Suicide Prevention Forum in August 2018
- Maternal and Child Health Service celebrated 100 years
- Wedderburn Kindergarten Assessment and Rating meeting all standards
- Occasional Care 2017 – five sessions per week across Loddon
- Occasional Care 2018 – two sessions per week
- Children's Week 2017
- Walk to School 2017
- Information Technology grants for Wedderburn and Dingee Kindergartens 2017
- Office refurbishments at kindergartens completed in 2017/2018
- Dingee four-year-old program at capacity
- Two infant clinics held in 2018 with 80 immunisations administered for the State Influenza Project
- Establishment of Social Support Team where nine staff are now able to work in social support
- Successful transition of a number of Loddon residents to the National Disability Insurance Scheme
- Graded 1,598 km of roads
- Inspected 2,442 km of roads
- Completed 7,537 road defects, 1,888 Townscape Services defects, 902 inspections
- Formation of supplier panel for flood restoration works
- Increase in rate of capital works delivery
- \$650,000 in Commonwealth and State Government grants towards replacement of Murphy Creek Bridge on Woodstock Road





Our Council

▶ Loddon River Bridgewater. Image courtesy Melinda Hansen.



Who we are

Our Shire

Geography

Loddon Shire is located in central Victoria, about 175 kilometres north-west of Melbourne. It is bounded by Gannawarra Shire in the north, the Shire of Campaspe and the City of Greater Bendigo in the east, Mount Alexander and Central Goldfields shires in the south and Northern Grampians and Buloke shires in the west.

Loddon Shire is a predominantly rural area, with many small towns and communities. The larger towns are Boort, Bridgewater on Loddon, Inglewood, Pyramid Hill and Wedderburn.

The Shire encompasses a total land area of approximately 6,700 square kilometres. Land is used mainly for agriculture and horticulture, particularly grain, sheep, wool, beef cattle, dairy, pigs and poultry.

In recent years, there has also been an increase in viticulture, olives and fodder crops.

Major features of the Shire include the Loddon River, Terrick Terrick National Park, Leaghur State Park, Kooyoora State Park, Lake Boort, Major Mitchell Trail, Mount Korong, Melville Caves, Laanecoorie Reservoir and various wineries.

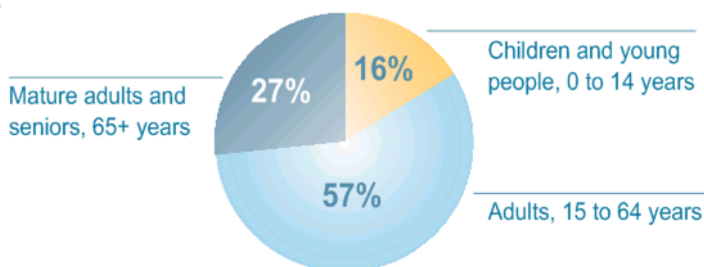
Major highways passing through the Shire include the Calder Highway, the Loddon Valley Highway and the Wimmera Highway.

Population

The Australia Bureau of Statistics (ABS) 2017 Census showed an estimated residential population of 7,505 in Loddon Shire with an overall median age of people in the Shire of 51 years.

During the year, Council recorded 60 births in the Shire.

Population was spread across the following age groups:



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Family composition

Of the families in the Loddon Shire, the ABS 2016 Census shows that 52 per cent were a couple family without children and around 34 per cent were a couple family with children. Thirteen per cent were one parent families.

Origin

The 2016 Census data shows a little over 20 per cent of our residents were born overseas. The percentage of people born overseas has progressively increased from 7 per cent in 2001. Other than Australia the top five countries of birth included England, Philippines, New Zealand, Netherlands and Germany. The Philippines joined the top five most common countries of birth for the first time in 2016.

Median weekly incomes

According to the 2016 Census, the median weekly personal income in the Loddon Shire was \$467. The median weekly family income was \$1,116, while the median weekly household income was \$826.

Education

Overall, four per cent of our youth population was attending preschool, 25 per cent were in primary education and 21 per cent were attending secondary education. Six per cent were attending further education, including university or technical institution.

Volunteers

Loddon Shire has a strong sense of self-reliance and community spirit, and this is reflected in the rate of volunteerism.

The 2016 Census showed a rate of 32 per cent of the population volunteering – and many of those volunteers held roles in a number of community organisations. This figure compared with a total of 19 per cent in Australia. In addition, 14 per cent of our people provided unpaid care for others.



Council contacts

Municipal offices

Wedderburn

41 High Street, Wedderburn, 3518

Local call: 1300 365 200

Phone: (03) 5494 1200

Fax: (03) 5494 3003

Office hours: 8.15am - 4.45pm
Monday to Friday
(except public holidays)

Serpentine

37 Peppercorn Way, Serpentine, 3517

Phone: (03) 5437 7999

Fax: (03) 5437 8407

Office hours: 8.30am - 5.00pm
Monday to Friday
(except public holidays)

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.

- TTY/voice users phone 133 677 then ask for (03) 5494 1200
- Speak and Listen users phone 1300 555 727, then ask for (03) 5494 1200

For more information, visit: www.relayservice.gov.au.

Website: www.loddon.vic.gov.au

Email: loddon@loddon.vic.gov.au

Library services

Council's library services are provided by:

Goldfields Library Corporation

259 Hargreaves Street, Bendigo, 3550

PO Box 887, Bendigo, 3552

Telephone: (03) 5449 2700

Email: ncgrl@ncgrl.vic.gov.au

Website: www.ncgrl.vic.gov.au/libraryagencies

For enquiries about Loddon's library agencies, telephone (03) 5449 2790.

Library agency locations and opening hours

Agency location	Usual opening hours
Boort	
Boort Resource and Information Centre, 119-121 Godfrey Street, Boort	Monday, Tuesday, Thursday, Friday 10.00am - 3.30pm
Dingee	
Dingee Railway Station Progress Park, Mack Street, Dingee	Tuesday 9.00am - 11.00am Thursday 3.30pm - 5.30pm
Inglewood	
Inglewood Community Neighbourhood House, Inglewood Town Hall Hub, 20 Verdon Street, Inglewood	Monday, Tuesday, Wednesday, Thursday 9.00am - 4.30pm
Pyramid Hill	
Pyramid Hill Neighbourhood House, 5-8/43-45 Kelly Street, Pyramid Hill	Tuesday 10.00am - 4.00pm Wednesday 10.00am - 5.00pm Thursday 10.00am - 4.00pm Friday 10.00am - 12.00pm
Tarnagulla	
Tarnagulla Community Centre, 8 Sandy Creek Lane, Tarnagulla	Thursday 1.00pm - 4.00pm
Wedderburn	
Wedderburn Community Centre, 24 Wilson Street, Wedderburn	Monday, Tuesday, Wednesday, Thursday, Friday 9.00am - 5.00pm

Maternal and child health centres

Council operates five maternal and child health centres.

Phone: (03) 5437 7999

Email: bookings@loddon.vic.gov.au

Online: www.loddon.vic.gov.au/Live/Services-for-younger-residents/Maternal-and-Child-Health-Service

Location/contact	Hours
Boort	
King Street M: 0409 166 891	Thursday 9.00am - 4.00pm
Dingee	
Bush Nursing Centre, King Street M: 0409 166 891	Monday (weeks 1 and 3) 9.00am - 4.00pm
Inglewood	
Grant Street M: 0409 166 891	Tuesday 9.00am - 4.00pm
Pyramid Hill	
Senior Citizens Centre, McKay Street M: 0409 166 891	Monday (weeks 2 and 4) 9.00am - 4.00pm
Wedderburn	
Community Centre, Wilson Street M: 0409 166 891	Wednesday (weeks 2 and 4) 9.00am - 3.30pm



▶ Loddon Shire Maternal Child Health Services celebrating 100 years: Cr Condliffe, Marlene Nickols-Goodwin and Cr McKinnon.

Kindergartens

Council supports the operations of five kindergartens.

Location/contact	Hours
Boort Pre-school	
123-127 Godfrey Street, Boort, 3537 P: (03) 5455 2292	4 year olds Tuesday, Wednesday and Thursday 8.45am - 1.45pm 3 year olds Friday 8.45am - 1.45pm
Dingee Pre-school	
785 Dingee-Serpentine Road, Dingee, 3571 P: (03) 5436 8401	4 year olds Monday, Wednesday and Thursday 8.45am - 1.45pm 3 year olds Tuesday 9.00am - 1.00pm
Inglewood Kindergarten	
75A Grant Street, Inglewood, 3517 P: (03) 5438 3533	4 year olds Tuesday, Thursday and Friday 8.45am - 1.45pm 3 year olds Thursday 8.45am - 1.45pm
Pyramid Hill Pre-school	
67 Kelly Street, Pyramid Hill, 3575 P: (03) 5455 7230	4 year olds Tuesday, Wednesday and Thursday 8.45am - 1.45pm 3 year olds Tuesday 8.45am - 1.45pm
Wedderburn Kindergarten	
77 Ridge Street, Wedderburn, 3518 P: (03) 5494 3183 M: 0458 943 183	4 year olds Wednesday, Thursday and Friday 8.45am - 1.45pm 3 year olds Wednesday 8.45am - 1.45pm

Municipal waste facilities

Council supports the operation of six landfill/transfer stations.

These facilities are not open on any public holiday.

Location	Day/time
Boort landfill	
Off Boort-Quambatook Road	Tuesday 8.00am - 12 noon Sunday 1.00pm - 5.00pm
Dingee transfer station	
Lawry's Road	1 April – 30 September Third Sunday 10.00am - 2.00pm 1 October – 31 March First Wednesday 8.00am - 12 noon Third Sunday 10.00am - 2.00pm
Inglewood transfer station	
Inglewood-Salisbury Road	Wednesday 8.00am - 12 noon Saturday 8.00am - 12 noon
Newbridge landfill	
Newbridge-Tarnagulla Road	Wednesday 1.00pm - 5.00pm Sunday 1.00pm - 5.00pm
Pyramid Hill landfill	
Cemetery Road	Tuesday 1.00pm - 5.00pm Sunday 8.00am - 12 noon
Wedderburn transfer station	
Godfrey Street	Thursday 8.00am - 12 noon Sunday 8.00am - 12 noon

Councillors

Council elections were held in October 2016.

The Council area is divided into five wards. There is one Councillor for each ward. Councillors have responsibility for setting the strategic direction for the municipality, policy development, identifying service standards and monitoring performance across the organisation.

Cr Neil Beattie

Boort Ward

First elected: 2005

Neil Beattie lives at Catumnal, west of Boort.

Cr Beattie is chair of the Little Lake Boort Management Committee, a member of the Boort Football Club, and a life member of the North Central Football League, in addition to representing Council on several other committees.



Cr Colleen Condliffe

Inglewood Ward

First elected: 2000

Colleen Condliffe lives with husband Robert at Salisbury West, running a dryland cropping enterprise and a dairy herd of 200-plus cows.

Among her many community interests, she is a member of the Country Women's Association, has been active in numerous farming bodies, has completed the Loddon Murray Leadership Program and was the first woman elected to Loddon Shire Council.

Cr Condliffe formed the Landcare group at Salisbury West and organised the 1997 Women on Farms Gathering at Bendigo. In 2005/06, she completed the Australian Rural Leadership Program and in 2009 her name was added to the Victorian Honour Roll for Women.

Mother of four children and a grandmother to seven, Cr Condliffe is a keen tennis player and football follower.



Our Council / Councillors

Cr Geoff Curnow

Tarnagulla ward

First elected: 2008



Geoff Curnow has a family history to be proud of – his Cornish forebears have been in the Laanecoorie district for 150 years and he is the third generation of his own family to farm the home property since it was taken up in 1914. Educated at Laanecoorie and Maryborough, Cr Curnow returned to the farm while still in his teens and has amassed a wealth of agricultural knowledge.

Today, together with wife Merna, he runs a prime lamb enterprise paired with some grain production at Laanecoorie. He is a keen traveller and finds great enjoyment in his contacts with people through his community work.

Cr Gavan Holt

Wedderburn Ward

First elected: 2003



Gavan Holt is a fifth-generation resident in the Wedderburn district with an extensive family history of local government involvement.

After completing a commerce degree from the University of Melbourne, he taught for 10 years at various secondary schools across Victoria and he is now a businessman with interests in farming, investment and hotels.

He lists his personal interests as politics, international affairs, travel and sport.

Cr Cheryl McKinnon

Terrick Ward

First elected: 2012



Cr McKinnon spent her early years on the family farm at Dingee, then moved to Bendigo before marrying Pyramid Hill farmer, Glenn McKinnon, in 1976.

The couple run an irrigated property producing prime lambs and vealers alongside dryland cropping.

Cr McKinnon worked at Pyramid Hill College for many years, assisting students with disabilities, before starting up Pyramid Hill's first coffee shop, the Coffee Bank.

Cr McKinnon was first elected to Council in 2012, and was elected Mayor in 2017, and juggles her Council duties with her role as a farmer, a grandmother of four, and her personal interests of music, art and woodwork.



► Loddon Shire Councillors.

Representing the community

Councillor representation on committees

Councillors provided representation on the following committees:

Cr Neil Beattie

- Municipal Association of Victoria (substitute)
- Murray Darling Association
- Rail Freight Alliance
- South West Loddon Pipeline Project Steering Committee

Section 86 Committees of Management

- Boort Aerodrome Committee of Management
- Boort Tourism Development Committee of Management
- Boort Memorial Hall Committee of Management
- Boort Park Committee of Management
- Korong Vale Mechanics Hall Committee of Management
- Korong Vale Sports Centre Committee of Management
- Little Lake Boort Committee of Management
- Yando Public Hall Committee of Management

Cr Colleen Condliffe

- Australia Day Committee
- Calder Highway Improvement Committee
- Central Victorian Greenhouse Alliance
- Central Victoria Rural Women's Network
- Loddon Healthy Minds Network

Section 86 Committees of Management

- Bridgewater on Loddon Development Committee of Management
- Campbells Forest Hall Committee of Management
- Inglewood Community Sports Centre Committee of Management
- Inglewood Lions Community Elderly Persons Units Committee of Management
- Inglewood Town Hall Hub Committee of Management
- Jones Eucalyptus Distillery Site Committee of Management

Cr Geoff Curnow

- Calder Highway Improvement Committee (substitute)
- Loddon Mallee Waste and Resource Recovery Group
- Municipal Emergency Management Plan Committee
- Municipal Fire Management Planning Committee

Section 86 Committees of Management

- Kingower Development and Tourism Committee of Management

Cr Gavan Holt

- Audit Committee
- Municipal Association of Victoria
- Rural Councils Victoria Executive
- South West Loddon Pipeline Project Community Consultative Committee
- South West Loddon Pipeline Project Steering Committee

Section 86 Committees of Management

- Donaldson Park Committee of Management
- Wedderburn Community Centre Committee of Management
- Wedderburn Engine Park Committee of Management
- Wedderburn Mechanics and Literary Institute Hall Committee of Management
- Wedderburn Tourism Committee of Management

Cr Cheryl McKinnon

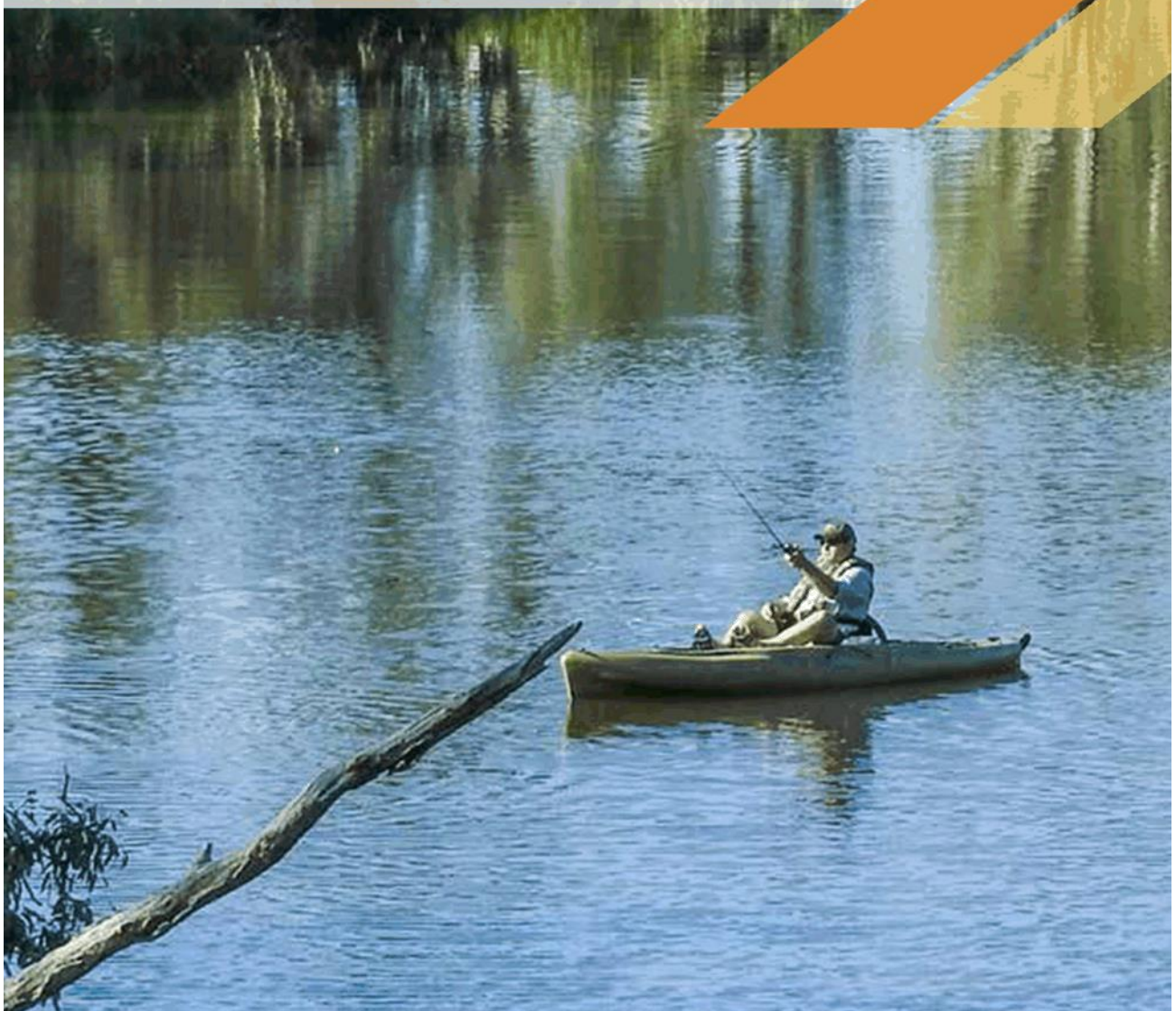
- Nature Tourism Advisory Team
- North Central Goldfields Regional Library

Section 86 Committees of Management

- East Loddon Community Centre Committee of Management
- Pyramid Hill Memorial Hall Committee of Management
- Pyramid Hill Swimming Pool Committee of Management
- Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management



Our people



Organisation

Council is the governing body that appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day-to-day management of operations in accordance with the strategic directions of the Council Plan.

The CEO and three directors form the Management Executive Group (MEG) and lead the organisation.



► Management Executive Group – Steven Phillips, Wendy Gladman, Phil Pinyon and Sharon Morrison.

Chief Executive Officer

Phil Pinyon

Phil Pinyon has had an extensive local government career, holding varied positions in councils across Australia in five states/territories. These prior roles include administration, planning/building and community services in South Australian Local Government, Director roles with Tamworth City Council, Toowoomba City Council and Hornsby Shire Council, and Chief Executive Officer equivalent roles with Jabiru Town Council, Greater Taree City Council, Blue Mountains City Council, Wagga Wagga City Council and Murrumbidgee Shire Council.

During his career Phil has undertaken tertiary studies including the completion of a Master of Business Administration and Graduate Diploma in Public Sector Management. He has a Diploma in Local Government Administration and holds a Municipal Clerk's Certificate.

Phil's professional affiliations include being a member of the Australia Institute of Management, LGPro and the Local Government Chief Officers' Group.

As Chief Executive Officer of the Council, Phil's role includes prescribed duties in accordance with the Local Government Act 1989, providing leadership to the Council, strategic planning, promoting external relationships, and managing the operations of the Council.

Director Corporate Services

Sharon Morrison

Sharon Morrison joined Loddon Shire as Director Corporate Services in August 2016. Prior to this role, Sharon led the Organisation Development team at the City of Greater Bendigo.

She comes to Loddon with an interesting mix of experiences having been a practising lawyer, an elected Councillor as well as having worked in local government in New South Wales and Victoria since 2009.

Sharon is committed to building on a strong foundation of good governance and leadership to ensure that Loddon Shire is well positioned for the challenges facing local government.

In her role as Director Corporate Services, Sharon is responsible for providing internal functions that support other directorates in service and project delivery. This includes monitoring the financial performance of the organisation and providing leadership in developing the organisation and individuals to be the best they can be.

The role also leads information and business transformation to support efficient service and project delivery, and provides governance support to Section 86 committees of management.



Director Operations

Steven Phillips

Steven Phillips was appointed as Director Operations in November 2017 after holding the position of Manager Works at Loddon Shire Council since 2011.

Steven commenced with Council in 2009 as the Assistant Manager Works. Steven has a Diploma In Forestry from Melbourne University's School of Forestry, and has worked in the forestry and fire management sector, providing supervision and management of commercial timber harvesting operations, forest road infrastructure and fire management for several years before making the move to local government.

The Director Operations role is responsible for the management and ongoing delivery of a wide range of Council services including infrastructure policy and program development, works and maintenance, strategic and statutory planning, statutory building control, environmental and public health, local laws policy and compliance, contract management and engineering services.

Director Community Wellbeing

Wendy Gladman

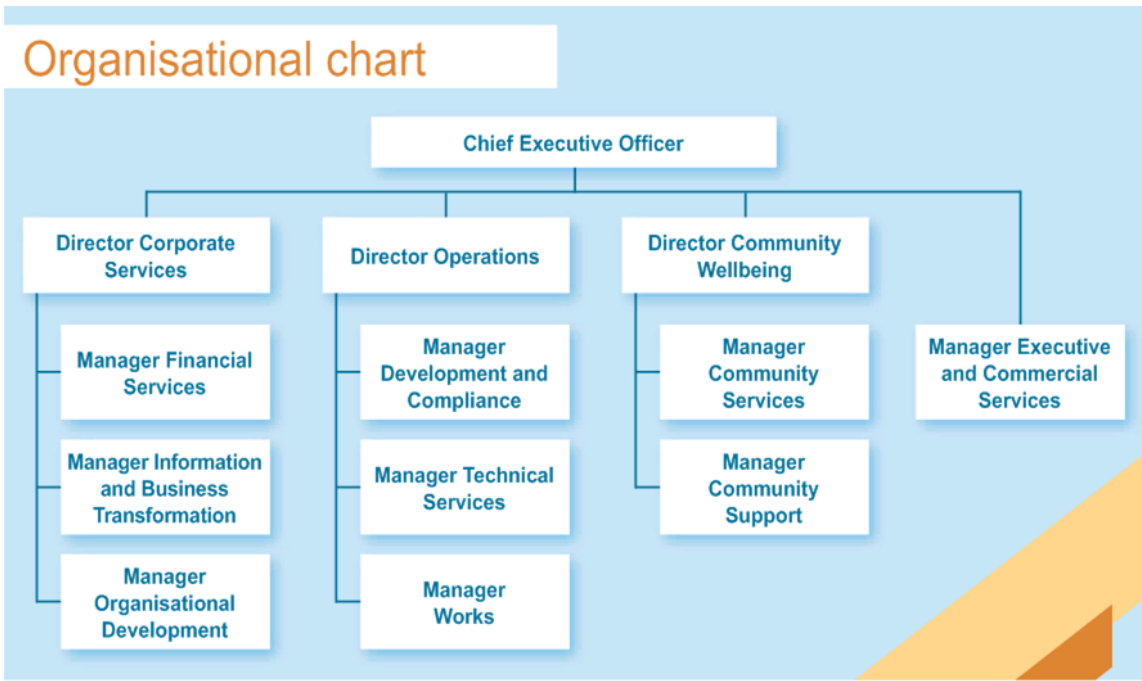
Wendy Gladman was appointed as Director Community Wellbeing in July 2013 after holding the position of Manager Community Services since 2010.

Wendy previously held a number of positions in aged and disability services since commencing with Council in 1995.

Wendy has extensive experience in Local Government, with a particular emphasis on delivery of community services and health and wellbeing.

Wendy has a Diploma of Business Management, a Diploma of Community Services Management and is a graduate of the Australian Institute Company Directors (AICD).

As Director Community Wellbeing, Wendy is responsible for the management and delivery of a wide range of community services including early years, youth, aged and disability, sport and recreation, community planning, emergency management, rural access and municipal public health and wellbeing.



Our people / Management team

Management team

The MEG is supported by the following management team.

Executive Directorate

Manager Executive and Commercial Services, Lynne Habner



Lynne Habner commenced with Council in 2011 as the Executive Assistant to the CEO. Her previous experience has included roles in state and national government organisations, which gave her a breadth of experience including national policy and legislation development, project management, stakeholder engagement and high-level administrative and managerial roles. During her career, Lynne has obtained a Masters in Public Sector Management.

Lynne's role as Manager Executive and Commercial Services encompasses high-level executive support to the Chief Executive Officer, Councillors as well as management, tourism, agribusiness and promoting and supporting economic and commercial development in the Loddon Shire.

Corporate Services Directorate

Manager Financial Services, Deanne Caserta



Deanne Caserta commenced work with Council in 2004 in an administration capacity. In 2007 Deanne was awarded an accounting cadetship through Council's Scholarship Program. In 2012 she graduated with a Bachelor of Commerce and achieved CPA status in 2016. Her role involves overseeing the preparation of the long term financial plan, annual budget, financial statements, monthly financial reporting to Council, reporting to various government departments, payment of suppliers and employees, procurement and rates preparation.

Manager Organisational Development, Carol Canfield



Carol Canfield commenced with Council in September 2007 after a long career with the City of Greater Bendigo and Shire of East Loddon.

Carol has held positions in payroll, risk management, various administration roles and as Assistant Shire Secretary.

Carol's role includes human resource management, risk management, staff training, occupational health and safety, staff health and wellbeing, and insurance. She was instrumental in managing the passage of Council's previous Enterprise Bargaining Agreement.

Manager Information and Business Transformation, Peter Williams



Peter Williams commenced with Council in December 2017 after a career spanning more than 30 years in private enterprise working in leadership positions across a mix of information technology, customer service and business transformation. He has a Graduate Diploma in Applied Science (IT) and has previously been involved in continuous improvement and business process transformation.

His role is responsible for implementing key strategies relating to information technology, information management and customer service.

Operations Directorate

Manager Technical Services, Indivar Dhakal



Indivar Dhakal commenced with Council in February 2016 as an Assets Engineer and progressively stepped into the management role in March 2017. He previously worked for more than seven years in both the public and private sector in Australia and overseas.

Indivar's role encompasses strategic asset management, management of asset services, Council-owned buildings and property management, management of engineering design and survey, contract and project management, and capital works planning and delivery.

Manager Works, Daniel Lloyd

Daniel Lloyd commenced with Council in July 2002 in an administration and GIS capacity for the Technical Services Department. In September 2011 Daniel was appointed as the Assistant Manager Works before being appointed as the Manager Works in December 2017.



The Manager Works role includes the management of Council's day labour workforce and all subcontractors involved in the delivery of maintenance and construction activities on Council's road and township street network as well as Council's Parks and Gardens network and waste services.

This position is also responsible for Council's maintenance contract with VicRoads, all fleet management activities and Municipal Emergency Response.

Manager Development and Compliance, Glenn Harvey

Glenn Harvey commenced with Council in August 2015 as the Municipal Building Surveyor (MBS), after working in the building industry for 35 years, both in the private sector as a builder and building surveyor, and in building control in local government.



Glenn's role includes the issuing of building permits, onsite inspections and working with owners, builders and local authorities to ensure that building works are carried out to meet the required building legislation. Glenn's duties also include assisting people to maintain the required standards for existing buildings and Essential Safety Measures. Glenn is also responsible for all technical building enquiries including lawyers' building enquiries for property transfers and providing property information for private building surveyors.

In 2016 Glenn was appointed as the Manager Development and Compliance which resulted in the expansion of his responsibilities to encompass the additional management and oversight of Council's town planning, public health and local laws functions, while continuing his role as the MBS. With this appointment, Glenn now manages the broader portfolio of development and regulatory services which Council provides or administers for the local community.

Community Wellbeing

Manager Community Support, Allan Stobaus

Allan Stobaus was appointed as Council's Manager Community and Recreation in September 2001 following five years in a similar role at Bruce Rock Shire in Western Australia.



The Manager Community Support is responsible for the management of Council's grant schemes and swimming pools, strategic planning for community facilities, community planning, project management of capital works projects, youth development, emergency management and rural access.

Manager Community Services, Paula Yorston

Paula Yorston was appointed as Manager Community Services in March 2016, having previously held the position of Community Care Coordinator since August 2014. She has extensive experience in local government, with a particular emphasis on delivery of Home and Community Care services.



Paula also worked as the Community Care Coordinator at Buloke Shire Council from October 2008 until August 2014. Prior to 2008, Paula held the position as Quality, Occupational Health and Safety and Risk Manager at Boort District Health.

Paula has an Advanced Diploma in Management with a health services focus and completed a short course in Health Promotion at La Trobe University.

As Manager Community Services, Paula is responsible for the management and delivery of a wide range of community services including aged and disability, and early years.

Council staff

Staff farewells

Over 20 years

Vaughan Herrick (33 years)

Over 10 years

Emily Holland (10 years) Cindy McKay (10 years)

Over 5 years

Terence Canavan (7 years) Geoffrey Harrison (7 years) Michele Noble (7 years) Steven Formosa (6 years)

Under 5 years

Darryn Hartnett	Whitney Nankervis	Alycia O'Sullivan	Tracey Page
Narelle Redwood	Jodie Schumann	Kara Thompson	Lydia Thomson
Wahyuni Wahyuni	Matthew Bryant	Trevor Croke	Cameron Dowling
Susan Fanning	Jacko Hulm	Leigh Jardine	Kylie Jones
Kristen O'Halloran	Jessica Purton	Rosalie Rogers	Sheridan Symons
Teague Bottriell			

Welcome to new staff

Brooke Arnold	Vanessa Baldovino	Pradip Bhujel	Teague Bottriell
Matthew Bryant	Adam Cooper	Simon Dobie	Peter Ford
Maxwell Gaynor	Bivish Ghimire	Olga Gontscharow	Marcus Lea
Catherine Lee	Donna McKenzie	Craig Paetow	David Patterson
Dawn Peters	David Price	Shane Ride	Benjamin Rose
Mary-Ann Scull	Sheridan Symons	Sarah Todd	Christine Walters
Gregory Williams	Peter Williams	Cody Wishart	Ranjani Jha



► Loddon Shire Council staff 2018.



Staff analysis

Number

As of 30 June 2018 Council had 196 staff in total, with an effective full-time equivalent staff of 127.

Most of Council's staff work from depots, in the offices or as Community Care Workers.

Other areas where Council employs staff are in the management team, pre-schools, recycling stations, school crossings and in Maternal and Child Health centres.

The number of staff has stayed relatively stable with the number of staff as at 30 June 2017 being 194.

Status

Council has 95 full-time, 69 part-time and 32 casual employees.

Gender

Of total staff numbers, 44 per cent are male and 56 per cent female.

There is a larger percentage of female staff in positions such as community care, preschool and administration areas.

Council has five operation depots, consisting of all-male staff. Pre-schools are all-female staff. Other worksites have a mix of female and male staff.

Community care and office staff has a greater proportion of females. The management team also has a slightly greater proportion of males (seven compared with six females).

Age

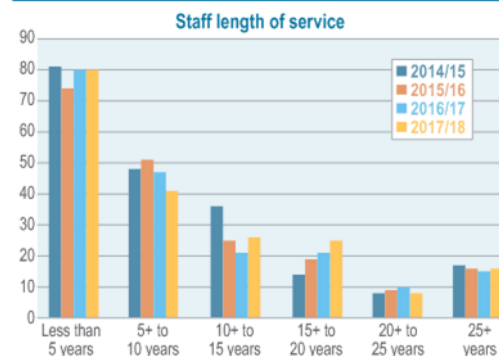
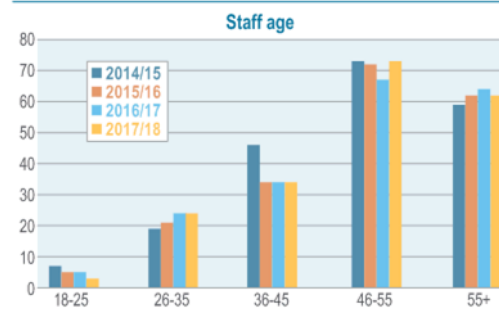
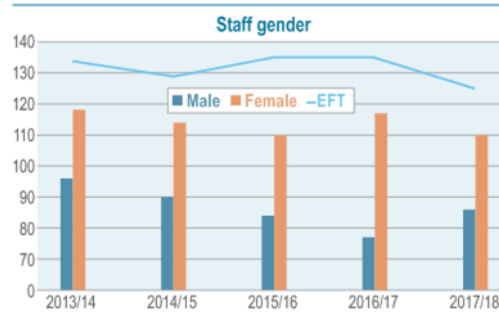
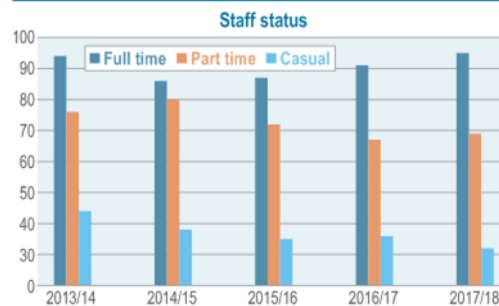
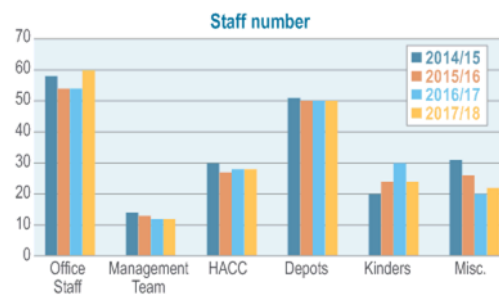
Council's age demographic continues to show a strong proportion of staff over 35 years of age.

The number of staff in the 46 to 55 age bracket has increased and the number in the 55+ age bracket has decreased.

This will provide challenges for workforce planning in the future, particularly due to the high proportion of staff in the 46+ age bracket.

Length of service

There has been minimal change to the length of service. Some 41 per cent of staff have been employed for less than five years while 34 per cent of staff have been employed for five to 15 years. The remaining 25 per cent of staff have been employed for over 15 years.

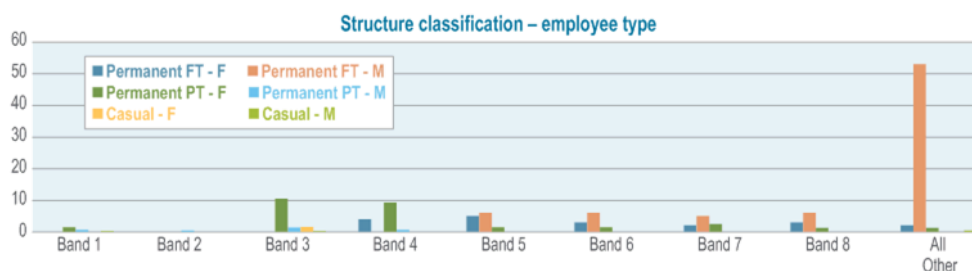


Council staff classification

Structure classification – employee type

A summary of the number of full time equivalent (FTE) staff categorised by employment classification and gender is set out below. Employment classifications are Band 1 to 8 as per the Victorian Local Government Award 2001, the column 'all other' includes the CEO, Directors, pre-school staff and nurses. The category 'all other' also includes staff who come under the 'outdoor staff' classification structure.

Structure classification	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Band 8	All other	Total
Permanent FT - F	0	0	0	4	5	3	2	3	2	19
Permanent FT - M	0	0	0	0	6	6	5	6	53	76
Permanent FT - X	0	0	0	0	0	0	0	0	0	0
Permanent PT - F	1.4	0	10.5	5.2	4.2	1.6	2.2	0.8	1.4	27.3
Permanent PT - M	0.6	0.4	1.2	0.6	0	0	0	0	0	2.8
Permanent PT - X	0	0	0	0	0	0	0	0	0	0
Casual - F	0	0	1.6	0	0	0	0	0	0	1.6
Casual - M	0.1	0	0.1	0	0	0	0	0	0.5	0.7
Casual - X	0	0	0	0	0	0	0	0	0	0
Total	2.1	0.4	13.4	9.8	15.2	10.6	9.2	9.8	56.9	127.4

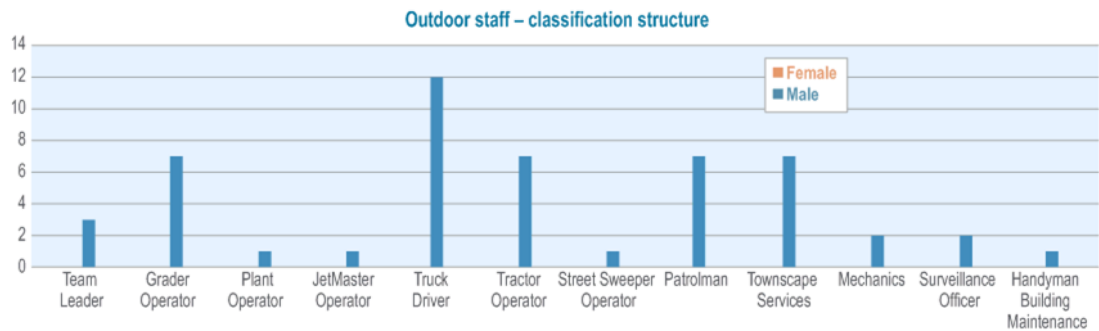


Outdoor staff – classification structure

A summary of the number of full time equivalent (FTE) staff categorised by the Loddon Shire outdoor staff employment classification structure and gender is set out in this table.

Currently there are no female staff employed under this structure.

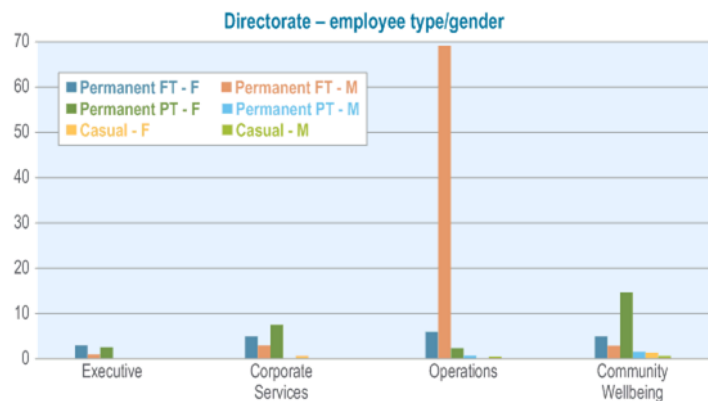
Classification	Female	Male	Total
Team Leader	0	3	3
Grader Operator	0	7	7
Plant Operator	0	1	1
JetMaster Operator	0	1	1
Truck Driver	0	12	12
Tractor Operator	0	7	7
Street Sweeper Operator	0	1	1
Patrolman	0	7	7
Townscape Services	0	7	7
Mechanics	0	2	2
Surveillance Officer	0	2	2
Handyman Building Maintenance	0	1	1
	0	51	51



Directorate – employee type/gender

A summary of the number of full time equivalent (FTE) Council staff by organisational structure, employment type and gender is set out below.

Employee type/gender	Executive	Corporate Services	Operations	Community Wellbeing	Total FTE
Permanent FT - F	3	5	6	5	19
Permanent FT - M	1	3	69	3	76
Permanent PT - F	2.6	7.6	2.2	14.9	27.3
Permanent PT - M	0	0	0.6	1.4	2
Casual - F	0	0.6	0	1.2	1.8
Casual - M	0	0	0.6	0.7	1.3
Total	6.6	16.2	78.4	26.2	127.4



Staff recruitment and retention

Staff health and wellbeing

Council is committed to looking after the health and wellbeing of all staff. It is recognised that Council cannot address a staff member's individual health and wellbeing needs without the cooperation of that person.

Council provides a healthy workplace by:

- developing, in consultation with staff, workplace-specific programs to address lifestyle, health, fitness and safety issues
- encouraging staff wellness and proactively managing risk of illness
- encouraging staff to take periodic annual leave (where relevant) to maintain a positive balance between work, life, family and friends
- actively promoting exercise, healthy eating and a smoke-free environment to improve or maintain staff members' personal wellbeing
- providing targeted health and wellbeing programs.

Programs offered to all staff in 2017/18 included:

- Flu vaccinations – 69 employees
- Skin checks – 52 employees
- Active April – 17 employees clocking up 295 hours 44 minutes, average one hour per day each for the month.

Employee Assistance Program

Council offers a free, confidential Employee Assistance Program for staff who are experiencing difficulties in their personal or professional lives.

Car pooling

Council has a car pooling program for staff travelling to the Wedderburn office from Bendigo.

Managers are rostered to drive their car on specific days. Staff are picked up from a central point and dropped back to that point at the end of the day.



► Loddon Shire car pooling program participants.

Enterprise Agreement

In August 2017, an Enterprise Bargaining Committee, comprising management representatives, nominated workplace union delegates and union industrial officers was established to negotiate a new Enterprise Agreement for Council employees. Negotiations continued beyond 30 June 2018.

Communicating with staff

Staff newsletter

A staff newsletter is distributed monthly. The newsletter includes items of interest, job vacancies, upcoming events and personal milestones of staff.

Intranet

Council has an intranet site that is used to communicate information. Staff located at the Wedderburn and Serpentine offices, Boort, Newbridge, Pyramid Hill and Wedderburn depots, plus some remote workers in the Community Services Department, have access to the intranet.

All staff meetings

Council holds quarterly all-staff meetings. These meetings are an opportunity to provide staff with information about current events, presentations by external groups, all-staff training, recognise staff achievements (both personal and professional) and the opportunity to ask questions of the executive.

These meetings include an all-staff end of year meeting. The meeting provides staff with an opportunity for informal interaction with their colleagues, managers and Councillors, and provides Council with the opportunity to thank staff for their efforts throughout the year.

The December 2017 meeting was held at the Serpentine Recreation Reserve.

Staff years of service recognition

The Staff Recognition of Service Policy was recently reviewed and now provides for staff to receive a Certificate of Service for each five years of service, with a Certificate of Service and badge at each 10 year increment.

Staff who reached service periods of 10, 20, 30 and 40 years were presented with Certificates of Recognition and the Service Badge at the all-staff end of year meeting held at Serpentine in December 2017.

They were:

30 years of service – certificate and badge

Chris Cox	Darren Hunt
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10 years of service – certificate and badge

Carol Canfield	Bob Montebello	Sandra Steel
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At the adoption of the policy, staff who had completed 10 year increments of continuous service were retrospectively recognised, at the highest level of service.

The following staff were presented with badges at the all-staff meeting held at Serpentine in December 2017.

40 years of service badge

Alan Jackson	Colin McClelland
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30 years of service badge

Evelyn Morrison	Graeme Smith	Leigh Poyner	Neville Mills
Owen Bailey	Terry Thomas	Vaughan Herrick	

20 years of service badge

Alan Last	Anthony Webb	Dale Jackson	Dale Stephenson
Denise Kosmatos	Duncan Campbell	Helen Canfield	Julie Dean
Michele Schmidt	Roslyn Stone	Scott Cunningham	Susan Smith
Terry Thomas	Wendy Gladman		

10 years of service badge

Allan Stobaus	Andrew Dean	Anthony Vella	Bill Chalmers
Brett Jackson	Brian Gladman	Craig Bellenger	Daniel Lloyd
David Shay	Deanne Caserta	Denise Bridges	Helen Tonkin
Ian Hargreaves	Inge Gottschling	Janine Jackson	Jean McNish
Jennifer Martin	Jodie Lock	Julianne Mills	Julie Ritchie
Kaye Leech	Kerry Younghusband	Lorraine Fawcett	Lorraine Jackson
Lyn Don	Lyn Jenzen	Marjorie Ross	Mark Arnup
Michelle Hargreaves	Paul Haw	Peter Magnone	Peter Norman
Robyn Vella	Shaun Smith	Shayne Morris	Sue Pickles
Tony Bellenger	Vicki Moresi	Warren Painter	Wendy Howarth

Staff will now be presented with their recognition certificates and badges at each all-staff meeting.

Our people / Staff recruitment and retention

At the May 2018 all-staff meeting the following staff received recognition of their service:

25 years of service certificate

Helen Canfield

15 years of service certificate

Denise Bridges

10 years of service certificate and badge

Alison Dean	Christine Coombes	Craig Williams	Emily Holland
Heather Gale	Kerry Hanrahan	Ron Kuno	Tina Bone

5 years of service certificate

Billy Griffin	Irene Spencer	Kim Ban Yap	Lesley Delahunty
Vicki Andrew			

Other staff matters

Equal employment opportunity program

Council supports access and equity for all employees and recognises diversity as a valuable strength that will create benefits for employees and the community.

Council's Equal Opportunity and Anti-Discrimination Policy ensures that any potential breach is resolved impartially and fairly.

Council regularly reviews its policies, procedures and practices to ensure equity and transparency for all staff.

Professional development

Staff training program

Council is committed to providing staff with access to training and development opportunities that will enable continuous learning and career growth in line with individual aspirations and Council's goals.

At the annual staff development review, employees identify training they would like to undertake the following year. Council also provides training that is required for legislative purposes and to keep qualifications current.

Council has a Study Assistance Policy that is available to permanent employees with more than 12 months service.



► Staff attending eLearning training.

During the year, Council staff undertook training courses in the following areas:

Managing risk	
First Aid and Cardiopulmonary resuscitation (CPR)	Mental Health First Aid
Health and Safety Representatives (HSR) Refresher	Fire Extinguisher Training Refresher
Manual Handling	Traffic Management Refresher
Spotter's Refresher	
Loddon essentials	
Using Reliansys to Manage Compliance	Using Mxie to Manage Calls
Using Infovision for Records Management	Using Merit for Customer Requests
Using the Compliant Supplier Database	Dealing with Difficult Customers
Loddon Child Safe Standards	
Loddon leadership experience	
Strategic Thinking and Strategic Planning	Team Building
Local government essentials	
Conflict of Interest Training	
eLearning Compliance Modules:	
<ul style="list-style-type: none"> • Equal Employment Opportunity • Fraud and Corruption Awareness • Information Privacy • Loddon Induction • Occupational Health and Safety • Victorian Charter of Human Rights and Responsibilities • Workplace Bullying and Harassment 	
Working productively	
Project Management Workshop	Plain English
Lean Thinking	Excel Basic Intermediate and Advanced
Word Intermediate	

Study support

Assistance is provided in the form of subsidies for course fees, examination and assignment leave and some leave for attending classes.

During the year, one employee accessed study support while undertaking further study:

- Sara Nesbit – Diploma of Business

ELearning

Council has partnered with Horsham Rural City Council, Gannawarra Shire Council and Central Goldfields Shire Council to purchase compliance ELearning modules through LGPro. These modules are provided by GV Media.

All staff are required to complete the following compliance modules:

- Equal Employment Opportunity
- Fraud and Corruption Awareness
- Information Privacy
- Loddon Child Safe Standards
- Occupational Health and Safety
- Workplace Bullying and Harassment

Traineeships

Council supports staff who are prepared to undertake traineeships in their field.

The following staff member is currently undertaking a traineeship:

- Daniel McNish – Certificate III in Landscape Construction

This year Daniel received an award for Best Second Year Landscape Construction Apprentice and the Apprentice of the Year in Landscape Construction with Bendigo TAFE.

Qualifications attained

The following staff completed qualifications during the year:

- Christine Coombes – Diploma of Business
- Robyn Vella – Diploma of Marketing
- Sara Nesbit – Certificate IV in Human Resources

Council's support is provided in the form of time to attend required classes and in financial assistance for some of the cost of the course.

Staff scholarship program

Council has a staff scholarship program aimed at reducing the financial burden of undertaking university education and providing relevant work experience in a Local Government setting.

Council's Finance Officer Lorraine Jackson is undertaking a Bachelor of Business degree at La Trobe University Bendigo under this program.

Work experience program

Secondary school students

Council supports work experience programs and hosts students from Years 10, 11 and 12, and students undertaking tertiary studies.

During the year, Council hosted the following students:

- Ronja Kylmaoja – Administration
- Nathaniel Hassell – Townscape Services
- Daniel Lansdell-King – Information Technology
- Samantha Giorlando – Tourism

School-based apprenticeships

Over the years, Council has hosted many students under school-based apprenticeships. This program provides a learning environment in the workplace while students remain at school. During 2017/18 Council did not host any students under this program.

Preventing violence against women

Council introduced a Family Violence clause in its Enterprise Agreement No. 6 2011. This clause provides staff with 20 days special leave each year to deal with family violence.

The clause in the Enterprise Agreement safeguards security of employment for employees experiencing family violence, as well as providing workplace support to enable them to be safe at home and at work.

The 20 days special leave can be used for medical appointments, legal proceedings and other activities relating to family violence. Carer's leave is also offered for employees who are supporting a person experiencing family violence.

Listen, Learn and Lead Gender Equity Program

Council participated in the Local Government Listen, Learn and Lead Gender Equity Program aimed at bringing program participants to a baseline understanding of gender equity more broadly and specific to local government.

During this program focus groups were formed consisting of employees from various areas of Council. Sessions were held with each group where employees were encouraged to have open and honest conversations about their thoughts, suggestions and experiences regarding gender equity.

Feedback from these sessions was collated and used to develop a Gender Equity Action Plan for Council.

Health and safety

Council recognises its moral and legal responsibility to provide, as far as it is reasonably practicable, a safe and healthy work environment for employees, contractors, customers and visitors.

This commitment extends to ensuring that the organisation's operations do not place the local community at risk of injury, illness or property damage. Council continues its commitment of consultation and co-operation between management and employees through Council's Occupational Health and Safety Committee.

This committee consists of staff and management representatives and meets quarterly, with all areas of the organisation represented.

All occupational health and safety obligations continue to be met in a systematic, proactive and consultative manner.

Policies and procedures continue to be developed or reviewed to reflect new legislative requirements.



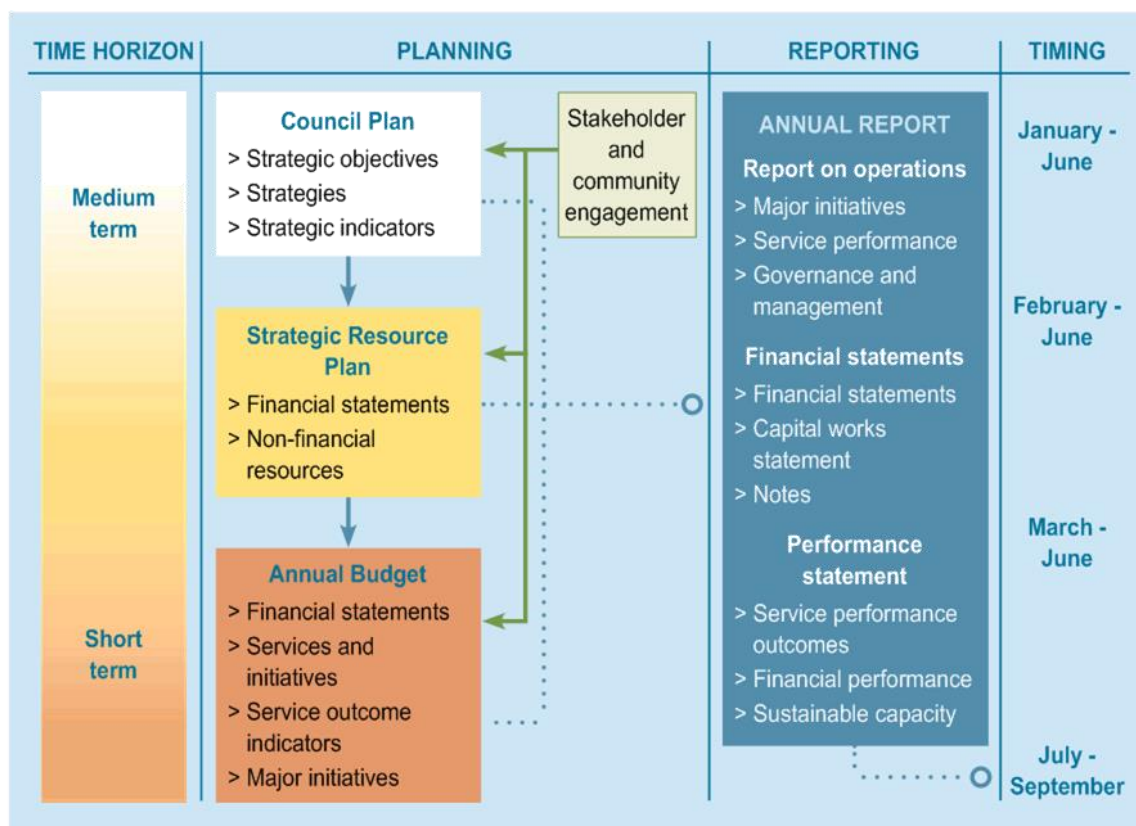
Our Performance

Planning and Accountability Framework

The Planning and Accountability Framework is found in Part 6 of the Local Government Act 1989. The Act requires councils to prepare the following planning and reporting documents:

- a Council Plan within six months after each general election of the Council or by 30 June, whichever is the later
- a Strategic Resource Plan for a period of at least four years (and include this in the Council Plan)
- a budget for each financial year
- an Annual Report in respect of each financial year.

The following diagram shows the relationship between the key planning and reporting documents that make up the planning and accountability framework for local government. It also shows that there are opportunities for community and stakeholder input and feedback at each stage of the planning and reporting cycle.



Council Plan

The Council Plan 2017-2021 includes strategic objectives, strategies for achieving these for the four-year period, strategic indicators for monitoring achievement of the strategic objectives and a Strategic Resource Plan.

The following are Council’s five strategic themes, with their strategic objectives as listed in the Council Plan:

Strategic Platforms 2017-2021

Strategic theme	Strategic objective
 Population	Grow and invigorate Loddon’s population
 Economic Prosperity	Support development of a prosperous and diverse economy
 Liveability	Develop attractive, vibrant and well-served communities
 Sustainability	Provide leadership which contributes to the sustainability of our region
 High Performance Organisation	Implement frameworks which enable sound decision making and support a high performing and customer-focused organisation

Performance against the Council Plan 2017-2021

Council’s performance for the 2017/18 year has been reported against each strategic objective to demonstrate how Council is performing in achieving the Council Plan 2017-2021. Performance has been measured as follows:

- progress against key actions
- results achieved in relation to the strategic indicators in the Council Plan
- progress in relation to the major initiatives identified in the budget
- services funded in the budget and the persons or sections of the community who are provided those services
- results against the prescribed service performance indicators and measures.

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan. As 2017/18 is the first year of the four year plan it is expected that a number of the indicators will be works in progress.



► Loddon Shire Council Plan document.



Strategic Theme 1: Population

Objective: Grow and invigorate Loddon's population

Strategic indicator	Status	Comment
Implement the Donaldson Park Master Plan	In progress	Stage 1 of the Donaldson Park Redevelopment Project is to develop full concept and building plans for proposed new change room, social, kitchen and associated facilities to cater for all user groups at the reserve. Detailed design work has been completed and a funding application has been submitted to the Federal Government's Building Better Regions Fund (\$2.5 million). No announcement on this funding has been received as at 30 June 2018.
Complete feasibility study for childcare services	Not started	The childcare feasibility study will commence in the 2018/19 financial year.
Complete business case for childcare services	Not started	The childcare business case will commence in the 2018/19 financial year.
95% or more of road defects completed within timeframe allocated	Complete for 2017/18	During the 2017/18 financial year Council Works department completed 7,254 date imposed defects, 90.9% of all date imposed defects were completed before their due date. This is 4.1% below the target of 95% set in the Council Plan. All outstanding defects have been completed. There were a significant number of Townscape Services defects completed after their due date. This was largely due to an administrative error in reporting that has now been rectified.
Complete reviews of Asset Management Plans	In progress	The Road Asset Management Plan was adopted in March 2017 and the Building Asset Management Plan is near completion. Bridges, Urban Drainage and Footpath Asset Management Plans to follow upon completion of Building Asset Management Plan.
Provision of vacant land zoned for residential development in and around towns	In progress	The draft Settlement Strategy was presented to Council Forum in February 2018. Community consultation was carried out in April.
New residential development in and around towns	In progress	The draft Settlement Strategy was presented to Council Forum in February 2018. Community consultation was carried out in April.
Complete feasibility study on increase to public transport	In progress	Budget bid for funding to conduct feasibility study has been deferred to the 2019/20 financial year. A project to review the current available community transport options is underway.

Our Performance / Performance against the Council Plan

Strategic indicator	Status	Comment
Work in collaboration with Loddon Campaspe Regional Partnership to examine opportunities for transport for smaller communities	In progress	Work is being done with Transport for Victoria on an environmental scan of community and public transport in Loddon Shire. Students completing the Masters of Planning and Community Development at La Trobe University Bendigo have undertaken this work.

Services:

The following statement provides information in relation to the services funded in the 2017/18 budget which help to grow and invigorate Loddon's population:

Service	Description
Infrastructure management	Provision of the following to the municipal community as a whole: long-term asset management planning for roads, buildings, recreational facilities, pools, parks, waste facilities and bridges, development and delivery of annual infrastructure projects and programs, contract administration, survey and design and digital mapping.
Recreation services	Provision of the following to the municipal community as a whole: financial and administrative support to sporting clubs, management of Council's swimming pools, applications for government grants and assistance with long-term strategies for recreation facilities.
Community planning	Provision of the following to the municipal community as a whole: support in building Loddon communities through facilitation, logistical and financial means to improve the aesthetic of communities and develop key community assets, supporting communities to identify their strengths and opportunities, and facilitating novel approaches and solutions to local issues.
Town planning services	Provision of the following to the municipal community as a whole: planning permit and subdivision approvals, planning scheme compliance and enforcement, changes to the planning scheme and protection of significant heritage, cultural and environmental assets within the Shire.
Building surveyor services	Provision of the following to the municipal community as a whole: building permit and occupancy approvals and administering the Building Act.



Strategic Theme 2: Economic Prosperity

Objective: Support development of a prosperous and diverse economy

Strategic indicator	Status	Comment
Complete a review of the Tourism Strategy	In progress	Tourism Strategy Review will commence in the 2018/19 financial year.
Maintain and enhance resources to ensure timely processing of planning and building applications	Complete for 2017/18	Council is provided with quarterly reports on the statistical data for planning and building applications.
Continue to provide forums for business networks that provide training and support	In progress	Business network dinners continue to be organised by Loddon Shire Tourism and Marketing to provide support and development opportunities. Further work will be done in 2018/19 to attract a broader range of businesses.
Pursue advocacy opportunities for water security initiatives which support economic development as they arise	In progress	<p>Council officers have been actively involved in Coliban Water's Integrated Water Management Forum and have promoted the project "A Sustainably Growing Newbridge" for the supply of potable water and sewerage. A costing study is being prepared by Coliban Water and is well advanced.</p> <p>The South West Loddon Pipeline project has proceeded to the stage of physical laying of pipes by Mitchell Water.</p> <p>The Mitiamo Pipeline was funded in the State Budget (over 2 year) for \$10.2 million. Funding requests were submitted to the Federal Government for support under the National Infrastructure Development Fund for a large portion of the remaining funding required and recent funding announcements indicate that this project was unsuccessful. Representation to the local member has been made on this project.</p> <p>An update was provided to Councillors on the Water Business Case Study for Campbells Forest at the June Forum.</p>
Review Road Asset Management Plan	Complete	The Road Asset Management Plan was adopted by Council in March 2017.
Pursue advocacy opportunities for essential infrastructure and services	In progress	Further advocacy opportunities are being pursued with local members, particularly in the lead up to the State elections. The Mayor and CEO have met with local members and will take the opportunity to advocate for the matters identified in the Council endorsed "Priorities 2018" document.

Our Performance / Performance against the Council Plan

Strategic indicator	Status	Comment
Provide communication and training opportunities about available grants and tender processes	In progress	Council's business network dinners are a forum for provision of support and training opportunities. Available grants are communicated via Facebook as Council becomes aware of them. Council tenders are advertised on Council's website and in state (where applicable) and local newspapers. An eTender portal is being considered to enable Australia-wide reach.
Develop and implement a policy to provide a framework to access Council's heritage loans scheme	In progress	Council is working with other councils to develop policies and frameworks for a heritage loans scheme.

Services:

The following statement provides information in relation to the services funded in the 2017/18 budget which help to support development of a prosperous and diverse economy:

Service	Description
Tourism development	Provision of the following to the municipal community as a whole: services, including facilitation of strategic projects, assistance to small business, development of marketing and promotional material, assistance with advertising, direct financial support of key projects, provision and maintenance of tourism promotional signage, advice to new and existing tourism businesses, developing tourism linkages between regional communities and key tourism bodies such as Tourism Victoria, Tourism Alliance, Goldfields Committee and Bendigo Tourism, and administrative support to the Loddon Visitor Information Centre.
Loddon Discovery Tours	Provision of the following to the municipal community as a whole: assistance to the Loddon tourism industry, public speaking, marketing, promotion and booking of group tours, program delivery to improve customer service and business development, and financial support for promotion.
Economic development	Provision of the following to the municipal community as a whole: support to new and existing businesses through direct facilitation, development of networking opportunities, provision of information, leadership development, promotion and marketing of opportunities within the Shire, referral to internal and external agencies to encourage access to Shire, State and Federal development programs.
Industrial development	Provision of the following to the municipal community as a whole: support to industry with access to infrastructure in developed and zoned industrial land which is appropriately located and priced to encourage the sustainable growth of industry.



Strategic Theme 3: Liveability

Objective: Develop attractive, vibrant and well-served communities

Strategic indicator	Status	Comment
Implement streetscape improvements in key townships	Complete	The Wedderburn Streetscape Improvement Project is substantially complete with a small amount of landscaping expected to be finalised by mid-August 2018.
Identify and manage rectification of unsightly premises	In progress	Council has been actively working with property owners to improve the presentation of their properties.
Develop a volunteer strategy	In progress	Council consulted with over 250 residents through surveys and workshops. The expected date for adoption of the strategy is November 2018.
Explore opportunities to rejuvenate a Youth Council in partnership with 'Youth Building Places and Spaces' project	Complete	A range of activities to support the rejuvenation of the Loddon Youth Council were adopted at the June 2018 Council meeting.
Continue the provision of library services	In progress	The Mayor Cr McKinnon continues as Chair of the Board after having been re-elected to that position at the last Annual General Meeting. The CEO continues his involvement with the Regional Library Board and Chairs the Finance Committee. Mr Mark Hands was appointed as the Regional Library CEO. Work on the expansion of the Boort Library Agency has now been finished with an opening currently in the planning stage.
Provide opportunities for the community to develop community gardens	In progress	This will be actioned as opportunities arise in or from individual communities.
Develop a plan for rationalisation of unnecessary assets with a direction towards future use of multi-purpose facilities	In progress	The draft Building Asset Management Plan is nearing completion and will be presented to Council by December 2018.
Pursue advocacy opportunities for water security initiatives which support lifestyle needs and recreation choices as they arise	Complete	As well as the involvement in the South West Loddon Pipeline Project via the Steering Committee, work is being done to advocate for the Mitiamo pipeline project. This has been listed in the Regional Partnerships priorities as a key outcome for the Loddon Shire. In addition, water for the reservoirs at Skinners Flat, Wedderburn and Inglewood is being negotiated with Grampians Wimmera Mallee Water so as to secure water at recreational lake water prices to maintain a level suitable for ongoing recreational use.

Our Performance / Performance against the Council Plan

Services:

The following statement provides information in relation to the services funded in the 2017/18 budget which help to develop attractive, vibrant and well-served communities:

Service	Description
Community grants scheme	Provision of the following to the municipal community as a whole: administration of various community grants.
Access programs	Provision of the following to the municipal community as a whole: disability access to improve accessibility in and around the Shire.
Library service	Provision of the following to the municipal community as a whole: in collaboration with Goldfields Library Corporation, providing a wide range of relevant, contemporary library collections and services in library agencies and online, providing community spaces for individual and group study, reflection, activity and discovery, providing family, children and adult library programs and activities.
Aged services	Provision of the following to the municipal community as a whole: home, personal and respite care, property maintenance, senior citizens' centres, elderly persons' units and planned activity groups.
Early years services	Provision of the following to the municipal community as a whole: Maternal and Child Health, immunisations and cluster management of kindergartens.
Youth support services	Provision of the following to the municipal community as a whole: facilitating youth events, financial support for youth-related initiatives and long-term planning for youth development and retention.
Loddon Healthy Minds Network	Provision of the following to the municipal community as a whole: involvement in meetings and activities designed to boost mental health awareness and personal support for residents of Loddon Shire.
Works delivery	Provision of the following to the municipal community as a whole: maintenance and construction of roads, bridges, road reserves, footpaths, parks, gardens, rest areas, toilet facilities, playgrounds, buildings and pools; depot, plant and fleet maintenance and management; response to infrastructure-related customer requests; and waste management.



► Tarnagulla Public Hall.



Strategic Theme 4: Sustainability

Objective: Provide leadership which contributes to the sustainability of our region

Strategic indicator	Status	Comment
Complete a minimum of three service delivery reviews per year	In progress	<p>Recommendations from a review of procurement were adopted at the April 2018 meeting.</p> <p>The agribusiness review is due to be reported to Council in October 2018.</p> <p>A third review on Maternal and Child Health is due to be finalised in September 2018.</p> <p>A review of the draft service delivery review framework will be undertaken before further reviews are commenced.</p>
Complete Urban Drainage Asset Management Plan	In progress	<p>Council is currently undertaking a drainage strategy for Pyramid Hill and will subsequently seek qualified consultants to undertake data capture. Upon completion of the project, the draft Urban Drainage Asset Management Plan will be amended and presented to Council for public comments and adoption</p>
Complete Roadside Management Plan	Complete	<p>The Roadside Management Plan was adopted in June 2018.</p>
Review the Small Towns Policy	In progress	<p>Some initial work has been completed on this. The project will resume in the 2018/19 financial year.</p>
Complete a long term community plan for Loddon Shire	In progress	<p>Community plan options are currently being worked through with Council. This will form the basis for the development of a long term community plan.</p>
Review the Community Support Policy	In progress	<p>The Policy and Strategy Officer has developed a framework to undertake the review of the Community Support Policy and is gathering data on the current supports provided to the community.</p>
Input into the Loddon and Buloke Education and Training Needs Analysis Project	Complete	<p>Council provided input into the Loddon and Buloke Education and Training Needs Analysis Project to help inform the strategic direction of the Local Learning and Employment Network.</p>
Acceptance of the Reconciliation Action Plan by Reconciliation Australia	In progress	<p>A presentation to Council for consideration on proposed engagement steps for Reconciliation Action Plan development was made to the March Forum.</p> <p>A community survey has been conducted with the results to be presented to Council at the July Forum.</p>
Adopt the Municipal Public Health and Wellbeing Plan	Complete	<p>Municipal Public Health and Wellbeing Plan was adopted by Council at its September 2017 meeting.</p>

Services:

The following statement provides information in relation to the services funded in the 2017/18 budget which contribute to the sustainability of our region:

Service	Description
Recovery	Provision of the following to the municipal community as a whole: working with Council's emergency management team to deliver initial relief measures, then aid in ongoing recovery work; also includes response to single incidents of personal trauma.
Environmental health services	Provision of the following to the municipal community as a whole: septic tank and waste water management approvals, food safety inspections and certification, monitoring of tobacco and alcohol sales, compliance with the Public Health and Wellbeing Act and Environment Protection Act and their enforcement.
Local Laws services	Provision of the following to the municipal community as a whole: stock and domestic animal management permits, management of unsightly premises, roadside bushfire management works and local laws enforcement and compliance.
Environmental management services	Provision of the following to the municipal community as a whole: weed management on Council property and development and implementation of Loddon's response to climate change.

**Strategic Theme 5: High Performance Organisation**

Objective: Implement frameworks which enable sound decision making and support a high performing and customer-focused organisation

Strategic indicator	Status	Comment
Prepare an annual budget with a budgeted cash surplus	Complete for 2017/18	The adopted budget for year ending 30 June 2018 included a cash surplus of \$207,248.
Review the Customer Service Charter and develop a Customer Service Strategy	Complete	The Customer Service Charter and Strategy was adopted by Council on 27 March 2018. Council is now implementing the Strategy and delivering on the Charter.
Review the Communication and Community Engagement Policy	In progress	A community engagement framework is currently under development.
Upgrade finance, human resource, document management and payroll software	In progress	An expression of interest was completed during 2017/18. The tender process will be conducted in 2018/19.
Replace phone system	Complete	The new phone system was implemented in June 2018.
80% of Strategic Indicators met by 30 June 2021	In progress	Of the 45 strategic indicators for the 2017-2021 Council Plan, 13 (29%) have been completed in the first year (target 20%) and many are in progress. This is well on track to completing 80% by 30 June 2021.

Our Performance / Performance against the Council Plan

Strategic indicator	Status	Comment
Complete a Workforce Strategy	In progress	Council is part of a pilot group with LGPro to develop Workforce Strategy/Plan template documents for Victorian councils to use. A consultant has been appointed and is working with six councils to finalise their Workforce Plans and the template documents for the sector.
Adopt a Child Safe Standards Framework and associated policies	In progress	Council adopted a Child Safe Statement in November 2017. Work continues on policies and procedures to support the statement.
Undertake staff climate survey and address outcomes	Complete	Council has implemented a process for conducting quarterly staff surveys. Outcomes of each survey are communicated to staff.

Services:

The following statement provides information in relation to the services funded in the 2017/18 budget which help to enable sound decision making and support a high performing and customer-focused organisation:



Service	Description
Council committees	Provision of the following to support Council's direct service delivery areas: administrative support for Section 86 committees in managing compliance with the Local Government Act 1989.
Council administration	Provision of the following to support Council's direct service delivery areas: customer service and administrative support, records management, municipal building and equipment provision.
Financial management	Provision of the following to support Council's direct service delivery areas: preparation and management of the Council budget, preparation of financial statements and government statistical returns, collection of various revenue sources and payment of employees and suppliers.
Rating and valuations	Provision of the following to support Council's direct service delivery areas: management of valuations of properties in the Shire, contract management relating to the revaluation process and raising annual rates and charges.
Staff management	Provision of the following to support Council's direct service delivery areas: recruitment, development, wellbeing program and occupational health and safety.
Governance	Provision of the following to support Council's direct service delivery areas: Council, Councillors, the Chief Executive Officer and the Management Executive Group and administrative support, administering the conduct of Council meetings and elections, managing Freedom of Information, Information Privacy, protected disclosures and internal ombudsman functions, maintaining statutory registers, authorisations and delegations, co-ordinating civic events and citizenship ceremonies, administering the risk management framework.
Communication	Provision of the following to support Council's direct service delivery areas: enhancing and protecting the Council's reputation, developing communication plans for key initiatives linked to the Council Plan, delivering advocacy campaigns in collaboration with the responsible officer/Councillor.

Our Performance / Performance against major initiatives in the 2017/18 budget

Performance against major initiatives in the 2017/18 budget

Major initiatives

For 2017/18 Council identified the following as major initiatives:

Strategic theme	Major Initiative	Progress
 Population	Implement the Donaldson Park Master Plan	Stage 1 of the Donaldson Park Redevelopment Project is to develop full concept and building plans for proposed new change room, social, kitchen and associated facilities to cater for all user groups at the reserve. Detailed design work has been completed and a funding application has been submitted to the Federal Government's Building Better Regions Fund (\$2.5 million). No announcement on this funding has been received as at 30 June 2018.
 Economic Prosperity	Complete a review of the Tourism Strategy	Tourism Strategy Review will commence in the 2018/19 financial year.
 Liveability	Implement streetscape improvement in key townships	The Wedderburn Streetscape Improvement Project is substantially complete with a small amount of landscaping expected to be finalised by mid-August 2018.
 Sustainability	Review the Small Towns Policy	Some initial work has been completed on this. The project will resume in the 2018/19 financial year.
 High performance organisation	Replace the phone system	The new phone system was implemented in June 2018.



► Wedderburn Streetscape High Street.

Performance against the Local Government Performance Reporting Framework

Service performance indicators

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations:

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Aquatic Facilities						
Satisfaction						
AF1	User satisfaction with aquatic facilities (optional) <i>[User satisfaction with how council has performed on provision of aquatic facilities]</i>	0.00	0.00	0.00	0.00	Council does not assess user satisfaction with aquatic facilities. However an extensive survey of pool users was conducted in 2017/18 to inform a new pool strategy.
Service standard						
AF2	Health inspections of aquatic facilities <i>[Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]</i>	1.20	1.00	1.00	1.00	Council's Environmental Health Officer tests water for safety annually. These tests indicate water is of high quality.
Health and Safety						
AF3	Reportable safety incidents at aquatic facilities <i>[Number of WorkSafe reportable aquatic facility safety incidents]</i>	0.00	0.00	0.00	0.00	Contractors routinely record safety incidents. No significant reportable incident reports were received in 2017/18.
Service cost						
AF4	Cost of indoor aquatic facilities <i>[Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]</i>	\$0.00	\$0.00	\$0.00	\$0.00	Council does not have any indoor aquatic facilities.
Service Cost						
AF5	Cost of outdoor aquatic facilities <i>[Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]</i>	\$18.65	\$15.60	\$19.01	\$22.63	This increase is consistent with the contracts in place with the providers and lower recorded usage in recent years.

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Utilisation						
AF6	Utilisation of aquatic facilities <i>[Number of visits to aquatic facilities / Municipal population]</i>	3.03	3.52	3.23	3.06	During the season, it was estimated that attendance was higher than usual. The results do not reflect this estimate. Council believes that an increase in attendance by seasonal users has not been captured accurately. Council is working towards more accurately capturing attendance by season ticket holders.
Animal Management						
Timeliness						
AM1	Time taken to action animal management requests <i>[Number of days between receipt and first response action for all animal management requests / Number of animal management requests]</i>	0.00	2.20	2.43	0.01	Staff have been able to attend to animal management requests more promptly than last year due to the appointment of permanent full time staff.
Service standard						
AM2	Animals reclaimed <i>[Number of animals reclaimed / Number of animals collected] x100</i>	66.00%	71.43%	20.22%	71.43%	The 2016/17 numbers included feral cats. These have been removed as they should not have been included last year.
Service cost						
AM3	Cost of animal management service <i>[Direct cost of the animal management service / Number of registered animals]</i>	\$61.98	\$45.60	\$62.45	\$47.75	The cost of the animal management service has decreased due to the appointment of a permanent staff member rather than a contractor.
Health and safety						
AM4	Animal management prosecutions <i>[Number of successful animal management prosecutions]</i>	7.00	1.00	0.00	0.00	There were no prosecutions during 2017/18.

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Food Safety						
Timeliness						
FS1	Time taken to action food complaints <i>[Number of days between receipt and first response action for all food complaints / Number of food complaints]</i>	0.00	6.50	1.50	1.00	Council responds quickly to food complaints and has improved its performance over the past 3 years.
Service standard						
FS2	Food safety assessments <i>[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100</i>	109.00%	100.00%	97.98%	73.53%	A reduction in resourcing this year has seen a corresponding reduction in the percentage of food safety assessments able to be undertaken.
Service cost						
FS3	Cost of food safety service <i>[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]</i>	\$138.27	\$163.78	\$165.08	\$148.59	There was a decrease in the cost of food safety service in 2017/18 due to reduced resourcing for part of the year and a corresponding decline in food safety assessments.
Health and safety						
FS4	Critical and major non-compliance outcome notifications <i>[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</i>	0.00%	83.33%	100.00%	100.00%	

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Governance						
Transparency						
G1	Council decisions made at meetings closed to the public <i>[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100</i>	13.00%	12.41%	11.76%	15.21%	A combination of increased tenders due to flood recovery work and increased property sales after a review of land held by Council incurring fire services levy fees has contributed to the increased in Council decisions made at meetings closed to the public.
Consultation and engagement						
G2	Satisfaction with community consultation and engagement <i>[Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]</i>	60.00	57.00	55.00	51.00	As a result of feedback from the community, Council has identified the need to better communicate its decisions to the community including the rationale for those decisions.
Attendance						
G3	Councillor attendance at Council meetings <i>[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) × (Number of Councillors elected at the last Council general election)] x100</i>	96.00%	96.00%	100.00%	100.00%	
Service cost						
G4	Cost of governance <i>[Direct cost of the governance service / Number of Councillors elected at the last Council general election]</i>	\$43,564.40	\$52,789.20	\$44,874.20	\$46,641.20	The cost of governance returned to a level more consistent with years where there is no CEO recruitment costs.

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / Indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Satisfaction						
G5	Satisfaction with Council decisions <i>[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</i>	58.00	56.00	55.00	48.00	As a result of feedback from the community, Council has identified the need to better communicate its decisions to the community including the rationale for those decisions.
Home and Community Care (HACC)						
Timeliness						
HC1	Time taken to commence the HACC service <i>[Number of days between the referral of a new client and the commencement of HACC service / Number of new clients who have received a HACC service]</i>	0.00	5.41	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's National Disability Insurance Scheme (NDIS) and Commonwealth Home Support Program (CHSP) programs.
Service standard						
HC2	Compliance with Community Care Common Standards <i>[Number of Community Care Common Standards expected outcomes met / Number of expected outcomes under the Community Care Common Standards] x100</i>	78.00%	77.78%	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Service cost						
HC3	Cost of domestic care service <i>[Cost of the domestic care service / Hours of domestic care service provided]</i>	\$0.00	\$39.87	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Service cost						
HC4	Cost of personal care service <i>[Cost of the personal care service / Hours of personal care service provided]</i>	\$0.00	\$42.97	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Service cost						
HC5	Cost of respite care service <i>[Cost of the respite care service / Hours of respite care service provided]</i>	0.00	46.16	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Participation						
HC6	Participation in HACC service <i>[Number of people that received a HACC service / Municipal target population for HACC services] x100</i>	58.00%	56.31%	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Participation						
HC7	Participation in HACC service by CALD people <i>[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100</i>	28.00%	30.36%	Reporting ceased 1 July 2016	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
Libraries						
Utilisation						
LB1	Library collection usage <i>[Number of library collection item loans / Number of library collection items]</i>	1.37	2.05	2.81	2.78	
Resource standard						
LB2	Standard of library collection <i>[Number of library collection items purchased in the last 5 years / Number of library collection items] x100</i>	70.00%	61.54%	70.59%	75.01%	

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / Indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Service cost						
LB3	Cost of library service <i>[Direct cost of the library service / Number of visits]</i>	\$21.34	\$24.54	\$0.00	\$16.25	In 2016/17 Council was not able to provide the number of visits due to a change in the service delivery model for libraries. In 2017/18 only three quarters of data was available for visits. Despite this, the cost per visit has dropped from over \$20 per visit prior to the change in service delivery model to under \$20 per visit after the change in the service delivery model.
Participation						
LB4	Active library members <i>[Number of active library members / Municipal population] x100</i>	14.00%	8.24%	8.19%	7.21%	Loddon continues to experience a decline in the number of active library members however the number does not include library visitors, Wi-Fi or computer use, attendance at programs or use/ borrowing of the electronic collection. All of these activities are anecdotally well supported by Loddon residents.
Maternal and Child Health (MCH)						
Satisfaction						
MC1	Participation in first MCH home visit <i>[Number of first MCH home visits / Number of birth notifications received] x100</i>	109.00%	108.33%	94.44%	93.33%	In 2017/18 a number of families have chosen to visit MCH services in neighbouring municipalities due to their proximity to that service or for convenience.
Service standard						
MC2	Infant enrolments in the MCH service <i>[Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100</i>	102.00%	100.00%	100.00%	100.00%	
Service cost						
MC3	Cost of the MCH service <i>[Cost of the MCH service / Hours worked by MCH nurses]</i>	\$0.00	\$71.53	\$65.94	\$80.48	The cost of maternal and child health returned to a level reflective of all positions being filled in 2017/18.

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Participation						
MC4	Participation in the MCH service <i>[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</i>	66.00%	72.86%	69.75%	65.14%	Participation levels remain relatively stable but the MCH service is currently reviewing engagement practices to increase participation rates.
Participation						
MC5	Participation in the MCH service by Aboriginal children <i>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</i>	60.00%	25.00%	56.25%	83.33%	Council works closely with Community Health Services to meet the needs of Aboriginal children. There is a known issue around children in Out of Home Care arrangements accessing the service, therefore we continue to work closely with the Department of Education and Child Protection to streamline the response to new placements of children in Kinship or Out of Home Care. This has seen a significant increase in the participation of Aboriginal children in the MCH Service.
Roads						
Satisfaction of use						
R1	Sealed local road requests <i>[Number of sealed local road requests / Kilometres of sealed local roads] x100</i>	11.91	8.72	18.62	35.63	Due to current flood restoration works underway, Council received a number of requests/issues in relation to the ongoing restoration works and inquiry in relation to future restoration works.
Condition						
R2	Sealed local roads maintained to condition standards <i>[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100</i>	99.00%	99.89%	100.00%	98.83%	

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Service cost						
R3	Cost of sealed local road reconstruction <i>[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]</i>	\$45.33	\$47.02	\$34.55	\$35.92	
Service cost						
R4	Cost of sealed local road resealing <i>[Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]</i>	\$4.12	\$2.62	\$3.46	\$3.93	The reseal work is undertaken using an annual contract together with Central Goldfields Shire Council. The rate may vary depending on material cost, diesel and oil prices (which have gone up significantly), contractors' appetite for work and CPI.
Satisfaction						
R5	Satisfaction with sealed local roads <i>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</i>	55.00	55.00	50.00	50.00	Council has an extensive sealed road network and is constantly striving to meet expectations within limited resources.
Statutory Planning						
Timeliness						
SP1	Time taken to decide planning applications <i>[The median number of days between receipt of a planning application and a decision on the application]</i>	60.00	44.00	51.00	56.00	
Service standard						
SP2	Planning applications decided within required time frames <i>[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100</i>	50.00%	54.55%	60.00%	62.96%	

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / Indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Service cost						
SP3	Cost of statutory planning service <i>[Direct cost of the statutory planning service / Number of planning applications received]</i>	\$456.32	\$257.23	\$522.47	\$532.05	The cost of statutory planning has remained relatively stable with the exception of the 2015/16 year when a position was vacant for a substantial period.
Decision making						
SP4	Council planning decisions upheld at VCAT <i>[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</i>	0.00%	0.00%	100.00%	0.00%	There have been no decisions at VCAT this year.
Waste Collection						
Satisfaction						
WC1	Kerbside bin collection requests <i>[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1000</i>	57.00	39.38	43.52	12.95	Council provided a number of fee free waste days during 2017/18 which may have contributed to the significant reduction in kerbside bin collection requests.
Service standard						
WC2	Kerbside collection bins missed <i>[Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000</i>	1.56	0.83	0.54	2.17	The increase in the number of bins missed is largely due to issues in the handover of the ownership of the kerbside collection contract. This has now been resolved.
Service cost						
WC3	Cost of kerbside garbage bin collection service <i>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</i>	\$107.98	\$105.62	\$127.31	\$116.13	

Our Performance / Performance against the Local Government Performance Reporting Framework

	Service performance indicators Service / indicator / measure	Results 2015	Results 2016	Results 2017	Results 2018	Material variations and comments
Service cost						
WC4	Cost of kerbside recyclables collection service <i>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</i>	\$64.92	\$61.16	\$59.76	\$60.81	
Waste diversion						
WC5	Kerbside collection waste diverted from landfill <i>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</i>	23.00%	20.46%	22.95%	21.89%	Following the introduction of electronic devices in the past two years, Council has been able to more accurately record kerbside collection waste diverted from landfill.

Community Satisfaction Survey

Council has been involved in the annual Community Satisfaction Survey undertaken for the industry since 1998.

The survey provides Council with important information about how the community perceives Council's performance in the current year, as well as providing Council with the ability to assess the trends in results.

In 2017/18, Council changed its provider for the survey to enable a better survey frequency in 2018/19.

The survey questions refer to the broad areas of governance and service delivery.

Governance is covered by overall Council performance, advocacy/lobbying, community consultation/engagement, customer contact, overall Council direction, and making community decisions.

Service delivery is captured by key service areas. Those collected for a number of years include local streets and footpaths, recreational facilities, appearance of public areas (parks and reserves), waste management, family and children services, aged

and disability support services, regulatory services, value for money and overall services.

The 2018 Local Government Community Satisfaction Survey results for the Loddon Shire show Council's overall performance is rated at a score of 54. This is a decrease from 62 in 2017.

Council's overall performance was below the average for councils across the state (score of 59) as well as the average for small rural councils (score of 56).

Council performed at the state average and above the small rural council average on lobbying with a score of 54 compared to 54 and 53 respectively.

According to residents, the top five performing areas of Loddon Shire are weekly rubbish collection (74), fortnightly recycling (71), immunisation (55), kindergarten/pre-school (55) and playgrounds (55).

Improvement areas for Council include its regulatory services, promotion of financial management and communication about fair and reasonable rates.

The full survey report is available online: www.loddon.vic.gov.au/About-us/Community-Satisfaction-Surveys/Links-to-surveys



Governance management and other information

Governance

Introduction

Loddon Shire Council is constituted under section 3D of the Local Government Act 1989 to provide leadership for the good governance of the municipal district and the local community. The role of a council includes:

- (a) acting as a representative government by taking into account the diverse needs of the local community in decision making
- (b) providing leadership by establishing strategic objectives and monitoring their achievement
- (c) maintaining the viability of the council by ensuring that resources are managed in a responsible and accountable manner
- (d) advocating the interests of the local community to other communities and governments
- (e) acting as a responsible partner in government by taking into account the needs of other communities
- (f) fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and corporate governance as the key to ensuring that Council and its administration meet the community's priorities.

The community has many opportunities to provide input into Council's decision-making processes including community consultation, the ability to address Council on specific topics at monthly Council Forums, involvement in Council's Special Committees and feedback on draft publications.

Council's formal decision-making processes are conducted through Council meetings and Special Committees of Council.

Council delegates the majority of its decision-making to Council staff. These delegations are exercised in accordance with adopted Council policies.

Meetings of Council

Council conducts open public meetings on the fourth Tuesday of each month. Members of the community are welcome to attend these meetings and observe from the gallery. Council meetings also provide the opportunity for community members to submit a question to the Council, make a submission or speak

to an item. For the 2017/18 financial year Council held 12 ordinary Council meetings and one special Council meeting.

Attendances at Council functions

During the year, the Mayor and Councillors attended various functions on behalf of Loddon Shire.

Some of the functions are related to Councillors' representation on committees while others arose from invitations from community groups, local government bodies, politicians and other stakeholders.

In total, the Mayor attended 130 functions while the other Councillors attended 538.

Special committees

Committees appointed by Council

Under Section 86 of the Local Government Act 1989 (the Act), Council may establish special committees comprising Councillors, Council staff and other persons.

The purpose of establishing a committee is to delegate some of Council's functions and responsibilities to a local level.

Council's committees are made up of dedicated community members who give their time and energy to the committees they represent.

Some committees manage facilities, while others exist to promote tourism and economic development within the Shire.

By instrument of delegation, Council may delegate any of its functions, duties or powers to a special committee, although there are certain functions that cannot be delegated and these are listed under the Act.

Council respects and appreciates the contribution made by our volunteers which enriches our community, and provides a much broader range of services and activities than Council could provide on its own.

Council's current list of Section 86 committees of management include:

Special Committee of Management	Purpose
Boort Aerodrome Committee of Management	To administer, manage and control the facility known as the Boort Aerodrome.
Boort Tourism Development Committee of Management	To promote economic development and tourism in the region. To facilitate events that support economic development and tourism in the region.
Boort Memorial Hall Committee of Management	To administer, manage and control the facility known as the Boort Memorial Hall.
Boort Park Committee of Management	To administer, manage and control the facility known as Boort Park.
Bridgewater on Loddon Development Committee of Management	To administer, manage and control the facility known as the Bridgewater on Loddon Memorial Hall.
Campbell's Forest Hall Committee of Management	To administer, manage and control the facility known as the Campbells Forest Hall.
Donaldson Park Committee of Management	To administer, manage and control the facility known as Donaldson Park.
East Loddon Community Centre Committee of Management	To administer, manage and control the facility known as the East Loddon Community Centre.
Inglewood Community Sports Centre Committee of Management	To administer, manage and control the facility known as the Inglewood Community Sports Centre.
Inglewood Lions Community Elderly Persons Units Committee of Management	To administer, manage and control the facility known as the Inglewood Lions Community Elderly Persons Units.
Inglewood Town Hall Hub Committee of Management	To administer, manage and control the facility known as the Inglewood Town Hall Hub.
Jones Eucalyptus Distillery Site Committee of Management	To administer, manage and control the facility known as the Jones Eucalyptus Distillery Site.
Kingower Development and Tourism Committee of Management	To promote economic development and tourism in the region. To facilitate events that support economic development and tourism in the region. To administer, manage, maintain and control the facility known as St Mary's Church Kingower.
Korong Vale Mechanics Hall Committee of Management	To administer, manage and control the facility known as the Korong Vale Mechanics Hall.
Korong Vale Sports Centre Committee of Management	To administer, manage and control the facility known as the Korong Vale Sports Centre.
Little Lake Boort Committee of Management	To administer, manage and control the facility known as Little Lake Boort.
Loddon Southern Tourism and Development Committee of Management	To promote economic development and tourism in the region. To facilitate events that support economic development and tourism in the region.



Special Committee of Management	Purpose
Pyramid Hill Memorial Hall Committee of Management	To administer, manage and control the facility known as the Pyramid Hill Memorial Hall.
Pyramid Hill Swimming Pool Committee of Management	To administer, manage and control the facility known as the Pyramid Hill Swimming Pool.
Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management	To administer, manage and control the facility known as the Serpentine Bowls and Tennis Pavilion and Reserve.
Wedderburn Community Centre Committee of Management	To administer, manage and control the facility known as the Wedderburn Community Centre.
Wedderburn Engine Park Committee of Management	To administer, manage and control the facility known as the Wedderburn Engine Park.
Wedderburn Mechanics and Literary Institute Hall Committee of Management	To administer, manage and control the facility known as the Wedderburn Mechanics and Literary Institute Hall.
Wedderburn Tourism Committee of Management	To promote economic development and tourism in the region. To facilitate events that support economic development and tourism in the region. To administer, manage, maintain and control Government Battery, Hard Hill Wedderburn. To administer, manage, maintain and control Hard Hill Tourist Reserve, a crown land reserve with a community committee of management. The Hard Hill Tourist Reserve has provided permission for the committee to utilise the site.
Yando Public Hall Committee of Management	To administer, manage and control the facility known as the Yando Public Hall.



► Tarnagulla.

Council is in the process of reviewing all delegations for Section 86 committees of management as a requirement after a Council election.

The following committees have been disbanded since the last annual report:

- Dingee Progress Association Committee of Management
- Boort Business and Tourism Committee of Management
- Inglewood Riding Club Committee of Management
- Mitiamo Municipal Recreation Reserve Committee of Management

Code of conduct

The Act requires councils to develop and approve a Councillor Code of Conduct within 12 months after each general election.

On 14 February 2017, Council adopted a revised Councillor Code of Conduct which is designed to:

- assist Councillors to maintain the highest standard of conduct and behaviour as well as provide a means to deal with problems they may encounter
- attract the highest level of confidence from Council's stakeholders
- assist the Mayor and Councillors to discharge the responsibilities of their public office appropriately.

In addition to setting out the Councillor Conduct Principles, the Code also outlines:

- other conduct definitions under the Act, such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest
- roles and relationships
- dispute resolution procedures.

Conflict of interest

Councillors are elected by the residents and ratepayers to act in the best interests of the community. This is a position of trust that requires Councillors to act in the public interest. When a Council delegates its powers to a Council officer or a committee, the committee or officer also needs to act in the public interest.

A conflict of interest occurs when a personal or private interest might compromise the ability to act in the public interest. A conflict of interest exists even if no improper act results from it. Council has a comprehensive procedure in place to accommodate the disclosure of a conflict of interest.

Declaration of a conflict of interest is a standard agenda item for all Council and Committee meetings.

While the procedures vary depending on the particular role and circumstances, in general they involve disclosing the relevant interests in a specific way and then stepping aside from the relevant decision-making process or from the exercise of the public duty.

For example, Council's template for Council reports includes a declaration of conflict of interest by the authors and Council's template for Council Meeting agendas contains a declaration of conflict of interest agenda item.

Councillor allowances

In accordance with Section 74 of the Act, Councillors are entitled to receive an allowance for performing their duties as a Councillor. The Mayor is entitled to receive a higher allowance.

The State Government sets the upper and lower limits for all allowances paid to Councillors and Mayors. Councils are divided into three categories based on the income and population of each council. In this instance, Loddon Shire Council is recognised as a Category One council.

Under 573B(4) of the Act the Minister for Local Government approved an adjustment factor increase of 2.0 per cent effective from 1 December 2017.

At the Council Meeting on 28 February 2018 it was resolved that the Councillors and Mayor allowance be set at the maximum for Category One councils. An additional 9.5 per cent of the allowance amount is also payable as an allowance equivalent to the value of the Superannuation Guarantee.

The following table contains a summary of the allowances relating to each Councillor during the year.

Name of Councillor	Councillor allowance paid 2017/18
Cr N Beattie (Mayor - part)	\$38,061
Cr C Condliffe	\$21,971
Cr G Curnow	\$21,971
Cr G Holt	\$21,971
Cr C McKinnon (Mayor – part)	\$49,575
Total	\$153,549

Councillor expenses

In accordance with Section 75 of the Local Government Act 1989, Council is required to reimburse a Councillor for expenses incurred while performing his or her duties as a Councillor. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The Councillors Support and Reimbursement of Expenses Policy provides guidance for the reimbursement of expenses and the provision of resources, facilities and other support to

the Mayor and Councillors to enable them to discharge their duties. Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and members of a Council committee.

The details of the expenses including reimbursement of expenses for each councillor for the 2017/18 year are set out in the following table:

Name of Councillor	Travel	Car mileage	Child care	Information and communication expenses	Conferences and training expenses	Expense incurred	Total expenses
Cr N Beattie (Mayor - part)	0	\$9,000	0	\$749	\$5,169	0	\$14,918
Cr C Condliffe	0	\$13,514	0	\$749	\$390	\$440	\$15,093
Cr G Curnow	0	\$6,088	0	\$749	\$1,340	\$539	\$8,716
Cr G Holt	0	\$7,325	0	\$881	\$3,492	\$286	\$11,984
Cr C McKinnon (Mayor – part)	0	\$17,247	0	\$749	\$5,006	\$305	\$23,307
Total	0	\$53,174	0	\$3,877	\$15,397	\$1,570	\$74,018



► Sunday Morning Hills Glenalbyn.

Management

General introduction

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having strong governance and management frameworks leads to better decision making by Council.

The Act requires Council to undertake an assessment against the prescribed governance and management checklist and include this in its report of operations. Council's Governance and Management Checklist results are set out in the section on page 67.

The following items have been highlighted as important components of the management framework.

Audit Committee

The Audit Committee's role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management, and fostering an ethical environment.

Membership

Council's Audit Committee is an advisory committee comprising five members – one Councillor and four external independent persons. The current membership consists of:

Councillor:

- Cr Gavan Holt

Independent external persons:

- Mr Ken Belfrage (Chair)
- Mr Rodney Baker
- Mr Alan Darbyshire
- Mr Rod Poxon (reappointed May 2018)

Cr Holt was reappointed to the committee at the Statutory Meeting of Council held on 10 November 2017.

Mr Belfrage was recommended as Chair of the committee for 2018/19 at the meeting held on 8 February 2018 and Council endorsed that recommendation at the Ordinary Meeting held on 27 February 2018.

Meetings

Meetings are held generally on the second Thursday in August, November, February and May. Council's Chief Executive Officer and Director Corporate Services attend the meetings in an advisory capacity.

Audit program

The audit program was originally developed following a risk profiling exercise for Council facilitated by HLB Mann Judd, Council's internal audit firm, and involving a number of key staff from Council's various business units. The program is reviewed annually to ensure that it is still relevant and efforts are being invested into areas that will receive the most benefit from review.

Internal audit reviews

During 2017/18 the following internal audits were conducted:

- Follow up of prior year internal audit recommendations
- Management of Occupational Health and Safety
- Records Management
- Review of Data Analytics (accounts payable, accounts receivable and payroll 2017/18)
- Whole of Life Costing

Internal audit provider

Council's internal audit provider is HLB Mann Judd Pty Ltd.

External audit

Council is externally audited by the Victorian Auditor-General. For the 2017/18 financial year the annual external audit of Council's Financial Statements and Performance Statement was conducted by the Victorian Auditor-General's representative.

The external auditors attended the August 2017 Audit Committee Meeting to provide results from the external audit, and the May 2018 Audit Committee meeting to provide the Audit Strategy.

Actions arising from the external audit are included on the Audit Committee's outstanding action list to be dealt with in due course.

Risk management

In May 2015, Council adopted the Risk Management Framework and Policy in line with the International Risk Management Guidelines and Principles (ISO 31000) which outlines the principles and processes for achieving best practice in risk management.

It articulates how Council will identify and record risks, and the roles and responsibilities associated with risk management throughout the Council.

It also documents the reporting structure to ensure that the Council, as the authority with ultimate responsibility for risk at Council, is provided with information at all levels of the risk management process.

Risk Management Policy

As the Risk Management Framework has been developed, the Risk Management Policy has been amended to delete references to ISO 31000 which are now documented in the framework. The policy is due to be reviewed.

Council is committed to proactive risk management and ensures it continues to prevent or minimise risks occurring that will have an adverse impact on the achievement of Council's objectives.

Strategic documents

Council's core plans are:

- Council Plan 2017-2021
- Municipal Public Health and Wellbeing Plan
- Municipal Strategic Statement

Second tier plans and strategies include:

- Asset Management Strategy
 - Bridges Asset Management Plan
 - Building Asset Management Plan
 - Footpath Asset Management Plan
 - Parks Asset Management Plan
 - Road Asset Management Plan
- Audit Committee Charter
- Business Continuity Framework
- Climate Proofing Sport and Recreational Facilities Strategy
- Community Care Strategy
- Complaint Handling Framework
- Councillor Code of Conduct

- Council Plan with 2018/19 Strategic Resource Plan updates
- Customer Service Strategy
- Disability Access and Inclusion Plan 2018-2021
- Disability Access and Inclusion Plan 2018-2021 Year 1 Action Plan
- Domestic Animal Management Plan
- Domestic Wastewater Management Plan
- Economic Development Strategy
- Environmental Sustainability Strategy and Action Plan
- Event Management – A Guide for Organisers of Events
- Loddon Healthy Minds Network Strategic Plan
- Municipal Early Years Plan
- Municipal Emergency Management Plan
- Municipal Fire Management Plan
- Neighbourhood Safer Places Plan
- Parks Asset Management Plan
- Performance Reporting Framework
- Rating Strategy
- Recreation Strategy
- Risk Management Framework
- Road Asset Management Plan
- Road Management Plan
- Roadside Management Plan
- Rural Zones Review
- Social Media Strategy
- Staff and Contractors Code of Conduct
- Strategic Document Policy and Procedure Framework
- Swimming Pool Development Plan
- Tourism Marketing Plan
- Tourism Strategy
- Waste Management Strategy
- Youth Strategy

Governance and management checklist

The following are the results in the prescribed form of Council's assessment against the prescribed governance and management checklist.

Governance and management item	YES or NO	Date if YES (single item/date)	Date if YES (multiple items/dates)	Reason(s) if answer is NO Commentary or link to doc if answer is YES
Community engagement policy	YES	27/05/2014		www.loddon.vic.gov.au/files/acce7756-7e30-40ab-800c-a33a0104b0f4/POL-Communication-and-community-engagement-policy-v3.pdf
Community engagement guidelines	NO			Guidelines are currently being drafted and awaiting the introduction of the new Local Government Act prior to finalising the draft.
Strategic Resource Plan	YES	26/06/2018		www.loddon.vic.gov.au/Our-documents/Agendas-and-minutes/Agendas-and-minutes-2018
Annual budget	YES	26/06/2018		www.loddon.vic.gov.au/files/46ca291c-9095-48fd-a611-a90c00f1faa8/FIN-Budget-2018-19-v1.pdf
Asset management plans	YES		Bridges AMP: 26/7/2010 Buildings AMP: 23/11/2009 Footpaths AMP: 24/8/2009 Parks AMP: 22/3/2010 Roads AMP: 28/03/2017 Urban Drainage AMP: not yet developed	www.loddon.vic.gov.au/Our-documents/Plans-and-strategies
Rating strategy	YES	24/01/2017		www.loddon.vic.gov.au/files/3eccb647-b24e-4e3f-ba53-a79f00eb012c/STR-Rating-strategy-v1.pdf
Risk policy	YES	26/05/2015		www.loddon.vic.gov.au/files/b1a855ee-cdef-4668-be4b-a4b300fb3f6c/POL-Risk-Management-Policy-v4.pdf
Fraud policy	YES	15/12/2015		www.loddon.vic.gov.au/files/b2e6fb79-f20c-49a7-bc10-a58400df2966/POL-Anti-fraud-and-corruption-policy-v3.pdf
Municipal emergency management plan	YES	26/04/2017		www.loddon.vic.gov.au/files/41f4b384-3bea-4586-bd27-a3c600e6280c/Municipal-Emergency-Management-Plan.pdf

Governance management / Governance and management checklist

Governance and management item	YES or NO	Date if YES (single item/date)	Date if YES (multiple items/dates)	Reason(s) if answer is NO Commentary or link to doc if answer is YES
Procurement policy	YES	22/08/2017		www.loddon.vic.gov.au/files/182fe9e2-011b-429b-9430-a66000e86aa1/POL-Procurement-Policy-v6.pdf
Business continuity plan	YES	28/06/2016		www.loddon.vic.gov.au/files/84185937-d099-49a6-ab22-a63c00b0dedb/STR-Business-Continuity-Framework-v2.pdf
Disaster recovery plan	YES	15/06/2016		This is an internal document.
Risk management framework	YES	26/05/2015		www.loddon.vic.gov.au/files/18f95fd7-6a99-443e-84d0-a4b300fdcf82/STR-Risk-Management-Framework-v1.pdf
Audit Committee	YES	8/11/2000		http://www.loddon.vic.gov.au/files/7c21a5fc-be2e-4288-8e26-a8b101098095/STR-Audit-Committee-Charter-v6.pdf
Internal audit	YES	28/04/2015		The Internal Auditor contract is due for review in June 2019.
Performance reporting framework	YES	22/05/2018		www.loddon.vic.gov.au/files/540983bf-ee18-4324-9077-a8f601190490/STR-Performance-Reporting-Framework-V3.pdf
Council Plan reporting	YES		24/10/2017 23/1/2018	www.loddon.vic.gov.au/Our-documents/Agendas-and-minutes
Financial reporting	YES		For the period ending 30/6/2017: 22/08/2017 For the period ending 30/9/2017: 24/10/2017 For the period ending 31/12/2017: 23/01/2018 For the period ending 31/3/2017: 24/04/2018	www.loddon.vic.gov.au/Our-documents/Agendas-and-minutes

Governance management / Governance and management checklist

Governance and management item	YES or NO	Date if YES (single item/date)	Date if YES (multiple items/dates)	Reason(s) if answer is NO Commentary or link to doc if answer is YES
Risk reporting	YES		To Audit Committee Meeting: 18/08/2017 and 8/02/2018 To Council: 22/8/2017 and 27/2/2018	www.loddon.vic.gov.au/Our-documents/Agendas-and-minutes
Performance reporting	YES		To Audit Committee Meeting: 18/08/2017 and 8/02/2018 To Council: 22/8/2017 and 27/2/2018	www.loddon.vic.gov.au/Our-documents/Agendas-and-minutes
Annual report	YES	24/10/2017		www.loddon.vic.gov.au/Our-documents/Financial-reports
Councillor Code of Conduct	YES	14/02/2017		www.loddon.vic.gov.au/files/04f33d49-9787-4847-800b-a71b00f1ca74/STR-Councillor-code-of-conduct-v4.pdf
Delegations	YES	28/11/2017		www.loddon.vic.gov.au/Our-documents/Agendas-and-minutes
Meeting procedures	YES	26/04/2017		www.loddon.vic.gov.au/Our-documents/Local-laws/Local-Law-1-Process-of-Municipal-Government

We certify that this information presents fairly the status of Council's governance and management arrangements.



Phil Pinyon, Chief Executive Officer

Dated: 30/6/2018



Cr Cheryl McKinnon, Mayor

Dated: 30/6/2018

Statutory information

Documents available for inspection

Under various sections of the Local Government Act 1989, specific information is to be made available to the public.

For the purposes of section 222 of the Act, the following are prescribed matters if they are not published on the internet website of the Council.

- a) a document containing details of overseas or interstate travel (other than interstate travel by land for less than 3 days) undertaken in an official capacity by any Councillor or member of Council staff in the previous 12 months, including –
 - (i) the name of the Councillor or member of Council staff; and
 - (ii) the dates on which the travel began and ended; and
 - (iii) the destination of the travel; and
 - (iv) the purpose of the travel; and
 - (v) the total cost to the Council of the travel, including accommodation costs;
- b) the agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;
- c) the minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;
- d) a register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act;
- e) a document containing details of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease;

- f) a register maintained under section 224(1A) of the Act of authorised officers appointed under that section;
- g) a list of donations and grants made by the Council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.

The information listed is held at Council's office in Wedderburn.

Best Value

In December 1999, the Victorian Government passed the Local Government (Best Value Victoria) Act. This legislation identified six Best Value Principles that every Council in Victoria must comply with when providing services to the community. The Best Value Principles are set out in section 208B of the Local Government Act as follows:

- a) All services provided by a Council must meet quality and cost standards
- b) All services provided by a Council must be responsive to the needs of the community
- c) Each service provided by a Council must be accessible to those members of the community for whom the service is intended
- d) A Council must achieve continuous improvement in its provision of services for its community
- e) A Council must develop a program of regular consultation with its community in relation to the services it provides
- f) A Council must report regularly to its community on its achievements in relation to the Best Value Principles

In applying the Best Value Principles, a Council may take into account (in accordance with 208C), among other factors:

- a) The need to review services against the best on offer in both the public and private sectors
- b) An assessment of value for money in service delivery
- c) Community expectations and values
- d) The balance of affordability and accessibility of services to the community
- e) Opportunities for local employment growth or retention

- f) The value of potential partnerships with other councils and State and the Commonwealth governments
- g) Potential environmental advantages for the Council's municipal district

Best Value at the Loddon Shire Council

Council has continued to strengthen its approach to Best Value by focusing on continuous improvement in the delivery of quality services at an affordable cost in response to community needs. In 2016/17, Council employed staff to develop and implement Service Delivery Reviews to methodically review the services delivered by Council to ensure Best Value continues to be delivered. This program of work continued in 2017/18.

Meeting Principle (a): Quality and cost standards

A Council must develop quality and cost standards for the provision of any service it provides for its community. However, a Council may develop different quality and cost standards for different classes of services. The standards must set out the performance outcomes determined by the Council in relation to each service; and take into account the factors listed in sections 208C(a), (b), (c), (d) and (e).

Council has a hierarchy of indicators that monitor performance outcomes. They are:

- Strategic Indicators in the Council Plan, reported in the Annual Report
- Budget Actuals and Variances
- Indicators set out in the Local Government Performance Reporting Framework

In addition, Council conducts a number of annual internal audits which consider the quality and cost of the services provided by various units.

Meeting Principle (b): Responsiveness

A hierarchy of plans including the Council Plan, department plans and individual plans ensures that services are responsive to community needs which have been identified through a variety of community engagement processes such as community forums, small township meetings, questionnaires, meetings, surveys and customer requests.

Meeting Principle (c): Accessibility

Accessibility of services is ensured by the preparation of business cases (in accordance with Council's budget principles) to justify financial support for new positions, projects or services.



► Serpentine Woolshed.

In addition, the Rating Strategy helps to ensure that services are accessible financially to members of our community. The Communications and Community Engagement Policy mentioned in Principle (d) assists the Council to respond to accessibility from a social perspective, and the preparation of a number of strategies such as the Municipal Public Health and Wellbeing Plan and the Disability Access and Inclusion Plan also help to ensure that Council services are accessible to those members of the community for whom the service is intended.

Meeting Principle (d): Consultation

Council has adopted a Communications and Community Engagement Policy that aims to establish effective and relevant community engagement to improve decision making processes through inclusive, accessible and responsive community participation.

Meeting Principle (e): Reporting

Council reports regularly to its community on its achievements in relation to the Best Value Principles through the Annual Report.

Continuous improvement

Section 208B(d) of the Act states that a Council must achieve continuous improvement in its provision of services for its community. This is done through both formal processes that can be assessed and measured, such as audits, and informal initiatives that improve the way we do things such as incorporating ideas from staff and residents into our practices. Local government is continually being asked to do more with the same or less resources. In order to maintain services at a quality and cost that is responsive to the needs of the community and accessible financially and physically to those members of the community for whom the service is intended, organisational improvements are an essential part of "business as usual". Each department at Council strives to deliver services in the most efficient and effective way to ensure that revenue is expended in a fiscally responsible manner that leads to both the achievement of strategic objectives and the financial sustainability of Council. In 2016/17, Council employed staff to develop and implement Service Delivery Reviews to methodically review the services delivered by Council to ensure Best Value continues to be delivered.

Health Records Act 2001

Council collects health data, particularly in the community service area, to be used solely for the primary purpose for which it is collected or directly related purposes.

Council may disclose this information to other allied health professionals for continuity of care. If a referral to an allied health professional is required, consent is obtained unless exempted by other legislation.

Carers Recognition Act 2012

The Carers Recognition Act 2012 defines every council in Victoria as a 'public service care agency' and therefore a 'care support organisation'. As a consequence, councils are required to comply with the Act and to report on this in their annual reports from 2012/13 and thereafter.

This reporting requirement impacts across a wide range of Council activities, including human resources, home and community care, aged and disability services, leisure and recreation, community services, and family and children's services.

Council has taken all practicable measures to comply with its responsibilities outlined in the Act. Council has promoted the principles of the Act to people in care relationships and to the wider community by distributing printed material through relevant Council services, displaying posters at Council community venues and providing information to organisations represented in Council and community networks.

Council has also taken all practicable measures to ensure that staff, Council agents and volunteers working for us are informed about the principles and obligations of the Act by including information on the care relationship in Council induction and training programs for staff working in home and community care and disability services.

Council has made continuous efforts to review and modify policies, procedures and supports to include recognition of the carer relationship.

Child Safe Standards

Council is committed to protecting the interests and safety of children. Council has a zero tolerance for child abuse. As part of its commitment, an organisational-wide approach is being developed to embed a child safe environment. In November 2017 Council adopted the Child Safe Standards Statement of Commitment.

Contracts

During the year Council did not enter into any contracts valued at \$150,000 or more without first engaging in a competitive process.

Disability Act 2006

In accordance with legislative requirements under the Victorian Disability Act 2006 (the Act) Council has developed a new Disability Action Plan which is known as the Disability Access and Inclusion Plan (DAIP) 2018-2021. The DAIP 2018-2021 is the fourth plan for the Loddon Shire Council.

The development of the DAIP strengthened Council's acknowledgment that people living with disability are valuable members of the community who have the same fundamental rights and responsibilities as all citizens.

The DAIP was developed through extensive community and staff consultation which indicated that the community was generally satisfied with the services provided by Council. The community also thought that Council was making some good improvements to the accessibility of the Loddon Shire. However Council understands that to achieve a community that is liveable for everyone it must continue to increase the accessibility and inclusion of people with a disability in the Loddon Shire.

The DAIP has six guiding outcomes that Council, in partnership with all its citizens, State and Federal governments and other organisations, will work towards to build a truly inclusive community:

1. People with a disability have the same opportunities to participate in services, programs and events in the Loddon Shire as everyone else.
2. The Loddon Shire's built and natural environments are accessible, and people with a disability are able to move around and get to the places they want to go.

3. People with a disability are engaged in flexible and sustainable employment within the Loddon Shire and have opportunities to develop and succeed.
4. People with a disability can access the information they need to make informed decisions and choices and contribute to leading, shaping and influencing the Loddon Shire.
5. People with a disability, their families and carers are able to connect and participate in activities that are aligned to their interests and identities, and experience a high level of wellbeing in all aspects of their life.
6. People with a disability feel welcome and safe, and are as recognised and respected as any other resident in the Loddon Shire.

Council has identified 15 strategies that state how Council will work to achieve each outcome and a Year 1 Action Plan has been developed to guide Council on what needs to be done to achieve each strategy in the DAIP.

Achievements in the first three months of the DAIP included:

- Delivery of an annual training program to increase awareness and understanding of universal design principles for all relevant staff.
- Partnering with the City of Greater Bendigo to continue to implement the Inclusive Towns project to encourage and support local businesses to make changes to increase their accessibility.
- Delivery of training to staff on how to write in Plain English.

Domestic Animal Management Plan

In accordance with the Domestic Animal Act 1994, Council is required to prepare a Domestic Animal Management Plan at four yearly intervals and evaluate its implementation in the annual report.

Council adopted the Domestic Animal management Plan 2018-2021 in July 2018. The new plan was developed and advertised for public comment via Council's website, Facebook page and copies available to view at Council's Wedderburn and Serpentine offices.

Freedom of Information Act 1982

In accordance with section 7(4AA)(a) and 7(4AA)(b) of the Freedom of Information Act 1982, Council is required to publish certain statements in their annual report or separately such as on its website, concerning its functions and information available. Council has chosen to publish the statements separately, however provides the following summary of the application and operation of the Freedom of Information Act 1982.

Access to documents may be obtained through written request to the Freedom of Information Officer, as detailed in section 17 of the Freedom of Information Act 1982 and in summary as follows:

- it should be in writing
- it should identify as clearly as possible which document is being requested
- it should be accompanied by the appropriate application fee (the fee may be reduced or waived on hardship grounds)

The prescribed fee for applications under the Act is outlined in Council's Fees and Charges Schedule which can be found on Council's website:

<http://www.loddon.vic.gov.au/Our-documents/Current-fees-and-charges>.

Requests for access to information under the Freedom of Information Act should be lodged on the FOI application form and sent to:

Mrs Sharon Morrison
 Director Corporate Services and Freedom of Information Officer
 PO Box 21
 Wedderburn 3518
 Telephone: (03) 5494 1207
 Email: smorrison@loddon.vic.gov.au

Requests can also be lodged online or by email. Access charges may also apply once documents have been processed and a decision on access is made (e.g. photocopying and search and retrieval charges).

During the year Council received two requests under the Act.

Food Act Ministerial Directions

In accordance with section 7E of the Food Act 1984, Council is required to publish a summary of any Ministerial Directions received during the financial year in its annual report.

No such Ministerial Directions were received by Council during the financial year.

Protected Disclosure Act 2012

In accordance with section 69 of the Protected Disclosure Act 2012, a council must include in their annual report information about how to access the procedures established by the Council under Part 9 of that Act. It is also required to provide certain information about the number and types of protected disclosures complainants investigated during the financial year.

Council has a Protected Disclosure Procedure available to the public on Council's website: www.loddon.vic.gov.au/About-us/Our-Council/Governance/Protected-disclosure

During 2017/18 one disclosure was notified to council officers appointed to receive disclosures.

Road Management Act Ministerial Directions

In accordance with section 22 of the Road Management Act 2004, Council must publish a copy or summary of any Ministerial direction in its annual report.

No such Ministerial Directions were received by Council during the financial year.

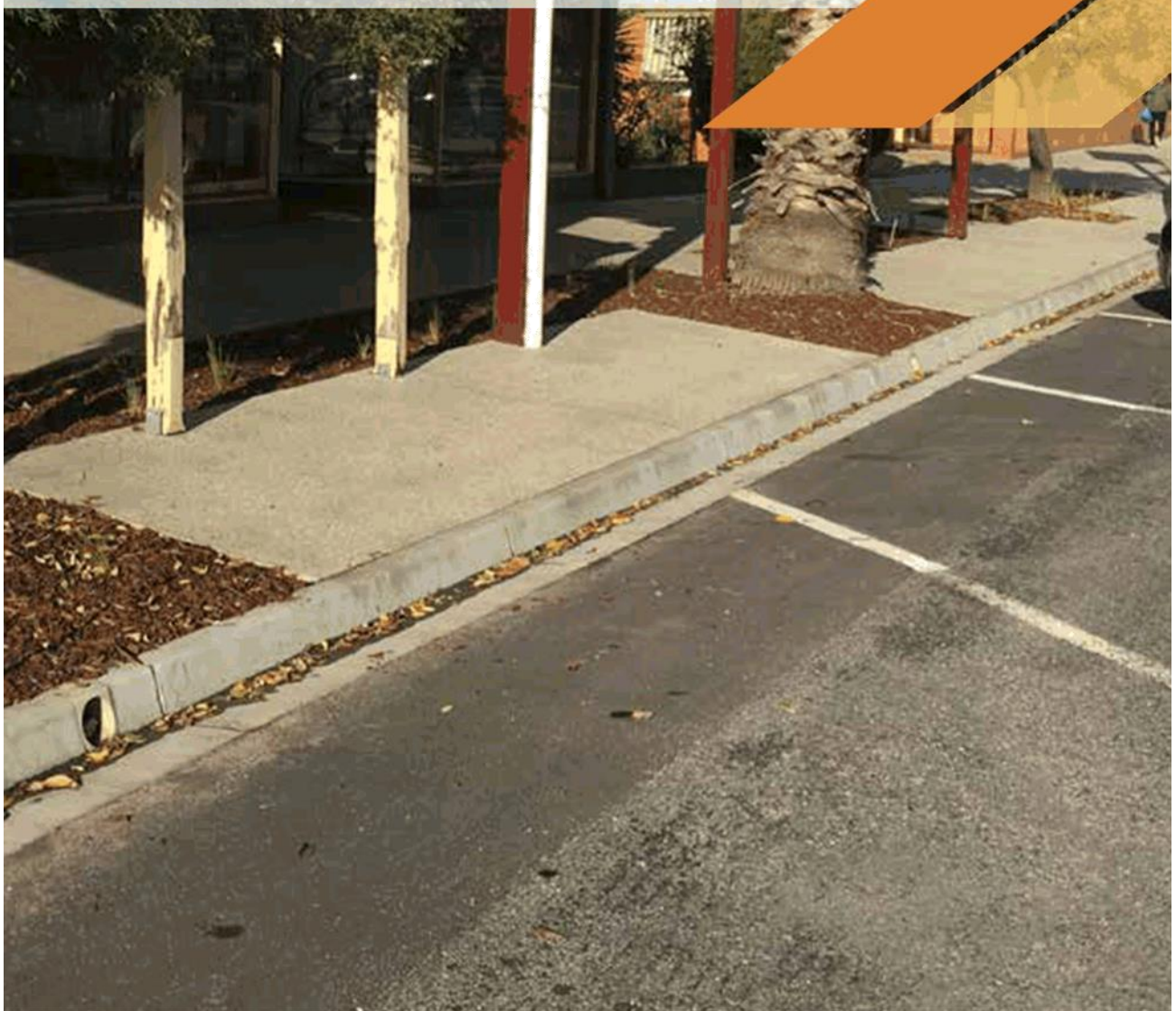
Planning and Environment Act 1987

In accordance with section 46GM and 46QD of the Planning and Environment Act 1987 there were no infrastructure and development disclosed for the 2017/18 period.



Performance statement

Year ending 30 June 2018



DESCRIPTION OF MUNICIPALITY

Loddon Shire Council is located in central Victoria, about 175 kilometres north-west of Melbourne. It is bounded by the Gannawarra Shire in the north, Shire of Campaspe and City of Greater Bendigo in the east, Mount Alexander Shire and Central Goldfields Shire in the south, and Northern Grampians Shire and Buloke Shire in the west.

Loddon Shire Council is a predominantly rural area, with many small towns and communities. The largest towns are Boort, Bridgewater on Loddon, Inglewood, Pyramid Hill, and Wedderburn.

The Shire encompasses a total land area of about 6,700 square kilometres. Land is used mainly for agriculture and horticulture, particularly grain, sheep, wool, beef cattle, dairy, pigs and poultry. In recent years, there has also been an increase in viticulture, olives, and fodder crops.

The primary source of employment in the Shire is agriculture, forestry and fishing with 37% of employed residents working in those fields, while 10% work in health care and social assistance, 7% in retail trade, and 5% in public administration and safety.

SUSTAINABILITY CAPACITY INDICATORS

Indicator / measure	Results			
	2015	2016	2017	2018
Indicator: Population <i>Measure:</i> Expenses per head of municipal population <i>Computation:</i> Total expenses / Municipal population	\$3,597	\$3,657	\$3,763	\$4,502
Material variations: Gradual increases to expenditure over three year period with population remaining steady. Year four higher increase is indicative of extra capacity to complete works/projects outstanding from previous years and additional work related to flood recovery.				
Indicator: Population <i>Measure:</i> Infrastructure per head of municipal population <i>Computation:</i> Value of infrastructure / Municipal population	\$37,810	\$40,202	\$39,764	\$43,768
Material variations: Gradual increases to infrastructure value over full four year period with population remaining steady.				
Indicator: Population <i>Measure:</i> Population density per length of road <i>Computation:</i> Municipal population / Kilometres of local roads	1.56	1.54	1.60	1.59
Material variations: No material variations.				
Indicator: Own-source revenue <i>Measure:</i> Own source revenue per head of municipal population <i>Computation:</i> Own-source revenue / Municipal population	\$1,808	\$1,815	\$1,796	\$1,868
Material variations: No material variations.				
Indicator: Recurrent grants <i>Measure:</i> Recurrent grants per head of municipal population <i>Computation:</i> Recurrent grants / Municipal population	\$2,209	\$1,462	\$2,180	\$1,836
Material variations: Recurrent grants have decreased by \$2.7M. This is mainly due to the timing of payments from the Victoria Grants Commission.				
Indicator: Disadvantage <i>Measure:</i> Relative socio-economic disadvantage <i>Computation:</i> Index of relative socio-economic disadvantage by decile	1	1	1	2
Material variations: 2018 has seen an indicator move from one to two.				

Definitions:

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred in paragraphs (a) and (b)

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website.

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

SERVICE PERFORMANCE INDICATORS

Service / indicator / measure	Results			
	2015	2016	2017	2018
Aquatic facilities Indicator: Utilisation <i>Measure:</i> Utilisation of aquatic facilities <i>Computation:</i> Number of visits to aquatic facilities / Municipal population	3	4	3	3
Material variations: During the season, it was estimated that attendance was higher than usual. The results do not reflect this estimate. Council believes that an increase in attendance by seasonal users has not been captured accurately. Council is working towards more accurately capturing attendance.				
Animal management Indicator: Health and safety <i>Measure:</i> Animal management prosecutions <i>Computation:</i> Number of successful animal management prosecutions	7	1	0	0
Material variations: Council has had no animal prosecutions in 2017 - 2018.				
Food Safety Indicator: Health and safety <i>Measure:</i> Critical and major non-compliance notifications <i>Computation:</i> Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises x100	0%	83%	100%	100%
Material variations: No compliance issues in 2015, all issues in 2017 and 2018 have been followed up.				
Governance Indicator: Satisfaction <i>Measure:</i> Satisfaction with Council decisions <i>Computation:</i> Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community	58	56	55	48
Material variations: As a result of feedback from the community, Council has identified the need to better communicate its decisions to the community including the rationale for those decisions.				
Home & Community Care (HACC) Indicator: Participation <i>Measure:</i> Participation in HACC service <i>Computation:</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	58%	56%	N/A	N/A
Material variations: Indicator no longer required.				
Home & Community Care (HACC) Indicator: Participation <i>Measure:</i> Participation in HACC service by CALD people <i>Computation:</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	28%	30%	N/A	N/A
Material variations: Indicator no longer required.				
Libraries Indicator: Participation <i>Measure:</i> Active library members <i>Computation:</i> [Number of active library members / Municipal population] x100	14%	8%	8%	7%
Material variations: Loddon continues to experience a decline in the number of active library members however the number does not include library visitors, Wi-Fi or computer use, attendance at programs or use/borrowing of the electronic collection. All of these activities are anecdotally well supported by Loddon residents.				

SERVICE PERFORMANCE INDICATORS (Continued)

Service / indicator / measure	Results			
	2015	2016	2017	2018
Maternal & Child Health (MCH) Indicator: Participation <i>Measure:</i> Participation in MCH service <i>Computation:</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	66%	73%	70%	65%
Material variations: Participation levels remain relatively stable but the MCH service is currently reviewing engagement practices to increase participation rates.				
Maternal & Child Health (MCH) Indicator: Participation <i>Measure:</i> Participation in the MCH service by Aboriginal children <i>Computation:</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	60%	25%	56%	83%
Material variations: Council works closely with Community Health Services to meet the needs of Aboriginal Children. There is a known issue around children in Out of Home Care arrangements accessing the service, therefore we continue to work closely with the Department of Education and Child Protection to streamline the response to new placements of children in Kinship or Out of Home Care. This has seen a significant increase in the participation of Aboriginal Children in the MCH service.				
Roads Indicator: Satisfaction <i>Measure:</i> Satisfaction with sealed local roads <i>Computation:</i> Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads	55	55	50	50
Material variations: No material variation.				
Statutory planning Indicator: Decision making <i>Measure:</i> Council planning decisions upheld at VCAT <i>Computation:</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0%	0%	100%	0%
Material variations: No VCAT decision throughout 2018.				
Indicator: Waste diversion <i>Measure:</i> Kerbside collection waste diverted from landfill <i>Computation:</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	23%	20%	23%	22%
Material variations: No material variation.				

SERVICE PERFORMANCE INDICATORS (Continued)

Definitions:

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the *Home and Community Care Act 1985* of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the *Home and Community Care Act 1985* of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

FINANCIAL PERFORMANCE INDICATORS

Dimension / indicator / measure	Results				Forecasts			
	2015	2016	2017	2018	2019	2020	2021	2022
Efficiency Indicator: Revenue level <i>Measure:</i> Average residential rate per residential property assessment <i>Computation:</i> Residential rate revenue / Number of residential property assessments	\$698.23	\$941.22	\$992.71	\$1,011.60	\$1,004.56	\$1,021.76	\$1,046.17	\$1,071.25
Material variations: Residential rates are forecast to increase by 2.0% each year. 2015 results did not include waste charges.								
Efficiency Indicator: Expenditure level <i>Measure:</i> Expenses per property assessment <i>Computation:</i> Total expenses / Number of property assessments	\$3,409.82	\$3,441.69	\$3,670.24	\$4,339.15	\$3,876.41	\$3,749.26	\$3,865.88	\$3,930.80
Material variations: Property numbers remain constant with expenditure levels the main variance depending on the scope of works required for that financial year.								
Efficiency Indicator: Workforce turnover <i>Measure:</i> Resignations and terminations compared to average staff <i>Computation:</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	8.18	12.75	18.12	12.29	9.74	10.14	10.14	10.14
Material variations: A restructure to realign directorates in early 2016 and continuation into 2017 has resulted in an increase in staff turnover. This is slowly returning to a steady turnover rate.								
Liquidity Indicator: Working capital <i>Measure:</i> Current assets compared to current liabilities <i>Computation:</i> [Current assets / Current liabilities] x100	587.88%	641.06%	790.25%	742.25%	440.01%	416.35%	371.07%	372.06%
Material variations: Major variations can occur in this indicator due to the amount of cash and cash equivalents available for that projected year. The other components are fairly constant.								

FINANCIAL PERFORMANCE INDICATORS (Continued)

Dimension / indicator / measure	Results				Forecasts			
	2015	2016	2017	2018	2019	2020	2021	2022
Liquidity Indicator: Unrestricted cash <i>Measure:</i> Unrestricted cash compared to current liabilities <i>Computation:</i> [Unrestricted cash / Current liabilities] x100	53.70%	281.60%	-3.85%	91.92%	310.95%	284.27%	235.61%	231.92%
Material variations: Council has a large amount of cash available on hand due to the delay in preparation of some capital works projects. Council also received a 50% upfront payment for the 2018/19 VGC allocation during 2017/18. Future year projections include all costs to ensure there is no renewal gap, however based upon forecasting Council will not have enough income to address the renewal gap without compromising on other services or generating more or other sources of revenue.								
Obligations Indicator: Asset renewal <i>Measure:</i> Asset renewal compared to depreciation <i>Computation:</i> [Asset renewal expenses / Asset depreciation] x100	42.47%	24.12%	33.93%	35.98%	38.81%	25.12%	24.89%	25.23%
Material variations: Variations can occur within this indicator depending on the capital works program delivered each year, depreciation increases slightly per year.								
Obligations Indicator: Loans and borrowings <i>Measure:</i> Loans and borrowings compared to rates <i>Computation:</i> [Interest bearing loans and borrowings / Rate revenue] x100	1.43%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Material variations: Council made the last payment of outstanding loans during early 2016.								
Obligations Indicator: Loans and borrowings <i>Measure:</i> Loans and borrowings repayments compared to rates <i>Computation:</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	1.57%	1.39%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Material variations: Council made the last payment of outstanding loans during early 2016.								

FINANCIAL PERFORMANCE INDICATORS (Continued)

Dimension / indicator / measure	Results				Forecasts			
	2015	2016	2017	2018	2019	2020	2021	2022
Obligations Indicator: Indebtedness <i>Measure:</i> Non-current liabilities compared to own source revenue <i>Computation:</i> [Non-current liabilities / Own source revenue] x100	16.94%	17.58%	12.52%	11.76%	15.90%	17.48%	19.13%	20.78%
Material variations: Council's non-current liabilities increase each year with own source revenue remaining fairly constant.								
Operating position Indicator: Adjusted underlying result <i>Measure:</i> Adjusted underlying surplus (or deficit) <i>Computation:</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	10.82%	-37.73%	9.83%	-4.51%	-20.07%	-6.87%	-11.01%	-11.45%
Material variations: Future year projections include all costs to address the renewal gap, however based upon current forecasting Council will not have enough income to address the renewal gap without compromising on other services or generating more or other sources of revenue.								
Stability Indicator: Rates concentration <i>Measure:</i> Rates compared to adjusted underlying revenue <i>Computation:</i> [Rate revenue / Adjusted underlying revenue] x100	30.88%	50.58%	32.05%	32.31%	42.76%	40.02%	41.28%	41.73%
Material variations: Council has continued to apply the 2.25% cap to rates and charges for the forecast years. The main variation between years for this indicator is the operating grants.								
Stability Indicator: Rates effort <i>Measure:</i> Rates compared to property values <i>Computation:</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.57%	0.56%	0.58%	0.50%	0.52%	0.52%	0.52%	0.52%
Material variations: No material variations.								

FINANCIAL PERFORMANCE INDICATORS (Continued)

Definitions:

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

OTHER INFORMATION

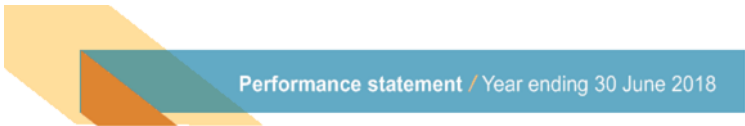
Basis of preparation

Council is required to prepare and include a Performance Statement within its Annual Report. The Performance Statement includes the results of the prescribed sustainability capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the Performance Statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The Performance Statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by Council's Strategic Resource Plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the Performance Statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the Performance Statement are those adopted by Council in its Strategic Resource Plan on 26 June 2018 and which forms part of the Council Plan. The Strategic Resource Plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Strategic Resource Plan can be obtained by contacting Council.



CERTIFICATION OF PERFORMANCE STATEMENT

In my opinion the accompanying Performance Statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

Signed:  Date: 28/8/18
 SHARON ROSEMARIE MORRISON BA (POLITICS), LLB (HONS), GDLP, DIP BUS, CERT IV HR,
 PRINCIPAL ACCOUNTING OFFICER

In our opinion, the accompanying Performance Statement of the Loddon Shire Council for the year ended 30 June 2018 presents fairly the results of Council's performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The Performance Statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainability capacity.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the Performance Statement to be misleading or inaccurate.

We have been authorised by the Council and the Local Government (Planning and Reporting) Regulations 2014 to certify this Performance Statement in its final form.

Signed:  Date: 28/8/18
 CHERYL ANNETTE MCKINNON, MAYOR

Signed:  Date: 28/8/18
 GAVAN LINDSAY HOLT, COUNCILLOR

Signed:  Date: 28/8/18
 PHILIP LEONARD PINYON, CHIEF EXECUTIVE OFFICER



Victorian Auditor-General's Office

Independent Auditor's Report

To the Councillors of Loddon Shire Council

Opinion	<p>I have audited the accompanying performance statement of Loddon Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • description of municipality for the year ended 30 June 2018 • sustainable capacity indicators for the year ended 30 June 2018 • service performance indicators for the year ended 30 June 2018 • financial performance indicators for the year ended 30 June 2018 • other information and • the certification of the performance statement. <p>In my opinion, the performance statement of Loddon Shire Council in respect of the year ended 30 June 2018 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 6 of the <i>Local Government Act 1989</i>.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. I and my staff are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's <i>APES 110 Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Victoria and have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the performance statement	<p>The Councillors are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 1989</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.</p>
Auditor's responsibilities for the audit of the performance statement	<p>As required by the <i>Audit Act 1994</i>, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists.</p>

Level 31 / 35 Collins Street, Melbourne Vic 3000
 T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

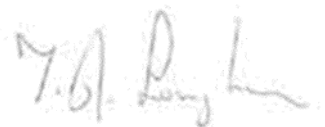
Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

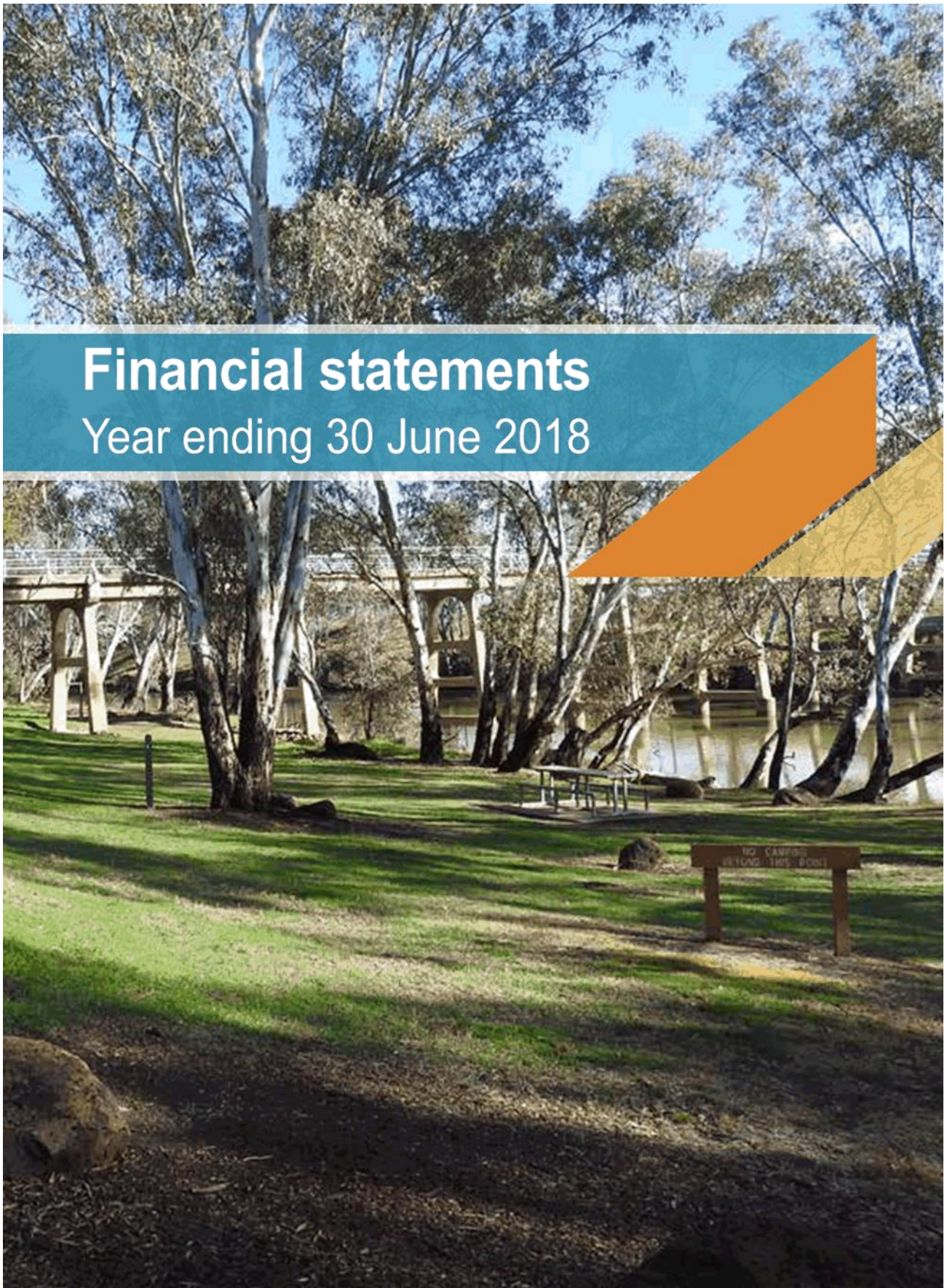
- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
30 August 2018



Tim Loughnan



Financial statements

Year ending 30 June 2018

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CERTIFICATION OF FINANCIAL STATEMENTS

In my opinion the accompanying financial statements have been prepared in accordance with the **Local Government Act 1989**, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

Signed:  Date: 28, 8, 18.
 SHARON ROSEMARIE MORRISON BA (POLITICS), LLB (HONS), GDLP, DIP BUS, CERT IV HR,
 PRINCIPAL ACCOUNTING OFFICER

In our opinion the accompanying financial statements present fairly the financial transactions of the Loddon Shire Council for the year ended 30 June 2018 and the financial position of the Council as at that date.

At the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

Signed:  Date: 28, 8, 18
 CHERYL ANNETTE MCKINNON, MAYOR

Signed:  Date: 28, 8, 18
 GAVAN LINDSAY HOLT, COUNCILLOR

Signed:  Date: 28, 8, 18
 PHILIP LEONARD PINYON, CHIEF EXECUTIVE OFFICER



Independent Auditor's Report

To the Councillors of Loddon Shire Council

Opinion	<p>I have audited the financial report of Loddon Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • balance sheet as at 30 June 2018 • comprehensive income statement for the year then ended • statement of changes in equity for the year then ended • statement of cash flows for the year then ended • notes to the financial statements, including significant accounting policies • certification of the financial statements. <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2018 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the <i>Local Government Act 1989</i> and applicable Australian Accounting Standards.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's <i>APES 110 Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the financial report	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the <i>Local Government Act 1989</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.</p>

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Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
30 August 2018



Tim Loughnan
as delegate for the Auditor-General of Victoria

COMPREHENSIVE INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
Income			
Rates and charges	2.1	10,445,501	10,102,693
Statutory fees and fines	2.2	403,422	304,599
User fees	2.3	1,588,792	1,708,805
Grants - operating	2.4	14,846,183	15,307,948
Grants - capital	2.4	4,057,747	3,691,765
Contributions - monetary	2.5	41,775	220,134
Reimbursements and subsidies	2.6	1,072,221	977,236
Interest earnings	2.8	508,561	474,173
Share of net profits of associates and joint ventures	5.3	2,264	-
Other income	2.9	3,879	166
Total income		32,970,345	32,787,519
Expenses			
Employee costs	3.1	10,851,796	10,003,078
Materials and services	3.2	13,311,521	9,304,997
Depreciation and amortisation	3.3	9,233,178	8,689,491
Bad debts expense	3.4	21,086	34,322
Other expenses	3.5	302,948	287,622
Net loss on disposal of property, infrastructure, plant and equipment	2.7	68,428	30,412
Share of net profits of associates and joint ventures	5.3	-	76,086
Total expenses		33,788,957	28,426,008
Surplus / (deficit) for year		(818,612)	4,361,511
Other comprehensive income			
<i>Items that will not be reclassified to surplus or deficit</i>			
Net asset revaluation increment/(decrement)	8.1a	30,218,843	8,492,798
Share of other comprehensive income of associates and joint ventures accounted for by the equity method	5.3	(4,829)	(12,093)
Total comprehensive result		29,395,402	12,842,216

The above Comprehensive Income Statement should be read with the accompanying notes.

BALANCE SHEET AS AT 30 JUNE 2018

	Note	2018 \$	2017 \$
Assets			
Current assets			
Cash and cash equivalents	4.1	3,662,195	9,672,238
Trade and other receivables	4.1	944,197	1,232,111
Financial assets	4.1	21,196,479	13,776,284
Inventories	4.2	43,490	53,966
Non-current assets classified as held for sale	5.1	690,322	865,424
Total current assets		26,536,683	25,600,023
Non-current assets			
Financial assets	4.1	100	100
Trade and other receivables	4.1	3,372	79,921
Investments in associates and joint ventures	4.2	271,380	273,945
Intangible assets	4.2	1,979,130	1,668,430
Property, infrastructure, plant and equipment	5.2	338,108,295	309,596,011
Total non-current assets		340,362,277	311,618,407
Total assets		366,898,960	337,218,430
Liabilities			
Current liabilities			
Trade and other payables	4.3	801,793	642,364
Trust funds and deposits	4.3	375,762	404,438
Provisions	4.4	2,397,604	2,192,670
Total current liabilities		3,575,159	3,239,472
Non-current liabilities			
Provisions	4.4	1,648,387	1,698,946
Total non-current liabilities		1,648,387	1,698,946
Total liabilities		5,223,546	4,938,418
Net assets		361,675,414	332,280,012
Equity			
Accumulated surplus		95,354,472	95,532,658
Reserves	8.1 b	266,320,942	236,747,354
Total equity		361,675,414	332,280,012

The above Balance Sheet should be read with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2018

2018

	Note	Total 2018 \$	Accumulated surplus 2018 \$	Revaluation reserve 2018 \$	Other reserves 2018 \$
Balance at beginning of the financial year		332,280,012	95,532,658	217,168,524	19,578,830
Surplus/(deficit) for the year		(818,612)	(818,612)	-	-
Net asset revaluation increment/(decrement)		30,218,843	-	30,218,843	-
Transfer to reserves	8.1b	-	(13,151,230)	-	13,151,230
Transfer from reserves	8.1b	-	13,796,485	-	(13,796,485)
Share of other comprehensive income		(4,829)	(4,829)	-	-
Balance at end of financial year		361,675,414	95,354,472	247,387,367	18,933,575

2017

	Note	Total 2017 \$	Accumulated surplus 2017 \$	Revaluation reserve 2017 \$	Other reserves 2017 \$
Balance at beginning of the financial year		319,437,796	95,737,887	208,675,726	15,024,183
Surplus/(deficit) for the year		4,361,511	4,361,511	-	-
Net asset revaluation increment/(decrement)		8,492,798	-	8,492,798	-
Transfer to reserves	8.1b	-	(14,271,936)	-	14,271,936
Transfer from reserves	8.1b	-	9,717,289	-	(9,717,289)
Share of other comprehensive income		(12,093)	(12,093)	-	-
Balance at end of financial year		332,280,012	95,532,658	217,168,524	19,578,830

The above Statement of Changes in Equity should be read with the accompanying notes.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 Inflows/ (outflows) \$	2017 Inflows/ (outflows) \$
Cash flows from operating activities			
Rates and charges		10,490,783	10,027,110
Statutory fees and fines		418,579	417,981
User fees		1,648,775	1,869,048
Grants - operating		12,844,409	14,224,500
Grants - capital		4,268,402	3,781,805
Contributions		41,775	-
Reimbursements and subsidies		1,045,938	1,049,999
Interest received		455,620	515,595
Net GST refund (payable)		1,683,479	1,319,883
Trust funds and deposits taken		(28,676)	127,344
Payments to employees		(10,654,704)	(9,965,656)
Payments to suppliers		(15,188,232)	(11,395,648)
Trust funds and deposits repaid		-	-
Net cash provided by (used in) operating activities		7,026,148	11,971,961
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	5.2	(8,381,624)	(7,783,594)
Proceeds from sale of property, infrastructure, plant and equipment		650,979	107,726
Payment for intangible assets		-	-
Payment for investments		(5,387,159)	(10,654,153)
Loans and advances to community organisations		6,000	6,000
Repayment of loans and advances from community organisations		75,613	73,587
Net cash provided by (used in) investing activities		(13,036,191)	(18,250,434)
Cash flows from financing activities			
Repayment of interest bearing loans and borrowings		-	-
Borrowing costs		-	-
Net cash provided by (used in) financing activities		-	-
Net increase/(decrease) in cash and cash equivalents		(6,010,043)	(6,278,473)
Cash and cash equivalents at the beginning of the financial year		9,672,238	15,950,711
Cash and cash equivalents at the end of the financial year	5	3,662,195	9,672,238

The above Statement of Cash Flows should be read with the accompanying notes.

STATEMENT OF CAPITAL WORKS FOR THE YEAR ENDED 30 JUNE 2018

	Note	2018 \$	2017 \$
Land and buildings			
Land		31,460	-
Buildings - specialised		635,862	1,420,958
Work in progress		142,309	234,552
Total buildings		809,631	1,655,510
Plant and fittings			
Plant, machinery and equipment		889,602	328,992
Office furniture and equipment		172,479	142,651
Total plant and equipment	5.2	1,062,081	471,643
Infrastructure			
Roads		3,823,677	4,584,294
Bridges		51,980	301,950
Footpaths and cycleways		1,853,257	343,551
Kerb and channel		-	-
Drainage		218,929	224,043
Street furniture		-	3,530
Work in progress		562,068	199,076
Total infrastructure	5.2	6,509,911	5,656,444
Intangible assets			
Water rights	4.2	-	-
Total intangible assets		-	-
Total capital works expenditure		8,381,623	7,783,597
Represented by:			
New asset expenditure		984,860	560,533
Asset renewal expenditure		3,321,999	2,948,103
Asset expansion expenditure		2,090,846	505,897
Asset upgrade expenditure		1,983,918	3,769,064
Total capital works expenditure		8,381,623	7,783,597

The above statement of capital works should be read with the accompanying notes.

OVERVIEW

Introduction

The Loddon Shire Council was established by an Order of the Governor in Council on 19 January 1995 and is a body corporate. The Council's main office is located at 41 High Street, Wedderburn.

Statement of compliance

These financial statements are a general purpose financial report that consist of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

Significant accounting policies

Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 5.2)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 5.2)
- the determination of employee provisions (refer to Note 4.5)
- the determination of landfill provisions (refer to Note 4.5)
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

NOTE 1 PERFORMANCE AGAINST BUDGET

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Management has adopted a materiality threshold of 20 percent and \$50,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 27 June 2017. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

1.1 Income and expenditure

	Budget 2018 \$	Actual 2018 \$	Variance 2018 \$	Ref
Income				
Rates and charges	10,406,865	10,445,501	(38,636)	
Statutory fees and fines	248,670	403,422	(154,752)	1
User fees	1,432,607	1,588,792	(156,185)	
Grants - operating	5,830,781	14,846,183	(9,015,402)	2
Grants - capital	3,296,530	4,057,747	(761,217)	3
Contributions - monetary	15,000	41,775	(26,775)	
Reimbursements and subsidies	1,015,967	1,072,221	(56,254)	
Interest earnings	378,000	508,561	(130,561)	4
Share of net profits/(losses) of associates and joint ventures	-	-	-	
Other income	-	3,879	(3,879)	
Total income	22,624,420	32,968,081	(10,343,661)	
Expenses				
Employee costs	10,809,393	10,851,796	(42,403)	
Materials and services	8,606,761	13,311,521	(4,704,760)	5
Depreciation and amortisation	8,976,575	9,233,178	(256,603)	
Borrowing costs	-	-	-	
Bad and doubtful debts	-	21,086	(21,086)	
Other expenses	304,738	302,948	1,790	
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	-	68,428	(68,428)	6
Total expenses	28,697,467	33,788,957	(5,091,490)	
Surplus/(deficit) for the year	(6,073,047)	(820,876)	(5,252,171)	

NOTE 1 PERFORMANCE AGAINST BUDGET (CONTINUED)**1.1 Income and expenditure (continued)****(i) Explanation of material variations**

- 1 The increase in statutory fees and fines relates mainly to additional income received for planning services of \$93K, with an increase in activity and the schedule of fees set. There was also an increase in animal control services of \$24K.
- 2 Operating grant income is higher than expected mainly due to the receipt of flood recovery income of \$4.32M more than what was in the original budget along with a 50% upfront payment from the Victoria Grants Commission of \$4.44M, similar to 2016/17.
- 3 Capital grant income is higher than expected due to an increase in Roads to Recovery income of \$1.7M which is offset by higher capital expenditure in this area.
- 4 During the financial year, Council had higher than expected cash on hand and therefore was able to earn more interest from investments.
- 5 The main variation in materials and services is the flood restoration works which are underway and had a total of \$4.17M more expenditure than expected for the year. This is offset by an increase in flood recovery income.
- 6 Council does not budget for a net gain or loss on disposals of assets. Therefore there is a cost variance of \$68K.

NOTE 1 PERFORMANCE AGAINST BUDGET (CONTINUED)**1.2 Capital works**

	Budget 2018 \$	Actual 2018 \$	Variance 2018 \$	Ref
Property				
Land	-	28,500	(28,500)	
Land improvements	45,000	7,460	37,540	
Total land	45,000	35,960	9,040	
Buildings	71,500	125,122	(53,622)	
Building improvements	988,500	161,894	826,606	
Total buildings	1,060,000	287,016	772,984	7
Total property	1,105,000	322,976	782,024	
Plant and equipment				
Plant, machinery and equipment	884,100	889,602	(5,502)	
Office furniture and equipment	317,363	172,479	144,884	
Total plant and equipment	1,201,463	1,062,081	139,382	
Infrastructure				
Roads	3,516,452	4,197,454	(681,002)	
Bridges	251,000	42,060	208,940	8
Footpaths and cycleways	293,755	617,465	(323,710)	9
Drainage	1,558,000	417,017	1,140,983	10
Recreation, leisure and community facilities	1,084,000	351,124	732,876	11
Parks, open space and streetscapes	354,500	1,371,446	(1,016,946)	12
Total infrastructure	7,057,707	6,996,566	61,141	
Total capital works expenditure	9,364,170	8,381,623	982,547	
Represented by:				
New asset expenditure	849,100	984,860	(135,760)	
Asset renewal expenditure	4,674,047	3,321,999	1,352,048	
Asset expansion expenditure	1,494,500	2,090,846	(596,346)	
Asset upgrade expenditure	2,346,523	1,983,918	362,605	
Total capital works expenditure	9,364,170	8,381,623	982,547	

NOTE 1 PERFORMANCE AGAINST BUDGET (CONTINUED)**1.2 Capital works (continued)****(i) Explanation of material variations**

- 7 The budget set for 2017/18 included an allocation of \$500K for the strategic fund but remained unspent at 30 June 2018.
- 8 Projects that did not commence during 2017/18 and therefore remain unspent at 30 June include Janevale Bridge of \$152K and Kingower Brenanah Rd of \$33K.
- 9 There were projects carried forward from the 2016/17 financial year that were completed during 2017/18 and these include Chapel Street Serpentine of \$83K along with Kelly Street, Victoria Street and Barber Street in Pyramid Hill with a combined actual of \$513K.
- 10 The main variance includes two projects for flood mitigation works, the first at Boort for \$500K which is yet to commence and the second at Pyramid Hill of \$750K which has been deferred until funding is received in future years.
- 11 The budget included spending for caravan park improvements of \$750K which has been deferred until funding is received and swimming pool solar power of \$314K with only \$191K spent to date.
- 12 The main variance is due to a carry forward project of \$1.2M for the Wedderburn Streetscape project which was not in the original budget.

NOTE 2 FUNDING FOR THE DELIVERY OF OUR SERVICES**2.1 Rates and charges**

Council uses Capital Improved Value (C.I.V.) as the basis of valuation of all properties within the municipal district. The C.I.V. of a property includes the value of the land and all improvements on the land.

The valuation base used to calculate general rates for 2017/18 was \$1,734,759,500. The valuation base used in 2016/17 was \$1,728,095,200.

	2018	2017
	\$	\$
General rates	2,540,550	2,466,974
Rural production rates	5,420,427	5,308,885
Municipal charges	1,162,043	1,132,787
Kerbside recycling charges	338,141	303,546
Garbage charges	944,319	852,509
Interest on rates and charges	40,021	37,992
Total rates and garbage charges	10,445,501	10,102,693

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation was first applied in the rating year commencing 1 July 2016.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

2.2 Statutory fees and fines

	2018	2017
	\$	\$
Statutory fees and fines		
Animal control	68,823	61,214
Building services fees	112,960	91,073
Election fines	2,616	3,042
Fire hazards	4,283	6,334
Health Act fees	51,324	42,383
Land information certificates	12,470	9,939
Local laws	7,748	6,054
Town planning fees	143,198	84,560
Total statutory fees and fines	403,422	304,599

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever occurs first.

NOTE 2 FUNDING FOR THE DELIVERY OF OUR SERVICES (Continued)**2.3 User fees**

	2018 \$	2017 \$
User fees		
Aged services fees	438,687	619,786
Caravan park fees	407,550	514,993
Emergency management	28,320	12,309
Gravel pit fees	87,329	93,477
Pre-schools	76,856	74,079
Private works charges	222,420	50,137
Road opening permits	23,310	18,260
Sale of tools and equipment	273	1,152
Staff training / educational fees	38,549	9,107
Standpipes and truck washes	63,980	31,773
Tip and recycling fees	58,613	111,443
Tourism	28,816	70,445
Other	12,380	15,301
Rent received		
Elderly persons units	62,089	52,959
Commercial properties	39,620	33,429
Council residences	-	155
Total statutory fees, fines and user fees	1,588,792	1,708,805

User fees are recognised as revenue when the service has been provided or Council has otherwise earned the income.

2.4 Funding from other levels of government

	2018 \$	2017 \$
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	16,322,839	15,804,261
State funded grants	2,581,091	3,195,452
Total grants received	18,903,930	18,999,713

	2018 \$	2017 \$
(a) Operating grants		
Recurrent - Commonwealth Government:		
Victoria Grants Commission - general purpose grant	4,909,068	6,859,499
Victoria Grants Commission - local roads	3,589,883	5,222,295
Non recurrent - Commonwealth Government:		
Flood restoration	4,364,993	1,073,791
Total operating Commonwealth Government grants	12,863,944	13,155,585

NOTE 2 FUNDING FOR THE DELIVERY OF OUR SERVICES (Continued)**2.4 Funding from other levels of government (continued)**

	2018 \$	2017 \$
Recurrent - State Government:		
Aged services	872,443	885,875
Pre-schools	634,298	481,379
Families and children	143,790	136,690
Fire Services Property Levy	41,615	40,421
Youth development	59,500	99,837
Community safety	5,776	11,526
Tips and recycling	7,018	6,393
Environment	50,000	75,000
Planning services	5,455	-
Non recurrent - State Government:		
Culture	14,000	-
Tips and recycling	6,000	-
Planning services	-	28,250
Water infrastructure	1,744	17,111
Community safety	20,000	23,145
Preschools	9,918	104,018
Recreation facilities	108,182	200,550
Other	2,500	42,168
Total operating State Government grants	1,982,239	2,152,363
Total operating grants	14,846,183	15,307,948
(b) Capital grants		
Recurrent - Commonwealth Government:		
Roads to Recovery	3,458,895	2,648,676
Total capital Commonwealth Government grants	3,458,895	2,648,676
Recurrent - State Government:		
Nil	-	-
Non recurrent - State Government:		
Recreation facilities	78,638	294,897
Community halls	-	340,000
Road infrastructure	276,666	150,000
Tips and recycling	-	140,000
Streetscapes	50,000	12,000
Water infrastructure	193,548	106,192
Total capital State Government grants	598,852	1,043,089
Total capital grants	4,057,747	3,691,765

NOTE 2 FUNDING FOR THE DELIVERY OF OUR SERVICES (Continued)**2.4 Funding from other levels of government (continued)****(c) Unspent grants received on condition that they be spent in a specific manner**

	2018 \$	2017 \$
Balance at start of year	7,683,212	5,225,729
Received during the financial year and remained unspent at balance date	1,184,619	3,331,437
Received in prior years and spent during the financial year	(1,136,094)	(873,954)
Balance at year end	7,731,737	7,683,212

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal) or upon earlier notification that a grant has been secured.

2.5 Contributions

	2018 \$	2017 \$
Contributions - operating - monetary	8,591	180,134
Contributions - operating - monetary - adjustment 2016/17 funds not received	(15,000)	-
Contributions - capital - monetary	48,184	40,000
Contributions - non-monetary	-	-
Total contributions	41,775	220,134

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

2.6 Reimbursements and subsidies

	2018 \$	2017 \$
Main roads maintenance and construction	552,761	638,749
Insurance claims	86,997	5,276
Workcover	142,966	108,273
Fuel rebate	133,139	132,895
Community and recreational facilities	-	16,676
Emergency management	79,015	6,357
Heritage projects	-	27,390
Contracted staff	73,343	36,620
Other	4,000	5,000
Total reimbursements and subsidies	1,072,221	977,236

Reimbursements and subsidies are recognised as revenue when the service has been provided or Council has otherwise earned the income.

2.7 Net gain / (loss) on disposal of property, infrastructure, plant and equipment

	2018 \$	2017 \$
Proceeds from sale	650,979	107,726
Written down value of assets disposed	(719,407)	(138,138)
Total net gain / (loss) on disposal of property, infrastructure, plant and equipment	(68,428)	(30,412)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

NOTE 2 FUNDING FOR THE DELIVERY OF OUR SERVICES (Continued)**2.8 Interest received**

	2018 \$	2017 \$
Interest on investments	468,540	436,181
Rates interest	40,021	37,992
Total interest received	508,561	474,173

2.9 Other income

	2018 \$	2017 \$
Reversal of impairment of assets	3,879	166
Total other income	3,879	166

NOTE 3 THE COST OF DELIVERING SERVICES**3.1 (a) Employee costs**

	2018 \$	2017 \$
Salaries and wages	8,845,450	8,055,547
Annual leave and long service leave	874,919	887,007
Superannuation	922,396	855,063
Fringe benefits	90,291	115,720
Workcover	118,740	89,741
Total employee costs	10,851,796	10,003,078

(b) Superannuation

Council made contributions to the following funds:

	2018 \$	2017 \$
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	77,829	87,757
Total defined benefit fund	77,829	87,757

Employer contributions payable at reporting date.

	2018 \$	2017 \$
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	533,619	459,216
Employer contributions - other funds	310,948	308,090
Total accumulated funds	844,567	767,306

Employer contributions payable at reporting date.

Refer to Note 8.3 for further information relating to Council's superannuation obligations.

3.2 Materials and services

	2018 \$	2017 \$
Plant operating costs	1,308,448	736,879
Utility costs	514,937	505,528
Corporate governance	349,464	607,695
Local road materials	317,867	247,194
Flood recovery works	4,167,930	1,006,150
Building maintenance	363,122	260,899
Aged care services	155,240	249,596
Training and subscriptions	258,956	206,223
Computer costs and computer programs	415,179	375,241
Office expenses	92,960	104,981
North Central Goldfields Regional Library Corporation	201,238	193,801
Community plan projects	57,002	49,442
Recreation projects	487,919	280,688
Insurances	455,108	405,223

NOTE 3 THE COST OF DELIVERING SERVICES (Continued)**3.2 Materials and services (continued)**

	2018 \$	2017 \$
Pool maintenance and strategy	399,236	313,677
Loddon Discovery Tours	22,178	41,696
Main roads materials	45,078	46,438
Parks and gardens maintenance	62,304	45,884
Tips maintenance	330,160	98,274
Families and children	99,029	153,800
Caravan park operations	313,162	249,402
Economic development and tourism initiatives	70,135	163,503
Private works materials	50,924	33,360
Public facilities	184,106	206,465
Community grant projects	238,297	223,760
Community safety	55,655	105,795
Workshops and depots	132,547	130,594
Youth and transport services	61,526	66,551
Valuations	237,183	75,304
Regulatory services	114,150	199,226
Environment	181,346	114,034
Other materials, services and contracts	78,622	79,660
Gravel pit operations	363,642	2,429
Community facilities	149,474	1,038,090
Garbage collection	659,803	651,929
Water management projects	181,302	-
Cleaning	23,618	35,586
Other road projects	112,674	-
Total materials and services	13,311,521	9,304,997

3.3 Depreciation and amortisation

	2018 \$	2017 \$
Roads	6,110,045	5,575,427
Buildings	1,348,607	1,369,892
Plant and equipment	805,452	881,073
Bridges	370,022	332,859
Urban drains	198,844	182,931
Furniture and equipment	103,772	80,024
Footpaths	149,040	129,100
Kerb and channel	94,119	85,753
Landfills	25,644	25,657
Street furniture	26,171	24,691
Quarries	1,462	2,084
Total depreciation	9,233,178	8,689,491

Refer to Note 4.2 (c) and 5.2 for a more details breakdown of depreciation and amortisation charges and accounting policy.

NOTE 3 THE COST OF DELIVERING SERVICES (Continued)**3.4 Bad and doubtful debts**

	2018 \$	2017 \$
Rates debtors	-	31,171
Sundry debtors	21,086	3,151
Total bad debts expense	21,086	34,322

Movement in provisions for doubtful debts

	2018 \$	2017 \$
Balance at beginning of the year	110,620	78,010
New provisions recognised during the year	21,086	34,322
Amounts already provided for and written off as uncollectible	(18,250)	(1,712)
Amounts provided for but recovered during the year	(507)	-
Balance at end of year	112,949	110,620

Provision for doubtful debt is recognised when there is objective evidence that an impairment loss has occurred.
Bad debts are written off when identified.

3.5 Other expenses

	2018 \$	2017 \$
Councillors' emoluments	225,716	206,385
Internal audit remuneration	36,519	39,458
External audit remuneration - VAGO - Audit of the financial statements, performance statement and grant acquittals	39,055	37,900
Impairment of interest free loans	1,658	3,879
Total other expenses	302,948	287,622

NOTE 4 OUR FINANCIAL POSITION**4.1 Financial assets****(a) Cash and cash equivalents**

	2018 \$	2017 \$
Cash on hand	4,750	4,650
Cash at bank (CEO's advance account)	4,000	4,000
Cash at bank (general account)	2,455,902	2,663,588
Cash at bank (trust account)	197,543	194,837
Cash and cash equivalents	2,662,195	2,867,075

(b) Other financial assets

	2018 \$	2017 \$
Term deposits (current)	1,000,000	6,805,163
Term deposits (non-current)	-	-
Total other financial assets	1,000,000	6,805,163
Total financial assets	3,662,195	9,672,238

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

	2018 \$	2017 \$
Restricted funds		
Trust funds (Note 4.3)	375,762	404,438
Total restricted funds	375,762	404,438
Total unrestricted cash and cash equivalents	3,286,433	9,267,800

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

Intended allocations

Although not externally restricted the intended allocations above have been allocated for specific future purposes by Council.

	2018 \$	2017 \$
Unspent grants (refer to Note 8.1)	7,731,737	7,683,212
Long service leave (refer to Note 4.4)	1,793,538	1,709,316
Total restricted and intended allocation funds	9,525,275	9,392,528

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either revenue or expense.

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.1 Financial assets (continued)****(c) Trade and other receivables**

	2018 \$	2017 \$
Current		
<i>Statutory receivables</i>		
Rates debtors	307,246	352,528
LESS provision for doubtful debts	(87,287)	(105,537)
	219,959	246,991
<i>Non statutory receivables</i>		
Sundry debtors	290,426	610,802
Other debtors	100,319	101,663
LESS provision for doubtful debts	(25,663)	(5,084)
Net receivable GST	278,386	194,126
Loans and advances to community organisations	80,770	83,613
	724,238	985,120
Total current	944,197	1,232,111
Non-current		
<i>Non statutory receivables</i>		
Loans and advances to community organisations	3,372	79,921
Total non-current	3,372	79,921
Total trade and other receivables	947,569	1,312,032

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using effective interest rate method.

(i) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

	2018 \$	2017 \$
Current (not yet due)	104,699	165,269
Past due by up to 30 days	119,918	319,774
Past due between 31 and 180 days	9,875	125,759
Past due between 181 and 365 days	55,934	-
Total trade and other receivables	290,426	610,802

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.1 Financial assets (continued)****(c) Trade and other receivables (continued)****(ii) Ageing of individually impaired receivables**

At balance date, other debtors representing financial assets with a nominal value of \$25,663 (2017: \$5,084) were impaired. The amount of the provision raised against these debtors was \$25,663 (2017: \$5,084). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

	2018 \$	2017 \$
Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	-	360
Past due between 181 and 365 days	25,663	4,720
Past due by more than 1 year	-	4
Total trade and other receivables	25,663	5,084

4.2 Non-financial assets**(a) Inventories**

	2018 \$	2017 \$
Inventories held for distribution	43,490	53,966
Inventories held for sale	-	-
Total inventories	43,490	53,966

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

	2018 \$	2017 \$
Current		
Accrued income	3,185,122	1,131,879
Prepayments	220,045	240,252
Term deposits (original maturity of 90 days or greater)	17,791,312	12,404,153
Total current	21,196,479	13,776,284
Non-current		
Maps shares	100	100
Total non-current	100	100
Total other assets	21,196,579	13,776,384

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.2 Non-financial assets (continued)****(c) Intangible assets**

	2018 \$	2017 \$
Non-current		
Water rights	1,979,130	1,668,430
Total intangible assets	1,979,130	1,668,430

Reconciliation of movements in intangible assets for the reporting period

	2018 \$	2017 \$
Water rights		
Gross carrying amount at beginning of period	1,668,430	1,654,362
Additional water rights obtained during the period	-	-
Water rights disposed of during the period	-	-
Revaluation increment (decrement)	310,700	14,068
Gross carrying amount at end of period	1,979,130	1,668,430

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments are made where appropriate.

Water rights are revalued at 30 June 2018 to the published water trade market rate applying at that date.

(d) Investments in associates and joint ventures

	2018 \$	2017 \$
Equity in North Central Goldfields Regional Library Corporation	271,380	273,945
Total investment in associates and joint ventures	271,380	273,945

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.3 Payables****(a) Trade and other payables**

	2018 \$	2017 \$
Trade creditors	365,246	325,882
Accrued wages & salaries	175,161	143,565
Accrued expenses	261,386	172,917
Total trade and other payables	801,793	642,364

(b) Trust funds and deposits

	2018 \$	2017 \$
Contract retentions	79,608	109,142
Fire services property levy	54,434	55,486
Building sureties	42,340	43,340
Unclaimed monies	361	157
Other refundable deposits:	-	-
St Andrews church repair fund	1,476	1,476
Wedderburn pre school investment	197,543	194,837
Total trust funds and deposits	375,762	404,438

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items***Contract retentions***

Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Fire Services Property Levy

Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

Building sureties

Under the provisions of the Building Act 1993, Council may issue a Building Permit subject to a condition that the applicant must deposit with the Council a bond, for an amount determined in accordance with the regulations, to secure the complete and satisfactory carrying out of the work authorised by the Building Permit.

St Andrews church repair fund

These funds were held by a Section 86 committee which was disbanded in 2012. The funds were returned to Council to use for repairs to the building.

Wedderburn pre-school investment

Council is holding funds on behalf of the Wedderburn Pre-school. These funds are invested by Council according to the instructions of the pre-school.

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.4 Provisions****2018**

	Annual leave	Long service leave	RDOs	Landfill rehabilitation	Gravel pit rehabilitation	Total
Balance at beginning of the financial year	786,072	1,709,316	109,284	1,232,349	54,595	3,891,616
Additional provisions	777,064	172,219	578,101	-	5,028	1,532,412
Amounts used	(707,084)	(167,835)	(566,807)	(16,149)	-	(1,457,875)
Variation in the discounted amount arising because of time and the effect of any change in the discount rate	-	79,838	-	-	-	79,838
Balance at the end of the financial year	856,052	1,793,538	120,578	1,216,200	59,623	4,045,991

2017

	Annual leave	Long service leave	RDOs	Landfill rehabilitation	Gravel pit rehabilitation	Total
Balance at beginning of the financial year	732,554	1,731,723	112,295	1,825,773	49,088	4,451,433
Additional provisions	741,021	237,264	559,274	-	5,507	1,543,066
Amounts used	(687,503)	(199,504)	(562,285)	(593,424)	-	(2,042,716)
Variation in the discounted amount arising because of time and the effect of any change in the discount rate	-	(60,167)	-	-	-	(60,167)
Balance at the end of the financial year	786,072	1,709,316	109,284	1,232,349	54,595	3,891,616

(a) Employee benefits

	2018 \$	2017 \$
Current provisions expected to be wholly settled within 12 months		
Annual leave	684,842	628,858
Long service leave	184,727	170,932
RDOs	120,578	109,284
Total	990,147	909,074
Current provisions expected to be wholly settled after 12 months		
Annual leave	171,210	157,214
Long service leave	1,236,247	1,126,382
Total	1,407,457	1,283,596
Total current employee provisions	2,397,604	2,192,670
Non-current		
Long service leave	372,564	412,002
Total non-current employee provisions	372,564	412,002
Total employee benefits	2,770,168	2,604,672

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.4 Provisions (continued)****(a) Employee benefits (continued)****Wages and salaries and annual leave**

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

Key assumptions:

Weighted average increase in employee costs	3.38%	5.69%
Weighted average discount rates	3.26%	2.99%
Weighted average settlement period	21 months	21 months

(b) Landfill restoration

	2018 \$	2017 \$
Current	-	-
Non-current	1,216,200	1,232,349
Total landfill restoration	1,216,200	1,232,349

Council is obligated to restore landfill sites to a particular standard. The forecast life of the sites are based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected costs of works to be undertaken. The expected cost of works have been estimated based on the current understanding of work required to reinstate the site to a suitable standard and budgeted costs for that work. Accordingly, the estimation of a provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:

Weighted average increase in costs	2.40%	2.32%
Weighted average discount rates	1.96%	1.93%
Weighted average settlement period	18 years	19 years

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.4 Provisions (continued)****(c) Gravel pit rehabilitation**

	2018 \$	2017 \$
Current	-	-
Non-current	59,623	54,595
Total	59,623	54,595

Council is obligated to restore gravel pit sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for gravel pit restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard and budgeted costs for that work. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:

Weighted average increase in costs	2.40%	2.32%
Weighted average discount rates	1.96%	1.93%
Weighted average settlement period	18 years	18 years

4.5 Financing arrangements

	2018 \$	2017 \$
Bank overdraft	500,000	500,000
Credit card facilities	100,000	100,000
Total facilities	600,000	600,000
Used facilities	-	-
Unused facilities	600,000	600,000

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.6 Commitments**

Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2018

	Not later than 1 year \$	Later than 1 year and not later than 2 years \$	Later than 2 years and not later than 5 years \$	Later than 5 years \$	Total \$
Operating					
Flood repairs and other roadworks	1,120,359	-	-	-	-
Environment services	745,588	745,588	621,323	-	2,112,499
Insurance services	356,664	-	-	-	356,664
Caravan park operations	152,117	-	-	-	152,117
Library corporation	201,226	201,226	-	-	402,452
Swimming pool services	174,826	-	-	-	174,826
Cleaning services	159,446	159,446	-	-	318,892
Internal audit	27,950	-	-	-	27,950
Other minor orders committed	83,062	-	-	-	83,062
Operating commitments for expenditure	3,021,238	1,106,260	621,323	-	3,628,462
Capital					
Information technology items and telephone	82,829	-	-	-	82,829
Vehicle purchases	101,043	-	-	-	101,043
Planning and building system modules	18,000	-	-	-	18,000
Donaldson Park design works	35,000	-	-	-	35,000
Capital commitments for expenditure	236,872	-	-	-	236,872
Total commitments for expenditure	3,258,110	1,106,260	621,323	-	3,865,334

2017

	Not later than 1 year \$	Later than 1 year and not later than 2 years \$	Later than 2 years and not later than 5 years \$	Later than 5 years \$	Total \$
Operating					
Environment services	745,588	745,588	1,366,911	-	2,858,087
Insurance services	468,980	-	-	-	468,980
Caravan park operations	139,710	40,000	-	-	179,710
Library corporation	201,226	201,226	201,226	-	603,678
Valuation services	159,656	-	-	-	159,656
Swimming pool services	174,826	174,826	-	-	349,652
HACC recall of funds	109,000	-	-	-	109,000
Cleaning services	159,446	159,446	159,446	-	478,338
Internal audit	27,950	27,950	-	-	55,900
Operating commitments for expenditure	2,186,382	1,349,036	1,727,583	-	5,263,001
Capital					
Wedderburn depot	180,536	-	-	-	180,536
Soldiers Memorial Park sculpture	102,745	-	-	-	102,745
Wedderburn streetscape	1,718,441	-	-	-	1,718,441
Serpentine pavilion	52,578	-	-	-	52,578
Inglewood War Memorial works	13,000	-	-	-	13,000
Capital commitments for expenditure	2,067,300	-	-	-	2,067,300
Total commitments for expenditure	4,253,682	1,349,036	1,727,583	-	7,330,301

NOTE 4 OUR FINANCIAL POSITION (Continued)**4.7 Operating lease commitments**

At reporting date, Council had the following obligations under non-cancellable operating leases for the lease of equipment, land and buildings for use within Council's activities (these obligations are not recognised as liabilities or assets).

	2018 \$	2017 \$
Income from leases		
Not later than 1 year	97,901	33,035
Later than 1 year and not later than 2 years	98,453	97,461
Later than 2 years and not later than 5 years	298,213	295,272
Total leases	494,567	425,768

	2018 \$	2017 \$
Expenditure for leases		
Not later than 1 year	8,338	5,218
Later than 1 year and not later than 2 years	5,218	5,218
Later than 2 years and not later than 5 years	15,654	15,654
Total leases	29,210	26,090

NOTE 5 ASSETS WE MANAGE**5.1 Non current assets classified as held for sale**

	2018 \$	2017 \$
Non current		
Land at valuation	715,360	896,812
LESS selling costs	(25,038)	(31,388)
Total non current assets held for sale	690,322	865,424

Non-current assets classified as held for sale (including disposal groups) is measured at the lower of its carrying amount and fair value less costs to disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

NOTE 5 ASSETS WE MANAGE (Continued)**5.2 Property, infrastructure, plant and equipment****Summary of property, infrastructure, plant and equipment**

	At fair value 30 June 2017 \$	Acquisitions \$	Revaluation / transfers \$	Depreciation \$	Disposals \$	At fair value 30 June 2018 \$
Land	10,042,426	31,460	670,325	-	(423,285)	10,320,926
Buildings	48,001,163	635,862	(1,123,551)	(1,348,607)	-	46,164,867
Plant and equipment	6,357,848	1,062,081	-	(909,224)	(296,122)	6,214,583
Infrastructure	244,262,848	5,947,843	31,878,928	(6,975,347)	-	275,114,272
Work in progress	1,797,152	704,377	(1,517,560)	-	-	983,969
Total	310,461,437	8,381,623	29,908,142	(9,233,178)	(719,407)	338,798,617

Summary of work in progress

	Opening WIP \$	Additions \$	Transfers \$	Write-off \$	Closing WIP \$
Buildings	549,555	142,309	(269,963)	-	421,901
Infrastructure	1,247,597	562,068	(1,247,597)	-	562,068
Total	1,797,152	704,377	(1,517,560)	-	983,969

Asset recognition thresholds and depreciation periods

	Depreciation period Years	Threshold limit \$
Property		
land	-	1,000
leasehold improvements	10 - 30	1,000
Buildings		
buildings	50 - 100	1,000
building and leasehold improvements	10 - 30	1,000
Plant and equipment		
plant, machinery, minor plant and equipment	5 - 30	1,000
motor vehicles	9 - 10	1,000
fixtures fittings and furniture	10 - 100	1,000
computers and telecommunications	3	1,000
Infrastructure		
road seals	13 - 26	1,000
road pavements - sealed	80	1,000
road pavements - unsealed	30	1,000
road formation and earthworks	-	1,000
road kerb, channel and minor culverts	60	1,000
bridges deck and substructure	80 - 100	1,000
footpaths and cycle ways	15 - 50	1,000
drainage	50 - 80	1,000
recreational, leisure and community facilities	50 - 80	1,000
waste management assets	20	1,000
parks, open space and streetscapes	15 - 50	1,000
off street car parks	80	1,000
aerodromes	30 - 80	1,000
Intangible assets - water rights	-	1,000

NOTE 5 ASSETS WE MANAGE (Continued)**5.2 Property, infrastructure, plant and equipment (Continued)****(a) Property**

	Land	Buildings - specialised	Work in progress	Total land and buildings
Land and Buildings				
At fair value 1 July 2017	10,042,426	83,578,216	549,555	94,170,197
Acc depreciation at 1 July 2017	-	(35,577,053)	-	(35,577,053)
	10,042,426	48,001,163	549,555	58,593,144
Movements in fair value				
Acquisition of assets at fair value	31,460	635,862	142,309	809,631
Contributed assets	-	-	-	-
Revaluation increments / (decrements)	670,325	(1,838,805)	-	(1,168,480)
Fair value of assets disposed	(423,285)	-	-	(423,285)
Impairment losses recognised in operating result	-	-	-	-
Transfers between asset classes	-	147,599	(269,963)	(122,364)
	278,500	- 1,055,344	(127,654)	(904,498)
Movements in acc depreciation				
Depreciation and amortisation	-	(1,348,607)	-	(1,348,607)
Revaluation (increments) / decrements	-	567,655	-	567,655
Acc depreciation of disposals	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-
	-	(780,952)	-	(780,952)
At fair value 30 June 2018	10,320,926	82,522,872	421,901	93,265,699
Accumulated depreciation at 30 June 2018	-	(36,358,005)	-	(36,358,005)
Total	10,320,926	46,164,867	421,901	56,907,694

NOTE 5 ASSETS WE MANAGE (Continued)**5.2 Property, infrastructure, plant and equipment (Continued)****(b) Plant and equipment**

Plant and equipment	Plant machinery and equipment	Fixtures fittings and furniture	Total plant and equipment
At fair value 1 July 2017	12,588,168	1,224,107	13,812,274
Acc depreciation at 1 July 2017	(6,542,602)	(911,824)	(7,454,426)
	6,045,566	312,283	6,357,848
Movements in fair value			
Acquisition of assets at fair value	889,602	172,479	1,062,081
Contributed assets	-	-	-
Revaluation increments / (decrements)	-	-	-
Fair value of assets disposed	(630,058)	-	(630,058)
Impairment losses recognised in operating result	-	-	-
Transfers between asset classes	-	-	-
	259,544	172,479	432,023
Movements in acc depreciation			
Depreciation and amortisation	(805,452)	(103,772)	(909,224)
Acc depreciation of disposals	333,936	-	333,936
Impairment losses recognised in operating result	-	-	-
	(471,516)	(103,772)	(575,288)
At fair value 30 June 2018	12,847,712	1,396,586	14,244,297
Accumulated depreciation at 30 June 2018	(7,014,118)	(1,015,596)	(8,029,714)
Total	5,833,594	380,990	6,214,583

NOTE 5 ASSETS WE MANAGE (Continued)**5.2 Property, infrastructure, plant and equipment (Continued)****(c) Infrastructure**

Infrastructure	Roads	Bridges	Footpaths and cycleways	Kerb and channel	Drainage
At fair value 1 July 2017	317,958,236	32,947,254	6,063,442	5,138,998	14,565,038
Acc depreciation at 1 July 2017	(105,345,535)	(16,884,639)	(1,987,317)	(2,021,880)	(7,207,639)
	212,612,701	16,062,615	4,076,125	3,117,118	7,357,399
Movements in fair value					
Acquisition of assets at fair value	3,823,677	51,980	1,853,257	-	218,929
Revaluation increments / (decrements)	28,221,819	3,558,316	127,796	501,427	1,198,811
Fair value of assets disposed	-	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-
Transfers between asset classes	110,647	-	1,258,375	-	939
	32,156,143	3,610,296	3,239,428	501,427	1,418,679
Movements in acc depreciation					
Depreciation and amortisation	(6,110,045)	(370,022)	(149,040)	(94,119)	(198,844)
Revaluation (increments)/decrements	(1,723,511)	(1,198,597)	199,881	(20,801)	(428,575)
Acc depreciation of disposals	-	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-
	(7,833,556)	(1,568,619)	50,841	(114,920)	(627,419)
At fair value 30 June 2018	350,114,379	36,557,550	9,302,870	5,640,425	15,983,717
Accumulated depreciation at 30 June 2018	(113,179,091)	(18,453,258)	(1,936,476)	(2,136,800)	(7,835,058)
	236,935,288	18,104,292	7,366,394	3,503,625	8,148,659

Infrastructure (continued)	Quarries	Street Furniture	Landfills	Work In Progress	Total Infrastructure
At fair value 1 July 2017	58,507	731,564	1,994,306	1,247,597	380,704,942
Acc depreciation at 1 July 2017	(22,956)	(162,393)	(1,562,138)	-	(135,194,497)
	35,551	569,171	432,168	1,247,597	245,510,445
Movements in fair value					
Acquisition of assets at fair value	-	-	-	562,068	6,509,911
Revaluation increments / (decrements)	-	63,779	-	-	33,671,948
Fair value of assets disposed	-	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-
Transfers between asset classes	-	-	-	(1,247,597)	122,364
	-	63,779	-	(685,529)	40,304,223
Movements in acc depreciation					
Depreciation and amortisation	(1,462)	(26,171)	(25,644)	-	(6,975,347)
Revaluation (increments)/decrements	-	8,622	-	-	(3,162,981)
Acc depreciation of disposals	-	-	-	-	-
Impairment losses recognised in operating result	-	-	-	-	-
	(1,462)	(17,549)	(25,644)	-	(10,138,328)
At fair value 30 June 2018	58,507	795,343	1,994,306	562,068	421,009,165
Accumulated depreciation at 30 June 2018	(24,418)	(179,942)	(1,587,782)	-	(145,332,825)
	34,089	615,401	406,524	562,068	275,676,340

NOTE 5 ASSETS WE MANAGE (Continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and methods are reviewed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life. Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Finance leases

Leases of assets where substantially all the risks and rewards incidental to ownership of the asset are transferred to Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability at the lower of the fair value of the asset and the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are depreciated on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter. Council currently has no leased assets.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date Council has no leasehold improvements.

NOTE 5 ASSETS WE MANAGE (Continued)**Valuation of land and buildings**

The valuation of land and buildings was undertaken by LG Valuation Services a qualified independent valuation firm. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobe (undeveloped and / or unserved) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table. A full revaluation of these was be conducted in the current year, this valuation was based on land values and market sales, a full revaluation of these assets will be conducted in 2019/20.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level 1	Level 2	Level 3	Date of valuation
Land	-	1,980,392	8,340,534	30/6/2018
Specialised land	-	-	-	30/6/2018
Buildings	-	-	-	30/6/2018
Specialised buildings	-	7,402,053	75,120,819	30/6/2018
TOTAL	-	9,382,445	83,461,353	

Valuation of infrastructure

A valuation of Council's, infrastructure assets was performed by Indivar Dhakal, Manager Technical Services of the Loddon Shire Council, as at 30 June 2018.

There were no changes in valuation techniques throughout the period to 30 June 2018.

For all assets measured at fair value, the current use is considered the highest and best use.

The date of the current valuation is detailed in the following table. An indexed based revaluation was conducted in the current year, this valuation was based on current unit rates and sample analysis of condition ratings. Full revaluation of all assets are coordinated on a cyclic timeframe.

NOTE 5 ASSETS WE MANAGE (Continued)**Valuation of infrastructure (continued)**

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level 1	Level 2	Level 3	Date of valuation
Unsealed roads formation	-	-	14,774,958	30/6/2018
Unsealed roads pavement	-	-	57,977,852	30/6/2018
Road seal	-	-	17,070,327	30/6/2018
Sealed roads pavement	-	-	236,126,386	30/6/2018
Sealed road formation	-	-	9,476,493	30/6/2018
Footpaths	-	-	7,026,801	30/6/2018
Culverts	-	-	14,688,362	30/6/2018
Bridges	-	-	36,557,550	30/6/2018
Kerb and channel	-	-	5,640,425	30/6/2018
Urban drains	-	-	14,976,218	30/6/2018
Street furniture	-	-	637,337	30/6/2018
Landfills	-	-	1,994,306	30/6/2018
Quarries	-	-	58,507	30/6/2018
TOTAL	-	-	417,005,522	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$1 and \$120 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement cost is calculated on a square metre basis and ranges from \$1 to \$420 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 33 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 2 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Reconciliation of specialised land

	2018	2017
	\$	\$
Land under roads	-	-
Parks and reserves	-	-
TOTAL	-	-

NOTE 5 ASSETS WE MANAGE (Continued)**5.3 Investments in associates, joint arrangements and subsidiaries****Investments in associates****North Central Goldfields Regional Library Corporation**

The Council is a member of the North Central Goldfields Regional Library Corporation. At 30 June 2018 Council's equity was \$271,380. At 30 June 2017 Council's equity in the corporation was \$273,945.

The Council has a 5.12% share of the net assets, and this is calculated on the same ratio as the Shire contributes to the operating costs of the service. At 30 June 2017 the Shire's share of the net assets was 5.21%. Any adjustments required due to the reduction in the share of net assets from 2017 to 2018 is reflected as Variation Account - Change in Equity in the following schedules.

The value of the Council's equity is reflected in Note 4.2 (d) - Investment in Associates and Joint Ventures. The income or expense for the year is reflected in the Comprehensive Income Statement.

	2018 \$	2017 \$
Council's share of accumulated surplus/(deficit)		
Council's share of accumulated surplus/(deficit) at start of year	81,066	170,325
Share of reported surplus/(deficit) for year	2,264	(76,086)
Variation account - change in equity	(1,002)	(13,173)
Council's share of accumulated surplus/(deficit) at end of year	82,328	81,066
Council's share of reserves		
Council's share of reserves at start of year	192,880	191,800
Variation account - change in equity	(3,827)	1,080
Council's share of reserves at end of year	189,053	192,880
Movement in carrying value of share in library		
Carrying value of investment at start of year	273,945	362,125
Share of accumulated surplus/(deficit) for the year	2,264	(76,086)
Variation account - change in equity	(4,829)	(12,093)
Carrying value of share in library investment at end of year	271,380	273,945
Council's share of expenditure commitments		
Operating commitments	12,630	15,064
Capital commitments	14,804	4,736
	27,434	19,800

Adjustment to the carrying value of North Central Goldfields Regional Library

	2018 \$	2017 \$
Adjustment to the carrying value of North Central Goldfields Regional Library Corporation	(2,565)	(88,180)
Total adjustment to the carrying value of North Central Goldfields Regional Library Corporation	(2,565)	(88,180)

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

Investments in joint arrangements are classified as either joint operations or joint ventures depending on the contractual rights and obligations each investor has, rather than the legal structure of the joint arrangement.

NOTE 5 ASSETS WE MANAGE (Continued)

5.3 Investments in associates, joint arrangements and subsidiaries (continued)

For joint operations, Council recognises the right to its share of jointly held assets, liabilities, revenues and expenses of joint operations. Council has no joint arrangements at reporting date.

Interests in joint ventures are accounted for using the equity method. Under this method, the interests are initially recognised in the consolidated balance sheet at cost and adjusted thereafter to recognise Council's share of the post-acquisition profits or losses and movements in other comprehensive income in profit or loss and other comprehensive income respectively.

Principles of consolidation

The consolidated financial statements of Council incorporate all entities controlled by Council as at 30 June 2018, and their income and expenses for that part of the reporting period in which control existed.

Subsidiaries are all entities over which Council has control. Council control an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

Council has no consolidated entities.

Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

NOTE 6 PEOPLE AND RELATIONSHIPS**6.1 Council and key management remuneration****(a) Related parties**

Loddon Shire Council is the parent entity. There are no further interests in subsidiaries and associates.

(b) Key management personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year were:

Councillors:	2018	2017
Cr Cheryl McKinnon (Councillor from July 17 to December 17) (Mayor from December 17 to June 18)	1	1
Cr Neil Beattie (Mayor from July 17 to December 17)	1	1
Cr Geoff Curnow (Councillor from July 17 to June 18)	1	1
Cr Gavan Holt (Councillor from July 17 to June 18)	1	1
Cr Colleen Condliffe (Councillor from July 17 to June 18)	1	1
Total number of Councillors	5	5
Chief Executive Officer and other Key Management Personnel:		
Mr Phil Pinyon (CEO from July 17 to June 18)	1	1
Mrs Wendy Gladman (Director Community and Wellbeing July 17 to June 18)	1	1
Mrs Sharon Morrison (Director Corporate Services July 17 to June 18)	1	1
Mr Steven Phillips (Acting Director Operations July 17 to August 17) (Director	1	-
Mr Peter Cownley (Acting Director Operations August 17 to October 17)	1	-
Mrs Lynne Habner (Manager Executive and Commercial Services July 17 to June 18)	1	1
Mr Ian McLauchlan (Director Operations July 16 - April 17)	-	1
Mrs Judith Holt (Director Corporate Services July 16 - July 16)	-	1
Mrs Margaret Allan (Acting Chief Executive Officer July 16 - July 16)	-	1
Total Key Management Personnel	6	7

(c) Remuneration of key management personnel

Total remuneration of key management personnel was as follows:

	2018	2017
	\$	\$
Short-term benefits	1,067,841	994,789
Long-term benefits	-	-
Termination benefits	-	-
TOTAL	1,067,841	994,789

NOTE 6 PEOPLE AND RELATIONSHIPS (Continued)**(c) Remuneration of key management personnel (continued)**

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

Income range	2018 number	2017 number
\$10,000 - \$19,999	0	2
\$20,000 - \$29,999	3	4
\$30,000 - \$39,999	1	0
\$40,000 - \$49,999	1	0
\$60,000 - \$69,999	1	1
\$100,000 - \$109,999	0	1
\$110,000 - \$119,999	1	0
\$130,000 - \$139,999	0	1
\$150,000 - \$159,999	1	1
\$160,000 - \$169,999	2	0
\$180,000 - \$189,999	0	1
\$230,000 - \$239,999	0	1
\$240,000 - \$249,999	1	0
	<u>11</u>	<u>12</u>

All Councillors are ratepayers in the Loddon Shire Council and have completed appropriate Declaration of Interest Forms.

6.2 Related party disclosure**(a) Transactions with related parties**

No transactions other than remuneration payments or the reimbursement of approved expenses were entered into by Council with responsible persons or related parties of such responsible persons during the reporting year (Nil in 2016/17).

(b) Outstanding balances with related parties

There are no outstanding balances outstanding at the end of the reporting period in relation to transactions with related parties (Nil in 2016/17).

(c) Loans to/from related parties

No loans have been made, guaranteed or secured by the Council to a responsible person of the Council during the reporting year (Nil in 2016/17).

(d) Commitments to/from related parties

No commitments have been made, guaranteed or secured by Council to a responsible person of the Council during the reporting year (Nil in 2016/17).

NOTE 7 MANAGING UNCERTAINTIES

7.1 Contingent assets and liabilities

(a) Contingent liabilities

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets, the likelihood of making such contributions in future periods exists.

At this point in time, it is not known if additional contributions will be required, their timing or potential amount.

7.2 Change in accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2018 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Financial Instruments - Disclosures (AASB 7) (applies 2018/19)

This Standard required entities to provide disclosures in their financial statements that enable users to evaluate: (a) the significance of financial instruments for the entity's financial position and performance; and (b) the nature and extent of risks arising from financial instruments to which the entity is exposed.

Financial Instruments (AASB9) (applies 2018/19)

The key changes include simplified requirements for the classification and measurement of financial assets, a new hedging accounting model and a revised impairment loss model to recognise impairment losses earlier, as opposed to the current approach that recognised impairment only when incurred.

Revenue from contracts with customers (AASB 15) (applies 2019/20 for LG sector)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australia Accounting Standards - Deferral of AASB 15 Not-for-Profit Entities (AASB 2016-7) (applies 2019/20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Income for Not-For-Profit Entities (AASB 1058) (applies 2019/20)

This standard replaces AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable to not-for-profit entity to further its objectives.

NOTE 7 MANAGING UNCERTAINTIES (Continued)

7.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes Council to fair value interest rate risk. Council repaid the balance of its loan borrowings in 2015/16, thereby reducing the risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its levels of cash and deposits that are at a floating rate.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*.

Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product and financial institutions
- monitoring of return on investment
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in our balance sheet.

To help manage this risk:

- Council may require bank guarantees or security deposits for contracts where appropriate
- Council will only invest surplus funds with financial institutions which have a recognised credit rating specified in Council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

NOTE 7 MANAGING UNCERTAINTIES (Continued)

7.3 Financial instruments (continued)

(c) Credit risk (continued)

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Council has no such guarantees in place at 30 June 2018.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has historically minimised borrowings in the short to medium term
- reduced its reliance on borrowings with repayment of all borrowings occurring in 2015/16
- have readily accessible standby facilities and other funding arrangements in place
- ensures that surplus funds are invested within various bands of liquid investments
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal or agreed terms. Details of the maturity profile for borrowings are disclosed at Note 4.4.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 1.5% and -1.5% in market interest rates (AUD) from year-end rates of 2.75%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

NOTE 7 MANAGING UNCERTAINTIES (Continued)

7.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy. Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment and furniture and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

NOTE 7 MANAGING UNCERTAINTIES (Continued)

7.4 Fair value measurement (continued)

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

7.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

NOTE 8 OTHER MATTERS**8.1 Reserves****(a) Asset revaluation reserve****2018**

	Balance at beginning of reporting period \$	Revaluation increment / (decrement) \$	Net movement for the reporting period \$	Balance at end of the reporting period \$
Property				
Land	7,937,337	670,326	670,326	8,607,663
Buildings	31,971,201	(1,271,150)	(1,271,150)	30,700,051
	39,908,538	(600,824)	(600,824)	39,307,714
Infrastructure assets				
Sealed roads	120,960,770	17,320,982	17,320,982	138,281,752
Unsealed roads	45,923,887	9,177,326	9,177,326	55,101,213
Footpaths	1,622,309	327,677	327,677	1,949,986
Street furniture	119,120	72,401	72,401	191,521
Kerbs	385,645	480,626	480,626	866,271
Bridges	7,000,103	2,359,719	2,359,719	9,359,822
Drains	516,769	770,236	770,236	1,287,005
Other infrastructure	176,528,603	30,508,967	30,508,967	207,037,570
Total tangible assets	216,437,141	29,908,143	29,908,143	246,345,284
Intangible assets				
Water rights	731,384	310,700	310,700	1,042,084
Total	217,168,525	30,218,843	30,218,843	247,387,367

2017

	Balance at beginning of reporting period \$	Revaluation increment / (decrement) \$	Net movement for the reporting period \$	Balance at end of the reporting period \$
Property				
Land	8,034,742	(97,405)	(97,405)	7,937,337
Buildings	31,971,201	-	-	31,971,201
	40,005,943	(97,405)	(97,405)	39,908,538
Infrastructure assets				
Sealed roads	115,781,124	5,179,646	5,179,646	120,960,770
Unsealed roads	42,436,348	3,487,539	3,487,539	45,923,887
Footpaths	2,010,522	(388,213)	(388,213)	1,622,309
Street furniture	85,637	33,483	33,483	119,120
Kerbs	220,378	165,267	165,267	385,645
Bridges	7,040,571	(40,468)	(40,468)	7,000,103
Drains	377,888	138,881	138,881	516,769
Other infrastructure	167,952,468	8,576,135	8,576,135	176,528,603
Total tangible assets	207,958,411	8,478,730	8,478,730	216,437,141
Intangible assets				
Water rights	717,316	14,068	14,068	731,384
Total	208,675,727	8,492,798	8,492,798	217,168,524

NOTE 8 OTHER MATTERS (Continued)**8.1 Reserves (continued)****(b) General reserves**

2018

	Balance at beginning of reporting period \$	Transfer from accumulated surplus \$	Transfer to accumulated surplus \$	Balance at end of reporting period \$
Land and buildings reserve	280,354	358,350	(5,758)	632,946
Capital expenditure reserve	3,141,720	2,160,830	(3,141,720)	2,160,830
Caravan park development reserve	264,967	31,964	(36,994)	259,937
Community planning reserve	901,067	1,003,063	(901,067)	1,003,063
Economic development reserve	120,035	134,545	(18,925)	235,655
Fleet replacement reserve	676,845	150,000	(365,108)	461,737
Gravel and sand pit (GSP) restoration reserve	773,703	87,329	(372,313)	488,719
Heritage loan scheme reserve	100,000	-	-	100,000
Information technology reserve	1,226,469	185,000	(278,071)	1,133,398
Little Lake Boort water reserve	20,303	14,222	-	34,525
Waste management reserve	283,147	34,370	-	317,517
Major projects reserve	99,796	80,000	-	179,796
Plant replacement reserve	1,769,860	850,000	(270,196)	2,349,664
Professional development reserve	(2,118)	4,000	(3,318)	(1,436)
Recreation facilities improvement reserve	100,000	-	-	100,000
Skidders Flat water reserve	12,908	2,657	-	15,565
Swimming pool major projects reserve	50,000	50,000	-	100,000
Unfunded superannuation liability reserve	1,000,000	-	(303,576)	696,424
Units reserve	77,129	17,836	-	94,965
Unightly premises enforcement provision reserve	100,000	-	-	100,000
Unspent contributions reserve	987	-	(987)	-
Unspent grants reserve	7,683,212	7,731,737	(7,683,212)	7,731,737
Urban drainage reserve	704,551	250,000	(261,685)	692,866
Valuations reserve	190,895	5,327	(153,555)	42,667
War memorial reserve	3,000	-	-	3,000
Total	19,578,830	13,151,230	(13,796,485)	18,933,575

NOTE 8 OTHER MATTERS (Continued)**8.1 Reserves (continued)****(b) General reserves (continued)**

2017

	Balance at beginning of reporting \$	Transfer from accumulated surplus \$	Transfer to accumulated surplus \$	Balance at end of reporting period \$
Land and buildings reserve	303,400	-	(23,046)	280,354
Capital expenditure reserve	3,037,963	3,141,720	(3,037,963)	3,141,720
Caravan park development reserve	85,982	199,239	(20,254)	264,967
Community planning reserve	476,514	901,067	(476,514)	901,067
Economic development reserve	163,180	2,203	(45,348)	120,035
Fleet replacement reserve	427,424	304,740	(55,319)	676,845
Gravel and sand pit (GSP) restoration reserve	719,738	69,029	(15,064)	773,703
Heritage loan scheme reserve	72,610	27,390	-	100,000
Information technology reserve	977,623	485,000	(236,154)	1,226,469
Little Lake Boort water reserve	17,815	2,488	-	20,303
Waste management reserve	263,527	33,620	(14,000)	283,147
Major projects reserve	95,752	55,000	(50,956)	99,796
Plant replacement reserve	1,075,344	850,000	(155,484)	1,769,860
Professional development reserve	19,919	4,000	(26,037)	(2,118)
Rates reserve	229,206	-	(229,206)	-
Recreation facilities improvement reserve	100,000	-	-	100,000
Skidders Flat water reserve	12,908	-	-	12,908
Swimming pool major projects reserve	-	50,000	-	50,000
Unfunded superannuation liability reserve	1,000,000	-	-	1,000,000
Units reserve	64,994	12,135	-	77,129
Unightly premises enforcement provision reserve	-	100,000	-	100,000
Unspent contributions reserve	-	987	-	987
Unspent grants reserve	5,225,729	7,683,212	(5,225,729)	7,683,212
Urban drainage reserve	528,588	254,650	(78,687)	704,551
Valuations reserve	122,967	95,456	(27,528)	190,895
War memorial reserve	3,000	-	-	3,000
Total	15,024,183	14,271,936	(9,717,289)	19,578,830

NOTE 8 OTHER MATTERS (Continued)

8.1 Reserves (continued)

(b) General reserves (continued)

Purpose of general reserves

Land and buildings reserve

The land and buildings reserve is used to fund the purchase and improvement of land and buildings. Proceeds received from the sale of Council owned land and buildings are transferred to the reserve.

Capital expenditure reserve

The capital expenditure reserve is used to set aside funds that have been budgeted for capital works projects in one financial year but will not be expended by the end of that year. Council transfers to the reserve annually the unexpended budget amounts for capital works and other projects that will be undertaken in the following financial year.

Caravan park development reserve

The caravan park development reserve is used to set aside surpluses made from the operations of Council's caravan parks to assist with financing major works carried out at those caravan parks. The annual surplus made on the operations of Council's caravan parks is transferred to the reserve annually, and the funds required to finance major works undertaken at Council's caravan parks are transferred from the reserve.

Community planning reserve

The community planning reserve is used to set aside unspent funds for community planning projects. Council transfers to the reserve annually cumulative unspent funds for each ward's community planning projects. Council transfers from the reserve the amount placed into the reserve at the end of the previous financial year.

Economic development reserve

The economic development reserve is used to assist with economic development initiatives that Council wishes to financially support. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund economic development initiatives, and proceeds from the sale of industrial land and transfers from the reserve the cost of economic development initiatives during the financial year.

Fleet replacement reserve

The fleet replacement reserve is used to fund the replacement of office vehicles. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund the fleet replacement program, and transfers from the reserve the net cost of fleet purchases for the year.

Gravel and sand pit (GSP) restoration reserve

The gravel and sand pit (GSP) restoration reserve is used to fund land purchase, development and restoration of gravel and sand pits used by Council for the extraction of road building materials. Council transfers from the reserve the cost of purchasing new sites, development and restoration of gravel and sand pits, and transfers to the reserve annual surplus on operations of gravel and sand pits.

Heritage loan scheme reserve

The heritage loan scheme reserve is used to provide loans to owners of properties located in significant heritage precincts, heritage registered buildings or structures of local heritage significance, to enable repair and maintenance of those buildings with the aims of quality appearance and public safety.

Information technology reserve

The information technology reserve is used to assist with the purchase of information technology assets. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund information technology assets, and transfers from the reserve the net cost of information technology assets.

NOTE 8 OTHER MATTERS (Continued)

8.1 Reserves (continued)

(b) General reserves (continued)

Purpose of general reserves (continued)

Little Lake Boort water

The Little Lake Boort water reserve is used to secure the proceeds from sale of temporary water rights relating to Little Lake Boort. Council transfers to the reserve the proceeds from the sale of temporary water rights and unexpended amounts from annual expenditure budget and transfers from the reserve the amounts required to purchase water rights or for any other expenditures relating to Little Lake Boort.

Waste management reserve

The waste management reserve is used to assist with the cost of strategic projects, compliance and long term planning for Council's landfills and transfer stations. Council transfers to the reserve annually \$10 per kerbside collection levy (or a pro-rated amount for a pro-rated collection). Council transfers from the reserve the cost of strategic projects, compliance and long term planning within Council landfills and transfer stations.

Major projects reserve

The major projects reserve is used to assist with the funding of major projects identified by Council. An annual allocation determined during the budget process as sufficient to fund major projects is transferred to the reserve. When a major project is identified and approved, an amount will be transferred from the reserve to assist with funding the project.

Plant replacement reserve

The plant replacement reserve is used to fund plant purchases. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund the plant replacement program. Council transfers from the reserve the net cost of plant purchases for the year.

Professional development reserve

The professional development reserve is used to fund the professional development undertaken by executive officers of Council. An annual allocation is provided to each executive officer in accordance with their contract of employment, while the cost of the professional development undertaken during the year is transferred from the reserve.

Rates reserve

The rates reserve has been established to offset the effect of unbundling of water rights from Council valuations from 1 July 2007, and the subsequent effect that this will have on Council's ability to raise rates on the affected properties in the 2008/09 and future rating periods. Movements are in accordance with Council's Rating Strategy.

Recreation facilities improvement reserve

The recreation facilities improvement reserve is an allocation of funds used to provide interest free loans to community groups for improvements at Council reserves.

Skinners Flat water reserve

The Skinners Flat water reserve is used to fund major repairs and capital works at the Skinners Flat Water Supply. The surplus on operations of the water supply is transferred to the reserve annually and the cost of major repairs and capital works is transferred from the reserve.

Swimming pool major projects reserve

The Swimming Pool Major Projects Reserve is used to fund unplanned major repairs and capital works at the various swimming pool sites across the Shire. Council transfers to the reserve annually an amount determined during the budget process, to a maximum reserve level of \$200K. Council transfers from the reserve the net cost of unplanned major repairs and capital works.

NOTE 8 OTHER MATTERS (Continued)

8.1 Reserves (continued)

(b) General reserves (continued)

Purpose of general reserves (continued)

Unfunded superannuation liability reserve

The unfunded superannuation liability reserve is used to assist with funding any call that may be made on Council as a result of shortfall in the Local Authorities' Superannuation Defined Benefits Plan. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund potential future calls by the superannuation authority in relation to an unfunded superannuation liability. Council transfers from the reserve any funds required to finance a call made upon Council by the superannuation authority.

Units reserve

The units reserve is used to fund the purchase or improvement of Council owned elderly persons' units. The net surplus generated from rental income is transferred to the reserve annually. Funds are transferred out of the reserve to cover the cost of capital works undertaken at elderly persons' units.

Unightly premises enforcement provision reserve

The Unightly Premises Enforcement Provision Reserve is used to provide funds to assist with the enforcement and rectification works on determined unightly premises with costs recouped via legal or other action.

Unspent contributions reserve

The unspent contributions reserve is used to set aside contributions received for a specific purpose in one financial year that will not be expended until a later financial year. Council transfers to the reserve contributions received during the financial year that have not been expended, and transfers from the reserve the amount placed into the reserve at the end of the previous financial year.

Unspent grants reserve

The unspent grants reserve is used to set aside grants received in one financial year that will not be expended until a later financial year. Council transfers to the reserve grants received during the financial year that have not been expended, and transfers from the reserve the amount placed into the reserve at the end of the previous financial year.

Urban drainage reserve

The urban drainage reserve is used to fund urban drainage works in the towns within the Shire. Council transfers to the reserve annually an amount determined during the budget process sufficient to fund the urban drainage program, and transfers from the reserve the annual cost of urban drainage work.

Valuations reserve

The valuations reserve is used to fund the cost of Council's bi-annual valuations for rating purposes. Council transfers to the reserve the net surplus of valuations in the years that Council is paid for the provision of its data to state government authorities, and amounts determined during the budget process sufficient to fund the bi-annual revaluation process. Council transfers from the reserve the net cost of the revaluation process.

War memorial restoration reserve

The war memorial restoration reserve is used to fund the cost of maintaining and renewing war memorials across the Shire. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund the war memorial program, and transfers the cost of works to war memorials from the reserve.

NOTE 8 OTHER MATTERS (Continued)**8.2 Reconciliation of cash flows from operating activities to surplus/(deficit)**

	2018	2017
	\$	\$
Surplus / (deficit) for the period	(818,612)	4,361,511
Depreciation	9,233,178	8,689,491
(Profit) / loss on disposal of assets	68,428	30,412
Impairment of financial assets	1,658	3,879
Reversal of impairment of assets	(3,879)	(166)
Bad debts expense	21,086	34,322
Share of other comprehensive income of associates	-	76,086
Change in assets and liabilities		
(Increase) / decrease in receivables (net of advances)	364,463	16,859
(Increase) / decrease in accrued income	(2,053,243)	(887,003)
(Increase) / decrease in prepayments	20,207	150,077
(Increase) / decrease in other assets and liabilities	512,020	(122,503)
Increase / (decrease) in trust funds and deposits	28,676	127,344
(Increase) / decrease in inventories	10,476	11,848
Increase / (decrease) in payables	(159,429)	(48,559)
Increase / (decrease) in employee benefits	(165,496)	28,100
Increase / (decrease) in other provisions	(11,121)	(587,917)
(Increase) / decrease in library equity	2,565	88,180
Net cash provided by / used by operating activities	7,050,977	11,971,961

NOTE 8 OTHER MATTERS (Continued)**8.3 Superannuation**

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper / Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2017, this was 9.5% required under Superannuation Guarantee Legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers, as the defined benefit obligation is a floating obligation between the participating employers, and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Loddon Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore the Actuary is unable to allocate benefit liabilities, assets and costs between employees for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the defined benefit category of the fund at rates determined by the Trustee on the advice of the Actuary.

At 30 June 2018, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 103.1%. To determine the VBI, the fund Actuary used the following long-term assumptions:

Net investment returns	6.0% pa
Salary information	3.5% pa
Price inflation (CPI)	2.0% pa

Vision Super has advised that the actual VBI at 30 June 2018 was 106.0%. The VBI is used as the primary funding indicator. When the VBI is above 100%, the interim actuarial investigation determines the Defined Benefit category is in a satisfactory financial position and that no change is necessary to the Defined Benefits category's funding arrangements from prior years.

NOTE 8 OTHER MATTERS (Continued)

8.3 Superannuation (continued)

Employer contributions

Regular contributions

On the basis of the results of the 2017 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2018, this rate was 9.5% of members' salaries (9.5% in 2016/17). This rate will increase in line with any increase to the Superannuation Guarantee (SG) contribution rate.

In addition, Council reimburses the Fund to cover excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the defined benefit category is in an unsatisfactory financial position at actuarial investigation or the defined benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the defined benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre - 1 July 1993 and post - 30 June 1993 service liabilities of the Fund's defined benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2017 Interim actuarial investigation surplus amounts

The Fund's latest actuarial investigation as at 30 June 2017 identified the following in the defined benefit category of which Loddon Shire Council is a contributing employer:

- A VBI surplus of \$69.8 million; and
- A total service liability surplus of \$193.5 million.
- A discounted accrued benefits surplus of \$228.8 million

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017.

The total service liability surplus means that the current value of the assets in the Fund's defined benefit category plus expected future contributions exceeds the value of expected future benefits and expenses.

Council was notified of the 30 June 2017 VBI during August 2017.

2018 interim actuarial investigation

A full actuarial investigation is being conducted for the Fund's position as at 30 June 2018. It is anticipated that this actuarial investigation will be completed in December 2018.

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11.3 SECTION 86 COMMITTEE OF MANAGEMENT DETAILS: EAST LODDON COMMUNITY CENTRE

File Number: 02/01/019
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for East Loddon Community Centre Committee of Management on 12 December 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

East Loddon Community Centre is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Leanne Welsh	President
Mark Phelan	Vice President
Nick Marlow	Secretary/ Treasurer
Alison McKenzie	Committee Member
June Dorman	Committee Member
Margaret Gledhill	Committee Member
Margaret Smith	Committee Member
Rod Biggs	Committee Member

The Council representative for this committee is Cr Cheryl McKinnon.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

**11.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS:
WEDDERBURN MECHANICS AND LITERARY INSTITUTE HALL**

File Number: 02/01/038
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Wedderburn Mechanics and Literary Institute Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Mechanics and Literary Institute Hall Committee of Management 22 August 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Mechanics and Literary Institute Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
David Thomas	President
Alex Holt	Vice President
Barry Bolwell	Secretary/ Treasurer
Leo Matthews	Committee Member
Dede Williams	Committee Member
Jon Chandler	Committee Member
Barry Finch	Committee Member
Geoff Maxwell	Committee Member
Geoff Loone	Committee Member
Irene Finch	Committee Member

The Council representative for this committee is Cr Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

11.5 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: PYRAMID HILL MEMORIAL HALL

File Number: 02/01/031
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Pyramid Hill Memorial Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Pyramid Hill Memorial Hall Committee of Management on 26 September 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Pyramid Hill Memorial Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Allan Mann	President
Andrew Scott	Vice President
Jean Mann	Secretary
Kate Wood	Treasurer
Betty Mann	Committee Member
Bill Quinn	Committee Member
Cheryl Bartels	Committee Member
Jan Vincent	Committee Member
Kellie Stewart	Committee Member
Ron Peacock	Committee Member
Sherrie Gumley	Committee Member

The Council representative for this committee is Cr Cheryl McKinnon.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

11.6 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS: BOORT MEMORIAL HALL

File Number: 02/01/010
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Memorial Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Memorial Hall Committee of Management on 24 October 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Memorial Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Ian Potter	President
Ken Loader	Vice President
Judy Parker	Secretary / Treasurer
Deanne Smith	Assistant Secretary / Treasurer
Edna Boyle	Committee Member
Isobel Loader	Committee Member
Ivan Streader	Committee Member
Jeanette Wagner	Committee Member
John Vernon	Committee Member
Ken Loader	Committee Member
Kevin Sutton	Committee Member
Marj Potter	Committee Member
Narelle Vernon	Committee Member
Paul Haw	Committee Member

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

11.7 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP: KINGOWER DEVELOPMENT AND TOURISM

File Number: 02/01/025
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Kingower Development and Tourism Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Kingower Development and Tourism Committee of Management on 24 October 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Kingower Development and Tourism is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Mark Gilmore	President
Terry Coffey	Vice President
Christine Gilmore	Secretary
Michael Rose	Treasurer
Arleen Reimers	Committee Member
Damien Mason	Committee Member
David Peterson	Committee Member
David Reimers	Committee Member
Jan Graham	Committee Member
Maile Peterson	Committee Member
Nicole Solomon	Committee Member

The Council representative for this committee is Cr Geoff Curnow.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

11.8 ADVERTISING THE DRAFT VOLUNTEER STRATEGY 2018-2022 FOR PUBLIC COMMENT

File Number: 12/14/001

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. STR Draft Volunteer Strategy 2018-2022 for public comment

RECOMMENDATION

That Council resolve to advertise the draft Volunteer Strategy 2018-2022 for public comment.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Information on the draft Volunteer Strategy was provided to Council at the 11 September Council forum.

BACKGROUND

One of the strategic indicators in the Council Plan 2017-2021 is the development of a Volunteer Strategy.

ISSUES/DISCUSSION

This draft Volunteer Strategy 2018-2022 (Strategy) has been developed to provide a strategic leadership approach to attracting, retaining, developing and recognising volunteers in Loddon Shire.

The draft Strategy outlines Council's proposed approach to volunteer management across the Shire over the next four years; and takes into consideration the National Standards for Volunteer Involvement.

This inaugural Strategy has been developed in consultation with the community, internal Council stakeholders and informed by research activities including benchmarking of other Councils, and a desktop assessment of the way in which Council manages volunteer programs and works with volunteers.

It is proposed that the actions in the Strategy will be implemented over the next four years.

It is recommended that the Strategy be placed on exhibition for public comment.

COST/BENEFITS

Council has received \$75,000 from the Department of Health and Human Services in matching funding toward the implementation of the Strategy.

By implementing this Strategy Council aims to improve the experience of Council-supported volunteers.

RISK ANALYSIS

Council values the input of the public in the development and finalisation of the strategic documents. One way to obtain input on a draft document is to advertise it for public comment. If public comment was not sought, there is a risk that key information or actions could be misstated or omitted.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation and engagement in the development of this Strategy. Details are set out in section 5 of the Strategy.



Photo courtesy of Loddon Times

Volunteer Strategy 2018-2022

"I volunteer because I have a passion for my community and a desire to see it succeed"
– Volunteer survey participant



DOCUMENT INFORMATION

DOCUMENT TYPE:	Strategic document
DOCUMENT STATUS:	Draft
POLICY OWNER POSITION:	Director Corporate Services
INTERNAL COMMITTEE ENDORSEMENT:	Not applicable
APPROVED BY:	Council
DATE ADOPTED:	Click here to enter date of approval
VERSION NUMBER:	1
REVIEW DATE:	Click here to enter a date.
DATE RESCINDED:	Click here to enter a date.
RELATED STRATEGIC DOCUMENTS, POLICIES OR PROCEDURES:	Council Plan 2017-2021 Disability, Access and Inclusion Plan 2017-2021 Municipal Health and Wellbeing Plan 2017-2021 Long Term Financial Plan IT Strategy 2017-2022 Building Asset Management Plan 2018 Section 86 Committee of Management Policy 2014 Section 86 Instrument of Delegation 2018 Risk Management Policy 2015 Event Management – A Guide for Organisers of Events 2016 Staff and Contractors Code of Conduct 2017
RELATED LEGISLATION:	Click here to enter text.
EVIDENCE OF APPROVAL:	

Signed by Chief Executive Officer

FILE LOCATION:

Strategic documents are amended from time to time, therefore you should not rely on a printed copy being the current version. Please consult the Loddon Shire website to ensure that the version you are using is up to date.

This document is available in alternative formats (e.g. larger font) if requested.

ACKNOWLEDGEMENT OF COUNTRY

Loddon Shire Council acknowledges the Traditional Custodians of the land comprising the Loddon Shire Council area. Council would like to pay respect to their Elders both past and present.

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1 INTRODUCTION

The Volunteer Strategy 2018-2022 (Strategy) was developed to provide a strategic leadership approach to attracting, retaining, developing and recognising volunteers in Loddon Shire.

The Strategy outlines Council's approach to volunteer management across the Shire over the next four years; and takes into consideration the National Standards for Volunteer Involvement.

This inaugural Strategy was developed in consultation with the community, internal Council stakeholders and informed by research activities including benchmarking of other Councils, and a desktop assessment of the way in which Council manages volunteer programs and works with volunteers.

The activities outlined in the Strategy have been reviewed by Council and the community and will be implemented over the next four years.



1.1 Council’s Vision and Values

Council has identified the development of a Volunteer Strategy as a priority under the Council Plan 2017-2021; and recognises the need to sustain and grow volunteering across the Shire to support our community.

The Strategy aligns with Council’s Core Values as outlined in the Council Plan 2017-2021. It provides a sound basis and direction from which Council can plan and make future decisions over the next four years.



The development of the Strategy is further supported in the Council Plan 2017-2021:

5.4.3 - Theme: Liveability		
Strategy	Action	Strategic Indicator
Community engagement: Build relationships and foster community engagement, pride and resilience.	Support and promote initiatives which encourage community inclusion and engagement.	Develop a Volunteer Strategy.

1.2 Supporting strategies and plans

The Shire has a number of other supporting strategies and plans in place. This Strategy draws upon a wider Council policy context:

- Disability, Access and Inclusion Plan 2017-2021
- Municipal Health and Wellbeing Plan 2017-2018
- Long Term Financial Plan
- IT Strategy 2017-2022
- Building Asset Management Plan 2018
- Section 86 Instrument of Delegation 2018
- Risk Management Policy 2015
- Event Management – A Guide for Organisers of Events 2016
- Staff and Contractors Code of Conduct 2017

2 PURPOSE

Council values the contribution of volunteers and acknowledges their assistance in the provision of services to the Loddon community through:

- Formal volunteering with organisations; and
- Informal volunteering or provision of support to individuals and the community.

The Strategy has been developed to recognise the National Standards for Volunteer Involvement,¹ which provide a framework for supporting the volunteer sector in Australia. They provide good practice guidelines for organisations to attract, manage and retain volunteers, and help improve the volunteer experience.

The National Standards for Volunteer Involvement incorporate the following principles:

- Volunteer involvement should be a considered and planned part of an organisation's strategic development, aligning with the organisation's strategic aims and incorporated into its evaluation framework.
- Effective volunteer involvement requires organisational leadership, and a culture and structure that supports and values the role of volunteers.
- Volunteers have rights, which include the right to work in a safe and supportive environment with appropriate infrastructure and effective management practices.
- Volunteers have responsibilities, which include acting responsibly, being accountable for their actions to the organisation, and respecting the organisation's values and practices.

The National Standards for Volunteer Involvement cover:

1. Leadership and management
2. Commitment to volunteer involvement
3. Volunteer roles
4. Recruitment and selection
5. Support and development
6. Workplace safety and wellbeing
7. Volunteer recognition
8. Quality management and continuous improvement

This Strategy contains a Volunteer Management Plan that recognises these standards.

¹ Volunteering Australia 2015

3 LODDON SHIRE COMMUNITY CONTEXTS

3.1 Location and geography

Loddon Shire is located in central Victoria, about 175 kilometres north-west of the Melbourne CBD. Loddon Shire is bounded by Gannawarra Shire in the north, the Shire of Campaspe and the City of Greater Bendigo in the east, Mount Alexander and Central Goldfields Shires in the south, and Northern Grampians and Buloke Shires in the west.

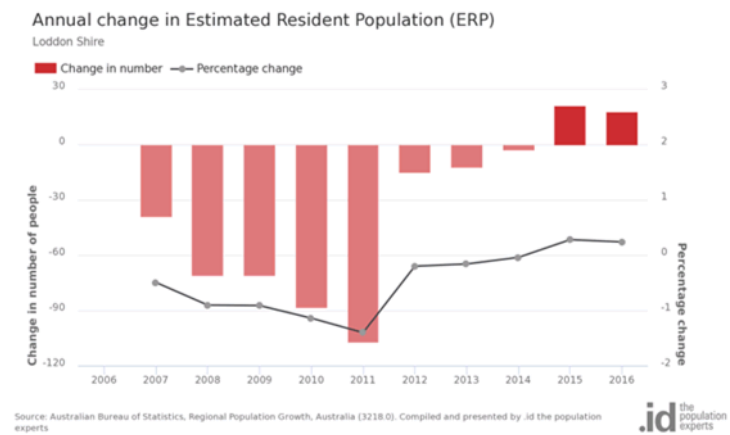
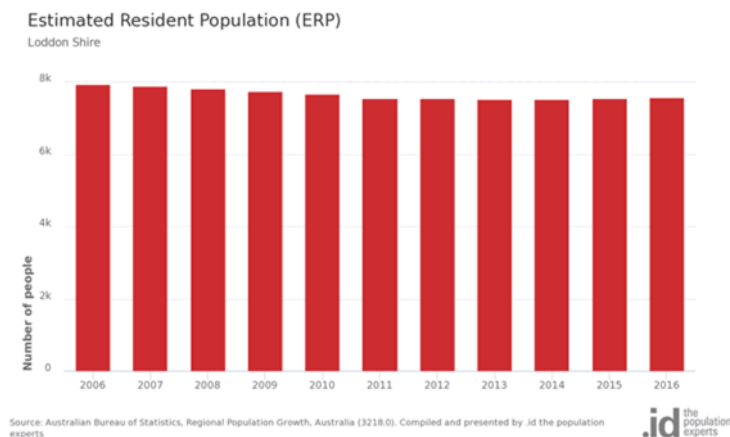
Loddon Shire is within the Loddon Mallee Regional Development Australia region which constitutes almost a quarter of the state and is a region known for the highest number of small towns in Victoria.

Loddon Shire comprises a number of small towns dispersed throughout the Shire including the towns of Bridgewater, Inglewood, Wedderburn, Dingee, Mitiamo, Serpentine, Newbridge, Tarnagulla, Boort, Pyramid Hill and other surrounding villages and communities. These townships are diverse but they are connected by our Council which strengthens them as a whole.



3.2 People

The Australian Bureau of Statistics estimated resident population for 2016 (2016 ERP) was 7,555. This is made up of more than 2,780 in the north (2016 ERP), compared with over 4,810 in the south (2016 ERP). There is a trend of population increasing in the south of the Shire and decreasing in the north.



The 2013 Loddon Mallee South Regional Economic Outlook report forecasts ongoing overall population decline in the longer term of 0.23% to 2026. Population forecasts predict that the number of residents living in the Shire will decrease slightly each year. In the last decade there has been a decrease in the number of family households and an increase in lone person households. Both mortgage repayments and rentals are relatively low, reflecting cheaper housing prices in Loddon Shire compared with regional cities and metropolitan Melbourne.

3.3 Ethnic composition

The majority of Loddon Shire’s population was born in Australia however, 8% came from other countries. Only 3% of residents have identified as speaking a language other than English at home. The ethnic composition reflects that of regional Victoria, and relative to Australia’s urban centres, is overall not vastly diverse. However, there are emerging pockets of culturally and linguistically diverse communities in some townships. Pyramid Hill is one such township in the Shire that has benefited from

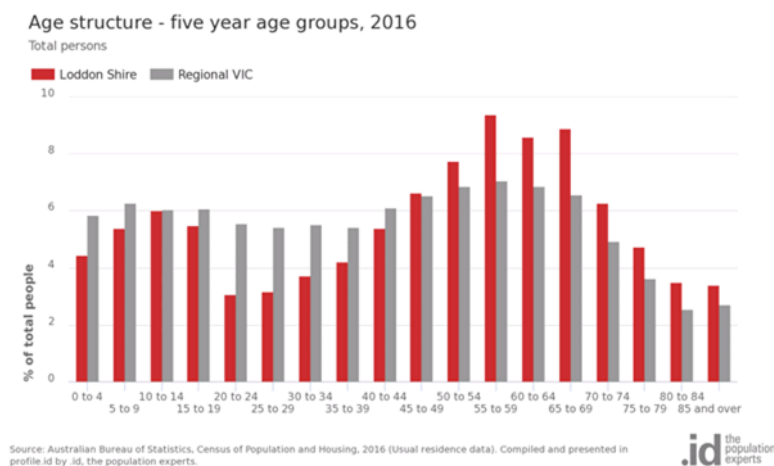
significant positive culturally diverse growth since 2008. Community members with origins in the Philippines now comprise almost 10% of the population.²³

3.4 Ageing population

During consultation for the Loddon Shire Council 2017-2021 Council Plan one of the challenges identified was an ageing population with the median age of people in the Shire of 51 (up from 50 in 2011), which is eight years higher than the regional Victoria median and 14 years higher than the state median (up from 13 years in 2011).

Just over 21% of the population is under 19 years of age, 43.3% of the population is in the traditional working age group (19-59) and 35.7% is in the traditional retirement age group (60+). Like many other rural municipalities, the number of older adults living in the community is expected to grow considerably in coming years.

The Loddon area is seeing a decline in people less than 50 years of age and an increase in older employees or retirees settling in the municipality.



Analysis of the service age groups of Loddon Shire in 2016 compared to regional Victoria shows that there was a lower proportion of people in the younger age groups and a higher proportion of people in the older age groups (60+ years).

3.5 Income levels

Analysis of household income levels in Loddon Shire in 2016 compared to regional Victoria shows that there was a smaller proportion of high income households (those earning \$2,500 per week or more) and a higher proportion of low income households (those earning less than \$650 per week).

Overall, 5.8% of the households earned a high income and 31.9% were low income households, compared with 12.5% and 22.9% respectively for regional Victoria.

3.6 Socio-economic indexes for areas

Socio-Economic Indexes for Areas (SEIFA) is a number, which ranks areas in Australia according to relative socio-economic advantage and disadvantage in Local Government. The SEIFA Index of Disadvantage for Loddon Shire in 2016 was 942

²Australian Bureau of Statistics – 2016 Census Data
³New York Times – Australia’s Immigration Solution – Small Town Living – May 21, 2018

The most disadvantaged municipality within Victoria is recorded as Central Goldfields followed by Greater Dandenong. Ararat Rural City Council is ranked equal with Loddon Shire as the eighth most disadvantaged municipality in Victoria.

3.7 Education levels and qualifications

Analysis of the highest level of schooling attained by the population in Loddon Shire in 2016 compared to regional Victoria shows that there was a higher proportion of people who had left school at an early level (Year 10 or less) and a lower proportion of people who completed Year 12 or equivalent.

Overall, 40.8% of the population left school at Year 10 or below, and 27.3% went on to complete Year 12 or equivalent, compared with 34.7% and 38.9% respectively for regional Victoria.

Analysis of the qualifications of the population in Loddon Shire compared to regional Victoria shows that there was a lower proportion of people holding formal qualifications (Bachelor or higher degree; Advanced Diploma or Diploma; or Vocational qualifications), and a higher proportion of people with no formal qualifications.

Overall, 35.8% of the population aged 15 and over held educational qualifications, with 47.8% having no qualifications. This is compared with 40.5% and 47.8% respectively for regional Victoria.

3.8 Economy

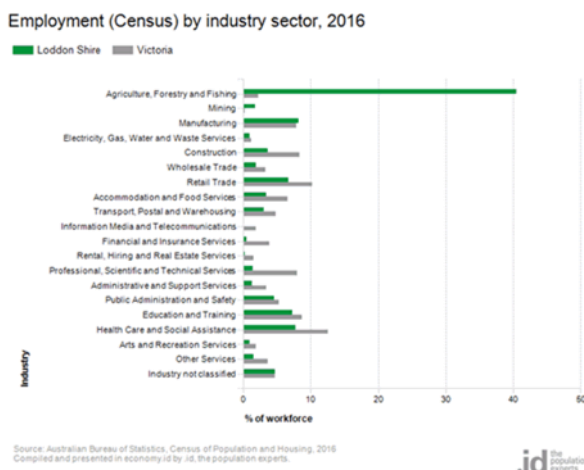
Loddon Shire's Gross Regional Product is estimated at \$0.39 billion, which represents 0.1% of Victoria's Gross State Product.

There were 3,066 local jobs in Loddon Shire in 2016. An analysis of the jobs held by the local workers in Loddon Shire in 2016 shows the three most popular industry sectors were:

- Agriculture, Forestry and Fishing (1,069 local workers 40.4%)
- Manufacturing (218 local workers 8.2%)
- Health Care and Social Assistance (204 local workers 7.7%)

In combination these three industries employed 1,491 people in total or 56.4% of local workers.

In comparison, Victoria employed 2.2% in Agriculture, Forestry and Fishing; 7.8% in Manufacturing; and 12.5% in Health Care and Social Assistance.



3.9 Economic profile changes

Nature-based tourism is a potential new industry segment and represents a significant development opportunity to attract visitors into the shire. Significant nature tourism assets such as the Loddon River, Mount Kooyoora and the Boort wetlands offer a new and quite unique group of experiences to a broad range of visitors.

Nature and natural heritage are an important part of what makes the region attractive to tourists and new residents alike.

3.10 Internet connectivity

Internet use in the Shire is lower than the state average, however it has increased markedly since 2006. In 2006, only 13% of residents had access to internet connections. By 2016, this grew to 62%. However, 25% of the population continues to have no internet connection at all. The agricultural sector relies heavily on electronic communications and associated technologies.

Mobile phone coverage, broadband and wireless internet and satellite GPS services are now essential for the modern competitive agricultural enterprise. With agriculture being the dominant sector of our economy, it is essential that investment in electronic communication and associated technology continues.

3.11 Councillors and Wards

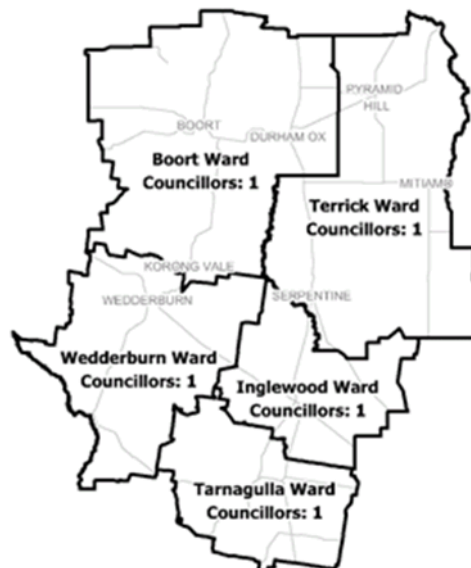
Loddon Shire Council consists of five councillors elected from five wards.

The five wards of Loddon Shire are:

- Boort Ward
- Inglewood Ward
- Tarnagulla Ward
- Terrick Ward
- Wedderburn Ward

Details about the wards and councillors can be found on Council's website: www.loddon.vic.gov.au

Under the Local Government Act 1989, Councillors are elected to be the governing body of our municipality. Our Councillors play a vital leadership role in creating and implementing our community's vision, strategic direction and the values within which we operate. Our Councillors guide the development of local policies, set service standards and priorities and monitor the performance of the organisation. Other responsibilities of Councillors include determining the financial strategy and budget, allocating resources, and liaising with other levels of government.



4 VOLUNTEERING IN LODDON SHIRE

4.1 Snapshot – current support – Loddon Shire Council

The following provides a summary overview of the way in which Council currently supports and interacts with volunteers and volunteer organisations across the municipality.

Volunteer Support – Loddon Shire Council		August 2018
Population	7,555	
Geographic area of municipality	6,700km ²	
Number of volunteers in the community	31.7% of the population reported that they undertake voluntary work through an organisation or group ⁴ (approximately 2395 people). Council has identified contact details of 577 volunteer individuals.	
Number of community / volunteer groups	291 community / volunteer groups identified: <ul style="list-style-type: none"> o 61 manage and maintain community facilities and receive some financial support from Council o 25 are Section 86 committees o 5 are Kindergarten Committees o 4 are Senior Citizens Centre Committees 	
Published volunteer strategy or policy position	Volunteer Policy 2014 (due for review)	
Types of volunteering activities supported by Council	<ul style="list-style-type: none"> o Visitor Information Services o Meals on Wheels – Pyramid Hill o Kindergarten Committees o Section 86 Committees o Senior Citizens Centres o Other Committees of Management for Council Facilities o Committees of Management for Crown Land facilities (eg. DELWP) 	
Centralised support for volunteers and volunteer programs across Council	No – volunteer management is undertaken by individual departments within relevant portfolios, with each area having a different approach. This includes all aspects – such as recruitment, retention, record management, compliance/governance, recognition of volunteers, training and skills development, feedback and grievances, evaluation of volunteer programs, etc.	
Central register of volunteers and volunteer records	No – individual departments hold and maintain records across Council sites, some electronic and others paper-based. Organisation Development does keep a register of Police Checks where they are in place.	
Central register of volunteering opportunities available with Council and / or volunteer organisations in the Shire	No	

⁴ Community Profile ID – Australian Bureau of Statistics - Census 2016

Volunteer Support – Loddon Shire Council August 2018	
Organisational links with external agencies to help with volunteer management and support	Boort District Health – memorandum of understanding to undertake preparation and delivery of Meals on Wheels program in Boort. Includes recruitment, management, training and rostering of volunteers.
Dedicated EFT to help support volunteers and volunteer programs	No
Other identified organisational EFT for staff to manage volunteers and volunteer programs	<ul style="list-style-type: none"> o 0.05 EFT (2 hours per week) Social Support Officer (MOW) – externally funded o 0.2 EFT Corporate Services Administration (support for Section 86 Committees) o 0.2 EFT Tourism and Marketing Officer (support for Visitor Services Volunteers)
Financial support for volunteers and volunteer programs in the community	<p>2018-19 budget (recurring annual allocation):</p> <ul style="list-style-type: none"> o Allocation to assist groups with maintenance of 61 facilities \$126,326 o Support of organisations to run events by volunteers \$17,000 o Club volunteer development \$12,000 <p>Total 2018-19 budget: \$155,326</p> <p>Notes: Additional \$15,000 remaining from previous years' one-off grant. Additional \$75,000 one-off funding partnership provided by DHHS.</p>
In-kind support for volunteers and volunteer programs in the community	<ul style="list-style-type: none"> o Advice, guidance and administrative support for Section 86 Committees o Kindergarten Committees use of facilities at centres – IT, printing, stationery etc o Partnerships with Committees of Management to maintain and improve facilities through Business Asset Management Plan 2018. o Training of Meals on Wheels volunteers o Training of Visitor Information Services volunteers o Works skills development opportunities for Visitor Information Services volunteers o Ad-hoc courses and seminars offered for S86 Committees / Committees of Management / Volunteer organisations on governance related matters / strengthening volunteering in communities
Communication plan to promote volunteering opportunities and attract / encourage volunteers	No
Documented approach to support ad-hoc volunteering opportunities	No
Documented approach to support involvement of younger people	No
Corporate volunteering opportunities for Council staff	Staff can take paid leave for some emergency services activities (eg. CFA, SES)

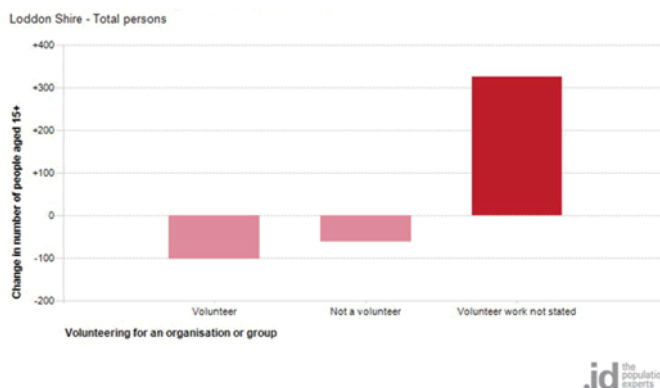
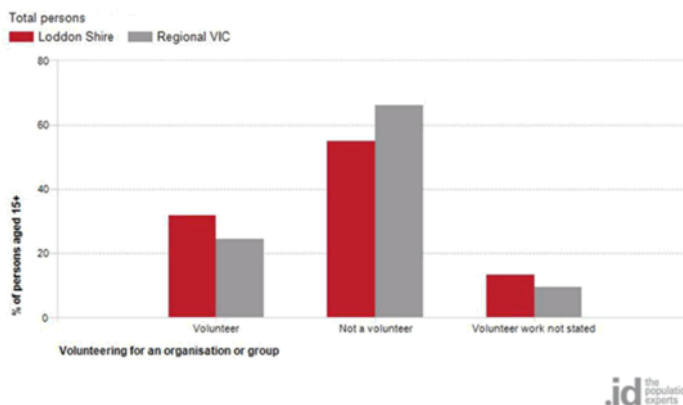
4.2 Volunteer involvement

The voluntary work sector is an important part of Australia's economy. The level of volunteering can indicate the cohesiveness of the community and how readily individuals are able to contribute to that community. Factors impacting on the level of volunteering in Loddon Shire include the Age Structure of the population, the level of Proficiency in English, Income and Education levels.

Analysis of the voluntary work performed by the population in Loddon Shire in 2016 compared to Regional Victoria shows that there was a higher proportion of people who volunteered for an organisation or group.

Overall, 31.7% of the population reported performing voluntary work through an organisation or group, compared with 24.3% for Regional Victoria – and 20.8% for the entire State.

When considering gender comparison - 33.7% of females had identified as volunteers, whilst 29.8% of males had identified as volunteers. The number of volunteers in Loddon Shire decreased by 101 people between 2011 and 2016.⁵



An opportunity to strengthen and promote volunteering is via the intergenerational influence of parents who volunteer and instil altruistic behaviour in their children. The 2014 General Social Survey (ABS) reported that 43 percent of people who volunteered had done some form of volunteering as a child, and 75 percent had a parent who had done voluntary work.⁶

⁵ Community Profile ID: Australian Bureau of Statistics – Census 2016

⁶Distilled from: Volunteers in Victoria – Trends Challenges and Opportunities 2017

4.3 Need for assistance

Analysis of the need for assistance of people in Loddon Shire compared to Regional VIC shows that there was a higher proportion of people who reported needing assistance with core activities.

Overall, 7.4% of the population reported needing assistance with core activities, compared with 6.0% for regional Victoria.

This need for assistance is often met voluntarily by family members and friends. As noted earlier, our volunteer rates are higher than other areas of Victoria. Our residents volunteer their time and skills to people with disabilities, long term illness and problems associated with ageing; as well as to other tasks such as unpaid childcare and domestic work; and to various community-based organisations and groups.

4.4 The value of volunteering⁷

Council does not have the reporting mechanisms in place to accurately identify the number and value of volunteer hours in the Loddon Shire community. The following provides a snapshot of Victorian State Government data on the value of volunteering.

4.4.1 Economic value

The Department of Planning and Community Development (2012) estimated that volunteering contributions were worth about \$23 billion to the Victorian economy in 2011; and are set to grow to as much as \$42 billion by 2021 if rates of volunteering continue.

4.4.2 Community value

In addition to providing crucial services and supports to communities, places and individuals – volunteering has many other direct and indirect benefits for the strength and resilience of communities:

- A stronger social fabric – building a sense of community
- Cultural benefits – people participating in activities that support cultural connections
- Environmental benefits – enhancing and protecting natural assets and green spaces

4.4.3 Individual value

As well as benefiting communities, volunteering provides health and wellbeing benefits for people who volunteer, with altruism being associated with greater personal satisfaction, wellbeing and longevity.

Volunteering is associated with greater health and happiness – 95 percent of volunteers say that volunteering is related to feelings of wellbeing.

The Department of Planning and Community Development (2011) found that volunteering can mediate the negative psychological effects of disadvantage.

Skills and networks developed through volunteering participation can also help to connect people to career paths and employment opportunities.

⁷ Distilled from: Volunteers in Victoria – Trends Challenges and Opportunities 2017

4.5 The future of volunteering in Loddon Shire

Loddon Shire is a 'community of communities', spread across more than 6,700 square kilometres. A challenge exists for Council in the provision of a coordinated approach to volunteer management across the Shire's geographical vastness.

Volunteer expectations are changing, Australians are asking for a wider range of ways to volunteer. They want meaningful roles and greater flexibility in how and when they volunteer under different circumstances that arise in their lives. This includes:

- Episodic volunteering (short-term or project based volunteering)
- Online volunteering
- Skilled volunteering
- Volunteering through the workplace⁸

Loddon Shire's population is ageing faster than the rest of Victoria and is in decline in the northern areas of the municipality. A strategic approach to engaging and encouraging the next generation of younger volunteers to participate is crucial to delivering services and supporting communities into the future.

The ability for the community to access the internet is relatively low. Digital communication channel preferences continue to evolve; and Council needs to be responsive to these technological advances. Harnessing changing volunteer expectations through technology can increase the extent to which people are prepared to volunteer; and presents the opportunity for improved engagement with a younger demographic and in emerging culturally and linguistically diverse communities.⁹

Council also needs to ensure that accessible multi-channel options are available to the community for seeking information about volunteering. Having printed material available, and the ability to speak to someone over the phone or in person is still considered highly important by the community.

The Victorian State Government mandated rate capping places additional pressure on Council to reduce the cost of service delivery. Under the plan, Councils are directed to cap rate increases at a figure set by the Minister for Local Government.

Approximately two-thirds of Loddon Shire's budget is reliant upon state and federal government grants. Council is challenged with continuing to secure adequate financial support in an increasingly competitive environment. Maintaining the way in which Council is able to deliver services to the community is reliant on provision of this external funding.

Council is however excited by a newly strengthened partnership opportunity with the Department of Health and Human Services (DHHS). This partnership opportunity provides some funding and support opportunities for initiatives aimed at attracting and retaining younger volunteers.

Council is heavily reliant on volunteers and volunteer organisations to support delivery of services and facilities to community, where Council does not have the funding or resources to do so.

The provision of a coordinated approach to management of volunteers and volunteer programs across the Shire in future may assist to encourage volunteer involvement, and direct volunteer resources in a more prioritised and strategic manner.

⁸ Distilled from: Volunteers in Victoria – Trends Challenges and Opportunities 2017

⁹ Population trends are further explained in Section 3 of this Strategy

5 CONSULTATION

5.1 How we consulted with the community

To support the development of this Strategy a community survey was conducted during May and June 2018 to better understand community views in relation to issues that affect the community – with particular reference to volunteering.

The survey explored volunteering experiences within the community, including reasons for volunteering, recognition of volunteers, and any challenges faced. The survey also provided an opportunity to comment on volunteering in Loddon Shire, and to offer thoughts, ideas or suggestions.

A questionnaire was made available for completion online via Council's website. Hard copies were also available at Council Centres for survey completion (eg. Shire Offices, Senior Citizens Centres, Visitor Information Centre, Meals on Wheels, etc)

A communications plan was developed to coordinate community messaging. The survey was promoted via the following methods:

- Media releases.
- Published on Council's website (home page).
- Posts on Council's Facebook page promoting the survey during the consultation period reached more than 2,980 people.
- Mayoral column.
- Media releases.
- Invitations to participate in the online survey were emailed to 272 community groups, organisations and individual volunteers - across the Shire. An additional 112 hard copy surveys were sent via Australia Post where email addresses were not available.
- Included an option to enter a prize draw to win a \$100 hamper of local produce.
- Invitations to participate in the workshops were emailed to 16 survey respondents who had registered their interest within the first week of the survey live period.

The questionnaire was available from 16 May 2018 to 12 June 2018.

A total of 265 valid survey responses were received and processed (194 online and 71 hard copy).

During the survey period, a series of community workshops were facilitated on 24 and 25 May 2018 to provide community members with an opportunity to provide feedback via interactive group discussions; and enrich the feedback that was being provided in the surveys.

Community workshop opportunities were available in 6 townships:

Date	Township	Venue	Participants
24 May 2018	Wedderburn	Community Centre	8 people
	Serpentine	Council Chambers	0 people
	Inglewood	Town Hall	2 people
	Tarnagulla	Tarnagulla Hall	3 people
25 May 2018	Pyramid Hill	Senior Citizens Centre	2 people
	Boort	Memorial Hall	5 people

The workshop format was interactive and conversational, with feedback sought on the following:

- Reasons for volunteering.
- Community benefits of volunteering.
- Recruitment – ways in which people end up volunteering / suggestions for future.
- Issues faced by volunteers / volunteer groups.
- Better supporting volunteers – ways in which the Shire could provide improved support to volunteers and volunteer groups.

5.2 What the Community has told us

5.2.1 Community survey outcomes

Volunteering snapshot

86.4% of respondents reported that they volunteer at least once a month.

69.9% of respondents reported that they undertake volunteer activities that are within 10km of their home or work.

68.3% of respondents reported that they had been volunteering for more than 10 years.

The most common ways respondents had initially become involved in volunteering were through:

- A community interest / to provide support
- Family members – parents / children
- Invitation / were asked to volunteer
- Sport
- Club, group or organisation involvement

Types of volunteering experiences and activities

The most common types of organisations volunteered for the past year were:

- Local sporting team (49.8%)
- Community groups (49.3%)

The most common types of volunteer activities were:

- Management / committee work (61.5%)
- Admin / clerical (47.1%)
- Fundraising / sales (36.5%)

Reasons for volunteering and personal benefits

The most commonly cited reasons for volunteering included:

- Help others / help the community (84.1%)
- Keep a group / association going (66.2%)
- Personal satisfaction (65.7%)

10.6% of respondents reported that they had used volunteering to assist them with gaining employment.

The most commonly cited benefits experienced as a direct result of being a volunteer were:

- Feel part of a community (85.0%)
- Friendship / social contact (79.7%)
- Personal satisfaction (73.4%)

Training

33.5% of respondents identified that training was needed for their volunteer roles, with a variety of different training types noted.

Those respondents who had received training reported a high level of satisfaction with this aspect.

Future of volunteering

82.4% of respondents reported that they expect the amount of volunteering they undertake to either increase or stay the same, over the next year.

The most notable circumstances that affect how or when people volunteer were:

- Family commitments (61.0%)
- Work commitments (44.9%)

Recognition

30.2% of respondents reported that they felt that it is reasonable to expect recognition for volunteer contributions. Most common suggestions for recognition provided by these respondents include:

- A thankyou
- Certificate / award / badge
- Event / community acknowledgement

66.2% of respondents reported that they had received recognition for volunteer contributions. The most common types of recognition received included:

- Certificate / award / badge
- A thankyou / gratitude from others
- Life membership

Satisfaction with volunteering

91.9% of respondents reported that overall, they were either satisfied or very satisfied with their volunteering experiences.

Respondents who made general comments in relation to volunteering experiences most commonly reported:

- They find volunteering enjoyable and rewarding
- Volunteering provided new experiences
- Volunteering can be overwhelming / life balance

Respondents not currently volunteering through an organisation

11.1% of respondents reported that they have not volunteered for an organisation in the past year.

37.5% of respondents not currently volunteering reported that they were likely or very likely to commence volunteering through an organisation in the next year.

Respondents not currently volunteering reported the most notable circumstances that would need to change to encourage them to do so as:

- Family commitments
- Work commitments

Informal volunteering

Respondents engaged with a wide range of informal volunteering opportunities. The most common reported activities include:

- Cooking for others
- Driving others
- Teaching / coaching / mentoring
- Yard / property maintenance
- Babysitting

22.2% of respondents reported that they had not undertaken any informal volunteering in the past year.

Importance of volunteering and community benefits

89.9% of respondents noted the importance of volunteering in the community as either very important, or extremely important.

The main benefits of volunteering to the community were most commonly cited as:

- Community pride through building a sense of community and ownership
- Social inclusion / interaction with others
- Networking within the community and community groups
- Monetary – enabling cost effective delivery of services
- Personal rewards
- Keep groups functioning

Hindrances – things that prevent people from volunteering

The most commonly cited things that prevent people from volunteering were:

- Time constraints
- Understanding expectations / how to go about volunteering

- Expenses / costs
- Family / work / life balance
- Transport / travel requirement
- Self confidence
- Personalities / attitudes of others

Improving volunteering rates and recruiting

Most common suggestions to help improve volunteering rates and recruitment were:

- Media / advertising to increase awareness of opportunities
- Targeted messaging to encourage people to volunteer
- School programs
- Invite people to volunteer and be welcoming

5.2.2 Community workshop outcomes

Key themes emerging from the community workshops include:

- Volunteering provides improved community outcomes and sense of pride.
- People volunteer to support their community or address a need in the community.
- Small towns and areas would not function without volunteers – they keep the community alive, keep groups going and assist with delivery of needed services.
- Participation in volunteering activities provides a social connection for people.
- Concerns about the ageing population, and younger people perceived to be not able to volunteer as readily due to work and family commitments.
- Suggest a coordinated approach to volunteering across the Shire.
- Improve volunteer organisation support – including training, information, guidance, templates and documents, make it easier.
- Improve volunteer support – information, role descriptions, requirements.
- Advertising and networking – let people know about volunteering opportunities, what's involved and the importance
- Care for volunteers – make them feel valued, and that they are part of something. Help them to understand their roles; and embrace skills and cultural diversity. Encourage a culture of inclusiveness.
- Encourage younger volunteers – consider targeted messaging to younger adults and children. Utilise partnerships with schools.
- Personal approach – identify skills and interests; and ask individuals.

- Motivate volunteers – provide one-off opportunities, tap into interests, provide incentives, make it fun, help to mitigate financial cost of volunteering.
- Training – offer competency-based work skills training.

5.3 Consultation with Councillors and Council staff

During May 2018 all Councillors and 17 key staff were consulted via workshop or interviews to explore key issues around volunteering in Loddon Shire, and suggestions for the future.

Key themes emerging from Councillor and staff engagement include:

- Recognition of the critical importance of volunteering in Loddon Shire – for the delivery of services and provision of support to the community.
- A need for a coordinated approach to volunteer management and supporting volunteering and volunteer groups across the Shire.
- Recognition that there is an ageing volunteer base with fewer people available.
- The need to encourage young volunteers including episodic volunteering opportunities and inter-generational connections.
- Opportunities for volunteer skills development to help with employment opportunities – partnerships with Library agencies, community houses etc.
- The need for Council to help make it easy for volunteers and volunteer groups by reducing red tape, and providing support, information, advice and assistance.
- A need for a more structured approach to communication and awareness, including initiatives for motivating people to volunteer.
- Strengthen partnerships with peak bodies and other volunteering organisations.

6 VOLUNTEER MANAGEMENT PLAN

The Volunteer Management Plan outlines our commitment to supporting, attracting, retaining, developing and recognising volunteers; and has been developed to align with the National Standards for Volunteer Involvement.¹⁰

6.1 Strategic directions for 2018-2022

Five strategic directions have been identified. A number of objectives have been outlined to accompany each strategic direction.

Strategic Directions	
1. Leadership, Commitment & Quality	Leading, planning and resourcing to support volunteers and volunteer organisations with consistent standards, and review.
2. Attracting	Raising the profile of volunteering across Loddon Shire and attracting younger volunteers.
3. Retaining	Motivating, engaging and supporting volunteers and volunteer organisations with standards of best practice and consistency.
4. Developing	Volunteers are supported with skills and knowledge development opportunities.
5. Recognising	Volunteer contribution, value and impact is understood, appreciated and acknowledged.

¹⁰ Volunteering Australia 2015

6.2 Action Plan

Objectives	Actions	Priority and Timeframe	Responsible Area
DIRECTION 1 – LEADERSHIP, QUALITY AND COMMITMENT¹¹			
<i>Leading, planning and resourcing to support volunteers and volunteer organisations with consistent standards, and review.</i>			
1.1 A coordinated approach to Council-supported volunteers, volunteer programs and volunteer organisations	1.1.1 Strengthen partnerships with peak bodies for assistance with a coordinated approach to Council-supported volunteer management, information provision and training opportunities.	2019 ongoing	Director Corporate Services (DCS)
	1.1.2 Create an internal volunteer support working group as a forum for discussion and planning.	2019	DCS
	1.1.3 Ongoing consultation with Council-supported volunteer groups to find out what Council can do to either promote, assist or support.	2019 ongoing	DCS
1.2 Effective planning and resourcing to support the Strategy	1.2.1 Develop a business case for the introduction of a permanent dedicated volunteer supporting Council staff FTE resource.	2018	DCS
	1.2.2 Introduce a permanent dedicated volunteer supporting Council staff FTE resource to provide centralised support across Loddon Shire (Volunteer Support Officer (VSO)).	2018	DCS
	1.2.3 Identify and advocate for external funding, resources and training opportunities.	Ongoing	DCS
	1.2.4 Review the level of financial and in-kind support Council provides to Council-supported volunteer groups and volunteers.	2019 ongoing	VSO
	1.2.5 Consider the feasibility of expanding corporate volunteering opportunities for Council staff.	2020	Manager Organisational Development (MOD)
	1.2.6 Develop a policy on remunerating Council volunteers for out of pocket expenses.	2019	MOD
1.3 Systems of good practice and continuous improvement	1.3.1 Identify and implement opportunities for consistent volunteer management processes, forms, induction and OHS training across all Council-supported volunteer programs, in line with the National Standards for Volunteering.	2020	DCS
	1.3.2 Create a central register of Council volunteers and volunteer records.	2019	VSO
	1.3.3 Ensure that volunteer roles are appropriate, defined, documented and communicated.	2020	VSO

¹¹ National Standards for Volunteering references: 1 Leadership & Management, 2 Commitment to Volunteer Involvement, 3 Volunteer Roles, 6 Workplace Safety & Wellbeing 8 Quality Management & Continuous Improvement

Objectives	Actions	Priority and Timeframe	Responsible Area
1.4 Regular evaluation	1.4.1 Engage / consult with the community, partner organisations, and Council volunteers to seek regular feedback and identify improvement opportunities (eg. surveys, etc.)	2019 ongoing	DCS
	1.4.2 As part of Council's pending information technology reforms, ensure the ability to collect and analyse the right data to enable better management of volunteers	2020	Manager Information and Business Transformation
	1.4.3 Develop and agree upon organisational measures; and implement systems to measure Council's performance against the initiatives in this strategy.	2019	DCS
	1.4.4 Consider the development of a community based volunteer strategy	2020	CEO

Objectives	Actions	Priority and Timeframe	Responsible Area
DIRECTION 2 – ATTRACTING¹²			
<i>Raising the profile of volunteering across Loddon Shire and attracting younger volunteers.</i>			
2.1 A structured, targeted approach to attract younger volunteers; and those from culturally and linguistically diverse communities	2.1.1 Partner with peak bodies to utilise online volunteer registration resources and information.	2019	DCS
	2.1.2 Review the way that volunteer information, resources and educational materials are presented on Council's website – make it easier to find and ensure links to partner organisations are included.	2019	VSO
	2.1.3 Utilise technology and social media platforms to engage with young people.	2019 ongoing	VSO
	2.1.4 Leverage relationships with schools to develop grass roots volunteer programs including dedicated skills development; and to promote volunteering opportunities.	2019 ongoing	Director Community Wellbeing (DCW)
	2.1.5 Make information available so that volunteer organisations may more easily invite, encourage and welcome volunteers.	2019 ongoing	VSO
	2.1.6 Provide accessible information and resources.	2019 ongoing	VSO
2.2 Lead and promote a positive culture towards volunteering	2.2.1 Develop a multi-channel communication plan / strategy that assists with repositioning and valuing volunteering in the community; lets people know how they can volunteer; and promotes opportunities more widely.	2019	DCS
	2.2.2 Develop and maintain a volunteer information kit – have this available both online and hard copy at strategic locations across the Shire.	2019	VSO
	2.2.3 Consider developing a "Volunteering@Loddon" brand that is focused on raising the profile of Council volunteering opportunities.	2019	DCS
2.3 Increased awareness of volunteering opportunities	2.3.1 Partner with peak bodies to utilise platforms to facilitate an online register of volunteers, volunteer organisations, roles and opportunities.	2019 ongoing	

¹² National Standards for Volunteering references: 1 Leadership & Management, 4 Recruitment & Selection

Objectives	Actions	Priority and Timeframe	Responsible Area
DIRECTION 3 – RETAINING¹³			
<i>Motivating, engaging and supporting volunteers and volunteer organisations with standards of best practise and consistency.</i>			
3.1 Motivate and make it easier for people to continue to volunteer	3.1.1 Promote different ways for people to volunteer outside of traditional roles, including: <ul style="list-style-type: none"> o Episodic volunteering o Online volunteering o Skilled volunteering o Volunteering through the workplace o Identification of opportunities at different life stages 	2019 ongoing	VSO
	3.1.2 Establish a program of regularly reconnecting with lapsed Council volunteers	2019 ongoing	VSO
	3.1.3 Identify and understand barriers to youth volunteering	2020	DCW
	3.1.4 Identify and understand ways to encourage ad-hoc volunteers to take on committee volunteer roles	2020	DCS
3.2 Reduced red tape for Council-supported volunteer organisations	3.2.1 Review and streamline governance systems and requirements for Council-supported volunteer organisations, including the provision of templates to assist.	2019	DCS
	3.2.2 Investigate availability of online tools through partnerships with peak bodies.	2019	VSO
	3.2.3 Review the in-kind support provided by Council staff to Council-supported volunteer organisations and identify improvement opportunities.	2019	DCS
	3.2.4 Promote the importance of volunteer organisations having rotations and succession planning, and the benefits of involving new people and new ideas.	2019 ongoing	VSO
	3.2.5 Advocate to State and Federal government to reduce red tape and streamline volunteer organisation requirements	2019 ongoing	CEO
3.3 Engaged committees of management and volunteers	3.3.1 Review and continue to improve the way in which Council communicates and engages with Council-supported committees of management and volunteers.	2019 ongoing	DCS
	3.3.2 Include an article in each Council bulletin that promotes volunteerism.	2018 ongoing	DCS

¹³ National Standards for Volunteering references: 3 Volunteer Roles, 5 Support & Development

Objectives	Actions	Priority and Timeframe	Responsible Area
DIRECTION 4 – DEVELOPING¹⁴			
Volunteers are supported with skills and knowledge development opportunities.			
4.1 Support skills development opportunities to enhance employment pathways and increase confidence and desire to volunteer	4.1.1 Strengthen partnerships with Library agencies, neighbourhood houses and men's sheds to help provide volunteers and volunteer groups with skills training opportunities.	2019 ongoing	DCW
	4.1.4 Develop volunteer networking events to connect volunteers to opportunities for volunteering and / or employment.	2019 ongoing	DCS
4.2 Promote skills development for Council-supported volunteer organisations to assist with governance requirements	4.2.1 Partner with peak bodies to link in with training resources and opportunities.	2019 ongoing	MOD
	4.2.2 Explore opportunities with DHHS and relevant State government advisory groups to support training initiatives for volunteer organisations, volunteer managers and volunteers.	2019 ongoing	DCS
4.3 Promote a youth leadership training program	4.3.1 Explore opportunities with DHHS and relevant State government advisory groups that supports a youth leadership training program to: <ul style="list-style-type: none"> ○ Develop young people and provide them with the skills to be able to contribute positively to the community in a volunteering capacity. 	2019 ongoing	DCS/DCW
4.4 Embrace skills and diversity	4.4.1 Encourage cross-generational volunteering opportunities where different age cohorts can exchange skills.	2019 ongoing	VSO
	4.4.2 Encourage cross-cultural skills exchange and development.	2019 ongoing	VSO

¹⁴ National Standards for Volunteering references: 5 Support & Development

Objectives	Actions	Priority and Timeframe	Responsible Area
DIRECTION 5 – RECOGNISING¹⁵			
<i>Volunteer contribution, value and impact is understood, appreciated and acknowledged.</i>			
5.1 An established, consistent approach to caring for volunteers and volunteer recognition	5.1.1 Develop a formal volunteer recognition program / system.	2019	DCS
	5.1.2 Implement an annual volunteer event to thank and recognise volunteers as part of National Volunteer Week.	2019 ongoing	VSO
	5.1.3 Celebrate volunteers via a program of regular social and traditional media stories, including regular features in the Mayoral Column.	2019 ongoing	VSO
	5.1.4 Participate in the Premier's Volunteer Champion Awards	2019 ongoing	DCS

7 REVIEW OF STRATEGY

Progress against the initiatives outlined in this strategy will be reviewed and reported on an annual basis by the Director Corporate Services, with results made available to our community. The Volunteer Strategy will be reviewed and a new document completed on or before 31 December 2022.

¹⁵ National Standards for Volunteering references: 7 Volunteer Recognition

12 GENERAL BUSINESS

13 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

13.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

13.2 Sale of Properties for Rate Recovery Under Section 181 of the Local Government Act 1989

This matter is considered to be confidential under Section 89(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal hardship of any resident or ratepayer.

Closing of Meeting to the Public

RECOMMENDATION

That the meeting be closed to the public.

NEXT MEETING

The next Ordinary Meeting of Council will be held on 23 October 2018 at Serpentine commencing at at 3pm.

There being no further business the meeting was closed at [enter time](#).

Confirmed this.....day of..... 2018

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