



Date: Tuesday, 12 December 2017
Time: 3pm
Location: Council Chambers, Serpentine

MINUTES

Ordinary Council Meeting

12 December 2017

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, SERPENTINE
ON TUESDAY, 12 DECEMBER 2017 AT 3PM**

PRESENT: Cr Cheryl McKinnon (Mayor), Cr Neil Beattie, Cr Colleen Condliffe, Cr Geoff Curnow, Cr Gavan Holt

IN ATTENDANCE: Wendy Gladman (Director Community Wellbeing), Lynne Habner (Manager Executive & Commercial Services), Sharon Morrison (Director Corporate Services), Phil Pinyon (Chief Executive Officer), Steven Phillips (Director Operations)

1 OPENING PRAYER

“Almighty God, we humbly beseech thee to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

ACKNOWLEDGEMENT OF COUNTRY

“The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present.”

2 APOLOGIES

Nil

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil

4 PREVIOUS MINUTES**4.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 28 November 2017
2. The minutes of the Ordinary Council Meeting of 28 November 2017
3. The minutes of the Council Forum of 5 December 2017

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2017/2

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That Council confirm:

1. The minutes of the Council Briefing of 28 November 2017
2. The minutes of the Ordinary Council Meeting of 28 November 2017
3. The minutes of the Council Forum of 5 December 2017

CARRIED

5 REVIEW OF ACTION SHEET

5.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action Sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

RESOLUTION 2017/3

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council receive and note the action sheet.

CARRIED

6 MAYORAL REPORT**6.1 MAYORAL REPORT**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr McKinnon**North Central Goldfields Regional Library**

Section 86 Committees: East Loddon Community Centre Committee of Management, Pyramid Hill Memorial Hall Committee of Management, Pyramid Hill Swimming Pool Committee of Management, Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management

Nature Tourism Advisory Team**Other Council activities**

DATE	Activity
30/11/17	I attended part of the customer service strategy workshop in Pyramid Hill. Due to timing, including the Shire's Seniors Christmas lunch, this was not well attended.
1/12/17	I attended the Loddon Campaspe Councils meeting in Kyneton with the CEO, followed by the GLC AGM where I was re-elected as Chair.
4/12/17	I attended the PH Fiesta debrief, with preliminary planning for the next event.
	I also attended the Tourism Collaboration Workshop in Serpentine facilitated by Sharon Wells. Robyn Vella pulled together a large contingent of tourism and business operators from across the Shire and it was a very productive evening.
5/12/17	Council Forum in Wedderburn, followed by the NCLLEN meeting held in

	Boort.
6/12/17	I visited with the Governor of Victoria in Bendigo before heading up to Echuca for the MRGC meeting, which was attended by both outgoing and incoming Mayors. The main topic was around how best to advocate for the retention of the 450GI of “uplift” water to keep our irrigation system viable, and develop a media strategy.
11/12/17	I attended a dinner in Wedderburn to thank the Loddon Visitor Information Centre volunteers which was attended by 60 people. Four volunteers received a gift in recognition of over 10 years service.
12/12/17	Council meeting in Serpentine
	Meeting of Pyramid Hill Hall Committee

RESOLUTION 2017/4

Moved: Cr Geoff Curnow

Seconded: Cr Neil Beattie

That Council receive and note the Mayoral Report

CARRIED

7 COUNCILLORS' REPORT**7.1 COUNCILLORS' REPORTS**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Beattie

Murray Darling Association	
Rail Freight Alliance	
GMW Connections Project	
Section 86 Committees: Boort Aerodrome Committee of Management, Boort Development Committee Inc., Boort Memorial Hall Committee of Management, Boort Park Committee of Management, Korong Vale Mechanics Hall Committee of Management, Korong Vale Sports Centre Committee of Management, Little Lake Boort Management Committee Inc., Yando Public Hall Committee of Management	
Other Council activities	
DATE	Activity
29/11/17	Attended Boort District Health Board meeting
5/12/17	Attended Bendigo Health Foundation Board meeting
6/12/17	Attended MRGC dinner meeting with Peter Walsh present
7/12/17	MRGC meeting at Echuca with Mayor and CEO
8/12/17	Boort Christmas in the street

12/12/17	Attended Council meeting at Serpentine
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Cr Condliffe

Calder Highway Improvement Committee	
Section 86 Committees: Bridgewater on Loddon Development Committee of Management, Campbells Forest Hall Committee of Management, Inglewood Community Sports Centre Committee of Management, Inglewood Lions Community Elderly Persons Units Committee of Management, Inglewood Town Hall Hub Committee of Management, Jones Eucalyptus Distillery Site Committee of Management	
Australia Day Committee	
Central Victorian Greenhouse Alliance	
Central Victoria Rural Women's Network	
7/12/17: Central Victorian Rural Women's Network meeting Bendigo	
Healthy Minds Network	
Loddon Youth Committee	
Other Council activities	
DATE	Activity
28/11/17	Inglewood Community Resource Centre AGM
29/11/17	Inglewood and Districts Hospitals AGM
30/11/17	Senior Citizens Christmas breakup Serpentine
30/11/17	Kooyoora Womens Network Christmas breakup
5/12/17	NCLLEN Christmas breakup held at Boort and meeting followed by dinner.
5/12/17	Council Forum Wedderburn

7/12/17	Official launch of Ceremet Solar car port at Bridgewater
8/12/17	Campbells Forest Christmas breakup
9/12/17	Bridgewater market
11/12/17	Calivil community activities group Christmas breakup
12/12/17	Inglewood and Districts Community bank breakup
12/12/17	Council Serpentine

Cr Curnow

Loddon Mallee Waste Resource Recovery Group	
Section 86 Committees: Kingower Development and Tourism Committee	
Municipal Emergency Management Plan Committee and Municipal Fire Management Plan Committee	
Other Council activities	
DATE	Activity
29/11/17	Met with proponents of a piggery expansion in Woodstock Wet and advising neighbouring landowners
29/11/17	Attended Southern Loddon Tourism Development Christmas Dinner at Newbridge Hotel
5/12/17	Loddon Shire Council Forum at Wedderburn
8/12/17	LMWRRG Board meeting at Bendigo
12/12/17	December meeting of Loddon Shire Council at Serpentine

Cr Holt

Municipal Association of Victoria
Section 86 Committees: Donaldson Park Committee of Management, Wedderburn

Community Centre Committee of Management, Wedderburn Engine Park Committee of Management, Wedderburn Mechanics Institute Hall Committee of Management, Wedderburn Tourism Committee of Management	
Audit Committee	
Other Council activities	
DATE	Activity
30/11/17	Attended meeting of South West Loddon Pipeline Steering Committee. Project is proceeding well. Most planning approvals are in place or close to being so. Construction of Stage One is complete and officially opened by Minister Neville. Works on the much larger Stage Two will commence in early 2018.
5/12/17	Attended Council Forum meeting in Wedderburn.
6/12/17	Chaired meeting of Wedderburn Open Air Art Gallery Project Steering Committee. Financial support has been received from the Wedderburn Development Association and we are looking to find a suitably qualified person to assist in putting a brief together for the first piece of art work.
6/12/17	Attended a public information forum at Donaldson park to hear an outline of the proposal being put forward to amalgamate the Wedderburn Football Club, Wedderburn Junior Football Club, Wedderburn Netball Club, Wedderburn Hockey Club and Wedderburn Football Club Ladies Committee into one body, Wedderburn Redbacks Inc.
8/12/17	Attended meeting of Rural Councils Victoria Executive Committee in Melbourne. The main item of business was discussion with consultants The Agenda Group the RCV budget submission to the 2018 Victorian State Budget and the RCV communication strategy for both the budget submission and lead in to the 2018 Victorian State election. There are four key areas of focus in the budget submission: 1. Fixing up our ageing roads; 2. Smarter service delivery; 3. A strong voice for rural Victorians and 4. Financial sustainability for rural councils.
11/12/17	Chaired meeting of Donaldson Park Project Steering Committee. Funding submissions to the Commonwealth Building Stronger Regions Fund almost completed and to be launched by member for Murray Damian Drum on 19 December.

RESOLUTION 2017/5

Moved: Cr Geoff Curnow

Seconded: Cr Colleen Condliffe

That Council receive and note the Councillors' reports

CARRIED

8 DECISION REPORTS

8.1 APPLICATION FOR INTEREST FREE LOAN - BOORT TROTTING CLUB

File Number: 13/09/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Letter from Boort Trotting Club

RECOMMENDATION

That Council approves an interest free loan of \$20,000 to Boort Trotting Club to be repaid over a five year term to assist with funding to relocate four light poles at the Boort trotting track.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Nil.

BACKGROUND

Council has an interest free loan reserve that is available for community groups to assist them in purchasing or updating equipment or facilities.

The reserve operates by Council providing up front funds to the committee for its expenditure, and recouping the loan over a period of up to five years.

The reserve has a pool of \$100,000 and currently there is only \$5,800 outstanding from community groups. This amount will be fully repaid to Council by 1 August 2020.

ISSUES/DISCUSSION

The Committee of the Boort Trotting Club has written to Council requesting an interest free loan of \$20,000 to relocate four light poles standing between the football and hockey grounds and the back straight of the trotting track to the outside of the back straight.

This is the agreed long term solution to the problems caused by shadows being cast over the track, resulting in horses jumping or breaking stride and occupational health and safety risks.

The letter of application is included as an attachment to this report.

COST/BENEFITS

There is no direct cost associated with this report.

The benefit is providing support to the Committee and the economic benefits to the community of continuing a successful harness racing fixture.

RISK ANALYSIS

There is a financial risk associated with non-repayment of the loan should the committee become non-financial or non-operational in the future. Based on the expectation that harness racing will continue into the future, this risk is considered low.

CONSULTATION AND ENGAGEMENT

Nil.

RESOLUTION 2017/6

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council approves an interest free loan of \$20,000 to Boort Trotting Club to be repaid over a five year term to assist with funding to relocate four light poles at the Boort trotting track.

CARRIED

9 INFORMATION REPORTS

9.1 NOVEMBER 2017 AUDIT COMMITTEE MEETING OVERVIEW

File Number: 06/02/003

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments:

1. Review of Occupational Health and Safety
2. Review of Data Analytics (Accounts Payable, Accounts Receivable and Payroll)
3. Final Management Letter for year ended 30 June 2017
4. 2018 Audit Committee Timetable
5. Risk Management Report

RECOMMENDATION

That Council:

1. receives and notes the November 2017 Audit Committee Meeting Report
2. endorses the performance improvement recommendations documented in the Review of OHS Responsibilities; and
3. receives and notes the Review of Data Analytics and congratulates staff on the result
4. endorses the performance improvement recommendations documented in the Final Management Letter for the year ended 30 June 2017
5. receives and notes the 2018 Audit Committee Timetable
6. receives and notes the Risk Management Report

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council was provided with a summary of the August 2017 Audit Committee Meeting at the Ordinary Meeting held on 22 August 2017.

BACKGROUND

The Audit Committee was created under Section 139 of the Local Government Act 1989, which states that "Council must establish an audit committee".

The committee is made up of four independent community members, and Cr Gavan Holt, as Council's representative. Council's Chief Executive Officer and Director Corporate Services attend the meetings in an advisory capacity.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for:

- the enhancement of the credibility and objectivity of internal and external financial reporting
- effective management of financial and other risks and the protection of Council assets
- compliance with laws and regulations as well as use of best practice guidelines
- the effectiveness of the internal audit function

- the provision of an effective means of communication between the external auditor, internal audit, management and the Council
- facilitating the organisation's ethical development
- maintaining a reliable system of internal controls.

In order to provide a structured approach and ensure that the Committee addresses each of its responsibilities, an annual calendar of actions and an internal audit review program are established each year, and these guide the activities of the Committee.

ISSUES/DISCUSSION

The agenda for the November 2017 meeting included the following:

Audit report – Occupational Health and Safety

Mark Holloway provided an overview of the audit report, which found that there are good controls in place such as the existence of a committee, and OH&S roles and responsibilities within position descriptions. However around 30 recommendations for improvement were provided, including the need for a strategy and formalised policies and procedures, and the need for a chemical and dangerous goods register.

Committee members noted that these responsibilities are under the Organisational Development Department, and noted resource constraints within this area to adequately address the actions in the report. The timeframes for actions were discussed, and it was suggested that the development of a dangerous goods register should be brought forward, as well as recording that the induction of new staff has been completed. In the attached report, both of these findings have now been given a higher risk rating, and the timeframe for development of the register has been brought forward.

Audit report – Data Analytics

Mark Holloway reported the audit report found that Council has robust controls and processes in place regarding the completeness, accuracy and validity of financial systems transactions data, and information contained in the relevant master files over accounts payable, accounts receivables and payroll.

The committee noted the positive results of the report.

Audit report – Final Management Letter for the year ended 30 June 2017

Sharon Morrison referred to the recommendation that Council should review the ability to deliver projects in the capital budget, and management's response to address this matter, including assessing the resources required to deliver the capital works program.

The committee noted that resources are being recruited to assist in delivering specific capital projects to help Council address the recommendation.

Draft Calendar for 2018

Sharon Morrison presented the timetable for 2018.

The Chair asked if the meeting date could be moved forward to the second week of the month, and there were no objections to making that change. Calendar invitations will be circulated to members once finalised.

In relation to the review of the Audit Committee Charter, it was suggested that it be moved to the February meeting from May.

The committee agreed that the Risk Management Report will be dealt with at every second meeting.

All of these suggestions have been incorporated into the attached calendar.

Fraud Report

Phil Pinyon advised there is nothing to report.

Review of major lawsuits facing Council

Phil Pinyon advised there are no major lawsuits to report.

Report on cost of transactions

Sharon Morrison advised that it would cost up to \$8000 to procure an electronic purchasing system to address the shortfalls in segregation of duties. It is expected that a new system will be in place in the second half of the current financial year.

Report on reasonableness test

Sharon Morrison presented a report addressing a recommendation that a reasonableness test be established for items susceptible to fraud. Work is progressing to enable Council to carry out this testing, including the introduction of an electronic purchasing system.

Presentation by staff member

Wendy Gladman gave a presentation about the structure and work of the Community Wellbeing Directorate, which incorporates aged and disability services, early years, emergency management, Healthy Minds Network, recreation, youth, community grants and community planning, municipal public health and wellbeing planning, and access and inclusion services.

Report on update on review of Local Government Act

Sharon Morrison reported on the current status of the review, and noted some of the specific provisions that are likely to be included, such as improved integrated long term planning, and strengthened audit and risk committees.

Sharon undertook to email committee members the draft for consideration during the public consultation period which is expected to close in February 2018. Committee members will provide feedback on the draft to the Chair for a coordinated response.

In relation to valuations, it has been decided that the Valuer General will conduct valuations on an annual basis for councils, with some compensation being made to councils for the likely additional administrative costs incurred.

Copy of Report to Council on Review of Section 86 Committees

Sharon Morrison referred to the report provided to the September Council meeting, and reported progress with reviewing instruments of delegation and establishing management agreements where Section 86 committees are not necessary.

Report on update on Local Government Investigations and Compliance Inspectorate review of Central Goldfields Shire Council

Sharon Morrison provided a summary of actions that staff have identified for implementation to strengthen Council's approach to issues identified in the report.

Monthly Finance Report

The Committee received the report for the period ending 31 October 2017, and noted that work has commenced on developing the 10 year Long Term Financial Plan.

Risk management report – Charter 2.5(vii)

Sharon Morrison presented the Risk Management Report, including occupational health and safety incident reports and WorkSafe matters. In relation to the development of a workforce plan, Sharon advised that Council staff are participating in a joint LGPro project that is developing a template for councils to apply in future. Committee members noted that staff turnover and resourcing are impacting on delivery of some actions.

The Committee noted the risk management report.

Items raised by Council that may impact the Audit Committee

There was nothing to report in the absence of Cr Holt.

Next review

The next internal audit will review 'whole of life costing'.

COST/BENEFITS

There are costs associated with the Audit Committee and internal audit function.

However, in most cases, actions resulting from audit reviews do not bear any new costs as they are undertaken by current staff.

The benefits that the internal audit function provides Council are:

- business improvement relating to the audit review areas
- standard policy and procedure documents which are developed through the action list
- improvement in knowledge management that will assist with succession planning over time
- a reduction in risk in areas relating to audit reviews.

RISK ANALYSIS

The internal audit program has been created and is annually updated on a risk basis, ensuring that Council's program addresses the areas of highest risk or greatest concern to Audit Committee members and Council officers.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2017/7

Moved: Cr Geoff Curnow

Seconded: Cr Gavan Holt

That Council:

1. receives and notes the November 2017 Audit Committee Meeting Report
2. endorses the performance improvement recommendations documented in the Review of OHS Responsibilities; and
3. receives and notes the Review of Data Analytics and congratulates staff on the result
4. endorses the performance improvement recommendations documented in the Final Management Letter for the year ended 30 June 2017
5. receives and notes the 2018 Audit Committee Timetable
6. receives and notes the Risk Management Report

CARRIED

10 COMPLIANCE REPORTS**10.1 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS EAST LODDON COMMUNITY CENTRE**

File Number: 02/01/019

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for East Loddon Community Centre Committee of Management on 28 February 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

East Loddon Community Centre is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Leanne Welsh	President
Mark Phelan	Vic President
Nick Marlow	Secretary/ Treasurer
Alison Barry	Committee Member
Alison McKenzie	Committee Member
June Dorman	Committee Member
Lachlan Barry	Committee Member
Linden Barry	Committee Member
Margaret Gledhill	Committee Member
Margaret Smith	Committee Member
Pam Plant	Committee Member
Rod Biggs	Committee Member

The Council representative for this committee is Cr Cheryl McKinnon.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2017/8

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council appoints the persons named in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

CARRIED

**10.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS-
WEDDERBURN TOURISM**

File Number: 02/01/040
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Wedderburn Tourism Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Some staff members do have an involvement in the subject matter of the report by virtue of their volunteer commitment to the Committee of Management or the volunteer commitment by their family members.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Tourism Committee of Management on 22 November 2016.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Tourism Committee is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Thomas Jackson	President
Tammy Martin	Vice President
Robyn Vella	Secretary
Karen Fazzani	Treasurer
Brett Jackson	Committee Member
Charles Osterfield	Committee Member
Darren Baugh	Committee Member
Jane Rowley	Committee Member
Kevin Brown	Committee Member
Margaret Collins	Committee Member
Murray Smyth	Committee Member
Pam Collins	Committee Member
Robbie Collins	Committee Member
Travis Jackson	Committee Member
Warren Smith	Committee Member

The Council representative for this committee is Cr Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2017/9

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council appoints the persons named in this report as members of the Wedderburn Tourism Section 86 Committee of Management, effective immediately.

CARRIED

10.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAIL-INGLEWOOD LIONS COMMUNITY ELDERLY PERSONS UNITS

File Number: 02/01/043

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Inglewood Lions Community Elderly Persons Units Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Inglewood Lions Community Elderly Persons Units Committee of Management on 28 February 2017.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Inglewood Lions Community Elderly Persons Units is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Organisation
Allan Saunders	Community representative
Tracey Wilson	Inglewood and Districts Health Service
Robert Condliffe	Inglewood Lions Club
Paula Yorston	Loddon Shire Council Community Wellbeing Department

The Council representative for this committee is Cr Colleen Condliffe.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2017/10

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council appoints the persons named in this report as members of the Inglewood Lions Community Elderly Persons Units Section 86 committee of management, effective immediately.

CARRIED

10.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAIL-BOORT PARK**File Number:** 02/01/046**Author:** Michelle Hargreaves, Administration Officer**Authoriser:** Sharon Morrison, Director Corporate Services**Attachments:** Nil**RECOMMENDATION**

That Council appoints the persons named in this report as members of the Boort Park Section 86 Committee of Management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Park Committee of Management on 22 November 2016.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Park is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Organisation
Neil Beattie(Chairperson)	
Vacant (Secretary)	
Ken Loader	Boort Agricultural and Pastoral Society
Marj Potter	Boort Agricultural and Pastoral Society
Ian Mercer (Treasurer)	Boort Cricket Club
Jane Hosking	Boort Cricket Club
John Byrne	Boort District Harness Racing Club
Ray Stomann	Boort District Harness Racing Club
Gordon Parker	Boort Football Club
Tim Lanyon	Boort Football Club
Jacque Verley (Vice President)	Boort Hockey Club
David Meadows	Boort Hockey Club
Kristen Gooding	Boort Netball Club
Judy Parker	Boort Netball Club
Tom Bleicher	Boort P12 College
Lee Anne Sherwell	Boort P12 College
John Nelson	Community member
Barry Kennedy	Community member

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

RESOLUTION 2017/11

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council appoints the persons named in this report as members of the Boort Park Section 86 Committee of Management, effective immediately.

CARRIED

10.5 BOORT DEVELOPMENT SECTION 86 COMMITTEE OF MANAGEMENT REQUEST FOR CHANGE OF NAME TO BOORT TOURISM DEVELOPMENT

File Number: 02/01/008

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council approves the change of name of Boort Development Section 86 Committee of Management to Boort Tourism Development Section 86 Committee of Management

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

At Council's Ordinary Meeting on 24 October 2017 Council endorsed the revoking of the Delegation for Boort Business and Tourism Council Committee of Management to enable a merger with Boort Development Committee of Management.

BACKGROUND

The challenges of attracting and retaining volunteers was a key driver in the request to merge the two committees of management.

ISSUES/DISCUSSION

The committee believes that the name change will more accurately reflect its activities. Minutes for the committee of management have been received and it was discussed and agreed at the meeting held on 13 November 2017 that Boort Development change its name to Boort Tourism Development Committee of Management.

COST/BENEFITS

There are no direct costs associated with this resolution. There are minor administrative costs in changing the name.

RISK ANALYSIS

There are no apparent risks associated with this resolution.

CONSULTATION AND ENGAGEMENT

There has been regular communication between Council, Boort Development Committee of Management and Boort Business and Tourism Council Committee of Management.

RESOLUTION 2017/12

Moved: Cr Neil Beattie

Seconded: Cr Gavan Holt

That Council approves the change of name of Boort Development Section 86 Committee of Management to Boort Tourism Development Section 86 Committee of Management

CARRIED

11 GENERAL BUSINESS

11.1 RURAL COUNCILS VICTORIA BUDGET SUBMISSION AND COMMUNICATION STRATEGY

Cr Holt provided an update to Council on the status of advocacy work being conducted by Rural Councils Victoria. He noted that the application for the Victorian State Budget this year comprises four headings:

- Fixing up our Ageing Roads, seeking rural roads support fund of \$160 million over four years for Vicroads to fix mainly their C class roads.
- \$100 million Liveable Communities fund to be allocated to community infrastructure.
- Smarter Service Delivery – advocating that councils should not have to pay for the State Emergency Service, school crossing supervisors and fire prevention activities.
- Stronger Voice for Rural Victorians – RCV have asked for a new minister for rural communities, to represent 750,000 Victorians, and support for sustainability of small rural councils.

Cr Holt reported that the RCV communication strategy was to assist our communities to make representations on its behalf with politicians, and did not want the messages coming directly from councils. All councils have been asked to forward examples of both good work and opportunities for improvement to include in the campaign.

11.2 MOTOR VEHICLE ACCIDENT ON BRIDGEWATER SERPENTINE ROAD

Councillors noted that a Council staff member was involved in a motor vehicle accident on 11 December 2017 while working on roads as part of Council's contract with Vicroads.

11.3 DONALDSON PARK REDEVELOPMENT PROPOSAL

Cr Holt provided Council with information setting out costs and plans for the redevelopment of the Donaldson Park facility in Wedderburn, which is calculated to total \$3.38 million. He indicated that funding applications are currently being prepared, and some contributions have been pledged towards the project.

12 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

12.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

12.2 Chief Executive Officer Annual Leave

This matter is considered to be confidential under Section 89(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters.

Closing of Meeting to the Public

RESOLUTION 2017/13

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That the meeting be closed to the public at 3.57pm.

CARRIED

RESOLUTION 2017/14

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That the meeting be re-opened to the public at 4.14pm.

CARRIED

NEXT MEETING

The next Ordinary Meeting of Council will be held on 23 January 2018 at Serpentine commencing at 3pm.

There being no further business the meeting was closed at 4.15pm.

Confirmed this.....day of..... 2018

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CHAIRPERSON