



Notice is given that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 24 July 2018
Time: 3pm
Location: Council Chambers, Serpentine

AGENDA

Ordinary Council Meeting

24 July 2018

Order Of Business

| | | |
|-----------|---|-----------|
| 1 | OPENING PRAYER | 3 |
| 2 | ACKNOWLEDGEMENT OF COUNTRY | 3 |
| 3 | APOLOGIES | 3 |
| 4 | DECLARATIONS OF CONFLICT OF INTEREST | 3 |
| 5 | PREVIOUS MINUTES | 4 |
| | 5.1 CONFIRMATION OF MINUTES..... | 4 |
| 6 | REVIEW OF ACTION SHEET | 5 |
| | 6.1 REVIEW OF ACTIONS | 5 |
| 7 | MAYORAL REPORT | 21 |
| | 7.1 MAYORAL REPORT..... | 21 |
| 8 | COUNCILLORS' REPORT | 22 |
| | 8.1 COUNCILLORS' REPORTS | 22 |
| 9 | DECISION REPORTS | 23 |
| | 9.1 LODDON SHIRE COMMUNITY GRANTS SCHEME 2018 -2019 | 23 |
| | 9.2 SURRENDER OF LAND POLICY V2..... | 33 |
| | 9.3 PROVISION FOR DOUBTFUL DEBTS AND WRITING OFF BAD DEBTS POLICY V3 | 36 |
| | 9.4 ANNUAL INFRASTRUCTURE PROGRAM 2018 - 2019..... | 40 |
| | 9.5 NORTH CENTRAL GOLDFIELDS REGIONAL LIBRARY AGREEMENT 2019 - 2023..... | 57 |
| | 9.6 MURRAY DARLING ASSOCIATION - COUNCIL MEMBERSHIP | 82 |
| 10 | INFORMATION REPORTS | 84 |
| | 10.1 WEDDERBURN KINDERGARTEN ASSESSMENT AND RATING OUTCOME | 84 |
| 11 | COMPLIANCE REPORTS | 86 |
| | Nil | |
| 12 | GENERAL BUSINESS | 86 |
| 13 | CONFIDENTIAL ITEMS | 87 |
| | 13.1 REVIEW OF CONFIDENTIAL ACTIONS | 87 |
| | 13.2 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW 2017-18 | 87 |

1 OPENING PRAYER

“Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES

4 DECLARATIONS OF CONFLICT OF INTEREST

5 PREVIOUS MINUTES

5.1 CONFIRMATION OF MINUTES

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council confirm:

1. The minutes of the Council Briefing of 26 June 2018
2. The minutes of the Ordinary Council Meeting of 26 June 2018
3. The minutes of the Council Forum of 10 July 2018

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

6 REVIEW OF ACTION SHEET

6.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

| | | |
|----------------------|-------------------------------------|--|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

Outstanding actions from previous meetings

| ACTION NUMBER | COUNCIL MEETING | REF | DIRECTORATE | OFFICER |
|---------------|-----------------|-----|-------------|----------------------------|
| 9 | 28/5/12 | 9.2 | Operations | Manager Technical Services |

ACTION

That Council:

1. Develop a process for the identification and prioritisation of minor community infrastructure projects which will allow for a structured approach in providing in-principle or financial support for external funding applications.

COMMENTS

12/11/14: Action item has been amended following completion of the BRIC gymnasium development project utilising "Putting Local's First" funding. Elements of this action have been simplified to exclude those relating to the BRIC project and focusing now on the remaining action element being the development of operational guidelines for receiving, prioritising and applying for external funding in respect to minor community infrastructure projects.

11/6/2015: Manager Infrastructure has commenced development of a draft project identification template and scoping document along with associated prioritisation criteria and explanatory notes.

11/09/2015: Progress on development of assessment and prioritisation criteria for minor community Infrastructure projects has been delayed due to competing operational priorities. Delivery of this action item shall be raised with the Manager of Infrastructure as a matter of urgency.

11/02/2016: Matter has been raised with the responsible officer however no further progress has been made on development of the required process and guideline.

12/05/2016: Development of minor community infrastructure project assessment and prioritisation guidelines has been incorporated into the 2016/17 performance objectives of the new Manager Technical Services.

10/6/2016: No progress to date - will be considered with review of building assets

11/08/2016: Review of methodology for identification and prioritisation of community infrastructure projects has commenced. Consideration is currently being given to frameworks which have been adopted by other LGA's (i.e. City of Greater Bendigo Capital Investment Assessment Framework).

20/02/2017: Progress on developing community infrastructure project prioritisation guideline has been delayed due to competing priorities and resource constraints. Project is being handed over to the recently appointed Project/Contract Officer for further progression.

19/04/2017: The Manager Technical Services and Project/Contract Officer are working together to progress the establishment of an Assessment Framework based upon the 2017/18 projects.

13/07/2017: No further action has been taken due to staff resource constraints.

02/08/2017: No further action. Benchmarking with other neighbouring Councils will be undertaken subject to successful recruitment of Assets and Buildings Coordinator.

11/09/2017: New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

17/10/2017: Process for evaluation and prioritising of minor community projects is being developed and a draft is planned to be reported early in 2018.

14/11/2017: Work has commenced and is continuing in developing this process.

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|--------------------------------------|--|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

06/12/2017: Manager Technical Services is developing project identification and prioritisation process.

10/01/2018: No further progress has been made since the last update due to competing priorities. Officers are currently working towards the development of Annual Infrastructure Program and the action will resume upon completion of Annual Infrastructure Program.

09/02/2018: Project identification and assessment flowchart is being developed and will be progressed as a priority following the development of the 2018 – 2019 Annual Infrastructure Program.

19/03/2018: Due to a recent staff departure, this action will be delayed.

03/05/2018: Recruitment of the Assets and Buildings Coordinator is in progress and the action will be progressed as a priority following the adoption of 2018-2019 Annual Infrastructure Program.

04/06/2018: Assets and Buildings Coordinator recruitment process is now complete and expected to start on 10 July 2018. This action will be addressed as a priority.

09/07/2018: Assets and Buildings Coordinator recruitment process is now complete and with the officer commencing on 10 July 2018. This action will be addressed as a priority.

| ACTION NUMBER | COUNCIL MEETING | REF | DIRECTORATE | OFFICER |
|---------------|-----------------|-----|-------------|----------------------------|
| 66 | 25/2/14 | 7.4 | Operations | Manager Technical Services |

ACTION
That Council look at the future needs of buildings under Council control but 'not currently covered by the Building Asset Management Plan and report to Council.

COMMENTS

8/4/14: All buildings identified within the shire are currently covered in the BAMP. Council have requested that the BAMP be reviewed in relation to the buildings that receive no financial support. A review of the BAMP is scheduled to be undertaken later this calendar year. At this time a review of all provisions will be undertaken with a subsequent report provided for Council consideration.

11/11/14: Review of the BAMP has been rescheduled to later this financial year due to commitments of staff in preparing the Road Asset Management and Stormwater Asset management Plans as a matter of priority. Preliminary discussions and consideration on service levels for various building categories has commenced however e.g. public toilets.

11/6/15: Review of the BAMP has been rescheduled following completion of the annual asset valuation data. It is expected that commencement of the BAMP review will occur following the completion of the Stormwater Asset Management Plan in September 2015.

11/09/15: Manager Policy & Strategy is finalising both the Urban Drainage Asset Management and Road Asset Management Plans. Following completion of these strategies focus shall be placed upon the revision of the Building Asset management Plan. Due to delays in progress with the development of the UDAMP and RAMP, work on the BAMP is now scheduled to commence in November 2015.

11/02/16: Draft RAMP and UDAMP have been prepared. Final review of draft documents is occurring in preparation for discussion with Council in March. Enquiries are being made with appropriately qualified consultants to gather necessary building asset data in preparation of commencement on the BAMP review later this year.

10/6/2016: Consultants are currently being interviewed regarding building asset system and data capture. Consultant should be engaged July/August with data capture due by end of 2016.

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| <p>Outstanding</p> <p>Action Sheets Report</p> | <p>Division:</p> <p>Committee:</p> <p>Officer:</p> | <p>Date From:</p> <p>Date To:</p> <p>Printed: Thursday, 12 July 2018 8:55:42 AM</p> |
|---|---|--|

5/7/2016: Consultants from Assetic has been engaged to perform condition assessment of all the Council owned/managed buildings. Additionally, Assetic system has been purchased as a new corporate asset management system for building assets with future inclusion of roads and drainage assets.

11/08/2016: Register of buildings for inspection has been finalised and consultants will be commencing on site inspections and data capture by the end of August. It is expected that the data capture process could take up to 60 days after which time processing and analysis will commence to inform investment scenario modelling within the revised BAMP

31/08/2016: Building audits have now commenced. A total of 178 Council buildings have been identified for audit. In addition to data capture on structure details, inspections will also identify immediate works required where building element conditions are below service level intervention standards. These works will then form the basis of future building capital works programs and inform preparation of the future investment demand for the LTFP and BAMP.

4/10/16: Building audits are approximately 80% complete. It is anticipated that full audit details and population of the Asset Management System which has been procured, will be complete by the end of October 2016. Data modelling within the Asset Management package will then be used to inform development of the new draft Asset Management Plan.

10/11/16: Audit of Council buildings has been completed. Condition profiles for building stock are now being compiled to inform preparation of draft BAMP. It is anticipated that presentation of initial audit results to Council will occur in either December or January.

20/2/17: Post audit processing of building data has been slightly delayed due to resource constraints. Officers are in the process of finalising to produce renewal gap modelling prior to presentation of audit findings to Council. Outputs from audit process are also being utilised in the preparation of a building component of the 2017-2017 Annual Infrastructure Program.

20/03/2017: Preliminary modelling of long term investment requirements across the portfolio of Council buildings has now been completed. Summary report for Council is being prepared to convey initial findings however detailed analysis and adjustment is still required to take into consideration the current policies contained within the BAMP as well as preparation of various scenarios if service levels are changed. Scenario models will be presented to Council as part of developing the revised BAMP.

19/04/2017: First Draft of BAMP is expected in the first quarter of 2017/18.

13/07/2017: Due to delay in successful recruitment to the vacant position of Assets and Buildings Coordinator, it is very likely that the first draft of BAMP will be delayed.

02/08/2017: No further action.

11/09/2017: New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

17/10/2017: A draft of the Building Asset Management Plan is planned to be presented to Council December meeting.

14/11/2017: With the successful recruitment of Assets and Buildings Coordinator, revision of Council's Building Asset Management Plan is underway as per the recommendation of review undertaken in 2016/17. Financial information on Council owned buildings has been finalised and officers are currently working on the level of service for building assets. Once finalised, the data will be uploaded into the Asset Management system to identify Council's annual liability and renewal need and as such the draft BAMP will then be presented to Loddon Leaders and MEG for endorsement before presenting to Council for public comments.

06/12/2017: Draft preparation in progress.

10/01/2018: Preparation of draft BAMP is in progress.

09/02/2018: Council's Assets and Buildings Coordinator is currently working on the draft Building Asset Management Plan and Manager Technical Services and Director Operations will subsequently review the plan and then forward it to Loddon Leaders, MEG and with the intention of presenting it to Council at the May 2018 Forum .

| | | |
|-----------------------------|--|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

19/03/2018: Due to a recent staff departure, this action will be delayed.

03/05/2018: Recruitment of the Assets and Buildings Coordinator is in progress and the action will be progressed as a priority.

04/06/2018: An update on progress of BAMP is being presented at the June 2018 Council forum.

09/07/2018: An update on the progress of BAMP was presented at the June 2018 Council forum. With the finalisation of recruitment of Assets and Buildings Coordinator, this action will be progressed as a priority.

| Meeting | Officer/Director | Section | Subject |
|--------------------|---|------------------|---|
| Council 27/03/2018 | Stephenson, Carolyn Phillips, Steven | Decision Reports | Serpentine Industrial Estate - Rezoning |

RESOLUTION 2018/9

Moved: Cr Geoff Curnow
Seconded: Cr Colleen Condliffe

That Council

1. Request authorisation from the Minister for Planning to prepare an amendment to the Loddon Planning Scheme to rezone Lots 1, 2, 3, PS 608853 (Treloar St, Serpentine) to Industrial 3 Zone;
2. Should authorisation be provided, prepare the amendment and place the amendment on exhibition.

CARRIED

10/04/2018 12:24:00 PM - Carolyn Stephenson
Draft submission submitted to DELWP for consideration

7/05/2018 11:56:00 AM - Carolyn Stephenson
Draft documents being amended following DELWP feedback

14/05/2018 2:16:00 PM - Carolyn Stephenson
Amendment submitted to Minister for authorisation to exhibit

4/06/2018 11:15:00 AM - Carolyn Stephenson
Still waiting on Minister / DELWP for advice re authorisation

9/07/2018 2:08:05 PM - Christine Coombes
The Amendment documents for C40 –Serpentine Industrial Estate have been uploaded onto the New DELWP Amendment Tracking System (ATS) with request for consent for exhibition. It is proposed that the exhibition will commence mid-July.

| Meeting | Officer/Director | Section | Subject |
|--------------------|------------------|------------------|---|
| Council 22/05/2018 | Gladman, Wendy | Decision Reports | LEASE AGREEMENT - STATE EMERGENCY SERVICE |

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| <p>Outstanding</p> <p>Action Sheets Report</p> | <p>Division:</p> <p>Committee:</p> <p>Officer:</p> | <p>Date From:</p> <p>Date To:</p> <p>Printed: Thursday, 12 July 2018 8:55:42 AM</p> |
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Gladman, Wendy

RESOLUTION 2018/53

Moved: Cr Colleen Condliffe
 Seconded: Cr Gavan Holt

That Council:

1. enter into a long term lease agreement of 40 years with the Wedderburn VICSES unit for Lot 2 Nardoo Court, Wedderburn, at a rental cost per annum of \$1.00 plus GST.
2. align the entering of this agreement with the removal of the subsidy provided to the Wedderburn SES Unit (currently \$2,500) from the 2018/19 budget and beyond
3. pass on all related costs stipulated in the lease agreement to the Wedderburn SES Unit
4. authorise the Chief Executive Officer to sign and affix the common seal of Loddon Shire Council on the lease agreement.

CARRIED

5/06/2018 8:08:00 AM - Wendy Gladman
 This action has not yet been finalised, still awaiting contact with SES to initiate timing of lease agreement.

3/07/2018 11:11:18 PM - Wendy Gladman
 Some internal work to detail the terms and conditions outlined in the lease is being undertaken. It is then expected that initial meeting with SES to discuss these terms and conditions and how they will be implemented will be held prior to end of July.

| Meeting | Officer/Director | Section | Subject |
|--------------------|-------------------------------------|----------|---------------------------------|
| Council 22/05/2018 | Dhakal, Indivar Phillips, Steven | New Item | KORONG VALE GUTTER AND FOOTPATH |

RESOLUTION 2018/64

Moved: Cr Neil Beattie
 Seconded: Cr Colleen Condliffe

Noting that the Korong Vale gutter infrastructure on the east side of Allen Street adjacent to Borella Park is the responsibility of VicRoads, and considering the protracted time in having the required work undertaken by VicRoads, that staff assess the kerb repairs/rehabilitation and provide a cost for rectification via a report to Council with a view to Council undertaking this work.

CARRIED

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|-----------------------------|--|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

6/06/2018 10:31:12 PM - Indivar Dhakal
 Council Officers are undertaking a preliminary investigation to identify key details of the proposed works. Once complete, Officers will report to Council potentially during July 2018 Council meeting. A meeting has been scheduled with VicRoads on 2 July 2018 and this matter will also be raised in that forum.

5/07/2018 1:48:32 PM - Indivar Dhakal
 Council officers are investigating and a forum paper will be presented at the September 2018 Council forum. The issue was flagged with VicRoads during VicRoads' municipal visit.

Actions completed since last meeting

| Meeting | Officer/Director | Section | Subject |
|---|----------------------------------|------------------|---|
| Council 27/03/2018 | Phillips, Steven Pinyon, Phil | Decision Reports | Petition to Loddon Shire for the appointment of an Officer for Environmental Sustainability |
| RESOLUTION 2018/17 | | | |
| Moved: Cr Gavan Holt | | | |
| Seconded: Cr Colleen Condliffe | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> provide a response to the Wedderburn Conservation Management Network informing them of Council's current efforts to address environmental and sustainability issues within Loddon Shire. note the information contained in this report, and provide further consideration to the appointment of a dedicated Environmental Sustainability officer as a joint position with the Environment Officer position as referenced in action 3.1 (page 22) of the Roadside Management Plan in the event of that plan being adopted by Council. | | | |
| CARRIED | | | |
| 11/04/2018 7:49:00 PM - Steven Phillips | | | |
| <ol style="list-style-type: none"> A response to the Wedderburn Conservation Management Network informing them of Council's current efforts to address environmental and sustainability issues will be prepared. The draft Roadside Management Plan is currently out for community comment, written responses will close 11 May 2018. | | | |
| 14/05/2018 2:17:00 PM - Steven Phillips | | | |
| <ol style="list-style-type: none"> The response to the Wedderburn Conservation Management Network addressing Council's current efforts to address environmental and sustainability issues is still being prepared. The draft Roadside Management Plan has been advertised for community comment, one submission was received. Following consideration of the submission the draft Roadside Management Plan will be presented to Council for adoption at the June Council Meeting. | | | |
| 1/06/2018 8:30:00 AM - Steven Phillips | | | |

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| <p>Outstanding</p> <p>Action Sheets Report</p> | <p>Division:</p> <p>Committee:</p> <p>Officer:</p> | <p>Date From:</p> <p>Date To:</p> <p>Printed: Thursday, 12 July 2018 8:55:42 AM</p> |
|---|---|--|

1. A response to the Wedderburn Conservation Management Network addressing Council's current efforts in environmental and sustainability has been prepared and was mailed on the 30 May 2018.

2. The draft Roadside Management Plan will be presented to Council for adoption at the June Council meeting.

11/07/2018 9:08:09 AM - Steven Phillips

Council adopted the Roadside Management Plan at its June Council Meeting. Action 3.1 in that Plan states the following: "Council will investigate opportunities to employ an Environment Officer dedicated to the management of biodiversity assets in the Shire, including roadside reserves." The proposed funding source is reliant on the availability of a grant from the State or Federal Governments for the purpose of employing an Environment Officer. The completion timeframe is subject to funding availability.

11/07/2018 9:12:54 AM - Steven Phillips

Action completed by: Phillips, Steven
Action is now complete.

| Meeting | Officer/Director | Section | Subject |
|--|--|------------------|---|
| Council 26/06/2018 | Jefferies, Alexandra Phillips, Steven | Decision Reports | Planning application 5342- Use and development of the land for gold mining. |
| <p>RESOLUTION 2018/72</p> <p>Moved: Cr Geoff Curnow Seconded: Cr Colleen Condliffe</p> <p>That Council issue a notice of decision to approve planning application 5342.</p> <p style="text-align: right;">CARRIED</p> <p><i>9/07/2018 12:33:30 PM - Alexandra Jefferies</i></p> <p>Action completed by: Jefferies, Alexandra Notice of approval issued- objector has 21 days to appeal to VCAT</p> | | | |

| Meeting | Officer/Director | Section | Subject |
|--|--|------------------|--|
| Council 26/06/2018 | Jefferies, Alexandra Phillips, Steven | Decision Reports | Planning application 5331 - use and development of the land as a dog breeding facility |
| <p>RESOLUTION 2018/73</p> <p>Moved: Cr Geoff Curnow Seconded: Cr Neil Beattie</p> | | | |

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|-----------------------------|--|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

That a Notice of Refusal be issued for the use of the land for animal keeping (dog breeding and keeping of up to 30 dogs) and associated buildings and works at Lot 1 TP 345311 on the following grounds:

1. The application documentation does not clearly demonstrate compliance with the Code of Practice for the Operation of Breeding and Rearing Businesses.
2. The proposal is likely to have significant amenity impacts as a result of poor siting, lack of adequate separation distances and appropriate screening.
3. The application material provided is not considered to be of adequate quality and is considered to lack information required for an application of this scale.

CARRIED

9/07/2018 12:33:00 PM - Alexandra Jefferies
Action completed by: Jefferies, Alexandra
Permit refused- applicant has 60 days to appeal to VCAT

| Meeting | Officer/Director | Section | Subject |
|--|-------------------------------------|------------------|-------------------------------|
| Council 26/06/2018 | Dhakal, Indivar Phillips, Steven | Decision Reports | Roadside Management Plan 2018 |
| RESOLUTION 2018/74 | | | |
| Moved: Cr Colleen Condliffe | | | |
| Seconded: Cr Neil Beattie | | | |
| That Council resolve to adopt the Roadside Management Plan 2018. | | | |
| CARRIED | | | |
| <i>5/07/2018 9:00:54 AM - Indivar Dhakal</i> | | | |
| Action completed by: Dhakal, Indivar CEO has signed the Roadside Management Plan 2018 and Council's website has been updated. | | | |

| Meeting | Officer/Director | Section | Subject |
|---------------------------|-------------------------------------|------------------|--------------------------------|
| Council 26/06/2018 | Caserta, Deanne Morrison, Sharon | Decision Reports | Adoption of the 2018/19 Budget |
| RESOLUTION 2018/75 | | | |

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| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

Moved: Cr Gavan Holt
 Seconded: Cr Geoff Curnow

1. That Council:

- (a) having advertised the Draft Budget and having received no submissions, adopt the 2018/19 Budget.
- (b) update the Strategic Resource Plan in the Council Plan 2017-2021 to reflect figures included in the 2018/19 Budget.

CARRIED

4/07/2018 9:03:46 AM - Deanne Caserta
 Budget added to website and to officers as required.
 Council Plan in process of being updated with new financials from SRP.

12/07/2018 12:41:05 PM - Deanne Caserta
 Action completed by: Coombes, Christine
 Complete

| Meeting | Officer/Director | Section | Subject |
|---|-------------------------------------|------------------|---------------------------------|
| Council 26/06/2018 | Caserta, Deanne Morrison, Sharon | Decision Reports | Recognition of land under roads |
| RESOLUTION 2018/76 | | | |
| Moved: Cr Neil Beattie Seconded: Cr Colleen Condliffe | | | |
| That Council elects to continue to not value Land Under Roads for Council controlled roads acquired before 1 July 2008. | | | |
| CARRIED | | | |
| <i>4/07/2018 8:48:32 AM - Deanne Caserta</i> Will continue to value Land Under Roads for new items only as adopted. | | | |
| <i>4/07/2018 8:57:28 AM - Deanne Caserta</i> Action completed by: Caserta, Deanne Completed as per action note. | | | |

| Meeting | Officer/Director | Section | Subject |
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| | | |
|-----------------------------|--|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

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|---|----------------------------------|------------------|---|
| Council 26/06/2018 | Price, David Phillips, Steven | Decision Reports | Domestic Animal Management Plan 2018-2021 |
| RESOLUTION 2018/77 | | | |
| Moved: Cr Colleen Condliffe Seconded: Cr Geoff Curnow | | | |
| That Council resolve to adopt the Domestic Animal Management Plan 2018-2021 | | | |
| CARRIED | | | |
| <i>9/07/2018 9:20:18 AM - David Price</i> | | | |
| 3/7/18 - Responses provided to those that lodged submissions. Copy of DAMP forwarded to state government representative as required. DAMP also accessible on Council's website. Items have appeared in local print media (Mayoral column etc) about adoption of DAMP. | | | |
| <i>9/07/2018 9:27:23 AM - David Price</i> | | | |
| Action completed by: Price, David | | | |
| 3/7/18 - Responses provided to those that lodged submissions. Copy of DAMP forwarded to state government representative as required. DAMP also accessible on Council's website. Items have appeared in local print media (Mayoral column etc) about adoption of DAMP. | | | |

| Meeting | Officer/Director | Section | Subject |
|---|-------------------------------------|------------------|-------------------------------|
| Council 26/06/2018 | Caserta, Deanne Morrison, Sharon | Decision Reports | Titles Reconciliation Project |
| RESOLUTION 2018/78 | | | |
| Moved: Cr Neil Beattie Seconded: Cr Colleen Condliffe | | | |
| That Council: | | | |
| (a) authorise the Chief Executive Officer to sign any documentation required to correct current land title errors | | | |
| (b) authorise the Chief Executive Officer to affix the common seal of the Council to related documentation. | | | |
| CARRIED | | | |
| <i>4/07/2018 9:00:30 AM - Deanne Caserta</i> | | | |
| Documents signed and sent back to Titles Office for processing. Action now complete. | | | |

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| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

4/07/2018 9:01:08 AM - Deanne Caserta
 Action completed by: Caserta, Deanne
 Action completed, notes added to file.

| Meeting | Officer/Director | Section | Subject |
|---|-------------------------------------|------------------|---|
| Council 26/06/2018 | Dhakal, Indivar Phillips, Steven | Decision Reports | Transfer of Standpipe Ownership and Management Responsibilities |
| RESOLUTION 2018/79 | | | |
| Moved: Cr Colleen Condliffe Seconded: Cr Geoff Curnow | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> 1. resolve to transfer the ownership and management of standpipes connected to Coliban Water's reticulated network to Coliban Water 2. authorise the Chief Executive Officer to affix the common seal of the Council to related agreement documentation. | | | |
| CARRIED | | | |
| 5/07/2018 9:01:50 AM - Indivar Dhakal Action completed by: Dhakal, Indivar CEO has signed and affixed the common seal of Council to the relevant documents and has been forwarded to Beck Legal for Coliban Water to action. | | | |

| Meeting | Officer/Director | Section | Subject |
|--|-------------------------------------|------------------|--|
| Council 26/06/2018 | Caserta, Deanne Morrison, Sharon | Decision Reports | Transfer of provider under Contract No. 345 - Municipal Valuation Services |
| RESOLUTION 2018/80 | | | |
| Moved: Cr Geoff Curnow Seconded: Cr Gavan Holt | | | |
| That Council approve the authorisation of any documentation relating to the change in ownership of the revaluation process from Council to the Valuer-General and authorise the use of the seal on these documents where required. | | | |
| CARRIED | | | |

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| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

4/07/2018 9:01:15 AM - *Deanne Caserta*
Documents signed, registered and sent off to relevant departments. Action now complete.
4/07/2018 9:01:50 AM - *Deanne Caserta*
Action completed by: Caserta, Deanne
Action complete, notes added to file.

| Meeting | Officer/Director | Section | Subject |
|---|-------------------------------------|------------------|--|
| Council 26/06/2018 | Caserta, Deanne Morrison, Sharon | Decision Reports | Finance Report for the period ending 31 May 2018 |
| RESOLUTION 2018/81 | | | |
| Moved: Cr Geoff Curnow | | | |
| Seconded: Cr Neil Beattie | | | |
| That Council: | | | |
| <ol style="list-style-type: none"> 1. receives and notes the 'Finance report for the period ending 31 May 2018' 2. approves budget revisions included in the report for internal reporting purposes only 3. approves the adjustments required to the provision for doubtful debts and the write off of any identified bad debts. | | | |
| CARRIED | | | |
| 4/07/2018 9:01:56 AM - <i>Deanne Caserta</i> Actions have been completed as per the resolution. 4/07/2018 9:03:40 AM - <i>Deanne Caserta</i> Action completed by: Caserta, Deanne Action complete, notes added. | | | |

| Meeting | Officer/Director | Section | Subject |
|-----------------------------|--------------------------------------|------------------|--|
| Council 26/06/2018 | Morrison, Sharon Morrison, Sharon | Decision Reports | Revised Values Statements for Adoption |
| RESOLUTION 2018/82 | | | |
| Moved: Cr Colleen Condliffe | | | |
| Seconded: Cr Gavan Holt | | | |

| | | |
|-----------------------------|--|---|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

That Council adopt the revised supporting statements for the Council Values.

CARRIED

5/07/2018 1:01:14 PM - Sharon Morrison
Action completed by: Morrison, Sharon
Values statements are being incorporated into relevant documents as documents are reviewed and communicated to staff through various channels.

| Meeting | Officer/Director | Section | Subject |
|--|----------------------------------|------------------|--|
| Council 26/06/2018 | Gladman, Wendy Gladman, Wendy | Decision Reports | REACTIVATION OF LODDON SHIRE YOUTH COUNCIL |
| RESOLUTION 2018/83 | | | |
| Moved: Cr Colleen Condliffe Seconded: Cr Gavan Holt | | | |
| That Council endorse the following engagement methods, as detailed in the report, to support the reactivation of the Loddon Youth Council: | | | |
| <ol style="list-style-type: none"> 1. Virtual Youth Council 2. Youth led peer consultation 3. Youth presentations at Council Forums biannually 4. SMS/Text Consultation 5. Youth Council Facebook group | | | |
| CARRIED | | | |
| <i>3/07/2018 11:09:10 PM - Wendy Gladman</i> | | | |
| The actions to be undertaken now form part of the Community Support operational activities and as such this action has been signed off as completed. | | | |
| <i>3/07/2018 11:10:44 PM - Wendy Gladman</i> | | | |
| Action completed by: Gladman, Wendy | | | |
| The actions to be undertaken now form part of the Community Support operational activities and as such this action has been signed off as completed. | | | |

| Meeting | Officer/Director | Section | Subject |
|--------------------|-------------------------------------|------------------|---------------------------------|
| Council 26/06/2018 | Williams, Peter Morrison, Sharon | Decision Reports | Generator for Wedderburn Office |

| | | |
|--------------------------------------|-------------------------------------|--|
| Outstanding | Division: Committee: Officer: | Date From: Date To: |
| Action Sheets Report | | Printed: Thursday, 12 July 2018 8:55:42 AM |

RESOLUTION 2018/84

Moved: Cr Neil Beattie
 Seconded: Cr Colleen Condliffe

That Council approve:

1. the purchase and installation of a generator for the Wedderburn Office as outlined in Option 1 at a total cost (including installation, slab, diesel and first year's annual maintenance) of \$80,760 (ex GST)
2. a variation to the budget to fund the purchase and installation of the generator from surplus in 2017/18.

CARRIED

9/07/2018 1:01:28 PM - Michael Ralph
 Purchase order has been sent to Dobeli Electrical Services. Initial preparation work expected to be started late July 2018.
12/07/2018 12:41:51 PM - Peter Williams
 Action completed by: Coombes, Christine
 Complete

| Meeting | Officer/Director | Section | Subject |
|--------------------|-------------------------------|-------------------------|------------------------------|
| Council 26/06/2018 | Habner, Lynne Pinyon, Phil | Question without Notice | POLICE PRESENCE IN INGLEWOOD |

RESOLUTION 2018/87

Moved: Cr Colleen Condliffe
 Seconded: Cr Gavan Holt

That Council write to the Minister for Police and the local member indicating that the Inglewood community has a strong preference for a police officer to reside in Inglewood, that none of the stationed officers reside there, possibly due to the state of the current police house, and seeking consideration for providing updated residential accommodation in Inglewood for police.

CARRIED

6/07/2018 9:56:02 AM - Lynne Habner
 Action completed by: Habner, Lynne
 Letters sent to Minister for Police and Louise Staley on 4/7/18

| | | |
|----------------------|------------|--|
| Outstanding | Division: | Date From: |
| Action Sheets Report | Committee: | Date To: |
| | Officer: | Printed: Thursday, 12 July 2018 8:55:42 AM |

7 MAYORAL REPORT

7.1 MAYORAL REPORT

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

8 COUNCILLORS' REPORT**8.1 COUNCILLORS' REPORTS**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

9 DECISION REPORTS**9.1 LODDON SHIRE COMMUNITY GRANTS SCHEME 2018 -2019**

File Number: 16/02/01
Author: Allan Stobaus, Manager Community Support
Authoriser: Wendy Gladman, Director Community Wellbeing
Attachments: 1. 2018-19 Community Grants Assessment

RECOMMENDATION

That Council:

1. allocate \$138,476 in grants under the 2018/19 Loddon Shire Council Community Grants Scheme as outlined in the attachment provided with this report
2. hold the surplus funds in reserve for suitable community projects that arise throughout the year
3. carry over any surplus funds remaining at the end of the 2018/19 financial year to supplement the 2019/20 Community Grants scheme.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Information on the Community Grant applications received for the 2018/19 allocation was provided to Council at the 10 July Council forum.

BACKGROUND

The Loddon Shire Community Grants Scheme commenced in 2000/2001.

Council initiated the scheme to assist recreation, sporting and service organisations to deliver projects that improve the quality of life for residents. Since the scheme was initiated, Council has invested approximately \$2,000,000, supporting almost seven hundred community-based projects worth over \$5,000,000.

Council's 2018/19 budget includes an allocation of \$200,000 for the Community Grants Scheme.

Applications for the 2018/19 Community Grants Scheme opened 1 March and closed on 1 May 2018.

Applications have been assessed against the following criteria:

- demonstrated community need
- improved existing facilities and/or increased participation
- multi-use and broad community benefit
- self-help i.e. in-kind and/or cash commitment
- effective and efficient use of resources

Where applicable, projects have also been assessed in consideration of:

- the efficient use of resources, for example energy efficiency components of the project or sharing of resources with the wider community
- ability to provide access for all, for example does the project consider the needs of people with a disability or the elderly
- projects that pose inherent risk in terms of public safety have been assessed in terms of the severity of the risk prior to being considered for funding.

As per the guidelines, the following types of projects are ineligible for funding:

- applicants who have outstanding acquittals from previous funding rounds
- retrospective projects or projects which have already been commenced
- projects which are not ready and which will not be completed within a 12 month period from the date of receiving the funding
- projects that are considered the sole responsibility of another authority (for example water authorities and health and welfare agencies)
- open space projects on public owned or managed land
- activities such as administrative costs (such as wages, rent or insurance), utility charges (such as a power bill) or projects of an ongoing maintenance nature (such as mowing lawns)
- projects designed to promote political or religious ideals
- projects which do not meet the funding ratio.

ISSUES/DISCUSSION

The 2018/19 Community Grants program is significantly undersubscribed. The promotion of the program has been equal to if not greater than previous years with regular facebook posts, media and Mayoral column exposure and the promotion of the scheme by council officers at meetings and to the community in general. The reason for the decreased number of submissions is unclear.

In total 31 applications requesting financial assistance to the value of \$160,638 were received. Of these, 24 have been recommended for funding, four projects have been recommended for funding from other Council budgets and three applications have not been recommended for funding.

Alignment with other funding options

The four applications received that have been assessed as more aligned with other council budgets include:

Inglewood community house/ Penny Timu.

This application requested financial assistance to hold a cultural workshop for children of Polynesian/Melanesian and Indigenous backgrounds. Council Officers have assessed that this is an event or cultural activity and therefore be assessed under the event sponsorship program.

Inglewood and District Health Service.

This application requested financial assistance for the coordination of the annual WOW for Women Event. This event celebrates women, community and promotes health and wellbeing. Council officers believe this is an excellent event, however could be considered for funding from other sources within council, one of which could be the event sponsorship program.

Newbridge Recreation Reserve COM.

This application is requesting assistance to install a BBQ and all weather shelter at Progress Park. This project is not in the Newbridge Recreation Reserve rather it is adjacent to the Newbridge Hotel, which is a public open space area.

Although it has been assessed as being a good initiative, Council officers believe that projects such as playgrounds and outdoor exercise equipment located within public open space areas should, be funded from other budgets within council (such as Community Planning) and/or by accessing external funding.

Life Saving Victoria

This application requested assistance to deliver water safety training to primary school children aged 5-14 to help reduce instances of drowning. Council officers believe that this is an excellent initiative. It is suggested that Council's community program or swimming pool budget could support this project.

Applications not recommended for funding

Three applications have not been recommended to receive funding. A summary of these applications and the reasons why funding has not been recommended, is as follows:

Wedderburn Golf Club.

This application requested funding to construct two practice nets at the club. Although this project meets the assessment criteria, the application was late and consistent with the funding guidelines Council officers are unable to recommend this for funding.

Campbell's Forest and District Community Action Planning Group.

This application contained two components including;

- The preparation and review of the Campbell's Forest and District Community plan.
- The preparation of ten welcome packs for new residents of Campbell's Forest.

Council Officers are of the opinion that, the costs associated with the preparation of community plans, is not consistent with the guidelines of the community grants program. To fund this activity from this budget would set a precedent and could result in an influx of similar applications in the future. It is suggested that this type of project could be funded through an allocation from the community planning budget.

The preparation of the welcome pack is consistent with the guidelines and similar initiatives have been funded from this program previously. This cost of this component has been established and is included in the above recommendations.

Loddon Swim Club.

This application requested funding to assist with the establishment of a Loddon Shire Swim Club. This submission was withdrawn with the reason being given that, not enough community support could be fostered to assist with its establishment of the club.

COST/BENEFITS

The Community Grants Scheme offers significant benefit to the local community through provision of funding for specific projects which may otherwise struggle to secure funding through Council's other infrastructure programs or initiatives. As demonstrated in the value of projects delivered since the inception of the scheme, Council's investment towards these grants yields far greater community benefit both in terms of financial investment and social wellbeing. As per Council's previous commitment; administration of the scheme has continued on the basis of \$200,000 being available annually to contribute towards proposed community projects and programs

RISK ANALYSIS

Primary risks associated with the Community Grants scheme are believed to be as follows:

Adherence to Program Guidelines: Detailed program guidelines identify which projects and programs are considered eligible for community grants. All applications are assessed against these guidelines for eligibility so as to ensure that funding made available through this program is distributed equitably and provides greatest benefit to the overall Loddon community.

Failure to adhere to these guidelines could comprise the integrity of the grant program and the ability for Council to adequately fund appropriate community projects.

Failure to deliver projects: All successful applicants are required to adhere to a formal funding agreement which clearly identifies the purpose of the grant, delivery timeframes and reporting requirements. This is to ensure that expenditure of public money is conducted in a transparent and efficient manner.

CONSULTATION AND ENGAGEMENT

The Loddon Shire Community Grants program is advertised annually during February with applications closing in May. During this period, community groups or individuals interested in applying for grants are encouraged to contact the relevant staff to discuss their proposals.

Funding guidelines are also made available to prospective applicants via Council's web site as well as via direct emails issued to community groups upon opening of the scheme.

All unsuccessful applicants will be provided feedback in regard to their applications after recommendations are finalised and endorsed by Council.

| Loddon Shire Council - Summary 2018/2019 Community Grants Assessments | | | | | | | | |
|---|---|---|---------------------|-----------------|-----------------|------------------|-----------------|---|
| Tarnagulla Ward | | | | | | | | |
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| Dunolly and District Field and Game Club. | Purchase of Bowman "Chondel/Rabbit Trap" (clay target thrower). | Purchase specialty clay target thrower, to increase variety of competition and targets able to be shot. Releases clay targets along or just above the ground. | \$5,175 | \$1,475 | \$250 | \$3,450 | \$3,450 | |
| Arnold Cricket Club inc. | "Keeping things cool" | Purchase of 2 new fridges. For kitchen. One has recently broken down and the 2nd one is old and failing. | \$2,100 | \$580 | \$120 | \$1,400 | \$1,400 | |
| Rheola Recreation Reserve. | Erection of permanent sheep yards. | Erection of permanent sheep yards at Rheola Recreation Reserve - Primarily for the Rheola Easter Carnival. | \$14,732 | \$2,911 | \$2,000 | \$9,821 | \$9,821 | The Committee of Management have consistently identified the need for permanent yards. Currently yards need to be moved in from farmers property and returned. Significant volunteer labor required to do this. It is possible that the yards can be used to attract other events such as sheep dog trials. |
| Tarnagulla Total | | | \$22,007 | \$4,966 | \$2,370 | \$14,671 | \$14,671 | |
| Terricks Ward | | | | | | | | |
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| East Loddon Community News. | East Loddon Community News Newsletter. | Production of the East Loddon Community News. 364 copies distributed fortnightly. | \$18,474 | \$6,114 | \$9,360 | \$2,000 | \$2,000 | 720 copies distributed monthly. 8,640 per annum. |
| Pyramid Hill Preschool Committee. | Kitchen Development PHPS. | Upgrade to kitchen facilities to meet OHS standards. Including kitchen cupboards and appliances (stove). | \$16,900 | \$6,900 | \$0 | \$10,000 | \$10,000 | |
| Mitiamo Golf Club. | Equipment improvement. | Replace cups and flags on sand scrapes (Greens), and purchase sand scrape machine to prepare and manicure greens. | \$7,800 | \$1,800 | \$800 | \$5,200 | \$5,200 | This will significantly reduce voluntary hours. |
| Pyramid Hill Memorial Hall COM. | Cool in summer and warm in winter at Memorial Hall. | Installation of 3 reverse cycle air conditioning / heating units at Memorial Hall. | \$15,200 | \$5,200 | \$0 | \$10,000 | \$10,000 | A priority on Hall master plan - category one hall. |
| Serpentine Recreation Reserve COM. | Serpentine Memorial Hall painting interior and exterior. | Painting of the interior and exterior of the Serpentine Memorial Hall to match and compliment the recently completed upgrade of facilities. | \$15,085 | \$5,085 | \$0 | \$10,000 | \$10,000 | |
| Terricks Total | | | \$73,459 | \$25,099 | \$10,160 | \$37,200 | \$37,200 | |

| Boort Ward | | | | | | | | |
|---|--------------------------------|---|---------------------|-----------------|----------------|------------------|-----------------|---|
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| About Boort Newsletter Committee. | About Boort Newsletter. | Funding for the production of the About Boort Newsletter. | \$5,185 | \$875 | \$875 | \$3,440 | \$3,000 | 540 copies distributed monthly. 6,480 per annum. |
| Boort Memorial Hall Management Committee. | Split System. | Installation of 5 reverse cycle air-conditioning units in auditorium. | \$22,506 | \$10,946 | \$1,560 | \$10,000 | \$10,000 | No existing airconditioning in the auditorium. This is a category one hall. |
| Boort Resource and information centre. | Chairs and rubber gym matting. | Re-upholstering of 50 chairs and purchase gym floor matting 99m ² for community gym. | \$7,500 | \$2,334 | \$500 | \$4,666 | \$4,666 | |
| | | Boort Total | \$35,191 | \$14,155 | \$2,935 | \$18,106 | \$17,666 | |

| Inglewood Ward | | | | | | | | |
|---|---|---|---------------------|-----------------|----------------|------------------|-----------------|--|
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| Campbell Forest Hall COM. | External lighting upgrade to Campbell's Forest Hall. | Install 6 new floodlights on external walls of hall and re-locate 1 existing external security lighting to the front of hall, for car park and entry. | \$2,221 | \$440 | \$300 | \$1,481 | \$1,481 | |
| Campbell's Forest and District Community Action Planning Group. | Welcome pack. | Production of welcome packs for new residents (10). | \$300 | \$50 | \$50 | \$200 | \$200 | |
| Bridgewater on Loddon Development Committee. | Bridgewater Bulletin. | Funding to help with the production of the Bridgewater Bulletin. | \$4,880 | \$800 | \$1,080 | \$3,000 | \$3,000 | 400 copies distributed quarterly. 1,600 copies per annum |
| Inglewood Football Netball Club. | Inglewood Football Netball Club Netball Lights upgrade. | Upgrade lights on Netball Courts, lights will meet Netball Victoria Standards. This complements football oval SRV submission. | \$21,500 | \$9,000 | \$2,500 | \$10,000 | \$10,000 | Existing lighting is below standards and will compliment SRV funding application for larger amount. Identified in sports centre master plan. |
| Inglewood Sports Centre. | Change room Tiling Project. | Replacing old tiles in football change-room showers to make them safer. Currently damaged and slippery. | \$12,600 | \$4,000 | \$600 | \$8,000 | \$8,000 | |
| Inglewood Cars and Bikes Inc. | Clubroom tables. | Purchase 10 new tables to replace 3 old damaged tables. For meetings, bbqs and other social events. | \$510 | \$130 | \$40 | \$340 | \$340 | Increases usage of Inglewood Riding Club facilities. |
| Inglewood Golf Club. | Air Conditioning. | Install 3 wall mounted reverse cycle air conditioning units in clubrooms. | \$13,299 | \$4,433 | \$0 | \$8,866 | \$8,866 | Currently no air-conditioning in clubhouse. |
| Bridgewater on Loddon Golf Club. | Neat and tidy approaches. | Purchase of new ride on mower for use in tight spots around greens and tees. | \$3,400 | \$530 | \$530 | \$2,340 | \$2,340 | |
| Inglewood Community House. | Korong Community Newsletter | Funding to help with the production of the Korong Vale Newsletter. | \$14,495 | \$8,195 | \$3,300 | \$3,000 | \$3,000 | 2,100 copies distributed monthly. 25,200 copies per annum |
| | | Inglewood Total | \$73,205 | \$27,578 | \$8,400 | \$37,227 | \$37,227 | |

| Wedderburn Ward | | | | | | | | |
|---|---|---|---------------------|-----------------|----------------|------------------|-----------------|---|
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| Wedderburn Community House. | The final phase. | Repair and repaint op shop in matching colour scheme to other out buildings at Wedderburn Community House. | \$6,050 | \$1,008 | \$1,008 | \$4,034 | \$4,034 | |
| Wedderburn Mechanics and Literary Institute Hall COM. | Wedderburn Town Hall upgrade. | To repaint interior of building and undertake protective works around garden area to address salt damp. Installation of water minimising barrier. | \$12,000 | \$2,000 | \$2,000 | \$8,000 | \$8,000 | This is a category one hall. Works will support recent repairs to the hall which included replacing damaged bricks. |
| Wedderburn Bowling Club / Wedderburn Tennis Club. | Wedderburn Bowling / Tennis Club kitchen upgrade. | Stage 2 of kitchen renovations including stove, range hood, dishwasher, stainless steel cupboards, industrial flooring etc. | \$18,863 | \$4,863 | \$4,000 | \$10,000 | \$10,000 | This is an ongoing project and will improve to safe food handling standards. |
| Wedderburn Community House. | Two little ducks 22. | Update old bingo equipment with laptop program and flat screen television. | \$6,515 | \$1,086 | \$1,085 | \$4,344 | \$4,344 | |
| Wedderburn Men's Shed. | Installation of Solar Panels. | Install 5.9 Watt solar panels to reduce / eliminate power costs. 22 panels on Men's Shed building. | \$8,000 | \$2,666 | \$0 | \$5,334 | \$5,334 | |
| Wedderburn Total | | | \$51,428 | \$11,623 | \$8,093 | \$31,712 | \$31,712 | |

| TOTALS | Total project costs | Contribution | In-kind | Amount Requested | Recommended |
|--------|---------------------|--------------|----------|------------------|-------------|
| | \$255,290 | \$83,421 | \$31,958 | \$138,916 | \$138,476 |

| Applications to be considered for funding from other budgets | | | | | | | | |
|---|--|--|---------------------|--------------|---------|------------------|-------------|-----------------------------|
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| Penny Timu / Inglewood community house. | Pacific Cultural Workshop. | hold a cultural workshop for children of Polynesian / Melanesian and indigenous backgrounds. | \$2,500 | \$550 | \$350 | \$1,600 | | As per accompanying report. |
| Inglewood and Districts Health Service. | WOW for women 2019. | Annual wow event celebrating women, community and promoting health and wellbeing. | \$8,500 | \$1,000 | \$3,000 | \$5,000 | | As per accompanying report. |
| Newbridge Recreation Reserve COM. | Progress Park BBQ and shelter. | Install BBQ and all weather shelter at Progress Park. | \$13,109 | \$2,453 | \$1,950 | \$8,706 | | As per accompanying report. |
| Life Saving Victoria. | Sink or swim- aquatic safety education. | Deliver water safety training to children aged 5-14 to help reduce instances of drowning. | \$5,485 | \$1,760 | \$850 | \$2,875 | | As per accompanying report. |
| Applications not recommended for funding | | | | | | | | |
| Applicant | Project title | Project Description | Total project costs | Contribution | in-kind | Amount Requested | Recommended | Comments |
| Wedderburn Golf Club. | Practice Cubicles for Golf. | Installation of 2 practice nets/cubicles for golf instruction and practice. | \$4,500 | \$1,500 | \$0 | \$3,000 | | As per accompanying report. |
| Katrina Van Eyk. | Loddon Shire Swimming Club. | Develop a shire wide swimming club. | \$6,000 | | | | | As per accompanying report. |
| Campbell's Forest and District Community Action Planning Group. | Campbell's Forest and District Community Plan. | Review of community plan and production of welcome packs for new residents (10). | \$812 | \$135 | \$135 | \$542 | | As per accompanying report. |

9.2 SURRENDER OF LAND POLICY V2

File Number: 18/01/001
Author: Deanne Caserta, Manager Financial Services
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: 1. Surrender of Land Policy v2

RECOMMENDATION

That Council adopts the Surrender of Land Policy v2

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Version 1 of the Surrender of Land Policy (the Policy) was adopted on 23 August 2016 with a two year review date. The Policy is now due for review.

BACKGROUND

The purpose of the Surrender of Land Policy is to support Council in its decision making in circumstances where ratepayers apply to surrender parcels of land within the Shire.

ISSUES/DISCUSSION

The policy outlines how an application needs to be submitted and what needs to accompany the submission.

The most important section of the policy identifies what Council needs to consider when making its decision and includes:

- legal costs involved in transferring ownership of the land
- payment of future rates and related charges
- possible escalation into a Section 181 property sale
- payment of future Fire Service Property Levy fixed and variable charges
- suitability for resale
- previous land use (possible contamination, risk of mine shafts)
- liability for maintenance of the vacant land which includes grass slashing and control of weeds if the property is not suitable for resale.

COST/BENEFITS

Only land with an identified future benefit to Council will be considered for surrender.

RISK ANALYSIS

Occasionally applications are made by ratepayers who no longer want to own particular parcels of land within the Shire. In order to avoid further rates and charges an application is made to transfer the ownership and liability for these charges to Council.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of Management Executive Group and Policy Review Group prior to presentation in the Council Meeting Agenda. As there are only minor changes recommended it was not seen as necessary to review at a Council Forum.



SURRENDER OF LAND POLICY

| | |
|--|--|
| DOCUMENT TYPE: | Council policy |
| DOCUMENT STATUS: | Draft |
| POLICY OWNER POSITION: | Manager Financial Services |
| INTERNAL COMMITTEE ENDORSEMENT: | Not applicable |
| APPROVED BY: | Council |
| DATE ADOPTED: | Click here to enter date of approval |
| VERSION NUMBER: | 12 |
| REVIEW DATE: | Click here to enter a date. |
| DATE RESCINDED: | Click here to enter a date. |
| RELATED STRATEGIC DOCUMENTS, POLICIES OR PROCEDURES: | Rates Policy Asset Management Policy |
| RELATED LEGISLATION: | Local Government Act 1989 |
| EVIDENCE OF APPROVAL: | |

Signed by Chief Executive Officer

FILE LOCATION: Document1

Policy documents are amended from time to time, therefore you should not rely on a printed copy being the current version. Please consult the policies on the Loddon Shire website (Council Policies) or Intranet (Organisational Policies) to ensure that the version you are using is up to date.

This document is available in alternative formats (e.g. larger font) if requested.



SURRENDER OF LAND POLICY

1 PURPOSE

The purpose of this policy is to support Council in its decision making in circumstances where ratepayers apply to surrender parcels of land within the Shire.

2 SCOPE

This policy applies to Councillors, the CEO and ratepayers of Council.

3 POLICY

Any offer to donate land to Council must be submitted in writing by the landowner or their legal representative and should be accompanied by the following:

- reasons for surrender of land
- copy of title
- property survey or sketch map that shows the location and approximate land size
- any other information about the land that may be of significance.

When making its decision, Council is required to take into account the following issues:

- legal costs involved in transferring ownership of the land
- payment of future rates and related charges
- possible escalation into a Section 181 property sale
- payment of future Fire Service Property Levy fixed and variable charges
- suitability for resale
- previous land use (possible contamination, risk of mine shafts)
- liability for maintenance of the vacant land which includes grass slashing and control of weeds if the property is not suitable for resale.

Only land with an identified potential future benefit to Council will be considered for surrender.

4 HUMAN RIGHTS STATEMENT

It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights Act. Loddon Shire Council is committed to consultation and cooperation between management and employees. The Council will formally involve elected employee Health and Safety Representatives in any workplace change that may affect the health and safety of any of its employees.

5 REVIEW

The Manager Financial Services will review this policy for any necessary amendments no later than 2 years after adoption of this current version.

9.3 PROVISION FOR DOUBTFUL DEBTS AND WRITING OFF BAD DEBTS POLICY V3

File Number: 18/01/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Provision for Doubtful Debts and Writing Off Bad Debts Policy v3

RECOMMENDATION

That Council adopts the Provision for Doubtful Debts and Writing Off Bad Debts Policy v3

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the Provision for Doubtful Debts and Writing Off Bad Debts Policy (The Policy) v2 on 26 July 2016. The review timeframe was two years.

BACKGROUND

This policy sets the principles for variations of the provision for doubtful debts and writing off bad debts.

ISSUES/DISCUSSION

The Policy delegates the Chief Executive Officer, on receipt of advice from the Director of Corporate Services, to:

- vary the Provision for Doubtful Debts to such an amount as is required in the opinion for the CEO, and
- write off bad debts against the Provision for Doubtful Debts up to a value of \$1,000 in an individual case, and \$5,000 in aggregate per financial year.

Any amounts above the threshold will be submitted to Council at an Ordinary Meeting for consideration.

There has only been one adjustment made to version two of the Policy. This is the addition of a statement to ensure that the reader is aware of the timeframes necessary for Council consideration and financial statement finalisation.

COST/BENEFITS

There are no direct costs associated with the adoption of this policy.

RISK ANALYSIS

Various charges are raised by Council for services provided and when overdue, a debt collection process is undertaken. After exhausting this avenue and taking into consideration the individual amounts overdue, there are times when payment will not be received and need to be cleared from Council's debtors system. This policy outlines the principles within this process and application of the policy along with supporting procedures and other supporting documents, should help minimise risks.

CONSULTATION AND ENGAGEMENT

The document has been subject to the normal approval process of the Policy Review Group and the Management Executive Group and Loddon Leaders prior to presentation in the Council Meeting Agenda. As there are only minor changes recommended it was not seen as necessary to review at a Council Forum.



PROVISION FOR DOUBTFUL DEBTS AND WRITING OFF BAD DEBTS POLICY

| | |
|--|---|
| DOCUMENT TYPE: | Council policy |
| DOCUMENT STATUS: | Draft |
| POLICY OWNER POSITION: | Financial Accountant |
| INTERNAL COMMITTEE ENDORSEMENT: | Not applicable |
| APPROVED BY: | Council |
| DATE ADOPTED: | Click here to enter date of approval |
| VERSION NUMBER: | 23 |
| REVIEW DATE: | Click here to enter a date. |
| DATE RESCINDED: | Click here to enter a date. |
| RELATED STRATEGIC DOCUMENTS, POLICIES OR PROCEDURES: | Levels of Authority Levels of Authority delegations |
| RELATED LEGISLATION: | Local Government Act 1989 |
| EVIDENCE OF APPROVAL: | |

Signed by Chief Executive Officer

FILE LOCATION: Document2

Policy documents are amended from time to time, therefore you should not rely on a printed copy being the current version. Please consult the policies on the Loddon Shire website (Council Policies) or Intranet (Organisational Policies) to ensure that the version you are using is up to date.

This document is available in alternative formats (e.g. larger font) if requested.



PROVISION FOR DOUBTFUL DEBTS AND WRITING OFF BAD DEBTS POLICY

1 PURPOSE

This policy sets the principles for variations of the provision for doubtful debts and write-off of bad debts.

2 SCOPE

The authorisation is limited to the Chief Executive Officer (CEO).

3 POLICY

Council delegates authority to the Chief Executive Officer, on receipt of advice from the Director Corporate Services, to:

- a) vary the provision for doubtful debts to such an amount as is required in the opinion of the CEO, and
- b) write off bad debts against the provision for doubtful debts up to a value of \$1,000 in an individual case, and \$5,000 in aggregate per financial year.

Any amounts above the threshold will be submitted to Council at an Ordinary Meeting for consideration. [This must occur prior to 30 June in the relevant financial year in order to comply with end of financial year audit requirements.](#)

4 DEFINITIONS OF TERMS OR ABBREVIATIONS USED

| Term | Definition |
|------------------------------|---|
| Provision for doubtful debts | An amount in the Financial Statements to cater for the possibility that some debtors will not meet their obligation to pay Council charges. |
| Bad debts | The amount of a debt for which all reasonable steps to collect have been exhausted and the debt is not worth further pursuit. |

5 HUMAN RIGHTS STATEMENT

It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights Act. Loddon Shire Council is committed to consultation and cooperation between management and employees. The Council will formally involve elected employee Health and Safety Representatives in any workplace change that may affect the health and safety of any of its employees.

6 REVIEW

The Financial Accountant will review this policy for any necessary amendments no later than 2 years after adoption of this current version.

9.4 ANNUAL INFRASTRUCTURE PROGRAM 2018 - 2019

File Number: 14/01/001
Author: Indivar Dhakal, Manager Technical Services
Authoriser: Steven Phillips, Director Operations
Attachments: 1. Budget Summary
2. Annual Infrastructure Program

RECOMMENDATION

That Council resolve to adopt the Annual Infrastructure Program 2018 – 2019.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

A draft Annual Infrastructure Program was presented to and discussed at the June 2018 Council Forum.

BACKGROUND

Every year Council allocates and spends significant funds on capital renewal and upgrade of its infrastructure. Council officers continually identify and scope infrastructure projects throughout the year. This information is maintained in a rolling program of projects. The rolling program is a database that forms the bases of the elements of the Annual Infrastructure Program. Each project is prioritised through a scoring matrix based on an assessment relevant to the type of infrastructure. This score assists in the development of the Annual Infrastructure Program by providing a prioritisation of the projects.

There are other strategic documents adopted by Council that are considered whilst preparing the Annual Infrastructure Program, namely:

- Council plan
- long term financial plan
- asset management plans
- road register.

The 2018 - 2019 Annual Infrastructure Program has been developed in accordance with the following expenditure requirements of:

- Federal Government Roads to Recovery (R2R) funding of \$2.82 million by 30 June 2019
- Council funds totalling a \$1.7 million on road related infrastructure fulfilling R2R requirements
- Victorian Grants Commission funds of \$3.53m
- Council funds totalling \$100,000 in parks and gardens capital investment
- \$290,000 for capital expenditure in public buildings.

A budget summary of the 2018 – 2019 Annual Infrastructure Program expenditure by category is included in attachment 1.

ISSUES/DISCUSSION

Adoption of the proposed program will allow the Council to undertake the following:

Local Road Gravel Resheet

Funding of \$380,000 has been proposed to resheet and/or treat approximately 15.1 km of the gravel road network, including Salathiels Road upgrade. This aligns with Council's draft budget for 2018 - 2019 financial year as well as Council's Road Asset Management Plan.

Local Road Shoulder Resheet

Funding of \$315,000 has been proposed to resheet approximately 23 km (length include both sides) of the gravel shoulders.

Local Road Reconstruction (LRC) – Asset Preservation

Funding of \$1,350,000 has been proposed for asset preservation and upgrade of over 4 km of the sealed road network. The projects proposed (see attachment 2) align with the strategic freight routes as identified in the Loddon Campaspe Integrated Transport Strategy.

Local Road Reconstruction (LRC) – Safety

Replacement of failing guard rail on a bridge on Gowar Logan Road has been proposed with an estimated project cost of \$45,000.

Township street improvement (TSI)

Funding of \$237,000 has been proposed to replace and install new footpaths totalling 1,163 sqm throughout the Shire. Details of the individual projects are provided in attachment 2.

Urban & Township Drainage

Funding of \$350,000 has been proposed to address the critical drainage issues identified in Inglewood and Bridgewater.

Local bridges and culverts

Funding of \$1,250,700 has been proposed to replace bridges and culverts and to address issues identified in routine bridge inspections. The proposed funding includes \$650,000 received in grants from the Commonwealth and State Government towards the replacement of Woodstock Road Bridge over Murphy Creek.

Reseals

Funding of \$603,725 has been proposed to reseal and final seal 20 km of its sealed road network. In 2017, condition inspection of the entire seal network was conducted. The reseal program is developed using that condition inspection report.

Parks and Gardens

Funding of \$100,000 has been proposed towards betterment of the existing parks and replacement of critical township street trees. The lists of project are included attachment 2.

Buildings

Funding of \$290,000 will address a number of ongoing issues in public buildings owned and managed by Council.

COST/BENEFITS

The total proposed expenditure is summarised in attachment 1 and is listed according to its classification of, network renewal, upgrade and new infrastructure. The reseal component is classed as renewal and as such is reflected in the attachment 1. Attachment 2 provides details of the individual projects contained within the Program.

The benefit of the proposed expenditure is that it will allow Council to maintain a safe public infrastructure and decrease annual liability over all asset classes. Better roads, better public facilities and improved drainage network are the key outcomes of the proposed program which aligns with the strategic objective to “Support development of a prosperous and diverse economy” as stipulated in Council Plan 2017 – 2021.

RISK ANALYSIS

One of the risks identified with the proposed program is cost overrun. The estimated cost of each project has been evaluated based on current unit rates, industry practice and contingencies. The likelihood of the risk is unlikely and the consequence is minor as per Council’s risk matrix. The risk is thus deemed to be low.

The other risk identified is the delay in delivering projects. In the previous years, designs for projects in the program were only undertaken after the adoption following Council resolution. However, the design team has already started designing the projects as proposed in the program thus ensuring that such projects are ready to be executed. This mitigation has changed the likelihood of delay to possible from likely. The consequence of the delay is insignificant and as such the risk is deemed low.

CONSULTATION AND ENGAGEMENT

The program has been prepared after series of consultation between Technical Services and Works Department. The program was also discussed at the June 2018 Council Forum.

**Loddon Shire Council Annual Infrastructure Program 2018 - 2019
Budget Summary**

| Works Category | Draft Budget 2018-2019 | Proposed Expenditure 2018-19 |
|---|---------------------------|------------------------------------|
| Local Road Gravel Resheet | | |
| Council Funded (4) | \$ 380,000 | \$ 77,412 |
| Roads to Recovery Standard (7) | \$ - | \$ 302,588 |
| Subtotal | \$ 380,000 | \$ 380,000 |
| Local Road Shoulder Resheet | | |
| Council Funded (4) | \$ 315,000 | \$ 163,588 |
| Roads to Recovery Standard (7) | \$ - | \$ 151,413 |
| Subtotal | \$ 315,000 | \$ 315,000 |
| Local Road Construction - Asset Preservation | | |
| Council Funded (4) | \$ 1,350,000 | \$ - |
| Roads to Recovery Standard (7) | \$ - | \$ 1,350,000 |
| Subtotal | \$ 1,350,000 | \$ 1,350,000 |
| Local Road Construction - Amenity | | |
| Council Funded (4) | \$ - | \$ - |
| Roads to Recovery Standard (7) | \$ - | \$ - |
| Subtotal | \$ - | \$ - |
| Local Road Construction - Safety | | |
| Council Funded (4) | \$ 45,000 | \$ - |
| Roads to Recovery Standard (7) | \$ - | \$ 45,000 |
| Subtotal | \$ 45,000 | \$ 45,000 |
| Township Street Improvements | | |
| Council Funded (4) | \$ 237,000 | \$ 237,000 |
| Roads to Recovery Standard (7) | \$ - | \$ - |
| Subtotal | \$ 237,000 | \$ 237,000 |
| Urban & Township Drainage | | |
| Council Funded (4) | \$ 350,000 | \$ 110,000 |
| Roads to Recovery Standard (7) | \$ - | \$ 240,000 |
| Subtotal | \$ 350,000 | \$ 350,000 |
| Local Bridges & Culverts | | |
| Council Funded (4) | \$ 600,700 | \$ 840,840 |
| Roads to Recovery Standard (7) | \$ - | \$ 409,860 |
| Others | \$ 650,000 | \$ - |
| Subtotal | \$ 1,250,700 | \$ 1,250,700 |
| Road Reseals | | |
| Council Funded (4) | \$ 603,725 | \$ 277,965 |
| Roads to Recovery Standard (7) | \$ - | \$ 325,761 |
| Subtotal | \$ 603,725 | \$ 603,725 |
| SUMMARY | | |
| Council Funded (4) | | \$ 1,706,804 |
| Roads to Recovery Standard (7) | | \$ 2,824,622 |
| TOTAL | \$ 4,531,425 | \$ 4,531,426 |

| ROADS TO RECOVERY COUNCIL EXPENDITURE REQUIREMENT CONFIRMATION | | |
|---|---------------------|---------------------|
| Council Infrastructure Program Expenditure (Eligible Projects) | \$ 4,531,426 | \$ 4,531,426 |
| Less Ineligible Urban Drainage Program Components | \$ (237,000) | \$ (237,000) |
| Add Local Road Maintenance Expenditure | \$ 5,523,902 | \$ 5,523,902 |
| Less Grants Commission Funding (Tied to Local Roads) | \$ (3,806,792) | \$ (3,806,792) |
| Add Community Planning Project Contributions (Eligible Projects) | \$ - | \$ - |
| Add Street Lighting | \$ 33,075 | \$ 33,075 |
| Estimated Net Council Expenditure | \$ 6,244,611 | \$ 6,244,611 |

| | |
|--|---------------------|
| Assumed Council Requirement (R2R Spending) | \$ 1,975,415 |
| Council Over / Under Spend Against R2R Requirements | \$ 4,269,196 |

| PROPOSED 2018-2019 ROADS TO RECOVERY EXPENDITURE | |
|---|---------------|
| Proposed 2018 - 2019 R2R Expenditure | \$ 2,824,622 |
| Estimated Balance Remaining in R2R Program (Available for 18-19) | \$ 2,820,946 |
| R2R Over / Under Spend Against Remaining Entitlement Estimate | \$ (3,676) |
| Estimated Balance Remaining in R2R Program (Should finalise to \$0) | \$ (3,676) |
| Life of Program R2R Allocation (2014 - 2019) | \$ 15,348,980 |

| Works Category | Draft Budget 2018-2019 | Proposed Expenditure 2018-19 |
|---|---------------------------|------------------------------------|
| Parks and Gardens (Townscape Services) | | |
| Council Funded | \$ 100,000 | \$ 100,000 |
| Subtotal | \$ 100,000 | \$ 100,000 |
| Buildings | | |
| Council Funded | \$ 290,000 | \$ 290,000 |
| Subtotal | \$ 290,000 | \$ 290,000 |

| Expenditure type (Not applicable to Parks and Gardens and Buildings) | Proposed Expenditure 2018-19 |
|--|------------------------------------|
| Total Renewal | \$ 4,019,987 |
| Total Upgrade | \$ 240,000 |
| Total New | \$ 271,438 |

| LODDON SHIRE COUNCIL - ROLLING PROGRAM | | | | | | | | | | | |
|--|--------------------------|---|---|--------------------------------------|------------------------|------------------------|------------|-----------------------|-------------|-----------|-------------------------|
| Program: Local Road Gravel Re-sheets | | | | | | | | | | | |
| Project No. | Project Name | Project Type [R=Renewal, U=Upgrade and N=New] | Location | PROJECT DETAILS | Final Project Estimate | Target Completion Date | Status | Estimated Yearly Cost | | Cost Code | Assessment Matrix Score |
| LRS1159 | Yarrowalla West Rd | R | Ch 0 - 3.64 km (From Loddon Valley Hwy to Mansbridge Rd) Seg ID 4827, 5217, 5216, 5215, | Poly Tah Treatment | \$ 42,854 | Jun 19 | Programmed | \$ 42,854 | \$ - | 4 | 11 |
| LRS1156 | Lanyon Rd | R | Ch 0 - 1.8 km (North from Boort-Wycheproof Rd) Seg ID 121 | Resheet 1.8km x 4.6m x 100mm | \$ 60,949 | Jun 19 | Programmed | \$ 60,949 | \$ - | 7 | 9 |
| LRS1157 | Bora Swamp Rd | R | Ch 0 - 2.9 km (From Boort-Pyramid Rd to end of RGA section of road) Seg ID 5242, 5205 | Resheet 2.9km x 4.6m x 100mm | \$ 91,106 | Jun 19 | Programmed | \$ 91,106 | \$ - | 7 | 9 |
| LRS1180 | Campbells Rd M | R | Ch 4.4 - 5.5 (00 = Loddon Valley Hwy) (Seg ID 621) | Resheet 1.1km x 4.7m x 100mm | \$ 34,558 | Jun 19 | Programmed | \$ 34,558 | \$ - | 4 | 9 |
| LRS1181 | Campbells Rd M | R | Ch 0 - 3.1 (00 = Loddon Valley Hwy) (Seg ID 620, 621) | Resheet 3.1km x 4.7m x 100mm | \$ 97,390 | Jun 19 | Programmed | \$ 97,390 | \$ - | 7 | 9 |
| LRS1187 | Salathiels Rd | N | Off No 2 Weir Road to 2.6km North | New gravel road 2.6km x 4.6m x 100mm | \$ 53,143 | Jun 19 | Programmed | \$ 53,143 | \$ - | 7 | 5 |
| LRS1158 | Nickols Rd | R | Ch 4.9 - 6.4 km (East 1.5km from Bendigo-Pyramid Rd) Seg ID 2570 | Resheet 1.5km x 4.6m x 100mm | \$ 53,143 | Jun 20 | Programmed | \$ - | \$ 53,143 | 7 | 9 |
| LRS1155A | Sylvaterre Timms Lake Rd | R | Ch 11.4 - 12.94 km (From Mologa-Echuca Rd heading north for 3.2km) Seg ID 5105 | Resheet 1.5km x 4.6m x 100mm | \$ 47,124 | Jun 20 | Programmed | \$ - | \$ 47,124 | 4 | 9 |
| LRS1155B | Sylvaterre Timms Lake Rd | R | Ch 12.94 - 14.4 km (From Mologa-Echuca Rd heading north for 3.2km) Seg ID 3492 | Resheet 1.5km x 4.6m x 100mm | \$ 47,124 | Jun 20 | Programmed | \$ - | \$ 47,124 | 4 | 9 |
| LRS1160 | Thomas Rd | R | Ch 0 - 1.1 km (East 1.1km from Bendigo-Pyramid Rd) | Resheet 1.1km x 4.6m x 100mm | \$ 42,413 | Jun 20 | Programmed | \$ - | \$ 42,413 | 4 | 9 |
| LRS1163 | Campbells Rd G | R | Ch 3.4 - 4.7 km (From 340 Campbells Rd (Macorna) east to Sawyers Rd) (00 = Loddon Valley Hwy) | Resheet 1.3km x 4.6m x 100mm | \$ 40,841 | Jun 20 | Programmed | \$ - | \$ 40,841 | 4 | 9 |
| LRS1165 | Vinnecombes Rd | R | Ch 0 - 2.5 (From Calivil Mail Rd heading west) (00 = Calivil Mail Rd) | Resheet 2.5km x 4.6m x 100mm | \$ 82,940 | Jun 20 | Programmed | \$ - | \$ 82,940 | 4 | 9 |
| Projected Expenditure Total | | | | | | | | \$ 380,000 | \$ 313,585 | | |
| Budget | | | | | | | | \$ 380,000 | \$ 315,180 | | |
| Variance | | | | | | | | \$ 0 | \$ 1,595 | | |
| Projected Expenditure Cost Code 4 | | | | | | | | \$ 77,412 | \$ 260,442 | | |
| Budget | | | | | | | | \$ 380,000 | \$ 315,180 | | |
| Variance | | | | | | | | \$ 302,588 | \$ 54,738 | | |
| Projected Expenditure Cost Code 7 | | | | | | | | \$ 302,588 | \$ 53,143 | | |
| Budget | | | | | | | | \$ - | \$ - | | |
| Variance | | | | | | | | \$ (302,588) | \$ (53,143) | | |
| Total Renewal | | | | | | | | \$ 326,857 | \$ 313,585 | | |
| Total Upgrade | | | | | | | | \$ - | \$ - | | |
| Total New | | | | | | | | \$ 53,143 | \$ - | | |

| LODDON SHIRE COUNCIL - ROLLING PROGRAM | | | | | | | | | | | |
|---|--------------------------|--|--|---|---------------------------|------------------------------|------------|-----------------------|------------|-----------|----------------------------|
| Program: Local Road Gravel Shoulder Re-sheets | | | | | | | | | | | |
| Project No. | Project Name | Project Type [R=Renewal, U=Upgrade and N=New] | Location | Project Details | Final Project Estimate | Target Completion Date | Status | Estimated Expenditure | | Cost Code | Assessment Matrix Score |
| | | | | | | | | 18/19 | 19/20 | | |
| LRSS0357 | Prairie Rd | R | Ch 0.5 - 4.7 km (From Echuca Serpentine Rd to Diss Rd) Seg ID 5021, 2868, 2869, 2870, 2871 | Shoulder resheet 1.5km x 1.5 x 100mm x 2 sides (0.73-1.13, 1.26-2.46 and 2.44-3.49 under flood restoration) | \$ 35,892 | Jun 19 | Programmed | \$ 35,892 | \$ - | 7 | 16 |
| LRSS0359 | Yarrowalla South Road | R | Ch 5.8 - 10.2 (Between Shays Rd and Yarrowalla East Rd) Seg ID 4821, 4822, 4823 | Shoulder resheet 4.4km x 1.5m x 100mm x 2 sides | \$ 115,521 | Jun 19 | Programmed | \$ 115,521 | \$ - | 7 | 16 |
| LRSS0355 | Dunns Rd EL | R | Ch 0 - 1.6 km (North from Tandarra Elmore Rd intersection) Seg ID 953 | Shoulder resheet 1.6km x 1.5m x 100mm x 2 sides | \$ 49,682 | Jun 19 | Programmed | \$ 49,682 | \$ - | 4 | 15 |
| LRSS0356 | Prairie Rd | R | Ch 7.0 - 8.5 km (From Bucklands Hamleys R towards Bendigo-Pyramid Rd) Seg ID 2873 | Shoulder resheet 1.5km x 1.5 x 100mm x 2 sides | \$ 39,382 | Jun 19 | Programmed | \$ 39,382 | \$ - | 4 | 15 |
| LRSS0360 | Rheola Llanelly Rd | R | Ch 10.0 - 11.4 (00 = Wedderburn Dunolly Rd) | Shoulder resheet 1.4km x 1.8 x 100mm x 2 sides | \$ 43,472 | Jun 19 | Programmed | \$ 43,472 | \$ - | 4 | 14 |
| LRSS0358 | Jarklin East Rd | R | Ch 0 - 1.0 (East from Loddon Valley Hwy) Seg ID 1750 | Shoulder resheet 1.0km x 1.5m x 100mm x 2 sides | \$ 31,051 | Jun 19 | Programmed | \$ 31,051 | \$ - | 4 | 13 |
| LRSS0350A | Dingee Rochester Rd | R | Ch 0 - 1.58km (From Bendigo-Pyramid Rd to McElwains Rd) | Shoulder resheet and seal 5.6km x 1.5m x 100mm x 2 sides | \$ 49,061 | Jun 20 | Programmed | \$ - | \$ 49,061 | 4 | 13 |
| LRSS0350B | Dingee Rochester Rd | R | Ch 1.58 - 5.6 km (From McElwains Rd to Dunns Rd (EL)) | Shoulder resheet and seal 5.6km x 1.5m x 100mm x 2 sides | \$ 124,205 | Jun 20 | Programmed | \$ - | \$ 124,205 | 4 | 13 |
| LRSS0347 | orong Vale inypanial Rd | R | Ch 6.8 - 7.9km (00= Boort=Wedderburn Rd) | Shoulder resheet 1.1km x 1.8m x 100mm x 2 sides | \$ 34,156 | Jun 20 | Programmed | \$ - | \$ 34,156 | 4 | 12 |
| LRSS0304 | Inglewood Rheola Rd | R | Ch 2.6 - 4.2km (00 = Calder Hwy) | Shoulder resheet 1.6km x 1.8 x100mm x2 sides | \$ 49,682 | Jun 20 | Programmed | \$ - | \$ 49,682 | 4 | 11 |
| LRSS0346 | Arnold West Inglewood Rd | R | Ch 0.0 - 1.7km (00= Inglewood Rheola Rd) | Shoulder resheet 1.7km x 1.8m x100mm x 2 sides | \$ 52,787 | Jun 20 | Programmed | \$ - | \$ 52,787 | 4 | 11 |
| LRSS0361 | Rheola Llanelly Rd | R | Ch 4.4 - 5.3 (00 = Wedderburn Dunolly Rd) | Shoulder resheet 0.9km x 1.8 x 100mm x 2 sides | \$ 13,973 | Jun 20 | Programmed | \$ - | \$ 13,973 | 4 | 11 |
| LRSS0341 | Echuca Serpentine Rd | R | Ch 31.3 - 32.5km (00= Loddon Valley Hwy) | Shoulder resheet 1.2km x 1.8 x100mm x2 sides | \$ 37,262 | Jun 20 | Programmed | \$ - | \$ 37,262 | 4 | 10 |
| Project Expenditure | | | | | | | | \$ 315,000 | \$ 361,127 | | |
| Budget | | | | | | | | \$ 315,000 | \$ 357,000 | | |
| Variance | | | | | | | | \$ (0) | \$ (4,127) | | |
| Projected Expenditure Cost Code 4 | | | | | | | | \$ 163,588 | \$ 361,127 | | |
| Budget | | | | | | | | \$ 315,000 | \$ 357,000 | | |
| Variance | | | | | | | | \$ 151,412 | \$ (4,127) | | |
| Projected Expenditure Cost Code 7 | | | | | | | | \$ 151,413 | \$ - | | |
| Budget | | | | | | | | \$ - | \$ - | | |
| Variance | | | | | | | | \$ (151,413) | \$ - | | |
| Total Renewal | | | | | | | | \$ 315,000 | \$ 361,127 | | |
| Total Upgrade | | | | | | | | \$ - | \$ - | | |
| Total New | | | | | | | | \$ - | \$ - | | |

| LODDON SHIRE COUNCIL - ROLLING PROGRAM | | | | | | | | | | | | | | | | | | | | | | | |
|--|------------------------|--|--|---|--------------------------|---------------------------|---------------------------|------------|---|------------|-------|----|-----------|----------------------------|-----------------------------------|--------------|--------------|---------------|--------------|--------------|-----------|----------------|--------------|
| Program: Local Roads Construction - Asset Preservation | | | | | | | | | | | | | | | | | | | | | | | |
| Project No. | Project Name | Project Type [R=Renewal, U=Upgrade and N=New] | Location | PROJECT DETAILS | Construction Category | Final Project Estimate | Target Completion Date | Status | 18 19 | | 19 20 | | Cost Code | Assessment Matrix Score | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| LRC0474 | Bridgewater Raywood Rd | R | Ch 16.47 - 18.01 km (00 = Calder Hwy) | Rehabilitation widening of existing pavement seal - from 3.8m to 7.0m m width | Rehab Seal | 5 7 7 | 5 Jun 19 | Programmed | \$ 507,735 | \$ - | 7 | 16 | | | | | | | | | | | |
| LRC0471 | Tandarra Serpentine Rd | R | Ch (See Flood) | Rehabilitation of existing pavement and 7.0m seal for road sections not completed by 2016 flood works | Rehab Seal | 7 | Jun-19 | Programmed | \$ 17,446 | \$ - | 7 | 15 | | | | | | | | | | | |
| LRC0472 | Pyramid Yarraberb Rd | R | Ch 33,395 - 34,100 (00=Bendigo Pyramid Rd) | Rehabilitate existing pavement seal to 7.0m. | Rehab Sea | | Jun 19 | Programmed | \$ 228,603 | \$ - | 7 | 14 | | | | | | | | | | | |
| LRC0475 | Pyramid Yarraberb Rd | R | Ch 14.40 - 14.80 km (00=Bendigo Pyramid Rd) | Rehabilitate existing pavement with 7.0m seal. | Rehab Seal | 5 | 7 Jun 19 | Programmed | \$ 151,887 | \$ - | 7 | 14 | | | | | | | | | | | |
| LRC0477 | Echuca Serpentine Rd | R | Ch 28.16 - 29.53 km (00 = Loddon Valley Hwy) | Rehabilitation of existing pavement Seal and widen from existing 3.8m seal to 7.0m with | Rehab Seal | | 9Jun 19 | Programmed | \$ 444,329 | \$ - | 7 | 11 | | | | | | | | | | | |
| LRC0473 | Echuca Serpentine Rd | R | Ch 8.07 - 10.23 km (00 = Loddon Valley Hwy) | Rehabilitation of existing pavement Seal and widen from existing 3.7m seal to 7.0m with | Rehab Seal | 7 | Jun 20 | Programmed | \$ - | \$ 720,862 | 7 | 11 | | | | | | | | | | | |
| LRC0478 | Bridgewater Raywood Rd | R | Ch 14.03 - 16.10 km (00 = Calder Hwy) | Rehabilitation widening of existing pavement seal - from 3.8m to 7.0m m width | Rehab Seal | 7 | Jun 20 | Programmed | \$ - | \$ 726,118 | 7 | 11 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="0"> <tr> <td>Projected Expenditure Total</td> <td>\$ 1,350,000</td> <td>\$ 1,446,980</td> </tr> <tr> <td>Budget</td> <td>\$ 1,350,000</td> <td>\$ 1,103,640</td> </tr> <tr> <td>Variance</td> <td>\$ (0)</td> <td>\$ (343,340)</td> </tr> </table> | | | | | | Projected Expenditure Total | \$ 1,350,000 | \$ 1,446,980 | Budget | \$ 1,350,000 | \$ 1,103,640 | Variance | \$ (0) | \$ (343,340) |
| Projected Expenditure Total | \$ 1,350,000 | \$ 1,446,980 | | | | | | | | | | | | | | | | | | | | | |
| Budget | \$ 1,350,000 | \$ 1,103,640 | | | | | | | | | | | | | | | | | | | | | |
| Variance | \$ (0) | \$ (343,340) | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="0"> <tr> <td>Projected Expenditure Cost Code 4</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Budget</td> <td>\$ 1,350,000</td> <td>\$ -</td> </tr> <tr> <td>Variance</td> <td>\$ 1,350,000</td> <td>\$ -</td> </tr> </table> | | | | | | Projected Expenditure Cost Code 4 | \$ - | \$ - | Budget | \$ 1,350,000 | \$ - | Variance | \$ 1,350,000 | \$ - |
| Projected Expenditure Cost Code 4 | \$ - | \$ - | | | | | | | | | | | | | | | | | | | | | |
| Budget | \$ 1,350,000 | \$ - | | | | | | | | | | | | | | | | | | | | | |
| Variance | \$ 1,350,000 | \$ - | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="0"> <tr> <td>Projected Expenditure Cost Code 7</td> <td>\$ 1,350,000</td> <td>\$ 1,446,980</td> </tr> <tr> <td>Budget</td> <td>\$ -</td> <td>\$ 1,103,640</td> </tr> <tr> <td>Variance</td> <td>\$ (1,350,000)</td> <td>\$ (343,340)</td> </tr> </table> | | | | | | Projected Expenditure Cost Code 7 | \$ 1,350,000 | \$ 1,446,980 | Budget | \$ - | \$ 1,103,640 | Variance | \$ (1,350,000) | \$ (343,340) |
| Projected Expenditure Cost Code 7 | \$ 1,350,000 | \$ 1,446,980 | | | | | | | | | | | | | | | | | | | | | |
| Budget | \$ - | \$ 1,103,640 | | | | | | | | | | | | | | | | | | | | | |
| Variance | \$ (1,350,000) | \$ (343,340) | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="0"> <tr> <td>Total Renewal</td> <td>\$ 1,350,000</td> <td>\$ 1,446,980</td> </tr> <tr> <td>Total Upgrade</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Total New</td> <td>\$ -</td> <td>\$ -</td> </tr> </table> | | | | | | Total Renewal | \$ 1,350,000 | \$ 1,446,980 | Total Upgrade | \$ - | \$ - | Total New | \$ - | \$ - |
| Total Renewal | \$ 1,350,000 | \$ 1,446,980 | | | | | | | | | | | | | | | | | | | | | |
| Total Upgrade | \$ - | \$ - | | | | | | | | | | | | | | | | | | | | | |
| Total New | \$ - | \$ - | | | | | | | | | | | | | | | | | | | | | |

| LODDON SHIRE COUNCIL - ROLLING PROGRAM | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------|--|--|--|-----------------------|------------------------|------------------------|------------|--|------|-----------|--|-----------|-----------|----------------------|-----------|------------|------------------|-------------|-------------|
| Program: Local Roads Construction - Safety | | | | | | | | | | | | | | | | | | | | |
| Project No. | Project Name | Project Type [R=Renewal, U=Upgrade and N=New] | Location | PROJECT DETAILS | Construction Category | Final Project Estimate | Target Completion Date | Status | Estimated Yearly | | Cost Code | Assessment Matrix Score | | | | | | | | |
| | | | | | | | | | 18 | 19 | | | 19 | 20 | | | | | | |
| SAF0028 | Gowar Logan Rd (SN 0197) | R | SN0197 Gowar Logan Rd - Bridge at Ch 1.65 (850m south of Gowar Fentons Creek Road) | Replace failing bridge railing on Bridge. Existing rail is in very poor condition with rotting wood and some end posts have fallen over. | Other | \$ 45,000 | Jun-19 | Programmed | \$ 45,000 | \$ - | 7 | 13 | | | | | | | | |
| | | | | | | | | | <table border="1"> <tr> <td>Project Expenditure</td> <td>\$ 45,000</td> <td>\$ -</td> </tr> <tr> <td>Budget</td> <td>\$ 45,000</td> <td>\$ 122,400</td> </tr> <tr> <td>Variance</td> <td>\$ -</td> <td>\$ 122,400</td> </tr> </table> | | | Project Expenditure | \$ 45,000 | \$ - | Budget | \$ 45,000 | \$ 122,400 | Variance | \$ - | \$ 122,400 |
| Project Expenditure | \$ 45,000 | \$ - | | | | | | | | | | | | | | | | | | |
| Budget | \$ 45,000 | \$ 122,400 | | | | | | | | | | | | | | | | | | |
| Variance | \$ - | \$ 122,400 | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="1"> <tr> <td>Projected Expenditure Cost Code 4</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Budget</td> <td>\$ 45,000</td> <td>\$ 122,400</td> </tr> <tr> <td>Variance</td> <td>\$ 45,000</td> <td>\$ 122,400</td> </tr> </table> | | | Projected Expenditure Cost Code 4 | \$ - | \$ - | Budget | \$ 45,000 | \$ 122,400 | Variance | \$ 45,000 | \$ 122,400 |
| Projected Expenditure Cost Code 4 | \$ - | \$ - | | | | | | | | | | | | | | | | | | |
| Budget | \$ 45,000 | \$ 122,400 | | | | | | | | | | | | | | | | | | |
| Variance | \$ 45,000 | \$ 122,400 | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="1"> <tr> <td>Projected Expenditure Cost Code 7</td> <td>\$ 45,000</td> <td>\$ 45,000</td> </tr> <tr> <td>Budget</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Variance</td> <td>\$ (45,000)</td> <td>\$ (45,000)</td> </tr> </table> | | | Projected Expenditure Cost Code 7 | \$ 45,000 | \$ 45,000 | Budget | \$ - | \$ - | Variance | \$ (45,000) | \$ (45,000) |
| Projected Expenditure Cost Code 7 | \$ 45,000 | \$ 45,000 | | | | | | | | | | | | | | | | | | |
| Budget | \$ - | \$ - | | | | | | | | | | | | | | | | | | |
| Variance | \$ (45,000) | \$ (45,000) | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | <table border="1"> <tr> <td>Total Renewal</td> <td>\$ 45,000</td> <td>\$ -</td> </tr> <tr> <td>Total Upgrade</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Total New</td> <td>\$ -</td> <td>\$ -</td> </tr> </table> | | | Total Renewal | \$ 45,000 | \$ - | Total Upgrade | \$ - | \$ - | Total New | \$ - | \$ - |
| Total Renewal | \$ 45,000 | \$ - | | | | | | | | | | | | | | | | | | |
| Total Upgrade | \$ - | \$ - | | | | | | | | | | | | | | | | | | |
| Total New | \$ - | \$ - | | | | | | | | | | | | | | | | | | |

| Program: Township Street Improvements Loddon Shire Council Program: Township Street Improvement | | | | | | | | | | | | | | | |
|---|-----------------------------------|---|--|--------------|---|---------------------------------|------------------------|------------------------|------------|----------------|------------|-----------|-------------------------|--|--|
| Project No. | Project Name | Project Type [R-Renewal, U-Upgrade and N-New] | Location | TO N | PROJECT DETAILS | Footpath / Township Improvement | Final Project Estimate | Target Completion Date | Status | Estimated Cost | | Cost Code | Assessment Matrix Score | Category Connected Assessment Matrix Score | |
| | | | | | | | | | | 18 | 19 | | | | |
| TS10434 | Joffre St Mitiamo | R | Ch 0 - 0.066 km (00 = Bendigo Pyramid Rd) Intersection of Joffre St and Bendigo-Pyramid Rd | Mitiamo | Replace existing asphalt footpath | Footpath | \$ 15,206 | Jun 19 | Programmed | \$ 15,206 | \$ - | 4 | 13 | 5.7 | |
| TS10431 | Station St, Boort | R | Ch 0.06 - 0.19 km (00 = Bertoli St) From Godfrey St north to King St West on western side and around corner. (Footpath Seg ID 5123) | Boort | Replace broken and uneven concrete footpath. | Footpath | \$ 58,061 | Jun 19 | Programmed | \$ 58,061 | \$ - | 4 | 12 | 5.2 | |
| TS10442 | Godfrey St Boort | R | Ch 0.52 - 0.65 km (00 = Templeton Dr) From Lake View St heading east on the north side of the road. (Footpath Seg ID 5525, 5526, 5527) | Boort | Replace 25m of uneven pavers replace broken footpath sections | Footpath | \$ 32,294 | Jun 19 | Programmed | \$ 32,294 | \$ - | 4 | 12 | 5.2 | |
| TS10435 | Godfrey St Wedderburn - Section 1 | N | 0.346 - 0.486km (00 = Calder Hwy) | Wedderburn | Construction of new strategic concrete footpath (140m x 1.5m) along the Southern side of Godfrey Street from Hospital St to Street between Nardoo Creek | Footpath | \$ 40,238 | Jun 19 | Programmed | \$ 40,238 | \$ - | 4 | 10 | 4.3 | |
| TS10440 | Lyndhurst St Bridgewater | N | Heading North East from Eldon St to Lily St (exclude crossing railway reserve) | Bridgewater | Construction of new strategic concrete footpath (85m x 1.5m) from the intersection with Eldon St to Lily St (exclude railway reserve) | Footpath | \$ 32,250 | Jun 19 | Programmed | \$ 32,250 | \$ - | 4 | 10 | 4.3 | |
| TS10436 | Godfrey St Wedderburn - Section 2 | N | 0.150 - 0.337km (00 = Calder Hwy) | Wedderburn | Construction of new strategic concrete footpath (174m x 1.5m) along the Southern side of Godfrey Street from Hospital St to Street between Nardoo Creek | Footpath | \$ 39,150 | Jun 19 | Programmed | \$ 39,150 | \$ - | 4 | 9 | 3.9 | |
| TS10438 | Lyon St. Newbridge | N | 0.000 - 0.088 km (00 = Nelson St) | Newbridge | Construct new concrete footpath from edge of existing bitumen path outside hotel heading West to Nelson St | Footpath | \$ 19,800 | Jun 19 | Programmed | \$ 19,800 | \$ - | 4 | 8 | 3.5 | |
| TS10437 | Godfrey St Wedderburn - Section 3 | N | 0.00 - 0.143 km (00 = Calder Hwy) | Wedderburn | Requirement for new strategic concrete footpath (approx 143m x 1.5m) from the Eastern side of Nardoo | Footpath | \$ 32,175 | Jun 20 | Programmed | \$ - | \$ 32,175 | 4 | 10 | 4.3 | |
| TS10441 | Lily St Bridgewater | N | North side of Lily St Bridgewater - from Lyndhu | Bridgewater | Construction of new strategic concrete footpath on North side (360m x 1.5m) from the intersection with | Footpath | \$ 81,000 | Jun 20 | Programmed | \$ - | \$ 81,000 | 4 | 9 | 3.9 | |
| TS10412 | Barber Street Pyramid Hill | N | From Victoria Street on Eastern side. | Pyramid Hill | Construct new footpath on Eastern side of Barber Street. | Footpath | \$ 108,000 | Jun 20 | Programmed | \$ - | \$ 108,000 | | 9 | 3.9 | |
| TS10417 | Jubilee Street Boort | | Starting 71m south of Bertoli St and heading south for 150mm on both sides | Boort | Install curb and Channel | C | \$ 283,294 | | Programmed | \$ - | \$ - | | 6 | 3.2 | |
| TS10372 | Holloway St | | Ch 0.326 - 0.500km (00 = Godfrey St) | Boort | Replace approx 180m falling curb (Western Side) | C | \$ 90,704 | | Programmed | \$ - | \$ - | | 6 | 3.2 | |
| TS10383 | Godfrey Street, Boort | | From Old Ford Garage to Gordon St Boort | Boort | Replace brick gutters with curb and Channel. From Old Ford garage to Gordon St Boort | C | \$ 88,862 | | Programmed | \$ - | \$ - | | 6 | 3.2 | |
| TS10385 | Courtts Street Boort | | Ch 0.140 - 0.430 km (00= Boort - erang Rd) | Boort | No existing curb From Courtts Street to Armstrong St South Side | C | \$ 109,058 | | Programmed | \$ - | \$ - | | 6 | 3.2 | |
| TS10403 | Linley Street Boort | | Between LakeView North south part + Linley St | Boort | 300m curb Channel | C | \$ 44,431 | | Programmed | \$ - | \$ - | | 6 | 3.2 | |
| TS10308 | Ridge Street, Wedderburn | | Ch 0.845 - 1.016km (00 = Logan Wedderburn Rd) | Wedderburn | Construct 171mx1.5m asphalt footpath West Side | Footpath | \$ 38,475 | | Programmed | \$ - | \$ - | | 7 | 3.0 | |
| TS10360 | Lake View Street, Boort | | Cameron Street to Ring Rd (Right Hand Side) Ch 0.00 - 0.550 (00 = Cameron Street) | Boort | Construct 550m x 1.5m asphalt footpath | Footpath | \$ 123,750 | | Programmed | \$ - | \$ - | | 7 | 3.0 | |
| TS10386 | Lakeview St Boort | | Ch 1.389 - 1.605 km (00= Barclay St) | Boort | No curb and Channel - storm water problem Ring St to Weaver St (West Side) | C | \$ 87,247 | | Programmed | \$ - | \$ - | | 5 | 2.6 | |

Program: Township Street Improvements
 Loddon Shire Council
 Program: Township Street Improvement

| Project No. | Project Name | Project Type [R-Renewal, U-Upgrade and N-New] | Location | TO N | PROJECT DETAILS | Footpath Township Improvement | Final Project Estimate | Target Completion Date | Status | 2018/19 | | Cost Code | Assessment Matrix Score | Category Corrected Assessment Matrix Score |
|-------------|---------------------------|---|---|--------------|--|-------------------------------|------------------------|------------------------|------------|---------|---------|-----------|-------------------------|--|
| | | | | | | | | | | 2018/19 | 2019/20 | | | |
| TS10400 | Andrews St Boort | | Between Weaver St to Courtts St | Boort | 160m erb Channel | C | \$ 68,466 | | Programmed | \$ - | \$ - | - | 5 | 2.6 |
| TS10306 | Godfrey St, Wedderburn | | Ch 0.722 - 0.960km (00 = Start of Seal) | Wedderburn | Construct 238mx1.5m asphalt footpath South Side | Footpath | \$ 53,550 | | Programmed | \$ - | \$ - | - | 6 | 2.6 |
| TS10331 | elly Street, Pyramid Hill | | Ch 0.870 to 0.940 (00=Leitchville Pyramid Rd) | Pyramid Hill | Construct 70m Asphalt footpath in front of School to Northern Boundary fence | Footpath | \$ 15,750 | | Programmed | \$ - | \$ - | - | 6 | 2.6 |
| TS10340 | McMillans Rd | | Holloway st to Armstrong St | Boort | Construct 136m x 1.5m Asphalt footpath | Footpath | \$ 31,800 | | Programmed | \$ - | \$ - | - | 5 | 2.2 |
| TS10398 | Malone Street Boort | | Sporting Complex Drive to Boort Park Entrance | Boort | 80mx1.8m footpath | Footpath | \$ 25,200 | | Programmed | \$ - | \$ - | - | 5 | 2.2 |

| | | |
|--|------------|------------|
| Project Expenditure | \$ 237,000 | \$ 113,175 |
| Budget | \$ 237,000 | \$ 217,308 |
| Variance | \$ - | \$ 104,133 |
| Projected Expenditure Cost Code 4 | \$ 237,000 | \$ 113,175 |
| Budget | \$ 237,000 | \$ 112,035 |
| Variance | \$ - | \$ (1,140) |
| Projected Expenditure Cost Code 7 | \$ - | \$ - |
| Budget | \$ - | \$ 105,273 |
| Variance | \$ - | \$ 105,273 |
| Total Renewal | \$ 105,562 | \$ - |
| Total Upgrade | \$ - | \$ - |
| Total New | \$ 131,438 | \$ 221,175 |

| LODDON SHIRE COUNCIL - ROLLING PROGRAM | | | | | | | | | | | | |
|--|---|--------------|---|--------------|---|------------------------|------------------------|------------|-----------------------|------------|-----------|-------------------------|
| Program: Township Drainage | | | | | | | | | | | | |
| Project No. | Project Name | Project Type | Location | Township | PROJECT DETAILS | Final Project Estimate | Target Completion Date | Status | Estimated Yearly Cost | | Cost Code | Assessment Matrix Score |
| | | | | | | | | | 18 | 19 | | |
| TS00142 | Verdon Southey Street Drainage Works | | North Side of Verdon Street from main drain to Southey Street and west side of Southey Street from Veron to rail way line | Inglewood | Install underground drainage from pit 633 to Pit 645 as per Inglewood Drainage plans and install a section of 450 RCP from pit 645 across Southey to pick up flow from twin pipes under railway line. Provide and end wall with depressed inlet at this location. Pit types to be determined to achieve high volume water access. Pipe length approx. 250 metres and 7 pits approx. | \$ 240,000 | Jun 19 | Programmed | \$ 240,000 | \$ - | 7 | 10 |
| TS00145 | Bridgewater Maldon Rd Drainage Works - Bridgewater | N | Western corner at intersection of Calder Hwy and Bridgewater Maldon Rd. Ch 65m | Bridgewater | Install 360m of 300mm pipe 6 x pits to provide drainage where water pools at low point and pipe to join Camp St pipe. | \$ 110,000 | 9 | Programmed | \$ 110,000 | \$ - | 4 | 10 |
| TS00143 | Godfrey St Wedderburn | | Crossing Nardoo Creek | Wedderburn | Upgrade the culvert drainage for Nardoo Creek and add a safe footpath bridge | \$ 192,000 | Jun 20 | Programmed | \$ - | \$ 192,000 | 4 | 9 |
| TS00074 | Holloway St, Boort 1-3 | N | South from Coutts St to easement, and easement drain south side CA 58 | Boort | Construct 225 - 300 mm dia u g drain | \$ 41,800 | Jun 20 | Programmed | \$ - | \$ 41,800 | 4 | 8 |
| TS00125 | Gregory St Pyramid Hill | | Gregory St Pyramid Hill | Pyramid Hill | Widen existing 600 x 300 box culvert. - Existing culvert is too narrow for trucks and larger vehicles. | \$ 9,350 | Jun 20 | Programmed | \$ - | \$ 9,350 | 4 | 5 |
| TS00030 | Chapel St Wedderburn | N | Chapel St from Ridge St to Nardoo Ck, Wedderburn | Wedderburn | Construct underground drainage | \$ 275,000 | | Programmed | \$ - | \$ - | 4 | 4 |
| TS00105 | DSE Drain Improvements and Trunk Drain Access Point | | Ch 0.00 - 0.050 (00 = Southey St) Calder Hwy Southey St intersection | Inglewood | Construct new rock drain and access point to trunk drain along Calder Hwy adjacent to DSE compound | \$ 66,000 | | Programmed | \$ - | \$ - | 4 | 4 |
| TS00113 | Tantalla Street Wedderburn | | Between Wilson High Street | Wedderburn | Install 121 m twin cell 1200x 1200 box culverts, install small drain for flow off road | \$ 247,500 | | Programmed | \$ - | \$ - | 4 | 4 |
| Total Projected Expenditure | | | | | | | | | \$ 350,000 | \$ 243,150 | | |
| Budget | | | | | | | | | \$ 350,000 | \$ 350,000 | | |
| Variance | | | | | | | | | \$ - | \$ 106,850 | | |
| Projected Expenditure Cost Code 4 | | | | | | | | | \$ 110,000 | \$ 243,150 | | |
| Budget | | | | | | | | | \$ 350,000 | \$ 350,000 | | |
| Variance | | | | | | | | | \$ 240,000 | \$ 106,850 | | |
| Projected Expenditure Cost Code 7 | | | | | | | | | \$ 240,000 | \$ - | | |
| Budget | | | | | | | | | \$ - | \$ - | | |
| Variance | | | | | | | | | \$ (240,000) | \$ - | | |
| Total Renewal | | | | | | | | | \$ - | \$ - | | |
| Total Upgrade | | | | | | | | | \$ 240,000 | \$ 201,350 | | |
| Total New | | | | | | | | | \$ 110,000 | \$ 41,800 | | |

| LODDON SHIRE COUNCIL - ROLLING PROGRAM | | | | | | | | | | | |
|--|------------------------------|--|--|--|---------------------------|------------------------------|------------|--|-----------|-----------|-------------------------|
| Program: Local Bridges Culvert: | | | | | | | | | | | |
| Project No. | Project Name | Project Type (R=Renewal, U=Upgrade and N=New) | Location | PROJECT DETAILS | Final Project Estimate | Target Completion Date | Status | Estimated Expenditure | | Cost Code | Assessment Matrix Score |
| | | | | | | | | 18/19 | 19/20 | | |
| LBCC0375 | Woodstock Rd (SN0153) | R | SN0153 - Woodstock Rd | Replace bridge | \$ 840,840 | Jun 19 | Programmed | \$ 840,840 | \$ - | 4 | 15 |
| LBCC0374 | Scollarys Road (SN0191) | R | SN0191 - Scollarys Rd | Upgrade bridge for B-double use | \$ 84,000 | Jun 19 | Programmed | \$ 84,000 | \$ - | 7 | 12 |
| LBCC0351 | Connors Rd | R | Ch 3.1km Connors Road (00= Marong Serpentine Road) | Bridge needs replacing with box culvert 1200x1200 with floodway | \$ 181,860 | Jun 19 | Programmed | \$ 181,860 | \$ - | 7 | 12 |
| LBCC0373 | Hudson La | R | Ch 0.46 Hudson La (00 = Gladfield Rd) | Replace twin cell box culvert | \$ 24,000 | Jun 19 | Programmed | \$ 24,000 | \$ - | 7 | 12 |
| LBCC0368 | Ingower Brenanah Rd (SN230) | R | Ch 0.06 m (00 = Inglewood Rheola Rd) | Additional funds towards LBCC0364 | \$ 36,000 | Jun 19 | Programmed | \$ 36,000 | \$ - | 7 | 11 |
| LBCC0368 | Mologa Durham Ox Rd (SN 051) | R | Ch 15.19 (00 = Loddon Valley Hwy) Between Mologa North School Rd and Rockies Rd (Seg ID 2461) | Replace wooden bridge with box culvert and concrete crossover. | \$ 54,000 | Jun 19 | Programmed | \$ 54,000 | \$ - | 7 | 11 |
| LBCC0369 | Pigeonhole Rd | N | Ch 0.4 km (00 = Nine Mile Sth Wedderburn Rd) (Seg ID 2815) | Install concrete apron and headwall on upstream side. | \$ 30,000 | Jun 19 | Programmed | \$ 30,000 | \$ - | 7 | 11 |
| LBCC0371 | Barraport West Rd | R | Ch 5.2 km (Adjacent to Woods Rd) (00 = Boort uambatook Rd) (Not sure that this is the correct locator) | Replace existing culvert with a larger one | \$ 16,500 | Jun 20 | Programmed | \$ - | \$ 16,500 | 4 | 8 |
| LBCC0372 | Barraport West Rd | R | Ch 5.3 km (50m west of Woods Rd) (00 = Boort uambatook Rd) (Not sure that this is the correct locator) | Existing 375mm culvert needs replacing perhaps with a larger culvert | \$ 11,000 | Jun 20 | Programmed | \$ - | \$ 11,000 | 4 | 8 |
| LBCC0370 | Pickles Rd | R | Ch 1.7 km (00 = Raywood Durham Ox Rd) Seg ID 3005 | Replace box culvert | \$ 21,600 | Jun 20 | Programmed | \$ - | \$ 21,600 | 4 | 8 |
| LBCC0260 | Arnold West Inglewood Rd | | Ch 2.05km (00= Inglewood Rheola) | Install RC apron d s side | \$ 49,500 | Jun 20 | Programmed | \$ - | \$ 49,500 | 4 | 5 |
| LBCC0262 | Woolshed Flat Rd | N | Ch 2.060km (00 = Tormeys Rd) | Install 450mm dia RCP x 12.2m x 2 Wing walls. | \$ 7,700 | Jun 20 | Programmed | \$ - | \$ 7,700 | 4 | 5 |
| LBCC0278 | Gredgwin East Rd | R | Gredgwin East -Piccoli Rd Intersection (00 = Boort uambatook Rd) | Replace existing 300mm RCP | \$ 5,500 | Jun 20 | Programmed | \$ - | \$ 5,500 | 4 | 5 |
| LBCC0296 | Jarklin West Rd (SN086) | | SN086 - Jarklin West Rd (1.4km East of Hurstwood School Rd) | Concrete Patching, Deck Sealing Beaching | \$ 11,000 | Jun 20 | Programmed | \$ - | \$ 11,000 | 4 | 5 |
| LBCC0297 | Jarklin West Rd (SN086) | | SN086 - Jarklin West Rd (1.4km East of Hurstwood School Rd) | Guard Rail | \$ 27,500 | Jun 20 | Programmed | \$ - | \$ 27,500 | 4 | 5 |
| | | | | | | | | Projected Total Expenditure \$ 1,250,700 \$ 150,300 Budget \$ 1,250,700 \$ 767,738 Variance \$ - \$ 617,438 | | | |
| | | | | | | | | Projected Expenditure Cost Code 4 \$ 840,840 \$ 150,300 Budget \$ 1,250,700 \$ 767,738 Variance \$ 409,860 \$ 617,438 | | | |
| | | | | | | | | Projected Expenditure Cost Code 7 \$ 409,860 \$ - Budget \$ - \$ - Variance \$ (409,860) \$ - | | | |
| | | | | | | | | Total Renewal \$ 1,220,700 \$ 54,600 Total Upgrade \$ - \$ 60,500 Total New \$ 30,000 \$ 7,700 | | | |

I O F

M M M M R M

| N | P | P M | L | R M M | IR MP | R | P | PM | PM P PMP MP | P PMP | F M P GMP | C E | EC | MP |
|--------|-----------------------------------|-----|---|-------|---------------------|-----------|--|----------------------|--------------|------------|-----------|-----|----|----|
| PGC017 | Inglewood Town Hall landscape | | | | Inglewood Town Hall | Inglewood | Landscape garden beds, new plants, new garden edging. New bollards around the outside | Open Space treatment | \$ 49,979.60 | Programmed | Jun-19 | 9 9 | | 5 |
| PGC018 | pgrade BB area at Lake View Boort | | | | Lake View St, Boort | Boort | To renew shelter over BB area as the shelter is very rusty and unsafe and renew BB money | Open Space treatment | \$ 20,020.00 | Programmed | Jun-19 | | | |
| PGC019 | Tree Replacement | | R | | General Allocation | General | Tree removal and replacment - high priority trees first | Tree Replacement | \$ 30,000.00 | Programmed | Jun-19 | | | |

| | | |
|-----------------|------------|------|
| Total Estimated | \$ 100,000 | \$ - |
| Budget | \$ 100,000 | \$ - |
| Variance | \$ 0 | \$ - |

| | | |
|---------------|--------------|------|
| Total Renewal | \$ 30,000.00 | \$ - |
| Total pgrade | \$ 69,999.60 | \$ - |
| Total New | \$ - | \$ - |

Loddon Shire Council

[Program: Reseals](#)

| Project No | Item No. | Seg ID | Seal type | Road Name | Locality | From | (m) | To | (m) | Length (m) | Final Cost | Target Completion Date | Status | Expenditure year | | Cost Centre |
|------------|----------|--------|-----------|--------------------------|------------------|--|--------|---------------------|--------|------------|------------|------------------------|------------|------------------|-------|-------------|
| | | | | | | | | | | | | | | 18 19 | 19 20 | |
| 1 | 1 | 418 | FS | Borong Hurstwood Rd | Borong | 00 Boort-Wedderburn Rd | 10,300 | Seal Change | 10,750 | 450 | \$ 13,091 | Jun-19 | Programmed | \$ 13,091 | | 4 |
| | 2 | 420 | FS | Borong Hurstwood Rd | Borong | 00 Boort-Wedderburn Rd | 10,750 | End of Seal | 11,100 | 350 | \$ 11,824 | Jun-19 | Programmed | \$ 11,824 | | 4 |
| 2 | 1 | 659 | FS | Cemetary Rd | Bridgewater | 00 Bridgewater-Maldon Rd | 0 | Calder Hwy | 770 | 770 | \$ 22,400 | Jun-19 | Programmed | \$ 22,400 | | 7 |
| 3 | 1 | 1729 | FS | Inglewood Serpentine Rd | SALISBURY WEST | 00 Calder Hwy | 2,020 | Width Change | 2,420 | 400 | \$ 11,636 | Jun-19 | Programmed | \$ 11,636 | | 4 |
| 4 | 1 | 1700 | FS RS | Wilson St | Wedderburn | 00 Rede St | 0 | Godfrey St | 178 | 178 | \$ 12,528 | Jun-19 | Programmed | \$ 12,528 | | 4 |
| 5 | 1 | 5212 | FS | Yarrowalla West Rd | Yarrowalla | 00 Loddon Valley Hwy | 4,100 | Vinecombe Rd | 5,294 | 1,194 | \$ 34,734 | Jun-19 | Programmed | \$ 34,734 | | 7 |
| | 2 | 5211 | FS | Yarrowalla West Rd | Yarrowalla | 00 Loddon Valley Hwy | 5,294 | Segment Change | 5,700 | 406 | \$ 11,811 | Jun-19 | Programmed | \$ 11,811 | | 7 |
| | 3 | 5210 | FS | Yarrowalla West Rd | Yarrowalla | 00 Loddon Valley Hwy | 5,700 | Segment Change | 6,300 | 600 | \$ 17,454 | Jun-19 | Programmed | \$ 17,454 | | 7 |
| | 4 | 5218 | FS | Yarrowalla West Rd | Yarrowalla | 00 Loddon Valley Hwy | 6,300 | Gate Left | 6,700 | 400 | \$ 11,636 | Jun-19 | Programmed | \$ 11,636 | | 7 |
| | 5 | 5219 | FS | Yarrowalla West Rd | Yarrowalla | 00 Loddon Valley Hwy | 6,700 | Yarrowalla South Rd | 7,451 | 751 | \$ 21,847 | Jun-19 | Programmed | \$ 21,847 | | 7 |
| 6 | 1 | 4841 | FS | Yorkshire Rd | Bridgewater | Ferguson Rd | 9,561 | 10.04 Lyndale Rd | 10,992 | 1,431 | \$ 41,628 | Jun-19 | Programmed | \$ 41,628 | | 7 |
| | 2 | 4842 | FS | Yorkshire Rd | Bridgewater | 10.04 Lyndale Rd | 10,992 | 11.69 Bells Rd | 11,600 | 608 | \$ 17,687 | Jun-19 | Programmed | \$ 17,687 | | 7 |
| | 3 | 4843 | FS | Yorkshire Rd | Bridgewater | 11.69 Bells Rd | 11,600 | Start Seal | 12,575 | 975 | \$ 28,363 | Jun-19 | Programmed | \$ 28,363 | | 7 |
| 7 | 1 | 1832 | FS | elly St | Pyramid Hill | Outside School - Bus parking new works | | | | | \$ 5,881 | Jun-19 | Programmed | \$ 5,881 | | 4 |
| 8 | 1 | 10131 | FS RS | Boort uambatook Rd | Boort | Seal Change | 1,910 | Seal Change | 2,885 | 975 | \$ 31,483 | Jun-19 | Programmed | \$ 31,483 | | 4 |
| 9 | 1 | 1062 | FS RS | Echuca Serpentine Rd | Mitiamo | 00 Loddon Valley Hwy | 27,780 | Width Ch | 28,420 | 640 | \$ 21,416 | Jun-19 | Programmed | \$ 21,416 | | 4 |
| 10 | 1 | 10144 | FS | Inglewood Salisbury Rd | Inglewood | 00 Sullivan Rd. | 682 | End of seal | 990 | 308 | \$ 13,835 | Jun-19 | Programmed | \$ 13,835 | | 4 |
| 11 | 1 | 10134 | FS RS | Loddon River Rd | Yando | Start of Seal | 1,120 | End of Seal | 1,390 | 270 | \$ 8,108 | Jun-19 | Programmed | \$ 8,108 | | 4 |
| 12 | 1 | 10086 | FS | Wilkinsons Swamp Rd | amarooka | Seal Change | 1,435 | O Donoghues Rd | 3,215 | 1,780 | \$ 37,583 | Jun-19 | Programmed | \$ 37,583 | | 4 |
| 13 | 1 | 10085 | FS | Wilkinsons Swamp Rd | amarooka | O Donoghues Rd | 3,215 | Seal Change | 3,755 | 540 | \$ 11,402 | Jun-19 | Programmed | \$ 11,402 | | 4 |
| 14 | 1 | 1962 | RS | Laanecoorie Newbridge Rd | NEWBRIDGE | 00 Tarnagulla-Laanecoorie | 6,900 | Seal Change | 8,060 | 1,160 | \$ 39,188 | Jun-19 | Programmed | \$ 39,188 | | 4 |
| 15 | 1 | 10105 | RS | Playfair St | EDDINGTON | Seal Change | 1,190 | Dunolly-Eddington | 1,750 | 560 | \$ 13,893 | Jun-19 | Programmed | \$ 13,893 | | 4 |
| 16 | 1 | 2044 | RS | Lily St | BRIDGEWATER ON L | Brougham St | 0 | Seal Change | 182 | 182 | \$ 6,857 | Jun-19 | Programmed | \$ 6,857 | | 4 |
| | 2 | 2045 | RS | Lily St | BRIDGEWATER ON L | Seal Ch | 182 | Erskine | 380 | 198 | \$ 8,320 | Jun-19 | Programmed | \$ 8,320 | | 4 |
| | 3 | 2047 | RS | Lily St | BRIDGEWATER ON L | Erskine | 380 | Lyndhurst | 520 | 140 | \$ 5,464 | Jun-19 | Programmed | \$ 5,464 | | 4 |
| 17 | 1 | 10151 | RS | Pyramid Yarraberb Rd | DINGEE | Seal Change | 24,200 | 24.82 Raywood-Darum | 25,690 | 1,490 | \$ 47,539 | Jun-19 | Programmed | \$ 47,539 | | 7 |

| | | | | | | | | | | | | | | | | |
|----|---|--------|----|----------------------|------------------|-------------------------|--------|--------------------|--------|-------|-----------|--------|------------|-----------|-----------|---|
| 18 | 1 | 2161 | RS | Lyndhurst St | BRIDGEWATER ON L | Eldon | 405 | Brougham | 515 | 110 | \$ 5,419 | Jun-19 | Programmed | \$ 5,419 | | 4 |
| | 2 | 2163 | RS | Lyndhurst St | BRIDGEWATER ON L | Brougham | 515 | Lily St NBL | 780 | 265 | \$ 13,055 | Jun-19 | Programmed | \$ 13,055 | | 4 |
| 19 | 1 | 963 | RS | Dunolly Inglewood Rd | INGLEWOOD | 00 Calder Hwy | 528 | Seal Change | 710 | 182 | \$ 3,928 | Jun-19 | Programmed | \$ 3,928 | | 4 |
| 20 | 1 | 969 | RS | Dunolly Inglewood Rd | INGLEWOOD | Seal Change | 5,120 | 5.15 Mioline | 5,225 | 105 | \$ 3,054 | Jun-19 | Programmed | \$ 3,054 | | 4 |
| 21 | 1 | 2130 | RS | Logan ingower Rd | WEHLA | 00 Logan-Wedderburn | 14,335 | Wedderburn-Dunolly | 16,845 | 2,510 | \$ 70,662 | Jun-19 | Programmed | \$ 70,662 | | 7 |
| | | 105301 | RS | Echuca Serpentine Rd | PRAIRIE | 00 Loddon Valley Hwy | 19,605 | Seal Change | 20,010 | 405 | \$ 10,641 | Jun-20 | Programmed | | \$ 70,662 | 4 |
| | | 105302 | RS | Echuca Serpentine Rd | PRAIRIE | 00 Loddon Valley Hwy | 20,110 | Seal Change | 20,225 | 115 | \$ 3,022 | Jun-20 | Programmed | | \$ 10,641 | 4 |
| | | 251702 | RS | Mysia East Rd | FERNIH RST | 00 Boort-Wedderburn Rd | 9,670 | Boort-Fernihurst | 9,750 | 80 | \$ 1,736 | Jun-20 | Programmed | | \$ 4,123 | 4 |
| | | 251701 | RS | Mysia East Rd | FERNIH RST | 00 Boort-Wedderburn Rd | 9,750 | Boort-Fernihurst | 9,940 | 190 | \$ 4,123 | Jun-20 | Programmed | | \$ 26,517 | 4 |
| | | 2227 | RS | Market St (l wood) | INGLEWOOD | Verdon | 0 | Houston St | 305 | 305 | \$ 26,517 | Jun-20 | Programmed | | \$ 15,765 | 4 |
| | | 3226 | FS | Sebastian Rd | Bridgewater | 00 Lyndurst St | 2,800 | Howard Collins St | 3,600 | 800 | \$ 15,765 | Jun-20 | Programmed | | \$ 12,528 | 4 |
| | | 5025 | FS | Sebastian Rd | Bridgewater | 00 Lyndurst St | 3,600 | End of Seal | 4,100 | 500 | \$ 9,853 | Jun-20 | Programmed | | \$ 34,734 | 4 |
| | | 1633 | RS | Houston St Pt 1 | INGLEWOOD | Market | 0 | Calder | 120 | 120 | \$ 10,433 | Jun-20 | Programmed | | \$ 10,433 | 4 |
| | | 1635 | RS | Houston St Pt 1 | INGLEWOOD | Calder | 132 | Grant St Nth | 232 | 100 | \$ 8,694 | Jun-20 | Programmed | | \$ 8,694 | 4 |
| | | 1637 | RS | Houston St Pt 1 | INGLEWOOD | Grant St Nth | 232 | Sullivan St | 337 | 105 | \$ 9,129 | Jun-20 | Programmed | | \$ 9,129 | 4 |
| | | 2867 | RS | Prairie Rd | CALIVIL | 00 Pyramid Yarraberb Rd | 0 | 0.56 Echuca-Serp | 735 | 735 | \$ 27,158 | Jun-20 | Programmed | | \$ 27,158 | 4 |
| | | 2112 | RS | Logan ingower Rd | LOGAN | 00 Logan-Wedderburn | 2,300 | Width Ch | 2,550 | 250 | \$ 8,211 | Jun-20 | Programmed | | \$ 8,211 | 7 |
| | | 2113 | RS | Logan ingower Rd | LOGAN | 00 Logan-Wedderburn | 2,550 | 2.77 Perrys | 2,910 | 360 | \$ 8,023 | Jun-20 | Programmed | | \$ 8,023 | 7 |
| | | 2114 | RS | Logan ingower Rd | LOGAN | 00 Logan-Wedderburn | 2,910 | Seal Change | 3,150 | 240 | \$ 7,883 | Jun-20 | Programmed | | \$ 7,883 | 7 |
| | | 2115 | RS | Logan ingower Rd | LOGAN | 00 Logan-Wedderburn | 3,150 | Width Ch | 4,430 | 1,280 | \$ 24,023 | Jun-20 | Programmed | | \$ 24,023 | 7 |
| | | 2116 | RS | Logan ingower Rd | B R ES FLAT | 00 Logan-Wedderburn | 4,430 | 4.46 Burkes Flat | 4,540 | 110 | \$ 3,200 | Jun-20 | Programmed | | \$ 3,200 | 7 |

| | | |
|-----------------------|--------------|-------------|
| Project Expenditure | \$ 603,725 | \$ 281,723 |
| Budget | \$ 603,725 | \$ 974,000 |
| Variance | \$ (0) | \$ 692,277 |
| Project Expenditure 4 | \$ 277,965 | \$ 230,383 |
| Budget | \$ 603,725 | \$ 974,000 |
| Variance | \$ 325,760 | \$ 743,617 |
| Project Expenditure 7 | \$ 325,761 | \$ 51,340 |
| Budget | \$ - | \$ - |
| Variance | \$ (325,761) | \$ (51,340) |

Loddon Shire Council

[Program: Buildings](#)

| Project number | Project Name | Building ID | Town | Project Details 1 | Category | Status | Target Completion Date | 18 19 | 19 20 |
|----------------|---|------------------------------|--------------|--|----------|------------|------------------------|--------------|-------|
| BLD010 | Boort Pre-School and MCH | Build016 | Boort | Exterior painting - fascia boards, windows, exterior wall as appropriate | R | Programmed | Jun 19 | \$ 9,900.00 | |
| BLD011 | Inglewood Senior Citizens Pre-School MCH | Build080 | Inglewood | replace fascia board exterior painting - fascia boards, windows, exterior wall as appropriate | R | Programmed | Jun 19 | \$ 12,100.00 | |
| BLD012 | Wedderburn Pre-School | Build195 | Wedderburn | Exterior painting - fascia boards, windows, exterior wall as appropriate | R | Programmed | Jun 19 | \$ 7,700.00 | |
| BLD013 | Serpentine EP - nit Number | Build050 | Serpentine | Replace rehab outdoor concrete path section | R | Programmed | Jun 19 | \$ 4,950.00 | |
| BLD014 | Pyramid Hill MAV EP - nit Number | Build129 | Pyramid Hill | Replace outdoor concrete path section | R | Programmed | Jun 19 | \$ 2,750.00 | |
| BLD015 | Pyramid Hill MAV EP - nit Number | Build130 | Pyramid Hill | Replace outdoor concrete path section | R | Programmed | Jun 19 | \$ 4,950.00 | |
| BLD016 | Pyramid Hill MAV EP - nit Number | Build047 | Pyramid Hill | Replace outdoor concrete path section | R | Programmed | Jun 19 | \$ 3,850.00 | |
| BLD017 | Pyramid Hill MAV EP s | Build047, 048, 129, 130 | Pyramid Hill | Fascia board painting for all, nit 4 needs fascia replacement painting plumber to confirm cause for water damage | R | Programmed | Jun 19 | \$ 8,250.00 | |
| BLD018 | Dingee EP s | Build009, 019, 069, 070, 071 | Dingee | Fascia board painting for all, nit 4 needs fascia replacement painting plumber to confirm cause for water damage | R | Programmed | Jun 19 | \$ 6,600.00 | |
| BLD019 | Pyramid Hill Senior Citizens Centre | Build145 | Pyramid Hill | Exterior timber repairs (fascia, window frames, verandah) painting | R | Programmed | Jun 19 | \$ 16,500.00 | |
| BLD020 | Pyramid Hill Historical Museum | Build137 | Pyramid Hill | Exterior painting - fascia boards doors as appropriate | R | Programmed | Jun 19 | \$ 3,850.00 | |
| BLD021 | Newbridge Public Toilet Hall | Build034 12: | Newbridge | Retaining wall hand rails and add seat bench roof at end of toilets | | Programmed | Jun 19 | \$ 27,500.00 | |
| BLD022 | Inglewood Senior Citizens Pre-School MCH | B 025 B 08: | Inglewood | Investigate roof rehab in north side renew ceiling | R | Programmed | Jun 19 | \$ 4,598.00 | |
| BLD023 | Bridgewater Caravan Park | Build011 | Bridgewater | Granite sand - 1m barrier around buildings for termite protection | | Programmed | Jun 19 | \$ 4,400.00 | |
| BLD024 | Wedderburn decking shade sail | Build185 | Wedderburn | Add shade sail to outdoor decking | N | Programmed | Jun 19 | \$ 25,300.00 | |
| BLD025 | Inglewood Community Neighbourhood House | Build303 | Inglewood | upgrade emergency phone in lift | | Programmed | Jun 19 | \$ 8,800.00 | |
| BLD026 | Pyramid Hill Public Hall (Memorial Hall) | Build140 | Pyramid Hill | Expected removal of asbestos required - therefore need to replace sheets. Drainage works (storm water pit) to keep water away from building, additional downpipes rising damp investigation. | R | Programmed | Jun 19 | \$ 49,500.00 | |
| BLD027 | Orong Vale Public Toilets | Build100 | Orong Vale | upgrade toilets to minimise blockages (remove dual flush and fix plumbing) | | Programmed | Jun 19 | \$ 9,900.00 | |
| BLD028 | Wedderburn Public Hall - Mechanics Hall Lion Club | Build222 | Wedderburn | Landscaping around building to remove vegetation moisture for termites rising dam | | Programmed | Jun 19 | \$ 6,000.28 | |
| BLD029 | Allocation for updating Building floor plans | Multiple | Multiple | Providing new floor plan drawings for nominated list of buildings | N | Programmed | Jun 19 | \$ 16,500.00 | |
| BLD030 | Electrical Switchboard Review upgrades | Multiple | Multiple | undertake safety assessment of selected electrical switchboard condition recommendations for upgrade works | | Programmed | Jun 19 | \$ 14,300.00 | |

| | | | | | | | | | |
|--------|--|----------|----------|--|---|------------|--------|--------------|--|
| BLD031 | Building Compliance audits minor rectification works | Multiple | Multiple | ndertake 12 x buildings audits (1 per month) minor rectification works | | Programmed | Jun 19 | \$ 28,600.00 | |
| BLD032 | Relay pavers around Boort Memorial Hall | Build018 | Boort | Replay pavers leading into building and around AN AC s uare | R | Programmed | Jun 19 | \$ 13,202.20 | |

| | | |
|------------------------|------------|-------------|
| Total Estimated | \$ 290,000 | \$0 |
| Budget | \$ 290,000 | |
| Variance | | -\$0 |

| | | |
|-----------------------|------------|------|
| Total Renewal | \$ 148,700 | \$ - |
| Total Upgrade | \$ 99,500 | \$ - |
| Total New | \$ 41,800 | \$ - |
| Total Disposal | \$ - | \$ - |

9.5 NORTH CENTRAL GOLDFIELDS REGIONAL LIBRARY AGREEMENT 2019 - 2023

| | |
|---------------------|---|
| File Number: | 20/02/001 |
| Author: | Wendy Gladman, Director Community Wellbeing |
| Authoriser: | Phil Pinyon, Chief Executive Officer |
| Attachments: | 1. Regional Library Agreement for North Central Goldfields Library Corporation 2019 - 2023 |
| | 2. Goldfields Library Corporation Service and Funding Agreement 2019 - 2023 |

RECOMMENDATION

That Council resolve to advertise its intention to approve the Regional Library Agreement for the North Central Goldfields Regional Library Corporation 2019 – 2023 in accordance with Section 223 of the Local Government Act 1989.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

There has been no previous Council discussion regarding the North Central Goldfields Regional Library Agreement 2019 – 2023.

BACKGROUND

The North Central Goldfields Regional Library Corporation has involved four Councils since its inception in 1996. The Corporation consists of members from City of Greater Bendigo and the Shires of Loddon, Macedon Ranges and Mount Alexander. The Corporation provides library services to member Municipalities.

ISSUES/DISCUSSION

A new Regional Library Agreement has been prepared which supersedes the previous agreement.

The Agreement outlines:

- the role of the Corporation
- membership of the Corporation
- meeting procedures
- requirements for strategic planning, budgeting and financial contributions
- entry, exit and dissolution provisions.

Section 197 of the Local Government Act 1989 (the Act) requires Councils entering into a Regional Library Agreement to advertise its intention to do so. In accordance with Section 223 of the Act the exhibition period is 28 days, with any person having the right to make a submission and be heard in respect to their submission.

The Regional Library Agreement has been reviewed by the North Central Goldfields Regional Library Corporation Chief Executive Officer with minor alterations to dates contained in the Agreement. The new Agreement has retained a four year duration.

The new Agreement makes reference in the recitals to being read in conjunction with the North Central Goldfields Regional Library's Service and Funding Agreement 2019-2023 (attached).

The process of review and adoption of the new Regional Library Agreement includes the following steps:

- review and approval by the North Central Regional Library Corporation Board (completed)
- review by Council with a recommendation to place on public exhibition
- advertising the exhibition period of 28 days and inviting public submissions
- hearing of submissions, if required
- report to Council with a recommendation to sign and seal the Agreement
- application of Council Seal and signature
- document returned to the North Central Goldfields Regional Library Corporation join the signed and sealed Agreements from other member Councils
- submission of the Agreement to the Minister for Local Government for approval and gazettal.

COST/BENEFITS

Council's required financial contribution to the Library Corporation is provided for in the current budget.

The Service and Funding Agreement provides the:

- ratio for the funding contribution from each Council
- service levels to be provided
- funding calculations based on key factors such as inflation and population increase.

RISK ANALYSIS

The Regional Library Agreement is in line with current practice of the Library Corporation and represents good governance through the provision of an Agreement that clearly specifies the responsibilities of all parties. Other than updating dates, the Agreement remains unchanged and represents a continuation of current services utilising the same legal structure.

Council would be unlikely to be in a position to provide the level and quality of library service to the Loddon community without the continuation of the current Library Corporation arrangement.

CONSULTATION AND ENGAGEMENT

The North Central Regional Library Corporation Board has reviewed and approved the Agreement for presentation to individual member Councils of the Library Corporation.

Placing the Agreement on exhibition for a period of 28 days will provide the opportunity for public submissions.

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

Agreement For
North Central Goldfields Regional Library
Corporation

Trading as
Goldfields Library Corporation

2019-2023

Regional Library Agreement



North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023

This AGREEMENT is made on the.....

BETWEEN :

Greater Bendigo City Council, a Body Corporate established under an Order-in- Council made pursuant to the *Local Government Act 1989*, of Lyttleton Terrace, Bendigo:

Mount Alexander Shire Council, a Body Corporate established under an Order-in-Council made pursuant to the *Local Government Act 1989*, of 25 Lyttleton Street, Castlemaine:

Macedon Ranges Shire Council, a Body Corporate established under an Order-in-Council made pursuant to the *Local Government Act 1989*, of 129 Mollison Street, Kyneton:

Loddon Shire Council, a Body Corporate established under an Order-in-Council made pursuant to the *Local Government Act 1989*, of 41 High Street, Wedderburn.

RECITALS

- a. The Councils have entered into an agreement to operate a Regional Library, under section 196 of the *Local Government Act, 1989*, to service the area comprising their municipal districts.
- b. The Councils have agreed on the assets they will provide for the use of, or, transfer to the ownership of, the Regional Library.
- c. The Councils have agreed to contribute certain sums of money annually for the purposes of the Regional Library.
- d. This Agreement should be read in conjunction with the NCGRL’s Service and Funding Agreement, 2019-2023.
- e. The Revised Agreement dated 2014 is amended by this Agreement.

AGREEMENT

1. DEFINITIONS

In the interpretation of this Agreement, including the Recitals, except where the context otherwise requires -

- a. the following words shall have the following meaning -

"Act" means the *Local Government Act 1989*;

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

"Asset" means defined resources made available to the Corporation by member Councils to assist in the provision of library services and consisting of such items as real property, machinery, furniture, fittings and equipment.

"Board" means the governing body of the Regional Library established under clause 3.1;

"Chief Executive Officer" means the person appointed in accordance with the Act;

"Council" means a party to this Agreement;

"Local Law" means a Local Law made in accordance with Part 5 of the Act;

"Minister" means the Victorian Government Minister responsible for administering *Local Government Act 1989*;

"Regional Library" means the regional library corporation established under this Agreement;

- b. words denoting the singular shall include the plural and vice versa;
- c. words denoting any gender include all genders;
- d. headings are for convenience only and shall not affect the interpretation of this Agreement.

2. CREATION OF THE REGIONAL LIBRARY

The North Central Goldfields Regional Library Corporation (Trading as Goldfields Library Corporation) has been constituted as a regional library corporation for the purposes of section 196 of the Act to -

- a. provide, subject to any conditions attached to any State government library subsidies and grants to the Regional Library or the Councils, a regional library service for Councils' municipal districts as determined by the Board;
- b. make Local Laws relating to the Regional Library;
- c. perform any other functions which are conferred on the Regional Library under this Agreement or the Act, including defining overall policy objectives, developing strategic policy and approving a Library Plan and an Annual Operating Plan; and
- d. to do all things necessary or expedient in accordance with this Agreement and the Act for the carrying out of its functions.

3. MEMBERSHIP OF THE BOARD

- 3.1 The Board of the Regional Library shall consist of the following members –
- (a) One (1) Councillor appointed by each Council
 - (b) One (1) other person appointed by each Council
- 3.2 A Council may appoint a councillor, or other person to act as deputy in place of its appointed members.
- 3.3 A member and deputy shall hold office until the term of his/her appointment expires, until removed or the person resigns or ceases to be a councillor or member of council staff, whichever occurs first.
- 3.4 A Council may remove from office its appointed member or deputy.
- 3.5 A Council must fill a vacancy in its members as soon as possible and notify the Board in writing of the new member.
- 3.6 The office of a member automatically becomes vacant if he/she is absent for three consecutive meetings without the leave of the Board.

4. PROCEEDINGS OF THE BOARD

- 4.1 The Board shall hold an ordinary meeting at least once in every three months.
- 4.2 If a special meeting is called, it must be called by the Chief Executive Officer on the request of the Chairperson or three members of the Board.
- 4.3 The Board shall elect a member to be Chairperson and a member to be Deputy Chairperson of the Board and they shall hold office for twelve months, unless they go out of office earlier in accordance with Clause 3.3 of this Agreement.
- 4.4 a. The election for the Chairperson and Deputy Chairperson of the Board shall be held by the Board at its first meeting after the general election of councillors for a Council and will be for a period of one year.
- b. Where there is no general election of Council, the election for the Chairperson and Deputy Chairperson of the Board shall be held by the Board at its first meeting after the Statutory Meetings of the Councils each year and will be for a period of one year.

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

- 4.5 The Chairperson or, in the absence of the Chairperson, the Deputy Chairperson shall preside at a meeting of the Board.
- 4.6 In the absence of the Chairperson and Deputy Chairperson from a Board meeting, the remaining members of the Board may elect one of their number to preside at that meeting.
- 4.7 If a Member is unable to attend a Board meeting, he or she may delegate a proxy for that Member. The proxy is entitled to vote on behalf of that Member.
- 4.8 An item of business may not be transacted at a general meeting unless a quorum is present when the meeting proceeds to consider it.
- 4.9 Any five members of the Board constitute a quorum to allow the transaction of business at a meeting of the committee.
- 4.10 If a quorum is present at the beginning of a meeting it is taken to be present throughout the meeting unless the Chairperson of the meeting on their own motion or at the request of a Member, proxy who is present, declares otherwise.
- 4.11 If within thirty minutes after the time appointed for a general meeting a quorum is not present, the meeting:
- a. if convened by, or on requisition of, Members is dissolved; and
 - b. in any other case stands adjourned to the next meeting, or to such other day, time and place as the Chairperson appoints by notice to the Members and others entitled to notice of the meeting.
- 4.12 Notice of motion to recommend amendment of this Agreement and notice of motion for the adoption or amendment of Local Laws by the Board shall be given in writing to Councils at least one month before the meeting of the Board at which the motion is to be discussed.
- 4.13 Each Council agrees to indemnify the Regional Library in respect of any liability incurred as a consequence of the operation of section 76 of the Act in relation to each of its appointed members.

5. CHIEF EXECUTIVE OFFICER

- 5.1 The Board shall appoint a Chief Executive Officer of the Regional Library.
- 5.2 In addition to any responsibilities imposed on a Chief Executive Officer in the Act, the Chief Executive Officer shall be responsible to the Board for the finances and administration of the Regional Library including the implementation of the Library Plan, delivery of the service and administrative

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

support for the Board, employment and management of staff and any other duties specified by the Board subject to CEO delegation.

6. EQUITY AND OPERATING COSTS

- 6.1 The Chief Executive Officer shall maintain a register of the assets provided for the use of the Regional Library by Councils. This register must indicate which Council owns each asset.
- 6.2 The Chief Executive Officer shall maintain a register of assets owned by the Regional Library.
- 6.3 Respective Asset Registers must be updated by 1 March each year.
- 6.4 A Council must, unless otherwise agreed by Councils, give one clear financial year's notice in writing to the Chief Executive Officer of its intention to withdraw assets from the use of the Regional Library.
- 6.5 The Regional Library shall, unless otherwise agreed by Councils, be responsible for the maintenance, repair, replacement and operating costs of assets owned by the Regional Library.
- 6.6 Each Council shall, unless otherwise agreed by Councils, be responsible for the maintenance, repair, replacement and operating costs of assets owned by it but provided for the use of the Regional Library.
- 6.7 The Regional Library shall, unless otherwise agreed by Councils and subject to clauses 6.5 and 6.6, be responsible for its own operating costs.

7. STRATEGIC PLANNING

- 7.1 The Chief Executive Officer shall be responsible for preparing a Library Plan for approval by the Board within six months of each general election at member Councils in accordance with section 125 of the Local Government Act.
- 7.2 The Chief Executive Officer shall by 1 June each year prepare and provide each Council with a proposed Annual Operating Plan for the financial year commencing 1 July.
- 7.3 The Annual Operating Plan shall include a program for the delivery of services by the Regional Library which identifies the nature and extent of proposed services and an estimate of the costs of the provision of those services.
- 7.4 The Regional Library must adopt a Library Plan and an Annual Operating Plan by the date specified in the Act for the adoption of its annual Budget.

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

- 7.5 The Corporation must consider whether the Library Plan requires any adjustment at least once a year.

8. ANNUAL BUDGET

- 8.1 The Chief Executive officer shall by 1 June each year provide each Council with a copy of the Regional Library's proposed annual Budget prepared in accordance with section 127 of the Act.

- 8.2 The proposed annual Budget shall include -

- a. the amount of funds currently held by the Regional Library;
- b. the amount of each Council's proposed financial contribution to the Regional Library for the financial year commencing 1 July;
- c. the amount of funds to be received from any other source by the Regional Library in the financial year commencing 1 July;
- d. standard statements and description of activities and initiatives to be funded in the budget;
- e. a statement as to how activities and initiatives will contribute to the achievement of strategic objectives in the Library Plan; and
- f. key strategic activities and performance targets and measures.

9. ANNUAL FINANCIAL CONTRIBUTIONS

- 9.1 The amount to be contributed to the Regional Library by each Council during each financial year shall be the sum of -

- a. the amount specified in the Regional Library's adopted annual budget;
- b. all State Government library subsidies and grants received by the Council for the library services; and
- c. funds received by the Council from any other source for library services.

- 9.2 The Councils must agree on a funding formula for the purpose of making annual financial contributions to the Regional Library under clause 9.1 (a).

- 9.3 Each Council's financial contribution to the Regional Library shall be paid in quarterly instalments on the first day in July, October, January and April of each year.

- 9.4 All instalments shall be paid in equal instalments.

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

- 9.5 All other Council contributions under clause 9.1 shall be paid within one month of receipt of a tax invoice from the Regional Library.
- 9.6 In addition to the contributions payable under this clause, a Council shall be responsible for the Regional Library's costs in providing any additional service or resources requested by the Council and such costs are to be paid within 30 days of the Council receiving an invoice from the Regional Library.
- 9.7 Interest shall be paid on any amount payable under clause 9 which is not received by the Chief Executive Officer within 14 days of the due date at the rate fixed by the Governor in Council for the purposes of section 172 of the Act and calculated monthly from the date the amount became due until the date it is received by the Chief Executive Officer.

10. ANNUAL REPORTING AND ACCOUNTS

- 10.1 The Chief Executive Officer shall, within three months of the end of the financial year, provide each Council with a copy of the Regional Library's Annual Report prepared in accordance with section 131 of the Act.
- 10.2 The books of accounts and all other financial records of the Regional Library shall be available for inspection at all reasonable times by any councillor, or person authorised by a Council, or, by any person authorised by the Secretary of the Department responsible for administering State Government library subsidies and grants from which the Regional Library or Councils receive funds.

11. ENTRY AND EXIT OF PARTIES

- 11.1 A Council which is not a party to this Agreement may, by supplementary agreement with the Councils, be admitted as a party to this Agreement and subject to the provisions of the supplementary agreement, shall have the same rights, duties and obligations of the Councils under this Agreement.
- 11.2 A Council may withdraw from this Agreement having given not less than one clear financial year's notice in writing to the Chief Executive Officer of its intention to do so.
- 11.3 A Council which has given notice under clause 11.2 must, unless otherwise agreed by the Councils, withdraw from this agreement on 30 June in any year.
- 11.4 A Council which withdraws from this Agreement shall be entitled to a portion of the net assets of the Regional Library as at the date of its withdrawal from the Agreement, less an amount which represents the full costs to the Regional Library of the withdrawal.
- 11.5 The portion of net assets to which a Council is entitled under clause 11.4 -

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

- a. shall be calculated according to the value of the assets as disclosed by the relevant audited financial statements;
 - b. shall be in the same proportion as its financial contribution to the Regional Library bears to all the member Councils' financial contributions to the Regional Library over the duration of this Agreement;
 - c. may be taken in such combination of property and cash as agreed between the Council and the Board, and if it is agreed that a Council is entitled to library materials, the cost of removing them shall be paid for by the Council.
- 11.6 A Council which withdraws from this Agreement shall be liable for a portion of the liabilities, including contingent liabilities, of the Regional Library as at the date of its withdrawal from the Agreement.
- 11.7 The portion of the liabilities and contingent liabilities to which a Council is liable under clause 11.6 -
- a. shall be calculated according to the liabilities and contingent liabilities as disclosed by the relevant audited financial statements and reports, and any notes attached to them;
 - b. shall be in the same proportion as its financial contribution to the Regional Library bears to all the member Council's financial contributions to the Regional Library over the duration of this Agreement; and
 - c. in the event of the withdrawal resulting in staff redundancies the cost of such redundancies will be paid for by the withdrawing Council or Councils.

12. DISSOLUTION OF REGIONAL LIBRARY

- 12.1 Subject to section 197G of the Act, the Regional Library may be dissolved by agreement of at least three quarters of the parties to this Agreement including those admitted as a party by supplementary agreement.
- 12.2 If the Regional Library is dissolved under this clause -
- a. each Council shall be entitled to a portion of the Regional Library's assets in the same proportion as its financial contribution to the Regional Library bears to all the member Councils' financial contributions to the Regional Library over the duration of this Agreement; and
 - b. each Council shall be liable for a proportion of the liabilities and contingent liabilities of the Regional Library in the same proportion as

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

its financial contribution to the Regional Library bears to all member Councils' financial contributions to the Regional Library over the duration of this agreement.

13. DISPUTE RESOLUTION

13.1 If there is any dispute or difference between a Council and the Regional Library or between any of the Councils which arises out of this Agreement or concerns the Regional Library; the matter shall be determined as a dispute under the *Commercial Arbitration Act 1984* and the arbitrator's decision shall be final and binding on the parties to the dispute.

13.2 The parties to the arbitration shall -

- a. be responsible for their own arbitration costs; and
- b. unless otherwise determined by the arbitrator, share the arbitrator's costs equally.

14. AGREEMENT AMENDMENT

An amendment to this Agreement has no effect unless it is -

- a. in writing and signed by all parties to the Agreement; and
- b. approved by the Minister by notice published in the Government Gazette.

15. AGREEMENT REVIEW

The parties shall, together with the Board, review the operation of this Agreement at least once every four years.

16. CONDITIONS PRECEDENT

This Agreement has no effect as between the parties unless it is approved by the Minister in accordance with section 196(2) of the Act.

*North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023*

EXECUTED AS AN AGREEMENT

IN WITNESS WHEREOF

THE COMMON SEAL of the Greater Bendigo City Council

was hereunto affixed on this

.....day of in the presence of -

Councillor :

Councillor :

Chief Executive Officer:

Date:

In accordance with a resolution of the Council made on.....

THE COMMON SEAL of the Mount Alexander Shire Council

was hereunto affixed on this

.....day of in the presence of -

Councillor :

Councillor :

Chief Executive Officer:

Date:

In accordance with a resolution of the Council made on.....

North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation
Regional Library Agreement 2019-2023

THE COMMON SEAL of the Macedon Ranges Shire Council

was hereunto affixed on this

.....day of in the presence of -

Councillor :

Councillor :

Chief Executive Officer:

Date:

In accordance with a resolution of the Council made on.....

THE COMMON SEAL of the Loddon Shire Council

was hereunto affixed on this

.....day of in the presence of -

Councillor :

Councillor :

Chief Executive Officer:

Date:

In accordance with a resolution of the Council made on.....



Service and Funding Agreement

2019 to 2023

Greater Bendigo City Council
Mount Alexander Shire Council
Macedon Ranges Shire Council
Loddon Shire Council

and

The North Central Goldfields Regional Library Corporation

trading as

Goldfields Library Corporation

Schedule A: General Conditions

Schedule B: Funding Arrangements

The Agreement:

This Service and Funding Agreement is made on.....,

BETWEEN

The Greater Bendigo City Council, a body corporate established under an Order-in-Council made pursuant to the *Local Government Act 1989*, of Lyttleton Terrace, Bendigo:

Signed on behalf of

.....
Signature Position
Date

The Mount Alexander Shire Council, a body corporate established under an Order-in-Council made pursuant to the *Local Government Act 1989*, of 25 Lyttleton Street, Castlemaine:

Signed on behalf of

.....
Signature Position
Date

Macedon Ranges Shire Council, a Body Corporate established under an Order-in-Council made pursuant to the *Local Government Act 1989*, of 129 Mollison Street, Kyneton:

Signed on behalf of

.....
Signature Position
Date

Loddon Shire Council, a Body Corporate established under an Order-in- Council made pursuant to the *Local Government Act 1989*, of 41 High Street, Wedderburn

Signed on behalf of

.....
Signature Position
Date

AND

The North Central Goldfields Regional Library Corporation, trading as Goldfields Library Corporation
Signed on behalf of the Goldfields Regional Library Corporation

.....
Signature Position
Date

Witnessed by

.....
Signature Position
Date

Goldfields Library Corporation Service and Funding Agreement: 2019-2023

Table of Contents

Introduction: 1

Background: 1

Recitals: 2

Scope of Service and Funding Agreement: 2

SCHEDULE A: GENERAL CONDITIONS 3

 1. Library Board: 3

 2. Strategic Planning: 3

 3. Policies and Standards: 3

 4. Advocacy: 4

 5. Accountability and Reporting: 4

 6. Insurance: 4

 7. Agreement Review: 4

SCHEDULE B: FUNDING ARRANGEMENTS 5

 1. Source of Funds: 5

 2. Application of Funds: 5

 3. Specific Funding Requirements: 6

 4. Funds Management Responsibility: 6

 5. Funding Formula: 6

 6. Timing of Contributions: 6

APPENDIX 1 7

 Key Public Library Principles 7

North Central Goldfields Regional Library Corporation trading as Goldfields Library Corporation

Introduction:

This Service and Funding Agreement details the responsibilities and obligations of the Goldfields Library Corporation and the four councils served by the Corporation. The Agreement is an extension to the Regional Library Agreement and constitutes a legally binding contract between the parties to the Agreement. This Service and Funding Agreement should be read in conjunction with the NCGRL's Regional Library Agreement, 2019-2023.

Background:

The North Central Goldfields Regional Library Corporation (NCGRL), trading as Goldfields Library Corporation was established in January 1996 to provide library and information services to the Greater Bendigo City Council, Loddon Shire Council, Macedon Ranges Shire Council and Mount Alexander Shire Council.

Roughly based along the Calder Highway and extending outwards, the service covers an area of 12,979 square kilometers, one of the largest library regions in the State of Victoria. The service reaches a population of over 180,000, has a collection of over 300,000 items, has over 1.5 million visits a year, over 1.4 million loans a year and employs approximately 90 full time and part time staff.

The Goldfields Library Corporation comprises nine libraries - at Bendigo, Castlemaine, Eaglehawk, Gisborne, Heathcote, Kangaroo Flat, Kyneton, Romsey and Woodend. Library Agencies deliver services in activity centres with smaller populations that are a substantial distance from static libraries, including Pyramid Hill, Inglewood, Wedderburn, Boort, Elmore, Axedale, Tarnagulla and Dingee. A Home Library service also provides some services to major special accommodation centres and housebound patrons.

The library Board is responsible for the provision of the best library service outcomes for the communities of the four member Councils. The Board comprises two representatives from each of the four member Councils and meet at least once every three months. The Corporation is managed by the Chief Executive Officer appointed by the Library Board.

The Library priorities are aligned to the priorities of the councils and the regional partnership.

- Sense of **community** and **liveability** of the region
- **Economic prosperity** and **employment**
- **Literacy, learning** and **education**
- Community **health, wellbeing** and **fairness**
- Responsible **governance** and sustainable **decision making**

Recitals:

1. The Greater Bendigo City Council, the Loddon Shire Council, the Macedon Ranges Shire Council and the Mount Alexander Shire Council (the member councils) established the North Central Regional Library Corporation (NCGRL) on 12th January 1996 and are signatories to the Regional Library Agreement.
2. The Regional Library Agreement establishes the NCGRL as an independent corporate entity, sets out the parameters within which the NCGRL may operate, establishes an obligation to comply with the relevant sections of the *Local Government Act 1989* and Corporations law, and prescribes a number of key reporting and operating requirements.
3. The member councils contribute funds to the NCGRL to provide public library services across their municipalities. In aggregate, library services are provided across an area of 12,979 square kilometers to a population of over 175,000 people.
4. The member councils provide, maintain and, where necessary, replace buildings, suitable for the delivery of library services. The member councils also secure, clean and maintain these assets, including associated areas, such as gardens, paths, exterior signs and parking areas.

Scope of Service and Funding Agreement:

1. This Agreement operates in conjunction with and supports the underlying principles and objectives of the Regional Library Agreement.
2. This Agreement comprises two principal parts. These are:
 - (a) Schedule A which details the general conditions of this Agreement.
 - (b) Schedule B which details the funding arrangements.
3. This Service and Funding Agreement will apply until 30th June 2023.

SCHEDULE A: GENERAL CONDITIONS

This schedule sets out the general conditions that will apply to all member councils and the NCGRL in relation to the provision of public library services.

1. Library Board:

Persons accepting a position on the Library Board will:

- Participate in an induction program to acquire the understanding of library operations necessary to effectively fulfil the duties of a Board member.
- Become an active and visible supporter of the library service.
- Consider matters before the Board from a regional perspective, as well as from the perspective of the member council represented.
- Make full and accurate reports of Board and NCGRL matters to the member council represented.
- Act as an advocate for the NCGRL to influence the allocation of resources and service delivery in all dealings with external parties, including the member council represented.

2. Strategic Planning:

The Library Plan determines the direction of the corporation and will be approved by the Library Board. The Library Plan sets the direction for library services and programs and is responsive to: social trends, community demographics and community needs and aspirations. The Library Plan will align to best practice nationally and internationally and provides a pathway for corporation to achieve best practice within budget.

3. Policies and Standards:

The NCGRL will provide and manage library services that conform to relevant national, state and local government policies and standards, as well as those policies and standards set by the NCGRL Board.

If, for any reason, this is not achievable, the NCGRL will report those areas of non-conformance to the Library Board and recommend appropriate strategies to achieve conformance. Where the non-conformance creates or may create a public or occupational health and safety risk, the NCGRL will take immediate action to eliminate the risk, including the temporary or permanent closure of library services if appropriate.

4. Advocacy:

The NCGRL will act as advocate for existing and prospective library users and will make representations to councils, government bodies and other organisations and individuals to influence the allocation of resources assigned to the NCGRL and the public library sector generally.

5. Accountability and Reporting:

The NCGRL will comply with all direct and indirect accountability and reporting requirements imposed legislatively or through agreements entered into by, or on behalf of, the NCGRL. These agreements include, but are not limited to:

- The *Local Government Act 1989*.
- The Regional Library Agreement.
- The Funding and Service Agreements between the NCGRL and the Department of Environment, Land, Water & Planning.
- This Service and Funding Agreement.

6. Insurance:

6.1 The NCGRL will ensure that adequate and current insurance cover is maintained for:

- Work Cover
- Public Liability.
- Professional Indemnity.
- Industrial Special Risk.
- Contents.
- Motor Vehicles.
- Other insurances as required.

6.2 The member councils are responsible for insuring buildings, fixed assets and fixtures used by the NCGRL, but owned and maintained by those councils, while the NCGRL is responsible for staff, patrons, furniture and equipment, materials, motor vehicles and other non-fixed assets which are owned and maintained by the NCGRL.

6.3 By agreement NCGRL's insurance can be arranged through the member councils

7. Agreement Review:

The Agreement will be reviewed at least once every four years, six months prior to the end of each period. However, where changes to the *Local Government Act 1989* have a significant impact on the Agreement, such changes are to be accommodated within the Agreement at the earliest opportunity.

SCHEDULE B: FUNDING ARRANGEMENTS

This schedule expands on clause 9 of the Regional Library Agreement and establishes the responsibilities of the member councils with respect to funding current and future library operations.

1. Source of Funds:

The NCGRL may fund its operations from a variety of sources, including:

- (a) Contributions by the member councils are based proportionally on population levels, as approved by the Library Board and each member council contributes the same per capita amount. The per capita amount should be calculated based on the following criteria:
 - i. Census data and confirmed estimates on population
 - ii. Inflation rates
 - iii. Proposed business initiatives that are beyond current service levels but are approved as part of the Annual Library Plan.
Councils will have the right to set a per capita amount that takes into account the above factors in a way that provides for a financially sustainable Corporation, with no commitment to fully accommodating inflation or business planning outcomes.
- (b) A government contribution in the form of the State Government's Public Libraries Grant and other specific funding programs which apply from time to time. Such contributions will be paid directly to the NCGRL.
- (c) Revenues earned from charges.
- (d) Interest on investments.
- (e) Donations in the form of bequests and contributions.
- (f) Borrowings in accordance with the conditions imposed by section 197A of the *Local Government Act 1989*.
- (g) Contributions by member Councils for services that are planned for and approved by all member Councils as part of an increased or additional level of service.

In addition to the above sources, funds may also be drawn down from accumulated reserves if deemed appropriate by the Library Board.

2. Application of Funds:

The funds available to the NCGRL will be applied to:

- (a) The operating costs of the library service, which will include expenditures in relation to service points and headquarters.
- (b) The capital requirements of the library service which will include the amount required to maintain the NCGRL's materials collection in accordance with the Collection Management Policy and the amount required for the acquisition of other library assets, whether new or replacement.
- (c) Ensure that adequate provision is made to meet the NCGRL's future obligations with respect to staff entitlements for sick leave, annual leave and long service leave, and that

payment is made in accordance with statutory requirements to approved superannuation funds.

- (d) Invest in financial instruments authorised by the *Local Government Act 1989* and other governing agreements.
- (e) Repay borrowed funds.
- (f) Retain funds for future purposes.

3. Specific Funding Requirements:

Funds will not be applied to severance payments incurred as a result of decisions made by a member council(s) to restructure branch operations. Although severance payments (as specified by the current Enterprise Agreement) will be disbursed by the NCGRL, the member council(s) will be wholly responsible for funding such payments.

4. Funding Formula:

Clause 9.1 of the Regional Library Agreement requires the Library Board to agree on a funding formula to determine the financial contributions to be made by the member councils. The agreed funding formula must ensure each member council contributes the same per capita amount.

5. Timing of Contributions:

Member councils will remit their financial contributions in four quarterly instalments payable on the first day of July, October, January and April of each year.

- 5.1 If the financial contributions payable by the member councils have not been finalised and approved by each Council prior to 1st July of each year, the first instalment shall be the same amount as was paid by Council for the previous quarter. Adjustments will be incorporated in the second instalment.
- 5.2 All other contributions received by the member councils on behalf of the NCGRL will be remitted to the NCGRL no later than one month following receipt of such contributions. Wherever practicable, the member councils will make arrangements for contributions intended for the NCGRL to be paid directly to the NCGRL.

APPENDIX 1

Key Public Library Principles

The following statements and principles have been drawn from the UNESCO Public Library Manifestoes (1973 and 1995) and from the Australian Library and Information Association statements and policies. The Corporation adopts these principles as fundamental statements about the services, to be used to inform, as appropriate corporation plans, tender documentation, users' charters and other key policies, plans, statements documents and processes.

1. Freedom, prosperity and the development of society and of individuals are fundamental human values. The public library, by providing free access to knowledge, thought, culture and information, enhances the potential for constructive participation in society and the development of democracy.
2. The library services has a role as an independent learning centre, a popular materials library, a reference library, a children's door to learning, a community information centre, a community activities centre a formal education support centre and a research centre.
3. The services of the library are provided on the basis of equality of access for all, regardless of age, race, sex, religion, nationality, language or social status.
4. Notwithstanding the commitment to universal access and equity the library service has a particular responsibility to encourage in children an enthusiasm for books, reading and the habit of using libraries and their resources.
5. All age groups must find material relevant to their needs. Collections and services have to include all types of appropriate media and modern technologies as well as traditional materials. High quality and relevance to local needs and conditions are fundamental. Materials must reflect current trends and the evolution of society, as well as the memory of human endeavour and imagination.
6. Collections and services should not be subject to any form of ideological, political or religious censorship, nor commercial pressures.
7. The library service will strive to provide the highest level of service through well-located and attractive libraries, appropriate and usefully organised collections, equitable and accessible services and policies, skillful, accurate and unbiased responses to all legitimate requests for assistance and efficient and effective management.
8. The library services will be active and positive in its outlook, demonstrating the value of its services and encouraging their use.
9. The library service will nurture the state, national and international network of libraries and information providers through cooperation and the professional exchange of knowledge and information, and through the training and development of librarians and people working in libraries.
10. Each library user's privacy will be protected with respect to information sought or received, and materials consulted or borrowed. Personal details of users will not be released to any party for any purpose without the express permission of the individual/s concerned.

9.6 MURRAY DARLING ASSOCIATION - COUNCIL MEMBERSHIP

File Number: 19/01/004
Author: Phil Pinyon, Chief Executive Officer
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council determine its position regarding continued membership of the Murray Darling Association.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Councillors discussed this matter at the Council Forum held on 10 July 2018.

BACKGROUND

The Murray Darling Association (MDA) has sent Loddon Shire an account for membership for 2018/19. The membership fee has been calculated at \$2,547.91 inclusive of GST. A decision from Council is sought regarding continuing membership.

ISSUES/DISCUSSION

Over at least the last couple of years, Council has given close consideration to its continued participation as a member of the MDA.

Consideration has focussed on what benefits have accrued from membership and on what the specific achievements have been by MDA that have been of value to the Loddon Shire. Additionally there has been discussion on how the MDA, with its diverse membership and associated varied communities of interest, can present an effective united voice, particularly on matters pertaining to the Murray Darling Basin Plan.

Whilst the membership fee is relatively small and has been budgeted for, the time commitment required for active participation is a consideration.

A consideration to be taken into account is Council's membership of the Murray River Group of Councils (MRGC). Loddon Shire has a great deal in common with the members of the MRGC, particularly in regard to water related matters and has seen this group as an effective advocacy vehicle. This raises the question as to what value the MDA can add.

Council is currently a member of Region 3 of the MDA, and the Chair of Region 3 has recently changed. The new Chair is Mr Alan Mathers, a Councillor on the Murray River Council in NSW.

In recent dealings with Mr Mathers since he has assumed the Chairing role, his pragmatism and realistic view of the role and future of the MDA and Region 3 has been evident.

COST/BENEFITS

Council's financial contribution for 2018/19 membership of the MDA is \$2,547.91 inclusive of GST, which has been provided for in the current budget. The time commitment required for active participation is a consideration and whilst not a cash cost, it is an opportunity and resource cost.

As outlined in the discussion above, there is a lack of clarity regarding the benefits that accrue to Council by virtue of its membership of the MDA. It is however of note that the MDA has been able to gain the attention of governments with some advocacy initiatives.

RISK ANALYSIS

The risk to Council, should a decision be made to discontinue membership of the MDA, is that future opportunities to benefit from the advocacy and initiatives of the group may be reduced. It has been argued that this risk is mitigated by the active involvement of Loddon Shire in the MRGC.

CONSULTATION AND ENGAGEMENT

This matter was considered by Councillors at the July 2018 Council Forum.

10 INFORMATION REPORTS**10.1 WEDDERBURN KINDERGARTEN ASSESSMENT AND RATING OUTCOME**

File Number: 12/02/002
Author: Paula Yorston, Manager Community Services
Authoriser: Wendy Gladman, Director Community Wellbeing
Attachments: Nil

RECOMMENDATION

That Council receive and note the report detailing the outcomes of the National Quality Framework assessment conducted at the Wedderburn Kindergarten.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

A report was presented to Council in 2014 following the previous assessment and rating visit for Wedderburn Kindergarten. The report detailed the rating achieved by the service as Exceeding NQS.

BACKGROUND

The National Quality Framework aims to raise quality and drive continuous improvement in education and care services. All services approved under the Education and Care Services National Law are assessed and rated by their state or territory regulatory authority.

The National Quality Standard (NQS) is a key aspect of the National Quality Framework and sets a national benchmark for early childhood education. The NQS brings together seven quality areas (containing eighteen standards) that are important to outcomes for children. Assessment against these quality areas forms the basis of an overall rating.

The National Quality standards changed in February 2018 requiring staff to develop different approaches to enable the kindergarten to meet the new standards.

The ratings are:

- Excellent rating, awarded by ACECQA (Australian Children's Education and Care Quality Authority)
- Exceeding National Quality Standard
- Meeting National Quality Standard
- Working towards National Quality Standard
- Significant Improvement Required

ISSUES/DISCUSSION

Correspondence received from the Department Education and Training (DET) has advised that the recent assessment and rating visit to the Wedderburn Kindergarten received the following rating outcome:

| | | 2014 | 2018 |
|--|--|---------------|--------------------|
| Quality Area 1 | Educational program and practice | Exceeding NQS | Meeting NQS |
| Quality Area 2 | Children's health and safety | Meeting NQS | Meeting NQS |
| Quality Area 3 | Physical environment | Exceeding NQS | Meeting NQS |
| Quality Area 4 | Staffing arrangements | Exceeding NQS | Meeting NQS |
| Quality Area 5 | Relationships with children | Exceeding NQS | Meeting NQS |
| Quality Area 6 | Collaborative partnerships with families and communities | Exceeding NQS | Meeting NQS |
| Quality Area 7 | Leadership and service management | Meeting NQS | Meeting NQS |
| This service is rated overall at: | | Exceeding NQS | Meeting NQS |

Suggested changes by the assessment agency will assist in incremental changes over the next two years to improve the quality of the service provided. Under the National Law and Regulations, regulatory authorities may at any time reassess a service or any aspect or element of a service, but with the exception of extraordinary circumstances it is considered likely that Wedderburn Kindergarten will undergo the next assessment and rating process in the prescribed two year timeframe relevant to the overall rating received.

COST/BENEFITS

These assessments indicate that children attending Loddon Cluster Kindergartens receive a quality program which enhances their learning in the year prior to primary school. The work undertaken to satisfy the needs of the assessment and rating visit were undertaken within the existing budget.

RISK ANALYSIS

There are no risks associated with this report.

Should a service receive a rating of Significant Improvement Required in one or more of the seven quality areas, it is expected that the Regulatory Authority would take compliance action and commence working with the service to immediately address the issues which are posing an unacceptable risk to the safety, health or wellbeing of children being educated by the service.

CONSULTATION AND ENGAGEMENT

The Notice of Rating is displayed in each centre and is published on the Australian Children's Education and Care Quality Authority (ACECQA) and My Child websites.

11 COMPLIANCE REPORTS

Nil

12 GENERAL BUSINESS

13 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

13.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

13.2 Chief Executive Officer's Performance Review 2017-18

This matter is considered to be confidential under Section 89(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters.

Closing of Meeting to the Public

RECOMMENDATION

That the meeting be closed to the public.

NEXT MEETING

The next Ordinary Meeting of Council will be held on 28 August 2018 at Serpentine commencing at at 3pm.

There being no further business the meeting was closed at [enter time](#).

Confirmed this.....day of..... 2018

.....