



Date: Tuesday, 24 April 2018
Time: 3pm
Location: Council Chambers, Serpentine

MINUTES

Ordinary Council Meeting

24 April 2018

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, SERPENTINE
ON TUESDAY, 24 APRIL 2018 AT 3PM**

PRESENT: Cr Cheryl McKinnon (Mayor), Cr Neil Beattie, Cr Colleen Condliffe, Cr Geoff Curnow, Cr Gavan Holt

IN ATTENDANCE: Wendy Gladman (Director Community Wellbeing), Lynne Habner (Manager Executive and Commercial Services), Sharon Morrison (Director Corporate Services), Phil Pinyon (Chief Executive Officer), Steven Phillips (Director Operations)

1 OPENING PRAYER

“Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

2 ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

3 APOLOGIES

Nil

4 DECLARATIONS OF CONFLICT OF INTEREST

Nil

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 27 March 2018
2. The minutes of the Ordinary Council Meeting of 27 March 2018
3. The minutes of the Council Forum of 10 April 2018

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2018/22

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council confirm:

1. The minutes of the Council Briefing of 27 March 2018
2. The minutes of the Ordinary Council Meeting of 27 March 2018
3. The minutes of the Council Forum of 10 April 2018

CARRIED

6 REVIEW OF ACTION SHEET

6.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

RESOLUTION 2018/23

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council receive and note the action sheet.

CARRIED

7 MAYORAL REPORT**7.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr McKinnon**North Central Goldfields Regional Library**

Section 86 Committees: East Loddon Community Centre Committee of Management, Pyramid Hill Memorial Hall Committee of Management, Pyramid Hill Swimming Pool Committee of Management, Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management

Nature Tourism Advisory Team**Other Council activities**

DATE	Activity
28/3/18	I attended a dinner to farewell 6 students from East Loddon College and their teachers, prior to their departure for Turkey, and presented them with a Loddon Shire USB stick to present to their hosts.
31/3/18	I opened the Boort Easter Art Show.
2/4/18	I attended the 42 nd Rheola Charity Fair, along with Cr Curnow and Cr Condliffe.
9/4/18	Joined Councillors and staff on a bus tour of strategic points of interest around Loddon
10/4/18	Council Forum in Wedderburn
12/4/18	Rural and Regional Mayors Forum in Bendigo, including a tour of COGB infrastructure projects

15/4/18	Attended the Jarklin Hall 105 th anniversary celebration with Peter Walsh as guest speaker.
13/4/18	Attended "Speak Up" Water Forum in Moama – great presentations, but really preaching to the converted. I will follow their actions with interest.
17/4/18	VicRoads launched the new Dja Dja Wurrung Welcome to Country sign on the Boort Charlton Rd, with a smoking ceremony conducted by Jida Gulpiil.
17/4/18	Pyramid Hill Memorial Hall meeting
18/4/18	Attended Pyramid Hill Progress Association
20/4/18	Loddon Campaspe Councils met in Charlton
23/4/18	Dropped in on the Pyramid Hill Settlement Strategy workshop, where Carolyn and Alex reported they had been very busy, with plenty of interest and suggestions.
24/4/18	Council meeting in Serpentine.

RESOLUTION 2018/24

Moved: Cr Cheryl McKinnon

Seconded: Cr Colleen Condliffe

That Council receive and note the Mayoral Report

CARRIED

8 COUNCILLORS' REPORT**8.1 COUNCILLORS' REPORTS**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Beattie

Murray Darling Association	
Rail Freight Alliance	
GMW Connections Project:	
Section 86 Committees: Boort Aerodrome Committee of Management, Boort Development Committee Inc., Boort Memorial Hall Committee of Management, Boort Park Committee of Management, Korong Vale Mechanics Hall Committee of Management, Korong Vale Sports Centre Committee of Management, Little Lake Boort Management Committee Inc., Yando Public Hall Committee of Management	
Other Council activities	
DATE	Activity
1/4/18	Boort Tennis Easter Tournament
6/4/18	Chaired Boort Park meeting
9/4/18	Bus Tour of Loddon
10/4/18	Council Forum at Wedderburn
	Bendigo Health Foundation Board

17/4/18	Bendigo Health Appeal Committee meeting
19/4/18	Attended meeting with Parks Victoria regarding traditional burns
24/4/18	Council meeting Serpentine.

Cr Condliffe

Calder Highway Improvement Committee	
12-13/4/18: Two day Calder Highway meeting to Mildura and looking at issues along the way up and back.	
Section 86 Committees: Bridgewater on Loddon Development Committee of Management, Campbells Forest Hall Committee of Management, Inglewood Community Sports Centre Committee of Management, Inglewood Lions Community Elderly Persons Units Committee of Management, Inglewood Town Hall Hub Committee of Management, Jones Eucalyptus Distillery Site Committee of Management	
Australia Day Committee	
Central Victorian Greenhouse Alliance	
Central Victoria Rural Women's Network	
Healthy Minds Network	
18/4/18: Healthy Minds Network meeting at Bridgewater	
Loddon Youth Committee	
Other Council activities	
DATE	Activity
27/3/18	Community Bank meeting Inglewood
29/3/18	Tourism and Development meeting Inglewood
4/4/18	Kooyoora Womens Network Dinner Inglewood
5/4/18	Loddon Plains Landcare Meeting Serpentine

9/4/18	Shire Tour
10/4/18	Council Forum Wedderburn
10/4/18	Inglewood Community Resource Centre meeting
11/4/18	Grain Co-op meeting Serpentine
14/4/18	I attended the Bridgewater Market
16/4/18	Dingee Bush Nursing Centre meeting
19/4/18	Womens Health Loddon Mallee Bendigo
20/4/18	Loddon Murray Leadership, 21 years. 460 participants have been through the program. Now changing to the name of Lead Loddon Murray. Held in Bendigo
24/4/18	Council meeting Serpentine
12/4/18	Meeting in Bridgewater regarding the corellas on the river frontage. Meeting with DELWP and Council.
2/3/18	Rheola Easter Carnival – 157 years

Cr Curnow

Loddon Mallee Waste Resource Recovery Group	
Section 86 Committees: Kingower Development and Tourism Committee	
Municipal Emergency Management Plan Committee and Municipal Fire Management Plan Committee	
Other Council activities	
DATE	Activity
2/4/18	Rheola Charity Carnival with Mayor McKinnon and Cr Condliffe
4/4/18	Southern Loddon Tourism Committee meeting at Newbridge
6/4/18	LMWRRG Board meeting in Melbourne

9/4/18	Loddon Council bus tour of the Shire
10/4/18	Loddon Council Forum at Wedderburn
11/4/18	RCV Forum in Melbourne, attended with CEO Phil Pinyon
12/4/18	Met at Laanecoorie Loddon River Reserve to discuss proposed plans for boat ramp with Tony Bellenger and representatives from Dja Dja Wurrung
17/4/18	Attended West Marong Landcare meeting
14/4/18	Opening round of Loddon Valley FN League winter sports
24/4/18	Loddon Shire Council meeting at Serpentine

Cr Holt

Municipal Association of Victoria	
Section 86 Committees: Donaldson Park Committee of Management, Wedderburn Community Centre Committee of Management, Wedderburn Engine Park Committee of Management, Wedderburn Mechanics Institute Hall Committee of Management, Wedderburn Tourism Committee of Management	
Audit Committee	
Other Council activities	
DATE	Activity
27/3/18	I led a delegation by the Donaldson Park Upgrade Project Committee to the board of the Inglewood and Districts Community Bank to give a presentation of the proposal to the Board and to seek a financial contribution from the bank.
28/3/18	Attended a meeting of the Wedderburn Development Association where one of the issues I put to them was that Loddon Shire Council is considering the option of purchasing the Bridgewater and Wedderburn caravan parks from the Victorian government
2/4/18	I attended the Wedderburn and District Harness Racing Club's Easter Monday race meeting at Donaldson Park
10/4/18	Attended the Council Forum in Wedderburn

14/4/18	Attended the Wedderburn vs St Arnaud winter sports program at Donaldson Park
23/4/18	Completed interview with Channel 9 TV to extol the virtues of the South West Loddon Pipeline Project
23/4/18	I signed off on behalf of the Wedderburn Museum Co the transfer of the Wedderburn Museum property to the Wedderburn Lions Club.

RESOLUTION 2018/25

Moved: Cr Geoff Curnow

Seconded: Cr Neil Beattie

That Council receive and note the Councillors' reports

CARRIED

9 DECISION REPORTS

9.1 DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN FOR PUBLIC COMMENT

File Number: 04/02/004

Author: David Price, Local Laws \ Planning Compliance Officer

Authoriser: Glenn Harvey, Manager Development and Compliance

Attachments: 1. Draft Domestic Animal Management Plan

RECOMMENDATION

That Council resolve to advertise the draft Domestic Animal Management Plan 2018-2021 for public comment.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The draft Domestic Animal Management Plan 2018 – 2021 (the Plan) was discussed at the April 2018 Council Forum.

BACKGROUND

The *Domestic Animals Act 1994* Section 68A (1) requires Council to prepare a domestic animal management plan at four year intervals. The existing plan has lapsed and a new/revised plan has been prepared.

Section 68A (2) of the *Domestic Animals Act 1994* describes the methodology and scope of requirements that the plan must address. The plan must:

- set out a methodology to evaluate whether Council's animal control services are adequate to manage the requirements of the Act and regulations,
- outline programs for the training of authorised officers,
- outline the programs, services and strategies that Council intends to pursue to:
 - promote and encourage responsible pet ownership
 - ensure people comply with the Act and regulations
 - minimise the risk of attacks by dogs on people and animals
 - address any over-population and high euthanasia rates for dogs and cats
 - encourage dog and cat registration
 - minimise the potential for dogs and cats to create a nuisance
 - effectively identify all dangerous, menacing and restricted breed dogs.

The plan must also review any existing orders or local laws which deal with the management of dogs and cats, and undertake a periodic evaluation of the programs, services and strategies identified in the plan. An evaluation of the plan must also be included in Council's annual report.

ISSUES/DISCUSSION

The draft domestic animal management plan addresses the needs of the Loddon Shire community within the context of the plan's scope and methodology.

Ongoing programs in the existing plan have been rolled over into the new document, whilst other new or refined initiatives have also been developed. Ultimately, Council's programs, services and strategies in the area of domestic animal management are current and relevant for community needs, within the broader consideration of Council's resources and budgetary allocations.

COST/BENEFITS

Promoting and encouraging the benefits of responsible pet ownership enhances community wellbeing, and reduces potential harm to people, other animals and the environment.

Programs and actions identified in the plan will be undertaken within existing budget allocations.

Any new initiative that may evolve from an action of the plan must first be presented and considered within the annual Council budget preparation process.

RISK ANALYSIS

Council is required to develop a domestic animal management plan every four years, and provide a copy of the plan to the Secretary of the State Government Department of Economic Development, Jobs, Transport and Resources. The plan must be presented to the Department by not later than 31 May 2018. To meet this requirement and upon Council's resolution, a copy of the draft plan will be provided to the Department for its review and feedback.

Council would risk non-compliance with its statutory obligations and community responsibilities if it did not prepare and implement a domestic animal management plan within the necessary timeframe.

CONSULTATION AND ENGAGEMENT

The draft domestic animal management plan was developed after a review of the existing plan, new state government initiatives and any emerging issues and trends that were identified within townships and communities during the previous plan's lifecycle.

Lesley Humphreys from LMH Consulting Group was appointed to assist in the plan's development, bringing her strategic skills and knowledge in domestic animal management together with the local skills and knowledge base of Loddon Shire Council staff. Initial community consultation has been drawn from the feedback in recent community surveys undertaken across Council's customer services, early years, tourism and community health and wellbeing areas.

These areas all have important connections with domestic animal management, and it is this level of engagement and connection across Council's service delivery areas that can be seen in several of the plan's priorities and initiatives.

It is important to now circulate the draft document throughout the broader community and to other stakeholders, to ensure that the proposed initiatives are indeed appropriate, suitable and adequate for the coming four years.

A final version of the Domestic Animal Management Plan 2018 – 2021 will be presented to Council for adoption, following consideration of any feedback that is received.

RESOLUTION 2018/26

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council resolve to advertise the draft Domestic Animal Management Plan 2018-2021 for public comment.

CARRIED

9.2 CHARLTON TRAFFIC SAFETY EDUCATION CENTRE

File Number: 21/03/001

Author: Wendy Gladman, Director Community Wellbeing

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That a \$5,000 donation be provided to the Charlton Traffic Safety Education Centre to support the planned upgrade of the facility which is:

- (a) funded from Council's Sponsorship and Donations budget
- (b) subject to the availability of sufficient funding from other sources to allow the project to proceed.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council received a letter from Mr John Harley, Manager Charlton Traffic Safety Education Centre on 6 February 2018 providing information on a planned upgrade to the Centre and requesting Council consider making a financial contribution towards the project.

Mr Harley followed this with a presentation to Council at the February 2018 Council Forum.

BACKGROUND

The Charlton Traffic Safety Education Centre (CHARTSEC) has been in operation since its commencement in May 1988 and provides a facility where students can undertake pre-driver education, learning the basics of driving a car and embedding the importance of having a safe attitude towards driving. CHARTSEC operates under the auspice and control of the Charlton College School Council and is located on school land in Charlton.

In 1999 the old Charlton Police station was moved to the site, creating a classroom for the Centre. Improvements have continued to the facility, with the addition of a roundabout and associated roads added in 2002. The installation of the roundabout was supported by a donation of \$4,000 from Loddon Shire Council.

In 2006 the Centre was able to secure some funding to support the installation of a 5 car garage at the site. Government funding following the 2011 flood event enabled the track to be restored, resurfacing the gravel and bitumen roads and repainting all the lines.

CHARTSEC does not currently receive any government funding, relying on sponsorship and schools paying on a fee for service basis when using the centre. CHARTSEC is one of only two like facilities in Victoria and attracts approximately 700 students and their teachers to the Centre each year. The introduction of a new Government program, 'Road Smart' will provide funding of \$40 per student to attend a one hour session for year 10 students at CHARTSEC.

Students from Loddon Shire schools have been attending the Centre since its inception and the Centre also conducts a driver education information night for Wedderburn parents annually.

ISSUES/DISCUSSION

The Centre has reached a point where the current facilities are limiting any increased usage and are falling below expected standards. An upgrade to the Centre, consisting of an extension to the

existing building, will provide an expanded classroom, new office, kitchen and storage area and add a fully accessible toilet, in addition to the current single toilet at the Centre.

The cost of the project is estimated at \$80,000 and the Centre has been unable to attract Government funding to undertake the works. CHARTSEC is now writing to all previous supporters to request they consider making a contribution to this project.

COST/BENEFITS

Whilst the operational costs of the Centre are met through a fee for service arrangement with users of the facility, this does not provide the additional funds needed to undertake upgrades to the facility. Council's previous contribution of \$4,000 enabled the Centre to install a roundabout within the road network on the site.

All four schools within the municipality attend the Centre to undertake the pre-driver education program, providing a pre-driver education theory component accompanied by students gaining experience on an actual road simulated setting. A total of 820 students from the four schools have participated since 2004. Students from three schools have attended every year, with the fourth attending 11 of the 14 years.

A Monash University study in 1999/2000 compared the impact the program had on drivers once they gained their licence. A total of 590 students participated in the program, with 197 of these having pre-driver education. Two statistics from the study of note:

- the % of accidents was less amongst young people who had attended CHARTSEC
- 35% fewer young people who attended CHARTSEC were involved in single vehicle accidents.

Two schools located in Loddon Shire provided some feedback on their involvement with the Driver Education program offered at CHARTSEC which indicated that the students enjoy the program, finding the course content useful and the practical driving experience worthwhile. The schools indicated that any formal driving tuition is regarded as a valuable contribution to more capable and confident drivers and that whilst there is a cost for students to attend, it is more cost effective than the cost of individual driving lessons.

RISK ANALYSIS

With the process of seeking support in the early stages, there is a risk that the Centre is unable to attract the total funding needed to complete the upgrade, thus reducing the impact of any contribution by Council. Council may choose to mitigate this risk, by committing to a donation subject to the availability of sufficient funding to allow the project to proceed.

CONSULTATION AND ENGAGEMENT

Mr John Harley, Manager Charlton Traffic Safety Education Centre attended the February Council Forum. Feedback sourced from two of the participating schools indicated that the program is highly valued by the school and School Council, parents and students. Both schools advised that they would continue to use the facility in future.

RESOLUTION 2018/27

Moved: Cr Geoff Curnow

Seconded: Cr Neil Beattie

That a \$5,000 donation be provided to the Charlton Traffic Safety Education Centre to support the planned upgrade of the facility which is:

- (a) funded from Council's Sponsorship and Donations budget
- (b) subject to the availability of sufficient funding from other sources to allow the project to proceed.

CARRIED

9.3 FINANCE REPORT FOR THE PERIOD ENDING 31 MARCH 2018

File Number: 08/06/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Finance report for period ending 31 March 2018

RECOMMENDATION

That Council:

1. receives and notes the 'Finance report for the period ending 31 March 2018'
2. approves budget revisions included in the report for internal reporting purposes only.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

BACKGROUND

The Finance Report for the period ended 31 March 2018 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2017/18 Budget, and includes operating results, capital expenditure and funding sources.

ISSUES/DISCUSSION

Budgeted Surplus - Council's budgeted cash surplus has increased from \$1.37M to \$1.79M, this is largely due to reviewing all financials as part of the 2018/19 Budget process with expected savings being recognised.

Income Statement (revenue) - Council's year to date (YTD) operating revenue is at 94% of YTD budget. Revenue brought to account for March was \$486K. Capital grants are behind YTD budget as are recurrent contributions.

Income Statement (expenditure) - Council's operating expenditure is at 98% of YTD budget. Payments for this month totalled just over \$3.25M, compared to \$2.18M last month. Utilities are currently ahead of YTD budget with contract payments being the main item behind YTD budget. Labour is currently at 97%.

Capital Works - The revised budget for capital works is \$14.05M and is 41% complete in financial terms for the current financial year (29% at the end of February) with almost 75% of the year lapsed. Asset types with major variations (10% or \$10K) include furniture and equipment; land and buildings; roadworks; urban and road drainage; recreation, leisure and community facilities; parks, open space and streetscapes and footpaths with many projects timed for quarter two or three but are yet to be commenced. Further analysis is being undertaken by the management to identify projects where funds should be transferred to reserve for expenditure in future years. This work was partially completed in March 2018 with continued reporting expected until June.

Balance Sheet - Council has a cash total of \$21.1M with \$2.1M in general accounts. Debtors are \$2.0M which is a decrease of \$1.5M in the month primarily due to the receipt of outstanding rates. Sundry debtors total \$0.7M with invoices outstanding for 60 or more days relating to community wellbeing debtors and local community groups totalling approximately \$167K.

COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2017/18.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

RESOLUTION 2018/28

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council:

1. receives and notes the 'Finance report for the period ending 31 March 2018'
2. approves budget revisions included in the report for internal reporting purposes only.

CARRIED

9.4 AUDIT COMMITTEE REMUNERATION 2018-19 REPORT

File Number: 06/02/003
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council:

1. increases the quarterly remuneration paid to independent members of the Audit Committee to \$465, effective the quarter commencing 1 May 2018
2. maintains payment of an extra quarter remuneration to the Chair during a one year term
3. maintains a travel reimbursement for independent members of the Audit Committee, paid at the rate that Councillors are reimbursed for travel.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council was provided with an Audit Committee Remuneration Report at the Ordinary Meeting held on 26 April 2017, where Council resolved as follows:

1. *increases the quarterly remuneration paid to independent members of the Audit Committee to \$455, effective the quarter commencing 1 May 2017*
2. *retain payment of an extra quarter remuneration to the Chair during a one year term*
3. *retain a travel reimbursement for independent members of the Audit Committee, paid at the rate that Councillors are reimbursed for travel.*

BACKGROUND

The Consumer Price Index for All Groups – Melbourne for December Quarter 2016 to December Quarter 2017 seasonally adjusted is used as the guide for increases to Audit Committee remuneration annually. The indexation has been sourced from the Australian Bureau of Statistics and is 1.9%.

Application of 1.9% to the Audit Committee's current remuneration of \$455 per quarter calculates to \$463.65 per quarter. This report recommends that this amount be rounded to \$465 per quarter.

ISSUES/DISCUSSION

Last year's report confirmed Council's commitment of an extra quarterly payment to the Chair during a one-year term. This payment recognises the additional responsibility held by the Chair.

It also confirmed a travel reimbursement to be paid to independent members at the same rate as the Councillors' travel reimbursement.

This report recommends that the travel reimbursement and extra payment for the Chair be retained.

COST/BENEFITS

There is a small financial cost to Council resulting from this report which can be accommodated within Council's budget.

RISK ANALYSIS

Council increases the likelihood of recruiting and retaining quality Audit Committee members by ensuring that remuneration is reviewed on a regular basis.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2018/29

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council:

1. increases the quarterly remuneration paid to independent members of the Audit Committee to \$465, effective the quarter commencing 1 May 2018
2. maintains payment of an extra quarter remuneration to the Chair during a one year term
3. maintains a travel reimbursement for independent members of the Audit Committee, paid at the rate that Councillors are reimbursed for travel.

CARRIED

9.5 LODDON VALLEY FOOD AND WINE EXPO**File Number:** 16/07/003**Author:** Robyn Vella, Marketing and Tourism Officer**Authoriser:** Lynne Habner, Manager Executive and Commercial Services**Attachments:** 1. Draft Food and Wine Expo Budget**RECOMMENDATION**

1. That Council
 - (a) partner with The Loddon Southern Development and Tourism Committee of Management to assist in coordinating and hosting the Loddon Valley Food and Wine Expo.
 - (b) fund the co-contribution for the Regional Development funding submission up to \$10,000.

CONFLICT OF INTEREST

The Loddon Shire Tourism and Marketing Officer is the Council-appointed secretary for the Loddon Southern Development and Tourism Committee of Management, therefore there is no conflict of interest.

PREVIOUS COUNCIL DISCUSSION

A presentation about the Loddon Valley Food and Wine Expo was given on 10 April at the Council Forum by the executive of the Loddon Southern Development and Tourism Committee of Management.

BACKGROUND

The Southern Loddon Tourism and Development Committee of Management is a section 86 Committee of Council.

For the past six years this committee has been coordinating the Out N About in Tarnagulla, later known as Tarnagulla Strictly Vintage Fair. For the past three years the main element has been a High Tea organised by the Committee.

The Committee at their February meeting decided to no longer host the High Tea or coordinate the Tarnagulla Strictly Vintage Fair due to the decline in numbers at the 2017 event.

At their Committee meeting in February a new event proposal was tabled to host a Loddon Valley Food and Wine Expo at the Newbridge Recreation Reserve utilising the new complex.

The event proposal was well received and the Loddon Southern Development and Tourism Committee resolved to investigate hosting a Loddon Valley Food and Wine expo at the Newbridge Recreation Reserve in March 2019.

This concept came about from the development of the Loddon Shire Tourism Marketing Plan. The plan identifies Loddon Valley's food and sustainable living, particularly signature products that cannot be found elsewhere or are considered the best available product in Australia. Some of these products are Laucke Flour, Eucalyptus Oil, Pyramid Salts, Olives, Tomatoes and Inglewood Dry Aged Beef.

ISSUES/DISCUSSION

Loddon Shire has over 30 relevant producers within our region. The Loddon Valley Food and Wine Expo would only showcase Loddon Valley producers.

There would be a high quality sit down "Food and Wine" luncheon in the Newbridge Recreation Pavilion, prepared and cooked by a celebrity chef. The chef would have to design the menu from the produce grown within Loddon Shire.

The luncheon would cater for 100 people and tickets would be pre sold.

Whilst the luncheon is occurring in the pavilion, outside in the grounds would be an expo showcasing Loddon Valley producers and products.

A large promotional screen would be operating outside showcasing the celebrity chef preparing the luncheon, the Loddon Valley producers and experiences on offer when visiting Loddon Valley.

There would be an entry fee into the "Food and Wine" expo, which could include a complementary wine glass on arrival.

The Loddon Valley Food and Wine expo would be reliant on obtaining funding.

The Loddon Southern Development and Tourism Committee of Management Executive have met with Loddon Shire Council Manager Executive and Commercial Services, Tourism and Marketing Officer and Regional Development Victoria.

The proposed expo was well received by Regional Development Victoria which suggested submitting an expression of interest to the Regional Jobs and Infrastructure Fund Stronger Regional Communities Plan. This funding program offers rural up to \$50,000 with a maximum funding ratio for co-contributions of up to \$3 (RDV): \$1 (other source).

The Melbourne Food and Wine Festival is held in March each year. Businesses/organisations have to apply to be part of this festival.

The Loddon Southern Development and Tourism Committee would apply for the Loddon Valley Food and Wine expo to be part of Melbourne Food and Wine Festival. If successful, the Loddon Valley Food and Wine expo would be included in Melbourne Food and Wine Festival marketing and promotions.

Loddon Shire Council would apply for the funding through Regional Development Victoria from the funding program Regional Jobs and Infrastructure Fund Stronger Regional Communities Plan.

The Loddon Southern Development and Tourism Committee and Loddon Shire Council staff need to meet and design an event plan identifying who is responsible for particular areas of the event.

The Committee has prepared a draft budget with the estimated cost for the event being \$33,300 (attached).

COST/BENEFITS

This expo will bring together Council, the Loddon Southern Development and Tourism Committee of Management, Loddon Valley producers and other organisations for a common theme to showcase Loddon Valley and its offerings. It meets objectives in the Loddon Shire Council Plan under section 5.4.2 Theme: Economic Prosperity, in the Tourism Strategy under focus area Development of Tourism Product and Services, in the Economic Development Strategy issue section Information flow and marketing and in the Tourism Marketing Plan under section product, assets and experiences.

This type of an event will attract a different market segment; the "Food and Wine Life stylers" who represent 13% of the total population 18+. They are a credible authority on eating out and seek to enhance sophisticated palate and culinary knowledge through understanding about food and wine. In particular they like to get to know the characters and stories behind the food and wine from the winemaker or chef

RISK ANALYSIS

The risk associated with the Loddon Valley Food and Wine expo is that the expo is reliant on funding from the State and Local Government and the public and private sector to be successful.

CONSULTATION AND ENGAGEMENT

The Loddon Southern Development and Tourism Committee of Management have verbally contacted Loddon Valley producers about the expo and have obtained positive feedback.

The Executive have met with Loddon Shire Council Manager Executive and Commercial Services, Tourism and Marketing Officer and Regional Development Victoria seeking support for the expo.

A presentation about the Loddon Valley Food and Wine Expo was also given on 10 April at the Council Forum.

Approval has been grant by the Newbridge Recreation Reserve Committee for the Loddon Southern Development and Tourism Committee of Management to host the Loddon Valley Food and Wine expo at the reserve in March 2019.

RESOLUTION 2018/30

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

1. That Council
 - (a) partner with The Loddon Southern Development and Tourism Committee of Management to assist in coordinating and hosting the Loddon Valley Food and Wine Expo.
 - (b) fund the co-contribution for the Regional Development funding submission up to \$10,000.

CARRIED

9.6 STRATEGIC RISKS REPORT**File Number:** 02/02/001**Author:** Sharon Morrison, Director Corporate Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council approves the changes to the strategic risk register as set out in this report.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council receives quarterly Risk Management Reports following each Audit Committee meeting which include updates on strategic risks.

Council workshopped strategic risks at the forum on 10 April 2018.

BACKGROUND

The Local Government Performance Reporting Framework has a requirement for Council to report six monthly its strategic business risks, their likelihood and consequence and risk minimisation strategies.

This report summarises existing strategic risks and proposes the addition of a number of further strategic risks.

ISSUES/DISCUSSION

As part of the development of the 2017-2021 Council Plan, a number of strategic risks were identified. These risks were assessed by Councillors and senior management staff at the Council forum on 13 June 2017 using Council's Risk Management Policy and added to the Strategic Risk Register.

Risk #	Strategic Business Risks	Likelihood	Consequence	Risk Level
57	Council's Ageing workforce	Likely	Moderate	High
56	Reliance on ageing volunteers	Likely	Insignificant	Medium
58	A natural disaster event	Possible	Minor	Medium
75	Council's high reliance on recurrent funding and specific purpose grants	Possible	Minor	Medium
76	Lack of local community consultation on projects	Possible	Insignificant	Low
77	Increase in regulatory compliance for Section 86 Committees	Possible	Insignificant	Low
78	Council's current financial assistance model for committees managing facilities	Possible	Minor	Medium

79	Council's current financial assistance model for committees managing facilities	Possible	Insignificant	Low
80	Change in weather patterns affecting dry land farmers	Possible	Insignificant	Low

Only two of the above strategic risks have outstanding corrective actions:

Risk #	Corrective Action	Date Raised	Responsibility	Comment	Due Date
57	Risks of poor or non-existent workforce planning and management practices could lead to goals not being achieved, poor morale, limited understanding of employee skills available.	22 Sep 2014	Carol Canfield	Workforce strategy has commenced. Corrective action due date has been pushed out to coincide with the Audit Committee completion date.	30 Jun 18
78	Investigate options for supporting committees in reducing operating expenditure by leveraging off Council's purchasing ability eg: utilities contract	20 Apr 2016	Sharon Morrison	A review of the community support policy and related policies is currently underway.	30 Nov 18

One effective way of identifying strategic risks is to ask:

1. What will prevent us from achieving our strategic objectives (as set out in the Council Plan)?
2. What (corrective) actions could we take to respond to anything identified in response the above question?

At a workshop with Loddon Leaders on 28 February 2018, the following risks and risk mitigation strategies were identified, and their likelihood and consequences have been assessed as below:

Risk #	Strategic Business Risks	Likelihood	Consequence	Risk Level	Risk Mitigation
New	Changes in legislation	Likely	Major	High	-Maintain compliance software such as Reliansys -Stay involved in sector groups -Identify regional approaches

Risk #	Strategic Business Risks	Likelihood	Consequence	Risk Level	Risk Mitigation
New	Inability to attract and retain skilled staff	Possible	Major	High	<ul style="list-style-type: none"> -Maintain car pool -Finish workforce strategy -Investigate more flexible working options -Maintain current employee benefits -Expand options for trainees and similar programs that support work opportunities for entry level workforce -Finalise Gender Equity Plan -Stay informed of opportunities -Utilise Landmate Environment Program or similar Department of Justice programs
New	Lack of capacity to collaborate towards shared goals	Possible	Major	High	<ul style="list-style-type: none"> -Build knowledge across business units -Investigate shared services
New	Changes in community expectations	Likely	Major	High	<ul style="list-style-type: none"> -Finalise and implement community engagement guidelines -Manage expectations by increasing communication -Customer service training
See #75	Reliance on external sources of funding and co-operation	Possible	Minor	Medium	None – as for Risk 75

The JLT Key Risk Indicator Top Local Government Risks 2017 Preliminary Report also identifies the following risks:

- Financial sustainability
 - Inadequate government funding/grants
 - Inadequate rate revenue to deliver services
- Theft, fraud and crime
 - Theft of council property or money
- Reputation risks
 - Loss of community trust in Council
- Increased statutory and regulatory requirements
 - Cost shifting from other tiers of government
 - Impact of increased statutory and regulatory requirements on managing Council operation efficiently
- Environmental management
 - The impacts of climate change on future Council
- Property and infrastructure
 - Natural catastrophe damage to infrastructure
 - Inadequate capacity to finance asset base
- Natural Catastrophes/climate change
 - Damage to Council assets and infrastructure
 - Bushfire, flood, cyclones
 - Community disruption and recovery
- IT Infrastructure/Cyber
 - Emergence of cyber attacks
 - IT infrastructure is unable to keep pace with cyber
- Business continuity and community
 - Unplanned outage of IT or telecommunications
 - Natural catastrophe
- Ineffective governance
 - Failure to recognise roles and responsibilities
- Effective HR/WHS management
 - Health, safety and wellbeing of all employees
 - Limited capacity to attract and retain professional staff
- Errors, omissions or civil liability
 - The potential liabilities issues around damage
 - Understanding the risk associated with giving advice

Following a workshop with Councillors on 10 April 2018, the four risks identified by Loddon Leaders in the earlier table as well as two further risks listed by JLT above were identified for inclusion in Council's strategic risk register as well as an amendment to an existing risk.

It is therefore proposed to amend the strategic risk register as follows:

- Amend risk 75 to include reference to inadequate rate revenue to deliver current services and levels of service
- Add the following four new risks identified by Loddon Leaders:
 - Changes in legislation
 - Inability to attract and retain skilled staff
 - Lack of capacity to collaborate towards shared goals
 - Changes in community expectations
- Add the following two new risks identified during the Councillor workshop:
 - impact of increased statutory and regulatory requirements on managing Council operations effectively
 - inadequate capacity to finance asset base

COST/BENEFITS

The benefit of identifying strategic risks is to prepare Council for their occurrence.

RISK ANALYSIS

The identification and monitoring of Council's strategic risks should reduce the impact of those risks should Council encounter them in the future.

CONSULTATION AND ENGAGEMENT

The strategic risks and their corrective actions have been identified through workshops with councillors, executives and managers.

RESOLUTION 2018/31

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council approves the changes to the strategic risk register as set out in this report.

CARRIED

9.7 COMMITTEE OF MANAGEMENT CROWN ALLOTMENT 2019 TARNAGULLA

File Number: 16/04/010

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. **PLN Crown Allotment 10A of Section 16 and Crown Allotments 2018, 2019 and 2020 Tarnagulla**

RECOMMENDATION

That Council reply to the Department of Environment, Land, Water and Planning advising that Council is willing to become the Committee of Management over Crown Allotment 2019.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council has been periodically updated on the status of the separation of land in the vicinity of the Community Centre and Public Hall at Tarnagulla at Council Forums.

BACKGROUND

The Tarnagulla Community Centre and Tarnagulla Public Hall are currently on one reserve along with a playground. The Department of Environment, Land, Water and Planning (DELWP) is currently working on separating the reserve into a number of separate reserves.

ISSUES/DISCUSSION

DELWP have recently contacted Council to determine whether Council is willing to become the committee of management over Crown Allotment 2019 which includes the playground and an access point to the toilet block. The attached plan identifies the land in question.

This would involve maintaining the playground and toilet block.

Council already maintains the playground and toilet block. Council officers have no objection to continuing this maintenance.

It is therefore recommended that Council respond to DELWP indicating willingness to become the Committee of Management over Crown Allotment 2019, thereby formalising the existing practice.

COST/BENEFITS

There is no additional cost as Council is already maintaining the area.

RISK ANALYSIS

There is a risk that formalising this existing arrangement will set a precedent where Council is asked to become the Committee of Management over more land. The likelihood of this risk occurring is possible however the consequence will be insignificant to minor where Council is already informally acting as the Committee of Management. Whether Council is informally or formally acting as the Committee of Management, a Council report will be prepared to seek Council approval to become a Committee of Management.

CONSULTATION AND ENGAGEMENT

Relevant staff and DELWP have been consulted and engaged in preparing this report.

RESOLUTION 2018/32

Moved: Cr Geoff Curnow

Seconded: Cr Gavan Holt

That Council reply to the Department of Environment, Land, Water and Planning advising that Council is willing to become the Committee of Management over Crown Allotment 2019.

CARRIED

10 INFORMATION REPORTS

Nil

11 COMPLIANCE REPORTS

11.1 SECTION 86 COMMITTEES - STATUS REPORT

File Number: 02/01/005

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council note the status of the Section 86 Committees of Management.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council noted the status of Section 86 Committees of Management at the Council meeting on 24 October 2017.

BACKGROUND

Section 86 of the Act allows Loddon Shire Council (the Council) to delegate its powers, duties or functions (with certain limitations) to special committees. These are commonly known as Section 86 Committees. A Section 86 Committee is established by an instrument of delegation by the Council, which outlines the Committee's purpose and specific powers. These Committees typically involve activities such as the management of halls, community centres, pools, recreation reserves and development & tourism within Council boundaries.

In April 2013, the internal auditors conducted a review of Section 86 committees.

The review assessed whether Council:

- has appropriate policies and procedures to effectively govern the delegation of Council's powers, functions and duties under Section 86 of the Act
- complies with the Act in relation to the delegation of powers and functions, the appointment and on-going operation of Section 86 Committees, and
- has appropriate monitoring and reporting mechanisms in place to enable effective management of the Committees.

The results of the review identified a number of strong controls around the management and operation of Section 86 Committees as well as some opportunities for improvement including:

- The need for formal reporting to the Council on the on-going conduct and financial operations of Section 86 Committees;
- Monitoring the holding of meetings and provision of financial reports on a consistent basis.

Council indicated at the Council meeting on 24 October 2017 that a half yearly status report on section 86 committees would assist in monitoring the status of section 86 committees.

ISSUES/DISCUSSION

Annual meetings generally take place at the end of the financial year, generating the requirement for financials and committee appointment to be provided to Council.

At the time of preparing this report, the status of committees was as follows:

Committee Name	Status of committee (active / potential / disbanded / under review)	Status of Instrument of Delegation (reviewed and approved / under review / draft sent / due for review / overdue for review)	Annual meeting minutes received? (yes / no / comment)	2016/17 financials received to be audited? (yes / no / comment)	Committee appointment received? (yes / no / comment)	Compliant with minutes forwarded (yes / no / comment)
Boort Aerodrome	Active	Draft sent	Yes	Yes	Yes	No-not on time and some missing
Boort Tourism Development	Active Amalgamated New name	Under review	Yes	Yes	No	No-not on time and some missing
Boort Memorial Hall	Active	Under review	Yes	Yes	Yes	No-not on time and some missing
Boort Park	Active	Document returned for signing	Yes	Yes	Yes	No-not on time and some missing
Bridgewater On Loddon Development	Active	Draft sent	Yes	Yes	Yes	No-not on time and some missing
Campbell's Forest Hall	Active	Draft sent	Yes	Yes	Yes	No-not on time and some missing
Donaldson Park	Active	Under review	Yes	Yes	Yes	No-not on time
East Loddon Community Centre	Active	Draft sent	Yes	Yes	Yes	No-not on time and some missing
Inglewood Community Sports Centre	Active	Draft sent	Yes	Yes	Yes	No-not on time and some missing

Committee Name	Status of committee (active / potential / disbanded / under review)	Status of Instrument of Delegation (reviewed and approved / under review / draft sent / due for review / overdue for review)	Annual meeting minutes received? (yes / no / comment)	2016/17 financials received to be audited? (yes / no / comment)	Committee appointment received? (yes / no / comment)	Compliant with minutes forwarded (yes / no / comment)
Inglewood Lions Community Elderly Persons Units	Active	Under review	No	Yes	Yes	No-not on time and some missing
Inglewood Town Hall Hub	Active	Draft sent	No - deferred	Yes	Yes	No-not on time and some missing
Jones Eucalyptus Distillery Site	Active	Draft sent	Yes	Yes	Yes	No-not on time and some missing
Kingower Development and Tourism	Active	Under review	Yes	Yes	Yes	No-not on time and some missing
Korong Vale Mechanics Hall	Active	Under review	No	No	No	No-not on time and some missing
Korong Vale Sports Centre	Active	Under review	Yes	Yes	Yes	No-not on time
Little Lake Boort Management	Active	Under review	Yes	Yes	Yes	No-not on time and some missing
Loddon Southern Tourism and Development	Active	Under review	Yes	Yes	Yes	No- some missing
Pyramid Hill Memorial Hall	Active	Draft sent	Yes	Yes	Yes	No-not on time
Pyramid Hill Swimming Pool	Active	Under review	Yes	Yes	Yes	No-not on time

Committee Name	Status of committee (active / potential / disbanded / under review)	Status of Instrument of Delegation (reviewed and approved / under review / draft sent / due for review / overdue for review)	Annual meeting minutes received? (yes / no / comment)	2016/17 financials received to be audited? (yes / no / comment)	Committee appointment received? (yes / no / comment)	Compliant with minutes forwarded (yes / no / comment)
Serpentine Bowls and Tennis Pavilion Reserve	Active	Under review	Yes	Exempt	Yes	No-not on time and some missing
Wedderburn Community Centre	Active	Under review	Yes	Yes	Yes	No-not on time and some missing
Wedderburn Engine Park	Active	Under review	Yes	Exempt	Yes	Yes
Wedderburn Mechanics and Literary Institute	Active	Document returned signed and finalised	Yes	Yes	Yes	Yes
Wedderburn Tourism Inc.	Active	Under review	Yes	Yes	Yes	No-not on time and some missing
Yando Public Hall	Active	Document returned signed and finalised	Yes	Yes	Yes	Yes
Results as at end of March 2018	Total (n=25)	Under review = 14 Draft sent = 8 Finalised = 3	Yes = 22 No = 3	Yes = 22 No = 1 Exempt = 2	Yes = 23 No = 2	Yes = 3 No/comment = 22
Results as at end of October 2017	Total (n=29)	Under review = 29	Yes = 17 No = 10 Comment = 2	Yes = 16 No = 9 Comment = 4	Yes = 12 No = 15 Comment = 2	Not reported

The following section 86 committees have been disbanded:

Committees appointed by Council as at September 2017	Comment
Boort Business and Tourism Council	Amalgamated with Boort Development
Dingee Progress Association	No delegated responsibility
Inglewood Riding Club	Management Agreement with Inglewood Cars and Bikes Inc.
Mitiamo Municipal Recreation Reserve	Management Agreement with Mitiamo Football Netball Inc.

COST/BENEFITS

There are no costs associated with the preparation of this report. The benefits of preparing this report include responding to previously identified opportunities for improvement identified in 2013 audit review.

RISK ANALYSIS

The risk of not reviewing the Section 86 committees can be seen in the reputation impact experienced by Central Goldfields Shire Council recently in not providing evidence of reviewing most Instruments of Delegation since 1995. There is also a risk that services for the community may not be suitable.

CONSULTATION AND ENGAGEMENT

Section 86 committees are contacted on a regular basis to follow up any outstanding documentation required for auditing purposes.

RESOLUTION 2018/33

Moved: Cr Gavan Holt
Seconded: Cr Colleen Condliffe

That Council note the status of the Section 86 Committees of Management.

CARRIED

11.2 APPOINTMENT OF AUDIT COMMITTEE MEMBER

File Number: 06/02/003
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council appoints Mr Rod Poxon to the Audit Committee for the period 1 May 2018 to 30 April 2022.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

Council's Audit Committee comprises four community members and one Councillor. Currently, Cr Gavan Holt is Council's Representative on the Audit Committee.

The terms of Audit Committee community members are scheduled to expire on the basis of one member per annum.

The Audit Committee Charter outlines the terms of community members, and Mr Rod Poxon's term ends 30 April 2018.

ISSUES/DISCUSSION

The recruitment process for the vacant position commenced with advertisements in the Bendigo Advertiser, Loddon Times and Gannawarra Times and on Council's website.

The term of the vacancy is 1 May 2018 to 30 April 2022.

In accordance with the Audit Committee Charter:

“External independent persons will have senior business or financial management/reporting knowledge and experience, demonstrated commitment to local communities or be conversant with the financial and other reporting requirements.

The Mayor and Chief Executive Officer taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills will undertake the evaluation of potential members, and a recommendation for appointment taken to Council.”

After considering the applications received, the Mayor and the Chief Executive Officer recommend to Council that the most appropriate candidate for appointment is Mr Rod Poxon, who reapplied for the position.

COST/BENEFITS

Audit Committee members are paid a small attendance fee of \$445. They are also eligible to claim a travel allowance for meetings. These costs are accommodated within Council's budget.

RISK ANALYSIS

The annual expiry of terms of Audit Committee members reduces the risk of losing more than one community member at any given time, which assists in inducting new members onto the Committee while maintaining experience in the Committee's make up.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2018/34

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That Council appoints Mr Rod Poxon to the Audit Committee for the period 1 May 2018 to 30 April 2022.

CARRIED

12 GENERAL BUSINESS**URGENT BUSINESS****RESOLUTION 2018/35**

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That the following items be treated as urgent business

CARRIED

12.1 REQUEST FROM LANDOWNER TO BUILD NEW COUNCIL ROAD**RESOLUTION 2018/36**

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council staff prepare a report to Council addressing a request by Robert Rollinson to discontinue maintenance on the section of Salathiels Road that accesses his property and develop a shorter section of road, which is Crown Land and not on Council's road register, on the basis that he is prepared to co-fund the building of the alternative access road.

CARRIED

12.2 SAND IN BULLOCK CREEK**RESOLUTION 2018/37**

Moved: Cr Geoff Curnow

Seconded: Cr Gavan Holt

That Council write to the Catchment Management Authority requesting that sand be cleared out of Bullock Creek near the Bridgewater Raywood Road.

CARRIED

12.3 CORELLAS IN BRIDGEWATER**RESOLUTION 2018/38**

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council raise the issue of corellas in pest proportions in Bridgewater with the Murray River Group of Councils and request that the Group advocate with the Municipal Association of Victoria to address the problem.

CARRIED

12.4 WEDDERBURN HOUSING ESTATE STAGE 2

Cr Holt noted that a design for the second stage of the proposed Wedderburn Housing Estate would soon be needed, now that all but one of the allotments in the first stage have been sold.

12.4 LAKE BOORT MANAGEMENT PLAN

Cr Beattie referred to the recently released Lake Boort Management Plan, and noted that several concerns with recommendations in the earlier draft had been addressed, including allowing duck hunting, dog walking, and fishing on the lake.

He noted that the remaining concern he had with the plan was about the boundary that encroaches on the channel that controls water flow between Boort Lake and Little Lake Boort, which is managed by Council. It will be important for Council to clarify with Parks Victoria about who controls the water for Little Lake Boort.

13 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

13.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

13.2 Purchase of caravan parks on Crown land

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

13.3 Sale of land, O'Neil Street Pyramid Hill

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

13.4 Sale of land, 88 Victoria Street Pyramid Hill

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

13.5 Lease of Council Property - Boort

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

Closing of Meeting to the Public

RESOLUTION 2018/39

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That the meeting be closed to the public at 3.53pm.

CARRIED

RESOLUTION 2018/40

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That the meeting be re-opened to the public at 4.18pm.

CARRIED

NEXT MEETING

The next Ordinary Meeting of Council will be held on 22 May 2018 at Serpentine commencing at 3pm.

There being no further business the meeting was closed at 4.18pm.

Confirmed this.....day of..... 2018

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CHAIRPERSON