



Notice is given that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 24 October 2017
Time: 3pm
Location: Council Chambers, Serpentine

AGENDA

Ordinary Council Meeting

24 October 2017

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1 OPENING PRAYER

“Almighty God, we humbly beseech thee to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon.”

2 APOLOGIES

3 DECLARATIONS OF CONFLICT OF INTEREST

4 PREVIOUS MINUTES**4.1 CONFIRMATION OF MINUTES**

File Number: 02/01/001

Author: Lynne Habner, A/Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council confirm:

1. The minutes of the Council Briefing of 26 September 2017
2. The minutes of the Ordinary Council Meeting of 26 September 2017
3. The minutes of the Council Forum of 10 October 2017

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

5 REVIEW OF ACTION SHEET

5.1 REVIEW OF ACTIONS

File Number: 02/01/002

Author: Lynne Habner, A/Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

REPORT

Refer attachment.

Outstanding Actions	Division:	Date From: 1/01/2016
Action Sheets Report	Committee:	Date To: 31/12/2018
	Officer:	Printed: Tuesday, 17 October 2017 12:12:27 PM

Outstanding actions from previous meetings

ACTION NUMBER	COUNCIL MEETING	REF	DIRECTORATE	OFFICER
9	28/5/12	9.2	Operations	Manager Technical Services

ACTION

That Council:

1. Develop a process for the identification and prioritisation of minor community infrastructure projects which will allow for a structured approach in providing in-principle or financial support for external funding applications.

COMMENTS

12/11/14: Action item has been amended following completion of the BRIC gymnasium development project utilising "Putting Local's First" funding. Elements of this action have been simplified to exclude those relating to the BRIC project and focusing now on the remaining action element being the development of operational guidelines for receiving, prioritising and applying for external funding in respect to minor community infrastructure projects.

11/6/2015: Manager Infrastructure has commenced development of a draft project identification template and scoping document along with associated prioritisation criteria and explanatory notes.

11/09/2015: Progress on development of assessment and prioritisation criteria for minor community Infrastructure projects has been delayed due to competing operational priorities. Delivery of this action item shall be raised with the Manager of Infrastructure as a matter of urgency.

11/02/2016: Matter has been raised with the responsible officer however no further progress has been made on development of the required process and guideline.

12/05/2016: Development of minor community infrastructure project assessment and prioritisation guidelines has been incorporated into the 2016/17 performance objectives of the new Manager Technical Services.

10/6/2016: No progress to date - will be considered with review of building assets

11/08/2016: Review of methodology for identification and prioritisation of community infrastructure projects has commenced. Consideration is currently being given to frameworks which have been adopted by other LGA's (i.e. City of Greater Bendigo Capital Investment Assessment Framework).

20/02/2017: Progress on developing community infrastructure project prioritisation guideline has been delayed due to competing priorities and resource constraints. Project is being handed over to the recently appointed Project/Contract Officer for further progression.

19/04/2017: The Manager Technical Services and Project/Contract Officer are working together to progress the establishment of an Assessment Framework based upon the 2017/18 projects.

13/07/2017: No further action has been taken due to staff resource constraints.

02/08/2017: No further action. Benchmarking with other neighbouring Councils will be undertaken subject to successful recruitment of Assets and Buildings Coordinator.

11/09/2017: New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

17/10/2017: Process for evaluation and prioritising of minor community projects is being developed and a draft is planned to be reported early in 2018.

Outstanding Actions	Division:	Date From: 1/01/2016
	Committee:	Date To: 31/12/2018
Action Sheets Report	Officer:	Printed: Tuesday, 17 October 2017 12:12:27 PM

ACTION NUMBER	COUNCIL MEETING	REF	DIRECTORATE	OFFICER
66	25/2/14	7.4	Operations	Manager Technical Services

ACTION

That Council look at the future needs of buildings under Council control but 'not currently covered by the Building Asset Management Plan and report to Council.

COMMENTS

8/4/14: All buildings identified within the shire are currently covered in the BAMP. Council have requested that the BAMP be reviewed in relation to the buildings that receive no financial support. A review of the BAMP is scheduled to be undertaken later this calendar year. At this time a review of all provisions will be undertaken with a subsequent report provided for Council consideration.

11/11/14: Review of the BAMP has been rescheduled to later this financial year due to commitments of staff in preparing the Road Asset Management and Stormwater Asset management Plans as a matter of priority. Preliminary discussions and consideration on service levels for various building categories has commenced however e.g. public toilets.

11/6/15: Review of the BAMP has been rescheduled following completion of the annual asset valuation data. It is expected that commencement of the BAMP review will occur following the completion of the Stormwater Asset Management Plan in September 2015.

11/09/15: Manager Policy & Strategy is finalising both the Urban Drainage Asset Management and Road Asset Management Plans. Following completion of these strategies focus shall be placed upon the revision of the Building Asset management Plan. Due to delays in progress with the development of the UDAMP and RAMP, work on the BAMP is now scheduled to commence in November 2015.

11/02/16: Draft RAMP and UDAMP have been prepared. Final review of draft documents is occurring in preparation for discussion with Council in March. Enquiries are being made with appropriately qualified consultants to gather necessary building asset data in preparation of commencement on the BAMP review later this year.

10/6/2016: Consultants are currently being interviewed regarding building asset system and data capture. Consultant should be engaged July/August with data capture due by end of 2016.

5/7/2016: Consultants from Assetic has been engaged to perform condition assessment of all the Council owned/managed buildings. Additionally, Assetic system has been purchased as a new corporate asset management system for building assets with future inclusion of roads and drainage assets.

11/08/2016: Register of buildings for inspection has been finalised and consultants will be commencing on site inspections and data capture by the end of August. It is expected that the data capture process could take up to 60 days after which time processing and analysis will commence to inform investment scenario modelling within the revised BAMP

31/08/2016: Building audits have now commenced. A total of 178 Council buildings have been identified for audit. In addition to data capture on structure details, inspections will also identify immediate works required where building element conditions are below service level intervention standards. These works will then form the basis of future building capital works programs and inform preparation of the future investment demand for the LTFP and BAMP.

4/10/16: Building audits are approximately 80% complete. It is anticipated that full audit details and population of the Asset Management System which has been procured, will be complete by the end of October 2016. Data modelling within the Asset Management package will then be used to inform development of the new draft Asset Management Plan.

10/11/16: Audit of Council buildings has been completed. Condition profiles for building stock are now being compiled to inform preparation of draft BAMP. It is anticipated

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From: 1/01/2016</p> <p>Date To: 31/12/2018</p> <p>Printed: Tuesday, 17 October 2017 12:12:27 PM</p>
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that presentation of initial audit results to Council will occur in either December or January.

20/2/17: Post audit processing of building data has been slightly delayed due to resource constraints. Officers are in the process of finalising to produce renewal gap modelling prior to presentation of audit findings to Council. Outputs from audit process are also being utilised in the preparation of a building component of the 2017-2017 Annual Infrastructure Program.

20/03/2017: Preliminary modelling of long term investment requirements across the portfolio of Council buildings has now been completed. Summary report for Council is being prepared to convey initial findings however detailed analysis and adjustment is still required to take into consideration the current policies contained within the BAMP as well as preparation of various scenarios if service levels are changed. Scenario models will be presented to Council as part of developing the revised BAMP.

19/04/2017: First Draft of BAMP is expected in the first quarter of 2017/18.

13/07/2017: Due to delay in successful recruitment to the vacant position of Assets and Buildings Coordinator, it is very likely that the first draft of BAMP will be delayed.

02/08/2017: No further action.

11/09/2017: New Assets and Building Co-ordinator has commenced and will prioritise as matter of urgency.

17/10/2017: A draft of the Building Asset Management Plan is planned to be presented to Council December meeting.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report 7.2 2016/39	Ordinary Council Meeting 13 December 2016	Carolyn Stephenson Peter Cownley	Planning Scheme Amendment to Correct Mapping Errors	27/12/2016	16/12/2016	
RESOLUTION 2016/39						
Moved: Cr Colleen Condliffe						
Seconded: Cr Cheryl McKinnon						
That Council						
1. Request authorisation from the Minister for Planning to prepare an amendment to the Loddon Planning Scheme to correct the mapping errors as identified in the attached table.						
2. Should authorisation be provided, prepare the amendment and place the amendment on exhibition.						
						CARRIED
<p><i>17 Oct 2017 - 11:26 AM - Carolyn Stephenson</i> Dept have advised that it has been approved by the Minister and we are awaiting gazettal, which should be Thursday 19.10.17.</p> <p><i>11 Sep 2017 - 11:27 AM - Carolyn Stephenson</i></p>						

Outstanding Actions	Division:	Date From: 1/01/2016
	Committee:	Date To: 31/12/2018
Action Sheets Report	Officer:	Printed: Tuesday, 17 October 2017 12:12:27 PM

DELWP have advised that we should have a decision by the end of the week
 31 Jul 2017 - 2:26 PM - Carolyn Stephenson
 Final documents and request for approval lodged with the Minister for Planning
 12 Jul 2017 - 4:59 PM - Christine Coombes
 The C39 amendment report has been prepared for councils adoption and approval to submit to the Minister for approval.
 03 Jul 2017 - 11:44 AM - Carolyn Stephenson
 Report prepared for July meeting
 30 May 2017 - 12:57 PM - Carolyn Stephenson
 Currently on exhibition. Exhibition closes 26th June. Will be reported to July meeting.
 16 May 2017 - 1:59 PM - Christine Coombes
 Still waiting on Ministerial approval from DELWP. Proposed public exhibition is 25 May 2017.
 03 May 2017 - 12:18 PM - Carolyn Stephenson
 Still waiting for Ministerial authorisation for exhibition
 21 Mar 2017 - 9:38 AM - Carolyn Stephenson
 Currently on exhibition. Exhibition closes 26th June. Will be reported to July meeting.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 25 July 2017	Carolyn Stephenson	Loddon Planning Scheme Amendment C39 - Adoption	8/08/2017	31/07/2017	
8.2		Peter Cownley				
2017/125						

RESOLUTION 2017/125

Moved: Cr Cheryl McKinnon
 Seconded: Cr Colleen Condliffe

That Council adopt Amendment C39 to the Loddon Planning Scheme as exhibited and submit the amendment to the Minister for Planning for approval.

CARRIED

17 Oct 2017 - 11:25 AM - Carolyn Stephenson
 Dept have advised that it has been approved by the Minister and we are awaiting gazettal, which should be Thursday 19.10.17.
 11 Sep 2017 - 11:27 AM - Carolyn Stephenson
 DELWP have advised that we should have a decision by the end of the week
 31 Jul 2017 - 2:26 PM - Carolyn Stephenson
 Documents and request for approval lodged with the Minister for Planning

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 26 September 2017	Alexandra Jefferies	Planning application 5225- Irrigation layout	10/10/2017	9/10/2017	
8.6		Peter Cownley				
2017/34						

RESOLUTION 2017/34

Outstanding Actions	Division:	Date From: 1/01/2016
	Committee:	Date To: 31/12/2018
Action Sheets Report	Officer:	Printed: Tuesday, 17 October 2017 12:12:27 PM

Moved: Cr Colleen Condliffe
 Seconded: Cr Geoff Curnow

That Council approve the development of earthworks for the purpose of irrigation shown on the plans and subject to the draft conditions attached.

CARRIED

17 Oct 2017 - 12:02 PM - Alexandra Jefferies

Still within 21 days. can be issued 30/10/2017

09 Oct 2017 - 11:53 AM - Alexandra Jefferies

Notice of decision issued, permit will be granted in 21days + 3 postage if no appeal is lodged

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 26 September 2017	Indivar Dhakal	Disposal of Water Supply Pipelines from Skinner's Flat Reservoir, Wedderburn Caravan Park Reservoir and Inglewood Reservoir	10/10/2017	9/10/2017	
8.7 2017/35		Peter Cownley				

RESOLUTION 2017/35

Moved: Cr Cheryl McKinnon
 Seconded: Cr Colleen Condliffe

That Council:

1. In view of the pending construction of the South West Loddon Pipeline, approve the disconnection and abandonment of the entire existing water supply pipeline network from Skinner's Flat Reservoir and Wedderburn Caravan Park Reservoir and notification of all affected pipeline users.
2. Endorse Council's involvement in stakeholder engagement meeting(s) between affected customers of the existing pipeline and GWM Water.
3. Consent to the handover to Grampians Wimmera Mallee (GWM) Water, at no cost, of the ownership and management of the existing water supply pipeline from Inglewood Reservoir and that all affected users be notified.

CARRIED

17 Oct 2017 - 12:11 PM - Christine Coombes

Letter sent to all users of Skinners Flat pipeline advising of Council decision and reason behind decision. Also advised that representatives of GWMWater and Council will visit affected residences in the coming weeks.

Letter being prepared to send to GWMWater regarding Council abandonment of Skinners Flat pipeline and agreement to obtaining "recreational" water for Skinners Flat, Wedderburn Caravan Park reservoir and Inglewood Reservoir.

Also advise that Council is prepared to handover the ownership and management of the existing Inglewood pipeline to GWMWater including the new extension works.

Outstanding Actions	Division:	Date From: 1/01/2016
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A letter to the Wedderburn Sports Clubs and the Inglewood sports Clubs affected is being prepared. A copy of Council decision will be provided to all Clubs.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item 11.6	Ordinary Council Meeting 26 September 2017	Peter Cownley Phil Pinyon	Pyramid Hill Parking	10/10/2017	9/10/2017	

11.6 PYRAMID HILL PARKING

Cr McKinnon referred to parking in Pyramid Hill at two places near the supermarket, requesting that wheel stops be installed in these car parks.

17 Oct 2017 - 9:20 AM - Peter Cownley

wheel stops ordered and will be installed when received

10 Oct 2017 - 9:05 AM - Peter Cownley

Site has been inspected and matter discussed with Supermarket owner. Cost and supplier of wheel stops as used by Wedderburn streetscape project have been identified. Problem was unclear and has been clarified in discussions with Cr McKinnon.

Actions completed since last meeting

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report 8.1 2017/29	Ordinary Council Meeting 26 September 2017	Deanne Caserta Sharon Morrison	Finance Report for the period ending 31 August 2017	10/10/2017	9/10/2017	9/10/2017

RESOLUTION 2017/29

Moved: Cr Colleen Condliffe

Seconded: Cr Cheryl McKinnon

That Council:

1. receives and notes the 'Finance report for the period ending 31 August 2017'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2017/18 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2017/18.

Outstanding Actions	Division:	Date From: 1/01/2016
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CARRIED

09 Oct 2017 - 1:47 PM - Deanne Caserta

Action completed by: Deanne Caserta

October 2017: No further action required, all have been completed.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 26 September 2017	Allan Stobaus	COMMUNITY PLANNING PROGRAM 2017-18	10/10/2017	9/10/2017	9/10/2017
8.2		Wendy Gladman				
2017/30						

RESOLUTION 2017/30

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council approves the 2017-18 Community Plan project allocations of \$301,000 in accordance with the attached report.

CARRIED

09 Oct 2017 - 4:29 PM - Allan Stobaus

Action completed by: Allan Stobaus

Complete

09 Oct 2017 - 3:10 PM - Christine Coombes

Community plan funding allocation recipients have been notified of the funding outcomes.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 26 September 2017	Robyn Vella	Draft Loddon Shire Council Tourism Marketing Plan	10/10/2017	9/10/2017	11/10/2017
8.4		Phil Pinyon				
2017/32						

RESOLUTION 2017/32

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council release the draft Tourism Marketing Plan for public comment and place on display for a period of two weeks.

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division:</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From: 1/01/2016</p> <p>Date To: 31/12/2018</p> <p>Printed: Tuesday, 17 October 2017 12:12:27 PM</p>
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CARRIED

11 Oct 2017 - 12:04 PM - Lynne Habner
 Action completed by: Lynne Habner
 Completed. Draft plan was advertised from 29 September, with comments closing on 16 October 2017.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report 8.8 2017/36	Ordinary Council Meeting 26 September 2017	Steven Phillips Peter Cownley	PROVISION OF "FEE" FREE WASTE DISPOSAL DAYS	10/10/2017	9/10/2017	16/10/2017

RESOLUTION 2017/36

Moved: Cr Colleen Condliffe
 Seconded: Cr Cheryl McKinnon

That Council agree to:

1. The implementation of quarterly "Fee" Free waste disposal days in accordance with the following conditions:
 - (a) a maximum of 4 cubic metres per property and limited to general household waste, greenwaste, and mixed recyclables
 - (b) waste to not include tyres, refrigerators, freezers, air conditioners, mattresses, bricks & concrete and e-waste
 - (c) The service will be provided at the following sites and times unless otherwise advertised:
 - (i) Boort Landfill - Sunday from 1.00pm to 5.00pm
 - (ii) Pyramid Hill Landfill - Sunday from 8.00am to 12.00 Noon
 - (iii) Inglewood Transfer Station - Saturday from 8.00am to 12.00 Noon
 - (iv) Newbridge Landfill - Sunday from 1.00pm to 5.00pm
 - (v) Wedderburn Transfer Station - Sunday from 8.00am to 12.00 noon
 - (vi) Dingee Transfer Station - to be advertised
2. The estimated cost of \$12,000 per annum for the 4 events being charged to the Municipal Waste Charge.
3. The change in service being advertised two weeks prior to the week of "Fee" Free Disposal Days.

CARRIED

Outstanding Actions	Division:	Date From: 1/01/2016
	Committee:	Date To: 31/12/2018
Action Sheets Report	Officer:	Printed: Tuesday, 17 October 2017 12:12:27 PM

16 Oct 2017 - 1:12 PM - Steven Phillips

Action completed by: Steven Phillips

Action is finalised.

16 Oct 2017 - 9:17 AM - Steven Phillips

The "fee" free waste disposal day trial has been arranged for advertisement in the Loddon Times along with other notices at the tip sites and it is also on the Shire Website.

The first day will be in mid November 2017.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 26 September 2017	Sharon Morrison	Review of Section 86 Committees	10/10/2017	9/10/2017	9/10/2017
10.5		Sharon Morrison				
2017/44						

RESOLUTION 2017/44

Moved: Cr Cheryl McKinnon

Seconded: Cr Colleen Condliffe

That, subject to finalisation of the documentation following receipt of feedback from the committees, Council endorse the:

1. Review of the delegations to Section 86 committees and recommended responses to identified issues as contained in this report
2. Draft Instrument of Delegation to be offered to unincorporated Section 86 committees managing council assets
3. Draft Management Agreement to be offered to incorporated associations managing council assets

CARRIED

09 Oct 2017 - 11:39 AM - Sharon Morrison

Action completed by: Sharon Morrison

Work has commenced on distributing relevant agreements to groups managing facilities and functions on behalf of Council.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
Report	Ordinary Council Meeting 26 September 2017	Wendy Gladman	ADOPTION OF THE MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN 2017-2021	10/10/2017	9/10/2017	9/10/2017
10.6		Phil Pinyon				
2017/45						

RESOLUTION 2017/45

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

Outstanding Actions	Division:	Date From: 1/01/2016
	Committee:	Date To: 31/12/2018
Action Sheets Report	Officer:	Printed: Tuesday, 17 October 2017 12:12:27 PM

That Council:

1. thank the contributors for their submissions
2. amend the draft Municipal Public Health and Wellbeing Plan 2017-2021 as reflected in the proposals in this report
3. adopt the Municipal Public Health and Wellbeing Plan 2017-2021
4. forward a copy of the approved plan to the Director Health, North Division, Department of Health and Human Services.

CARRIED

09 Oct 2017 - 2:17 PM - Wendy Gladman

Action completed by: Wendy Gladman

The items requiring action in the resolution have been completed. The final version of the plan has also been forwarded for placement on Council's website and sent to all participating agencies.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item	Ordinary Council Meeting 26 September 2017	Peter Cownley	Skinners Flat	10/10/2017	9/10/2017	17/10/2017
11.3		Phil Pinyon				

11.3 SKINNERS FLAT

Councillors noted that identification of property boundaries at Skinners Flat will be clarified by Operations Directorate staff.

17 Oct 2017 - 3:00 PM - Christine Coombes

Action completed by: Christine Coombes
Complete

11 Oct 2017 - 2:49 PM - Peter Cownley

COMPLETED

10 Oct 2017 - 9:03 AM - Peter Cownley

Ownership and boundaries have been identified from GIS and will be discussed with Councillors to address their concerns

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
New Item	Ordinary Council Meeting 26 September 2017	Lynne Habner	Caravan park fees	10/10/2017	9/10/2017	11/10/2017
11.4		Phil Pinyon				

Outstanding Actions	Division:	Date From: 1/01/2016
	Committee:	Date To: 31/12/2018
	Officer:	
Action Sheets Report		Printed: Tuesday, 17 October 2017 12:12:27 PM

11.4 CARAVAN PARK FEES

Councillors discussed the cost of Wedderburn caravan park fees and requested that a report be provided for consideration at the next Council Forum.

11 Oct 2017 - 12:01 PM - Lynne Habner

Action completed by: Lynne Habner

Completed. A report was provided to the October Council Forum, and a consequent Council report is submitted for the October Ordinary Meeting.

6 MAYORAL REPORT

6.1 MAYORAL REPORT

File Number: 02/01/001

Author: Lynne Habner, A/Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

7 COUNCILLORS' REPORT

7.1 COUNCILLORS' REPORTS

File Number: 02/01/001

Author: Lynne Habner, A/Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

8 DECISION REPORTS**8.1 RENEWAL OF MURPHY CREEK BRIDGE ON WOODSTOCK ROAD**

File Number: 14/01/001
Author: Indivar Dhakal, Manager Technical Services
Authoriser: Peter Cownley, A/Director Operations
Attachments: Nil

RECOMMENDATION

That Council allocate a budget of \$350,700 in the 2018-19 budget to complement the \$350,000 grant received under the Bridges Renewal funding program for the replacement of Murphy Creek Bridge on Woodstock Road

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This matter was the subject of discussion at the Council Forum held on 10 October 2017.

BACKGROUND

The Department of Infrastructure and Regional Development announced the round three of the "Bridges Renewal" program in March 2017. Under this funding program, Council submitted a grant application to replace an existing timber bridge at Murphy Creek on Woodstock Road, Woodstock West. The estimated cost of the project is \$700,700 of which \$350,000 will be funded under this program. As a requirement of the agreement; Council must match this funding and will contribute \$350,700. In September 2017, Council was advised that the application was successful.

ISSUES/DISCUSSION

The proposed bridge is a timber bridge over Murphy Creek with sealed approach's. Due to the inadequacy in load rating of the bridge, Council has restricted heavy vehicle movement on the bridge and subsequently declined any heavy vehicle permit applications.

Woodstock Road is being used by a number of farming properties around Woodstock West for stock and grain movement and therefore, a need to replace the bridge was established. A level 2 inspection undertaken in 2014 also identified a number of structural and functional issues that needed to be addressed on an urgent basis. Whilst routine maintenance activity was undertaken, no major repair or replacement has been carried out.

An expenditure of \$753,021 has been forecast under the Local Bridges and Culverts category of the annual infrastructure program for the financial year 2018/2019. As the replacement of this bridge is expected to be delivered between September 2018 and December 2018, it is proposed that these works be included in the Annual Infrastructure Program 2018/2019.

During the development of the list of annual infrastructure program works for 2018/2019, and subject to Council endorsement of the recommendation in this report, this project will be marked as approved and the remaining expected expenditure will be allocated for other bridges and culvert projects.

The Department of Infrastructure and Regional Development has forwarded an offer of funding to the Council which needs to be completed, signed and returned to the Department no later than

10 November 2017. One of the requirements of the offer is for Council to provide evidence of Council contribution in the form of Council resolution or other formal declaration.

The replacement of the bridge is in accordance with Council's Bridges Asset Management Plan.

COST/BENEFITS

The total cost of the project is estimated at \$700,700 and the estimated Council cost of the proposed bridge replacement is \$350,700, thus enabling Council to reduce its renewal program capital cost by 50%.

The community and the local farmers will benefit from the proposed project. On a number of occasions, Council has declined heavy vehicle permit applications. As a part of the grant application, a number of local farmers and residents submitted letters of support for the bridge replacement project. The project will see increased freight efficiency around Woodstock area.

RISK ANALYSIS

One of the major identified risks with the project is cost overrun. The funding through the "Bridges Renewal" program is for a maximum amount of \$350,000 and is subject to Council's minimum contribution of \$350,700. Any additional cost incurred would be borne by Council through Council approved reallocation of funds. The likelihood of this risk is unlikely and the corresponding consequence is insignificant to minor which results in a low risk. The cost of the project has been estimated based on recent Council expenditure on similar projects which also reduces the risk.

A further risk is that the replaced bridge does not meet Council nor Community expectations in that the bridge does not allow for the large amount of debris that flows down this creek in flood situations. This risk will be mitigated through the inclusion of this information as one of the design criteria.

CONSULTATION AND ENGAGEMENT

Manager Technical Services consulted with Acting Director Operations, Chief Executive Officer and the ward Councillor before submitting the grant application.

In addition, Council received a number of support letters from the local farmers and residents to establish the need of the project.

8.2 2017 CHRISTMAS NEW YEAR HOLIDAY PERIOD

File Number: 02/04/001
Author: Christine Coombes, Executive and Commercial Services Officer
Authoriser: Lynne Habner, Manager Executive and Commercial Services
Attachments: Nil

RECOMMENDATION

That:

1. Council approve the closure of the Wedderburn and Serpentine administrative centres from midday Friday 22 December 2017 and reopening at 8.15 am on Tuesday 2 January 2018
2. notice of these amended office hours be published in the public notices sections of local newspapers circulating within the Loddon Shire.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

The Loddon Shire Council has historically closed the Wedderburn and Serpentine administrative centres to the public over the Christmas/New Year holiday period.

ISSUES/DISCUSSION

In 2017, Christmas Day falls on a Monday and it is proposed that Council shut the Wedderburn and Serpentine Administrative Centres from midday Friday 22 December 2017 and reopen at 8.15 am on Tuesday 2 January 2018. Monday 1 January 2018 is the New Year's Day public holiday.

Council's traditional Staff Christmas Party is proposed to be held on the afternoon of Thursday 21 December 2017. An emergency response crew will be available on call for that afternoon. A skeleton crew will be employed across the Christmas/New Year period to attend to any emergency callouts.

COST/BENEFITS

Whilst there is some cost borne by Council with this arrangement, it reflects past custom and practice, it engenders goodwill with staff and it supports the Loddon Shire's reputation as being an employer of choice.

RISK ANALYSIS

This period has generally been a time of low customer enquiry and the shutdown has provided the opportunity to allow staff to have a refreshing family break with minimum interruption to business activities.

CONSULTATION AND ENGAGEMENT

Nil.

8.3 2018 COUNCIL MEETING SCHEDULE

File Number: 02/04/001
Author: Phil Pinyon, Chief Executive Officer
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council:

1. approve the schedule of Council Meetings for 2018 as contained within this report
2. provide public notice of the Council Meetings schedule.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

The Loddon Shire Council has traditionally conducted Council meetings on a monthly cycle. It is proposed that this meeting schedule be continued through 2018.

ISSUES/DISCUSSION

The proposed 2018 schedule of Council Meetings is as follows:

Tuesday 23 January	Tuesday 22 May	Tuesday 25 September
Tuesday 27 February	Tuesday 26 June	Tuesday 23 October
Tuesday 27 March	Tuesday 24 July	Tuesday 27 November
Wednesday 24 April	Tuesday 28 August	Tuesday 11 December

It is also proposed that Council continue to have briefing meetings prior to each Council Meeting to primarily brief Council on Council Meeting agenda items for that day. It is suggested that Council Forums also be held on the second Tuesday of the month to enable Councillors to consider any other current issues affecting the Loddon Shire.

Council Meetings will commence at 3.00pm. The venue for Council Meetings is proposed to be the Council Chambers, Loddon Valley Highway, Serpentine.

Once approved, the schedule of Council meetings will be posted on Council's website, published in the Loddon Bulletin and advertised by way of public notice in newspapers and newsletters circulating generally within the municipality. Council Meetings will continue to be open to the public.

COST/BENEFITS

No financial impacts are expected from continuing this established practice.

RISK ANALYSIS

Nil.

CONSULTATION AND ENGAGEMENT

Nil.

8.4 FINANCE REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2017

File Number: 08/06/001

Author: Deanne Caserta, Manager Financial Services

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: 1. Finance Report for period ending 30 September 2017

RECOMMENDATION

That Council:

1. receives and notes the 'Finance report for the period ending 30 September 2017'
2. approves budget revisions included in the report for internal reporting purposes only
3. approves the supplementary valuations of rateable and non-rateable properties in respect of the 2017/18 financial year, as returned by the Shire Valuer, LG Valuations Pty Ltd, and endorses them being incorporated into the Register of Rateable and Non Rateable Properties and Rate Book for 2017/18.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis with the exception of when changes to the Council meeting timetable result in the Council meeting occurring before the completion of the end of month finance procedures.

BACKGROUND

The Finance Report for the period ended 30 September 2017 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the adopted 2017/18 Budget, and includes operating results, capital expenditure and funding sources.

This Finance Report also includes supplementary valuations from time to time. Each year Council makes a number of additions, subtractions and alterations to the valuations contained in the annual rate book. These changes arise from various sources including:

- splitting of parcels into new rateable assessments
- development of vacant or unproductive land (urban and rural)
- consolidation of separate rateable assessments into one assessment
- re-assessment of property valuations arising from objections to the initial valuation
- additions and cancellations of licences (grazing and water frontages)
- change of use
- covenant on Title
- area amendment
- change of Australian Valuation Property Classification Code (AVPCC)

- supplementary valuation corrections.

ISSUES/DISCUSSION

Budgeted Surplus - Council's budgeted cash surplus has decreased from \$656K to \$654K.

Income Statement (revenue) - Council's year to date (YTD) operating revenue is at 93% of YTD budget. Revenue brought to account for September was \$449K.

Income Statement (expenditure) - Council's operating expenditure is at 98% of YTD budget. Payments for this month totalled just over \$2.7M, compared to \$2.38M last month. Labour is slightly ahead of budget at 109% due to the timing of fortnightly payroll but is expected to be below Council's 104% cap.

Capital Works - The revised budget for capital works is \$17.4M and is 10% complete in financial terms for the current financial year (5% at the end of August). Asset types with major variations (10% or \$10K) include furniture and equipment; roadworks; recreation, leisure and community facilities; parks, open space and streetscapes; and footpaths with many projects timed for quarter one yet to be commenced.

Balance Sheet - Council has a \$19.4M cash total with \$2.0M in general accounts. Debtors are \$10.8M which is a decrease of \$1.2M in the month. Sundry debtors total \$403K with invoices outstanding for 60 or more days relating to community wellbeing debtors and local community groups totalling approximately \$48K.

There were 23 supplementary valuations updated in September. The total rateable CIV at the end of September is still \$1.81B.

COST/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, along with an accurate representation of property valuations being reflected in Council's rating system and the distribution of rate notices for the year 2017/18.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

LODDON SHIRE COUNCIL

FINANCE REPORT FOR PERIOD ENDING 30 SEPTEMBER 2017



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1 INTRODUCTION

During September 2017 staff in the finance department have commenced working on the Victorian Grants Commission return. Submissions for this report are due on November 1.

During the month there was also a report presented to Council explaining the end of year variations. Meetings have been held with an external consultant regarding the FAST Program and the possible changes that can be made to enhance Council's chart of accounts.

Work has also commenced on planning for the 2018/19 Budget and Long Term Financial Plan.

2 CASH SURPLUS POSITION

2.1 Budget revisions

The overall budget cash surplus, which has been included in the attached financial reports, has decreased from \$655,952 to \$653,952.

These changes have adjusted the revised budget in the following areas:

Item	August Finance Report	September Finance Report	Change \$
Operating revenue	\$24,819,182	\$24,891,244	\$72,062
Operating expenditure	(\$31,146,132)	(\$31,331,194)	(\$185,062)
Transfers from reserves	\$15,086,077	\$15,086,077	\$0
Transfers to reserves	(\$2,182,392)	(\$2,182,392)	\$0
Other funding decisions	\$490,670	\$490,670	\$0
Capital expenditure	(\$17,531,073)	(\$17,420,073)	\$111,000
Other non cash adjustments	\$8,972,696	\$8,972,696	\$0
Accumulated surplus carried forward	\$2,146,924	\$2,146,924	\$0
Closing surplus (deficit) as reported in Appendix 2	\$655,952	\$653,952	(\$2,000)

Major changes are highlighted below:

2.2 Operating revenue

Operating revenue has increased by \$72K.

The main increase to budget relates to the Newbridge Recreation Reserve Insurance reimbursement income; this has expenditure to offset.

2.3 Operating expenditure

Operating expenditure has increased by \$185K.

Main variations include:

- Newbridge Recreation Reserve insurance payment; this has income to offset
- addition of various new community plan programs for 2017/18 has resulted in the movement of capital expenditure to operating expenditure.

2.4 Capital expenditure

Capital expenditure has decreased by \$111K.

The variation has occurred within the community planning area with inclusion of programs for 2017/18 which has resulted in the movement of capital expenditure to operating expenditure.

3 STANDARD INCOME STATEMENT

In the analysis of the statements only those areas which have a variance greater than 10% and \$10,000 will be reported. Variances have been explained in further detail below.

3.1 Operating revenue

Total revenue brought to account for the month of September was \$449K.

Revenue YTD is at 93% compared to YTD budget, or \$886K behind budget.

3.1.1 Capital grants

Capital grants are currently \$921K or 84% behind YTD budget.

This is mainly due to the next Roads to Recovery funding claim which is yet to be submitted.

3.1.2 Vic Roads

Vic Roads are currently \$94K or 53% behind YTD budget.

This is behind budget due to the timing of this report; the September income raised after the end of the month rollover was completed.

3.1.3 Reimbursements

Reimbursements are currently \$26K or 19% ahead of YTD budget.

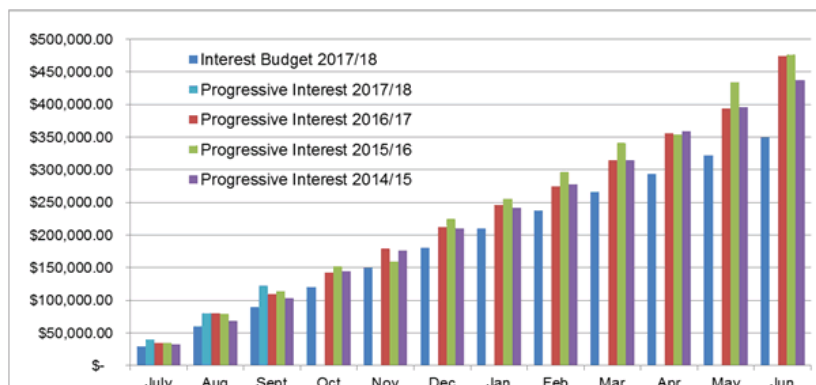
This is due to the recovery of WorkCover costs. This has expenditure to offset.

3.1.4 Interest income

Interest received on investments and rates for the month of September 2017 was \$46K. Year to date income from interest is \$130K.

The total investment interest received and accrued to date is \$122K, and rates interest amounted to \$8K. Year to date represents 34% of the yearly budget amount of \$378K (\$350K for investments only).

Progressive interest from investments for the years 2014/15 to 2017/18 are:



The appendices of this report include a table that shows all investments for the financial year to date for 2017/18. All investments are term deposits with National Australia Bank or the Bendigo Bank. Due to the short term nature of the term deposits, those deposits which have not reached maturity are included as cash in the Balance Sheet. Interest realised, and interest accrued on non-matured deposits, are shown separately on the appendix.

3.2 Operating expenditure

Total operating expenditure for September 2017 was \$2.7M.

Expenditure YTD is at 98% compared to YTD budget of \$7.8M or \$189K behind budget.

3.2.1 Materials and services

Materials and services are behind YTD budget by \$291K or 11%.

The main variances to budget include:

- gravel pits of \$93K with little or no use in the first quarter of the year
- landfills and transfer stations of \$37K with lower than expected operating costs to date within this activity
- Microsoft licenses of \$31K with the purchases yet to be made.

3.2.1 Utilities

Utilities are behind YTD budget by \$23K or 21%.

The main variance is due to lower water usage currently throughout all facilities due to decent rainfall so far this financial year.

3.2.1 Contract payments

Contract payments are behind YTD budget by \$90K or 29%.

The main variances to budget include:

- salaries within the operations and animal management areas due to contractors on site while recruitment processes are finalised for future staff
- operations centre expansion of \$21K; final invoices have not yet been submitted for payment but the project is complete.

3.2.2 Payments

During the month the following payments were made:

Creditor payments - cheque	\$6,284.78
Creditor payments - electronic funds transfer	\$1,761,297.13
Payroll (3 pays)	<u>\$890,383.44</u>
TOTAL	<u>\$2,657,965.35</u>

3.3 Operating surplus

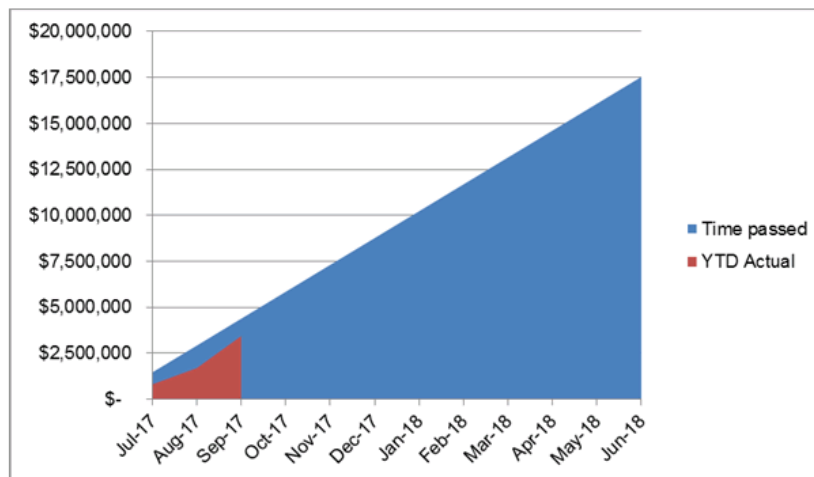
The operating surplus to date is \$5.1M which is \$697K or 12% behind YTD budget.

3.4 Capital expenditure

Total capital works expenditure for September was \$854K.

The total capital works expenditure is 10% complete in financial terms with 25% of the year elapsed.

YTD capital works is currently \$197K or 10% behind YTD budget.



Within the asset types the major variations to YTD budget are:

3.4.1 Furniture and office equipment

Furniture and office equipment is behind YTD budget by \$51K or 59%.

The main variation to budget is the IT strategy implementation works, these have commenced and is expected to be progressed as the year passes.

3.4.2 Roadworks

Roadworks are ahead of YTD budget by \$143K or 25%.

The main variations to budget are:

- Wedderburn Streetscape road component of \$46K with works progressing quicker than expected
- Wedderburn Serpentine Road of \$33K; project commenced earlier than expected
- Ring Road of \$66K; project commenced earlier than expected.

3.4.3 Recreation, leisure and community facilities

Recreation, leisure and community facilities are behind YTD budget by \$26K or 24%.

The main variation is swimming pool solar power with the project part completed. It is expected to be finalised in 2018 after construction works at the Inglewood pool are completed.

3.4.4 Parks, open space and streetscapes

Parks open space and streetscapes are currently ahead of YTD budget by \$114K or 26%.

The main variation to budget is in relation to the Wedderburn Streetscape project, with contractors submitting invoices for payment once a particular stage is complete instead of monthly as timed.

3.4.5 Footpaths

Footpaths are currently behind YTD budget by \$372K or 95%.

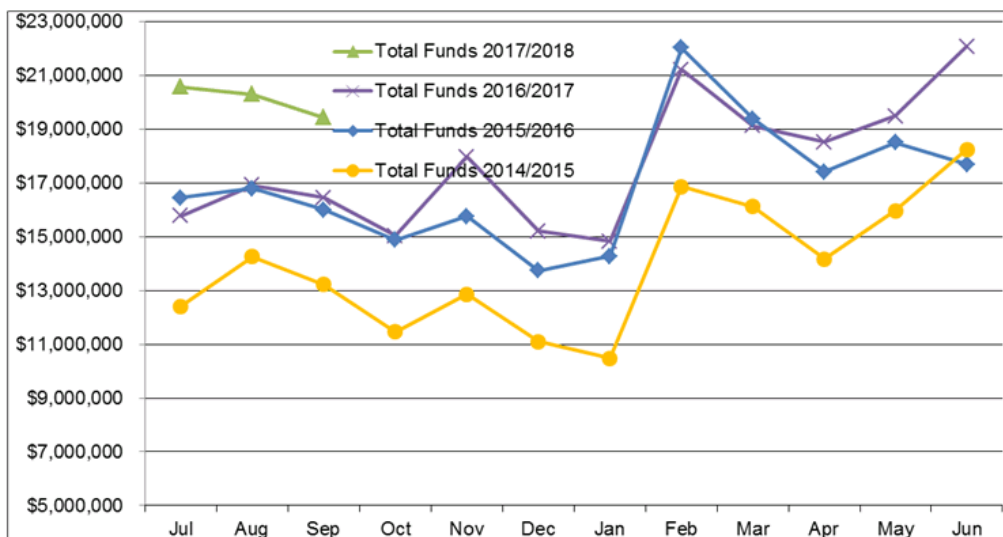
The main variations to budget relate to projects located in Boort Kurting Road, Waterford Road, Kelly Street, Serpentine car park and Barber Street due to delays in the commencement of the various projects.

4 STANDARD BALANCE SHEET

4.1 Cash

At the end of the month, Council’s overall cash total was \$19.4M which includes a balance of \$2.0M in general accounts.

Month end balances for Council’s cash, from July 2014 until the current month, are reflected in the graph that follows:



4.2 Receivables

4.2.1 Debtors

Monthly balances of the various categories of debtors for the financial year are:

Category of debtor	Sept 2016	June 2017	July 2017	Aug 2017	Sept 2017
Rates	\$ 8,964,818	\$ 309,702	\$ 195,006	\$ 10,058,248	\$ 9,101,361
Fire Services Property Levy	\$ 1,080,434	\$ 42,826	\$ 35,213	\$ 1,196,415	\$ 1,076,367
<i>Total Rates & Fire Services Property Levy</i>	<i>\$ 10,045,252</i>	<i>\$ 352,528</i>	<i>\$ 230,219</i>	<i>\$ 11,254,662</i>	<i>\$ 10,177,728</i>
Sundry debtors	\$ 674,419	\$ 804,928	\$ 596,102	\$ 524,427	\$ 403,094
Community loans/advances	\$ 7,413	\$ 7,145	\$ 5,800	\$ 5,800	\$ 5,800
Long term loans/advances	\$ 240,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Employee superannuation	\$ (539)	\$ -	\$ -	\$ 3,990	\$ (2,461)
Magistrates court fines	\$ 103,793	\$ 101,663	\$ 101,663	\$ 101,243	\$ 101,034
LESS provision for doubtful debts	\$ (78,010)	\$ (110,620)	\$ (110,620)	\$ (90,528)	\$ (90,587)
Total	\$ 10,992,328	\$ 1,315,642	\$ 983,163	\$ 11,959,594	\$ 10,754,607

4.2.2 Rates debtors

Outstanding rates and the Fire Services Property Levy at the end of selected months were:

	Sept 2016 (6/10/2016)	June 2017 (6/7/2017)	July 2017 (1/8/2017)	Aug 2017 (1/9/2017)	Sept 2017 (15/10/2017)
2005/06	\$ 335	\$ 357	\$ -	\$ -	\$ -
2006/07	\$ 896	\$ 953	\$ 600	\$ 242	\$ 246
2007/08	\$ 1,345	\$ 1,432	\$ 734	\$ 381	\$ 387
2008/09	\$ 1,560	\$ 1,661	\$ 766	\$ 398	\$ 404
2009/10	\$ 4,094	\$ 4,196	\$ 1,976	\$ 1,618	\$ 1,643
2010/11	\$ 8,870	\$ 8,351	\$ 6,068	\$ 5,079	\$ 3,273
2011/12	\$ 12,600	\$ 12,506	\$ 10,045	\$ 9,085	\$ 6,928
2012/13	\$ 14,555	\$ 14,341	\$ 11,808	\$ 10,293	\$ 8,467
2013/14	\$ 18,404	\$ 16,987	\$ 14,880	\$ 12,393	\$ 11,172
2013/14 Fire Services Property Levy	\$ 4,295	\$ 4,113	\$ 3,465	\$ 2,621	\$ 2,361
2014/15	\$ 53,744	\$ 45,994	\$ 31,362	\$ 27,932	\$ 23,926
2014/15 Fire Services Property Levy	\$ 7,490	\$ 6,112	\$ 5,373	\$ 4,507	\$ 4,232
2015/16	\$ 134,056	\$ 83,817	\$ 64,557	\$ 52,365	\$ 43,067
2015/16 Fire Services Property Levy	\$ 18,887	\$ 10,372	\$ 9,136	\$ 8,007	\$ 6,893
2016/2017	\$ -	\$ 108,735	\$ 69,750	\$ 152,217	\$ 118,556
2016/2017 Fire Services Property Levy	\$ -	\$ 132,600	\$ 26,375	\$ 21,665	\$ 22,345
2017/2018			\$ (26,674)	\$ -	\$ -
2017/2018 Fire Services Property Levy				\$ -	\$ -
Sub-total: arrears	\$ 281,131	\$ 452,528	\$ 230,219	\$ 308,800	\$ 253,899
Current year (outstanding but not due)	\$ 8,714,360	\$ -	\$ -	\$ 9,783,464	\$ 8,883,294
Fire Services Property Levy	\$ 1,049,761	\$ -	\$ -	\$ 1,162,398	\$ 1,040,535
Total outstanding	\$ 10,045,252	\$ 452,528	\$ 230,219	\$ 11,254,662	\$ 10,177,728
<i>Summary</i>					
<i>Rates in arrears</i>	\$ 250,458	\$ 309,702	\$ 195,006	\$ 272,001	\$ 218,068
<i>FSPL in arrears</i>	\$ 30,673	\$ 142,826	\$ 35,213	\$ 36,799	\$ 35,831
Total arrears	\$ 281,131	\$ 452,528	\$ 230,219	\$ 308,800	\$ 253,899

Rates for the 2017/18 financial year were raised during August with the first instalment due on 30 September 2017.

4.2.3 Sundry debtors

Outstanding sundry debtors at the end of the month consist of:

Current	\$36,184	23%
30 days	\$70,837	46%
60 days	\$23,285	15%
90 + days	\$25,211	16%
Sub total routine debtors	\$155,517	100%
Government departments	\$152,330	
GST	\$95,247	
Total	\$403,094	
60 + days consists of:		
Community Wellbeing debtors	\$25,832	
Local community groups	\$6,371	
Others	\$16,293	
Total	\$48,496	

Total outstanding for sundry debtors as at 30 September 2017 is \$403K.

The mainstream sundry debtors of \$156K have been broken into the amount of time they have been outstanding. At present \$48K or 31% that total has been outstanding for more than 60 days.

4.3 Supplementary valuations

All rateable and non-rateable supplementary valuations are included in this report.

There were 23 supplementary valuations for September 2017:

Details	Number	Site value	CIV	NAV
Improvement	9	\$ -	\$ 1,798,000	\$ 89,900
Property split	5	\$ 137,200	\$ 136,200	\$ 6,810
Fire damage	2	\$ -	\$ (140,000)	\$ (7,000)
Update area	2	\$ 18,200	\$ 7,000	\$ 1,850
Change of use	5	\$ -	\$ (68,000)	\$ (11,353)
Grand Total	23	\$ 155,400	\$ 1,733,200	\$ 80,207

The current balances are:

Valuation type	Opening balances	Supplementary changes	Closing balances
Site value	\$ 1,125,303,700	\$ 155,400.00	\$ 1,125,459,100
Capital improved value	\$ 1,812,121,500	\$ 1,733,200	\$ 1,813,854,700
NAV	\$ 93,260,671	\$ 80,207	\$ 93,340,878

The total rateable CIV at the end of September 2017 was \$1.81B.

APPENDIX 1: STANDARD INCOME STATEMENT

	2017/18 Original Budget	2017/18 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
REVENUE FROM ORDINARY ACTIVITIES							
Rates	\$10,406,865	\$10,406,865	\$10,207,716	\$10,211,624	\$3,908	100%	98%
Revenue grants	\$5,783,792	\$5,884,459	\$1,482,840	\$1,547,648	\$64,809	104%	26%
Capital grants	\$3,343,519	\$5,372,763	\$1,093,183	\$172,388	(\$920,795)	16%	3%
Vic Roads	\$710,647	\$710,647	\$177,660	\$83,744	(\$93,916)	47%	12%
User fees	\$1,681,277	\$1,692,250	\$396,443	\$397,871	\$1,428	100%	24%
Capital contributions	\$0	\$0	\$0	\$0	\$0	0%	0%
Recurrent contributions	\$15,000	\$65,000	\$3,750	\$0	(\$3,750)	0%	0%
Interest income	\$378,000	\$378,000	\$94,500	\$129,811	\$35,311	137%	34%
* Reversal of impairment losses	\$0	\$3,879	\$3,879	\$3,879	(\$0)	100%	100%
* Library equity	\$0	\$0	\$0	\$0	\$0	0%	0%
Reimbursements	\$305,320	\$377,382	\$139,227	\$166,048	\$26,821	119%	44%
Total revenue	\$22,624,420	\$24,891,244	\$13,599,198	\$12,713,014	(\$886,184)	93%	51%
EXPENDITURE FROM ORDINARY ACTIVITIES							
Labour	\$9,652,976	\$9,658,962	\$2,279,501	\$2,491,631	(\$212,130)	109%	26%
Materials & services	\$7,767,259	\$9,959,566	\$2,752,207	\$2,460,970	\$291,237	89%	25%
Depreciation	\$8,976,575	\$8,976,575	\$2,244,132	\$2,244,144	(\$12)	100%	25%
Utilities	\$430,439	\$430,439	\$110,310	\$87,661	\$22,649	79%	20%
Contract payments	\$1,565,480	\$2,000,915	\$314,012	\$224,331	\$89,681	71%	11%
Loan interest	\$0	\$0	\$0	\$0	\$0	0%	0%
Auditor costs	\$84,660	\$84,660	\$10,455	\$12,011	(\$1,556)	115%	14%
Councillor costs	\$220,078	\$220,078	\$55,020	\$55,501	(\$481)	101%	25%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
* Impairment losses	\$0	\$0	\$0	\$0	\$0	0%	0%
Bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
Total expenditure	\$28,697,466	\$31,331,194	\$7,765,637	\$7,576,250	\$189,387	98%	24%
NET RESULT FOR THE PERIOD	(\$6,073,047)	(\$6,439,950)	\$5,833,561	\$5,136,764	\$696,797	88%	-80%
The operating expenditure shown above is represented in Council's key direction areas as follows:							
	2017/18 Original Budget	2017/18 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Revised Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
EXPENSES FROM ORDINARY ACTIVITIES							
Economic development & tourism	\$1,419,980	\$1,463,493	\$332,120	\$327,850	\$4,270	99%	22%
Leadership	\$1,218,296	\$1,516,494	\$352,495	\$377,204	(\$24,709)	107%	25%
Works & infrastructure	\$12,931,292	\$13,054,558	\$3,279,770	\$3,238,370	\$41,400	99%	25%
Good management	\$4,549,875	\$4,934,016	\$1,420,674	\$1,342,175	\$78,499	94%	27%
Environment	\$2,056,061	\$2,298,679	\$529,138	\$491,575	\$37,563	93%	21%
Community services & recreation	\$6,521,964	\$8,063,954	\$1,851,440	\$1,799,076	\$52,364	97%	22%
Loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
Total operating expenditure	\$28,697,466	\$31,331,194	\$7,765,637	\$7,576,250	\$189,387	98%	24%
NET RESULT FOR THE PERIOD	(\$6,073,047)	(\$6,439,950)	\$5,833,561	\$5,136,764	\$696,797	88%	-80%

* Income and expense items required by Australian Accounting Standards (AAS)

APPENDIX 2: STANDARD CAPITAL WORKS STATEMENT

	2017/18 Original Budget	2017/18 Revised Budget	YTD Budget	YTD Actual	Variance of YTD Actual & YTD Budget	% YTD Actual to YTD Budget	% YTD Actual to Revised Budget
FUNDING DECISIONS							
Add loan interest accrued	\$0	\$0	\$0	\$0	\$0	0%	0%
Less loan repayments	\$0	\$0	\$0	\$0	\$0	0%	0%
Add transfer from reserves	\$6,557,088	\$15,086,077	\$0	\$3,318	(\$3,318)	0%	0%
Less transfer to reserves	(\$2,182,392)	(\$2,182,392)	\$0	\$0	\$0	0%	0%
Add proceeds from sale of assets	\$490,670	\$490,670	\$35,000	\$70,998	(\$35,998)	203%	14%
TOTAL FUNDING DECISIONS	\$4,865,366	\$13,394,355	\$35,000	\$74,316	(\$39,316)	212%	1%
NET FUNDS AVAILABLE FOR CAPITAL	(\$1,207,681)	\$6,954,405	\$5,868,561	\$5,211,080	\$657,480	89%	75%
CAPITAL EXPENDITURE BY ASSET TYPE							
Furniture and office equipment	\$312,000	\$433,774	\$85,944	\$35,000	\$50,944	41%	8%
Land and buildings	\$2,360,363	\$3,085,738	\$130,901	\$122,956	\$7,945	94%	4%
Plant and equipment	\$844,100	\$844,100	\$205,001	\$199,456	\$5,545	97%	24%
Roadworks	\$3,516,452	\$6,176,826	\$582,870	\$725,815	(\$142,945)	125%	12%
Urban and road drainage	\$308,000	\$667,975	\$0	\$8,908	(\$8,908)	0%	1%
Recreation, leisure and community facilities	\$1,124,000	\$1,427,577	\$109,891	\$83,669	\$26,222	76%	6%
Parks, open space and streetscapes	\$354,500	\$3,229,446	\$434,134	\$547,644	(\$113,510)	126%	17%
Footpaths	\$544,755	\$1,554,637	\$390,199	\$18,135	\$372,064	5%	1%
TOTAL CAPITAL EXPENDITURE PAYMENTS	\$9,364,170	\$17,420,073	\$1,938,940	\$1,741,582	\$197,358	90%	10%
NON CASH ADJUSTMENTS							
Less depreciation	\$8,976,575	\$8,976,575	\$2,244,132	\$2,244,144	(\$12)	100%	25%
Add reversal of impairment losses	\$0	(\$3,879)	(\$3,879)	(\$3,879)	(\$0)	100%	100%
Less loss on sale of assets	\$0	\$0	\$0	\$0	\$0	0%	0%
Less bad debts expense	\$0	\$0	\$0	\$0	\$0	0%	0%
TOTAL NON CASH ADJUSTMENTS	\$8,976,575	\$8,972,696	\$2,240,253	\$2,240,266	(\$13)	100%	25%
Accumulated surplus brought forward	(\$1,802,528)	(\$2,146,924)	\$0	\$0	\$0	0%	0%
NET CASH (SURPLUS)/DEFICIT	(\$207,252)	(\$653,951)	(\$6,169,874)	(\$5,709,764)	(\$460,109)	93%	873%

APPENDIX 3: STANDARD BALANCE SHEET

	September 2017	June 2017	September 2016
	As per trial balance	As per financial statements	As per trial balance
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$19,432,059	\$9,672,238	\$ 16,011,490
Trade and other receivables	\$10,592,607	\$1,232,111	\$ 11,869,100
Financial assets	\$1,172,571	\$13,776,284	\$ 70,275
Inventories	\$40,315	\$53,966	\$ 139,739
Non-current assets classified as held for sale	\$865,424	\$865,424	\$ 63,210
TOTAL CURRENT ASSETS	\$32,102,976	\$25,600,023	\$28,153,814
NON-CURRENT ASSETS			
Trade and other receivables	\$162,000	\$79,921	\$ 13,800
Financial assets	\$274,045	\$274,045	\$ 354,080
Intangible assets	\$1,668,430	\$1,668,430	\$ 1,589,445
Property, infrastructure, plant and equipment	\$309,022,452	\$309,596,011	\$ 286,752,948
TOTAL NON-CURRENT ASSETS	\$311,126,927	\$311,618,407	\$ 288,710,273
TOTAL ASSETS	\$343,229,903	\$337,218,430	\$316,864,089
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	\$200,907	\$642,364	\$ 66,323
Trust funds and deposits	\$1,592,138	\$404,438	\$ 1,521,312
Provisions	\$1,695,861	\$2,192,670	\$ 2,359,981
Interest bearing loans and borrowings	\$0	\$0	\$ 131,125
TOTAL CURRENT LIABILITIES	\$3,488,906	\$3,239,472	\$ 4,078,741
NON-CURRENT LIABILITIES			
Provisions	\$2,324,221	\$1,698,946	\$ 2,353,192
Interest bearing loans & borrowings	\$0	\$0	\$ -
TOTAL NON-CURRENT LIABILITIES	\$2,324,221	\$1,698,946	\$2,353,192
TOTAL LIABILITIES	\$5,813,127	\$4,938,418	\$ 6,431,933
NET ASSETS	\$337,416,776	\$332,280,012	\$310,432,156
EQUITY			
Accumulated Surplus	\$100,672,741	\$37,161,521	\$ 99,788,522
Asset Revaluation Reserve	\$217,168,524	\$295,118,491	\$ 194,107,652
Other Reserves	\$19,575,512	\$0	\$ 16,535,982
TOTAL EQUITY	\$337,416,776	\$332,280,012	\$310,432,156

APPENDIX 4: CASH FLOW STATEMENT

Cash flows from operating activities	September 2017
Rates and charges	411,397
Statutory fees and fines	99,087
User fees	417,986
Grants - operating	1,777,665
Grants - capital	491,955
Contributions - monetary	-
Contributions - non monetary	-
Reimbursements and subsidies	187,634
Interest received	79,076
Net GST refund (payable)	(95,247)
Trust funds and deposits taken	1,187,700
Payments to employees	(2,506,285)
Payments to suppliers	(2,958,815)
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	-
Share of net profits of associates and joint ventures	-
Other income	-
Reversal of impairment of assets	-
Depreciation and amortisation	-
Finance costs	-
Bad debts expense	-
Other expenses	-
Councillors' emoluments	(55,501)
Internal audit remuneration	(12,011)
External audit remuneration	-
Impairment of interest free loans	-
Net cash provided (used in) investing activities	(975,359)
Cash flows from investing activities	
Payments for property, infrastructure, plant and equipment	(1,670,585)
Proceeds from sale of property, infrastructure, plant and equipment	-
Term deposits	12,404,153
Payment for intangible assets	-
Loans and advances to community organisations	6,000
Repayment of loans and advances from community organisations	(4,387)
Net cash provided by (used in) investing activities	10,735,181
Cash flows from financing activities	
Repayment of interest bearing loans and borrowings	-
Borrowing costs	-
Net cash provided by (used in) financing activities	-
Net increase/(decrease) in cash and cash equivalents	9,759,822
Cash and cash equivalents at the beginning of the financial year	9,672,238
Cash and cash equivalents at the end of the financial year	19,432,060

APPENDIX 5: INVESTMENTS

LODDON SHIRE COUNCIL INVESTMENT SCHEDULE											
	Establishment date	Status	Maturity date	Investment days	Interest rate	Investment amount	Interest last year (accrued)	Interest this year	Current investments	Interest received to date	Accrued interest
NAB 44-452-1114	22/05/2017	Closed	21/07/2017	60	2.32%	\$ 2,000,000	\$ 4,958	\$ 2,669	\$ -	\$ 2,669	\$ -
NAB 70-700-8970	2/05/2017	Closed	31/07/2017	90	2.52%	\$ 2,000,000	\$ 8,147	\$ 4,280	\$ -	\$ 4,280	\$ -
NAB 44-452-1114	21/07/2017	Closed	21/08/2017	31	1.91%	\$ 1,000,000	\$ -	\$ 1,622	\$ -	\$ 1,622	\$ -
NAB 23-570-3368	22/06/2017	Closed	23/08/2017	62	2.28%	\$ 1,000,000	\$ 500	\$ 3,373	\$ -	\$ 3,373	\$ -
BGO 2294215	8/06/2017	Closed	6/09/2017	90	2.50%	\$ 2,000,000	\$ 3,014	\$ 9,315	\$ -	\$ 9,315	\$ -
BGO 2297208	13/06/2017	Closed	13/09/2017	92	2.55%	\$ 1,000,000	\$ 1,188	\$ 5,310	\$ -	\$ 5,310	\$ -
NAB 44-441-8766	30/05/2017	Closed	27/09/2017	120	2.47%	\$ 2,000,000	\$ 4,196	\$ 12,045	\$ -	\$ 12,045	\$ -
11:am Account BGO	14/12/2016	Open	N/A		1.50%	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
BGO 2294216	8/06/2017	Open	9/10/2017	123	2.55%	\$ 2,000,000	\$ 3,074	\$ 14,112	\$ 2,000,000	\$ -	\$ 12,855
BGO 2304969	20/06/2017	Open	18/10/2017	120	2.55%	\$ 1,000,000	\$ 699	\$ 7,685	\$ 1,000,000	\$ -	\$ 6,427
NAB 64-792-7106	22/06/2017	Open	20/10/2017	120	2.50%	\$ 2,000,000	\$ 1,096	\$ 15,342	\$ 2,000,000	\$ -	\$ 12,603
BGO 2294217	8/06/2017	Open	6/11/2017	151	2.60%	\$ 500,000	\$ 784	\$ 4,594	\$ 500,000	\$ -	\$ 3,277
NAB 70-082-6145	30/06/2017	Open	14/11/2017	137	2.48%	\$ 2,000,000	\$ -	\$ 18,617	\$ 2,000,000	\$ -	\$ 12,502
NAB 70-700-8970	31/07/2017	Open	28/11/2017	120	2.45%	\$ 2,000,000	\$ -	\$ 16,110	\$ 2,000,000	\$ -	\$ 8,189
NAB 93-482-0424	6/09/2017	Open	8/01/2018	124	2.55%	\$ 1,000,000	\$ -	\$ 8,663	\$ 1,000,000	\$ -	\$ 1,677
NAB 55-839-5005 (LSL)	28/06/2017	Open	16/01/2018	202	2.51%	\$ 1,709,316	\$ -	\$ 23,758	\$ 1,709,316	\$ -	\$ 10,814
NAB 44-452-1114	21/08/2017	Open	19/02/2018	182	2.53%	\$ 1,000,000	\$ -	\$ 12,615	\$ 1,000,000	\$ -	\$ 2,773
NAB 35-640-3396	13/09/2017	Open	12/02/2018	152	2.56%	\$ 1,000,000	\$ -	\$ 10,661	\$ 1,000,000	\$ -	\$ 1,192
NAB 44-441-8766	27/09/2017	Open	26/03/2018	180	2.61%	\$ 2,000,000	\$ -	\$ 25,742	\$ 2,000,000	\$ -	\$ 429
NAB 84-459-3192(Wedderburn Kinder	28/06/2017	Open	16/01/2018	202	2.51%	\$ 194,837	\$ -	\$ -	\$ 194,837	\$ -	\$ -
Interest on Kinder account						\$ 2,706	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on general bank accounts							\$ -	\$ 11,014		\$ 11,014	\$ -
Totals							\$ 27,656	\$ 207,529	\$ 17,404,153	\$ 49,628	\$ 72,738
Interest earned											\$ 122,366
Interest transferred to/from externally funded projects											\$ -
Net interest on investments											\$ 122,366
National Australia Bank current investments									\$ 12,904,153		
Bendigo Bank current investments									\$ 4,500,000		
Totals									\$ 17,404,153		

8.5 SECTION 86 COMMITTEE OF MANAGEMENT - REVOKE INSTRUMENT OF DELEGATION - MITIAMO RECREATION RESERVE

File Number: 02/01/005
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council:

1. Revoke the instrument of delegation to Mitiamo Recreation Reserve Section 86 committee;
2. Endorse the issuing of a Management Agreement to Mitiamo Football and Netball Inc

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted a Section 86 Committee of Management Policy at the ordinary meeting held on 28 January 2014.

Council adopted the review of the delegations to Section 86 committees at the ordinary meeting held on 26 September 2017. This report indicated that a Management Agreement could be issued to incorporated bodies rather than an Instrument of Delegation.

BACKGROUND

Under section 86 of the Local Government Act 1989, council may establish special committees made up of councillors, council staff and other persons.

Each committee is provided with an instrument of delegation which outlines the functions, duties and powers Council has delegated to it.

The Mitiamo Municipal Recreation Reserve Committee of Management (the committee) was appointed the section 86 committee responsible for Crown Allotment 1 TP 127030 at 50 Glossop Street Mitiamo (known as Mitiamo Recreation Reserve).

Under the instrument of delegation the committee is responsible for:

- Managing Council's annual allocation of funds
- Ensuring that all decisions related to improving facilities at the reserve are resolved through the committee
- Levying each user body with the annual membership fee (where applicable)
- Ensuring that organisation member bodies when hiring out their facilities understand their responsibilities to ensure that hirers have the appropriate public liability insurance
- Advising Council of an estimate of the number of hirings and types of each event by 1 May each year
- Submitting quarterly (3 monthly) usage statistics which is to be recorded on the "Usage of Public Halls/Facilities" form due in January, April, July and October. (Data to be provided includes: date of event, hirer, type of event and number of attendees).

ISSUES/DISCUSSION

On 29 September 2017 the committee wrote to Council outlining its wish to disband.

At their annual meeting held 26 September 2017 it was discussed in length the increasing difficulty for the committee to obtain a quorum at its meetings and to hold regular meetings as required by the requirements set by Council. Only one joint operational user group remain as representatives on the committee with cricket and tennis both folding.

The committee believes that the Mitiamo Football and Netball Club Inc as the only user group remaining would be the most appropriate group to manage and control the facility.

By email dated 27 September 2017 the Mitiamo Football and Netball Club Inc indicated their willingness to take on the responsibility for management of the Mitiamo Municipal Recreation Reserve.

As the club is incorporated, a Management Agreement can be put in place instead of an Instrument of Delegation. The Mitiamo Football and Netball Club Inc have provided Council with an indication of those willing to be nominated as the committee under the Management Agreement.

COST/BENEFITS

There are no direct costs associated with this recommendation.

RISK ANALYSIS

Section 86 committees of management have strict governance requirements which assist to ensure Council oversees that they are operating within delegation and within the Local Government Act 1989.

By disbanding the Section 86 committee and revoking the instrument of delegation, the administrative burden on the committee is reduced.

Issuing a Management Agreement helps to ensure clear expectations and responsibilities of both the club and the council.

CONSULTATION AND ENGAGEMENT

The section 86 committee has been consulted regarding the rescission of the instrument of delegation. The committee has indicated that it supports the recommendations made in this report.

8.6 SECTION 86 COMMITTEE OF MANAGEMENT - REVOKE INSTRUMENT OF DELEGATION - INGLEWOOD RIDING CLUB INC

File Number: 02/01/005
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council:

1. Revoke the instrument of delegation to Inglewood Riding Club Inc;
2. Endorse the issuing of a Management Agreement jointly to the Inglewood Riding Club Inc and Inglewood Cars and Bikes Inc.
3. Work with Inglewood Riding Club Inc and Inglewood Cars and Bikes Inc to ensure they have access to affordable insurance.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted a Section 86 Committee of Management Policy at the ordinary meeting held on 28 January 2014.

Council adopted the review of the delegations to Section 86 committees at the ordinary meeting held on 26 September 2017. This report indicated that a Management Agreement could be issued to incorporated bodies rather than an Instrument of Delegation.

BACKGROUND

Under section 86 of the Local Government Act 1989, council may establish special committees made up of councillors, council staff and other persons.

Each committee is provided with an instrument of delegation which outlines the functions, duties and powers Council has delegated to it.

The Inglewood Riding Club Inc (the committee) was appointed the section 86 committee responsible for part of crown allotment 8A and 9A Section 16 on Grant Street, Inglewood (known as Community Sports Riding Club).

Under the instrument of delegation the committee is responsible for:

- Management of booking the facility to external parties
- Setting and collecting fees and charges for hire of the facility
- Payment of accounts relating to operation the facility
- Ensuring that hirers of the facility have the appropriate public liability insurance

ISSUES/DISCUSSION

The Inglewood Riding Club has been incorporated since 1992. A committee cannot be incorporated and be a section 86 committee.

The committee has expressed interest in reducing the administrative burden placed on them by being a section 86 committee. One of their key concerns was to ensure they had access to insurance when managing the facility or fundraising for the maintenance and improvement of the facility.

On 23 September 2017 the committee wrote to Council outlining its wish to enter into a Management Agreement with Inglewood Cars and Bikes Inc.

By email dated 18 September 2017, Inglewood Cars and Bikes Inc indicated its willingness to enter into a Management Agreement with Inglewood Riding Club.

Council is able to work with both groups to ensure they are able to access affordable insurance to meet their obligations relating to the management of the facility.

COST/BENEFITS

There are no direct costs associated with this recommendation.

RISK ANALYSIS

Section 86 committees of management have strict governance requirements which assist to ensure Council oversees that they are operating within delegation and within the Local Government Act 1989.

By disbanding the Section 86 committee and revoking the instrument of delegation, the administrative burden on the committee is reduced.

Issuing a Management Agreement helps to ensure clear expectations and responsibilities of the clubs and the council.

CONSULTATION AND ENGAGEMENT

The section 86 committee has been consulted regarding the revocation of the instrument of delegation. The committee has indicated that it supports the recommendations made in this report.

8.7 SECTION 86 COMMITTEE OF MANAGEMENT - REVOKE INSTRUMENT OF DELEGATION - DINGEE PROGRESS ASSOCIATION

File Number: 02/01/005
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council:

1. disband the section 86 committee;
2. revoke the instrument of delegation to Dingee Progress Association;
3. work with Dingee Progress Association to ensure they have access to affordable insurance for events they run.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted a Section 86 Committee of Management Policy at the ordinary meeting held on 28 January 2014.

Council adopted the review of the delegations to Section 86 committees at the ordinary meeting held on 26 September 2017.

BACKGROUND

Under section 86 of the Local Government Act 1989, council may establish special committees made up of councillors, council staff and other persons.

Each committee is provided with an instrument of delegation which outlines the functions, duties and powers Council has delegated to it.

The Dingee Progress Association (the committee) was appointed the section 86 committee responsible for part of crown allotment TP889342 on Mack Street, Dingee (known as Dingee Progress Park).

Under the instrument of delegation the committee is responsible for:

- managing funding from external sources (grants, contributions, etc)
- maintenance of Dingee Progress Park public toilets within the park
- carrying out improvements and beautification works at Dingee Progress Park in consultation with the parks and gardens team

In addition, when facilitating events the committee has obligations to notify Council of event dates and details to ensure event support, insurance and risk management are in place.

ISSUES/DISCUSSION

The Dingee Progress Association has been incorporated since 1996. A committee cannot be incorporated and be a section 86 committee.

The functions, duties and powers delegated to the committee can or are being carried out by other parties or by the Dingee Progress Association as an incorporated body. Managing funding from external sources can be carried out by the incorporated body without having a delegation to do so; maintenance of the Dingee Progress Park public toilets within the park is being carried out by contractors; carrying out improvements and beautification works at Dingee Progress Park is being done by Council staff; events can continue to be run by the Dingee Progress Association without having a delegation to do so.

The Dingee Progress Association has expressed interest in reducing the administrative burden placed on them by being a section 86 committee. Their key concern was to ensure they had access to insurance for any events they ran.

Council is able to work with Dingee Progress Association to ensure they are able to access affordable insurance for events they run.

COST/BENEFITS

There are no direct costs associated with this recommendation.

RISK ANALYSIS

Section 86 committees of management have strict governance requirements which assist to ensure Council oversees that they are operating within delegation and within the Local Government Act 1989.

By disbanding the Section 86 committee and revoking the instrument of delegation, the administrative burden on committee is reduced.

CONSULTATION AND ENGAGEMENT

The section 86 committee has been consulted regarding the revocation of the instrument of delegation. The committee has indicated that it supports the recommendations made in this report.

8.8 SECTION 86 COMMITTEE OF MANAGEMENT - REVOKE INSTRUMENT OF DELEGATION - BOORT BUSINESS AND TOURISM COUNCIL

File Number: 02/01/005
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council revoke the instrument of delegation to the Boort Business and Tourism Council.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted a Section 86 Committee of Management Policy at the ordinary meeting held on 28 January 2014.

Council adopted the review of the delegations to Section 86 committees at the ordinary meeting held on 26 September 2017.

BACKGROUND

Under section 86 of the Local Government Act 1989, council may establish special committees made up of councillors, council staff and other persons.

Each committee is provided with an instrument of delegation which outlines the functions, duties and powers Council has delegated to it.

The Boort Business and Tourism Council (the committee) was appointed the section 86 committee responsible promoting economic development and tourism in the region and facilitating events that support economic development and tourism in the region.

ISSUES/DISCUSSION

In the minutes of the committee's meeting held on 10 September 2017 the committee indicated a desire to merge with Boort Development Committee.

Boort Development Committee (BDC) was established as a section 86 committee of council with the same purpose as Boort Business and Tourism Council. In the minutes of BDC's meeting held on 9 October, BDC indicated their willingness to merge with the Boort Business and Tourism Council.

A merger results in the instrument of delegation to the Boort Business and Tourism Council being redundant and therefore able to be revoked.

COST/BENEFITS

There are no direct costs associated with this recommendation.

RISK ANALYSIS

Section 86 committees of management have strict governance requirements which assist to ensure Council oversees that they are operating within delegation and within the Local Government Act 1989. The newly merged Committee will continue to have obligations to meet these governance requirements.

The effective amalgamation of the two committees also helps to respond to the shortage of volunteers for committee roles.

CONSULTATION AND ENGAGEMENT

The section 86 committee has been consulted regarding the revocation of the instrument of delegation. The committee has indicated that it supports the recommendations made in this report.

8.9 STATUTORY MEETING AND ELECTION OF MAYOR

File Number: 02/01/004
Author: Phil Pinyon, Chief Executive Officer
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: 1. Council Representation on Committees 2017-18

RECOMMENDATION

That Council

1. Nominate a Councillor to be Mayor Elect of the Loddon Shire 2017/18
2. Confirm the date, time and venue for the Statutory Meeting 2017
3. Review its representation on Council Committees and advise of any changes

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council discussed the election of the Mayor and the date for a special meeting at its October 2017 Council Forum.

BACKGROUND

To assist the orderly transition through the Mayoral Election Process the Loddon Shire traditionally selects its Mayor at the October Ordinary Council Meeting. The successful candidate is known as the Mayor Elect until officially elected at the Statutory Council Meeting.

ISSUES/DISCUSSION

Councillors are asked if there is any desire to elect a Mayor for a two year term as allowed by section 71(2) of the Local Government Act 1989.

Councillors are asked to nominate the Mayor Elect for 2017/18.

Councillors are asked to review their membership on the various Council Committees for 2017/18 as these responsibilities will be officially appointed at the Statutory Meeting. A full list of Council Committees is attached.

In accordance with the Local Government Act, the Mayor is to be elected after the fourth Saturday in October but not later than 30 November in each year and Council must at least seven days before the holding of a special council meeting give public notice of the meeting.

Friday 10 November is considered to be a suitable date for the special meeting to be held for the purposes of electing the Mayor and representation of Councillors on committees.

COST/BENEFITS

There are some costs associated with this recommendation related to venue hire and catering which can be accommodated within existing budget allocations.

RISK ANALYSIS

There are no significant risks identified with this recommendation.

CONSULTATION AND ENGAGEMENT

This matter was discussed by Councillors and the CEO at the October Council Forum.

COUNCIL REPRESENTATION ON COMMITTEES (2017/18)

SPECIAL COMMITTEES OF COUNCIL (SECTION 86 COMMITTEES)	
Boort Aerodrome Committee of Management	Cr Beattie
Boort Business and Tourism Council Committee of Management	Cr Beattie
Boort Development Committee of Management	Cr Beattie
Boort Memorial Hall Committee of Management	Cr Beattie
Boort Park Committee of Management	Cr Beattie
Bridgewater on Loddon Development Committee of Management	Cr Condliffe
Campbells Forest Hall Committee of Management	Cr Condliffe
Dingee Progress Association Committee of Management	Cr McKinnon
Donaldson Park Committee of Management	Cr Holt
East Loddon Community Centre Committee of Management	Cr McKinnon
Inglewood Community Sports Centre Committee of Management	Cr Condliffe
Inglewood Riding Club Committee of Management	Cr Condliffe
Inglewood Lions Community Elderly Persons Units Committee of Management	Cr Condliffe Manager Community Services, Paula Yorston
Inglewood Town Hall Committee of Management	Cr Condliffe
Jones Eucalyptus Distillery Site Committee of Management	Cr Condliffe
Kingower Development and Tourism Committee of Management	Cr Curnow
Korong Vale Mechanics Hall Committee of Management	Cr Beattie
Korong Vale Sports Centre Committee of Management	Cr Beattie
Little Lake Boort Committee of Management	Cr Beattie
Loddon Southern Tourism & Development Committee of Management	Tourism and Marketing Officer, Robyn Vella
Mitiamo Municipal Recreation Reserve Committee of Management	Cr McKinnon
Pyramid Hill Memorial Hall Committee of Management	Cr McKinnon

SPECIAL COMMITTEES OF COUNCIL (SECTION 86 COMMITTEES)	
Pyramid Hill Swimming Pool Committee of Management	Cr McKinnon
Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management	Cr McKinnon
Wedderburn Community Centre Committee of Management	Cr Holt Manager Community Services, Paula Yorston Tourism and Marketing Officer, Robyn Vella
Wedderburn Engine Park Committee of Management	Cr Holt
Wedderburn Mechanics and Literary Institute Hall Committee of Management	Cr Holt
Wedderburn Tourism Committee of Management	Cr Holt
Yando Public Hall Committee of Management	Cr Beattie

COMMITTEES EXTERNAL TO COUNCIL	
AFL Central Victoria Project Control Group	Manager Community Support, Allan Stobaus
Bendigo Regional Tourism Board	Manager Executive and Commercial Services, Lynne Habner Tourism and Marketing Officer, Robyn Vella
Bendigo Loddon Primary Care Partnership Board	Director Community Wellbeing, Wendy Gladman
Calder Highway Improvement Committee (1 representative, 1 substitute)	Cr Condliffe Cr Curnow (substitute)
Children and Youth Area Partnership Steering Committee	Director Community Wellbeing, Wendy Gladman
Loddon Mallee Waste Resource Recovery Group	Cr Curnow
L2P Steering Committee	Recreation Officer, Tony Bellenger
Loddon Mallee Sports Assembly (Sports Focus)	Community Development Officer, Carmel Pethick
Municipal Association of Victoria (1 representative, 1 substitute)	Cr Holt Cr Beattie (substitute)
Murray Darling Association	Cr Beattie

NCCS School Council School Community Reference Group, (SCSCRG) (for the NCTTC – North Central Trade Training Centre)	Executive and Commercial Services Officer, Christine Coombes
North Central Goldfields Regional Library (2 representatives: one councillor, one officer)	Cr McKinnon Chief Executive Officer
North Central Local Learning and Employment Network	Manager Organisational Development, Carol Canfield
Rail Freight Alliance	Cr Beattie
Rural Councils Victoria Executive	Cr Holt

ADVISORY COMMITTEES, STEERING COMMITTEES, ETC

Audit Committee (1 representative)	Cr Holt
Australia Day Committee (1 Councillor representative and 1 staff member)	Cr Condliffe Australia Day Secretary, Shannon Brown
Central Victorian Greenhouse Alliance	Community Development Officer, Carmel Pethick
Healthy Minds Network (1 representative and 1 staff member)	Cr Condliffe Director Community Wellbeing, Wendy Gladman
Central Victoria Rural Women's Network	Cr Condliffe
Municipal Emergency Management Plan Committee (1 representative)	Cr Curnow
Municipal Fire Management Plan Committee (1 representative)	Cr Curnow
Nature Tourism Advisory Team	Cr McKinnon Tourism and Marketing Officer, Robyn Vella
Nature Tourism Festival Committee (Sub Committee of Nature Tourism Advisory team)	Tourism and Marketing Officer, Robyn Vella

8.10 MAV STUDY FOR POPULATION POLICY FOR VICTORIA

File Number: 17/02/003

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. MAV email seeking contribution for study

RECOMMENDATION

That Council contribute \$1,500 to the MAV modelling study 'The optimal Population for Victoria and its regions to 2050: how to make Victoria and its regions more productive', to be funded from the budget for the Economic Development Strategy.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This matter has not been discussed by Council.

BACKGROUND

The Municipal Association of Victoria has approached Victorian councils to contribute to a modelling study of 'The optimal Population for Victoria and its regions to 2050: how to make Victoria and its regions more productive' (see attached email).

ISSUES/DISCUSSION

The following extracts from the proposed project scope explain the context of the study:

The study objective will be to nominate the overall population growth rate for Victoria and its spatial distribution which maximises productivity growth.

The project will outline trends in Victoria's population growth and distribution, highlighting how Melbourne is increasingly dominating the outcome, in terms of numbers and economic impact. The project will ask the question of whether there is such a concept as the best population growth rate and population distribution for Victoria and what resemblance this might bear to current projections. If there is a divergence between such an 'optimal' future population pattern (scale and distribution) and the currently projected future, what policy directions would help to produce improved outcomes?

Stage one: Optimal expenditure requirements: This stage would take current population projections and their spatial distribution and work out what would have to be the level of infrastructure expenditure (most importantly transport infrastructure expenditure), the quantum of public community service availability, the development of strategic employment nodes e.g. Monash, North Melbourne, Sunshine/Werribee, Bendigo, Ballarat etc. along with the industry development budget requirements for investments in knowledge creation activity (research institutions, hospitals, universities) that would be required to support the development of these nodes.

The impact on regional productivity growth and household income convergence or divergences can be transparently identified. The important bottom line outcome are implications for the public sector borrowing requirement.

Stage two: population growth and deterioration in liveability: Stage two would work out the consequences of taking the public sector borrowing requirement and then assessing the population outcomes consistent with this public sector borrowing requirement but which also meets the liveability indicator requirements of stage one.

Stage two would then be concluded with an assessment of how much Victoria and its regions productivity in liveability indicators might decline under the current population projections, in conjunction with the current public sector borrowing requirement targets relative to the nominated standards and relative to the current settings.

Stage three: a regional development alternative: Stage three would alter the spatial distribution from current plans with a greater focus on reducing population share of Melbourne vis a vis the nonmetropolitan regions. The question that will be answered is: Is it more efficient to develop a policy framework which favours increasing the population share of nonmetropolitan regions compared to current expectations?

That is, does Victoria obtain greater value from given levels of infrastructure, community and industry development expenditures from a greater regional development focus than from continuation of the current heavy dependence on Melbourne?

The discussion in Stage 3 will need to include some consideration of potential regional competitive advantages that can provide the foundation for accelerated growth profiles in coming years. This part of the task will require consultation with the key regions.

The total cost for the project is approximately \$120,000.

COST/BENEFITS

The cost to Council is \$1,500 as the contribution sought by MAV from each council in Victoria.

This long term modelling may provide benefits to regional areas by identifying the need to focus on long term opportunities for growth outside of metropolitan Melbourne.

RISK ANALYSIS

There is minimal risk to Council in contributing to this study.

CONSULTATION AND ENGAGEMENT

No consultation has been undertaken on this matter.

Lynne Habner

From: Polly Banks <PBanks@mav.asn.au>
Sent: Monday, 16 October 2017 10:33 AM
To: Polly Banks
Subject: From MAV CEO, Rob Spence: MAV Study: 'The optimal Population for Victoria and its regions to 2050: how to make Victoria and its regions more productive'
Attachments: NIEIR 2017.docx



16 October 2017

TO THE CHIEF EXECUTIVE OFFICER

Sent to CEOs and CEO PAs

Dear Colleagues

MAV Study: 'The optimal Population for Victoria and its regions to 2050: how to make Victoria and its regions more productive'

The MAV is proposing to commission NIEIR (the National Institute of Economic and Industry Research) and Associates to conduct a modelling study of 'The optimal Population for Victoria and its regions to 2050: how to make Victoria and its regions more productive'. The context for this initiative, which is supported by the MAV Board, is summarised below:

1. Population policy will be a key issue in the 2018 Victorian election. Both major parties are already placing a strong focus on the topic and the MAV study would be independent and utilising the expertise of NIEIR, one of the most respected research groups in Australia and the author of the annual State of the Regions report for the ALGA. The NIEIR report will provide credible evidence for Councils to influence the debate and seek improved long term outcomes for their regions.
2. In the past year there has been an increasing amount of discussion about Melbourne's population growing to over 8 million by 2050. This is often seen as a 'given' in the extensive recent media coverage but, in fact, it can be subject to a degree of potential variability, dependent upon the choice of long term policy settings. This is a matter of high importance to Councils and communities as it could significantly impact on living standards in both *metropolitan and rural and regional* areas. Accordingly, the MAV sees value in the production of an independent analysis to identify the overall population growth rate for Victoria and its spatial distribution which maximises productivity growth subject to the constraints of maintaining:
 - a. reasonable regional equality of access to employment opportunities and satisfactory dollar per hour employment;
 - b. no deterioration in liveability and social inclusion indicators including journey to work travel times, health and education service availability from a selected benchmark year
 - c. a public sector borrowing requirement target.

The study would include a detailed analysis of the impact of reducing Melbourne's population growth (and presumably increasing its liveability) and increasing the projected population of regional areas, thus seeking a win-win outcome for the State as a whole.

3. In the past few years there have been a number of reports and plans into the need to provide more economic growth and living standards for various parts of Victoria but for the most part these documents have not been effective in driving better outcomes. By taking a longer term and more strategic view, the NIEIR report should generate evidence of optional futures and preferred strategies, which will be region-specific.

Funding support from councils

The detailed scope of the NIEIR study, to be completed in the first quarter of 2018 and which includes regional consultation sessions with councils, is attached. The total cost is approximately \$120,000. **To fund this the MAV is seeking a contribution of \$1,500 from each council.** We are seeking a response to this request from each council by **Tuesday 31 October** to Polly Banks at pbanks@mav.asn.au

Yours sincerely
Rob

Rob Spence | Chief Executive Officer | Municipal Association of Victoria
Level 12, 60 Collins Street, Melbourne Vic 3000
GPO Box 4326, Melbourne Vic 3001
T 03 9667 5502 | **F** 03 9667 5550

Attachments: 1
www.mav.asn.au

9 INFORMATION REPORTS**9.1 LOCAL LAWS AND COMPLIANCE ACTIVITY REPORT (PERIOD 1 JULY 2016 TO 30 JUNE 2017)**

File Number: 04/02/012
Author: David Price, Local Laws \ Planning Compliance Officer
Authoriser: Glenn Harvey, Manager Development and Compliance
Attachments: Nil

RECOMMENDATION

That Council receive and note the Local Laws - Compliance and Enforcement Activity Report for the 2016/17 financial year.

CONFLICT OF INTEREST

Nil

PREVIOUS COUNCIL DISCUSSION

Council is provided with a periodic summary of the compliance and enforcement actions taken by the Development and Compliance Department in the area of local laws and compliance.

BACKGROUND

Loddon Shire Council maintains powers under various legislation including local laws, which enable effective animal management, enforcement and protection of local township amenity throughout the Council.

A number of policies and procedures have been developed, outlining the methodology and circumstances under which Council officers will undertake compliance action. Key areas of focus in respect to compliance action include:

- management of local laws, particularly with respect to unsightly properties
- effective animal management
- assessment of properties for potential fire risk/fire prevention measures
- control of roadside activities, occupation and utilisation
- intervention in public nuisance issues.

ISSUES/DISCUSSION**Other Local Law activities**

Table 1 provides a summary of other administrative or enforcement actions undertaken during the 2016/17 financial year.

Table 1: Other Local Laws compliance or administrative activity

Incident type	Call outs	Littering or illegal rubbish dumping	Fire permits to burn	Local law permits
No. actions	N/A(*)	3	61	22

(*) data not available/not accurately recorded

Council provides a 24 hour emergency call out service in respect to animal management or local law compliance and enforcement.

Unightly Properties

A summary of activity statistics and properties that were the subject of local laws enforcement is provided below. Identified unightly properties were assessed and prioritised for compliance action.

Table 2: Inventory of unightly properties

Town/Locality	<i>Eddington</i>	<i>Rheola</i>	<i>Newbridge</i>	<i>Tarnagulla</i>	<i>Inglewood</i>	<i>Bridgewater</i>	<i>Wedderburn</i>	<i>Korong Vale</i>	<i>Borong</i>	<i>Boort</i>	<i>Pyramid Hill</i>	<i>Mitiamo</i>	<i>Dingee</i>	<i>Serpentine</i>	<i>Rural</i>	Total
No. identified	4	1	4	2	14	4	22	11	2	2	8	0	1	0	0	75
No. resolved (during year)	0	0	3	0	9	1	9	9	0	0	6	0	0	0	0	37
No. currently pursuing	4	1	1	2	5	3	13	2	2	2	2	0	1	0	0	38

Animal Management

Local Laws officers provide a variety of animal control services. The following table lists a summary of activity in respect to the most commonly observed animal control related enforcement action.

Table 3: Summary of animal management and enforcement activities

Activity	Wandering livestock	Trespassing livestock	Dog attack	Domestic animal at large	Distribution of cat traps	General complaints / other
No. of actions	88	54	10	64	20 (No. of traps)	41

Animal Management – Impoundment

Impoundment activities for the financial year, encompassing both domestic animals and livestock are identified in Table 4.

Table 4: Impoundment activities

Animal type	Impoundments	Returned to owners	Animals rehoused	Animals disposed
Livestock	42	7	34(*)	1 (died at pound)
Dogs	61	35	16	10 (7 dog attacks)
Cats	3	2	1	124 (feral cats)
Total	106	44	51	135

(*) sold at Bendigo Livestock Exchange

COST/BENEFITS

Enforcement of Local Law compliance, particularly with respect to unsightly properties, requires significant investment of human resources in order to assess and process the number of properties identified for enforcement.

Similarly, as identified properties are escalated through the enforcement process, costs associated with legal proceedings may also be incurred by Council.

Benefits derived from investing in the enforcement of non-compliant properties or illegal development includes:

- improved township amenity
- improvements or maintenance of public safety
- support for regulations and standards.

RISK ANALYSIS

Failure of Council to adequately enforce the provisions associated with either the local laws or other applicable legislation including the Domestic Animals Act and Country Fire Authority Act is considered to pose the following risks:

- barrier to development and associated economic growth within Council
- Council's reputation as a regulatory authority
- infrastructure, service provision or regulatory and enforcement pressures.

CONSULTATION AND ENGAGEMENT

Land and animal owners identified and subject to enforcement action under either the local laws or other legislation such as the Domestic Animals Act are consulted with at regular stages throughout the enforcement process.

9.2 QUARTERLY REPORT AGAINST COUNCIL PLAN

File Number: 02/02/003
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: 1. Action and task progress report

RECOMMENDATION

That Council note the progress against the actions in the Council Plan contained in the attachment to this report.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The Council Plan 2017-2021 was adopted by Council on 27 June 2017.

BACKGROUND

The new Local Government Performance Reporting Framework (which is part of the Local Government Act) requires reporting against the Council Plan half yearly.

ISSUES/DISCUSSION

Attached is a report on the progress of actions and tasks (strategic indicators) identified in the Council Plan. Council is currently completing Year 1 of the four year plan. As the format and structure of the progress report is new, there may be a need for some fine tuning with future reports.

COST/BENEFITS

There are no costs associated with the recommendation of this report. Costs of individual projects within the plan are included in the Budget for the relevant delivery years.

RISK ANALYSIS

There are no risks associated with the recommendation of this report.

Reporting on a regular basis provides an opportunity to monitor progress and respond to any issues.

CONSULTATION AND ENGAGEMENT

Consultation was undertaken with responsible council officers in the preparation of this report.



Action and Task Progress Report

Loddon Shire Council



Print Date: 17-Oct-2017

www.cammsgroup.com



REPORT FILTERS

Date Select: From 01-Jul-2017 To 30-Jun-2021

Hierarchy: Planning Hierarchy

Hierarchy Level: Vision

Hierarchy Node: All

Action Responsible Officer: All

Agency: All

Action Related Plan: All

Budget Type: All

Action Grouping Category: All

Action Grouping: All

Action Status: All

Action Filter: CouncilPlan

Task Responsible Officer: All

Task Related Plan: All

Show Overview: Yes

Show Additional Information: Yes

Show Financials: No

Show Confidential Actions: No

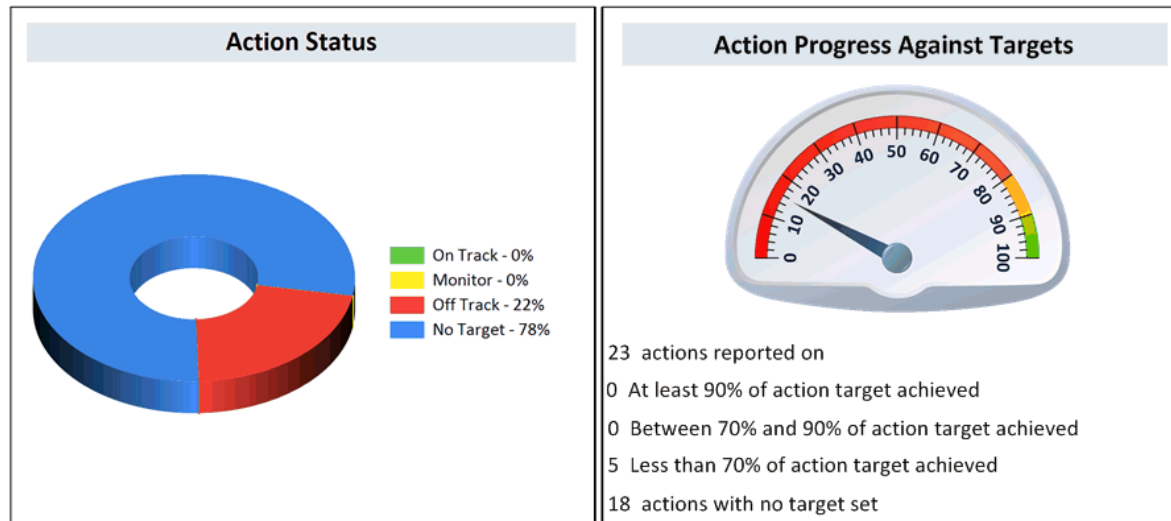
Show Linkages: No

Show Task(s): Yes

Show Progress Comments: Yes

Show Milestone Comments: No

OVERVIEW



ACTION PLANS



At least 90% of action target achieved



Between 70% and 90% of action target achieved



Less than 70% of action target achieved



No target set

* Dates have been revised from the Original dates

1 Population

1.1 Grow and invigorate Loddon’s population

1.1.1 Population growth and diversity - Develop a more balanced and sustainable demographic profile

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.1.1 Advocate for the provision of quality facilities and services which attract and retain families	Allan Stobaus - Manager Community Support	In Progress	01-May-2017	30-Jun-2021	50.00%	-	

ACTION PROGRESS COMMENTS:
 -Solar heating of swimming pool water is currently being installed at Mitiamo, Pyramid Hill and Wedderburn. These 3 are due to be operational by December 31 2017. Boort and Inglewood will be installed by June 30 2017, these are awaiting associated infrastructure to be installed.
 -A funding submission has been submitted to The State Government to construct female friendly change rooms at the Bridgewater Recreation Reserve.
 -Inglewood Swimming Pool/Netball change rooms are due to commence construction. It is anticipated that these will be completed by June 30 2018.
 -A number of smaller to medium size infrastructure projects are at various stages of implementation.


Last Updated: 02-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Implement the Donaldson Park Master Plan	Allan Stobaus - Manager Community Support	In Progress	01-Jul-2017	30-Jun-2018	50.00%

TASK PROGRESS COMMENTS:
 Stage 1 of the Donaldson Park Redevelopment Project is to develop full concept and building plans for proposed new change room, social, kitchen and associated facilities to cater for all user groups at the reserve. Concept plans are 85% developed and the tender process for the full design phase will be implemented in October 2017. The development of a funding strategy, marketing plan and management plan is also underway. It is anticipated that the above will be in place by late October early November. It is the desire of the Community Steering Committee to have full building plans completed in the next 3-4 months.
 Stage 2 of the project is the construction phase this will only commence once full funding is secured.

Last Updated: 02-Oct-2017

1.1.2 Quality childcare services - Optimise the potential for all residents to pursue employment opportunities and lifestyle choices

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.2.1 Develop feasibility study, business case and advocacy strategy for required level of childcare services	Wendy Gladman - Director Community Wellbeing	Not Started	01-Jul-2017	30-Jun-2021	0.00%	-	
ACTION PROGRESS COMMENTS: Not yet commenced Last Updated: 12-Oct-2017							
TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %		
Complete busines case for childcare services	Paula Yorston - Manager Community Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%		
TASK PROGRESS COMMENTS: this has not yet been commenced Last Updated: 17-Oct-2017							
Complete feasibility study for childcare services	Paula Yorston - Manager Community Services	Not Started	01-Nov-2017	31-Oct-2018	0.00%		
TASK PROGRESS COMMENTS: this has not yet been commenced Last Updated: 17-Oct-2017							

1.1.3 Infrastructure, amenities and services - Support community needs with high standard infrastructure, facilities, services and programs

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.3.1 Maintain high quality roads, buildings, parks and gardens, and provide quality amenities and recreation facilities	Peter Cownley - Director Operations	In Progress	01-Jul-2017	30-Jun-2021	50.00%	-	
ACTION PROGRESS COMMENTS: Continue to maintain assets in accord with Asset Management Plans. Flood Recovery works value \$12M underway Last Updated: 12-Oct-2017							

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
95% or more of road defects completed within timeframe allocated	Indivar Dhakal - Manager Technical Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%
Last Updated: 05-Jul-2017					
Complete reviews of Asset Management Plans	Indivar Dhakal - Manager Technical Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%
Last Updated: 05-Jul-2017					

1.1.4 Attractive housing policies - Encourage population growth by improving the ease of transition for new residents


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.4.1 Prepare Settlement Strategy to provide a suitable supply of residential land in and around towns	Peter Cownley - Director Operations	In Progress	01-Jul-2017	30-Jun-2021	10.00%	-	
ACTION PROGRESS COMMENTS: Strategic Planning Officer evaluating options to support the preparation of an ongoing strategy Last Updated: 12-Oct-2017							

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
New residential development in and around towns	Glenn Harvey - Manager Development & Compliance	Not Started	01-Jul-2017	30-Jun-2018	0.00%

Loddon Shire Council Action and Task Progress Report

Last Updated: 06-Jul-2017					
Provision of vacant land zoned for residential development in and around towns	Glenn Harvey - Manager Development & Compliance	Not Started	01-Jul-2017	30-Jun-2018	0.00%
Last Updated: 06-Jul-2017					

1.1.5 Public transport services - Improve the mobility and accessibility of residents to lifestyle needs and choices


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
1.1.5.1 Determine the level of community need for additional public transport and advocate for appropriate public transport services	Wendy Gladman - Director Community Wellbeing	Not Started	01-Jul-2017	30-Jun-2021	0.00%	-	
ACTION PROGRESS COMMENTS: Not yet commenced Last Updated: 12-Oct-2017							

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Complete feasibility study on increase to public transport	Wendy Gladman - Director Community Wellbeing	Not Started	01-Jul-2017	30-Jun-2018	0.00%
TASK PROGRESS COMMENTS: Not yet commenced Last Updated: 12-Oct-2017					
Work in collaboration with Loddon Campaspe Regional Partnership to examine opportunities for transport for smaller communities	Phil Pinyon - Chief Executive Officer	In Progress	01-Jul-2017	30-Jun-2018	25.00%
TASK PROGRESS COMMENTS: This is one of five priority projects that the Regional Partnership is advocating to the State Government for possible budget inclusion in next year's State Budget. Last Updated: 02-Oct-2017					

2 Economic Prosperity

2.1 Support development of a prosperous and diverse economy

2.1.1 Tourism - Realise Loddon’s tourism potential by supporting and promoting our natural, historical and cultural assets

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.1.1 Develop a comprehensive, cohesive and compelling story which positions and promotes Loddon Shire as ‘Victoria’s natural playground’	Lynne Habner - Manager Executive and Commercial Services	Ongoing	01-Jul-2017	30-Jun-2021	-	-	
<p>ACTION PROGRESS COMMENTS: Media releases and Facebook posts regularly promote Loddon highlighting the nature-based tourism on offer.</p> <p>The draft Tourism Marketing Plan has been advertised for comment. Last Updated: 17-Oct-2017</p>							
TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %		
Complete a review of the Tourism Strategy	Lynne Habner - Manager Executive and Commercial Services	Not Started	01-Jul-2018	30-Jun-2019	0.00%		
<p>TASK PROGRESS COMMENTS: Tourism Strategy Review will commence in 18/19 financial year Last Updated: 09-Oct-2017</p>							

2.1.2 Economic development - Encourage economic development by providing support which facilitates business initiatives and growth

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.2.1 Attract new business opportunities and maintain support for traditional industries	Lynne Habner - Manager Executive and Commercial Services	Ongoing	01-Jul-2017	30-Jun-2021	-	-	
<p>ACTION PROGRESS COMMENTS: Commercial Services staff continue to provide support for potential new and existing businesses, including agribusiness opportunities. Last Updated: 17-Oct-2017</p>							
TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %		
Continue to provide forums for business networks that provide training and support	Lynne Habner - Manager Executive and Commercial Services	Ongoing	01-Jul-2017	30-Jun-2018	-		
<p>TASK PROGRESS COMMENTS: Business network dinners continue to be organised by Loddon Shire Tourism and Marketing to provide support and development opportunities. Further work will be done to attract a broader range of businesses. Last Updated: 09-Oct-2017</p>							
Maintain and enhance resources to ensure timely processing of planning and building applications	Glenn Harvey - Manager Development & Compliance	Not Started	01-Jul-2017	30-Jun-2018	0.00%		
<p>Last Updated: 06-Jul-2017</p>							

2.1.3 Water Security - Secure adequate water access to maintain the viability of diverse economic activities

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.3.1 Ongoing advocacy for water security initiatives which support economic development	Phil Pinyon - Chief Executive Officer	In Progress	01-Jul-2017	30-Jun-2021	50.00%	-	

ACTION PROGRESS COMMENTS:
 See task below.
 Last Updated: 02-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Pursue advocacy opportunities for water security initiatives which support economic development as they arise	Phil Pinyon - Chief Executive Officer	In Progress	01-Jul-2017	30-Jun-2018	50.00%

TASK PROGRESS COMMENTS:
 The SWL pipeline project continues to be a focus. Stage 2 is to be commenced soon with on the ground works. The provision of a potable water supply to Newbridge is on the agenda, but Council has decided to hold off pursuing this further until the design and alignment of the pipeline from Bridgewater to Laanecoorie has been determined. The Mitiamo pipeline has been raised as a priority for the Loddon Shire via the L/C Regional Partnership.
 Last Updated: 02-Oct-2017

2.1.4 Economic infrastructure - Support the delivery of key public infrastructure that facilitates improved economic returns

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.4.1 Advocate for, and where appropriate, deliver quality roads and strategic freight routes and improved reliability and capacity of essential services	Peter Cownley - Director Operations	In Progress	01-Jul-2017	30-Jun-2021	50.00%	-	
<p>ACTION PROGRESS COMMENTS: Continue to apply for funding from the following programs:- 1. Building Our Region -Obtained \$175,000 for Ped Traffic Lights Wedderburn Project cost \$350,000 2. Roads To Market - Obtained \$306,000 funding for Billings Rd Boort. Design nearing completion. A further project application being prepared for Lauke Mill access. Continue to advocate for improved road and transport networks to service the agricultural existing and developing industries. Last Updated: 12-Oct-2017</p>							
TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %		
Pursue advocacy opportunities for essential infrastructure and services	Phil Pinyon - Chief Executive Officer	Ongoing	01-Jul-2017	30-Jun-2018	-		
<p>TASK PROGRESS COMMENTS: Advocacy opportunities are pursued via a range of mechanisms. As a current example, in mid September 2017, the CEO, together with the Mayor and other CEOs and Mayors from the Murray River Group of Councils made representations to Ministers and advisers in Canberra on a range of related matters. Last Updated: 02-Oct-2017</p>							
Review Road Asset Management Plan	Indivar Dhakal - Manager Technical Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%		
<p>Last Updated: 06-Jul-2017</p>							

2.1.5 Business capability - Facilitate improvement in the business capabilities of Loddon traders and entrepreneurs

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
2.1.5.1 Provide support to existing business to encourage take up of self-improvement opportunities	Lynne Habner - Manager Executive and Commercial Services	Ongoing	01-Jul-2017	30-Jun-2021	-	-	

ACTION PROGRESS COMMENTS:
 Council's business network dinners are a forum for provision of support and training opportunities.
 Last Updated: 17-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Develop and implement a policy to provide a framework to access Council's heritage loans scheme	Glenn Harvey - Manager Development & Compliance	Not Started	01-Jul-2017	30-Jun-2018	0.00%
Last Updated: 06-Jul-2017					
Provide communication and training opportunities about available grants and tender processes	Lynne Habner - Manager Executive and Commercial Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%

TASK PROGRESS COMMENTS:
 Not commenced.
 Last Updated: 09-Oct-2017

3 Liveability

3.1 Develop attractive, vibrant and well-serviced communities

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3.1.1 Township appearance - Ensure our townships are presented to a high standard

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.1.1 Improve character and appearance of townships	Peter Cownley - Director Operations	In Progress	01-Jul-2017	30-Jun-2021	50.00%	-	

ACTION PROGRESS COMMENTS:
 Streetscape project in Wedderburn commenced 16-5-17 and is progressing on time and budget.
 Last Updated: 12-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Identify and manage rectification of unsightly premises	Glenn Harvey - Manager Development & Compliance	Not Started	01-Jul-2017	30-Jun-2018	0.00%

Last Updated: 06-Jul-2017

Implement streetscape improvements in key townships	Indivar Dhakal - Manager Technical Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%
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Last Updated: 06-Jul-2017

3.1.2 Community engagement - Build relationships and foster community engagement, pride and resilience

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.2.1 Support and promote initiatives which encourage community inclusion and engagement	Wendy Gladman - Director Community Wellbeing	Not Started	01-Jul-2017	30-Jun-2021	0.00%	-	

ACTION PROGRESS COMMENTS:
 Community support tasks not yet commenced
 Last Updated: 12-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Continue the provision of library services	Phil Pinyon - Chief Executive Officer	Ongoing	01-Jul-2017	30-Jun-2018	-

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<p>TASK PROGRESS COMMENTS: Support for the continued provision of library services is maintained, with the new library agency model for the LSC bedding down. The CEO sits on the Regional Library Board and is currently involved in the recruitment of a new CEO for the Regional Library. Last Updated: 12-Oct-2017</p>					
Develop a volunteer strategy	Sharon Morrison - Director Corporate Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%
<p>TASK PROGRESS COMMENTS: This project is due to be scoped in the second quarter of 2017/18. Last Updated: 05-Oct-2017</p>					
Present outcome of investigation into the development of a volunteer strategy to the Forum in April 2018	Sharon Morrison - Director Corporate Services	Not Started	01-Feb-2018	30-Apr-2018	0.00%
<p>Last Updated: 09-Oct-2017</p>					
Explore opportunities to rejuvenate a Youth Council in partnership with 'Youth Building Places and Spaces' project	Allan Stobaus - Manager Community Support	In Progress	01-Jul-2017	30-Jun-2018	10.00%
<p>TASK PROGRESS COMMENTS: Initial conversations have been held internally. The intent is to establish a partnership/s externally to develop a strategy for this. Last Updated: 16-Oct-2017</p>					
Provide opportunities for the community to develop community gardens	Allan Stobaus - Manager Community Support	Not Started	01-Jul-2017	30-Jun-2018	0.00%
<p>TASK PROGRESS COMMENTS: A strategy is required to ascertain the most effective way to achieve this. Last Updated: 16-Oct-2017</p>					

3.1.3 Lifestyle infrastructure - Provide quality infrastructure which supports the desired lifestyles of our residents

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.3.1 Identify appropriate levels of service across all infrastructure categories within relevant Asset Management Plans	Peter Cownley - Director Operations	In Progress	01-Jul-2017	30-Jun-2021	50.00%	-	

ACTION PROGRESS COMMENTS:

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Asset management plans have been prepared for Roads, Roadsides, Buildings, Bridges, Footpath network, Parks Assets. Also have reviewed the Road Management Plan, Landfill Master Plan and Waste Management Strategy.
 Last Updated: 13-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Develop a plan for rationalisation of unnecessary assets with a direction towards future use of multipurpose facilities	Indivar Dhakal - Manager Technical Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%

Last Updated: 06-Jul-2017

3.1.4 Water Security - Secure adequate water access which supports lifestyle needs and recreational choices

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
3.1.4.1 Advocate for ongoing water security initiatives which support liveability in Loddon	Phil Pinyon - Chief Executive Officer	Completed	01-Jul-2017	30-Jun-2021	100.00%	-	

ACTION PROGRESS COMMENTS:

Council is providing in-kind support for the South West Loddon Pipeline Project and Mitiamo pipeline.

A watching brief is being applied to the community proposal for water and sewerage in the Newbridge township until the South West Loddon Pipeline Project design has been completed, enabling Coliban to determine options for provision of water to be costed.

To streamline reporting, this action has been marked completed and will be reported on through the action related to water security initiatives which support economic development needs. (see action 2.1.3)

Last Updated: 13-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Pursue advocacy opportunities for water security initiatives which support lifestyle needs and recreation choices as they arise	Phil Pinyon - Chief Executive Officer	Completed	01-Jul-2017	30-Jun-2018	100.00%

TASK PROGRESS COMMENTS:


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As well as the involvement in the SWL Pipeline Project via the Steering Committee, work is being done to advocate for the Mitiamo pipeline project. This has been listed in the Regional Partnerships priorities as a ket outcome for the Loddon Shire.
 In addition, water for the Reservoirs at Skinners Flat, Wedderburn and Inglewood is being negotiated with GWM so as to secure water at recreational lake water prices to maintain a level suitable for ongoing recreational use.
 To streamline reporting, this task has been marked completed and will be reported on through the task related to water security initiative which support economic development needs. (see task 2.1.3.1)
 Last Updated: 13-Oct-2017

4 Sustainability

4.1 Provide leadership which contributes to the sustainability of our region

4.1.1 Economic sustainability - Ensure the ongoing economic viability of Loddon Shire Council operations

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.1.1 Undertake comprehensive service delivery reviews across council	Sharon Morrison - Director Corporate Services	In Progress	01-Oct-2016	30-Jun-2021	25.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:
 Two pilot reviews are nearing completion. A review of procurement review has been discussed at executive level and a recommendations report is due December 2017. A review of agribusiness is in the benchmarking phase. A final report is due in December 2017. The draft framework will be reviewed prior to commencing any further reviews.
 Last Updated: 05-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Complete a minimum of three service delivery reviews per year	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	10.00%

TASK PROGRESS COMMENTS:
 Procurement review is due to be reported to council in December 2017.
 The agribusiness review is currently seeking stakeholder feedback and completing benchmarking with like councils.
 A review of the draft service delivery review framework will be undertaken before further reviews are commenced.
 Last Updated: 05-Oct-2017

4.1.2 Environmental sustainability - Deliver adequate, efficient and sustainable environment and waste management services

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ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.2.1 Identify and manage issues impacting on the environment	Peter Cownley - Director Operations	In Progress	01-Jul-2017	30-Jun-2021	15.00%	-	
ACTION PROGRESS COMMENTS: Landfill Master Plan finalised June 2017 which considers Leachate, depth of landfill, life span of landfills and recommends mulching greenwaste replacing burning as is current practice. Finished surface contours established to minimise runoff. Last Updated: 13-Oct-2017							

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Complete Urban Drainage Asset Management Plan	Indivar Dhakal - Manager Technical Services	Not Started	01-Jul-2017	30-Jun-2018	0.00%
Last Updated: 06-Jul-2017					

4.1.3 Social sustainability - Actively promote policies and activities which facilitate community health, harmony and engagement

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
4.1.3.1 Promote multi-purpose facility sharing opportunities which meet community needs	Phil Pinyon - Chief Executive Officer	Ongoing	01-Jul-2017	30-Jun-2021	-	-	
ACTION PROGRESS COMMENTS: This action continues to be promoted as opportunities arise. The recently opened Inglewood Hub is a case in point and the work currently being done in relation to the Donaldson Park redevelopment is another. Last Updated: 02-Oct-2017							

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Review the Small Towns Policy	Allan Stobaus - Manager Community Support	Not Started	01-Jul-2017	30-Jun-2018	0.00%
TASK PROGRESS COMMENTS: Some initial work has been completed on this. Project needs to be resumed. Last Updated: 16-Oct-2017					

5 High Performance Organisation

5.1 Implement frameworks which enable sound decision making and support a high performing and customer-focused organisation

5.1.1 Financial management - Practise responsible and sustainable financial behaviours

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.1.1 Deliver responsible cash flow management	Deanne Caserta - Manager Financial Services	Ongoing	01-Jul-2017	30-Jun-2021	-	100.00%	

ACTION PROGRESS COMMENTS:

During September 2017 staff in the finance department have commenced working on the Victorian Grants Commission return. Submissions for this report are due on November 1. During the month there was also a report presented to Council explaining the end of year variations. Meetings have been held with an external consultant regarding the FAST Program and the possible changes that can be made to enhance Council's chart of accounts. Work has also commenced on planning for the 2018/19 Budget and Long Term Financial Plan.

Last Updated: 12-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Prepare an annual budget with a budgeted cash surplus	Deanne Caserta - Manager Financial Services	Completed	01-Jul-2017	30-Jun-2021	100.00%

TASK PROGRESS COMMENTS:

Budget for year ending 30 June 2018 includes a cash surplus of \$207,248. Adopted by Council on 27 June 2017

Last Updated: 07-Aug-2017

5.1.2 Quality customer service - Improve communication with community and customers

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.2.1 Create better opportunities for the community to access council information, services and support	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	10.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:


A review of the customer service charter and the development of a customer service strategy has commenced with the appointment of a consultant in July 2017 and initial project planning meetings in September 2017. Stakeholder surveys have commenced and a final report is due December 2017. An upgrade to the internet is also underway with a project plan currently being developed.

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Last Updated: 05-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Review the Customer Service Charter and develop a Customer Service Strategy	Deanne Caserta - Manager Financial Services	In Progress	01-Jul-2017	30-Jun-2018	15.00%
TASK PROGRESS COMMENTS: October 2017 - Consultant engaged and work has commenced. Survey out for customer response. Last Updated: 03-Oct-2017					

5.1.3 IT infrastructure - Improve internal and external service delivery

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.3.1 Implement the software purchases and upgrades as identified within the IT strategy	Leigh Jardine - Manager Information	In Progress	01-Jul-2017	30-Jun-2021	8.00%	100.00%	 RED
ACTION PROGRESS COMMENTS: 10/10/17 LJ - Work is progressing on the EOI for the corporate system, workshops with staff have been held to help inform system requirements. Phone system demos have been held at City of Greater Bendigo and Mt Alexander Shire Council. The IT Strategy lists a number of key projects over the next four years. Work has commenced on the replacement of the phone system and the upgrade of the corporate system and the internet. Last Updated: 10-Oct-2017							

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Replace phone system	Leigh Jardine - Manager Information	In Progress	01-Jul-2017	30-Jun-2018	15.00%
TASK PROGRESS COMMENTS: The specification for the new phone system is being finalised with a view to seeking quotes by the end of October 2017. Last Updated: 12-Oct-2017					
Upgrade finance, human resource, document management and payroll software	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	5.00%
TASK PROGRESS COMMENTS:					

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Consultant has been appointed to assist with procurement phase for the new integrated software. Council has also been successful in obtaining grant support for the review of its Chart of Accounts. Existing software is currently being upgraded to enable electronic purchase orders.
 Last Updated: 05-Oct-2017

5.1.4 Leadership and representation - Deliver results in line with the direction of Council

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.4.1 Implement Council Plan	Phil Pinyon - Chief Executive Officer	In Progress	01-Jul-2017	30-Jun-2021	25.00%	-	

ACTION PROGRESS COMMENTS:
 The implementation of the Plan focusing on the elements that relate to the current financial year is progressing well at this stage (2/10/17)
 Last Updated: 12-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
80% of Strategic Indicators met by 30 June 2021	Phil Pinyon - Chief Executive Officer	In Progress	01-Jul-2017	30-Jun-2021	25.00%

TASK PROGRESS COMMENTS:
 Progress against strategic indicators is shown in the quarterly report against the Council Plan. The indicative % complete only relates to the 17/18 Financial Year.
 Last Updated: 12-Oct-2017

5.1.5 Organisational development - Develop the necessary culture and capabilities to achieve council's strategic and operational objectives


ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.5.10 Continue to develop a high-performance culture	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	25.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:
 Consultants have been appointed with a view to surveying staff in October 2017 and building awareness of management's role in improving culture. Council continues to be part of a pilot group with LGPro to develop a Workforce Strategy/Plan template documents for Victorian councils to use. A consultant has been appointed and template documents should be available for use by December 2017 with the documents rolled out to the six councils in the pilot group to have their plans done by 30 June 2017. Council continues to develop and review on a range of policies and procedures to ensure compliance with the Child Safe Standards.
 Last Updated: 05-Oct-2017

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TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Adopt a Child Safe Standards Framework and associated policies	Carol Canfield - Manager Organisational Development	In Progress	01-Jul-2017	30-Jun-2018	50.00%
<p>TASK PROGRESS COMMENTS: A range of policies and procedures are currently being developed and reviewed to ensure compliance with the Child Safe Standards. September 2017 - Policies and procedures are in draft form and are currently being reviewed Last Updated: 09-Oct-2017</p>					
Complete a Workforce Strategy	Carol Canfield - Manager Organisational Development	In Progress	01-Jul-2017	30-Jun-2018	25.00%
<p>TASK PROGRESS COMMENTS: Council is part of a pilot group with LGPro to develop Workforce Strategy/Plan template documents for Victorian Councils to use. The group is going to tender for a consultant to provide the documents, these documents should be available for use by December 2017 with the documents rolled out to the 6 Councils in the pilot group to have their plans done by 30 June 2017. October 2017: The consultant has been engaged being Julie Sloan from Workforce Planning Global. A project plan has been developed with suggested timelines and meeting dates. The first meeting with the consultants will be held during the week commencing 16 October 2017. Julie and Michelle are Adelaide based and can be in Melbourne on 16 or 17 October to meet with you to get the project underway. CEOs are welcome to stay for the entire session but will organise structure of meeting to address their needs in the first hour. Last Updated: 06-Oct-2017</p>					
Undertake staff survey and address outcomes	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	10.00%
<p>TASK PROGRESS COMMENTS: Consultants have been appointed with a view to surveying staff in October 2017 and building awareness of managements role in improving culture. Last Updated: 05-Oct-2017</p>					

5.1.6 Compliance and reporting - Meet our legislative requirements and improve internal efficiencies

ACTION	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %	TARGET	ON TARGET %
5.1.6.10 Identify and implement opportunities to streamline processes which improve performance.	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	10.00%	100.00%	 RED

ACTION PROGRESS COMMENTS:
 Implementation of the CAMMS Cycle product is complete. The product helps to streamline reporting against the Council Plan, audit actions and Local Government Performance Reporting Framework indicators. Improvements to two additional processes are being trialled - maintaining strategic documents register and maintaining grants register. An additional process is being considered - reporting against actions in strategic documents other than the Council Plan.
 Last Updated: 05-Oct-2017

TASK(S)	RESPONSIBLE PERSON	STATUS	START DATE	END DATE	COMPLETE %
Implement corporate planning and reporting software	Sharon Morrison - Director Corporate Services	Completed	01-Jul-2017	30-Jun-2018	100.00%

TASK PROGRESS COMMENTS:
 Software has been implemented and was used for audit committee reporting in August and is also being used for quarterly reporting against the Council Plan in September.
 Last Updated: 05-Oct-2017

Maintain an ongoing focus on the principle of continuous improvement	Sharon Morrison - Director Corporate Services	In Progress	01-Jul-2017	30-Jun-2021	10.00%
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TASK PROGRESS COMMENTS:
 Training in the application of lean and 5S thinking is scheduled for 2017/18.
 Last Updated: 05-Oct-2017

9.3 REVIEW OF CARAVAN PARK FEES

File Number: 13/09/015
Author: Lynne Habner, Manager Executive and Commercial Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council:

1. adopt an amendment to fees and charges for the Wedderburn Pioneer Caravan Park to \$20 per night and \$100 per week for powered sites, and \$15 per night and \$100 per week for unpowered sites, effective from 30 October 2017
2. adopt an amendment to fees and charges for the Bridgewater Public Caravan Park for powered sites for a peak weekly rate of \$180, effective from 30 October 2017
3. adopt an amendment to Council's Fees and Charges Schedule to introduce processes for Council's caravan parks to take deposits and retain cancellation fees as outlined in this report, effective from 30 October 2017
4. note that fees and charges are reviewed annually, and future adjustments may be made by Council as required.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The subject of caravan park fees was discussed at the October 2017 Council Forum.

BACKGROUND

In September 2017 Council discussed the Wedderburn Pioneer Caravan Park fees and charges for powered and unpowered sites compared with the Bridgewater Public Caravan Park, and suggested that Wedderburn fees are too high.

Council staff had advised that benchmarking of caravan park fees against similar parks was to be conducted to ensure that Council-managed parks are within an appropriate range.

ISSUES/DISCUSSION**Fee levels**

The following table provides a comparison of current fees for two adults at Bridgewater Public Caravan Park, Wedderburn Pioneer Caravan Park and similar parks throughout central to northern Victoria.

	Powered site				Unpowered site			
	Peak		Off peak		Peak		Off peak	
	Night	Week	Night	Week	Night	Week	Night	Week
Lake Fyans	47	273	35	189	35	210	26	140
Marong	45		35		na		na	

Boort	\$40 view \$35 no view		\$35 view \$30 no view		\$30 view \$25 no view		\$25 view \$20 no view	
Bridgewater	40	155	35	155	30	125	25	125
Cohuna	37		33		30		26	
Maryborough	37	222	32	192	31	186	26	156
Wedderburn	35	155	35	155	25	125	25	125
Inglewood	35		25		25		20	
Koondrook	34		28		30		25	
Robinvale	34		30		26		22	
Laanecoorie	32		28		24		24	
Maldon	30		30		18		18	
Kerang	30		30		22		22	
Dunolly	27	162	27	162	22	132	22	132
St Arnaud	25		25		20		20	
Avoca	25		25		20		20	
Charlton	20		20		15		15	
Donald			20	100			15	100

It is proposed to adopt amended fees for the Wedderburn Pioneer Caravan Park in anticipation that lower fees will make it more enticing for visitors, and therefore increase bookings.

Council has made several adjustments (adopted October 2014, adjusted February 2015 and March 2015) to the fees for the Bridgewater Public Caravan Park since it re-opened in 2014, and it is not proposed to change the current daily fees as a result of the benchmarking exercise. However, the discounted peak weekly rates for powered sites at Bridgewater are comparatively low, and it is proposed to increase this fee using the same multiplier as for the off-peak weekly rate.

Proposed new fees for 2 adults:

	Powered site				Unpowered site			
	Peak		Off peak		Peak		Off peak	
	Night	Week	Night	Week	Night	Week	Night	Week
Wedderburn	20	100	20	100	15	100	15	100
Bridgewater	40	180	35	155	30	125	25	125

In relation to bookings that have been made before any changes are adopted, patrons will be charged the new rate if it has reduced, and the old rate if it has been increased. That is, the lesser of the charges will apply.

Cancellation fees

In addition to the proposed change of fees to align with those of similar parks, it is also proposed to introduce processes for the Wedderburn and Bridgewater caravan parks to take deposits and retain cancellation fees.

The financial loss caused by clients that do not appear, or cancel without giving reasonable notice, can be kept to a minimum by including a cancellation fee. It is proposed that this fee would be deducted from the deposit that is paid upon booking.

Deposit and cancellation clauses proposed to be added to the Fees and Charges Schedule

Deposits

A deposit is at least the cost of the first night's tariff and must be received by the park within 7 days of booking to confirm a guest's reservation.

Cancellations

When making a direct booking with a caravan park managed on behalf of Loddon Shire Council, it is acknowledged and agreed that all reservations and deposits are accepted by park managers and are subject to the following cancellation policy guidelines. Any reservations through agents or other third parties may be subject to separate policies, and it is recommended that park managers advise guests to check those conditions.

Park managers should advise guests of the cancellation policy for the park at the time of reservation.

Low-season cancellations

During the low season, deposits will only be refunded if the park managers are notified of the cancellation prior to 9am on the day prior to the scheduled arrival. If notice of the cancellation is received after 9am on the day prior to the scheduled arrival, the park manager may retain the full deposit paid.

Peak-season cancellations

Deposits for reservations made wholly or partially in peak seasons will only be refunded if the guest notifies the park manager of the cancellation at least 30 days prior to the scheduled arrival. If less time is provided than the required period of notice of cancellation, the deposit will only be refunded if the site or cabin is able to be rebooked.

Early departures

Council will not refund amounts paid should the guest cut short the reservation or holiday.

Failure to notify of cancellation

If the park manager has not been notified of the cancellation, or the guest does not arrive by 10am on the day after the scheduled arrival date, the reservation may be cancelled by the park managers without refund of any paid deposit.

COST/BENEFITS

The adjustment to the fees for the Wedderburn Pioneer Caravan Park is expected to encourage patronage and therefore increase its profits. There will be a cost to Council if patronage is not increased and profits are reduced.

RISK ANALYSIS

There is a risk that a reduction in fees will not achieve any increase in patronage of the Wedderburn Pioneer Caravan Park, and profit for Council will reduce as a result. It is proposed that the new fee levels be trialled for up to two years, and in the event that the fees do not "break-even" for operational costs for the park, the fees will be reviewed again.

CONSULTATION AND ENGAGEMENT

Councillors were consulted in the preparation of this report.

9.4 SECTION 86 COMMITTEES OF MANAGEMENT - STATUS REPORT

File Number: 02/01/005
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council note the status of the Section 86 Committees of Management.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council adopted the review of the delegations to Section 86 committees at the ordinary meeting held on 26 September 2017.

BACKGROUND

During a recent review of outstanding audit recommendations, the need for a formal report within Council meeting papers was identified. During an audit of section 86 Committees conducted in April 2013 the auditors found "There is no formal reporting to the Council on the on-going conduct and financial operations of Section 86 committees".

It was observed that "Section 86 committees perform the functions of Council that have been delegated to them. Accordingly, it is important that Council is provided with reports on the activities of the Committees in order to:

- Assess the performance of each Committee, in respect of their management of Council owned or controlled property; and
- Ensure the safe operation and that effective governance and financial controls are in place"

The observation went on to state "that there is no formal reporting to the Council or senior management regarding the activities (both operational and financial) of Section 86 Committees. This has resulted in a lack of clarity over the activities carried out by the Committees." It went on to note that the review and approval of Instruments of Delegation and the formal appointment of committee management members occurred on a regular basis however "without regular reporting, there is a risk that Council is unaware of the activities of Section 86 Committees acting on their behalf. Improper management by the Committees might not be identified and addressed in a timely manner."

The audit went on to recommend the following:

1. provide as a requirement to Section 86 Committees that formal reports on their activities (both on-going conduct and financial operations) be provided to Council and senior management on a periodic basis (i.e. annually or more frequently; if required);
2. consider including the formal reports from Section 86 Committees within Council papers or at least a summary of key issues;
3. enhance the current Council report to include statistics such as:
 - a. Number of Section 86 Committees by status (i.e. active, potential, disbanded);

- b. Number of Instruments of Delegation by status (i.e. reviewed and approved, under review, due for review and overdue for review); and
- c. Number of Committees providing the Council with their meeting minutes and reports on a regular and timely basis.

The management response to the recommendation was to include reporting to Council about Section 86 committee activities and compliance with the Act and delegation into the annual calendar of Council reports.

ISSUES/DISCUSSION

A number of committees of management have recently sought a review of their status. This is the subject of other reports.

All Instruments of Delegation are currently being reviewed in accordance with section 86 of the Local Government Act.

Annual meetings generally take place at the end of the financial year, generating the requirement for financials and committee appointment to be provided to Council.

Committees appointed by Council as at September 2017	Status of committee (active / potential / disbanded / under review)	Status of Instrument of Delegation (reviewed and approved / under review / due for review / overdue for review)	Annual meeting minutes received? (yes / no / comment)	2016/17 financials received to be audited? (yes / no / comment)	Committee appointment received? (yes / no / comment)
Boort Aerodrome	Active	Under review	Yes	Yes	Yes
Boort Business and Tourism Council	Under review	Under review	Yes	No	Yes
Boort Development	Under review	Under review	Meeting not held until after 31 October	Meeting not held until after 31 October	No
Boort Memorial Hall	Active	Under review	Yes	Yes	Yes
Boort Park	Active	Under review	Yes	Yes	No
Bridgewater On Loddon Development	Active	Under review	Yes	No	Yes
Campbell's Forest Hall	Active	Under review	No	Yes	No
Dingee Progress Association	Under review	Under review	No	No	No
Donaldson Park	Active	Under review	Yes	Yes	Yes

Committees appointed by Council as at September 2017	Status of committee (active / potential / disbanded / under review)	Status of Instrument of Delegation (reviewed and approved / under review / due for review / overdue for review)	Annual meeting minutes received? (yes / no / comment)	2016/17 financials received to be audited? (yes / no / comment)	Committee appointment received? (yes / no / comment)
East Loddon Community Centre	Active	Under review	No	No	No
Inglewood Community Sports Centre	Active	Under review	No	No	No
Inglewood Lions Community Elderly Persons Units	Active	Under review	No	Yes	No
Inglewood Riding Club	Under review	Under review	Meeting not held until after 31 October Disbanding	Meeting not held until after 31 October Disbanding	No
Inglewood Town Hall Hub	Active	Under review	No	Yes	No
Jones Eucalyptus Distillery Site	Active	Under review	No	Yes	No
Kingower Development and Tourism	Active	Under review	Yes	Yes	Yes
Korong Vale Mechanics Hall	Active	Under review	No	No	No
Korong Vale Sports Centre	Active	Under review	No	Yes	No
Little Lake Boort Management	Active	Under review	No	Yes	No
Loddon Southern Tourism and Development	Active	Under review	Yes	Yes	No

Committees appointed by Council as at September 2017	Status of committee (active / potential / disbanded / under review)	Status of Instrument of Delegation (reviewed and approved / under review / due for review / overdue for review)	Annual meeting minutes received? (yes / no / comment)	2016/17 financials received to be audited? (yes / no / comment)	Committee appointment received? (yes / no / comment)
Mitiamo Municipal Recreation Reserve	Under review	Under review	Yes	No	In progress – to be collected
Pyramid Hill Memorial Hall	Active	Under review	Yes	Yes	Yes
Pyramid Hill Swimming Pool	Active	Under review	Yes	Yes	No
Serpentine Bowls and Tennis Pavilion Reserve	Active	Under review	Yes	Exempt	Yes
Wedderburn Community Centre	Active	Under review	Yes	No	Yes
Wedderburn Engine Park	Active	Under review	Yes	Exempt	Yes
Wedderburn Mechanics and Literary Institute	Active	Under review	Yes	No	Yes
Wedderburn Tourism Inc.	Active	Under review	Yes	Yes	Report to November meeting
Yando Public Hall	Active	Under review	Yes	Yes	Yes
Total (n=29)	Active = 24 Under review = 5	Under review = 29	Yes = 17 No = 10 Comment = 2	Yes = 16 No = 9 Comment = 4	Yes = 12 No = 15 Comment = 2

COST/BENEFITS

There are no direct costs associated with the adoption of the recommendation for this report.

The benefits of this report are responding to audit recommendations and monitoring the governance obligations of Section 86 Committees..

RISK ANALYSIS

In accordance with the observations of the auditors, without regular reporting, there is a risk that Council is unaware of the activities of Section 86 Committees acting on their behalf. Improper management by the Committees might not be identified and addressed in a timely manner.

CONSULTATION AND ENGAGEMENT

Section 86 committees are regularly contacted regarding upcoming due dates for governance requirements such as annual meetings, financial statements and committee appointments.

10 COMPLIANCE REPORTS**10.1 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAIL-WEDDERBURN COMMUNITY CENTRE**

File Number: 02/01/036
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Wedderburn Community Centre Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Community Centre Committee of Management on 22 November 2016.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Community Centre is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Organisation
Leo Matthews	Community member
Patricia Lee	Community member
Richard Stephenson	Community member
Geoff Vendy (Treasurer)	Inglewood and Districts Health Service
Paula Yorston (Secretary)	Loddon Shire Council Community Wellbeing
Alycia O'Sullivan	Loddon Shire Council Community Wellbeing
Pauline Brown	Loddon Shire Council Tourism
Robyn Vella (Vice President)	Loddon Shire Council Tourism
Jon Chandler	Wedderburn Community House
Jude Raftis (President)	Wedderburn Community House

There is one position vacant for the Inglewood and Districts Health Service.

The Council representative for this committee is Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

10.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAIL-BOORT AERODROME

File Number: 02/01/007

Author: Michelle Hargreaves, Administration Officer

Authoriser: Sharon Morrison, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Boort Aerodrome Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Aerodrome Committee of Management on 22 November 2016.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Aerodrome is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Peter Eicher	President/Secretary
Campbell Chalmers	Vice President
Madeleine Scott	Treasurer
Ken Loader	Airport reporting officer
Adam Wright	Committee Member
Jamie Whitmore	Committee Member
Ray Stomann	Committee Member

The Council representative for this committee is Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

10.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS-KINGOWER DEVELOPMENT AND TOURISM

File Number: 02/01/025
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Kingower Development and Tourism Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Kingower Development and Tourism Committee of Management on 13 December 2016.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Kingower Development and Tourism is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Mark Gilmore	President
Terry Coffey	Vice President
Christine Gilmore	Secretary
Michael Rose	Treasurer
Maile Peterson	Committee Member
David Peterson	Committee Member
Jan Graham	Committee Member
Arleen Reimers	Committee Member
David Reimers	Committee Member
Damien Mason	Committee Member
Nicole Solomon	Committee Member

The Council representative for this committee is Cr Geoff Curnow.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil.

10.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS-DONALDSON PARK

File Number: 02/01/018
Author: Sharon Morrison, Director Corporate Services
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the persons named in this report as members of the Donaldson Park Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report. Ms Michelle Hargreaves is involved in the subject matter of the report but has not been involved in its preparation. The interest has been declared in a primary return.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Donaldson Park Committee of Management on 13 December 2016.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Donaldson Park is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Gavan Holt (President)	Community Member
Jon Chandler (Secretary/ Treasurer)	Community Member
Brett Jackson	Wedderburn Bowls Club
Laurie Whitham	Wedderburn Bowls Club
Danny Fowles	Wedderburn College
Allan Holt	Wedderburn Football Club
Kevin Lockhart	Wedderburn Football Club
Bruce Hargreaves (Vice President)	Wedderburn Harness Racing Club
Nick Youngson	Wedderburn Harness Racing Club
Michelle Hargreaves	Wedderburn Hockey Club
Thomas Jackson	Wedderburn Hockey Club
Chris Holt	Wedderburn Lawn Tennis Club
Tim Lockhart	Wedderburn Lawn Tennis Club
Alex Holt	Wedderburn Netball Club
Julie Benaim	Wedderburn Netball Club

There is one position vacant for the Wedderburn College.

The Council representative for this committee is Gavan Holt.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil.

10.5 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS-BOORT MEMORIAL HALL

File Number: 02/01/010
Author: Michelle Hargreaves, Administration Officer
Authoriser: Sharon Morrison, Director Corporate Services
Attachments: Nil

RECOMMENDATION

That Council appoints the person named in this report as members of the Boort Memorial Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Memorial Hall Committee of Management on 24 November 2015.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- President, who shall be Chairperson of the Committee
- Secretary
- Treasurer.

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, at least 6 community representatives are preferred.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Memorial Hall is a community based committee with preferred representation requiring at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Jeanette Wagner	President
Ken Loader	Vice President
Judy Parker	Secretary/ Treasurer
Alan Stringer	Committee Member
Deanne Smith	Committee Member
Edna Boyle	Committee Member
Ian Potter	Committee Member
Isobel Loader	Committee Member
Ivan Streader	Committee Member
Karen Coutts	Committee Member
Kevin Sutton	Committee Member
Marg Potter	Committee Member
Nola Stringer	Committee Member

The Council representative for this committee is Cr Neil Beattie.

COST/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil.

10.6 ADOPTION OF THE ANNUAL REPORT FOR THE PERIOD ENDING 30 JUNE 2017

File Number: 02/02/003
Author: Sharon Morrison, Director Corporate Services
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: 1. Annual Report for the period ending 30 June 2017

RECOMMENDATION

That Council approves the Loddon Shire Council Annual Report for the period ending 30 June 2017.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

At the Councillor briefing on 26 September, Councillors were briefed on the content of the Annual Report prior to it being forwarded to the Minister for Local Government by 30 September 2017.

BACKGROUND

In accordance with Section 131 of the Local Government Act 1989 (Act), Council must prepare an Annual Report each financial year that includes a report of its operations, an audited Performance Statement, audited Financial Statements, a copy of the auditor's report on the performance statement, prepared under Section 132, a copy of the auditor's report on the financial statements under Part 3 of the Audit Act 1994, and any other matter required by the regulations.

Under Section 134 of the Act Council must consider the Annual Report at a meeting of the Council, as soon as practicable after the Annual Report has been sent to the Minister.

ISSUES/DISCUSSION

The Minister was provided with a copy of the Annual Report on 27 September 2017, in accordance with Section 133(1)(a) of the Act, which states that the Annual Report must be submitted to the Minister within 3 months of the end of each financial year.

The report has been made available on Council's website and is currently being printed for circulation to appropriate bodies including for viewing at the Wedderburn and Serpentine offices, local library agencies and other appropriate locations.

COST/BENEFITS

Although it is a legislative requirement, preparation of the Annual Report provides Council with an opportunity to formally document the achievements of the financial year at an organisation level and by individual staff.

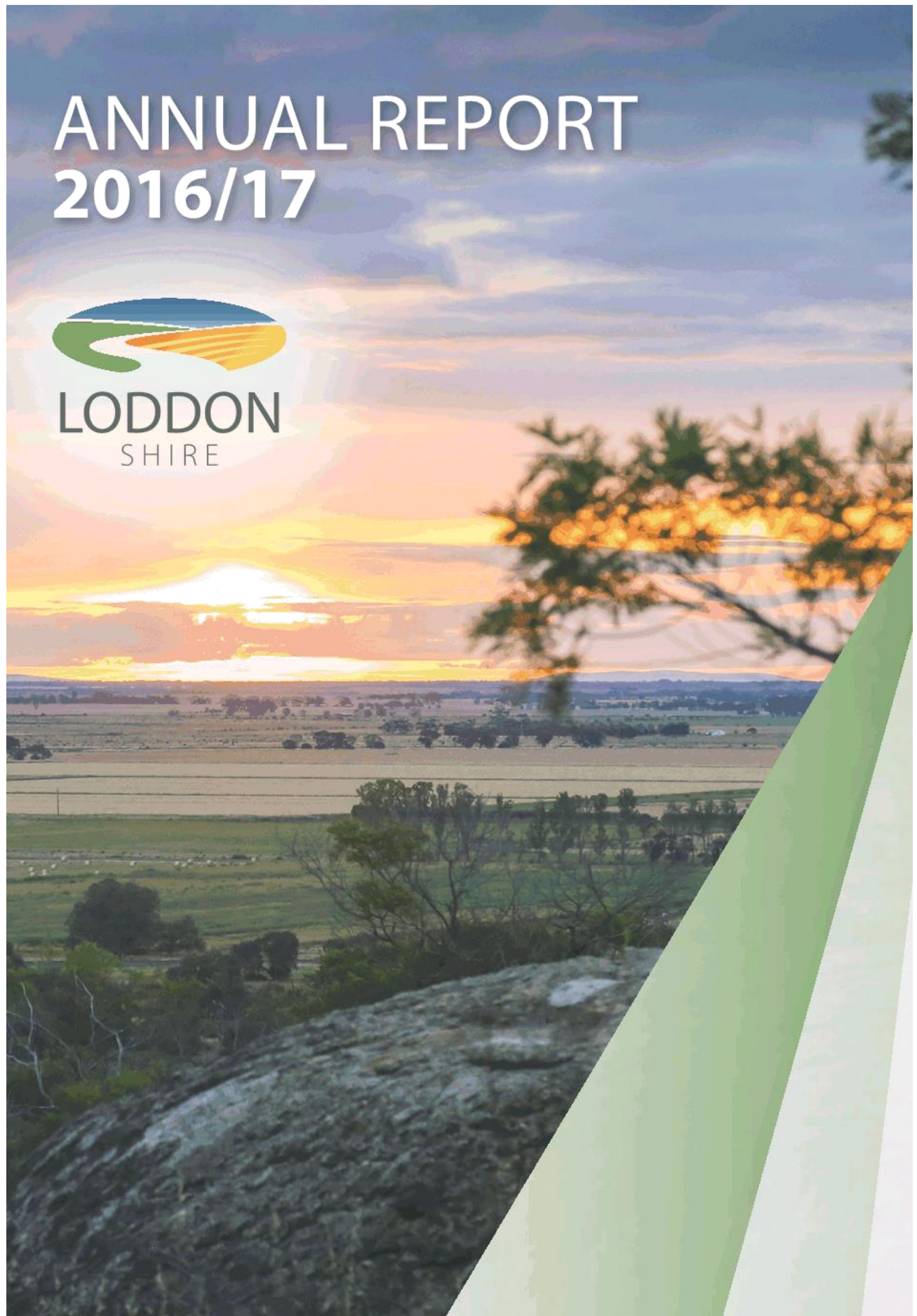
RISK ANALYSIS

Timely preparation and approval of the Annual Report ensures that Council complies with legislative requirements outlined in the Act.

CONSULTATION AND ENGAGEMENT

In accordance with Section 133(2) of the Act, public notice in the Loddon Times and Bendigo Advertiser has been given that the Annual Report has been prepared and is available for inspection at Council's offices in Wedderburn and Serpentine, and on Council's website.

ANNUAL REPORT 2016/17



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INTRODUCTION

WELCOME TO REPORT OF OPERATIONS 2016/17

Welcome to Loddon Shire Council's Report of Operations for the year 1 July 2016 to 30 June 2017.

This is the final report in the planning and accountability framework for Local Government, and along with the Financial Statements and Performance Statement, forms the Council's Annual Report for the year.

Council is committed to transparent reporting and accountability to the community. The Report of Operations is the primary means of advising the Loddon community about Council's operations and performance during the year.

The report also serves as an important document that will provide 'point in time' information about the Council and the community for readers of the future.

This document also provides the opportunity to celebrate the achievements of Council, Council staff and the community over the course of the year.

SNAPSHOT OF COUNCIL

Purpose

Council Plan 2013-2017

In 2013, Council engaged a facilitator to work with Councillors, senior officers and members of the community to assist in preparing the Council Plan 2013-2017.

The ideas and philosophies contributed by those involved led to a restatement of Council's vision, mission and strategic platforms and an identification of Council's core business, all of which were included in the Plan.

In accordance with the Local Government Act 1989 (the Act), Council reviews the Council Plan annually to ensure that it still reflects the Council's strategic intent.

At the Ordinary Meeting of Council held 26 April 2016, Council determined that a full review of the Council Plan 2013-2017 was not required.

Our Vision and Mission

The Loddon community vision is:

Strong communities proud of their individual identities.

In order to achieve this, Council's mission is to:

Deliver services that enhance the sustainability and liveability of our communities.

Council's core business

Council's core business was identified under 10 headings:

1. **Leadership:** Providing vision and leadership in planning for our community's longer term future.
2. **Provision of wellbeing services:** Cost-effectively providing for the basic needs of our communities.
3. **Planning for future needs:** Anticipating and planning for demographic and economic shifts.
4. **Economic development:** Supporting the growth and diversification of our economy, based on areas of competitive advantage.
5. **Providing quality infrastructure:** Developing and maintaining both built and natural assets appropriate to community priorities.
6. **Financial sustainability:** Planning and managing for long-term financial needs and keeping our ratepayers informed about the financial situation.
7. **Education and life-long learning:** Advocating for better youth engagement and life-long learning outcomes.
8. **Compliance:** Ensuring we are compliant with all legislative reporting requirements.
9. **Regulation:** Ensuring community compliance with local regulations.
10. **Advocacy and partnerships:** Collaborating internally and externally to achieve our region's goals and promoting the interests and position of our Council.

Council's strategic platforms

Council's strategic platforms for the four years of the Plan are:

1. **Build a network of strong communities:** Support our townships in preserving their individuality whilst leveraging their collective strength.
2. **Grow our population through appropriate development:** Capitalise on the demand for lifestyle properties, without compromising premium agricultural land or our environment.
3. **Champion our agrifood enterprises:** Be an advocate for our agrifood sector and support it to remain the backbone of our Shire's economy.
4. **Make our towns liveable and memorable:** Improve the liveability of our towns by making them attractive to existing residents, prospective residents and tourists.
5. **Grow and diversify our economy:** Attract investment that introduces new industries, presents opportunity to existing businesses and grows our working population.
6. **Support our transitioning townships:** Support small town communities to retain the best possible quality of life in the face of a declining population with increasing needs.
7. **Connect with the next generation:** Engage our youth to equip them for a positive future and keep our communities young, vibrant and energised.

The priorities and key projects identified in the Council Plan aim to assist Council in achieving core business and strategic platforms.



Tivey House, Inglewood.

LODDON SHIRE FACTS AND FIGURES

	2016/17
Loddon Shire facts and figures	
Customer service	
Incoming calls received via front counter	18,267
Land Information Certificates issued	473
Rates	
Rates notices issued	7,988
Roads	
Kilometres of highway	209
Kilometres of main roads	394
Kilometres of sealed access roads	131
Kilometres of sealed collector roads	802
Gravel local roads	
Kilometres of gravel collector roads	250
Kilometres of gravel access roads	1,115
Kilometres of minor gravel roads	1,184
Local laws/animal control	
Dogs registered	1,765
Cats registered	332
Local Laws permits issued	42
Permits to burn issued	63
Children and family services	
Births	56
Immunisation program (vaccines administered)	528
Kindergarten enrolments 4 year old	57
Kindergarten enrolments 3 year old	43

	2016/17
Aged and disability services	
Meals on Wheels	
Meals delivered	10,470
Number of recipients	292
Home care	
Hours delivered	7,662
Number of recipients	394
Home/garden maintenance	
Hours of property maintenance	868
Number of recipients	205
Personal care	
Hours of personal care	3,773
Number of recipients	103
Respite care	
Hours of respite care	1,061
Number of recipients	21
Planned Activity Groups	
Hours of activities provided	5,428
Number of recipients	111
Aged and Disability Assessment Team	
Number visited (new and existing service recipients)	370
Percentage of existing clients visited at least once during the year	89%
Hours of service delivered by the Aged and Disability direct care staff to residents of Loddon Shire	18,792
Youth services	
FReeZA events	
Number of events	10
Attendance	1,100

HIGHLIGHTS FOR THE YEAR

July 2016

Working together to get the job done

Loddon Shire's annual Community Grants Scheme delivered welcome news to more than 30 groups across the municipality.

These included football, netball and hockey clubs in Boort, Inglewood's Blue Eucy Museum, Wedderburn Bowling/Tennis Club, Pyramid Hill's Northern Victoria Quarter Horse Association and Rheola Public Hall.

Since the scheme was initiated, Council has allocated \$1.9 million to 640 community projects, generating an investment of \$5.4 million.

Tourism Strategy feedback

Residents and groups were asked to provide feedback on the Loddon Shire Council Draft Tourism Strategy 2016-2019.

The five-year tourism strategy focuses on five key areas in research, marketing, partnerships, product and industry development to draw an increasing number of people to visit and stay in Loddon Shire.

Loddon Shire welcomes new CEO

Loddon Shire Council welcomed its new CEO Phil Pinyon. Mr Pinyon has a wealth of local government experience spanning across several states.

Council also thanked Acting CEO Marg Allan for the direction and support she provided during the interim.

August

Council election enrolment reminder

With upcoming Council elections, residents were encouraged to ensure their enrolment details were registered and up to date.

Residents eligible to vote were reminded that all enrolments had to be to the Victorian Electoral Commission by Friday 26 August to count in the October Council elections.

Mental Health First Aid a priority

Loddon Shire received silver recognition from Mental Health First Aid Australia for being a Mental Health First Aid Skilled Workforce.

Mental Health First Aid is the help given to someone developing a mental health problem or in a mental health crisis. The first aid is given until appropriate professional treatment is received or until the crisis resolves.

Bridgewater "ramps up" its tourism

Works on the new Bridgewater Boat Ramp were completed, including the removal of the old boat ramp and new boat ramp installed.

The construction of a boardwalk alongside the boat ramp marked the final stage of the \$242,500 project, which will link into Bridgewater's foreshore redevelopment plan.

The project included funding of \$194,500 from the State Government's Boating Safety and Facilities program.



Flood management plan endorsed

Council endorsed the Bridgewater Flood Management Plan at its September Ordinary Meeting.

The plan provides the local community and Council with invaluable information regarding flood behaviour and impacts that can be expected for various-sized events. It involved extensive collaboration between State Government agencies, Council and the local community.

Clean up or face the consequences

Council began issuing clean-up notices to residents whose properties had become unsightly.

Following an assessment, Local Laws officers identified 100 properties requiring action.

September

Spring Festival launch

The Naturally Loddon Spring Festival Calendar kicked off with a special Father’s Day event at Piccoli’s Star Spanner Sculpture Gardens.

The 2016 Spring Festival Calendar provided a wonderful array of family-friendly events hosted throughout Loddon Shire until the end of October.

Stand for Council

Eligible residents were encouraged to nominate for the 2016 Council elections to be held in October. Nominations opened on 15 September and closed at noon on Tuesday 20 September.

Small business bus rolls into Inglewood

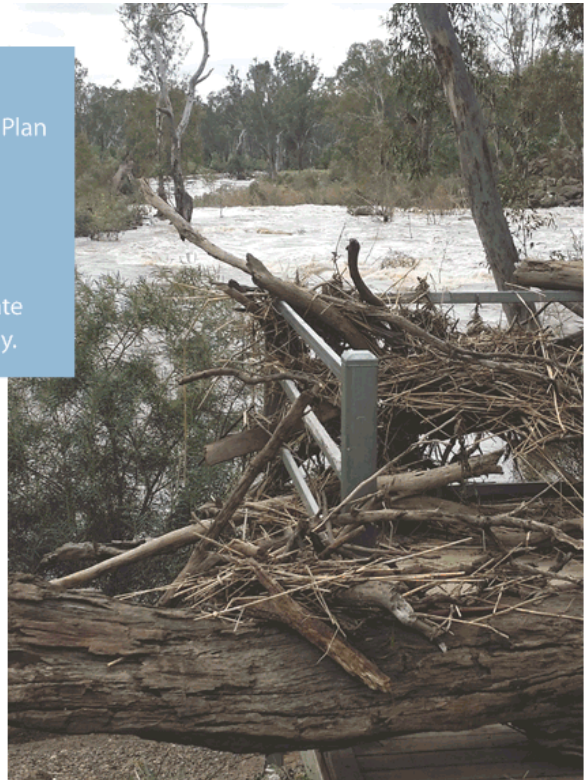
On Monday 12 September the Victorian Government’s Small Business Bus was stationed outside the Inglewood Community Neighbourhood House.

The bus provided information on Small Business Victoria’s programs and services as well as tools and tips to help residents start or grow their own business.

Road damage assessed

In response to flooding, Council’s Technical Services Department carried out an assessment of the Shire’s road network and repair works required.

Council’s municipal recovery team also completed a recovery support plan to assist residents within the Shire impacted by flooding.



October

Fire prevention steps

Council took steps to prepare for the approaching fire season by turning its attention to roadside slashing to reduce roadside fuel and mowing firebreaks in township areas. Fire prevention inspections also took place across the Shire.

Residents were urged to work alongside Council to help keep the community safe over the summer months. This included making properties fire safe by clearing long grass, leaves and branches, undergrowth and vegetation, ensuring gutters were clear and removing rubbish and other flammable material.

Time to cast votes

Enrolled voters in Wedderburn and Tarnagulla Wards were reminded that completed ballot materials must be posted or hand delivered to the election office by Friday 21 October.

Boort, Inglewood and Terrick Wards were uncontested.

Colleen Condliffe, Neil Beattie, Geoff Curnow, Gavan Holt and Cheryl McKinnon were successfully elected.

Walk to School month

Council worked with nine schools across the Shire to encourage and reward students for physical activity undertaken during Walk to School month after receiving an \$11,000 VicHealth grant.

Walk to School month highlights the benefits of active travel such as improving fitness, friendships and confidence.

Loddon reaches the heart of government

Loddon Shire Council Chief Executive Officer Phil Pinyon hosted a brainstorming session about better roads and public transport at the Loddon Campaspe Regional Partnership 2017 Regional Assembly.

Key messages were delivered direct to Premier Daniel Andrews and several Ministers who travelled to Bendigo for the regional assembly which was attended by around 160 people.

Occasional Care up and running

Families living in the Pyramid Hill area were encouraged to enrol their child in Occasional Care, after it became available in the area.

The program began after Council's Early Years team received a positive response from families regarding an occasional care program at Pyramid Hill Preschool.

Top marks for immunisation program

Loddon Shire Council's Early Years Team achieved 100 per cent immunisation for children less than 15 months of age.

The pleasing result placed Loddon Shire, along with Buloke Shire, in the enviable position of having the best coverage rates in the region for this key immunisation group.

Road Management Plan temporarily suspended

Council temporarily suspended its Road Management Plan due to flood response work.

Pressing road safety issues took priority over work listed in the Road Management Plan, which covers routine tasks such as pothole repairs, signage replacement and roadside vegetation control.

The Plan provides that under exceptional circumstances, required routine maintenance works can be delayed.

November

Neil Beattie re-elected as Mayor

Boort Councillor Neil Beattie was re-elected as Mayor at a Special Council Meeting.

Councillors were also appointed to municipal committees during the meeting.

TrailRider launch

A world-leading all-terrain wheelchair that allows people with limited mobility to explore otherwise inaccessible bush was launched in Loddon Shire.

The TrailRider is a cross between a wheelbarrow and sedan chair that allows several helpers to guide the passenger along outdoor tracks and trails.





Taste of Loddon at Government House
 Images depicting Loddon Shire’s strong agribusiness future and rich gold mining history on a hand-crafted decoration hanging from the Victorian Community Christmas Tree were unveiled at Government House.
 Loddon Shire’s participation in the event followed the Governor asking each Victorian regional city and shire to submit a decorative ornament representing their municipality.

Flood-damaged roads

Drivers were strongly advised to take care on flood-affected roads, particularly uneven or damaged road surfaces.

September and October flood events caused significant damage to Council’s local road network; with some roads so severely damaged they were temporarily or partially closed to avoid risk to road users.

A comprehensive audit of Council’s entire road network to identify flood damage estimated a repair cost of around \$10 million.

Mitiamo pipeline consultation

About 50 landowners attended an open day about the feasibility of a Mitiamo district domestic and stock pipeline.

The open day gave landowners the opportunity to ask questions about the project, talk to customers on other pipelines and provide their advice and feedback.

Higher than average community satisfaction

Statistical information contained on the Know Your Council website showed Loddon Shire Council ranked above the state average when it came to community satisfaction, community consultation and engagement.

Loddon Shire performed well in several key areas when compared to similar councils across the state as well as against other Victorian councils regardless of size or location.

The results also showed Loddon performing well in several other areas including home and community care, maternal and child health and roads.

Pool and spa fence regulations

Council joined Kidsafe Victoria’s call for all pool and spa owners to check safety barriers.

Common non-compliance issues include gates which fail to self-latch or close, leaving climbable objects near the pool barrier, excess space under a fence and leaving a pool gate propped open.



Australia Day Award congratulations

Loddon Shire's Australia Day recipients were presented with their awards during Australia Day celebrations.

The awards included Citizen of the Year Edna Boyle (pictured), Young Citizen of the Year Julia Twigg and Community Group of the Year Wedderburn Coach House Museum.

Other award recipients were Sandra Poyner (Boort Community Services Award), Christine Wattie (Inglewood Community Services Award), Graeme Stewart (Tarnagulla Community Services Award), Lionel Mann (Terrick Community Services Award) and Michael Moore (Wedderburn Community Services Award).

December

New system frees up time

Council's new Reflect Maintenance System improved the recording and distribution of jobs, freeing up time for proactive, preventative road works.

Figures compiled through the system show the average response times from lodgement to completion improved by 40 per cent, enabling extra time for unscheduled preventative work.

Taking a stand against family violence

Council participated in the second Victoria Against Violence #16 days of Activism Campaign, with staff wearing something orange and coming together for a shared "orange" morning tea.

Staff and community members were encouraged to show their support for the cause by wearing an orange ribbon.

January 2017

Plans stamp out mosquitos

The Shire was named one of 16 higher risk and flood-affected rural Victorian councils to benefit from a special State Government package designed to give the "Beat the Bite" campaign clout.

Council's Senior Public Health Officer attended a seminar to equip Council with information to help move towards protecting the community from diseases such as Ross River virus, Barmah Forest virus, and Murray Valley encephalitis.

Planned action included mosquito management activities, increasing community awareness and information sharing.

Council flood recovery office opened

A flood recovery office was established in Council's Wedderburn Office with funding provided through the Natural Disaster Recovery and Relief Arrangements (NDRRA).

The extensive list of restoration works needed to be completed after flooding in September and October was prioritised by staff.

Free positive parenting program for rural families

Loddon Shire promoted a new positive parenting telephone service designed to support rural families was established.

The free program is designed to help families with children between the ages of two and 10 years build better relationships, encourage positive behaviours, teach children skills for problem solving and explore ideas around setting realistic family rules.

February

Solar heated swimming on the horizon

Council's pools will benefit from solar heating after Sport and Recreation Victoria committed \$200,000 towards the \$300,000 project. Council contributed the remaining \$100,000 through its seasonal pools program.

The project will help make swimming a more appealing and accessible option for all residents to stay fit and healthy over the summer months.

Library agencies across Loddon open

Residents living in several different localities and townships across Loddon Shire were able to borrow books from a Goldfields Libraries permanent library agency close to home for the very first time.

The agencies, located in Dingee, Wedderburn, Boort, Tarnagulla, Inglewood and Pyramid Hill, replaced the previous mobile library service. Each new library service is attended by local staff and volunteers during opening hours, with library staff from Goldfields Library Corporation on hand once a week.

A forward-focused Council Plan

The consultation process for the 2017-2021 Council Plan got underway, including workshops, school

visits and an online survey in a bid to unearth the community's views and aspirations.

Face-to-face consultative activities were also devised to reach specific target groups such as young people.

A workshop was held at Bendigo's Fortuna Villa in March, attended by almost 100 community and business leaders.

First stage of Yorkshire Road project sealed

Stage one of a \$4 million project to seal a 12.4 kilometre stretch of Yorkshire Road, which runs east off Bridgewater-Maldon Road, was completed.

Hazeldene's Chicken Farm and Scato Plus mushroom composting businesses which are located in the immediate Yorkshire Road vicinity account for a large proportion of traffic volume.

Maintaining the unsealed road network

Council's annual Local Road Resheet Program, which included 16 projects and covered 19 kilometres of unsealed roads throughout the municipality, was completed.

The total program, valued at \$428,157, has ensured unsealed roads across the Shire remain among the best in the state.

Pipeline project to benefit Inglewood

Inglewood sport and recreational facilities were set to benefit from improved water security after Council secured a \$132,740 State Government grant through the Sustainable Water Fund Community Sport and Recreation Program.

A branch will be added to the existing Inglewood Reservoir pipeline, providing a cost-effective means of watering Inglewood Bowling Club, Inglewood Town Hall surrounds and Inglewood Primary School sports oval.



L O D D O N S H I R E C O U N C I L A N N U A L R E P O R T 2 0 1 6 / 1 7

March

Flood restoration work

On-the-ground repair work, following flooding events which impacted the Shire in September and October 2016, got underway.

Culvert, floodway and associated works commenced at Old Canfield Road (Korong Vale), Kingower Brenanah Road (Brenanah) and Perry Road (Logan).

Kindergarten provides vital opportunities

Council supported the Early Learning Association Australia (ELAA) campaign, which advocated for the retention and ongoing certainty of funding for a minimum of 15 hours of four-year-old kindergarten per week.

During the school year, Loddon Shire had a total of 58 children enrolled in five kindergartens across the municipality. Through 15 hours each week, these children are learning to build relationships, gain independence, develop their language skills and learn new routines.

NDIS options explored

Loddon Shire residents interested in exploring disability support options ahead of the transition to the National Disability Insurance Scheme (NDIS), were encouraged to attend the first-ever Our Choice Expo at the Bendigo Exhibition Centre on 16 March.

The Expo was hosted by the Victorian League for Individuals with a Disability, and featured more than 70 stall holders providing information on disability services, advocacy and recreation, as well as NDIS-related information sessions.

Planning for a sustainable future

Loddon Shire's Planning Department began stage one of Council's Settlement Strategy. Work on the strategy would be undertaken in conjunction with La Trobe University with the support of State Government funding.

La Trobe students surveyed current housing infrastructure form and condition, vacant land availability and public realm linkages in Boort, Bridgewater, Inglewood, Pyramid Hill and Wedderburn.

Community grants open

Local sporting clubs and community organisations were encouraged to apply for Council's Community Grants Scheme.

The scheme offers clubs and community groups the opportunity to request Council funds to put towards projects that develop or improve existing community facilities, programs or equipment.

Time to register your pets

Pet owners were reminded to register their cats and dogs as renewal notices arrived in mail boxes.

Renewal notices, due on 10 April, were posted to the owners of 3,729 dogs and 724 cats registered with Loddon Shire Council in the previous financial year.



Teamwork translates to State Tourism Award

Loddon Shire Marketing and Tourism Officer Robyn Vella, and Boort business owners Ian and Marilyn Lanyon, claimed the Best Stand Award at the Victorian Caravan Camping and Touring Super Show.

While Ian and Marilyn promoted their Aussie Wool Quilts and Simply Tomatoes products, they also helped sell Loddon Shire as a must-see tourism destination.

New Australian citizen welcomed

Mayor Neil Beattie swore in a new Australian at a citizenship ceremony held at the Wedderburn Council Office.

Venkatesh (Venki) Polimetla came from India and resides in Wedderburn with his wife.

Time to rally your mates together

Gold Logie winner John Wood helped people “beat the blues” through his starring role in *Carpe Diem*, a free performance at Boort Memorial Hall.

Carpe Diem is set in a fictional town in inland Australia which has been impacted by long running drought. A further message underlying the performance was for people to learn and understand the importance of looking after their own mental health and wellbeing.

April

Native vegetation reminder

Council staff observed native vegetation clearance activities on farms and on Council road reserves, and investigated a number of vegetation clearances. Any breaches were subject to prosecution.

Residents were reminded that planning approval was required to remove native vegetation, such as grasses, shrubs and trees (including some dead trees). This could also apply to the lopping of limbs and complete removal of the tree. Removal of vegetation on road reserves also required consent from Council to ensure the removal would not impact on infrastructure or road safety.

Has fruit fly affected your harvest?

Council asked residents to contact them if fruit fly was found. Member for Ripon Louise Staley also contacted Council to discuss monitoring strategies to strengthen fruit fly management.

Reports of fruit fly in crops in neighbouring municipalities such as Buloke Shire had increased and anecdotal evidence of fruit fly reaching Loddon Shire backyards had emerged.



INTRODUCTION | HIGHLIGHTS FOR THE YEAR

Safety first for fine fuel burns

Good rainfall and perfect growing conditions resulted in a bumper season for Loddon Shire farmers, with many planning fire fuel burns to tackle crop stubble and control weed and undergrowth.

Excessive growth in some localities resulted in a high number of applications for permits to burn being received. Council's Local Laws team began inspecting properties to ensure permit conditions were being met for community safety.

New guide to entice visitors

The Loddon Official Visitor Guide was launched at the Inglewood Town Hall.

Over 70 people attended the launch in the historic hall, then took the opportunity to tour the new Town Hall Hub development.

The Loddon Valley Region's Official Visitor Guide is the key destination marketing brochure designed to entice potential visitors to consider the Loddon Valley region for their next holiday.

Remembering our heroes

A large number of ceremonies were held across the Loddon Shire to commemorate Anzac Day.

The communities of Boort, Bridgewater, Inglewood, Korong Vale, Calivil, Pyramid Hill, Newbridge, Mologa and Wedderburn all held local ceremonies, with some starting as early as 6am and many finishing with a breakfast or barbecue.

Council farewells Ian

Council said farewell to its Director Operations Ian McLauchlan. Ian joined Council in 2008 and became a Director in 2011.

During his career, Ian worked tirelessly to serve the Loddon Shire community, guiding the successful and efficient delivery of a significant flood recovery program early on. He then continued to manage Council’s broad range of day-to-day operations for his Directorate.

Wedderburn Streetscape project

Loddon Shire Mayor Cr Neil Beattie and Wedderburn Ward Councillor Gavan Holt attended a sod-turning ceremony with Council staff and Avarid Civil, to mark the beginning of works for the Wedderburn Streetscape Improvement Project.

The project will include drainage works along Peters and Kerr Street, after which will be the removal and replacement of existing footpaths and garden beds in High Street, in front of Randall’s FoodWorks Supermarket and further work along High Street.

May

Best-selling author visit

Dingee and Inglewood Library Agencies welcomed best-selling author and footballer Matt Zurbo as part of the High Road to Reading program. Matt presented on his book, *Champions All: A History of AFL/VFL Football in the Players’ Own Words*.

Goldfields Library was delighted to invite Loddon residents to hear from such an accomplished author and footballer, as part of the annual State Library of Victoria event.

Lakeview Street heavy vehicle access

At its April meeting, Council, after considering the views of local residents, resolved in principle to undertake a study for a bypass route for heavy vehicles in Boort.

The study will consider a range of options and address concerns raised by the community around the movement of heavy vehicles within the Boort shopping precinct. In addition to other options put forward by residents and Council, industry feedback and consultation with VicRoads and Goulburn Murray Water will be an integral part of the study.



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National Simultaneous Storytime

Young families and junior school groups joined in a fabulous Story Theatre presentation at Inglewood Library Agency to celebrate National Simultaneous Storytime.

Story Theatre performer Robin wowed the crowd with his presentation *The Cow Tripped Over the Moon*, and all-time favourite, *Harry High Pants*, both by author Tony Wilson.

Inglewood drain completed

Restoration of the Inglewood open drain along the Calder Highway was completed after it was damaged in April 2016 following the rollover of a fuel tanker.

The works restored the significant, historic open drain including removal of all contaminants and rebuilding of the drain. The kerb and channel was also repaired.

Public Health and Wellbeing Plan

Council asked for community input to help shape the development of its Public Health and Wellbeing Plan.

Through consultation with the community and local service providers, the plan will identify and set out the main health and wellbeing priorities for the community during the next four years.

Weed and pest eradication funding

Council welcomed the news that rural and regional councils received a boost in funding from the State Government towards eradicating weeds and pests along roadsides.

As provided in the 2017/18 Victorian Budget, Loddon Shire received an additional \$40,000 in funding for the next financial year (on top of the \$5,000 it receives yearly). The funding will help address regionally-controlled weeds, including Gorse, Cactus, Patterson's Curse and Blackberry, and rabbits along roadsides.

June

Janiember Park opening

The official launch of the \$1.27 million upgraded facilities at the Serpentine Recreation Reserve (otherwise known as Janiember Park) took place on 3 June.

The project was opened by Hon Jacinta Allan MP, Member for Bendigo East, Minister for Public Transport and Minister for Major Projects.



Local Government National Assembly

Mayor Neil Beattie, Councillor Cheryl McKinnon and Chief Executive Officer Phil Pinyon attended the National General Assembly of Local Government in Canberra.

Loddon Shire Council's motion put to the National General Assembly to advocate to the Federal Government regarding funding of critical flood mitigation infrastructure for communities was successful. The motion was seconded by City of West Torrens in South Australia and was carried without debate.

The National General Assembly also gave Loddon Shire the opportunity, as part of the Murray River Group of Councils, to talk about our regional priorities with Federal Government representatives.

Feedback sought

Feedback from the community was sought on a number of key Council documents, following endorsement of their drafts for advertising at the April Ordinary Meeting.

Documents included the draft 2017-2021 Council Plan, the 2017/18 Draft Budget and Council's Road Management Plan.

Citizenship congratulations

Mayor Neil Beattie was honoured to welcome and present citizenship certificates at a ceremony at Council's Serpentine office to BabyLou and Roberto Caniza, and their son Robiel.

The Caniza family, who are originally from the Philippines, now live in Pyramid Hill.

INTRODUCTION | HIGHLIGHTS FOR THE YEAR



Canoe trail launched

Mayor Neil Beattie launched the Serpentine Creek Canoe Trail at Durham Ox.

The five-kilometre trail, along a very slow-flowing and often still section of the Serpentine Creek, is designed to be a self-guided paddling experience, suitable for most ages and abilities. Floating markers along the trail provide points of interest for paddlers, highlighting the natural beauty of our region.

The trail was developed in partnership with Council, the State Government, La Trobe University Bendigo and Dja Dja Wurrung Clans Aboriginal Corporation.

Flood restoration works continue

Restoration works continued across the Shire following large-scale flooding in September 2016.

Three smaller jobs had been completed, with a further 11 projects valued at \$500,000 underway. Prices for two major bridge/culvert projects were also being organised.

The remainder of the projects were scheduled to be put out to tender in August with works to start in September 2017.

Community Satisfaction Survey results

Residents in Loddon Shire rated Council's overall performance above the state-wide average in its annual community report card.

Council's top three performing areas were waste management, recreational facilities and the appearance of public areas.

Areas noted for improvement were Council's unsealed roads network, local streets and footpaths, and consultation and engagement.

VAGO audit

Council officers took part in a performance audit by the Victorian Auditor-General's Office (VAGO) regarding Local Government and Economic Development. The audit's objective is to determine whether Victorian councils' economic development activities improve the economic viability and sustainability of municipalities and contribute to the broader Victorian economy.

Loddon Shire was one of five councils in Victoria to take part in the audit. Councils were mainly chosen from regional and rural areas, with one metropolitan council also taking part.

Loddon Mallee waste info app

The Loddon Mallee Waste and Resource Recovery Group (of which Loddon Shire is a member) launched a new waste information app to help residents make quick and simple waste and recycling decisions.

The free app has a personalised bin collection calendar (with optional reminders), information on materials and their correct bin, and hints and tips. It also provides waste and recycling services and facilities information (including contact details, opening times and maps), and lets residents report a problem directly to Council.

Budget and Council Plan adopted

Among other agenda items, Council's Ordinary Meeting for June saw the formal adoption of its 2017/18 Budget and Council Plan 2017-2021.

With a continuation of a strong cash position for Loddon Shire Council, the budget included funding for the Community Planning program as well as projects and initiatives included in Council's various strategic plans. Council also remains debt free, with no new borrowings in the budget.

The Council Plan 2017-2021 addresses and responds to a number of key factors (identified through its development) that could impact the Shire significantly during the next four years. These challenges are reflected in the Plan's themes of Population, Economic Prosperity, Liveability, Sustainability and High Performance Organisation.

Grants 2016/17

Community grants

- Boort Resource and Information Centre
- Boort Lakeside Croquet Club
- Boort Memorial Hall
- Boort Netball Club
- Boort Park
- Calivil Bowling Club
- Dingee Hall
- Donaldson Park
- Dunolly and District Field and Game Club
- Inglewood Blue Eucy Miniature Railways Inc.
- Inglewood Bowls Club
- Inglewood and District Creative Learning
- Inglewood Community Neighbourhood House
- Jones Eucalyptus Distillery Site
- Korong (Wedderburn) Historical Society

- Mitchell Park Committee of Management
- Mitiamo Football Netball Club
- Mologa and District Landcare Group
- Mysia Recreation Reserve Committee
- Newbridge Recreation Reserve
- Northern Victoria Quarter Horse Association
- Rheola Public Hall
- Serpentine Bowling Club
- Wedderburn and District Harness Racing Club
- Wedderburn Band Cricket Club
- Wedderburn Bowling Club
- Wedderburn Community House
- Wedderburn Golf Club
- Wedderburn Historical Machinery and Engines Club
- Wedderburn Mechanics and Literary Institute

Event Sponsorship Scheme

- Boort Agricultural and Pastoral Society
- Boort Buckrabanyule and Charlton Productions Inc. (BBAC)
- Boort Bowls Associates
- Boort Business and Tourism Council
- Boort Development
- Boort District Harness Racing Club
- Boort Golf Club
- Boort Indoor Bias Bowls
- Boort Lake Croquet Club
- Boort Tennis Club
- Boort Tourism
- Bridgewater Bowling Club
- Bridgewater Football Club
- Bridgewater Ski Club
- Calivil Bowling Club
- Calivil Golf Club
- Dingee Bush Nursing
- Dunolly and District Field and Game Club
- Inglewood Bowling Club
- Inglewood Cricket Club
- Inglewood and Districts Health Service
- Inglewood Golf Club
- Inglewood Ladies Bowling Club
- Inglewood Lions Club

- Korong Vale Golf Club
- Laanecoorie Gold Bash Committee
- Loddon Darts
- Loddon Southern Tourism and Development
- Loddon Valley Stud Merino
- Mitiamo Golf Club
- Northern Victoria Quarter Horse Association
- Pyramid Hill Bowling Club
- Pyramid Hill Fiesta
- Pyramid Hill Swimming Pool
- Rheola Charity Carnival
- Serpentine Bowling Club
- Wedderburn and District Harness Racing Club
- Wedderburn Band Cricket Club
- Wedderburn Bowls Club
- Wedderburn Community House
- Wedderburn Golf Club - Annual Tournament
- Wedderburn Historical Machinery and Engines
- Wedderburn Lions Club
- Wedderburn Tourism

Youth Development

- Portsea camp

CHALLENGES AND FUTURE OUTLOOK

Our challenges

- An ageing population
- Retaining our youth
- Urbanisation and changing social values
- Technology and innovation
- Budgetary constraints
- Changing weather patterns and unreliable rainfall
- Council's extensive road network
- Attracting and retaining staff
- Council's ageing building infrastructure
- Changes in community services
- Sparsely populated Shire

The future

- Continuation of flood recovery works
- The growing agribusiness sector
- South West Loddon Pipeline Project
- Mitiamo Pipeline Project
- Streetscape improvements
- Responding to service delivery expectations in a financially sustainable way



Wedderburn Community Centre.



THE YEAR IN REVIEW

MAYOR'S MESSAGE

I am very pleased to present the 23rd Annual Report of Loddon Shire Council. This report outlines our achievements as a Council for the past 12 months, including delivering on Loddon Shire's strategic objectives contained within the Council Plan 2013-2017.

On behalf of my fellow Councillors, I would firstly like to thank our community members for again placing their faith in us to represent their interests, with all Councillors re-elected to Loddon Shire Council in the 2016 Local Government elections. We look forward to listening to and discussing any concerns, ideas or feedback with our community as we move forward into this Council term.

There have been a number of highlights for Loddon Shire this year. These include the commencement of our Chief Executive Officer Phil Pinyon, the completion of significant infrastructure projects and the development of Loddon Shire's Council Plan 2017-2021 (which incorporated a comprehensive community consultation process).

This year saw the opening of the \$1.27 million Janiember Park project at Serpentine, the commencement of works on the Wedderburn Streetscape Improvement Project and the construction of the Inglewood Community Hub.

There were also some significant challenges in our Shire, including ongoing impacts from large-scale flooding after major rainfall events in September and October. The flooding damaged more than 2,100 Council assets (such as roads and bridges) with an

estimated total repair cost of around \$10 million.

The Commonwealth Government has provided funding under the Natural Disaster Recovery and Relief Arrangements to restore these assets, with repair works ongoing to bring these assets back to their pre-flood condition. A flood recovery office was also established in Council's Wedderburn office to coordinate the extensive list of restoration works requiring completion.

Council's adoption of the Council Plan 2017-2021 also identified a number of key factors that were highlighted through an extensive consultation process during the past year. These factors provided the broad context against which the Council Plan was developed. The Council Plan responds to these (and other challenges) in its themes of Population, Economic Prosperity, Liveability, Sustainability and High Performance Organisation.

Our annual Community Satisfaction Survey results demonstrated that residents in our Shire rate Council above the state-wide average. Additionally, the survey underscored areas where Council does need to do more work – such as our unsealed road network, local streets and footpaths, and consultation and engagement. Council is committed to ensuring we improve on these areas.



Through its advocacy activities, Council continued to lobby for adequate water security initiatives to support economic development in our Shire.

Our regional relationships are also a key resource in our ability to campaign for Loddon Shire Council, our region and rural and regional Victoria. This includes the Municipal Association of Victoria, Rural Councils Victoria, Loddon Campaspe Councils and the Murray River Group of Councils. These strong relationships have been very successful in supporting all member councils, sharing information and joint advocacy efforts. Through working together in these partnerships, Council ensures it has a stronger voice when representing our interests, including to governments at State and Federal levels.

I'd like to take this opportunity to thank my fellow Councillors, Loddon Shire Council staff and our

community – including the many volunteers within our Shire. These volunteers tirelessly provide numerous hours of their own time to promote and contribute to the liveability of our region.

Finally, while we do face challenges as a Shire, these challenges have been recognised and are being met head-on – be it through advocacy, long-term planning or recognition of economic development opportunities. Council will continue to work with the community, including businesses and governments towards the prosperity of the Shire and our region.



Neil Beattie
Mayor

CHIEF EXECUTIVE OFFICER'S MESSAGE

On behalf of the Loddon Shire Council, it gives me great pleasure to present Council's Annual Report for the year 2016/17.

Having had the privilege of taking on the Chief Executive Officer's role since early July 2016, I have been impressed with the strength of the organisation, which is positively influenced by how well the staff work together and the Councillors work with staff. This collegial approach should be highly valued and nurtured as it is not always present in our industry.

It is also pleasing to work within a Council that continues to display strong financial competencies, good management and robust governance – all of which are essential to the success of any organisation.

These internal strengths are reinforced by the efforts of the community which have been on display through ongoing volunteering efforts and through the completion and commencement of a number of significant projects. These projects include the opening of the Janiember Park redevelopment, the Loddon Canoe Trails launch, the completion of the Bridgewater boat ramp improvements and the Inglewood Town Hall Hub.

The reactivation of the Wedderburn Streetscape Project following an extended delay was marked with an official "sod turning" ceremony in May and works have progressed swiftly from there. The year also saw the completion of the first stage of the Yorkshire Road project. You can read more about these projects in this Annual Report.

Of course, none of these projects would have been possible were it not for funding commitments from State and Federal Government bodies, sporting and community organisations, Council, and generous in-kind support from community members.

Site works also commenced on the much-awaited expansion of the Wedderburn depot. This expansion is very much welcomed, with staff working from the main stores shed under a temporary arrangement. When completed (anticipated in early August 2017), the new offices will provide modern and comfortable facilities for depot operations and administration staff.

Additionally, Council was faced with an immense task to repair around \$10 million of damage to roads, bridges and other assets following widespread flooding across the Shire in September and October 2016.



Council was grateful for assistance under the Commonwealth Government's Natural Disaster Recovery and Relief Arrangements to restore these assets to their pre-flood condition. As per the funding agreement, Council has been scoping the works and procuring the services of contractors to repair these assets as well as commencing restoration in some areas.

In mentioning the flood recovery works, I'd like to thank Council staff for their continual efforts during and immediately after the flooding.

These projects and flood recovery works are in addition to Council maintaining its existing assets. This includes our extensive sealed and unsealed roads network and community assets, all while delivering numerous programs and services, including emergency management.

Council was also pleased to deliver almost \$200,000 in community grants during 2016/17 (shared among more than 30 groups across the Shire) through its annual Community Grants Scheme. Since the scheme was initiated, Council has allocated \$1.9 million to

640 community projects, generating an investment of \$5.4 million.

This past year has again seen Loddon Shire work in coordination with its partners to achieve positive outcomes for our Shire and the region overall. Be it through regional organisations such as the Murray River Group of Councils and Loddon Campaspe Regional Partnership or via involvement with projects with our regional neighbours, these relationships continue to be very valuable to our Shire.

In acknowledging the achievements of the organisation during the past year, I would like to take this opportunity to thank the Councillors, staff and community for their hard work. I look forward to continuing to build upon these successes and working towards accomplishing the strategic themes and objectives of the Council Plan 2017-2021.



Phil Pinyon
CEO

DESCRIPTION OF OPERATIONS

Loddon Shire Council is responsible for a variety of services, from family and children's services, aged and disability services, parks and gardens, youth programs, waste management and community building, to matters concerning business development, planning for appropriate development and ensuring accountability for Council's budget.

This broad range of community services and infrastructure for residents supports the wellbeing and prosperity of our community. Council's vision, strategic objectives and strategies to further improve services and facilities are described in our Council Plan 2013-2017, the budget, and documented in this report. Refer to the section on Our Performance for more information about Council services.

The delivery of services, facilities, support and advocacy to achieve the strategic objectives is measured by a set of service performance indicators and measures. Council also has a wide range of responsibilities under Victorian and Australian legislation.

Economic factors

Council had a higher than expected cash balance on hand and was therefore able to earn more interest from investments. Council also has no interest bearing loans/borrowings as at 30 June 2017.

Major capital works

Janiember Park opened

Early June saw the opening of the \$1.27 million Janiember Park project at Serpentine, by the Hon Jacinta Allan MP, Member for Bendigo East, Minister for Public Transport and Minister for Major Projects.

The project included the construction of new change room facilities for netball and football, and female and male umpires, and renovation of the public toilets. The former change rooms have been transformed into a new social area and the hall has had minor upgrade works.



Janiember Park launch.

The redevelopment project began around nine years ago, when members of the Janiember Park Users Group approached Council with the initial concept for the project. All aspects of the project are constructed to current day standards including Disability Discrimination Act (DDA) compliance, Australian Football League (AFL), netball and building code standards.

The project was made possible through a combination of funding from Regional Development Victoria, Country Football and Netball Program 2013, Inglewood and Districts Community Bank, Loddon Shire Council, the Serpentine community and generous in-kind contributions.

Wedderburn Streetscape redevelopment continues

The next stage of works for the Wedderburn Streetscape Improvement Project got underway in May.

This phase of construction involves extensive civil works including drainage upgrades, road pavement replacement, kerb and channel replacement and footpath improvements.

Removal of overhead power lines and installation of new streetlights in the heart of Wedderburn was completed as the first activity for the project.

Following a VCAT decision in January 2017, Council modified the streetscape plans to ensure retention of the Soldiers Memorial Park fence, and adjusted the adjacent footpath level

so as to not obscure the concrete plinth at the fence's base. A planning permit was issued, and Avard Civil Pty Ltd has been awarded the construction contract.

Funding for the project has been made possible through the Federal Government (\$1.3 million) and Regional Development Victoria (\$500,000). Loddon Shire Council has provided the remaining funding, including through the Community Planning Strategic Fund.

First stage of Yorkshire Road project

Stage one of a \$4 million project to seal a 12.4 kilometre stretch of Yorkshire Road, which runs east off Bridgewater-Maldon Road was completed.

The first 3.8 kilometre leg of the three-stage project was delivered on time and within budget.

Groundwork also commenced for stage three of the sealing project, covering a further three-kilometre stretch of Yorkshire Road at an estimated cost of \$1 million. This work was expected to be completed in mid-2017.

Stage one and stage three of the capital works project have been funded through the Federal Government's Roads to Recovery Program.

Stage two, the final stage of the project to be delivered, covers a six-kilometre stretch of Yorkshire Road at an estimated cost of \$1.8 million. Timeframes for the final stage of the project will be discussed in light of other identified priority works.

Hazeldene's Chicken Farm and Scato Plus mushroom composting businesses, which are accessed via Yorkshire Road, account for a large proportion of traffic volume.

Bridgewater boat ramp improvements completed

Despite some delays due to wet weather and poor ground conditions, the boat ramp reconstruction project in Bridgewater was completed as part of the 2016/17 financial year capital works program.

The project included the replacement of the old boat ramp with a new boat ramp. Construction of a boardwalk alongside the boat ramp marked the final stage of the project, which will link into Bridgewater's foreshore redevelopment plan.

The boat ramp project itself was undertaken after the ski club raised concerns with Council about the poor standard and safety of access to the Loddon River at Bridgewater.

With assistance from the State Government under its Boating Safety and Facilities grant (\$194,500), the \$283,000 project was designed to improve the ramp's approach angle and width.

Provisions were also made for better pedestrian access and safety including construction of the boardwalk.

Inglewood Town Hall Hub opens its doors

The new two level community hub adjacent to the Inglewood Town Hall was completed during the 2016/17 year, while the doors to the refurbished Inglewood Town Hall were also reopened.

The new centre replaces the existing small community facility in the main street, and project works have included major refurbishment and structural modifications to the front section of the old hall which has been unused for many years.

Landscaping of the building's surrounds was undertaken by Council to restore the grounds of the hall with paths and lawn areas to complement the palm trees.

The installation of a new kitchen and refurbishment of the front rooms of Inglewood Town Hall saw the building returned to its former splendour.

The Inglewood Community Neighbourhood House (formerly the Inglewood Community Resource Centre) has set up shop in the refurbished Town Hall building.

A new permanent library agency, established by Goldfields Libraries to replace the previous mobile service, is also operating from the site.

The two facilities have been linked to become an integrated multi-purpose community and business centre.

The project was made possible through joint funding of Local, State and Federal governments, along with a generous contribution from the Inglewood and District Community Bank.

Inglewood drain completion

The restoration of the Inglewood open drain along the Calder Highway was completed in May.

The drain was damaged in April 2016 following the rollover of a fuel tanker, which saw tens of thousands of litres of fuel spilled.

The works, which were carried out by a contractor and funded through the fuel company's insurance, restored the significant, historic open drain including the removal of all contaminants and rebuilding of the drain. The kerb and channel was also repaired.

Inglewood landfill

Loddon's conversion of the Inglewood landfill to a transfer station is now completed and operational. The project was part funded by Sustainability Victoria's Rural and Regional Landfill Support Program. The total budget was \$300,000 with \$150,000 each from Council and Sustainability Victoria.

Flood recovery works

Flooding in September and October 2016 resulted in more than 2,100 assets (such as roads and bridges) being damaged, and an estimated repair cost of around \$10 million.

The Commonwealth Government committed to provide funding under the Natural Disaster Recovery and Relief Arrangements to restore these assets.

Under the funding arrangements, all repair works must be undertaken by contractors (not Council). Council's role instead is to scope the works (all works must also be approved by VicRoads) and procure the services of contractors to complete the work.

In addition to the completion of three smaller jobs, a further 11 projects valued at \$500,000 were awarded to contractors with 10 jobs completed as of June 2017. The remaining projects for the restoration works will be put out to tender later in 2017.

Maintenance on our road network continued to take place to rectify a number of minor issues caused by the flooding to ensure roads remained in a safe and useable condition.

Any repair works can only bring that asset back to its pre-flood condition, with any additional upgrades to that asset funded by Council. For example, an unsealed road damaged by flooding will be brought back to its original unsealed condition – it cannot be sealed under this funding arrangement.

Other major achievements

Many of Council’s major achievements are set out later in this report:

- Promotion of a Calendar of Events across the region
- Adoption of Donaldson Park Feasibility Study
- Endorsed the Bridgewater Flood Management Plan
- Allocation of funding for the development of master plans for Boort, Pyramid Hill and Newbridge landfills
- Allocation of funding for the review of the Loddon Shire Waste Management Strategy
- Implementation of an ongoing capital works program for parks and gardens facilities
- Finalisation of the Loddon Planning Scheme Amendment C39. Correcting 39 property mapping

errors including freehold land subject to public land zoning and application of the Heritage Overlay

- Completion of building audits and implementation of strategic asset management software
- Provision of Occasional Care programs in Pyramid Hill, Dingee and Inglewood
- Launched five-kilometre canoe trail along the Serpentine Creek at Durham Ox
- Commencement of service delivery reviews
- Expansion of payment options for animal registrations
- Introduction of OurSay online community engagement platform



Canoe on Serpentine Creek.



OUR COUNCIL

WHO WE ARE

Our Shire

Loddon Shire is located in central Victoria, about 175 kilometres north-west of Melbourne. It is bounded by Gannawarra Shire in the north, the Shire of Campaspe and the City of Greater Bendigo in the east, Mount Alexander and Central Goldfields Shires in the south and Northern Grampians and Buloke Shires in the west.

Loddon Shire is a predominantly rural area, with many small towns and communities. The larger towns are Boort, Bridgewater on Loddon, Inglewood, Pyramid Hill and Wedderburn.

The Shire encompasses a total land area of approximately 6,700 square kilometres. Land is used mainly for agriculture and horticulture, particularly grain, sheep, wool, beef cattle, dairy, pigs and poultry.



In recent years, there has also been an increase in viticulture, olives and fodder crops.

Major features of the Shire include the Loddon River, Terrick Terrick National Park, Leaghur State Park, Kooyoora State Park, Lake Boort, Major Mitchell Trail, Mount Korong, Melville Caves, Laanecoorie Reservoir and various wineries.

Major highways passing through the Shire include the Calder Highway, the Loddon Valley Highway and the Wimmera Highway.

Our people

Population

The Australia Bureau of Statistics (ABS) 2016 Census showed a population of 7,516 in Loddon Shire. The Census concluded that the overall median age of people in the Shire was 51 years.

Population was spread across the following age groups:

Children and young people, 0 to 14 years	16%
Adults, 15 to 64 years	57%
Mature adults and seniors, 65+ years	27%

During the year, Council recorded 56 births in the Shire.

Family composition

Of the families in the Loddon Shire, the ABS 2016 Census shows that 52 per cent were a couple family without children and around 34 per cent were a couple family with children. Thirteen per cent were one parent families.

Origin

The top five ancestries claimed by residents of the Loddon Shire during the 2016 Census were Australian (32 per cent), English (31 per cent), Scottish (nine per cent), Irish (eight per cent) and German (three per cent).

Overall, 80 per cent of residents were born in Australia and 86 per cent speak only English at home.

Median weekly incomes

According to the 2016 Census, the median weekly personal income in the Loddon Shire was \$467. The median weekly family income was \$1116, while the median weekly household income was \$826.

Education

Overall, four per cent of our youth population was attending preschool, 25 per cent were in primary education and 21 per cent were attending secondary education. Six per cent were attending further education, including university or technical institution.

Volunteers

Loddon Shire has a strong sense of self-reliance and community spirit, and this is reflected in the rate of volunteerism.

The 2016 Census showed a rate of 32 per cent of the population volunteering – and many of those volunteers held roles in a number of community organisations. This figure compared with a total of 19 per cent in Australia. In addition, 14 per cent of our people provided unpaid care for others.

COUNCIL CONTACTS

Municipal offices

Wedderburn

41 High Street, Wedderburn, 3518

Local call: 1300 365 200

Phone: (03) 5494 1200

Fax: (03) 5494 3003

Serpentine

37 Peppercorn Way, Serpentine, 3517

Phone: (03) 5437 7999

Fax: (03) 5437 8407

If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service.

- TTY/voice users phone 133 677 then ask for (03) 5494 1200
- Speak and Listen users phone 1300 555 727, then ask for (03) 5494 1200

For more information, visit: www.relayservice.gov.au.

Office hours: 8.15am-4.45pm
Monday to Friday
(except public holidays)

Website: www.loddon.vic.gov.au

Email: loddon@loddon.vic.gov.au



Council office at Serpentine.

Library services

Loddon Shire Council's library services are provided by:

Goldfields Library Corporation

259 Hargreaves Street, Bendigo, 3550

PO Box 887, Bendigo, 3552

Telephone: (03) 5449 2700

Email: ncgrl@ncgrl.vic.gov.au

Website: www.ncgrl.vic.gov.au/libraryagencies

For enquiries about Loddon's library agencies, telephone (03) 5449 2790.

Library agency locations and opening hours

Agency location	Usual opening hours
Boort	
Boort Resource and Information Centre, 119-121 Godfrey Street, Boort	Monday, Tuesday, Thursday, Friday 10.00am-3.30pm
Dingee	
Dingee Memorial Hall, Bendigo-Pyramid Road, Dingee	Tuesday 9.00am-11.00am Thursday 3.30pm-5.30pm
Inglewood	
Inglewood Community Neighbourhood House, Inglewood Town Hall Hub, 20 Vernon Street, Inglewood	Monday, Tuesday, Wednesday, Thursday 9.00am-4.30pm
Pyramid Hill	
Pyramid Hill Neighbourhood House, Unit 5-8/43 Kelly Street, Pyramid Hill	Monday 10.00am-2.00pm Tuesday, Thursday 10.00am-4.00pm Friday 10.00am-12.00pm
Tarnagulla	
Tarnagulla Community Centre, 8 Sandy Creek Lane, Tarnagulla	Thursday 1.00pm-4.00pm
Wedderburn	
Wedderburn Community Centre, 24 Wilson Street, Wedderburn	Tuesday, Wednesday, Thursday 9.00am-5.00pm

Maternal and child health centres

Loddon Shire operates five maternal and child health centres.

Phone: (03) 5437 7999

Email: bookings@loddon.vic.gov.au

Online: www.loddon.vic.gov.au/Live/Services-for-our-younger-residents/Maternal-and-Child-Health-Service

Location	Hours/contact
Boort	
King Street	Thursday 9.00am-4.00pm M: 0409 166 891
Dingee	
Bush Nursing Centre, King Street	Monday (weeks 1 and 3) 9.00am-4.00pm M: 0409 166 891
Inglewood	
Grant Street	Tuesday 9.00am-4.00pm M: 0409 166 891
Pyramid Hill	
Northern District Health, Victoria Street	Monday (weeks 2 and 4) 9.00am-4.00pm M: 0409 166 891
Wedderburn	
Community Centre, Wilson Street	Wednesday (weeks 2 and 4) 9.00am-3.30pm M: 0409 166 891

Kindergartens

Location	Hours/contact
Boort Pre-school	
123-127 Godfrey Street, Boort, 3537	4 year olds Tuesday, Wednesday and Thursday 8.45am-1.45pm 3 year olds Wednesday 9.00am-11.30am P: (03) 5455 2292
Dingee Pre-school	
785 Dingee-Serpentine Road, Dingee, 3571	4 year olds Monday, Wednesday and Thursday 8.45am-1.45pm 3 year olds Tuesday 9.00am-12.30pm P: (03) 5436 8401
Inglewood Kindergarten	
75A Grant Street, Inglewood, 3517	4 year olds Tuesday, Thursday and Friday 8.45am-1.45pm 3 year olds Thursday 8.45am-1.45am P: (03) 5438 3533
Pyramid Hill Pre-school	
67 Kelly Street, Pyramid Hill, 3575	4 year olds Tuesday, Wednesday and Thursday 8.45am-1.45pm 3 year olds Tuesday 8.45am-1.45pm P: (03) 5455 7230
Wedderburn Kindergarten	
77 Ridge Street, Wedderburn, 3518	4 year olds Wednesday, Thursday and Friday 8.45am-1.45pm 3 year olds Wednesday 8.45am-1.45am P: (03) 5494 3183 M: 0458 943 183

Municipal waste facilities

Not open on any public holiday.

Location	Day/time
Boort landfill	
Off Boort-Quambatook Road	Tuesday 8.00am-12 noon Sunday 1.00pm-5.00pm
Dingee transfer station	
Lawry's Road	1 April – 30 September Third Sunday 10.00am-2.00pm 1 October – 31 March First Wednesday 8.00am-12 noon Third Sunday 10.00am-2.00pm
Inglewood transfer station	
Inglewood-Salisbury Road	Wednesday 8.00am-12 noon Saturday 8.00am-12 noon
Newbridge landfill	
Newbridge-Tarnagulla Road	Wednesday 1.00pm-5.00pm Sunday 1.00pm-5.00pm
Pyramid Hill landfill	
Cemetery Road	Tuesday 1.00pm-5.00pm Sunday 8.00am-12 noon
Wedderburn transfer station	
Godfrey Street	Thursday 8.00am-12 noon Sunday 8.00am-12 noon

COUNCILLORS

Council elections were held in October 2016.

The Council area is divided into five wards. Councillors have responsibility for setting the strategic direction for the municipality, policy development, identifying service standards and monitoring performance across the organisation.

Loddon Shire Councillors for the next four-year term are:



Cr Neil Beattie
Boort Ward

Neil Beattie lives at Catumnal, west of Boort, running a dryland and irrigation farm along with a trucking operation.

Cr Beattie is chair of the Little Lake Boort Management Committee, a member of the Boort Football Club, and a life member of the North Central Football League, in addition to representing Council on several other committees.



Cr Colleen Condliffe
Inglewood Ward

Colleen Condliffe lives with husband Robert at Salisbury West, running a dryland cropping enterprise and a dairy herd of 200-plus cows.

Among her many community interests, she is a member of the Country Women's Association, has been active in numerous farming bodies, has completed the Loddon Murray Leadership Program and was the first woman elected to Loddon Shire Council.

Cr Condliffe formed the Landcare group at Salisbury West and organised the 1997 Women on Farms Gathering at Bendigo. In 2005-06, she completed the Australian Rural Leadership Program and, in 2009, her name was added to the Victorian Honour Roll for Women.

Mother of four children and a grandmother to seven, Cr Condliffe is a keen tennis player and football follower.

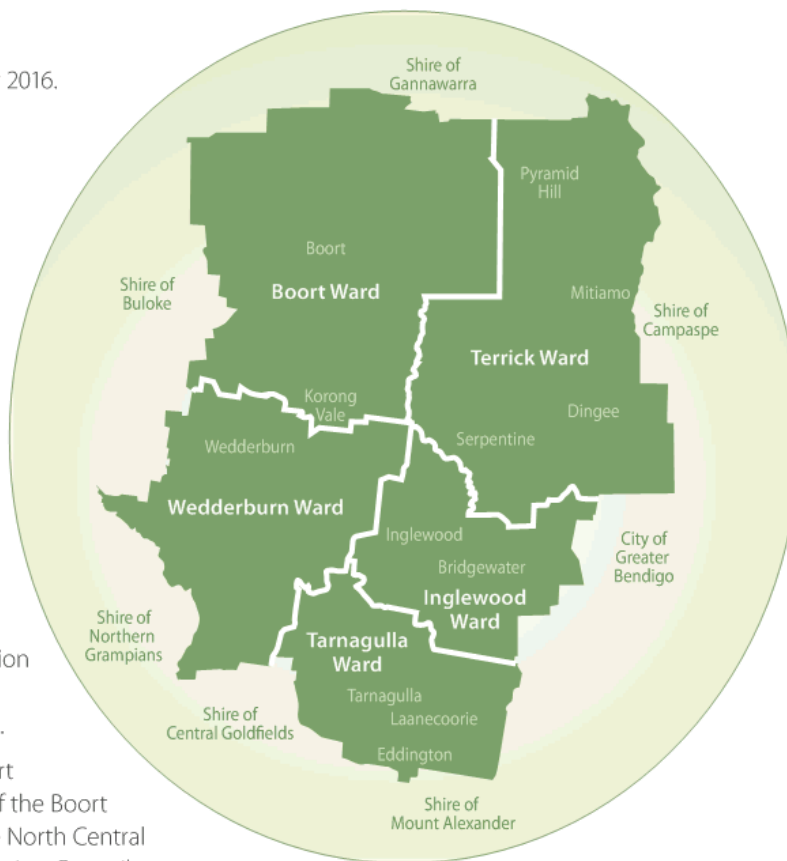


Cr Geoff Curnow
Tarnagulla ward

Geoff Curnow has a family history to be proud of – his Cornish forebears have been in the Laanecoorie district for 150 years and he is the third

generation of his own family to farm the home property since it was taken up in 1914. Educated at Laanecoorie and Maryborough, Cr Curnow returned to the farm while still in his teens and has amassed a wealth of agricultural knowledge.

Today, together with wife Merna, he runs a prime lamb enterprise paired with some grain production at Laanecoorie. He is a keen traveller and finds great enjoyment in his contacts with people through his community work.



Loddon Shire Council | COUNCILLORS



Cr Gavan Holt

Wedderburn Ward

Gavan Holt is a fifth-generation resident in the Wedderburn district with an extensive family history of local government involvement.

After completing a commerce degree from the University of Melbourne, he taught for 10 years at various secondary schools across Victoria and he is now a businessman with interests in farming, investment and hotels.

He lists his personal interests as politics, international affairs, travel and sport.



Cr Cheryl McKinnon

Terrick Ward

Cheryl McKinnon was raised on a sheep and dairy farm at Dingee and moved to Pyramid Hill in 1976, when she married local farmer Glenn McKinnon.

The couple now run an irrigated property producing prime lambs and vealers alongside dryland cropping of canola, wheat and barley.

Cr McKinnon worked at Pyramid Hill College for many years assisting students with disabilities and later moved to Central Victoria Group Training's Youth Connections program. She also established and ran the Coffee Bank in Pyramid Hill from early 2008 to mid-2009.

A grandmother of two, Cr McKinnon's personal interests include horses, music and woodwork.

REPRESENTING THE COMMUNITY

Councillor representation on committees

Councillors provided representation on the following committees:

Cr Neil Beattie

- Murray Darling Association
- Municipal Association of Victoria (substitute)
- Rail Freight Alliance

Section 86 Committees of Management

- Boort Aerodrome Committee of Management
- Boort Business and Tourism Council Committee of Management
- Boort Development Committee of Management
- Boort Memorial Hall Committee of Management
- Boort Park Committee of Management
- Korong Vale Mechanics Hall Committee of Management
- Korong Vale Sports Centre Committee of Management
- Little Lake Boort Committee of Management
- Yando Public Hall Committee of Management

Cr Colleen Condliffe

- Australia Day Committee
- Calder Highway Improvement Committee
- Central Victoria Rural Women's Network
- Loddon Healthy Minds Network



Loddon Shire Councillors Colleen Condliffe, Gavan Holt, Neil Beattie, Geoff Curnow and Cheryl McKinnon.

Section 86 Committees of Management

- Bridgewater on Loddon Development Committee of Management
- Campbells Forest Hall Committee of Management
- Inglewood Community Sports Centre Committee of Management
- Inglewood Lions Community Elderly Persons Units Committee of Management
- Inglewood Riding Club Committee of Management
- Inglewood Town Hall Committee of Management
- Jones Eucalyptus Distillery Site Committee of Management

Cr Geoff Curnow

- Calder Highway Improvement Committee (substitute)
- Loddon Mallee Waste and Resource Recovery Group
- Municipal Emergency Management Plan Committee
- Municipal Fire Management Planning Committee

Section 86 Committees of Management

- Kingower Development and Tourism Committee of Management

Cr Gavan Holt

- Audit Committee
- Municipal Association of Victoria
- Rural Councils Victoria Executive

Section 86 Committees of Management

- Donaldson Park Committee of Management
- Wedderburn Community Centre Committee of Management
- Wedderburn Engine Park Committee of Management
- Wedderburn Mechanics and Literary Institute Hall Committee of Management
- Wedderburn Tourism Committee of Management

Cr Cheryl McKinnon

- Nature Tourism Advisory Team
- North Central Goldfields Regional Library
- Central Victorian Greenhouse Alliance

Section 86 Committees of Management

- Dingee Progress Association Committee of Management
- East Loddon Community Centre Committee of Management
- Mitiamo Municipal Recreation Reserve Committee of Management
- Pyramid Hill Memorial Hall Committee of Management
- Pyramid Hill Swimming Pool Committee of Management
- Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management



Wedderburn College students tree planting at Bridgewater Caravan Park.



OUR PEOPLE

MANAGEMENT EXECUTIVE GROUP

The Management Executive Group comprises the Chief Executive Officer and three Directors. The group meets on a weekly basis to discuss matters that relate to the effective and efficient operation of the entire organisation.

Chief Executive Officer

Phil Pinyon

Phil Pinyon has had an extensive Local Government career, holding many varied positions in councils across Australia in five states/territories. These roles include administration, planning/building and community services in South Australian Local Government, Director roles with Tamworth City Council, Toowoomba City Council and Hornsby Shire Council, and Chief Executive Officer equivalent roles with Jabiru Town Council, Greater Taree City Council, Blue Mountains City Council, Wagga Wagga City Council and Murrumbidgee Shire Council.

This broad experience, much of which has been in regional Australia, provides Phil with a comprehensive perspective on matters relevant to his current role.

During his career Phil has undertaken tertiary studies including the completion of a Master of Business Administration and Graduate Diploma in Public Sector Management. He has a Diploma in Local Government Administration and holds a Municipal Clerk's Certificate.

Phil's professional affiliations include being a member of the Australia Institute of Management, LGPro and the Local Government Chief Officers' Group.

As Chief Executive Officer of the Council, Phil's role includes prescribed duties in accordance with the Local Government Act 1989, providing leadership to the Council, strategic planning, promoting external relationships, and managing the operations of the Council.

Director Corporate Services

Sharon Morrison

Sharon Morrison joined Loddon Shire as Director Corporate Services in August 2016. Prior to this role, Sharon led the Organisation Development team at the City of Greater Bendigo.

She comes to Loddon with an interesting mix of experiences having been a practising lawyer, an elected Councillor as well as having worked in Local Government in New South Wales and Victoria since 2009.

Sharon is committed to building on a strong foundation of good governance and leadership to ensure that Loddon Shire is well positioned for the challenges facing Local Government.

In her role as Director Corporate Services, Sharon is responsible for providing internal functions that support other directorates in service and project delivery. This includes monitoring the financial performance of the organisation to ensure Council delivers a cash surplus annually and providing



Loddon Shire Management Executive Group. Left to right: Wendy Gladman, Ian McLauchlan, Phil Pinyon, Sharon Morrison. Inset: Peter Cownley.

leadership in developing the organisation and individuals to be the best they can be.

The role also develops and implements information management and technology to support efficient service and project delivery, and provides governance support to Section 86 committees of management.

Director Operations

Ian McLauchlan

Ian commenced with Loddon Shire in January 2008 and held the position of Manager of Infrastructure Program Development until his appointment as Director Operations in March 2011.

Prior to commencing with Loddon Shire, Ian held a number of engineering positions within Local Government and private enterprise as well as previously serving as an Officer within the Royal Australian Airforce.

As Director Operations, Ian brings many years of professional experience in the areas of asset management, project management, contract administration, infrastructure maintenance, policy and strategy development, civil construction and waste management.

Ian has a degree in Environmental Engineering majoring in land and water management and has also undertaken post graduate studies in project management, contract administration, water and wastewater treatment and communications.

Ian is responsible for the management and ongoing delivery of a wide range of Council services. This includes infrastructure policy and program development, works and maintenance, strategic and statutory planning, statutory building control, environmental and public health, local laws policy and compliance, contract management and engineering services.

Acting Director Operations

Peter Cownley

Following the departure of Ian McLauchlan, Peter Cownley was appointed to the role of Acting Director Operations, commencing on 10 April 2017.

Peter commenced in Local Government in 1973 working for western suburbs municipalities and then moving to Upper Yarra Shire as Deputy Shire Engineer.

Peter spent 11 years at Murrindindi Shire including three years as the Manager Operations and was heavily involved in the emergency response and reinstatement after the Black Saturday bushfires.

Peter has also worked in private consulting business throughout his career and is currently Chairman of Woori Yallock and District Bendigo Community Bank.

In recent times he filled the role of Manager Operations with Frankston City Council managing 145 staff in the areas of Works, Waste, Foreshore and Natural Reserves, and Parks and Gardens.

Peter holds a Diploma in Civil Engineering, a Post Graduate Diploma in Municipal Engineering and a Local Government Engineers Certificate.

Director Community Wellbeing

Wendy Gladman

Wendy Gladman was appointed as Director Community Wellbeing in July 2013 after holding the position of Manager Community Services since 2010.

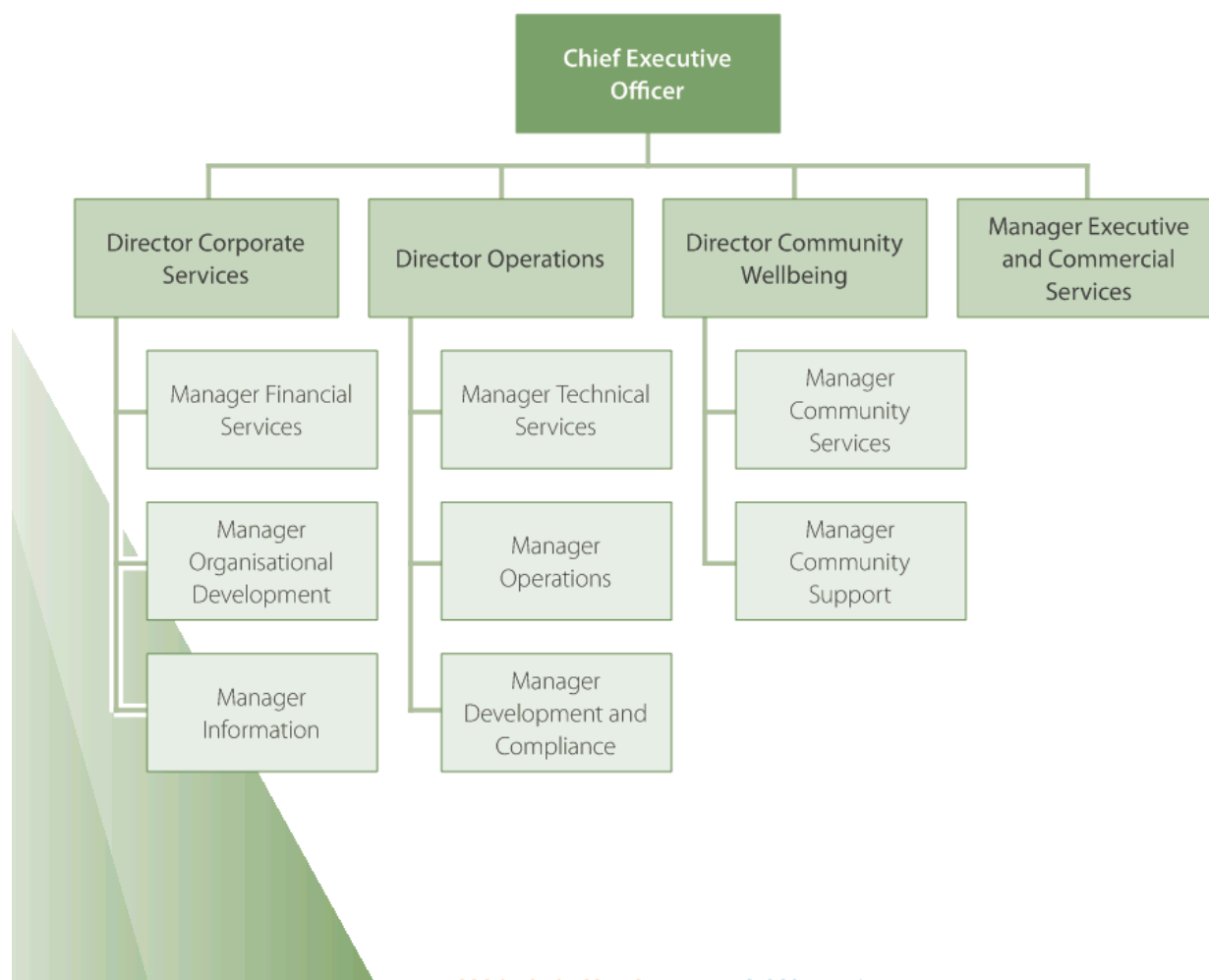
Wendy previously held a number of positions in aged and disability services since commencing with Loddon Shire in 1995.

Wendy has extensive experience in Local Government, with a particular emphasis on delivery of community services and health and wellbeing.

Wendy has a Diploma of Business Management, a Diploma of Community Services Management and is a graduate of the Australian Institute Company Directors (AICD).

As Director Community Wellbeing, Wendy is responsible for the management and delivery of a wide range of community services including early years, youth, aged and disability, sport and recreation, community planning, emergency management, rural access and municipal public health and wellbeing.

ORGANISATIONAL CHART



MANAGEMENT TEAM

Executive Directorate

Acting Manager Executive and Commercial Services, Lynne Habner

Lynne Habner commenced with Council in 2011 as the Executive Assistant to the CEO. Her previous experience has included roles in state and national government organisations, which gave her a breadth of experience including national policy and legislation development, project management, stakeholder engagement and high-level administrative and managerial roles. During her career, Lynne has obtained a Masters in Public Sector Management.

Lynne's role as Acting Manager Executive and Commercial Services encompasses high-level executive support to the Chief Executive Officer, Councillors as well as management, tourism, agribusiness and promoting and supporting economic and commercial development in the Loddon Shire.

Corporate Services Directorate

Manager Financial Services, Deanne Caserta

Deanne Caserta commenced work with Council in 2004 in an administration capacity. In 2007 Deanne was awarded an accounting cadetship through Council's Scholarship Program. In 2012 she graduated with a Bachelor of Commerce and achieved CPA status in 2016. Her role involves overseeing the preparation of the long term financial plan, annual budget, financial statements, monthly financial reporting to Council, reporting to various government departments, payment of suppliers and employees, customer service and rates preparation.

Manager Organisational Development, Carol Canfield

Carol Canfield commenced with Council in September 2007 after a long career with the City of Greater Bendigo and Shire of East Loddon. Carol has held positions in payroll, risk management, various administration roles and as Assistant Shire Secretary.

Carol's role includes human resource management, risk management, staff training, occupational health and safety, staff health and wellbeing, and insurance. She was instrumental in managing the passage of Council's latest Enterprise Bargaining Agreement.

Manager Information, Leigh Jardine

Leigh Jardine joined Council in April 2014 as Manager Information. Prior to that, Leigh worked in the public health system and private industry in various IT roles.

Leigh's role includes management of information technology services, records and information services within Council, as well as providing IT support and expert guidance for Council's future IT strategy.

Operations Directorate

Manager Technical Services, Indivar Dhakal

Indivar Dhakal commenced with Council in February 2016 as an Assets Engineer and progressively stepped into the management role in March 2017. He previously worked for more than seven years in both the public and private sector in Australia and overseas.

Indivar's role encompasses strategic asset management, management of asset services, Council-owned buildings and property management, management of engineering design and survey, contract and project management, and capital works planning and delivery.



Lynne Habner



Deanne Caserta



Carol Canfield



Leigh Jardine



Indivar Dhakal



Steven Phillips

Manager Operations, Steven Phillips

Steven Phillips joined Loddon Shire in 2009 as the Assistant Works Manager following seven years with the Department of Sustainability and Environment, where he worked in forestry and fire management.



Glenn Harvey

In 2011, Steven was appointed to the position of Manager Works (renamed to Manager Operations in March 2016), where he is primarily responsible for Council's maintenance and construction activities on roads, streets, bridges, footpaths and parks and gardens. This role also includes responsibilities for Council's vehicle and fleet management and VicRoads maintenance contracts. He also acts as the Municipal Emergency Resources Officer during an emergency.



Allan Stobaus

Manager Development and Compliance, Glenn Harvey

Glenn Harvey commenced with Council in August 2015 as the Municipal Building Surveyor (MBS), after working in the building industry for 35 years, both in the private sector as a builder and building surveyor and in building control in Local Government.



Paula Yorston

As the MBS, Glenn's role includes the issuing of building permits and onsite inspections as well as working with owners, builders and local authorities to ensure building works are carried out to required building legislation. Glenn's duties also include assisting people to maintain the required standards for existing buildings and Essential Safety Measures. Glenn is also responsible for all technical building enquiries including lawyers' building enquiries for property transfers and providing property information for private building surveyors.

Further to his role as the MBS, in 2016 Glenn was appointed as the Manager Development and Compliance which resulted in the expansion of his responsibilities encompassing additional management and oversight of Council's Town Planning, Public Health and Local

Laws functions, while continuing his role as the MBS. With this appointment, Glenn now manages the broader portfolio of development and regulatory services which Council provides or administers for the local community.

Community Wellbeing

Manager Community Support, Allan Stobaus

Allan Stobaus was appointed as Loddon's Manager Community and Recreation in September 2001 following five years in a similar role at Bruce Rock Shire in Western Australia.

Allan is responsible for the management of Council's grant schemes and swimming pools, strategic planning for community facilities, project management of capital works projects and youth development.

The Manager Community Support's responsibility areas include community planning, sport and recreation, swimming pools, youth, rural access and inclusion and emergency management.

Manager Community Services, Paula Yorston

Paula Yorston was appointed as Manager Community Services in March 2016, having previously held the position of Community Care Coordinator since August 2014. She has extensive experience in Local Government, with a particular emphasis on delivery of Home and Community Care services.

Paula also worked as the Community Care Coordinator at Buloke Shire Council from October 2008 until August 2014. Prior to 2008, Paula held the position as Quality, Occupational Health and Safety and Risk Manager at Boort District Health.

Paula has an Advanced Diploma in Management with a health services focus and has also completed a short course in Health Promotion at La Trobe University.

As Manager Community Services, Paula is responsible for the management and delivery of a wide range of community services including Aged and Disability, Packaged Care and Early Years.

COUNCIL STAFF

Staff farewells

Over 20 years

- Pollock, Geoff - 34 years
- Holt, Jude - 25 years

Over 10 years

- Scafati, Roslyn - 18 years
- Seddon, Kim - 14 years
- Ramsdale, Peter - 12 years
- Hird, Ronald - 10 years
- Poyser, Kevin - 10 years
- Jenkyn, Timothy - 10 years
- Foster, Roberta - 10 years

Over 5 years

- Gibbins, Tony - 9 years
- McLauchlan, Ian - 9 years
- McEwan, Bryan - 8 years
- Heffernan, William - 7 years
- Ervin, Shirley - 6 years
- McGuire, Susan - 6 years
- Lloyd, Lauren - 5 years

Under 5 years

- McCallum, Lynne
- Lowry, Adrian
- Mangan, Glenn
- Foulds, Katrina
- Gretgrix, Amanda
- Graf, Peter
- Lugg, Brian
- Sait, Mary-Ann
- Allan, Margaret

Welcome to new staff

- Anderson, Julie
- Bishop, Jodie
- Conley, Teagan
- Crooke, Trevor
- Delpitiya, Thanuja
- Dougall, Jennifer
- Downton, Melissa
- Fanning, Susan
- Gladman, Russell
- Hester, LaToya

- Jackson, Grant
- Jefferies, Alexandra
- Johnston, Greg
- Kong, Kelly
- Leunig, Claire
- Morrison, Sharon
- Noble, Darren
- Osgood, Leanne
- Peterson, Jacqui
- Pethick, Carmel
- Pinyon, Phillip
- Purton, Jessica
- Ralph, Michael
- Rogers, Rosalie
- Schumann, Jodi
- Stranger, Robert
- Tiwari, Sreejana



Patrol Crew training workshop.



Loddon Shire Council all staff photo, 2017.

Staff analysis

Number

As of 30 June Council had 194 staff in total, with an effective full-time equivalent staff of 126.

Most of our staff work from depots, in the offices or as home carers.

Other areas where Council employs staff are in the management team, pre-schools, recycling stations, school crossings and in Maternal and Child Health centres.

The number of staff has stayed relatively stable with the same number of staff as at 30 June 2016, being 194.

Status

Council has 91 full-time, 67 part-time and 36 casual employees.

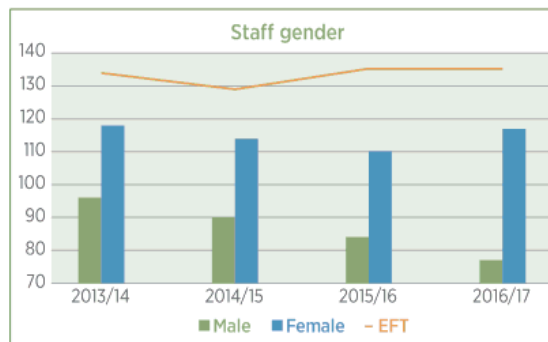
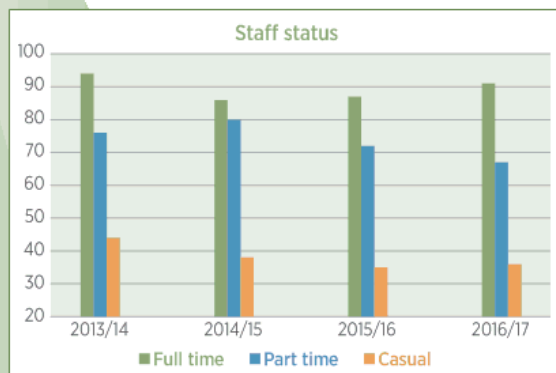
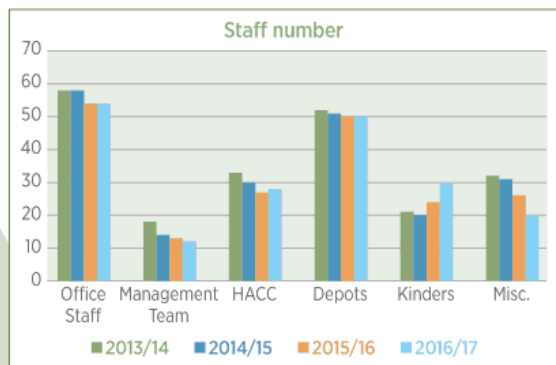
Gender

Of total staff numbers, 40 per cent are male and 60 per cent female.

There is a larger percentage of female staff as positions such as home care, preschool and administration areas are filled predominantly with female staff.

Council has five depots, which have a very high percentage of males with one female employee. Pre-schools are all-female staff. Other worksites have a mix of female and male staff.

Home care and office staff have a greater proportion of females. The management team also has a greater proportion of females.

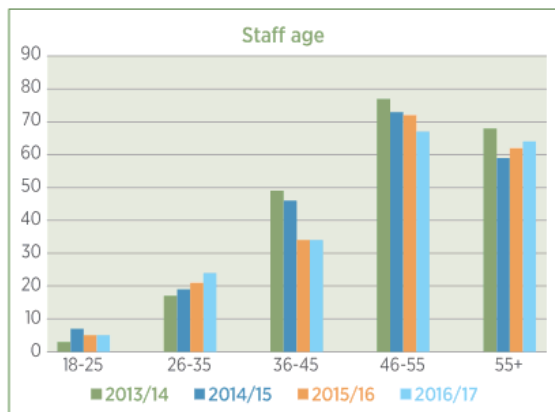


Age

Council's age demographic continues to show a strong proportion of staff over 35 years of age.

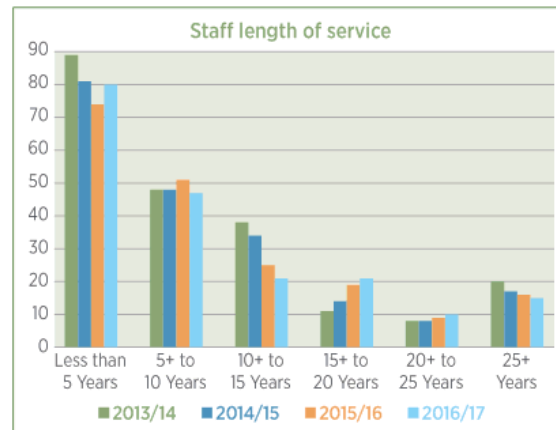
This will provide challenges for workforce planning in the future, particularly due to the high number of staff in the 55+ age bracket.

The number of staff in the 46-55 age bracket has reduced and the number in the 55+ age bracket has increased.



Length of service

Some 41 per cent of staff have been employed for less than five years while 35 per cent of staff have been employed for five to 15 years. The remaining 24 per cent of staff have been employed for over 15 years.

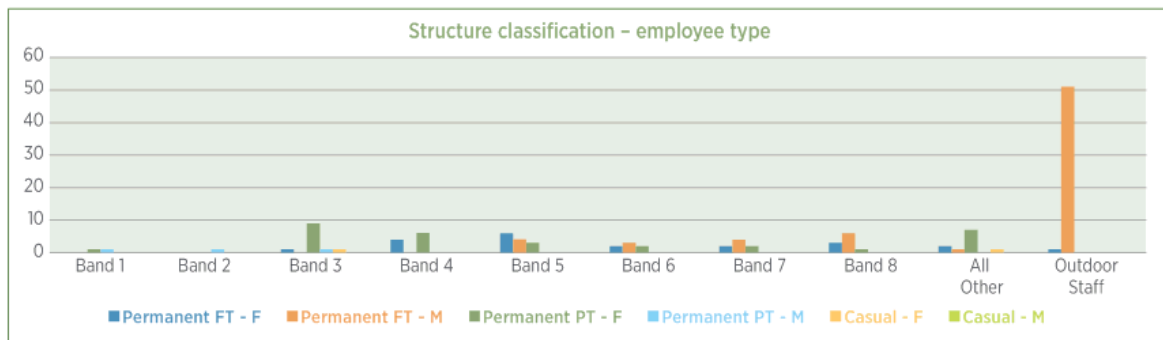


Council staff classification

Structure classification – employee type

A summary of the number of full time equivalent (FTE) staff categorised by employment classification and gender is set out below. Employment classifications are Band 1 to 8 as per the Victorian Local Government Award 2001, the column 'all other' include CEO, Directors, pre-school staff and nurses. The outdoor workforce are staff who come under the new 'outdoor staff' classification structure agreed to in the Loddon Shire Enterprise Agreement No. 7, 2014.

Structure classification	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Band 8	All other	Outdoor Staff	Total
Permanent FT - F	0	0	1	4	6	2	2	3	2	1	21
Permanent FT - M	0	0	0	0	4	3	4	6	1	51	69
Permanent PT - F	1	0	8	6	3	2	2	1	7	0	30
Permanent PT - M	1	1	1	0	0	0	0	0	0	0	3
Casual - F	0	0	1	0	0	0	0	0	2	0	3
Casual - M	0	0	0	0	0	0	0	0	0	0	0
Total	2	1	11	10	13	7	8	10	12	52	126

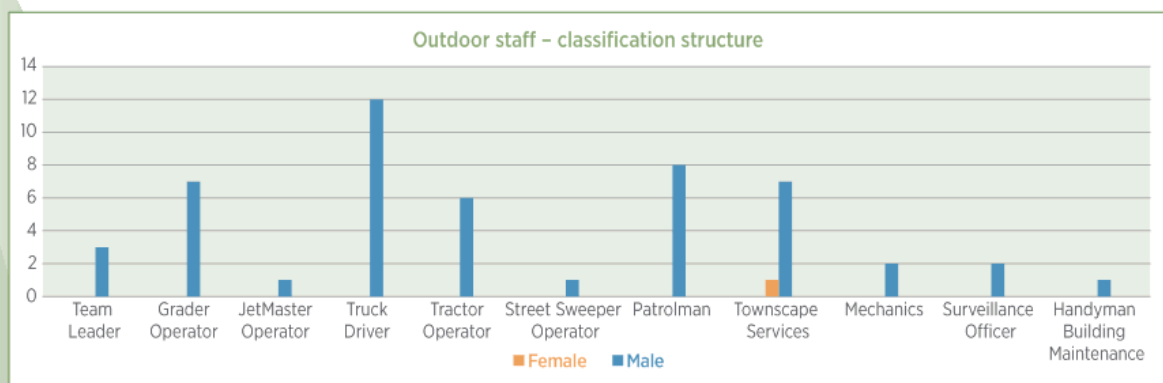


Outdoor staff – classification structure

The Loddon Shire Enterprise Agreement No 7, 2014 provided for a new classification structure of the outdoor workforce. The new structure changed the method by which outdoor pays are calculated by rolling all allowances into the hourly rate. This now provides a clear structure to recognise responsibilities.

A summary of the number of full time equivalent (FTE) staff categorised by the Loddon Shire Outdoor Staff employment classification structure and gender is set out below.

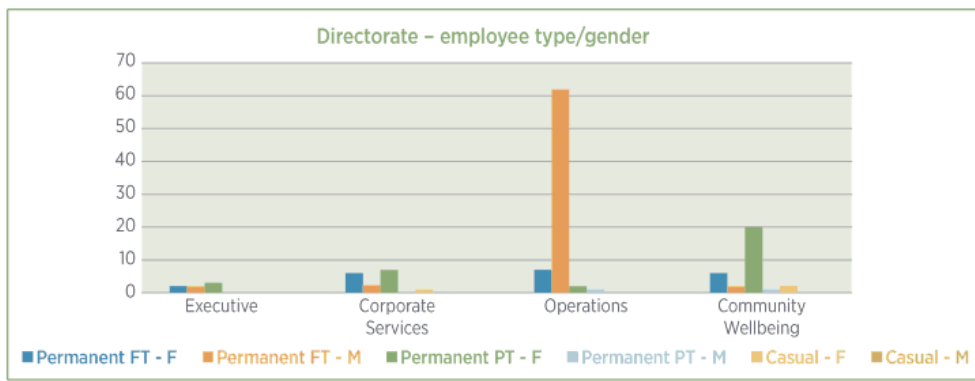
Classification	Female	Male	Total
Team Leader	0	3	3
Grader Operator	0	7	7
Backhoe Operator	0	1	1
JetMaster Operator	0	1	1
Truck Driver	0	12	12
Tractor Operator	0	6	6
Street Sweeper Operator	0	1	1
Patrolman	0	8	8
Townscape Services	1	7	8
Mechanics	0	2	2
Surveillance Officer	0	2	2
Handyman Building Maintenance	0	1	1
	1	51	52



Directorate – employee type/gender

A summary of the number of full time (equivalent FTE) Council staff by organisational structure, employment type and gender is set out below.

Employee type/gender	Executive	Corporate Services	Operations	Community Wellbeing	Total FTE
Permanent FT - F	2	6	7	6	21
Permanent FT - M	2	3	62	2	69
Permanent PT - F	3	7	2	19	31
Permanent PT - M	0	0	1	1	2
Casual - F	0	1	0	2	3
Casual - M	0	0	0	0	0
Total	7	17	72	30	126



2016 Staff Christmas lunch.

STAFF RECRUITMENT AND RETENTION

Staff health and wellbeing

Council is committed to looking after the health and wellbeing of all staff. It is recognised that Council cannot address staff member's individual health and wellbeing needs without the cooperation of that person.

Council provides a healthy workplace by:

- developing, in consultation with staff, workplace-specific programs to address lifestyle, health, fitness and safety issues
- encouraging staff wellness and proactively managing risk of illness
- encouraging staff to take periodic annual leave (where relevant) to maintain a positive balance between work, life, family and friends
- actively promoting exercise, healthy eating and smoke-free environment to improve or maintain staff members' personal wellbeing
- providing targeted health and wellbeing programs.

Programs offered to all staff in 2016/17 included:

- Health assessments – 18 employees
- Flu vaccinations – 62 employees

Other health and wellbeing initiatives offered to staff were:

- Bendigo Fun Run
- Walk, Talk and Weigh program – facilitated by Inglewood and District Health Service

Employee Assistance Program

Council offers a free, confidential Employee Assistance Program for staff who are experiencing difficulties in their personal or professional lives.

Car pooling

Council has a car pooling program for staff travelling to the Wedderburn office from Bendigo.

Managers are rostered to drive their car on specific days. Staff are picked up from a central point and dropped back to that point at the end of the day.

Communicating with staff

Staff newsletter

A staff newsletter is distributed monthly. The newsletter includes items of interest, job vacancies, upcoming events and personal milestones of staff.

Intranet

Council has an intranet site that is used to communicate information. Staff located at the Wedderburn and Serpentine offices, Boort, Newbridge, Pyramid Hill and Wedderburn depots, plus some remote workers in the Community Services Department, have access to the intranet.

All staff meetings

Council holds quarterly all-staff meetings. These meetings are an opportunity to provide staff with information about current events, presentations by external groups, all-staff training, recognise staff achievements (both personal and professional) and the opportunity to ask questions of the executive.

These meetings include an all-staff Christmas lunch. The lunch provides staff with an opportunity for informal interaction with their colleagues, managers and Councillors, and provides Council with the opportunity to thank staff for their efforts throughout the year.

The 2016 lunch was held at the Wedderburn Hall.

Staff years of service recognition

Staff who have reached service periods of 10, 20, 30 and 40 years are presented with Certificates of Recognition at the all-staff Christmas lunch.

At the December 2016 lunch held at Wedderburn, the following certificates were presented:

40 years of service

- Colin McClelland – Water Truck Driver

20 years of service

- Susan Smith – Administration Officer - Works
- Scott Cunningham – Townscape Serviceman
- Duncan Campbell – Financial Accountant

10 years of service

- David Shay – Cartage Truck Driver
- Ron Hird – Grader Driver
- Paul Haw – Loddon Ambassador

- Kaye Leech – Administration Assistant - Serpentine
- Mark Arnup – Technical Officer
- Wendy Howarth – School Crossing Supervisor

OTHER STAFF MATTERS

Equal employment opportunity program

Council supports access and equity for all employees and recognises diversity as a valuable strength that will create benefits for employees and the community.

Council's Equal Opportunity and Anti-Discrimination Policy ensures that any potential breach is resolved impartially and fairly.

Council regularly reviews its policies, procedures and practices to ensure equity and transparency for all staff.

Professional development

Staff training program

Council is committed to providing staff with access to training and development opportunities that will enable continuous learning and career growth in line with individual aspirations and Council's goals.

At the annual staff development review, employees identify training they would like to undertake the following year. Council also provides training that is required for legislative purposes and to keep qualifications current.

During the year, Council staff undertook training courses in the following areas:

- Occupational Health and Safety
- First Aid and CPR
- Computer applications
- Competency training sessions
- Compliance training sessions
- Study assistance program

Council has a Study Assistance Policy that is available to permanent employees with more than 12 months service.

Assistance is provided in the form of subsidies for course fees, examination and assignment leave and some leave for attending classes.

During the year, three employees accessed this policy while undertaking further study, they were:



Outdoor staff with Manger Operations Steve Phillips.

- Christine Coombes – Diploma of Business
- Robyn Vella – Diploma of Marketing
- Sara Nesbit – Certificate IV in Human Resources

Traineeships

Council supports staff who are prepared to undertake traineeships in their field.

The following staff member is currently undertaking a traineeship:

- Daniel McNish – Certificate III in Landscape Construction

Qualifications attained

The following staff completed qualifications during the year:

- Julie Mills – Certificate IV in Home and Community Care
- Marj Ross – Certificate IV in Home and Community Care
- Wendy Gladman – Australian Institute of Company Directors Course

Council's support is provided in the form of time to attend required classes and in financial assistance for the cost of the course.

Staff scholarship program

Council has a staff scholarship program aimed at reducing the financial burden of undertaking university education and providing relevant work experience in a Local Government setting.

Loddon Shire Council's Finance Officer Lorraine Jackson is undertaking a Bachelor of Business degree at La Trobe University Bendigo under this program.

Work experience program

Secondary school students

Council supports work experience programs and hosts students from Years 10, 11 and 12, and also students undertaking tertiary studies.

During the year, Council hosted the following students:

- Gavin Rowley – Visitor Information Centre
- Jack Francis – Planning
- Stephen Bentley – Townscape Services

School-based apprenticeships

Over the years, Council has hosted many students under school-based apprenticeships. This program provides a learning environment in the workplace while students remain at school. During 2016/17 Council did not host any students under this program.

Preventing violence against women

Council introduced a Family Violence clause in its Enterprise Agreement No. 6 2011. This clause provides staff with 20 days special leave each year to deal with family violence.

The clause in the Enterprise Agreement safeguards security of employment for employees experiencing family violence, as well as providing workplace support to enable them to be safe at home and at work.

The 20 days special leave can be used for medical appointments, legal proceedings and other activities relating to family violence. Carer's leave is also offered for employees who are supporting a person experiencing family violence.

Occupational health and safety

Council recognises its moral and legal responsibility to provide, as far as it is reasonably practicable, a safe and healthy work environment for employees, contractors, customers and visitors.

This commitment extends to ensuring that the organisation's operations do not place the local community at risk of injury, illness or property damage. Council continues its commitment of consultation and co-operation between management and employees through Council's Occupational Health and Safety (OH&S) Committee.

This committee consists of staff and management representatives and meets quarterly, with all areas of the organisation represented.

All occupational health and safety obligations continue to be met in a systematic, proactive and consultative manner.

Policies and procedures continue to be developed or reviewed to reflect new legislative requirements.



2016 October all staff meeting.



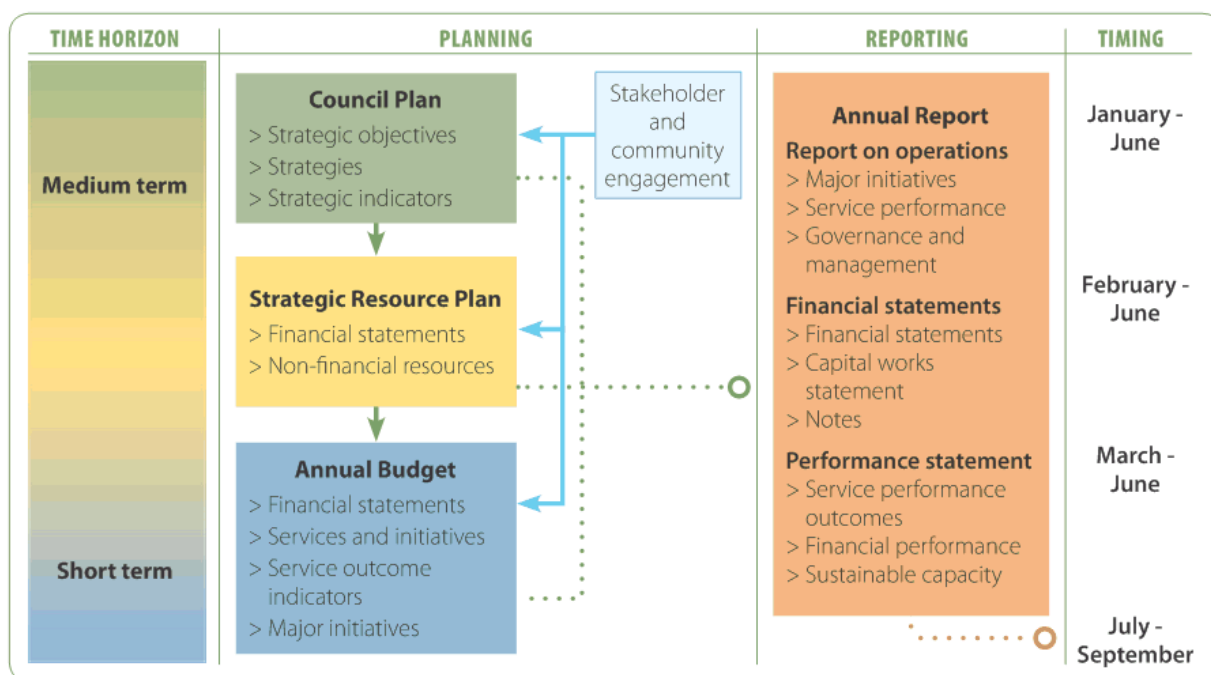
OUR PERFORMANCE

PLANNING AND ACCOUNTABILITY FRAMEWORK

The Planning and Accountability Framework is found in Part 6 of the Act. The Act requires councils to prepare the following planning and reporting documents:

- a Council Plan within six months after each general election of the Council or by 30 June, whichever is the later
- a Strategic Resource Plan for a period of at least four years (and include this in the Council Plan)
- a budget for each financial year
- an Annual Report in respect of each financial year.

The following diagram shows the relationship between the key planning and reporting documents that make up the planning and accountability framework for Local Government. It also shows that there are opportunities for community and stakeholder input and feedback at each stage of the planning and reporting cycle.



COUNCIL PLAN

The Council Plan 2013-2017 includes strategic objectives, strategies for achieving these for the four-year period, strategic indicators for monitoring achievement of the strategic objectives and a Strategic Resource Plan.

The following are Council's seven strategic platforms, with their strategic objectives as listed in the Council Plan:

Strategic Platforms 2013-2017

1	Build a network of strong communities	Support our townships in preserving their individuality whilst leveraging their collective strength.
2	Grow our population through appropriate development	Capitalise on the demand for lifestyle properties, without compromising premium agricultural land or our environment.
3	Champion our agrifood enterprises	Be an advocate for our agrifood sector and support it to remain the backbone of our Shire's economy.
4	Make our towns liveable and memorable	Improve the liveability of our towns by making them attractive to existing residents, prospective residents and tourists.
5	Grow and diversify our economy	Attract investment that introduces new industries, presents opportunity to existing businesses and grows our working population.
6	Support our transitioning townships	Support small town communities to retain the best possible quality of life in the face of a declining population with increasing needs.
7	Connect with the next generation	Engage our youth to equip them for a positive future and keep our communities young, vibrant and energised.



Mitiamo Soldiers Memorial Park.

PERFORMANCE

Council's performance for the 2016/17 year has been reported against each strategic platform to demonstrate how Council is performing in achieving the Council Plan 2013-2017. Performance has been measured as follows:

- progress against key projects
- results achieved in relation to the strategic indicators in the Council Plan
- progress in relation to the major initiatives identified in the budget
- services funded in the budget and the persons or sections of the community who are provided those services
- results against the prescribed service performance indicators and measures.

Strategic Platform 1

Build a network of strong communities

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities	Key projects	Progress
1.1 Build unique brand identities for each of our communities based on their geography, history and personality	Define each of our town brand identities and communicate these	Ongoing The establishment of town brand identities has been incorporated into the streetscape work being completed for four of our five major towns. Development of township tourism marketing plans is under way, which involves identifying points of difference for our major towns. This information will also be used to develop tourism promotion material. This work is ongoing.
1.2 Use community planning to allow our communities to create their own futures	Restructure community planning to focus on the longer term Promote succession planning within communities	In progress An update on a proposed model will be provided to Council at the September 2017 forum.
1.3 Build a spirit of connectivity and mutual support amongst the communities of Loddon Shire	Conduct an annual event to bring community planning groups together to share	In progress Following a presentation to the Council Forum in October 2013 to hold a leadership event in place of business awards, community planning groups have been brought together through the community planning review, with workshops held over three consultations. Wedderburn Development Association initiated a gathering of community planning groups, and Council will support this initiative.
1.4 Leverage social media to better communicate with our residents	Develop a social media strategy and implement actions	Complete Council's Social Media Strategy has been approved and implemented with Council's Facebook page now live.

2013-2017 priorities		Key projects	Progress
1.5	Promote a calendar of events across the region and support them	Promote and support events on new website	Complete With the redesign of Council's website, much greater promotion and support of events occurs. This action is ongoing.
1.6	Drive improvement in life services including lobbying for assistance with childcare shortfall	Identify service needs and develop links with providers to source options for provision of childcare	Complete Council has undertaken significant work in identifying the need for the provision of childcare in our community and has worked with a consultant to develop a cost-effective model for small rural communities. Implementation is to proceed following provision of funding for occasional care on a 12-month trial commencing 1 July 2016.
1.7	Support volunteer organisations to remain active within the community	Promote the benefits of membership of a volunteer organisation List volunteer groups on website and provide contact details	Complete Council has completed this action by undertaking a review of volunteer groups and ensuring that their contact details are up-to-date and listed on the website.

Major initiatives:

There were no major initiatives identified in the 2016/17 budget for this strategic platform.

Service performance indicators:

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations:

Aquatic facilities				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Service standard				
<i>Health inspections of aquatic facilities</i> [Number of authorised officer inspections of Council aquatic facilities/Number of Council aquatic facilities]	1	1	1	Council has five outdoor aquatic facilities which are each inspected annually.
<i>Reportable safety incidents at aquatic facilities</i> [Number of WorkSafe reportable aquatic facility safety incidents]	0	0	0	There were no reportable safety incidents at aquatic facilities.
Service cost				
<i>Cost of indoor aquatic facilities</i> [Direct cost of indoor aquatic facilities less income received/Number of visits to indoor aquatic facilities]	\$0	\$0	\$0	Council does not own or operate any indoor aquatic facilities.

Aquatic facilities				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
<i>Cost of outdoor aquatic facilities</i> [Direct cost of outdoor aquatic facilities less income received/Number of visits to outdoor aquatic facilities]	\$19	\$16	\$19	Due to a decrease in utilisation and the increased costs associated with staffing, utilities and maintenance the cost per visit has increased in the past 12 months.
Utilisation				
<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities/ Municipal population]	3	4	3	

Services:

The following statement provides information in relation to the services funded in the 2016/17 budget:

- **Recreation services**, including financial and administrative support to sporting clubs, management of Council's swimming pools, applications for government grants and assistance with long-term strategies for recreation facilities.
- **Loddon Healthy Minds Network**, including meetings and activities designed to boost mental health awareness and personal support for residents of Loddon Shire.
- **Recovery**, including working with Council's emergency management team to deliver initial relief measures, then aid in ongoing recovery work; also includes response to single incidents of personal trauma.
- **Council committees**, including administrative support for Section 86 committees in managing compliance with the Local Government Act 1989.
- **Community planning**, including building Loddon communities through facilitation, logistical and financial means to improve the aesthetic of communities and develop key community assets, supporting communities to identify their strengths and opportunities, and facilitating novel approaches and solutions to local issues.
- **Community grants scheme**, including the administration of various community grants.

Strategic Platform 2**Grow our population through appropriate development**

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities		Key projects	Progress
2.1	Implement planning strategies that accelerate growth in appropriate areas	Implement Rural Zones Review	Complete
		Develop and commence implementation of Settlement Strategy	In progress The development of a Settlement Strategy has commenced. There has been a significant amount of research work completed. A draft strategy is due in 2017.

2013-2017 priorities		Key projects	Progress
2.2	Adopt a pro-development attitude to planning and stimulate investment needed to service the community's changing housing requirements	Bridgewater residential subdivision	Complete The Bridgewater residential subdivision has now been rezoned and the land is available for development. As the land is privately owned, further progress on this matter rests with the landowner. Council has set the environment to allow this development to occur.
		Implement online planning application process for commercial development (SPEAR system)	Complete
		Develop Loddon Shire Settlement Strategy	In progress
2.3	Improve our turnaround time on planning approvals for housing projects	Implement a planning application progress tracking system	Complete A tracking system, which consists of a combination of the standardised Planning Permit Activity Reporting System (PPARS) reporting to the State Government and the development of an in-house planning application tracking and reporting database, is being used by Council officers to track planning applications.
		Drive improvement in turnaround time by enforcing targets	In progress There has been significant work done to improve the turnaround time for planning permits. Work continues on the improvement of processes and documentation.
2.4	Attract investors to develop infrastructure and services	Develop and commence implementation of new Economic Development Strategy which incorporates investment attraction for essential infrastructure and services	Complete and ongoing Council adopted an Economic Development Strategy in 2015. Implementation of the strategy is ongoing.
		Identify surplus Council properties and market them	Complete A number of surplus properties have been identified and approved for disposal by Council. Currently Council are ensuring that all legislative requirements are met prior to placing the properties on the market. This final stage is expected to be complete by late August 2017.

Major initiatives:

There were no major initiatives identified in the 2016/17 budget for this strategic platform.

Service performance indicators:

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations:

Statutory planning				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Timeliness				
<i>Time taken to decide planning applications</i> [The median number of days between receipt of a planning application and a decision on the application]	60 days	44 days	51 days	Delays have been associated with staff vacancies which have now been filled.
Service standard				
<i>Planning applications decided within 60 days</i> [Number of planning application decisions made within 60 days/Number of planning application decisions made]	50%	55%	60%	From 1 July 2016 this indicator was updated to include VicSmart planning applications which should be assessed within 10 days. Council did not receive any VicSmart planning applications this year.
Service cost				
<i>Cost of statutory planning service</i> [Direct cost of statutory planning service/ Number of planning applications received]	\$456	\$257	\$522	Increased costs were as a result of use of external consultants due to vacant positions.
Decision making				
<i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside Council's decision in relation to a planning application/Number of VCAT decisions in relation to planning applications] x100	0	0	100%	Council had one decision upheld at VCAT. VCAT did require an amendment to the conditions prior to issue.



Dingee Progress Park.

Food safety				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Timeliness				
<i>Time taken to action food complaints</i> [Number of days between receipt and first response action for all food complaints/ Number of food complaints]	n/a	6.5 days	1.5 days	This is a good result. From 1 July 2016, 'Time taken to action food complaints' is reported by calendar year. Previously this indicator was reported by financial year. This has been implemented to better align reporting with the Department of Health and Human Services. This may have contributed to the variance this year from an average of 6.5 days taken to action food complaints to 1.5 days as the reporting period is 2016 rather than 2016/17.
Service standard				
<i>Food safety assessments</i> [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984/Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100	109%	100%	98%	The number of food safety assessments is marginally down and is impacted upon by insufficient staff time to address this enforcement service.
Service cost				
<i>Cost of food safety service</i> [Direct cost of the food safety service/ Number of food premises registered or notified in accordance with the Food Act 1984]	\$138	\$164	\$165	The cost of food safety is consistent with previous years and well below the expected range.
Health and safety				
<i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up/Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100	0%	83%	100%	From 1 July 2016, 'Critical and major non-compliance outcome notifications' is reported by calendar year. Previously this indicator was reported by financial year. This has been implemented to better align reporting with the Department of Health and Human Services. This result demonstrates Council's commitment to following up critical and major non-compliance notifications.

Services:

The following statement provides information in relation to the services funded in the 2016/17 budget:

- **Town planning services**, including planning permit and subdivision approvals, planning scheme compliance and enforcement, changes to the planning scheme and protection of significant heritage, cultural and environmental assets within the Shire.
- **Environmental health services**, including septic tank and waste water management approvals, food safety inspections and certification, monitoring of tobacco and alcohol sales, compliance with the Public Health and Wellbeing Act and Environment Protection Act and their enforcement.
- **Building surveyor services**, including building permit and occupancy approvals and administering the Building Act.
- **Environmental management services**, including weed management on Council property and development and implementation of Loddon's response to climate change.

Strategic Platform 3**Champion our agrifood enterprises**

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities		Key projects	Progress
3.1	Remove the road blocks for new agrifood enterprises or expansion of existing ones	Lobby State Government to remove barriers to agricultural value-adding	<p>Ongoing</p> <p>Council is having ongoing discussions with the State Government. A current project involves a collaborative project with adjacent councils to attract intensive agriculture to the region.</p> <p>Council is partnering with Grampians Wimmera Mallee Water (GMMWater) to deliver the South West Loddon Pipeline. The project is now fully funded. Implementation will ensure secure stock and domestic water supply to the region.</p> <p>Following the mid-term review of the Goulburn Murray Water (GMW) Connections project, Council has advocated for completion of the project.</p>
		Support the Innovative Farming Project to help existing farmers understand expansion opportunities	<p>Complete and ongoing</p> <p>Council provided strong advocacy support for the Innovative Farming Project, developed as a response to the Murray Darling Basin Plan.</p>
		Support the Northern Victorian Regional Transport Strategy	<p>Complete</p> <p>The Northern Victorian Regional Transport Strategy was adopted by Council at the May 2016 Council meeting.</p>
3.2	Maintain planning protocols that protect prime agricultural land	Consider at next planning scheme review	<p>Complete</p> <p>Council endorsed the review in January 2017. Next steps will be implementation of the amendments falling out from the recommendations of the review.</p>

2013-2017 priorities		Key projects	Progress
3.3	Engage with the agribusiness sector in a regular more formal way	Engage Agribusiness Development Officer	Complete Council has engaged an Agribusiness Development Officer in 2015.
		Implement agribusiness actions from new Economic Development Strategy	Ongoing The Economic Development Strategy includes 'discuss and develop investment opportunities in Loddon and promote the Loddon brand and its competitive advantages, particularly in affordable agricultural land for intensive farming.' This is a key responsibility of the Agribusiness Development Officer.
		Strengthen relationships with existing 'hero' agrifood businesses	Complete and ongoing With the Agribusiness Development Officer now on staff, Council has made approaches to a number of large-scale agrifood businesses within the municipality and is developing better relationships with each of these organisations.
3.4	Continue to seek out agrifood value-adding opportunities	Engage Agribusiness Development Officer	See 3.3

Major initiatives:

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year:

Major initiative	Progress
Lobby State Government to remove barriers to agricultural value-adding	Ongoing Council is having ongoing discussions with the State Government. A current project involves a collaboration with adjacent councils to attract intensive agriculture to the region. Council is partnering with Grampians Wimmera Mallee Water (GWMWater) to deliver the South West Loddon Pipeline. The project is now fully funded. Implementation will ensure secure stock and domestic water supply to the region. Following the mid-term review of the Goulburn Murray Water (GMW) Connections project, Council has advocated for completion of the project.

Strategic Platform 4

Make our towns liveable and memorable

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities		Key projects	Progress
4.1	Renew the streetscape in our major towns	Wedderburn streetscape project	In progress The detailed Wedderburn streetscape construction plans have been completed and are in the process of being implemented.
		Develop plans for Boort, Pyramid Hill, Bridgewater streetscape redevelopment	Complete Concept plans have been developed.
4.2	Enhance our overall amenities by offering improved, but rationalised facilities in line with financial resources	Inglewood Town Hall hub project	Complete Inglewood Town Hall hub project is complete. The community hub is in operation.
		Wedderburn Community Centre redevelopment	Complete Extension and redevelopment works have been completed. Ancillary damp proofing works have been identified and completed.
4.3	Work with our business community to foster a customer service culture	Develop a self-diagnostic customer service template for businesses	Complete Template is available on Council's website as a business tool, and has been marketed through local media.
		Facilitate annual customer service training for businesses	Complete and ongoing Council's Executive and Commercial Services Department continues to deliver customer service training for our businesses.
4.4	Lift local hospitality capability	Deliver local accommodation guide and promote through website	Complete Council's website has an accommodation brochure which can be downloaded and printed.
4.5	Enforce a clean-up of our towns	Conduct audit, identification and prioritisation of all unsightly properties in all major towns	Complete A methodology to identify, prioritise and respond to unsightly properties was prepared and presented to Council in 2015. Staff have now applied this tool to prioritise identified properties across the Shire following a detailed audit.

2013-2017 priorities		Key projects	Progress
		Systematically apply process for enforcement according to priority	In progress and ongoing Enforcement action against top 10 prioritised unsightly or hazardous properties has commenced.
4.6	Improve stormwater and wastewater management	Implement high priority works identified in township drainage strategies	Ongoing
		Develop Stormwater Asset Management Plan	In progress Data capture and drainage strategy for Pyramid Hill has been identified as a priority. Urban Drainage Asset Management Plan to be developed after data capture and drainage strategy completion.
		Partner in Sewer Connections Project with Coliban Water and Department of Health to increase the number of properties connected to township sewer schemes	In progress The relationship with Coliban Water has been strengthened and there is an agreed approach to increasing the amount of connections to sewerage in seweraged towns.
		Investigate opportunities to implement sewer extension schemes	In progress Discussions are continuing with Coliban Water regarding potential sewer extension or establishment schemes. This includes a sewer scheme for Newbridge.
4.7	Improve the appearance and functionality of recreation and public spaces	Implement a capital works program for parks and gardens facilities	Complete and ongoing An ongoing capital works program for parks and gardens (P&G) facilities has been developed and has been funded for a second year in 2016/17. Expansion of the P&G rolling program is continuing with a number of additional public space renewal or upgrades identified.
		Develop master plans for all high use recreational facilities	Complete Master plans for all recreational facilities have now been completed, and will be reviewed in 12 months as many infrastructure items are now completed.
		Develop and implement a new recreation strategy	Complete and ongoing Council adopted a revised recreation strategy in July 2015.
4.8	Take leadership in building infrastructure, amenities and services appropriate to town needs	Develop and implement a Stormwater Asset Management Plan	See 4.6

2013-2017 priorities		Key projects	Progress
		Review Council's Building Asset Management Plan (BAMP) and Road Asset Management Plan	In progress Review of the existing BAMP is complete and a number of issues have been identified that require amendment. The recommendation of the review is a complete revision of plan. The first draft to be expected in October 2017.
		Develop assessment and prioritisation guidelines for each infrastructure category comprising Council's annual infrastructure program	In progress Prioritisation and assessment guidelines have been developed for both the Amenity and Safety sub programs within Council's local road construction program. Remaining elements of the Annual Infrastructure Program require guidelines to be developed.
		Develop long term Parks and Gardens and Buildings capital works programs	In progress Parks and Gardens and Buildings Capital Works program was adopted by Council during a Council meeting held in May 2017. Buildings program to be strengthened with the revised asset management plan.
4.9	Set the benchmark for recreational vehicle (RV) friendly towns	Install dump points at three strategic locations across Loddon Shire	Complete Council has installed dump points at Bridgewater, Wedderburn, Boort and Pyramid Hill.
		Implement action from the Loddon Shire Council Tourism Strategy 2011-2016 to establish Loddon as an RV Friendly Shire	Complete Council has met all the criteria necessary to be established as an RV Friendly Shire.

Major initiatives:

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year:

Major initiative	Progress
Review Council's Building Asset Management Plan (BAMP)	In progress Review of the existing BAMP is complete and a number of issues have been identified that require amendment. The recommendation of the review is a complete revision of plan. The first draft to be expected in October 2017.
Review Council's Road Asset Management Plan	Complete Review and revision complete; adopted by Council in March 2017
Wedderburn streetscape project	In progress The detailed Wedderburn streetscape construction plans have been completed and are in the process of being implemented.
Inglewood Town Hall hub project	Complete Inglewood Town Hall hub project is complete. The community hub is in operation.

Service performance indicators:

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations:

Roads				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Satisfaction of use				
<i>Sealed local road requests</i> [Number of sealed local road requests/ Kilometres of sealed local roads] x100	12	9	19	Council's customer request system does not easily distinguish between requests and complaints. The figure shows the total number of requests and complaints combined. Due to natural disaster (flood) of September/October 2016 Council received a number of maintenance requests and complaints regarding the condition of the roads. This led to an increase in the total number of requests and complaints received.
Condition				
<i>Sealed local roads below the intervention level</i> [Number of kilometres of sealed local roads below the renewal intervention level set by Council/Kilometres of sealed local roads] x100	99%	99%	100%	Excellent outcome for year to obtain 100% of maintenance service level.
Service cost				
<i>Cost of sealed local road reconstruction</i> [Direct cost of sealed local road reconstruction/Square metres of sealed local roads reconstructed]	\$45	\$47	\$35	The cost of road construction varies according to the complexity and scope of individual projects and cost of materials and consumables. The CPI for road and bridges construction in Victoria is negative between July 2016 and June 2017, but the main factor for the reduction in the cost is the simplistic nature of projects and increased length of projects which reduced associated administrative costs.
<i>Cost of sealed local road resealing</i> [Direct cost of sealed local road re-sealing/Square metres of sealed local roads re-sealed]	\$4	\$3	\$3	Costs are well below the expected range with the actual costs dependent upon public tender.
Satisfaction				
<i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	55	55	50	This is at the bottom of the expected range and can be attributed to Council experiencing a significant flood event in 2016/17 which contributed to the reduction in level of satisfaction with sealed local roads.

Libraries				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Utilisation				
<i>Library collection usage</i> [Number of library collection item loans/ Number of library collection items]	1	2	3	Positive growth likely to be attributed to new delivery model.
Resource standard				
<i>Standard of library collection</i> [Number of library collection items purchased in the last 5 years/Number of library collection items] x100	70%	62%	71%	Improvement due to prioritised purchasing for new library deliveries.
Service cost				
<i>Cost of library service</i> [Direct cost of the library service/Number of visits]	\$21	\$25	\$0	The cost of the library service was \$185,135 however the number of visits to libraries was not available due to a change in the service delivery model. This results in an inability to calculate the cost per visit.
Participation				
<i>Active library members</i> [Number of active library members/ Municipal population] x100	14%	8%	8%	This data only records those borrowing the physical collection and not other library assets.

Waste				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Satisfaction				
<i>Kerbside bin collection requests</i> [Number of kerbside garbage and recycling bin collection requests/Number of kerbside bin collection households] x1,000	57	39	44	There were additional requests for bin collections this year which shows a marginal increase in the provision of service across Shire.
Service standard				
<i>Kerbside collection bins missed</i> [Number of kerbside garbage and recycling collection bins missed/Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	2	1	1	This is a good result showing fewer bins were missed by collection contractor.
Service cost				
<i>Cost of kerbside garbage collection service</i> [Direct cost of the kerbside garbage bin collection service/Number of kerbside garbage collection bins]	\$108	\$106	\$127	The kerbside garbage bin collection service costs have risen due to an increase in the cost of disposal at landfills.

Waste				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
<i>Cost of kerbside recyclables collection service</i> [Direct cost of the kerbside recyclables bin collection service/Number of kerbside recyclables collection bins]	\$65	\$61	\$60	The cost of recyclables collection has remained stable.
Waste diversion				
<i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins/Weight of garbage, recyclables and green organics collected from kerbside bins] x100	23%	20%	23%	There has been a greater use of recycling bins by the community over the past 12 months. The weight of the recyclables increased by 10%.

Animal management				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Timeliness				
<i>Time taken to action animal requests</i> [Number of days between receipt and first response action for all animal management requests/Number of animal management requests]	n/a	2.20 days	2.43 days	In the last 18 months there has been a high level of turnover in staff which has impacted upon the time taken to action animal management requests.
Service standard				
<i>Animals reclaimed</i> [Number of animals reclaimed/Number of animals collected]	66%	71%	20%	There has been a drop in the percentage of animals euthanised due to a lower number of dogs collected and an increase in the number of dogs re-housed to Pet Haven for adoption.
Service cost				
<i>Cost of animal management service</i> [Direct cost of the animal management service/Number of registered animals]	\$62	\$46	\$62	The increased cost can be attributed to a high level of staff turnover and the associated cost of contractors engaged to carry out the service.
Health and safety				
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	7	1	0	There were no animal management prosecutions in 2016/17. This may be due to increased awareness that Council will take against breaches of the legislation.

Home and community care				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Timeliness				
<i>Time taken to commence the HACC service</i> [Number of days between the referral of a new client and the commencement of HACC service/Number of new clients who have received a HACC service]	n/a	5 days		Reporting ceased 1 July 2016
Service standard				
<i>Compliance with Community Care Common Standards</i> [Number of Community Care Common Standards expected outcomes met/ Number of expected outcomes under the Community Care Common Standards] x100	78%	78%		Reporting ceased 1 July 2016
Service cost				
<i>Cost of domestic care service</i> [Cost of the domestic care service/Hours of domestic care service delivered]	n/a	\$40		Reporting ceased 1 July 2016
<i>Cost of personal care service</i> [Cost of the personal care service/Hours of personal care service delivered]	n/a	\$43		Reporting ceased 1 July 2016
<i>Cost of respite care service</i> [Cost of the respite care service/Hours of respite care service delivered]	n/a	\$46		Reporting ceased 1 July 2016
Participation				
<i>Participation in HACC service</i> [Number of people that received a HACC service/Municipal target population for HACC services] x100	58%	56%		Reporting ceased 1 July 2016
<i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service/Municipal target population in relation to CALD people for HACC services] x100	28%	30%		Reporting ceased 1 July 2016

Maternal and Child Health (MCH)				
Service/indicator/measure	Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Satisfaction				
<i>Participation in first MCH home visit</i> [Number of first MCH home visits/Number of birth notifications received] x100	109%	108%	94%	Three parents were enrolled in the service from birth notices received however upon booking them in for a home visit they declined and were transferred out of the service.
Service standard				
<i>Infant enrolments in the MCH service</i> [Number of infants enrolled in the MCH service (from birth notifications received)/ Number of birth notifications received] x100	102%	100%	100%	
Service cost				
<i>Cost of the MCH service</i> [Cost of the MCH service/Hours worked by MCH nurses]	n/a	\$72	\$66	Decrease in costs have occurred as a result of better service, planning and delivery including lack of use of casuals.
Participation				
<i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year)/Number of children enrolled in the MCH service] x100.	66%	73%	70%	
<i>Participation in the MCH service by Aboriginal children</i> [Number of aboriginal children who attend the MCH service at least once (in the year)/ Number of Aboriginal children enrolled in the MCH service] x100	60%	25%	56%	There was an increase of two aboriginal children and a higher level of participation in the service during 2016/17.

Services:

The following statement provides information in relation to the services funded in the 2016/17 budget:

- Access programs, including disability access to improve accessibility in and around the Shire.
- Infrastructure management, including long-term asset management planning for roads, buildings, recreational facilities, pools, parks, waste facilities and bridges, development and delivery of annual infrastructure projects and programs, contract administration, survey and design and digital mapping.
- Mobile library service provided throughout the Shire.
- Aged services, including home, personal and respite care, property maintenance, senior citizens' centres, elderly persons' units and planned activity groups.
 - Early years services, including Maternal and Child Health, immunisations and cluster management of kindergartens.
- Infrastructure management, including long-term asset management planning for roads, buildings, recreational facilities, pools, parks, waste facilities and bridges, development and delivery of annual infrastructure projects and programs, contract administration, survey and design and digital mapping.

- Local Laws services, including stock and domestic animal management permits, management of unsightly premises, roadside bushfire management works and local laws enforcement and compliance.
- Works delivery, including maintenance and construction of roads, bridges, road reserves, footpaths, parks, gardens, rest areas, toilet facilities, playgrounds, buildings and pools; depot, plant and fleet maintenance and management; response to infrastructure-related customer requests; and waste management.
- Tourism development services, including facilitation of strategic projects, assistance to small business, development of marketing and promotional material, assistance with advertising, direct financial support of key projects, provision and maintenance of tourism promotional signage, advice to new and existing tourism businesses, developing tourism linkages between regional communities and key tourism bodies such as Tourism Victoria, Tourism Alliance, Goldfields Committee and Bendigo Tourism, and administrative support to the Loddon Visitor Information Centre.
- Loddon Discovery Tours, including assistance to the Loddon tourism industry, public speaking, marketing, promotion and booking of group tours, program delivery to improve customer service and business development, and financial support for promotion.

Strategic Platform 5

Grow and diversify our economy

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities		Key projects	Progress
5.1	Exploit our existing strengths and areas of competitive advantage to grow and diversify the economy	Develop a new Economic Development Strategy	Complete Council adopted an Economic Development Strategy in 2015. Implementation of the strategy is ongoing.
5.2	Build our tourism sector product, capability and promotion appropriate to the different range of products in the north and south of the shire	Complete foreshore redevelopment plans for the Boort Lakes and the Loddon River at Bridgewater	In progress A consultant has been engaged to complete concept plans for the development of the foreshore of Little Lake Boort. These plans are in draft and it is anticipated that the plan will be finalised by 30 September 2017. The Bridgewater foreshore stage 1 concept plans are complete and waiting final detailed design drawings. On receipt of drawings, approval will be required from DEWLP. Concept plans have been developed for stage 2 of the Bridgewater foreshore upgrade and a funding submission has been submitted. The outcome of this submission should be known by mid August 2017.
		Complete construction of the Bridgewater Public Caravan Park	Complete The caravan park was officially opened by Minister Peter Walsh on Saturday 25 October 2014.

2013-2017 priorities		Key projects	Progress
5.3	Promote development of tourist accommodation	List suitable accommodation venues on website	<p>Complete</p> <p>Council's website was launched in April 2014. It has an accommodation section which lists venues in the Shire under headings of various accommodation types.</p> <p>It also has an accommodation brochure which can be downloaded and printed.</p>
		Encourage investment in tourism accommodation	<p>Ongoing</p> <p>Activities in the past year included an accommodation forum, a Loddon Valley network meeting for accommodation operators, continuing to assist and encourage accommodation on farm or self-contained with vacant homes, and working with accommodation operators that live on the property to register with Airbnb (KurracaBurN Heights and Rostrata Country Farm Stay have both registered).</p>

Major initiatives:

There were no major initiatives identified in the 2016/17 budget for this strategic platform.

Services:

The following statement provides information in relation to the services funded in the 2016/17 budget:

- Economic development, including support to new and existing businesses through direct facilitation, development of networking opportunities, provision of information, leadership development, promotion and marketing of opportunities within the Shire, referral to internal and external agencies to encourage access to shire, state and federal development programs.
- Industrial development, including providing industry with access to infrastructure in developed and zoned industrial land which is appropriately located and priced to encourage the sustainable growth of industry.



Jacka Park, Wedderburn.

Strategic Platform 6

Support our transitioning townships

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities		Key projects	Progress
6.1	Support initiatives that assist community members who may be isolated or at risk	Participate in the Red Cross Vulnerable People project and implement a Community Register of Vulnerable People	Complete and ongoing Council continues to be funded by the State Government to participate in the Red Cross Vulnerable Persons Project and maintain a register of vulnerable persons compiled in accordance with Council's obligations under the Emergency Management Framework.
		Identify and access funding for projects targeted at reducing isolation	Complete Funding was received in December 2016 for participation in the Strengthening Seniors Inclusion and Participation in Local Communities project.
6.2	Rationalise community facilities to provide less but better facilities and amenities	Implement Council's Building Asset Management Plan	Ongoing Council's current Building Asset Management Plan (BAMP) is being referred to when considering requests for building maintenance, renewal or upgrade. A number of projects have been delivered in accordance with the BAMP guidelines utilising the annual budget allocation for this strategic document. A number of requests have also been refused at this time based upon current policies contained within the strategy. A review of the BAMP is expected to occur within 2016. This action will be finalised with the revision of BAMP in 2017/18.
6.3	Ensure that residents of small towns have access to a set of basic services	Define the basic service offer to very small towns	In progress Service level statements for small towns are still to be prepared. Such statements may also be significantly influenced by Council's Service Delivery Review project.
		Find cost-effective ways of delivering services to very small communities	In progress Service Delivery Review project will inform this work.
		Advocate for improved transport to large towns	Ongoing

Major initiatives:

The following statement reviews the progress of Council in relation to major initiatives identified in the 2016/17 budget for the year:

Major initiative	Progress
Find cost-effective ways of delivering services to very small communities	In progress Service Delivery Review project will inform this work.

Strategic Platform 7**Connect with the next generation**

The following statement reviews the performance of Council against the Council Plan including results achieved in relation to the strategic indicators in the Council Plan:

2013-2017 priorities		Key projects	Progress
7.1	Identify the needs of young people and develop future leaders	Renew Council's Youth Strategy	In progress The review of the Youth Strategy was postponed awaiting the adoption of the new Council Plan. The review of the plan will be undertaken prior to 30 June 2018.
		Explore the interest in a youth council	Complete A Youth Advisory Council has been established and will continue to be supported by Council staff and youth department.
		Build a young professional leadership incubator	Complete There is insufficient mass to sustain a young professionals leadership network within Loddon Shire, so partnership arrangements have been made to promote the Bendigo Young Professionals Network, which has been welcoming and available for young professionals within Loddon Shire.
7.2	Create an arts and culture youth engagement program	Maintain Kool Skools Program	Complete and ongoing Council continues to maintain a Kool Skools program.
		Continue to facilitate and expand the range of FReeZA events	Complete and ongoing Council continues to renew the FReeZA program with a new series of events (Street Art implemented) proposed each year.
7.3	Support youth mentoring	Partner with businesses and Local Learning Employment Network to build part time job and work experience opportunities as well as more formal career pathways	Complete and ongoing Council staff and Councillors continue to meet regularly with the LLEN.

2013-2017 priorities		Key projects	Progress
		Encourage our youth to participate in volunteering	Complete and ongoing Youth volunteerism is being actively promoted by Council staff during various FReeZA or youth support events.
		Continue Council's support for youth mentoring programs in partnership with secondary schools and the North Central Local Learning and Employment Network	Complete and ongoing Council has maintained its support for the youth mentoring program in partnership with secondary schools and the Local Learning and Employment Network.

Major initiatives:

There were no major initiatives identified in the 2016/17 budget for this strategic platform.

Services:

The following statement provides information in relation to the services funded in the 2016/17 budget:

- **Youth support services**, including facilitating youth events, financial support for youth-related initiatives and long-term planning for youth development and retention.

Enablers

In order to deliver the strategies outlined in the Council Plan, it is acknowledged that Council requires a number of enablers to be in place. These are:

- talented, motivated professionals who gain job satisfaction from being part of our team
- effective and efficient operating systems and procedures
- the ability to innovate and think laterally
- sound financial management protocols
- delivery of service excellence
- a sustainability focus to asset management
- transparent communication
- skills in lobbying and advocacy.

Major initiatives:

There were no major initiatives identified in the 2016/17 budget for enablers.

Governance

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations:

Service/indicator/measure		Result 2014/15	Result 2015/16	Result 2016/17	Material variations
Transparency	<i>Council resolutions at meetings closed to the public</i> [Number of Council resolutions made at Ordinary or Special Meetings of Council, or at meetings of a Special Committee consisting only of Councillors, closed to the public/Number of Council resolutions made at Ordinary or Special Meetings of Council or at meetings of a Special Committee consisting only of Councillors] x 100	13.0%	12.4%	11.8%	The results for 2016/17 show a positive trend toward increased transparency.
Consultation and engagement	<i>Satisfaction with community consultation and engagement</i> [Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]	60	57	55	
Attendance	<i>Council attendance at Council meetings</i> [The sum of the number of Councillors who attended each Ordinary and Special Council meeting/(Number of Ordinary and Special Council meetings) x (Number of Councillors elected at the last Council general election)] x 100	96%	96%	100%	
Service cost	<i>Cost of governance</i> [Direct cost of the governance service/Number of Councillors elected at the last council general election]	\$43,564.40	\$52,789.20	\$44,874.20	The reduction in the cost of governance is due to the reduction in CEO recruitment costs in 2016/17.
Satisfaction	<i>Satisfaction with Council decisions</i> [Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community]	58	56	55	

Services:

The following statement provides information in relation to the services funded in the 2016/17 budget:

- **Council administration**, including customer service and administrative support, records management, municipal building and equipment provision.
- **Financial management**, including preparation and management of the Council budget, preparation of financial statements and government statistical returns, collection of various revenue sources and payment of employees and suppliers.
- **Rating and valuations**, including management of valuations of properties in the Shire, contract management relating to the revaluation process and raising annual rates and charges.
- **Staff management**, including recruitment, development, wellbeing program and occupational health and safety.

Community Satisfaction Survey

Council has been involved in the annual Community Satisfaction Survey undertaken for the industry since 1998.

This survey provides Council with important information about how the community judges Council's performance in the current year, as well as providing Council with the ability to assess the trends in results.

The survey questions refer to the broad areas of governance and service delivery.

Governance is covered by overall Council performance, advocacy, community engagement, customer contact, overall Council direction, and making community decisions.

Service delivery is captured by key service areas. Those collected for a number of years include local streets and footpaths, recreational facilities, appearance of public areas, waste management, enforcement of Local Laws, business and community development and tourism, family support services, elderly support services, planning and building permits, emergency and disaster management, maintenance of unsealed roads, condition of sealed roads, and informing the community.

The 2017 Local Government Community Satisfaction Survey results for the Loddon Shire show Council's overall performance is rated at a score of 62. This is unchanged from 2016.

Council's overall performance was above the average for councils across the state (score of 59) as well as the average for small rural councils (score of 58).

Council also performed above the state average and small rural council average on lobbying with a score of 59 compared to 55 and 54 respectively.

According to residents, the top three performing areas of Loddon Shire are waste management (74), recreational facilities (73) and the appearance of public areas (71).

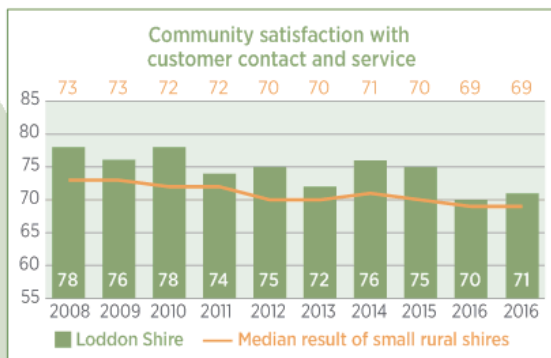
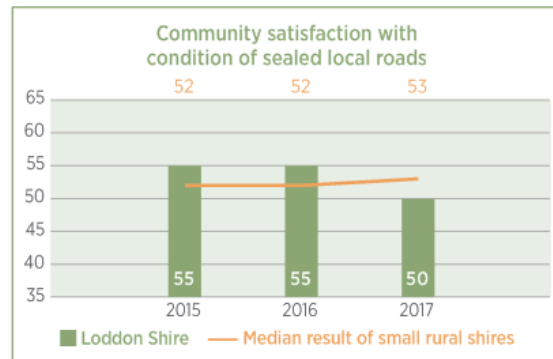
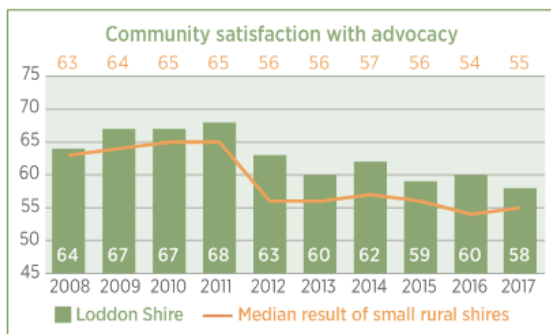
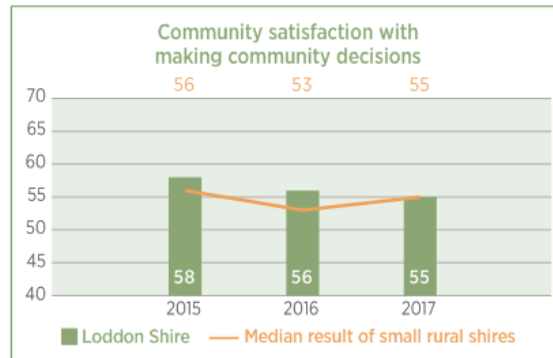
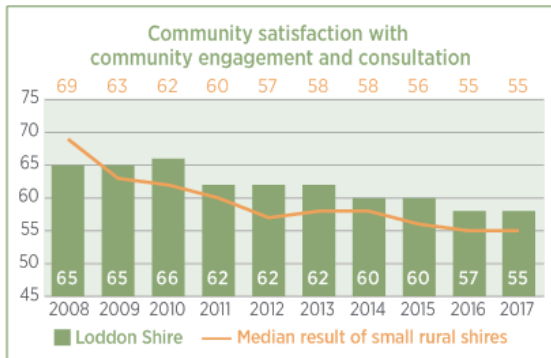
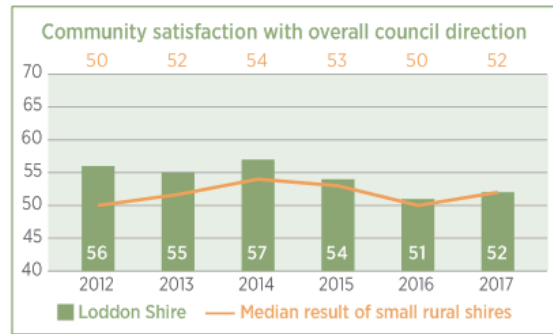
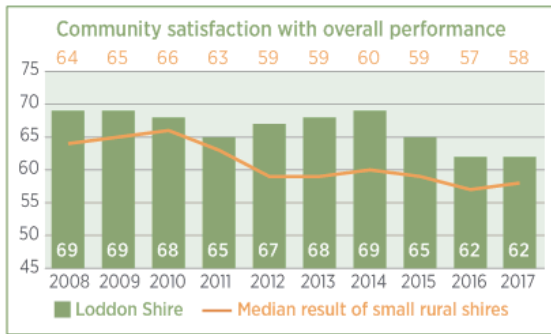
Council's customer service continued to improve, with two-thirds of residents rating Loddon Shire's customer service as very good or good. Overall, customer service moved from a score of 70 in 2016 to a score of 71 in 2017.

Improvement areas for Council include its unsealed roads network (a decrease from 49 to 43), local streets and footpaths (a decrease from 56 to 51), and consultation and engagement (a decrease from 57 to 55).



Serpentine Bowling Club.

Community Satisfaction Survey





GOVERNANCE MANAGEMENT

GOVERNANCE

Introduction

Loddon Shire Council is constituted under section 3D of the Local Government Act 1989 to provide leadership for the good governance of the municipal district and the local community. The role of a Council includes:

- (a) acting as a representative government by taking into account the diverse needs of the local community in decision making;
- (b) providing leadership by establishing strategic objectives and monitoring their achievement;
- (c) maintaining the viability of the Council by ensuring that resources are managed in a responsible and accountable manner;
- (d) advocating the interests of the local community to other communities and governments;
- (e) acting as a responsible partner in government by taking into account the needs of other communities;
- (f) fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and corporate governance as the key to ensuring that Council and its administration meet the community's priorities.

The community has many opportunities to provide input into Council's decision-making processes including community consultation, the ability to

address Council on specific topics at monthly Council Forums, involvement in Council's Special Committees and feedback on draft publications.

Council's formal decision-making processes are conducted through Council meetings and Special Committees of Council.

Council delegates the majority of its decision-making to Council staff. These delegations are exercised in accordance with adopted Council policies.

Attendances at Council functions

During the year, the Mayor and Councillors attended various functions on behalf of Loddon Shire.

Some of the functions are related to Councillors' representation on the committees listed while others arose from invitations from community groups, local government bodies, politicians and other stakeholders.

In total, the Mayor attended 107 functions while the other Councillors attended 601.

Special committees

Committees appointed by Council

Under Section 86 of the Local Government Act 1989, Council may establish special committees comprising Councillors, Council staff and other persons.

The purpose of establishing a committee is to delegate some of Council's functions and responsibilities to a local level.

Council's committees are made up of dedicated community members who give their time and energy to the committees they represent.

Some committees manage facilities, while others exist to promote tourism and economic development within the Shire.

By instrument of delegation, Council may delegate any of its functions, duties or powers to a special committee, although there are certain functions that cannot be delegated and these are listed under the Act.

Council respects and appreciates the contribution made by our volunteers which enriches our community, and provides a much broader range of services and activities than Council could provide on its own.

Council's current list of Section 86 committees of management include:

- Boort Aerodrome Committee of Management
- Boort Business and Tourism Council Committee of Management
- Boort Development Committee of Management
- Boort Memorial Hall Committee of Management
- Boort Park Committee of Management
- Bridgewater on Loddon Development Committee of Management
- Campbell's Forest Hall Committee of Management
- Dingee Progress Association Committee of Management
- Donaldson Park Committee of Management
- East Loddon Community Centre Committee of Management
- Inglewood Community Sports Centre Committee of Management
 - Inglewood Lions Community Elderly Persons Units Committee of Management
 - Inglewood Riding Club Committee of Management
 - Inglewood Town Hall Committee of Management
 - Jones Eucalyptus Distillery Site Committee of Management
 - Kingower Development and Tourism Committee of Management
 - Korong Vale Mechanics Hall Committee of Management

- Korong Vale Sports Centre Committee of Management
- Little Lake Boort Committee of Management
- Loddon Southern Tourism and Development Committee of Management
- Mitiamo Municipal Recreation Reserve Committee of Management
- Pyramid Hill Memorial Hall Committee of Management
- Pyramid Hill Swimming Pool Committee of Management
- Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management
- Wedderburn Community Centre Committee of Management
- Wedderburn Engine Park Committee of Management
- Wedderburn Mechanics and Literary Institute Committee of Management
- Wedderburn Tourism Committee of Management
- Yando Public Hall Committee of Management

Council is in the process of reviewing all delegations for Section 86 committees of management as a requirement after a Council election.

Code of conduct

The Act requires councils to develop and approve a Councillor Code of Conduct within 12 months after each general election.

On 14 February 2017, Council adopted a revised Councillor Code of Conduct which is designed to:

- assist Councillors to maintain the highest standard of conduct and behaviour as well as provide a means to deal with problems they may encounter
- attract the highest level of confidence from Council's stakeholders
- assist the Mayor and Councillors to discharge the responsibilities of their public office appropriately.

In addition to setting out the Councillor Conduct Principles, the Code also outlines:

- other conduct definitions under the Act, such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest
- roles and relationships
- dispute resolution procedures.

Conflict of interest

Councillors are elected by the residents and ratepayers to act in the best interests of the community. This is a position of trust that requires Councillors to act in the public interest. When a Council delegates its powers to a Council officer or a committee, the committee or officer also needs to act in the public interest.

A conflict of interest occurs when a personal or private interest might compromise the ability to act in the public interest. A conflict of interest exists even if no improper act results from it. Council has a comprehensive procedure in place to accommodate the disclosure of a conflict of interest.

Declaration of a conflict of interest is a standard agenda item for all Council and Committee meetings.

While the procedures vary depending on the particular role and circumstances, in general they involve disclosing the relevant interests in a specific way and then stepping aside from the relevant decision-making process or from the exercise of the public duty.

For example, Council's template for Council reports includes a declaration of conflict of interest by the authors and Council's template for Council Meeting agendas contains a declaration of conflict of interest agenda item.

Councillor allowances

In accordance with Section 74 of the Act, Councillors are entitled to receive an allowance for performing their duties as a Councillor. The Mayor is entitled to receive a higher allowance.

The State Government sets the upper and lower limits for all allowances paid to Councillors and Mayors. Councils are divided into three categories based on the income and population of each council. In this instance, Loddon Shire Council is recognised as a Category 1 Council.

For the period 1 July 2016 to 31 November 2016, the Councillor annual allowance for a Category 1 Council (as defined by the Local Government Act 1989) was fixed at \$19,350 per annum. The allowance for the Mayor was \$57,812 per annum.

The Minister for Local Government approved an annual adjustment of 2.5 per cent to take effect as from 1 December 2016. The annual allowances were adjusted for the period 1 December 2016 to 30 June 2017 at \$19,834 per annum for the

Councillor allowance and \$59,257 per annum for the Mayoral allowance. An additional 9.5 per cent of the allowance amount is also payable as an allowance equivalent to the value of the Superannuation Guarantee.

Councillor expenses

In accordance with Section 75 of the Local Government Act 1989, Council is required to reimburse a Councillor for expenses incurred while performing his or her duties as a Councillor. Council is also required to adopt and maintain a policy in relation to the reimbursement of expenses for Councillors. The policy provides guidance for the payment of reimbursement of expenses and the provision of resources, facilities and other support to the Mayor and Councillors to enable them to discharge their duties. Council also publishes in its Annual Report the details of the expenses, including reimbursement of expenses for each Councillor and members of a Council committee.

The following table contains a summary of the allowances and expenses relating to each Councillor during the year.

Name of Councillor	Councillor allowance	Expense incurred	Total payments
Cr N Beattie (Mayor)	\$64,227	\$20,176	\$84,403
Cr C Condliffe	\$21,517	\$7,374	\$28,891
Cr G Curnow	\$21,517	\$5,688	\$27,205
Cr G Holt	\$21,517	\$5,766	\$26,283
Cr C McKinnon	\$21,517	\$11,613	\$33,160
Telephone and general expenses relating to all Councillors		\$4,820	\$4,820

MANAGEMENT

General introduction

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having strong governance and management frameworks leads to better decision making by Council.

The Act requires Council to undertake an assessment against the prescribed governance and management checklist and include this in its report of operations. Council's Governance and Management Checklist results are set out in the section on page 75.

The following items have been highlighted as important components of the management framework.

Audit Committee

The Audit Committee's role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management, and fostering an ethical environment.

Membership

Council's Audit Committee is an advisory committee comprising five members – one Councillor and four external independent persons. The current membership consists of:

Councillor:

- Cr Gavan Holt

Independent external persons:

- Mr Ken Belfrage (Chair)
- Mr Rodney Baker
- Mr Alan Darbyshire
- Mr Rod Poxon

Cr Holt was reappointed to the committee at the Statutory Meeting of Council held on 11 November 2016.

Mr David Peterson's term ended on 30 April 2017. Alan Darbyshire was appointed to the committee until 30 April 2021.

At the Audit Committee meeting held 18 May 2017, Mr Ken Belfrage was recommended by the committee to continue as Chair for the next twelve months. Council endorsed that recommendation at the Ordinary Meeting held on 23 May 2017.



Kelly Street Park Pyramid Hill.

Meetings

Meetings were held in August, November, February and May.

Council's Chief Executive Officer and Director Corporate Services attended the meetings in an advisory capacity.

Other staff were invited to each meeting to provide the committee with an opportunity to hear about their roles and current projects, which gave committee members further insight into the operations of Council.

Internal audit program

Council has a risk-based audit program that is assessed annually for relevance and identification of new and emerging risks, and provided to the committee for endorsement.

Internal audit reviews

Audit reviews were undertaken in the following areas:

- Purchases and Issues from Depot Stores – August 2016
- Accounts Payable/Purchasing (including data interrogation) – October 2016
- Management of Privacy Responsibilities – February 2017
- Salary Oncost Rate, Project Costing, and Budgeting Process – March 2017
- Follow Up of Agreed Actions from Prior Year Internal Audit Reports – May 2017

During the year, the committee also reviewed outstanding audit recommendations from audit reports.

Along with the audits, during the year the committee addressed the following items:

- a review of the 2015/16 Financial and Performance Statements
- a review of monthly Finance Reports
- a survey by committee members to assess the performance and effectiveness of the committee
- quarterly updates in relation to fraud and any major law suits
- quarterly reports in relation to risk management
- a review of the Audit Committee Charter
- a review of the Internal Audit Program 2015-19
- a review of the draft budget for 2017/18
- a review of the Performance Report framework version 2

- a review of the Performance Reporting Framework six monthly results to 31 December 2016.

Internal audit provider

Council's internal audit provider is HLB Mann Judd Pty Ltd.

External audit

Council is externally audited by the Victorian Auditor-General. For the 2016/17 financial year the annual external audit of Council's Financial Statements and Performance Statement was conducted by the Victorian Auditor-General's representative.

The external auditors attended the August 2016 Audit Committee Meeting to provide results from the external audit, and the May 2016 Audit Committee meeting to provide the Audit Strategy.

Actions arising from the external audit are included on the Audit Committee's outstanding action list to be dealt with in due course.

Risk management

In May 2015, Council adopted the Risk Management Framework and Policy in line with the International Risk Management Guidelines and Principles (ISO 31000) which outlines the principles and processes for achieving best practice in risk management.

It articulates how Council will identify and record risks, and the roles and responsibilities associated with risk management throughout the Council.

It also documents the reporting structure to ensure that the Council, as the authority with ultimate responsibility for risk at Council, is provided with information at all levels of the risk management process.

Risk Management Policy

As the Risk Management Framework has been developed, the Risk Management Policy has been amended to delete references to ISO 31000 which are now documented in the framework. The policy will be reviewed in 2017/18.

Council is committed to proactive risk management and ensures it continues to prevent or minimise risks occurring that will have an adverse impact on the achievement of Council's objectives.

Local laws

Council has five Local Laws in operation:

Local Law	Description	Function
Number 1	Municipal Government	Facilitates the good government of the Council, regulates and controls meetings and the use of the Council seal adopted 2017.
Number 2	Streets and Roads	Provides for the management, control and regulation of roads and surrounding properties for the safety and convenience of road users adopted 2010.
Number 3	Municipal Places	To allow people to enjoy the use of municipal places, control and prevent nuisance behaviour, protect community assets and promote the safe use of recreational facilities adopted 2006.
Number 4	Environment	Provide a safe and healthy environment by regulating activities that may be dangerous or unsafe and provide services that enhance the quality of life in the municipal district adopted 2015.
Number 5	Livestock	Provide for the control and welfare of livestock, minimise the spread of disease, weeds and damage to road reserves in the interests of road safety adopted 2015.

Copies of the Local Laws are available for inspection on Council's website www.loddon.vic.gov.au or at Council's office in Wedderburn.

Strategic documents

During the year, Council endorsed the following policies, guidelines, strategies and plans:

Strategic documents	Meeting
Rates Policy	August
Surrender of Land Policy	August
Loddon Shire Tourism Strategy 2016-2019	August
Council Advocacy Policy	August
Election of Mayor Policy	August
Financial Hardship Policy	August
Neighbourhood Safer Places Plan 2016	September
Reserves Policy	January
Investment Policy	January
Rating Strategy	January
Councillor Code of Conduct	February
Road Asset Management Plan 2017-2021	March
Fees and Charges	March
Northern Victorian Integrated Municipal Emergency Management Plan - Loddon Shire.	April

Strategic documents	Meeting
Local Law No. 1 Process of Municipal Government (Meetings and Common Seal).	April
Kerbside Waste and Recycling Policy	April
2017/18 Annual Infrastructure Program	May
Reserves Policy	May
Rateable Properties with Environmental Covenants Policy	May
Response to Community Use of Legal and Illegal Drugs policy	May
2017/18 Budget	June
Revenue and Debt Collection Policy	June
Council Plan 2017-2021	June
Audit Committee Charter	June

GOVERNANCE AND MANAGEMENT CHECKLIST

The following are the results in the prescribed form of Council's assessment against the prescribed governance and management checklist.

Governance and management checklist	Assessment
1. Community engagement policy Policy outlining Council's commitment to engaging with community on matters of public interest.	Policy ✓ Date of operation of current policy: 27 May 2014
2. Community engagement guidelines Guidelines to assist staff to determine when and how to engage with the community.	No guidelines ✗ Reason for no guidelines: The guidelines have not yet been developed. It is expected that they will be completed in 2017/18
3. Strategic resource plan Plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next four financial years	Adopted in accordance with Section 126 of the Act ✓ Date of adoption: 27 June 2017
4. Annual budget Plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required	Adopted in accordance with Section 130 of the Act ✓ Date of adoption: 27 June 2017
5. Asset management plans Plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years	Plans ✓ Date of operation of current plans: • footpaths 24 August 2009 • buildings 23 November 2009 • parks 22 March 2010 • bridges 26 July 2010 • roads 28 March 2017 • urban drainage Not yet developed
6. Rating strategy Strategy setting out the rating structure of council to levy rates and charges	Strategy ✓ Date of adoption: 24 January 2017
7. Risk management policy Policy outlining Council's commitment and approach to minimising the risks to Council's operations	Policy ✓ Date of operation of current policy: 26 May 2015
8. Anti-fraud and Corruption policy Policy outlining Council's commitment and approach to minimising the risk of fraud	Policy ✓ Date of operation of current policy: 15 December 2015
9. Municipal emergency management plan Plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery	Prepared and maintained in accordance with Section 20 of the Emergency Management Act 1986 ✓ Date of operation: 25 August 2015
10. Procurement policy Policy under section 186A of the Act outlining the matters, practices and procedures that will apply to all purchases of goods, services and works	Prepared and approved in accordance with Section 186A of the Local Government Act 1989 ✓ Date of approval: 26 July 2016

GOVERNANCE MANAGEMENT | GOVERNANCE AND MANAGEMENT CHECKLIST

Governance and management checklist	Assessment										
<p>11. Business continuity framework Plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster</p>	<p>Plan ✓ Date of operation of current plan: 28 June 2016</p>										
<p>12. Disaster recovery plan Plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster</p>	<p>Plan ✓ Date of operation of current plan: 15 June 2016</p>										
<p>13. Risk management framework Framework outlining Council's approach to managing risks to the Council's operations</p>	<p>Framework ✓ Date of operation of current framework: 26 May 2015</p>										
<p>14. Audit committee Advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements</p>	<p>Established in accordance with Section 139 of the Act ✓ Date of establishment: 8 November 2000</p>										
<p>15. Internal audit Independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls</p>	<p>Engaged ✓ Date of engagement of current provider: 28 April 2015</p>										
<p>16. Performance reporting framework A set of indicators measuring financial and non-financial performance including the performance indicators referred to in section 131 of the Act</p>	<p>Framework ✓ Date of operation of current framework: 27 June 2017</p>										
<p>17. Council plan reporting Report reviewing the performance of the Council against the Council Plan including the results in relation to the strategic indicators for the first six months of the financial year</p>	<p>Report ✓ Date of last report: 11 October 2016 28 March 2017</p>										
<p>18. Financial reporting Quarterly statements to Council under section 138(1) of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure</p>	<p>Statements presented to Council in accordance with Section 138(1) of the Act ✓ Date statements were presented to Council:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">For period ending</th> <th style="text-align: left;">Presented to Council</th> </tr> </thead> <tbody> <tr> <td>30 June 2016</td> <td>26 July 2016</td> </tr> <tr> <td>30 September 2016</td> <td>22 November 2016</td> </tr> <tr> <td>31 December 2016</td> <td>24 January 2017</td> </tr> <tr> <td>31 March 2017</td> <td>26 April 2017</td> </tr> </tbody> </table>	For period ending	Presented to Council	30 June 2016	26 July 2016	30 September 2016	22 November 2016	31 December 2016	24 January 2017	31 March 2017	26 April 2017
For period ending	Presented to Council										
30 June 2016	26 July 2016										
30 September 2016	22 November 2016										
31 December 2016	24 January 2017										
31 March 2017	26 April 2017										

Governance and management checklist	Assessment
<p>19. Risk reporting A report on all risks – strategic, operational and project – is provided to the Audit Committee and Council quarterly.</p>	<p>Reports ✓ Date of report: • Council minutes 27 June 2017 The first six monthly report was deferred due to the development of the Council Plan to enable identification of strategic risks related to the new Council Plan vision and strategic objectives.</p>
<p>20. Performance reporting Six monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in Section 131 of the Act</p>	<p>Reports ✓ Date of reports: • 18 August 2016 • 16 February 2017</p>
<p>21. Annual Report Annual Report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements Annual Report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements</p>	<p>Considered at a meeting of Council in accordance with Section 134 of the Act ✓ Date statements presented: 11 October 2016</p>
<p>22. Councillor Code of Conduct Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by all Councillors</p>	<p>Reviewed in accordance with Section 76C of the Act ✓ Date reviewed: 14 February 2017</p>
<p>23. Delegations A document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff</p>	<p>Reviewed in accordance with Section 98(6) of the Act ✓ Date of review: 27 June 2017</p>
<p>24. Meeting procedures A local law governing the conduct of meetings of Council and special committees</p>	<p>Meeting procedures Local Law made in accordance with Section 91(1) of the Act ✓ Date Local Law made: 26 April 2017</p>

We certify that this information presents fairly the status of Council’s governance and management arrangements.



Phil Pinyon, Chief Executive Officer

Dated: 30/6/2017



Cr Neil Beattie, Mayor

Dated: 30/6/2017

STATUTORY INFORMATION

Information to be made available to the public

Under various sections of the Local Government Act 2015, specific information is to be made available to the public.

For the purposes of section 222 of the Act, the following are prescribed matters if they are not published on the Internet website of the Council.

- a) a document containing details of overseas or interstate travel (other than interstate travel by land for less than 3 days) undertaken in an official capacity by any Councillor or member of Council staff in the previous 12 months, including—
 - (i) the name of the Councillor or member of Council staff; and
 - (ii) the dates on which the travel began and ended; and
 - (iii) the destination of the travel; and
 - (iv) the purpose of the travel; and
 - (v) the total cost to the Council of the travel, including accommodation costs;
- b) the agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;
- c) the minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;
 - d) a register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act;
 - e) a document containing details of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease;

- f) a register maintained under section 224(1A) of the Act of authorised officers appointed under that section;
- g) a list of donations and grants made by the Council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.

The information listed is held at Council's office in Wedderburn.

Best Value

In December 1999, the Victorian Government passed the Local Government (Best Value Victoria) Act. This legislation identified six Best Value Principles that every Council in Victoria must comply with when providing services to the community. The Best Value Principles are set out in section 208B of the Local Government Act as follows:

- a) All services provided by a Council must meet quality and cost standards
- b) All services provided by a Council must be responsive to the needs of the community
- c) Each service provided by a Council must be accessible to those members of the community for whom the service is intended
- d) A Council must achieve continuous improvement in its provision of services for its community
- e) A Council must develop a program of regular consultation with its community in relation to the services it provides
- f) A Council must report regularly to its community on its achievements in relation to the Best Value Principles

In applying the Best Value Principles, a Council may take into account (in accordance with 208C), among other factors:

- a) The need to review services against the best on offer in both the public and private sectors
- b) An assessment of value for money in service delivery
- c) Community expectations and values
- d) The balance of affordability and accessibility of services to the community
- e) Opportunities for local employment growth or retention
- f) The value of potential partnerships with other councils and State and the Commonwealth governments
- g) Potential environmental advantages for the Council's municipal district

Best Value at the Loddon Shire Council

Council has continued to strengthen its approach to Best Value by focusing on continuous improvement in the delivery of quality services at an affordable cost in response to community needs. In 2016/17, Council employed staff to develop and implement Service Delivery Reviews to methodically review the services delivered by Council to ensure Best Value continues to be delivered.

Meeting Principle (a): Quality and cost standards

A Council must develop quality and cost standards for the provision of any service it provides for its community. However, a Council may develop different quality and cost standards for different classes of services. The standards must set out the performance outcomes determined by the Council in relation to each service; and take into account the factors listed in sections 208C(a), (b), (c), (d) and (e).

Council has a hierarchy of indicators that monitor performance outcomes. They are:

- Strategic Indicators in the Council Plan, reported in the Annual Report
- Budget Actuals and Variances
- Indicators set out in the Local Government Performance Reporting Framework

In addition, Council conducts a number of annual internal audits which consider the quality and cost of the services provided by various units.

Meeting Principle (b): Responsiveness

A hierarchy of plans including the Council Plan, department plans and individual plans ensures that services are responsive to community needs which have been identified through a variety of community engagement processes such as community forums, small township meetings, questionnaires, meetings, surveys and customer requests.

Meeting Principle (c): Accessibility

Accessibility of services is ensured by the preparation of business cases (in accordance with Council's budget principles) to justify financial support for new positions, projects or services. In addition, the Rating Strategy helps to ensure that services are accessible financially to members of our community. The Communications and Community Engagement Policy mentioned in Principle (d) assists the Council to respond to accessibility from a social perspective,

and the preparation of a number of strategies such as the Municipal Public Health and Wellbeing Plan and the Community Access and Inclusion Plan also help to ensure that Council services are accessible to those members of the community for whom the service is intended.

Meeting Principle (d): Consultation

Council has adopted a Communications and Community Engagement Policy that aims to establish effective and relevant community engagement to improve decision making processes through inclusive, accessible and responsive community participation.

Meeting Principle (e): Reporting

Council reports regularly to its community on its achievements in relation to the Best Value Principles through the Annual Report.

Continuous improvement

Section 208B(d) of the Act states that a Council must achieve continuous improvement in its provision of services for its community. This is done through both formal processes that can be assessed and measured, such as audits, and informal initiatives that improve the way we do things such as incorporating ideas from staff and residents into our practices. Local Government is continually being asked to do more with the same or less resources. In order to maintain services at a quality and cost that is responsive to the needs of the community and accessible financially and physically to those members of the community for whom the service is intended, organisational improvements are an essential part of "business as usual". Each department at Council strives to deliver services in the most efficient and effective way to ensure that revenue is expended in a fiscally responsible manner that leads to both the achievement of strategic objectives and the financial sustainability of Council. In 2016/17, Council employed staff to develop and implement Service Delivery Reviews to methodically review the services delivered by Council to ensure Best Value continues to be delivered.

Vic Health Records Act 2001

Council collects health data, particularly in the community service area, to be used solely for the primary purpose for which it is collected or directly related purposes.

Council may disclose this information to other allied health professionals for continuity of care. If a referral to an allied health professional is required, consent is obtained unless exempted by other legislation.

Carers Recognition Act 2012

The Carers Recognition Act 2012 defines every council in Victoria as a 'public service care agency' and therefore a 'care support organisation'. As a consequence, councils are required to comply with the Act and to report on this in their Annual Reports from 2012/13 and thereafter.

This reporting requirement impacts across a wide range of Council activities, including human resources, Home and Community Care, aged and disability services, leisure and recreation, community services and family and children's services.

Council has taken all practicable measures to comply with its responsibilities outlined in the Act. Council has promoted the principles of the Act to people in care relationships and to the wider community by distributing printed material through relevant Council services, displaying posters at Council community venues and providing information to organisations represented in Council and community networks.

Council has also taken all practicable measures to ensure that staff, Council agents and volunteers working for us are informed about the principles and obligations of the Act by including information on the care relationship in Council induction and training programs for staff working in Home and Community Care and disability services.

Council has made continuous efforts to review and modify policies, procedures and supports to include recognition of the carer relationship.

Child Safety Standards

The Loddon Shire Council is committed to promoting and protecting the interest and safety of children and has a zero tolerance for child abuse. As part of its commitment, an

organisational-wide approach is being developed to embed a child safe environment.

Contracts

During the year Council did not enter into any contracts valued at \$150,000 or more without first engaging in a competitive process.

Disability Act 2006

Council acknowledges that people living with disability are valuable members of the community who have the same fundamental rights and responsibilities as all citizens. It commits to act in accordance with the Disability Discrimination Act 1992 (DDA) to ensure there is no discrimination based on disability in any of its functions, services or corporate framework.

Section 38 of the Victorian Disability Act 2006 makes it mandatory for all public sector bodies to develop a Disability Action Plan (DAP) to achieve the following objectives:

- reduce barriers to persons with a disability accessing goods, services and facilities
- reduce barriers to persons with a disability obtaining and maintaining employment
- promote inclusion and participation in the community of persons with a disability
- achieve tangible changes in attitudes and practices which discriminate against persons with a disability.

Since 2003 Council has had a Disability Action Plan (referred to as a Community Access and Inclusion Plan). The Plan identifies action areas for Council to facilitate a truly inclusive community in relation to consultation, civic participation and community engagement, employment, the built environment, transport, and leisure and tourism activities.

Council is currently developing its next Community Access and Inclusion Plan to ensure people of all abilities feel comfortable and welcome in Loddon Shire, and can easily find their way around and access buildings and facilities.

Domestic Animal Management Plan

The Domestic Animals Act 1994 requires Council to prepare a Domestic Animal Management Plan (DAMP) at four-year intervals and to review the plan annually. The review of the DAMP has been undertaken using data from the 2015 calendar year.

The annual review of the DAMP recognises that the majority of the identified activities have been completed. Further work is required to develop procedures for the declaration of dangerous and menacing dogs, undertake awareness campaigns and to undertake an audit of the provision of excrement collection bags.

The DAMP has been successful in raising awareness of domestic animal issues with particular regard to domestic animal businesses and wandering animals. This is evidenced by the significant decrease in the reports of wandering animals and impoundments. Half of all dogs impounded have been reclaimed by their owner, up from a 10-year average of 33 percent. However, a decrease in registered dogs can be attributed to the increased compliance activity and a decline in the population. Reports of wandering cats and dogs between the 2013 and 2015 calendar years indicate that more can be done to raise awareness for residents to consider desexing their pets. Increased awareness can be driven by better use of existing avenues such as the Council website, mayoral column and media releases.

The review identifies the benefit of more up to date statistics and the need to improve processes for data collection.

Freedom of Information Act 1982

In accordance with section 7(4AA)(a) and 7(4AA) (b) of the Freedom of Information Act 1982, Council is required to publish certain statements in their Annual Report or separately such as on its website, concerning its functions and information available. Council has chosen to publish the statements separately, however provides the following summary of the application and operation of the Freedom of Information Act 1982.

Access to documents may be obtained through written request to the Freedom of Information Officer, as detailed in section 17 of the Freedom of Information Act 1982 and in summary as follows:

- it should be in writing
- It should identify as clearly as possible which document is being requested
- it should be accompanied by the appropriate application fee (the fee may be reduced or waived on hardship grounds)

The prescribed fee for applications under the Act is outlined in Council's Fees and Charges Schedule which can be found on Council's website www.loddon.vic.gov.au under Our documents/ Financial reports/Current fees and charges.

Requests for access to information under the Freedom of Information Act should be lodged on the FOI application form and sent to:

Mrs Sharon Morrison
 Director Corporate Services and Freedom of Information Officer
 PO Box 21
 Wedderburn 3518
 Telephone: (03) 5494 1207
 Email: smorrison@loddon.vic.gov.au

Requests can also be lodged online or by email. Access charges may also apply once documents have been processed and a decision on access is made (e.g. photocopying and search and retrieval charges).

Requests

During the year Council received no requests under the Act. The following table outlines the summary of how they were processed:

Details	No.
Access granted in full	0
Access granted in part	0
Access denied	0
Request withdrawn	0
Request where no documents existed, applicant advised	0
Request transferred to another authority, applicant advised	0
Request outside the Act, applicant advised	0
Total applications	0

Food Act Ministerial Directions

In accordance with section 7E of the Food Act 1984, Council is required to publish a summary of any Ministerial Directions received during the financial year in its Annual Report.

No such Ministerial Directions were received by Council during the financial year.

Protected Disclosure Act 2012

The Protected Disclosure Act 2012 continues the objectives of the Whistleblowers Protection Act 2001 (which was repealed on 10 February 2013):

- to encourage and facilitate disclosures of:
 - improper conduct by public officers and public bodies and other persons; and
 - detrimental action taken in reprisal for a person making a disclosure under this Act; and
- to provide protection for:
 - persons who make those disclosures; and
 - persons who may suffer detrimental action in reprisal for those disclosures; and
- to provide for the confidentiality of the content of those disclosures and the identity of persons who make those disclosures
- establish a system for matters to be investigated.

Reporting the Act

Under Section 70 of the Protected Disclosure Act 2012, Council must provide information in the Annual Report each year about Protected Disclosures.

That information includes:

- how to access procedures established under Part 9 of the Act
- the number of disclosures notified to Independent Broad-based Anti-corruption Commission (IBAC) under Section 21(2) during the financial year.

In response to this requirement:

- the Protected Disclosure Procedure can be found on Council's website www.loddon.vic.gov.au under About Us/Our Council/Governance/Protected Disclosure
- no disclosures were notified to IBAC under section 21(2) of the Act from 1 July 2016 to 30 June 2017.

Council's Protected Disclosure Procedure references IBAC's guidelines for making and handling protected disclosures and protected disclosure welfare management.

Full copies of IBAC's Guidelines can be found at: www.ibac.vic.gov.au under Publications and Resources (select Guidelines).

Protected Disclosure Coordinator

The IBAC Guidelines require a public office to have a Protected Disclosure Coordinator, who will have a central role in managing protected disclosures.

The name and designation of Council's officer to whom Protected Disclosure Act matters were referred was:

Mrs Sharon Morrison
 Director Corporate Services and Protected Disclosure Coordinator
 Telephone: (03) 5494 1207
 Email: smorrison@loddon.vic.gov.au

In accordance with Council's Protected Disclosure Procedure, disclosures can also be made to Council's Chief Executive Officer.

Road Management Act Ministerial Directions

In accordance with section 22 of the Road Management Act 2004, Council must publish a copy or summary of any Ministerial direction in its Annual Report.

No such Ministerial Directions were received by Council during the financial year.

Planning and Environment Act 1987

In accordance with section 46GM and 46QD of the Planning and Environment Act 1987 there were nil infrastructure and development contributions for the 2016/17 period.



LODDON SHIRE COUNCIL

FINANCIAL STATEMENTS YEAR ENDING 30 JUNE 2017

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COMPREHENSIVE INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2016 \$
Income			
Rates and charges	3.1	10,102,693	9,742,761
Statutory fees and fines	3.2	304,599	341,541
User fees	3.2	1,708,805	1,688,762
Grants - operating	3.3	15,307,948	6,051,916
Grants - capital	3.3	3,691,765	6,963,416
Contributions - monetary	3.5	220,134	69,869
Reimbursements and subsidies	3.6	977,236	931,590
Interest earnings	3.7	474,173	507,306
Share of net profits of associates and joint ventures	3.9	-	8,800
Other income	3.10	166	570
Total income		32,787,519	26,306,531
Expenses			
Employee costs	4.1	10,003,078	9,846,785
Materials and services	4.2	9,304,997	8,038,650
Depreciation and amortisation	4.3	8,689,491	8,335,880
Borrowing costs	4.4	-	4,271
Bad debts expense	4.5	34,322	22,107
Other expenses	4.6	287,622	284,299
Net loss on disposal of property, infrastructure, plant and equipment	3.8	30,412	102,681
Share of net profits of associates and joint ventures	3.9	76,086	-
Total expenses		28,426,008	26,634,673
Surplus / (deficit) for year		4,361,511	(328,142)
Other comprehensive income			
<i>Items that will not be reclassified to surplus or deficit</i>			
Net asset revaluation increment/(decrement)	16a	8,492,798	14,568,074
Share of other comprehensive income of associates and joint ventures accounted for by the equity method	3.9	(12,093)	(655)
Total comprehensive result		12,842,216	14,239,277

The above Comprehensive Income Statement should be read with the accompanying notes.

BALANCE SHEET AS AT 30 JUNE 2017

	Note	2017 \$	2016 \$
Assets			
Current assets			
Cash and cash equivalents	5	9,672,238	15,950,711
Trade and other receivables	6	1,232,111	1,250,191
Financial assets	7	13,776,284	2,385,205
Inventories		53,966	65,814
Non-current assets classified as held for sale	8	865,424	190,356
Total current assets		25,600,023	19,842,277
Non-current assets			
Financial assets	6	100	100
Trade and other receivables	7	79,921	162,000
Investments in associates and joint ventures	9	273,945	362,125
Intangible assets	10	1,668,430	1,654,362
Property, infrastructure, plant and equipment	11	309,596,011	302,836,382
Total non-current assets		311,618,407	305,014,969
Total assets		337,218,430	324,857,246
Liabilities			
Current liabilities			
Trade and other payables	12	642,364	690,923
Trust funds and deposits	13	404,438	277,094
Provisions	14	2,192,670	2,127,212
Total current liabilities		3,239,472	3,095,229
Non-current liabilities			
Provisions	14	1,698,946	2,324,221
Total non-current liabilities		1,698,946	2,324,221
Total liabilities		4,938,418	5,419,450
Net assets		332,280,012	319,437,796
Equity			
Accumulated surplus		37,161,521	56,801,328
Reserves	16	295,118,491	262,636,468
Total equity		332,280,012	319,437,796

The above Balance Sheet should be read with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2017

2017

	Note	Total 2017 \$	Accumulated surplus 2017 \$	Revaluation reserve 2017 \$	Other reserves 2017 \$
Balance at beginning of the financial year		319,437,796	56,801,328	208,675,726	53,960,742
Surplus/(deficit) for the year		4,361,511	4,361,511	-	-
Net asset revaluation increment/(decrement)		8,492,798	-	8,492,798	-
Transfer to reserves	16	-	(14,271,936)	-	14,271,936
Transfer from reserves	16	-	(9,717,289)	-	9,717,289
Share of other comprehensive income		(12,093)	(12,093)	-	-
Balance at end of financial year		332,280,012	37,161,521	217,168,524	77,949,967

2016

	Note	Total 2016 \$	Accumulated surplus 2016 \$	Revaluation reserve 2016 \$	Other reserves 2016 \$
Balance at beginning of the financial year		305,198,519	81,516,898	194,107,652	29,573,969
Surplus/(deficit) for the year		(328,142)	(328,142)	-	-
Net asset revaluation increment/(decrement)		14,568,074	-	14,568,074	-
Transfer to reserves	16	-	(11,437,487)	-	11,437,487
Transfer from reserves	16	-	(12,949,286)	-	12,949,286
Share of other comprehensive income		(655)	(655)	-	-
Balance at end of financial year		319,437,796	56,801,328	208,675,726	53,960,742

The above Statement of Changes in Equity should be read with the accompanying notes.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 Inflows/ (outflows) \$	2016 Inflows/ (outflows) \$
Cash flows from operating activities			
Rates and charges		10,027,110	9,718,892
Statutory fees and fines		417,981	196,376
User fees		1,869,048	1,835,363
Grants - operating		14,224,500	6,323,459
Grants - capital		3,781,805	8,131,258
Reimbursements and subsidies		1,049,999	925,307
Interest received		515,595	494,761
Net GST refund (payable)		1,319,883	1,513,735
Trust funds and deposits taken		127,344	-
Payments to employees		(9,965,656)	(10,386,442)
Payments to suppliers		(11,395,648)	(9,689,215)
Trust funds and deposits repaid		-	(49,275)
Net cash provided by (used in) operating activities	23	11,971,961	9,014,219
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(7,783,594)	(9,845,444)
Proceeds from sale of property, infrastructure, plant and equipment		107,726	331,490
Payment for intangible assets		-	-
Payment for investments		(10,654,153)	5,166,596
Loans and advances to community organisations		6,000	-
Repayment of loans and advances from community organisations		73,587	93,800
Net cash provided by (used in) investing activities		(18,250,434)	(4,253,558)
Cash flows from financing activities			
Repayment of interest bearing loans and borrowings		-	(133,293)
Borrowing costs		-	(4,271)
Net cash provided by (used in) financing activities		-	(137,564)
Net increase/(decrease) in cash and cash equivalents		(6,278,473)	4,623,097
Cash and cash equivalents at the beginning of the financial year		15,950,711	11,327,614
Cash and cash equivalents at the end of the financial year	5	9,672,238	15,950,711

The above Statement of Cash Flows should be read with the accompanying notes.

STATEMENT OF CAPITAL WORKS FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2016 \$
Buildings			
Buildings - specialised		1,420,958	1,334,056
Work in progress		234,552	2,708,058
Total buildings		1,655,510	4,042,114
Plant, machinery and equipment		328,992	2,043,041
Office furniture and equipment		142,651	58,427
Total plant and equipment	11	471,643	2,101,468
Infrastructure			
Roads		4,584,294	3,057,054
Bridges		301,950	76,968
Footpaths and cycleways		343,551	88,361
Kerb and channel		-	141,506
Drainage		224,043	-
Street furniture		3,530	-
Work in progress		199,076	337,971
Total infrastructure	11	5,656,444	3,701,860
Intangible assets			
Water rights	10	-	-
Total intangible assets		-	-
Total capital works expenditure		7,783,597	9,845,442
Represented by:			
New asset expenditure		560,533	2,739,774
Asset renewal expenditure		2,948,103	2,010,885
Asset expansion expenditure		505,897	2,820,750
Asset upgrade expenditure		3,769,064	2,274,033
Total capital works expenditure		7,783,597	9,845,442

The above statement of capital works should be read with the accompanying notes.

INTRODUCTION

The Loddon Shire Council was established by an Order of the Governor in Council on 19 January 1995 and is a body corporate. The Council's main office is located at 41 High Street, Wedderburn.

The purpose of the Council is to:

- ▶ provide for the peace, order and good government of its municipal district
- ▶ promote the social, economic and environmental viability and sustainability of the municipal district
- ▶ ensure that resources are used efficiently and effectively and services are provided in accordance with the Best Value Principles to best meet the needs of the local community
- ▶ improve the overall quality of life of people in the local community
- ▶ promote appropriate business and employment opportunities
- ▶ ensure that services and facilities provided by the Council are accessible and equitable
- ▶ ensure the equitable imposition of rates and charges, and
- ▶ ensure transparency and accountability in Council decision making.

External Auditor	Victorian Auditor-General's Office
Internal Auditor	HLB Mann Judd (Vic) Pty Ltd
Solicitor	MCL Legal
Banker	National Australia Bank

Further information about Council can be found at: www.loddon.vic.gov.au

Statement of compliance

These financial statements are a general purpose financial report that consist of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1989*, and the *Local Government (Planning and Reporting) Regulations 2014*.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 1 (l))
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 1 (m))
- the determination of employee provisions (refer to note 1 (s)).

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

There have been no changes in accounting policies from the previous period.

(c) Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

(d) Accounting for investments in associates and joint arrangements

Associates

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

Joint arrangements

Investments in joint arrangements are classified as either joint operations or joint ventures depending on the contractual rights and obligations each investor has, rather than the legal structure of the joint arrangement.

(i) Joint operations

Council recognises the right to its share of jointly held assets, liabilities, revenues and expenses of joint operations. Council has no joint arrangements at reporting date.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(e) Revenue recognition**

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Rates and charges

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

Statutory fines and fees

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

User fees

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

Grants

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 3.4. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

Contributions

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Sale of property, infrastructure, plant and equipment

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest

Interest is recognised as it is earned.

Dividends

Dividend revenue is recognised when the Council's right to receive payment is established.

Other Income

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

(f) Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(f) Fair value measurement (continued)**

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

(g) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

(h) Trade and other receivables

Short term receivables are carried at invoice amount as amortised cost using the effective interest rate method would not impact the carrying value. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(i) Other financial assets

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(j) Inventories

Inventories held for distribution are measured at cost adjusted when applicable for any loss of service potential.

All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(k) Non-current assets classified as held for sale

A non-current asset classified as held for sale (including disposal groups) is measured at the lower of its carrying amount and fair value less costs to sell, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(l) Recognition and measurement of property, infrastructure, plant, equipment and intangibles***Acquisition*

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in Note 1(m) have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment and furniture and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 11, Property, infrastructure, plant and equipment.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Land under roads

Council recognises land under roads it controls at fair value.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(m) Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles**

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life. Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Asset recognition thresholds and depreciation periods

	Depreciation Period Years	Threshold Limit \$
Property		
land	-	1,000
leasehold improvements	10 - 30	1,000
Buildings		
buildings	50 - 100	1,000
building improvements	10 - 30	1,000
leasehold improvements	10 - 30	1,000
Plant and equipment		
plant, machinery and equipment	5 - 30	1,000
motor vehicles	9 - 10	1,000
minor plant	5 - 30	1,000
fixtures fittings and furniture	10 - 100	1,000
computers and telecommunications	3	1,000
Infrastructure		
road seals	13 - 26	1,000
road pavements - sealed	80	1,000
road pavements - unsealed	30	1,000
road formation and earthworks	-	1,000
road kerb, channel and minor culverts	60	1,000
bridges deck	80 - 100	1,000
bridges substructure	80 - 100	1,000
footpaths and cycle ways	15 - 50	1,000
drainage	50 - 80	1,000
recreational, leisure and community facilities	50 - 80	1,000
waste management assets	20	1,000
parks, open space and streetscapes	15 - 50	1,000
off street car parks	80	1,000
aerodromes	30 - 80	1,000
Intangible assets - water rights	-	1,000

(n) Repairs and maintenance

Routine maintenance, repair costs and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(o) Investment property**

Investment property is held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the comprehensive income statement in the period that they arise. Rental income from the leasing of investment properties is recognised in the comprehensive income statement on a straight line basis over the lease term.

(p) Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(q) Trust funds and deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to Note 13).

(r) Borrowings

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Except where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings, and finance lease charges.

(s) Employee costs and benefits

The calculation of employee benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits and annual leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(s) Employee costs and benefits (continued)***Long service leave*

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current Liability - unconditional LSL representing 7 years is disclosed as a current liability even when the Council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months.

The components of this current liability are measured at:

- present value - component that is not expected to be settled within 12 months
- nominal value - component that is expected to be settled within 12 months.

Classification of employee benefits

Non-current liability - conditional LSL representing less than 7 years is disclosed as a non - current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service. This non-current LSL liability is measured at present value.

(t) Landfill and quarry rehabilitation provision*Landfills*

Council is obligated to restore eight tip sites to a standard set by the Environment Protection Authority (EPA). A calculation was undertaken based on the EPA's guidelines for rehabilitating tip sites when they are no longer required for use. A review of the provision was carried out at 30 June 2017. The forecast life of the sites is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Quarry

At 30 June 2005, Council made provision for the remediation of quarry pits. Council extracts gravel from the pits for use in roadworks. A calculation was undertaken for remediating the pits when they are no longer required for use. A review of the provision was carried out at 30 June 2017.

Council has two reserves for the remediation of quarries and tip rehabilitation. At 30 June 2017 the combined balance of these reserves was \$1,056,850 (\$983,265 in 2015/16). Details of these reserves are included at Note 16b.

(u) Goods and services tax (GST)

Revenues, expenses, and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Trade and Other Receivables and Trade and Other Payables in the Balance Sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (Continued)**(v) Financial guarantees**

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the Balance Sheet are disclosed at Note 19 Contingent Liabilities and Contingent Assets.

As at 30 June 2017, no such guarantees have been issued by Council.

(w) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and are presented inclusive of the GST payable.

(x) Pending accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2017 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Revenue from contracts with customers (AASB 15) (applies 2018/19)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Council has no operating leases that will be impacted as a result of this change. This will see no further assets and liabilities recognised.

(y) Rounding

Amounts shown in the financial statements have been rounded to the nearest dollar. Figures in the financial statements may not equate due to rounding.

NOTE 2 BUDGET COMPARISON

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Management has adopted a materiality threshold of 10 percent and \$50,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 28 June 2016. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

(a) Income and expenditure

	Budget 2017 \$	Actual 2017 \$	Variance 2017 \$	Ref
Income				
Rates and charges	10,083,316	10,102,693	(19,377)	
Statutory fees and fines	228,451	304,599	(76,148)	1
User fees	1,569,315	1,708,805	(139,490)	
Grants - operating	9,500,431	15,307,948	(5,807,517)	2
Grants - capital	7,245,536	3,691,765	3,553,771	3
Contributions - monetary	60,000	220,134	(160,134)	4
Reimbursements and subsidies	1,327,287	977,236	350,051	5
Interest earnings	375,000	474,173	(99,173)	6
Share of net profits/(losses) of associates and joint ventures	-	76,086	76,086	7
Other income	-	166	(166)	
Total income	30,389,336	32,711,433	(2,322,097)	
Expenses				
Employee costs	10,513,098	10,003,078	510,020	
Materials and services	9,127,818	9,304,997	(177,179)	
Depreciation and amortisation	8,757,634	8,689,491	68,143	
Borrowing costs	-	-	-	
Bad and doubtful debts	-	34,322	(34,322)	
Other expenses	299,116	287,622	11,494	
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	-	30,412	(30,412)	
Total expenses	28,697,666	28,349,922	347,744	
Surplus/(deficit) for the year	1,691,670	4,361,511	(2,669,841)	

NOTE 2 BUDGET COMPARISON (CONTINUED)**(i) Explanation of material variations - income and expenditure**

- 1 The increase in statutory fees and fines relates mainly to additional income received for planning services of \$49K, with an increase in activity and the schedule of fees set. There was also an increase in animal control services of \$17K with more enforcement fines being issued along with higher animal registrations throughout the year.
- 2 Operating grant income is higher than expected mainly due to the receipt of flood recovery income of \$1.07M which was not in the original budget along with the 2017/18 upfront 50% payment from the grants commission which was \$4.2M higher than expected.
- 3 Capital grant income is lower than expected mainly due to a decrease in claims submitted for the Roads to Recovery of \$3.55M.
- 4 Contributions received for the year have resulted in an increase of \$160K mainly due to contributions for training undertaken of \$52K, and project work done at Serpentine Pavilion of \$32K and Billings Road construction of \$40K.
- 5 The main variation to this area is mainly due to a decrease in demand for main road maintenance works of \$392K. This will be offset by savings in expenditure within these cost areas.
- 6 During the financial year, Council had a higher than expected cash balance on hand and therefore was able to earn more interest from investments.
- 7 Council does not budget for the share in net profits/(losses) of associates and joint ventures, therefore there is a variance of \$76K.

NOTE 2 BUDGET COMPARISON (CONTINUED)

b) Capital works

	Budget 2017 \$	Actual 2017 \$	Variance 2017 \$	Ref
Property				
Land	-	-	-	
Land improvements	648,310	20,122	628,188	8
Total land	648,310	20,122	628,188	
Buildings	591,500	107,843	483,657	9
Building improvements	802,190	788,957	13,233	
Total buildings	1,393,690	896,800	496,890	
Total property	2,042,000	916,922	1,125,078	
Plant and equipment				
Plant, machinery and equipment	1,753,895	328,992	1,424,903	10
Office furniture and equipment	569,500	152,101	417,399	11
Total plant and equipment	2,323,395	481,093	1,842,302	
Infrastructure				
Roads	7,105,986	4,688,552	2,417,434	12
Bridges	810,500	311,870	498,630	13
Footpaths and cycleways	548,974	405,386	143,588	14
Drainage	350,000	224,043	125,957	15
Recreation, leisure and community facilities	1,201,331	280,385	920,946	16
Parks, open space and streetscapes	2,927,000	475,347	2,451,653	17
Total infrastructure	12,943,791	6,385,583	6,558,208	
Total capital works expenditure	17,309,186	7,783,598	9,525,588	
Represented by:				
New asset expenditure	2,802,895	560,533	2,242,362	
Asset renewal expenditure	9,083,826	2,948,103	6,135,723	
Asset expansion expenditure	3,336,500	505,897	2,830,603	
Asset upgrade expenditure	2,085,965	3,769,064	(1,683,099)	
Total capital works expenditure	17,309,186	7,783,597	9,525,589	

NOTE 2 BUDGET COMPARISON (CONTINUED)**(ii) Explanation of material variations - capital works**

- 8 The budget set for 2016/17 included a project costing \$557K to develop the Pyramid Hill industrial estate which has not yet commenced.
- 9 The budget for 2016/17 included a \$500K community planning strategic fund allocation which was not allocated to a project during 2016/17, this has been carried into 2017/18 for expending.
- 10 The main variation for plant, machinery and equipment relates to the purchase of heavy plant which has been delayed and will be undertaken with the scheduled 2017/18 purchases to help achieve more effective purchasing outcomes.
- 11 The main variation for office equipment relates to the purchase of a new corporate IT system (\$500K) which is currently in the planning phase therefore no expenditure has been spent to date. This is expected to occur during 2017/18 and onwards.
- 12 The reduction in expenditure versus budget relates to local road construction projects that have not yet commenced, or have been partially completed during 2016/17 and will be carried forward to 2017/18. This includes works at Yorkshire Rd of \$918K, and Wedderburn Streetscape works of \$766K.
- 13 The main variation to bridges relates to projects that have commenced design works but have not yet reached the construction phase. These projects are Janevale Bridge (\$197K), Conners Rd (\$20K), Woodstock Rd (\$24K) and Baileys Rd (\$37K). Projects that were not in the original 2016/17 budget includes Ruddocks Rd (\$75K) and Talgitcha St (\$25K).
- 14 The main variation to footpaths relates to projects that have commenced design works but have not yet reached the construction phase. These projects are Victoria St (\$85K), Barber St (\$43K) and Kelly St (\$52K). Albert St was added to the works program during the year and had expenditure of (\$207K).
- 15 The main variation to drainage relates to projects that have commenced design works but have not yet reached the construction phase. These projects included Chapel St (\$220K). Projects such as Houston South St (\$145K) and Chapel St West (\$66K) were added to the works program throughout the year.
- 16 The main variation in this area relates to major projects that were not complete at the end of the financial year but have had remaining funds carried over the 2017/18 for finalisation. These projects include various caravan park works of \$275K, swimming pool works of \$356K and Bridgewater foreshore works of \$376K. Projects that were added to the works program as a carried forward item includes the Bridgewater boat ramp project of \$200K.
- 17 The main variation in this area relates to the Wedderburn streetscape project of \$1.67M and the Pyramid Hill streetscape project of \$600K. Wedderburn commenced during the year but was not yet completed. This is expected to be completed during 2017/18. Pyramid Hill is yet to commence.

NOTE 3.1 RATES AND CHARGES

	2017 \$	2016 \$
General rates	2,466,974	2,404,782
Rural production rates	5,308,885	5,140,947
Municipal charges	1,132,787	1,094,711
Kerbside recycling charges	303,546	280,029
Garbage charges	852,509	791,484
Interest on rates and charges	37,992	30,808
Total rates and garbage charges	10,102,693	9,742,761

Council uses Capital Improved Value (C.I.V.) as the basis of valuation of all properties within the municipal district. The C.I.V. of a property includes the value of the land and all improvements on the land. The valuation base used to calculate general rates for 2016/17 was \$1,728,095,200. The valuation base used in 2015/16 was \$1,614,506,700.

Differential rates have been used since 2002/03. The rural production rate in 2016/17 was 0.4355% of the C.I.V. (0.4512% in 2015/16), while all other rates were 0.4892% of the C.I.V. (0.5069% in 2015/16).

In 2016/17 municipal charges were \$203, residential garbage charges were \$236, commercial garbage charges were \$320 and kerbside recycling charges were \$89. In 2015/16 municipal charges were \$198, residential garbage charges were \$230, commercial garbage charges were \$312, and kerbside recycling charges were \$87.

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation will be first applied in the rating year commencing 1 July 2016.

NOTE 3.2 STATUTORY FEES AND FINES AND USER FEES

	2017 \$	2016 \$
Statutory fees and fines		
Animal control	61,214	45,907
Building services fees	91,073	93,398
Election fines	3,042	-
Fire hazards	6,334	3,744
Health Act fees	42,383	44,173
Land information certificates	9,939	7,746
Local laws	6,054	96,737
Town planning fees	84,560	49,836
Total statutory fees and fines	304,599	341,541

NOTE 3.2 STATUTORY FEES AND FINES AND USER FEES (Continued)

	2017 \$	2016 \$
User fees		
Aged services fees	619,786	649,439
Caravan park fees	514,993	394,273
Emergency management	12,309	45,634
Gravel pit fees	93,477	136,989
Pre-schools	74,079	34,924
Private works charges	50,137	50,302
Road opening permits	18,260	18,863
Sale of tools and equipment	1,152	9,076
Staff training / educational fees	9,107	-
Standpipes and truck washes	31,773	82,236
Tip and recycling fees	111,443	73,197
Tourism	70,445	42,223
Other	15,301	45,589
Rent received		
Elderly persons units	52,959	64,824
Commercial properties	33,429	28,548
Council residences	155	12,645
Total user fees	1,708,805	1,688,762
Total statutory fees, fines and user fees	2,013,404	2,030,303

NOTE 3.3 GRANTS

	2017 \$	2016 \$
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	15,804,261	8,815,960
State funded grants	3,195,452	4,199,372
Total grants received	18,999,713	13,015,332

	2017 \$	2016 \$
Operating grants		
Recurrent - Commonwealth Government:		
Victoria Grants Commission - general purpose grant	6,859,499	1,762,116
Victoria Grants Commission - local roads	5,222,295	2,264,736
Non recurrent - Commonwealth Government:		
Flood restoration	1,073,791	-
Total operating Commonwealth Government grants	13,155,585	4,026,852

NOTE 3.3 GRANTS (Continued)

	2017 \$	2016 \$
Recurrent - State Government:		
Aged services	885,875	869,817
Pre-schools	481,379	539,030
Families and children	136,690	122,450
Fire Services Property Levy	40,421	39,261
Youth development	99,837	62,184
Community safety	11,526	65,189
Tips and recycling	6,393	5,837
Environment	75,000	125,000
Non recurrent - State Government:		
Staff wellbeing	6,200	-
Economic development	-	4,500
Environment	-	78,745
Community facilities	13,358	37,148
Planning services	28,250	-
Water infrastructure	17,111	-
Community safety	23,145	-
Preschools	104,018	39,500
Recreation facilities	200,550	28,362
Tourism	22,610	8,041
Total operating State Government grants	2,152,363	2,025,064
Total operating grants	15,307,948	6,051,916
Capital grants		
Recurrent - Commonwealth Government:		
Roads to Recovery	2,648,676	4,789,108
Total capital Commonwealth Government grants	2,648,676	4,789,108
Recurrent - State Government;		
Nil	-	-
Non recurrent - State Government:		
Community facilities	-	1,348
Recreation facilities	294,897	1,042,074
Playground facilities	-	71,821
Community Halls	340,000	816,084
Road infrastructure	150,000	-
Tips and recycling	140,000	-
Streetscapes	12,000	153,235
Economic development	-	20,500
Environment	-	69,246
Water infrastructure	106,192	-
Total capital State Government grants	1,043,089	2,174,308
Total capital grants	3,691,765	6,963,416

NOTE 3.4 UNEXPENDED GRANTS

Grants recognised as revenue during the year that were obtained on the condition that they be expended in a specified manner that had not occurred at balance date were:

	2017 \$	2016 \$
Infrastructure works		
Roads to Recovery program	483,468	1,367,761
Houston South Road drainage	-	214,500
ALCAM rail signage	-	34,291
Billings Road project	190,000	-
Recreation and community facilities		
Local Government Infrastructure Program (LGIP) Inglewood Town Hall	-	88,536
LGIP Serpentine pavilion	26,020	872,255
LGIP Wedderburn streetscape	410,778	727,372
LGIP Pyramid Hill streetscape	110,000	110,000
Flood recovery program flood height markers	-	575
Inglewood historical trail	-	2,575
Bridgewater foreshore	288,697	178,395
Recreational reserve and open space plans	27,000	-
Trails signage	-	9,582
Swimming pool solar power projects	180,000	-
Inglewood swimming pool upgrade	294,451	217,524
Canoe trail	19,363	48,559
Wedderburn Community Centre	-	118,538
Bridgewater Memorial Hall	43,901	7,148
Bridgewater boat ramp	-	147,455
Kelly Street playground	-	48,488
BRIC library extension	238,550	-
Janiember Park shade structure	18,182	-
Environment		
Weed and pest program	217,366	208,638
Flood mitigation survey	79,146	-
Flood height markers	575	-
Sustainable water fund project	106,192	-
Loddon River navigation aids	17,111	-
Environmental sustainability strategy	-	76,000

NOTE 3.4 UNEXPENDED GRANTS (Continued)

	2017 \$	2016 \$
Other		
Centenary of ANZAC	42,164	42,754
Inglewood war memorial	13,358	-
Improving liveability project	-	11,000
Tobacco reform	5,750	-
Vulnerable family funding	4,474	4,474
School crossing supervisor	14,923	-
Universal access project	-	3,979
Kinder capital grants	27,198	-
Walk to school program	10,000	10,000
Occasional care program	21,780	12,197
Regional assessment officer	7,940	11,116
General revenue grant - Victorian Grants Commission (VGC)	2,339,975	-
Volunteer co-ordination	15,085	16,543
Local roads funding - Victorian Grants Commission (VGC)	1,780,007	-
Home and community care service development	473,888	112,694
Swan Hill packages funding	-	302,694
ANZAC sculptures	149,040	179,470
Stronger regional communities and drought program	-	27,832
Murray River Group of Councils conference trust	-	8,784
KCM initiative	-	1,000
Pyramid Hill fiesta	-	3,000
Youth engagement project	2,045	-
Freeza	6,732	-
Listen, learn and lead program	5,000	-
Planning streamlining for growth	13,053	-
Total unexpended grants	7,683,212	5,225,729

NOTE 3.5 CONTRIBUTIONS

	2017 \$	2016 \$
Contributions - operating - monetary	180,134	7,904
Contributions - capital - monetary	40,000	61,965
Contributions - non-monetary	-	-
Total contributions	220,134	69,869

NOTE 3.6 REIMBURSEMENTS AND SUBSIDIES

	2017 \$	2016 \$
Main roads maintenance and construction	638,749	629,581
Insurance claims	5,276	3,003
Workcover	108,273	40,778
Fuel rebate	132,895	130,931
Community and recreational facilities	16,676	-
Industrial estates	-	26,696
Emergency management	6,357	50,648
Heritage projects	27,390	-
Contracted staff	36,620	47,453
Other	5,000	2,500
Total reimbursements and subsidies	977,236	931,590

NOTE 3.7 INTEREST RECEIVED

	2017 \$	2016 \$
Interest on investments	436,181	476,498
Rates interest	37,992	30,808
Total interest received	474,173	507,306

NOTE 3.8 NET GAIN/(LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

	2017 \$	2016 \$
Plant and equipment		
Proceeds from sale of plant and equipment	106,999	179,895
LESS : written down value of assets disposed	(137,022)	(305,609)
Profit/(loss) on disposal of plant and equipment	(30,023)	(125,714)
Furniture and equipment		
Proceeds from sale of furniture and equipment	727	1,595
LESS : written down value of assets disposed	(1,116)	(2,621)
Profit / (loss) on disposal of furniture and equipment	(389)	(1,026)
Land and Buildings		
Proceeds from sale of land and buildings	-	150,000
LESS : Written down value of assets disposed	-	(125,941)
Profit / (loss) on disposal of land and buildings	-	24,059
Assets held for sale		
Proceeds from sale of non current assets held for resale	-	-
LESS : written down value of assets disposed	-	-
Profit / (loss) on disposal of assets held for sale	-	-
Total profit / (loss) on disposal of assets	(30,412)	(102,681)
Summary		
Proceeds from disposal of assets	107,726	331,490
LESS : written down value of assets disposed	(138,138)	(434,171)
Net gain / (loss) on property, infrastructure, plant and equipment	(30,412)	(102,681)

NOTE 3.9 INVESTMENT IN ASSOCIATES**North Central Goldfields Regional Library Corporation**

The Council is a member of the North Central Goldfields Regional Library Corporation. At 30 June 2017 Council's equity was \$273,945. At 30 June 2016 Council's equity in the corporation was \$362,125.

The Council has a 5.21% share of the net assets, and this is calculated on the same ratio as the Shire contributes to the operating costs of the service. At 30 June 2016 the Shire's share of the net assets was 5.39%. Any adjustments required due to the reduction in the share of net assets from 2016 to 2017 is reflected as Variation Account - Change in Equity in the following schedules.

The value of the Council's equity is reflected in Note 9 - Investment in Associates and Joint Ventures. The income or expense for the year is reflected in the Comprehensive Income Statement.

	2017 \$	2016 \$
Council's share of accumulated surplus/(deficit)		
Council's share of accumulated surplus/(deficit) at start of year	170,325	165,136
Share of reported surplus/(deficit) for year	(76,086)	8,800
Variation account - change in equity	(13,173)	(3,611)
Council's share of accumulated surplus/(deficit) at end of year	81,066	170,325
Council's share of reserves		
Council's share of reserves at start of year	191,800	188,844
Variation account - change in equity	1,080	2,956
Council's share of reserves at end of year	192,880	191,800
Movement in carrying value of share in library		
Carrying value of investment at start of year	362,125	353,980
Share of accumulated surplus/(deficit) for the year	(76,086)	8,800
Variation account - change in equity	(12,093)	(655)
Carrying value of share in library investment at end of year	273,945	362,125
Council's share of expenditure commitments		
Operating commitments	15,064	17,873
Capital commitments	4,736	-
	19,800	17,873

Adjustment to the carrying value of North Central Goldfields Regional Library

	2017 \$	2016 \$
Adjustment to the carrying value of North Central Goldfields Regional Library Corporation	(88,180)	8,145
Total adjustment to the carrying value of North Central Goldfields Regional Library Corporation	(88,180)	8,145

NOTE 3.10 OTHER INCOME

	2017 \$	2016 \$
Reversal of impairment of assets	166	570
Total other income	166	570

NOTE 4.1 EMPLOYEE COSTS

	2017	2016
	\$	\$
Salaries and wages	8,055,547	7,868,749
Annual leave and long service leave	887,007	906,058
Superannuation expense - Vision Super - defined benefits scheme	87,757	143,636
Superannuation expense - Vision Super - accumulation scheme	459,216	425,265
Superannuation expense - other funds - accumulation scheme	308,090	265,727
Fringe benefits tax and Workcover	205,461	237,350
Total employee costs	10,003,078	9,846,785

NOTE 4.2 MATERIALS, SERVICES AND CONTRACTS

	2017	2016
	\$	\$
Materials and services		
Plant operating costs	736,879	1,040,044
Utility costs	505,528	515,679
Corporate governance	522,842	305,253
Local road materials	247,194	455,283
Flood recovery works	904,284	52,155
Building maintenance	260,899	194,301
Aged care services	249,596	414,245
Training and subscriptions	206,223	258,688
Computer costs and computer programs	375,241	402,331
Office expenses	104,981	117,326
North Central Goldfields Regional Library Corporation	193,801	191,077
Gravel pit operations	2,429	7,508
Community plan projects	49,442	17,776
Recreation reserves allocations	126,952	125,169
Recreation projects	153,736	98,252
Insurances	405,223	413,754
Pool maintenance and strategy	117,562	64,982
Loddon Discovery Tours	41,696	18,587
Main roads materials	46,438	40,213
Parks and gardens maintenance	45,884	97,801
Tips maintenance	98,274	450,162
Families and children	153,800	142,029
Caravan park maintenance	128,386	129,126
Economic development and tourism initiatives	163,503	213,358
Private works materials	33,360	25,079
Public facilities	41,576	-
Community grant projects	223,760	241,086
Community safety	105,795	135,562
Scholarships and leadership programs	13,997	15,624
Workshops and depots	130,594	68,402

NOTE 4.2 MATERIALS, SERVICES AND CONTRACTS (CONTINUED)

	2017 \$	2016 \$
Materials and services (continued)		
Youth and transport services	66,551	55,205
Valuations	49,253	17,723
Volunteer services	1,731	2,000
Regulatory services	199,226	109,698
Water services	17,807	112,090
Environment	114,034	40,943
Other materials and services	19,465	50,315
Total materials and services	6,857,942	6,638,826
Contracts		
Flood restoration and design works	101,866	7,700
Building works	1,038,090	-
Economic development and tourism	-	3,771
Garbage collection	651,929	601,336
Pool management	196,115	225,268
Valuations	26,051	153,816
Caravan Parks	121,016	129,274
Cleaning	35,586	35,586
Public facilities	164,889	183,442
Families and children	-	3,500
Corporate governance	84,853	-
Other contracts	26,660	56,131
Total contracts	2,447,055	1,399,824
Total materials, services and contracts	9,304,997	8,038,650

NOTE 4.3 DEPRECIATION

	2017 \$	2016 \$
Depreciation expense was charged in respect of:		
Roads	5,575,427	5,230,401
Buildings	1,369,892	1,257,319
Plant and equipment	881,073	794,740
Bridges	332,859	335,457
Urban drains	182,931	184,158
Furniture and equipment	80,024	108,880
Footpaths	129,100	127,819
Kerb and channel	85,753	84,452
Landfills	25,657	186,514
Street furniture	24,691	24,050
Quarries	2,084	2,090
Total depreciation	8,689,491	8,335,880

NOTE 4.4 BORROWING COSTS

	2017 \$	2016 \$
Interest - borrowings	-	4,271
Total borrowing costs	-	4,271

NOTE 4.5 BAD DEBTS EXPENSE

	2017 \$	2016 \$
Rates debtors	31,171	19,192
Sundry debtors	3,151	2,915
Total bad debts expense	34,322	22,107

NOTE 4.6 OTHER EXPENSES

	2017 \$	2016 \$
Councillors' emoluments	206,385	219,013
Internal audit remuneration	39,458	33,120
External audit remuneration - VAGO - Audit of the financial statements, performance statement and grant acquittals	37,900	32,000
Impairment of interest free loans	3,879	166
Total other expenses	287,622	284,299

NOTE 5 CASH AND CASH EQUIVALENTS

	2017 \$	2016 \$
Financial		
Cash on hand	4,650	4,650
Cash at bank (CEO's advance account)	4,000	4,000
Cash at bank (general account)	2,663,588	3,552,523
Cash at bank (trust account)	194,837	160,332
Term deposits (original maturity of less than 90 days)	6,805,163	12,229,206
Cash at the end of the period as shown in the statement of cash flows	9,672,238	15,950,711
Comprising:		
Unrestricted cash assets	(124,728)	8,716,165
Cash assets subject to external restrictions	9,796,966	7,234,546
Total cash and cash equivalents	9,672,238	15,950,711

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use.

These include:

	2017 \$	2016 \$
Restricted funds		
Trust funds (refer Note 13)	404,438	277,094
Intended allocations		
Unspent grants (refer to Note 3.4)	7,683,212	5,225,729
Long service leave (refer to Note 14)	1,709,316	1,731,723
Total restricted and intended allocation funds	9,796,966	7,234,546

Although not externally restricted the above amounts have been allocated for specific future purposes by Council.

Refer also to Note 6 for details of other financial assets held by Council.

NOTE 6 FINANCIAL ASSETS

	2017 \$	2016 \$
Current		
Accrued income	1,131,879	244,876
Prepayments	240,252	390,329
Term deposits (original maturity of 90 days or greater)	12,404,153	1,750,000
Total current	13,776,284	2,385,205
Non-current		
Maps shares	100	100
Total non-current	100	100
Total financial assets	13,776,384	2,385,305

NOTE 7 TRADE AND OTHER RECEIVABLES

	2017 \$	2016 \$
Current		
<i>Statutory receivables</i>		
Rates debtors	352,528	276,945
LESS provision for doubtful debts	(105,537)	(74,366)
	246,991	202,579
<i>Non statutory receivables</i>		
Sundry debtors	610,802	745,005
Other debtors	101,663	104,543
LESS provision for doubtful debts	(5,084)	(4,190)
Net receivable GST	194,126	117,420
Loans and advances to community organisations	83,613	84,834
	985,120	1,047,612
Total current	1,232,111	1,250,191
Non-current		
<i>Non statutory receivables</i>		
Loans and advances to community organisations	79,921	162,000
Total non-current	79,921	162,000
Total trade and other receivables	1,312,032	1,412,191

(a) Ageing of receivables

At balance date sundry debtors representing financial assets were past due but not impaired.

The ageing of the Council's trade and other receivables (excluding statutory receivables) was:

	2017 \$	2016 \$
Current (not yet due)	165,269	323,965
Past due by up to 30 days	319,774	122,207
Past due between 31 and 180 days	125,759	298,833
Past due between 181 and 365 days	-	-
Total trade and other receivables	610,802	745,005

NOTE 7 TRADE AND OTHER RECEIVABLES (CONTINUED)**(b) Movement in provisions for doubtful debts**

	2017 \$	2016 \$
Balance at the beginning of the year	(78,010)	(57,639)
New provisions recognised during the year	(34,322)	(20,107)
Amounts already provided for and written off as uncollectible	1,712	(264)
Balance at end of year	(110,620)	(78,010)

(c) Ageing of individually impaired receivables

At balance date, other debtors representing financial assets with a nominal value of \$5,084 (2016: \$4,190) were impaired. The amount of the provision raised against these debtors was \$5,084 (2016: \$4,190).

They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

	2017 \$	2016 \$
Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	360	1,405
Past due between 181 and 365 days	4,720	2,634
Past due by more than 1 year	4	151
Total trade and other receivables	5,084	4,190

NOTE 8 NON CURRENT ASSETS CLASSIFIED AS HELD FOR SALE

	2017 \$	2016 \$
Non current		
Land at valuation	896,812	197,260
LESS selling costs	(31,388)	(6,904)
Total non current assets held for sale	865,424	190,356

Non current assets held for sale are carried at fair value less the cost of disposal. The following table provides the fair value measurement hierarchy for non current assets held for sale.

	Fair value measurement at the end of the period using (1)		
	Level 1	Level 2	Level 2
Carrying value at 30 June 2017			
Land	-	865,424	-

(1) - Classified in accordance with the fair value hierarchy - see Note 11

NOTE 9 INVESTMENTS IN ASSOCIATES AND JOINT VENTURES

	2017 \$	2016 \$
Equity in North Central Goldfields Regional Library Corporation	273,945	362,125
Total investment in associates and joint ventures	273,945	362,125

NOTE 10 INTANGIBLE ASSETS

	2017 \$	2016 \$
Non-current		
Water rights	1,668,430	1,654,362
Total intangible assets	1,668,430	1,654,362

Reconciliation of movements in intangible assets for the reporting period

	2017 \$	2016 \$
Water rights		
Gross carrying amount at beginning of period	1,654,362	1,589,445
Additional water rights obtained during the period	-	-
Water rights disposed of during the period	-	-
Revaluation increment (decrement)	14,068	64,917
Gross carrying amount at end of period	1,668,430	1,654,362

Water rights are revalued at 30 June 2017 to the published water trade market rate applying at that date.

NOTE 11 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT**Summary of property, infrastructure, plant and equipment**

	At fair value 30 June 2016	Acquisitions	Revaluation / Transfers	Depreciation	Disposals	At fair value 30 June 2017
Land	10,041,918	-	675,068	-	(674,560)	10,042,426
Buildings	45,751,429	1,420,958	1,952,160	(1,369,892)	246,508	48,001,163
Plant and equipment	6,985,438	471,643	-	(961,097)	(138,138)	6,357,846
Infrastructure	236,189,642	5,457,368	8,974,340	(6,358,502)	-	244,262,848
Work in progress	4,058,311	433,628	(2,694,787)	-	-	1,797,152
Total	303,026,738	7,783,597	8,906,781	(8,689,491)	(566,190)	310,461,435

Summary of work in progress

	Opening WIP	Additions	Transfers	Write Offs	Closing WIP
Buildings	3,668,999	234,552	(3,353,996)	-	549,555
Infrastructure	389,312	199,076	659,209	-	1,247,597
Total	4,058,311	433,628	(2,694,787)	-	1,797,152

Land and Buildings	Note	Land	Buildings - specialised	Work in progress	Total land and buildings
At fair value 1 July 2016		10,041,918	80,205,098	3,668,999	93,916,015
Acc depreciation at 1 July 2016		-	(34,453,669)	-	(34,453,669)
		10,041,918	45,751,429	3,668,999	59,462,346
Movements in fair value					
Acquisition of assets at fair value	2	-	1,420,958	234,552	1,655,510
Contributed assets		-	-	-	-
Revaluation increments / (decrements)		330,646	-	-	330,646
Fair value of assets disposed	3.8	(674,560)	-	-	(674,560)
Impairment losses recognised in operating result		-	-	-	-
Transfers between asset classes		344,422	1,952,160	(3,353,996)	(1,057,414)
		508	3,373,118	(3,119,444)	254,182
Movements in acc depreciation					
Depreciation and amortisation	4.3	-	(1,369,892)	-	(1,369,892)
Revaluation (increments) / decrements		-	-	-	-
Acc depreciation of disposals		-	246,508	-	246,508
Impairment losses recognised in operating result		-	-	-	-
		-	(1,123,384)	-	(1,123,384)
At fair value 30 June 2017		10,042,426	83,578,216	549,555	94,170,197
Accumulated depreciation at 30 June 2017		-	(35,577,053)	-	(35,577,053)
Total		10,042,426	48,001,163	549,555	58,593,144

NOTE 11 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONTINUED)

Plant and equipment	Note	Plant machinery and equipment	Fixtures fittings and furniture	Total plant and equipment
At fair value 1 July 2016		12,635,943	1,113,178	13,749,120
Acc depreciation at 1 July 2016		(5,901,275)	(862,407)	(6,763,682)
		6,734,668	250,771	6,985,438
Movements in fair value				
Acquisition of assets at fair value	2	328,992	142,651	471,643
Contributed assets		-	-	-
Revaluation increments / (decrements)		-	-	-
Fair value of assets disposed	3.8	(376,768)	(31,723)	(408,491)
Impairment losses recognised in operating result		-	-	-
Transfers between asset classes		-	-	-
		(47,776)	110,928	63,152
Movements in acc depreciation				
Depreciation and amortisation	4.3	(881,073)	(80,024)	(961,097)
Acc depreciation of disposals		239,746	30,607	270,353
Impairment losses recognised in operating result		-	-	-
		(641,327)	(49,417)	(690,744)
At fair value 30 June 2017		12,588,167	1,224,106	13,812,272
Accumulated depreciation at 30 June 2017		(6,542,602)	(911,824)	(7,454,426)
Total		6,045,565	312,282	6,357,846

NOTE 11 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONTINUED)

Infrastructure	Note	Roads	Bridges	Footpaths and cycleways	Kerb and channel	Drainage
At fair value 1 July 2016		304,716,605	33,168,165	6,025,109	5,060,920	14,433,372
Acc depreciation at 1 July 2016		(100,107,764)	(17,034,173)	(1,777,559)	(2,023,316)	(7,255,966)
		204,608,841	16,133,992	4,247,550	3,037,604	7,177,406
Movements in fair value						
Acquisition of assets at fair value	2	4,584,294	301,950	343,551	-	224,043
Revaluation increments / (decrements)		8,329,528	(522,861)	(307,555)	78,078	(92,377)
Fair value of assets disposed	3.8	-	-	-	-	-
Impairment losses recognised in operating result		-	-	-	-	-
Transfers between asset classes		327,809	-	2,337	-	-
		13,241,631	- 220,911	38,333	78,078	131,666
Movements in acc depreciation						
Depreciation and amortisation	4.3	(5,575,427)	(332,859)	(129,100)	(85,753)	(182,931)
Revaluation (increments)/decrements		337,656	482,393	(80,658)	87,189	231,258
Acc depreciation of disposals		-	-	-	-	-
Impairment losses recognised in operating result		-	-	-	-	-
		(5,237,771)	149,534	(209,758)	1,436	48,327
At fair value 30 June 2017		317,958,236	32,947,254	6,063,442	5,138,998	14,565,038
Accumulated depreciation at 30 June 2017		(105,345,535)	(16,884,639)	(1,987,317)	(2,021,880)	(7,207,639)
		212,612,701	16,062,615	4,076,125	3,117,118	7,357,399

Infrastructure (continued)	Note	Quarries	Street Furniture	Landfills	Work In Progress	Total Infrastructure
At fair value 1 July 2016		58,507	646,845	1,994,306	389,312	366,493,141
Acc depreciation at 1 July 2016		(20,872)	(158,056)	(1,536,481)	-	(129,914,187)
		37,635	488,789	457,825	389,312	236,578,954
Movements in fair value						
Acquisition of assets at fair value	2	-	3,530	-	199,076	5,656,444
Revaluation increments / (decrements)		-	13,129	-	-	7,497,942
Fair value of assets disposed	3.8	-	-	-	-	-
Impairment losses recognised in operating result		-	-	-	-	-
Transfers between asset classes		-	68,060	-	659,209	1,057,415
		-	84,719	-	858,285	14,211,801
Movements in acc depreciation						
Depreciation and amortisation	4.3	(2,084)	(24,691)	(25,657)	-	(6,358,502)
Revaluation (increments)/decrements		-	20,354	-	-	1,078,192
Acc depreciation of disposals		-	-	-	-	-
Impairment losses recognised in operating result		-	-	-	-	-
		(2,084)	(4,337)	(25,657)	-	(5,280,310)
At fair value 30 June 2017		58,507	731,564	1,994,306	1,247,597	380,704,942
Accumulated depreciation at 30 June 2017		(22,956)	(162,393)	(1,562,138)	-	(135,194,497)
		35,551	569,171	432,168	1,247,597	245,510,445

NOTE 11 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONTINUED)

Valuation of land and buildings

The valuation of land and buildings was undertaken by LG Valuation Services a qualified independent valuation firm. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and / or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table. A full revaluation of these will be conducted in 2017/18.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1	Level 2	Level 3	Date of valuation
Land	-	2,053,018	7,989,408	30/6/2016
Specialised land	-	-	-	30/6/2016
Buildings	-	-	-	30/6/2016
Specialised buildings	-	3,639,586	75,974,582	30/6/2016
TOTAL	-	5,692,604	83,963,990	

Valuation of infrastructure

A valuation of Council's infrastructure assets was performed by Indivar Dhakal, Asset Engineer of the Loddon Shire Council, as at 30 June 2017.

There were no changes in valuation techniques throughout the period to 30 June 2017.

For all assets measured at fair value, the current use is considered the highest and best use.

The date of the current valuation is detailed in the following table. An indexed based revaluation was conducted in the current year, this valuation was based on current unit rates and sample analysis of condition ratings. Full revaluation of all assets are coordinated on a cyclic timeframe.

NOTE 11 PROPERTY, INFRASTRUCTURE PLANT AND EQUIPMENT (CONTINUED)

Valuation of infrastructure (continued)

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1	Level 2	Level 3	Date of valuation
Unsealed roads formation	-	-	12,709,233	30/6/2017
Unsealed roads pavement	-	-	53,489,717	30/6/2017
Road seal	-	-	15,446,852	30/6/2017
Sealed roads pavement	-	-	214,277,776	30/6/2017
Sealed road formation	-	-	8,642,180	30/6/2017
Footpaths	-	-	6,063,442	30/6/2017
Culverts	-	-	13,392,477	30/6/2017
Bridges	-	-	32,947,254	30/6/2017
Kerb and channel	-	-	5,138,998	30/6/2017
Urban drains	-	-	14,565,038	30/6/2017
Street furniture	-	-	731,564	30/6/2017
Landfills	-	-	1,994,306	30/6/2017
Quarries	-	-	58,507	30/6/2017
TOTAL	-	-	379,457,344	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$1 and \$120 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement cost is calculated on a square metre basis and ranges from \$1 to \$420 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 33 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 2 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Reconciliation of specialised land

	2017	2016
	\$	\$
Land under roads	-	-
Parks and reserves	-	-
	-	-

NOTE 12 TRADE AND OTHER PAYABLES

	2017 \$	2016 \$
Current		
Trade creditors	325,882	61,963
Accrued wages & salaries	143,565	134,243
Accrued expenses	172,917	494,717
TOTAL TRADE AND OTHER PAYABLES	642,364	690,923

NOTE 13 TRUST FUNDS AND DEPOSITS

	2017 \$	2016 \$
Current		
Contract retentions	109,142	26,907
Fire services property levy	55,486	48,232
Building sureties	43,340	39,990
Unclaimed monies	157	157
Other refundable deposits:		
St Andrews church repair fund	1,476	1,476
Wedderburn pre school investment	194,837	160,332
TOTAL CURRENT TRUST FUNDS AND DEPOSITS	404,438	277,094

The nature and purpose of trust funds and deposits held at the reporting date are:

Contract retentions

Council collects contract retentions under normal commercial practice. These amounts are refundable to the contractor after the satisfactory completion of a warranty period.

Fire Services Property Levy

Council holds these funds on behalf of the State Revenue Office and remits the current holdings quarterly.

Building sureties

Under the provisions of the Building Act 1993, Council may issue a Building Permit subject to a condition that the applicant must deposit with the Council a bond, for an amount determined in accordance with the regulations, to secure the complete and satisfactory carrying out of the work authorised by the Building Permit.

St Andrews church repair fund

These funds were held by a Section 86 committee which was disbanded in 2012. The funds were returned to Council to use for repairs to the building.

Wedderburn pre-school investment

Council is holding funds on behalf of the Wedderburn Pre-school. These funds are invested by Council according to the instructions of the pre-school.

NOTE 14 PROVISIONS

2017

	Annual leave	Long service leave	RDOs	Landfill rehabilitation	Gravel pit rehabilitation	Total
Balance at beginning of the financial year	732,554	1,731,723	112,295	1,825,773	49,088	4,451,433
Additional provisions	741,021	237,264	559,274	-	5,507	1,543,066
Amounts used	(687,503)	(199,504)	(562,285)	(593,424)	-	(2,042,716)
Variation in the discounted amount arising because of time and the effect of any change in the discount rate	-	(60,167)	-	-	-	(60,167)
Balance at the end of the financial year	786,072	1,709,316	109,284	1,232,349	54,595	3,891,616

2016

	Annual leave	Long service leave	RDOs	Landfill rehabilitation	Gravel pit rehabilitation	Total
Balance at beginning of the financial year	828,116	1,843,377	106,218	1,790,496	54,360	4,622,567
Additional provisions	656,573	53,369	518,574	35,277	-	1,263,793
Amounts used	(752,135)	(153,923)	(512,497)	-	-	(1,418,555)
Variation in the discounted amount arising because of time and the effect of any change in the discount rate	-	(11,100)	-	-	(5,272)	(16,372)
Balance at the end of the financial year	732,554	1,731,723	112,295	1,825,773	49,088	4,451,433

NOTE 14 PROVISIONS (CONTINUED)

(a) Employee benefits

	2017 \$	2016 \$
Current		
Annual leave	786,072	732,554
Long service leave	1,297,314	1,282,363
RDOs	109,284	112,295
Total current	2,192,670	2,127,212
Non-current		
Long service leave	412,002	449,360
Total non-current	412,002	449,360
Aggregate carrying amount of employee benefits		
Current	2,192,670	2,127,212
Non-current	412,002	449,360
Total employee benefits	2,604,672	2,576,572
The following assumptions were adopted in measuring the present value of long service leave:		
Weighted average increase in employee costs	5.69%	7.02%
Weighted average discount rates	2.99%	3.33%
Weighted average settlement period	21 months	21 months

In accordance with the accounting standards, employee benefits that are presently entitled are included as current liabilities, however, the expectation of expenditure for these provisions is:

	2017 \$	2016 \$
Within 12 months:		
Annual leave	628,858	595,058
Long service leave	170,932	170,000
RDOs	109,284	112,295
Total within 12 months	909,074	877,353
After 12 months:		
Annual leave	157,214	137,496
Long service leave	1,538,384	1,561,723
Total after 12 months	1,695,598	1,699,219
Total employee benefits	2,604,672	2,576,572

NOTE 14 PROVISIONS (CONTINUED)

(b) Tip rehabilitation

Council is obligated to restore landfill sites to a particular standard. Current engineering projections indicate that the eight landfill sites across the Shire will have all ceased operation by 2035 and restoration work is expected to commence shortly thereafter. The forecast life of the sites are based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected costs of works to be undertaken. The expected cost of works have been estimated based on the current understanding of work required to reinstate the site to a suitable standard and budgeted costs for that work. Accordingly, the estimation of a provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Council does not expect to receive reimbursement from a third party.

	2017 \$	2016 \$
Non-current	1,232,349	1,825,773
Total	1,232,349	1,825,773

The following assumptions were adopted in measuring the present value of tip rehabilitation:		
Weighted average increase in costs	2.32%	1.73%
Weighted average discount rates	1.93%	1.93%
Weighted average settlement period	19 years	15 years

(c) Gravel pit rehabilitation

Council is obligated to restore gravel pit sites to a particular standard. Current engineering projections indicate that the Neivand's quarry site will have ceased operation by 2040 and restoration work is expected to commence shortly thereafter. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for gravel pit restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard and budgeted costs for that work. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Council does not expect to receive reimbursement from a third party.

	2017 \$	2016 \$
Non-current	54,595	49,088
Total	54,595	49,088

The following assumptions were adopted in measuring the present value of gravel pit rehabilitation:		
Weighted average increase in costs	2.32%	1.73%
Weighted average discount rates	1.93%	1.93%
Weighted average settlement period	18 years	19 years

NOTE 15 INTEREST BEARING LOANS AND BORROWINGS

	2017 \$	2016 \$
Current		
Borrowings - secured	-	-
Total current	-	-
Non-current		
Borrowings - secured	-	-
Total non-current	-	-
Total interest bearing loans and borrowings	-	-
The maturity profile for Council's borrowings is:		
Not later than one year	-	-
Later than one year and not later than five years	-	-
Later than five years	-	-
Total interest bearing loans and borrowings	-	-

NOTE 16 RESERVES

(a) Asset revaluation reserve

2017

	Balance at beginning of reporting period \$	Revaluation increment / (decrement) \$	Net movement for the reporting period \$	Balance at end of the reporting period \$
Property				
Land	8,034,742	(97,405)	(97,405)	7,937,337
Buildings	31,971,201	-	-	31,971,201
	40,005,943	(97,405)	(97,405)	39,908,538
Infrastructure assets				
Sealed roads	115,781,124	5,179,646	5,179,646	120,960,770
Unsealed roads	42,436,348	3,487,539	3,487,539	45,923,887
Footpaths	2,010,522	(388,213)	(388,213)	1,622,309
Street furniture	85,637	33,483	33,483	119,120
Kerbs	220,378	165,267	165,267	385,645
Bridges	7,040,571	(40,468)	(40,468)	7,000,103
Drains	377,888	138,881	138,881	516,769
Other infrastructure	167,952,468	8,576,135	8,576,135	176,528,603
Total tangible assets	207,958,411	8,478,730	8,478,730	216,437,141
Intangible assets				
Water rights	717,316	14,068	14,068	731,384
Total	208,675,727	8,492,798	8,492,798	217,168,524

2016

	Balance at beginning of reporting period \$	Revaluation increment / (decrement) \$	Net movement for the reporting period \$	Balance at end of the reporting period \$
Property				
Land	6,910,050	1,124,692	1,124,692	8,034,742
Buildings	25,752,083	6,219,118	6,219,118	31,971,201
	32,662,133	7,343,810	7,343,810	40,005,943
Infrastructure assets				
Sealed roads	112,844,856	2,936,268	2,936,268	115,781,124
Unsealed roads	38,821,855	3,614,493	3,614,493	42,436,348
Footpaths	1,959,459	51,063	51,063	2,010,522
Street furniture	56,231	29,406	29,406	85,637
Kerbs	227,793	(7,415)	(7,415)	220,378
Bridges	6,716,203	324,368	324,368	7,040,571
Drains	166,724	211,164	211,164	377,888
Other infrastructure	160,793,121	7,159,347	7,159,347	167,952,468
Total tangible assets	193,455,254	14,503,157	14,503,157	207,958,411
Intangible assets				
Water rights	652,399	64,917	64,917	717,316
Total	194,107,653	14,568,074	14,568,074	208,675,726

NOTE 16 RESERVES (CONTINUED)

(b) General reserves

2017

	Balance at beginning of reporting period \$	Transfer from accumulated surplus \$	Transfer to accumulated surplus \$	Balance at end of reporting period \$
Land and buildings reserve	303,400	-	(23,046)	280,354
Capital expenditure reserve	3,037,963	3,141,720	(3,037,963)	3,141,720
Caravan park development reserve	85,982	199,239	(20,254)	264,967
Community planning reserve	476,514	901,067	(476,514)	901,067
Economic development reserve	163,180	2,203	(45,348)	120,035
Fleet replacement reserve	427,424	304,740	(55,319)	676,845
Gravel and sand pit (GSP) restoration reserve	719,738	69,029	(15,064)	773,703
Heritage loan scheme reserve	72,610	27,390	-	100,000
Information technology reserve	977,623	485,000	(236,154)	1,226,469
Little Lake Boort water reserve	17,815	2,488	-	20,303
Landfill rehabilitation reserve	263,527	33,620	(14,000)	283,147
Major projects reserve	95,752	55,000	(50,956)	99,796
Plant replacement reserve	1,075,344	850,000	(155,484)	1,769,860
Professional development reserve	19,919	4,000	(26,037)	(2,118)
Rates reserve	229,206	-	(229,206)	-
Recreation facilities improvement reserve	100,000	-	-	100,000
Skidders Flat water reserve	12,908	-	-	12,908
Swimming pool major projects reserve	-	50,000	-	50,000
Unfunded superannuation liability reserve	1,000,000	-	-	1,000,000
Units reserve	64,994	12,135	-	77,129
Unlawful premises enforcement provision reserve	-	100,000	-	100,000
Unspent contributions reserve	-	987	-	987
Unspent grants reserve	5,225,729	7,683,212	(5,225,729)	7,683,212
Urban drainage reserve	528,588	254,650	(78,687)	704,551
Valuations reserve	122,967	95,456	(27,528)	190,895
War memorial reserve	3,000	-	-	3,000
Total	15,024,183	14,271,936	(9,717,289)	19,578,830

NOTE 16 RESERVES (CONTINUED)

(b) General reserves (continued)

2016

	Balance at beginning of reporting period	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting period
	\$	\$	\$	\$
Land and buildings reserve	213,400	90,000	-	303,400
Capital expenditure reserve	1,881,189	3,037,963	(1,881,189)	3,037,963
Caravan park development reserve	10,204	239,978	(164,200)	85,982
Community planning reserve	328,302	476,514	(328,302)	476,514
Economic development reserve	436,744	60,000	(333,564)	163,180
Fleet replacement reserve	285,229	291,000	(148,805)	427,424
Gravel and sand pit (GSP) restoration reserve	615,549	105,596	(1,407)	719,738
Heritage loan scheme reserve	72,610	-	-	72,610
Information technology reserve	485,697	750,000	(258,074)	977,623
Little Lake Boort water reserve	19,494	10,420	(12,099)	17,815
Landfill rehabilitation reserve	230,337	33,190	-	263,527
Major projects reserve	600,152	80,000	(584,400)	95,752
Plant replacement reserve	1,956,969	824,000	(1,705,625)	1,075,344
Professional development reserve	51,946	10,000	(42,027)	19,919
Rates reserve	351,469	8,791	(131,054)	229,206
Recreation facilities improvement reserve	100,000	-	-	100,000
Skidders Flat water reserve	18,503	-	(5,595)	12,908
Swimming pool major projects reserve	-	-	-	-
Unfunded superannuation liability reserve	1,000,000	-	-	1,000,000
Units reserve	50,560	14,434	-	64,994
Unlawful premises enforcement provision reserve	-	-	-	-
Unspent contributions reserve	-	-	-	-
Unspent grants reserve	7,197,967	5,225,729	(7,197,967)	5,225,729
Urban drainage reserve	429,527	100,000	(939)	528,588
Valuations reserve	197,134	79,872	(154,039)	122,967
War memorial reserve	3,000	-	-	3,000
Total	16,535,982	11,437,487	(12,949,286)	15,024,183

NOTE 16 RESERVES (CONTINUED)**(b) General reserves (continued)****Purpose of general reserves****Land and buildings reserve**

The land and buildings reserve is used to fund the purchase and improvement of land and buildings. Proceeds received from the sale of Council owned land and buildings are transferred to the reserve.

Capital expenditure reserve

The capital expenditure reserve is used to set aside funds that have been budgeted for capital works projects in one financial year but will not be expended by the end of that year. Council transfers to the reserve annually the unexpended budget amounts for capital works and other projects that will be undertaken in the following financial year.

Caravan park development reserve

The caravan park development reserve is used to set aside surpluses made from the operations of Council's caravan parks to assist with financing major works carried out at those caravan parks. The annual surplus made on the operations of Council's caravan parks is transferred to the reserve annually, and the funds required to finance major works undertaken at Council's caravan parks are transferred from the reserve.

Community planning reserve

The community planning reserve is used to set aside unspent funds for community planning projects. Council transfers to the reserve annually cumulative unspent funds for each ward's community planning projects. Council transfers from the reserve the amount placed into the reserve at the end of the previous financial year.

Economic development reserve

The economic development reserve is used to assist with economic development initiatives that Council wishes to financially support. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund economic development initiatives, and proceeds from the sale of industrial land and transfers from the reserve the cost of economic development initiatives during the financial year.

Fleet replacement reserve

The fleet replacement reserve is used to fund the replacement of office vehicles. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund the fleet replacement program, and transfers from the reserve the net cost of fleet purchases for the year.

Gravel and sand pit (GSP) restoration reserve

The gravel and sand pit (GSP) restoration reserve is used to fund the restoration of gravel and sand pits used by Council for the extraction of road building materials. Council transfers from the reserve the annual cost of quarry rehabilitation, and transfers to the reserve profit made from gravel pits.

Heritage loan scheme reserve

The heritage loan scheme reserve is used to provide loans to owners of properties located in significant heritage precincts, heritage registered buildings or structures of local heritage significance, to enable repair and maintenance of those buildings with the aims of quality appearance and public safety.

Information technology reserve

The information technology reserve is used to assist with the purchase of information technology assets. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund information technology assets, and transfers from the reserve the net cost of information technology assets.

NOTE 16 RESERVES (CONTINUED)**(b) General reserves (continued)****Purpose of general reserves (continued)****Little Lake Boort water**

The Little Lake Boort water reserve is used to secure the proceeds from sale of temporary water rights relating to Little Lake Boort. Council transfers to the reserve the proceeds from the sale of temporary water rights and unexpended amounts from annual expenditure budget and transfers from the reserve the amounts required to purchase water rights or for any other expenditures relating to Little Lake Boort.

Landfill rehabilitation reserve

The landfill rehabilitation reserve has been established to assist with the cost of rehabilitating Council's landfills. Council transfers to the reserve annually \$10 per kerbside collection levy (or a pro-rated amount for a pro-rated collection). Council transfers from the reserve the cost of landfill rehabilitation.

Major projects reserve

The major projects reserve is used to assist with the funding of major projects identified by Council. An annual allocation determined during the budget process as sufficient to fund major projects is transferred to the reserve. When a major project is identified and approved, an amount will be transferred from the reserve to assist with funding the project.

Plant replacement reserve

The plant replacement reserve is used to fund plant purchases. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund the plant replacement program. Council transfers from the reserve the net cost of plant purchases for the year.

Professional development reserve

The professional development reserve is used to fund the professional development undertaken by executive officers of Council. An annual allocation is provided to each executive officer in accordance with their contract of employment, while the cost of the professional development undertaken during the year is transferred from the reserve.

Rates reserve

The rates reserve has been established to offset the effect of unbundling of water rights from Council valuations from 1 July 2007, and the subsequent effect that this will have on Council's ability to raise rates on the affected properties in the 2008/09 and future rating periods. Movements are in accordance with Council's Rating Strategy.

Recreation facilities improvement reserve

The recreation facilities improvement reserve is an allocation of funds used to provide interest free loans to community groups for improvements at Council reserves.

Skidders Flat water reserve

The Skidders Flat water reserve is used to fund major repairs and capital works at the Skidders Flat Water Supply. The surplus on operations of the water supply is transferred to the reserve annually and the cost of major repairs and capital works is transferred from the reserve.

Swimming pool major projects reserve

The Swimming Pool Major Projects Reserve is used to fund unplanned major repairs and capital works at the various swimming pool sites across the Shire. Council transfers to the reserve annually an amount determined during the budget process, to a maximum reserve level of \$200K. Council transfers from the reserve the net cost of unplanned major repairs and capital works.

NOTE 16 RESERVES (CONTINUED)**(b) General reserves (continued)****Purpose of general reserves (continued)****Unfunded superannuation liability reserve**

The unfunded superannuation liability reserve is used to assist with funding any call that may be made on Council as a result of shortfall in the Local Authorities' Superannuation Defined Benefits Plan. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund potential future calls by the superannuation authority in relation to an unfunded superannuation liability. Council transfers from the reserve any funds required to finance a call made upon Council by the superannuation authority.

Units reserve

The units reserve is used to fund the purchase or improvement of Council owned elderly persons' units. The net surplus generated from rental income is transferred to the reserve annually. Funds are transferred out of the reserve to cover the cost of capital works undertaken at elderly persons' units.

Unightly premises enforcement provision reserve

The Unightly Premises Enforcement Provision Reserve is used to provide funds to assist with the enforcement and rectification works on determined unightly premises with costs recouped via legal or other action.

Unspent contributions reserve

The unspent contributions reserve is used to set aside contributions received for a specific purpose in one financial year that will not be expended until a later financial year. Council transfers to the reserve contributions received during the financial year that have not been expended, and transfers from the reserve the amount placed into the reserve at the end of the previous financial year.

Unspent grants reserve

The unspent grants reserve is used to set aside grants received in one financial year that will not be expended until a later financial year. Council transfers to the reserve grants received during the financial year that have not been expended, and transfers from the reserve the amount placed into the reserve at the end of the previous financial year.

Urban drainage reserve

The urban drainage reserve is used to fund urban drainage works in the towns within the Shire. Council transfers to the reserve annually an amount determined during the budget process sufficient to fund the urban drainage program, and transfers from the reserve the annual cost of urban drainage work.

Valuations reserve

The valuations reserve is used to fund the cost of Council's bi-annual valuations for rating purposes. Council transfers to the reserve the net surplus of valuations in the years that Council is paid for the provision of its data to state government authorities, and amounts determined during the budget process sufficient to fund the bi-annual revaluation process. Council transfers from the reserve the net cost of the revaluation process.

War memorial restoration reserve

The war memorial restoration reserve is used to fund the cost of maintaining and renewing war memorials across the Shire. Council transfers to the reserve annually an amount determined during the budget process as sufficient to fund the war memorial program, and transfers the cost of works to war memorials from the reserve.

NOTE 17 COMMITMENTS FOR EXPENDITURE

At the reporting date Council had entered into contracts with external parties for the following operating and capital expenditure:

2017

	Not later than 1 year \$	Later than 1 year and not later than 2 \$	Later than 2 years and not later than 5 \$	Later than 5 years \$	Total \$
Operating					
Environment services	745,588	745,588	1,366,911	-	2,858,087
Insurance services	468,980	-	-	-	468,980
Caravan park operations	139,710	40,000	-	-	179,710
Library corporation	201,226	201,226	201,226	-	603,678
Valuation services	159,656	-	-	-	159,656
Swimming pool services	174,826	174,826	-	-	349,652
HACC recall of funds	109,000	-	-	-	109,000
Cleaning services	159,446	159,446	159,446	-	478,338
Internal audit	27,950	27,950	-	-	55,900
Operating commitments for expenditure	2,186,382	1,349,036	1,727,583	-	5,263,001
Capital					
Wedderburn depot	180,536	-	-	-	180,536
Soldiers Memorial Park sculpture	102,745	-	-	-	102,745
Wedderburn streetscape	1,718,441	-	-	-	1,718,441
Serpentine pavilion	52,578	-	-	-	52,578
Inglewood War Memorial works	13,000	-	-	-	13,000
Capital commitments for expenditure	2,067,300	-	-	-	2,067,300
Total commitments for expenditure	4,253,682	1,349,036	1,727,583	-	7,330,301

2016

	Not later than 1 year \$	Later than 1 year and not later than 2 \$	Later than 2 years and not later than 5 \$	Later than 5 years \$	Total \$
Operating					
Environment services	610,101	622,300	1,942,800	-	3,175,201
Insurance services	333,269	-	-	-	333,269
Caravan park operations	10,900	-	-	-	10,900
Library corporation	193,801	193,801	387,602	-	775,204
Cleaning services	11,862	-	-	-	11,862
Internal audit	29,250	27,950	27,950	-	85,150
Operating commitments for expenditure	1,189,183	844,051	2,358,352	-	4,391,586
Capital					
Inglewood Town Hall	400,000	-	-	-	400,000
Nolens Park playground	57,980	-	-	-	57,980
Wedderburn streetscape	1,846,263	-	-	-	1,846,263
Serpentine pavilion	1,116,726	-	-	-	1,116,726
Albert Street Pyramid Hill	198,490	-	-	-	198,490
Ridge and Yelka Street Wedderburn	29,678	-	-	-	29,678
Bridgewater boat ramp	202,115	-	-	-	202,115
Pyramid Hill Hall restumping	25,665	-	-	-	25,665
Capital commitments for expenditure	3,876,917	-	-	-	3,876,917
Total commitments for expenditure	5,066,100	844,051	2,358,352	-	8,268,503

NOTE 18 SUPERANNUATION

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper / Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2017, this was 9.5% required under Superannuation Guarantee Legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers, as the defined benefit obligation is a floating obligation between the participating employers, and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Loddon Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore the Actuary is unable to allocate benefit liabilities, assets and costs between employees for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the defined benefit category of the fund at rates determined by the Trustee on the advice of the Actuary.

At 30 June 2016, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.0%. To determine the VBI, the fund Actuary used the following long-term assumptions:

Net investment returns	7.0% pa
Salary information	4.25% pa
Price inflation (CPI)	2.5% pa

Vision Super has reported that the VBI at 30 June 2017 was estimated at 103.1%. The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2016 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefits category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2016 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2017, this rate was 9.5% of members' salaries (9.5% in 2015/16). This rate will increase in line with any increase to the Superannuation Guarantee (SG) contribution rate.

In addition, Council reimburses the Fund to cover excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

NOTE 18 SUPERANNUATION (CONTINUED)**Employer contributions (continued)***Funding calls*

If the defined benefit category is in an unsatisfactory financial position at actuarial investigation or the defined benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the defined benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre - 1 July 1993 and post - 30 June 1993 service liabilities of the Fund's defined benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2016 Interim actuarial investigation surplus amounts

The Fund's latest actuarial investigation as at 30 June 2016 identified the following in the defined benefit category of which Loddon Shire Council is a contributing employer:

- A VBI surplus of \$40.3 million; and
- A total service liability surplus of \$156 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2016.

The total service liability surplus means that the current value of the assets in the Fund's defined benefit category plus expected future contributions exceeds the value of expected future benefits and expenses.

Council was notified of the 30 June 2016 VBI during August 2016.

2017 Full triennial actuarial investigation

A full actuarial investigation is being conducted for the Fund's position as at 30 June 2017. It is anticipated that this actuarial investigation will be completed in December 2017.

Future superannuation contributions

In addition to the disclosed contributions, Loddon Shire Council has paid no unfunded liability payments to Vision Super in 2016/17 or 2015/16. There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2017. The expected contributions to be paid to the Defined benefit category of Vision Super for the year ending 30 June 2018 is \$80,000.

NOTE 18 SUPERANNUATION (CONTINUED)**Superannuation contributions**

Contributions paid by Loddon Shire Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2017 are detailed below:

	2017 \$	2016 \$
Defined Benefit Fund		
Employer contributions to Local Authorities Superannuation Fund (Vision)	87,757	143,636
Accumulation Funds		
Employer contributions to Local Authorities Superannuation Fund (Vision)	459,216	425,265
Superannuation Fund		
AMP Flexible Lifetime Super	7,122	5,972
Australian Super	31,051	26,653
BT Lifetime Super	5,612	5,491
Cbus	21,400	19,531
Colonial First State Super	13,037	14,636
Commonwealth Super Select	6,591	-
First State Super	19,726	14,656
Health Super Fund	-	440
Hesta Super	14,109	14,764
IOOF Portfolio Super Fund	9,290	8,961
Local Government Super	30,281	10,111
Media Super	5,929	5,972
MLC Personal Super	9,497	2,450
MTAA Superannuation	6,003	6,173
Plum Superannuation Fund	6,253	10,798
Prime Super	14,019	14,272
Pursuit Select Superannuation	10,845	10,941
Quadrant Superannuation	-	7,619
REST Super	14,944	11,880
Tasplan Superannuation Fund	7,564	-
Telstra Super	5,324	5,470
UniSuper Super	11,664	5,438
VicSuper	34,870	50,236
Other minor funds	22,959	13,263
Total - Other superannuation funds	308,090	265,727

Council has paid unfunded liability payments to Vision Super totalling \$0 during 2016/17 (2015/16 \$0).

There were no contributions outstanding to the above schemes as at 30 June 2017.

For more information regarding superannuation, refer to Note 19, Contingent Liabilities.

NOTE 19 CONTINGENT LIABILITIES

At the reporting date, the municipality was aware of the following contingent liabilities:

(a) Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 18. As a result of the volatility in financial markets, the likelihood of making such contributions in future periods exists. At this point in time, it is not known if additional contributions will be required, their timing or potential amount.

NOTE 20 RELATED PARTY DISCLOSURES**(a) Related parties**

Loddon Shire Council is the parent entity. There are no further interests in subsidiaries and associates.

(b) Key management personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year were:

Councillors:

Cr Neil Beattie (Mayor from July 2016 to June 2017)
 Cr Geoff Curnow (Councillor from July 2016 to June 2017)
 Cr Gavan Holt (Councillor from July 2016 to June 2017)
 Cr Colleen Condliffe (Councillor from July 2016 to June 2017)
 Cr Cheryl McKinnon (Councillor from July 2016 to June 2017)

Chief Executive Officer (CEO):

Mrs Marg Allan (From July 2016 to July 2016)
 Mr Phil Pinyon (From July 2016 to June 2017)

(b) Remuneration of key management personnel

Total remuneration of key management personnel was as follows:

	2017 \$	2016 \$
Short-term benefits	455,293	400,593
Long-term benefits	-	-
Termination benefits	-	-
Total	455,293	400,593

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

Income range	2017 number	2016 number
\$10,000 - \$19,999	1	0
\$20,000 - \$29,999	3	3
\$30,000 - \$39,999	1	1
\$40,000 - \$49,999	0	1
\$60,000 - \$69,999	0	1
\$80,000 - \$89,999	1	0
\$180,000 - \$189,999	0	1
\$230,000 - \$239,999	1	0
	7	7

NOTE 20 RELATED PARTY TRANSACTIONS (CONTINUED)

(b) Remuneration of key management personnel (continued)

No officers acted in the role of Chief Executive Officer in 2016/17 (Two people in 2015/16):

All Councillors are ratepayers in the Loddon Shire Council and have completed appropriate Declaration of Interest Forms.

(c) Transactions with related parties

No transactions other than remuneration payments or the reimbursement of approved expenses were entered into by Council with responsible persons or related parties of such responsible persons during the reporting year (Nil in 2015/16).

(d) Outstanding balanced with related parties

There are no outstanding balances outstanding at the end of the reporting period in relation to transactions with related parties (Nil in 2015/16).

(e) Loans to/from related parties

No loans have been made, guaranteed or secured by the Council to a responsible person of the Council during the reporting year (Nil in 2015/16).

(f) Commitments to/from related parties

No commitments have been made, guaranteed or secured by Council to a responsible person of the Council during the reporting year (Nil in 2015/16).

(g) Senior officers' remuneration

A senior officer is an officer of Council, other than Key Management Personnel who has management responsibilities and reports directly to the Chief Executive Officer.

The number of senior officers other than responsible persons, are shown below in their relevant income bands:

Income range	2016/17 number	2015/16 number
Under \$130,000	2	0
\$130,000 - \$139,999	1	0
\$140,000 - \$149,999	0	1
\$150,000 - \$159,999	1	3
\$180,000 - \$189,999	1	0
	<u>5</u>	<u>4</u>

Total remuneration for the reporting period of senior officers included above amounted to \$593,963 in 2016/17 (\$610,725 in 2015/16).

NOTE 21 FINANCIAL INSTRUMENTS**(a) Objectives and policies**

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes Council to fair value interest rate risk. Council repaid the balance of its loan borrowings in 2015/16, thereby reducing the risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its levels of cash and deposits that are at a floating rate.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*.

Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product and financial institutions
- monitoring of return on investment
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in our balance sheet.

To help manage this risk:

- Council may require bank guarantees or security deposits for contracts where appropriate
- Council will only invest surplus funds with financial institutions which have a recognised credit rating specified in Council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Council has no such guarantees in place at 30 June 2017. Details of contingent liabilities are disclosed in Note 19.

NOTE 21 FINANCIAL INSTRUMENTS (CONTINUED)**(c) Credit risk (continued)**

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has historically minimised borrowings in the short to medium term
- reduced its reliance on borrowings with repayment of all borrowings occurring in 2015/16
- have readily accessible standby facilities and other funding arrangements in place
- ensures that surplus funds are invested within various bands of liquid investments
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal or agreed terms. Details of the maturity profile for borrowings are disclosed at Note 15.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

(e) Fair value*Fair value hierarchy*

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy. Council's financial assets and liabilities are measured at amortised cost.

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 1.5% and -1.5% in market interest rates (AUD) from year-end rates of 2.55%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

NOTE 22 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO SURPLUS / (DEFICIT)

	2017 \$	2016 \$
Surplus / (deficit) for the period	4,361,511	(328,142)
Depreciation	8,689,491	8,335,880
(Profit) / loss on disposal of assets	30,412	102,681
Impairment of financial assets	3,879	166
Reversal of impairment of assets	(166)	(570)
Bad debts expense	34,322	22,107
Share of other comprehensive income of associates	76,086	(8,800)
Change in assets and liabilities		
(Increase) / decrease in receivables (net of advances)	16,859	1,119,656
(Increase) / decrease in accrued income	(887,003)	227,792
(Increase) / decrease in prepayments	150,077	(129,307)
(Increase) / decrease in other assets and liabilities	(122,503)	(7,522)
Increase / (decrease) in trust funds and deposits	127,344	(49,275)
(Increase) / decrease in inventories	11,848	42,314
Increase / (decrease) in payables	(48,559)	(133,482)
Increase / (decrease) in employee benefits	28,100	(201,139)
Increase / (decrease) in other provisions	(587,917)	30,005
(Increase) / decrease in library equity	88,180	(8,145)
Net cash provided by / used by operating activities	11,971,961	9,014,219

NOTE 23 RECONCILIATION OF CASH AND CASH EQUIVALENTS

	2017 \$	2016 \$
Cash and cash equivalents (see Note 5)	9,672,238	15,950,711
Less bank overdraft used	-	-
Net cash and cash equivalents	9,672,238	15,950,711

NOTE 24 FINANCING ARRANGEMENTS

	2017 \$	2016 \$
Bank overdraft	500,000	500,000
Used facilities	-	-
Unused facilities	500,000	500,000

NOTE 25 OPERATING LEASES

At reporting date Council had entered into commercial property leases on various land and buildings. These properties, held under operating leases have remaining cancellable lease terms of between 1 and 20 years. Some of the leases include a consumer price index based review of the annual rental charged.

	2017 \$	2016 \$
Not later than 1 year	33,035	26,817
Later than 1 year and not later than 2 years	97,461	21,461
Later than 2 years and not later than 5 years	295,272	67,272
Total leases	425,768	115,550

NOTE 26 AUDITORS' REMUNERATION

	2017 \$	2016 \$
Audit fee to conduct external audit - VAGO	37,900	32,000
Internal audit fees	39,458	33,120
Total	77,358	65,120

NOTE 27 EVENTS OCCURRING AFTER BALANCE DATE

No matters have occurred after balance date that require disclosure in the financial report.

CERTIFICATION OF FINANCIAL STATEMENTS


In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.


Signed:  Date: 22, 8, 17
 SHARON ROSEMARIE MORRISON BA (POLITICS), LLB (HONS), GDLP, DIP BUS, CERT IV HR,
 PRINCIPAL ACCOUNTING OFFICER

In our opinion the accompanying financial statements present fairly the financial transactions of the Loddon Shire Council for the year ended 30 June 2017 and the financial position of the Council as at that date.

At the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

Signed:  Date: 22 8 2017
 NEIL EDWARD BEATTIE, MAYOR

Signed:  Date: 22 8 2017
 GAVAN LINDSAY HOLT, COUNCILLOR

Signed:  Date: 22 8 2017
 PHILIP LEONARD PINYON, CHIEF EXECUTIVE OFFICER



Victorian Auditor-General's Office

Independent Auditor's Report

To the Councillors of Loddon Shire Council

Opinion	<p>I have audited the financial report of Loddon Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • balance sheet as at 30 June 2017 • comprehensive income statement for the year then ended • statement of changes in equity for the year then ended • statement of cash flows for the year then ended • statement of capital works for the year then ended • notes to the financial statements, including a summary of significant accounting policies • certification of the financial statements. <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2017 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the <i>Local Government Act 1989</i> and applicable Australian Accounting Standards.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. My responsibilities under the Act are further described in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Australia. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors's responsibilities for the financial report	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the <i>Local Government Act 1989</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, and using the going concern basis of accounting unless it is inappropriate to do so.</p>

Level 31 / 35 Collins Street, Melbourne Vic 3000
 T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

Auditor's responsibilities for the audit of the financial report

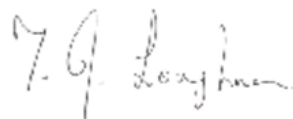
As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

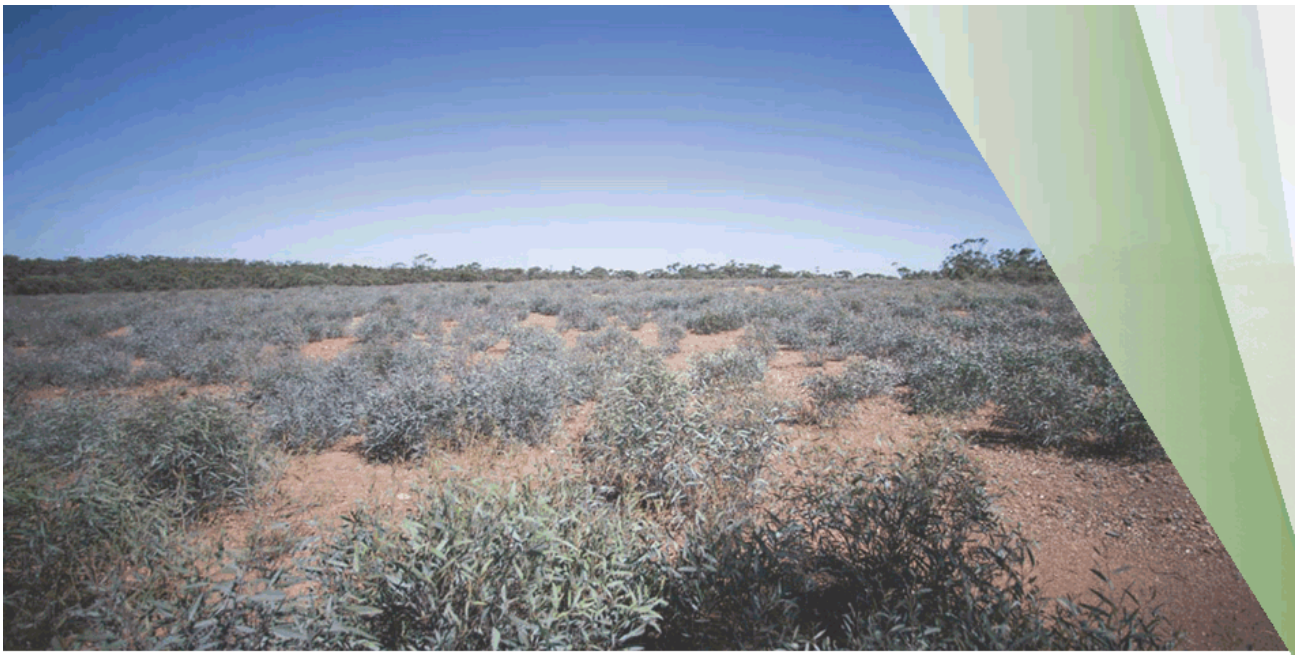
- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
29 August 2017



Tim Loughnan
as delegate for the Auditor-General of Victoria



LODDON SHIRE COUNCIL

PERFORMANCE STATEMENT YEAR ENDING 30 JUNE 2017

DESCRIPTION OF MUNICIPALITY

Loddon Shire Council is located in central Victoria, about 175 kilometres north-west of Melbourne. It is bounded by the Gannawarra Shire in the north, Shire of Campaspe and City of Greater Bendigo in the east, Mount Alexander Shire and Central Goldfields Shire in the south, and Northern Grampians Shire and Buloke Shire in the west.

Loddon Shire Council is a predominantly rural area, with many small towns and communities. The largest towns are Boort, Bridgewater on Loddon, Inglewood, Pyramid Hill, and Wedderburn.

The Shire encompasses a total land area of about 6,700 square kilometres. Land is used mainly for agriculture and horticulture, particularly grain, sheep, wool, beef cattle, dairy, pigs and poultry. In recent years, there has also been an increase in viticulture, olives, and fodder crops.

The primary source of employment in the Shire is agriculture, forestry and fishing with 37% of employed residents working in those fields, while 10% work in health care and social assistance, 7% in retail trade, and 5% in public administration and safety.

SUSTAINABILITY CAPACITY INDICATORS

Indicator / measure	Results		
	2015	2016	2017
Indicator: Population <i>Measure:</i> Expenses per head of municipal population <i>Computation:</i> Total expenses / Municipal population	\$3,597	\$3,657	\$3,763
Material variations: Gradual increases to expenditure over 3 year period with population remaining steady.			
Indicator: Population <i>Measure:</i> Infrastructure per head of municipal population <i>Computation:</i> Value of infrastructure / Municipal population	\$37,810	\$40,202	\$39,764
Material variations: Gradual increases to infrastructure value over 3 year period with population remaining steady.			
Indicator: Population <i>Measure:</i> Population density per length of road <i>Computation:</i> Municipal population / Kilometres of local roads	1.56	1.54	1.60
Material variations: No material variations.			
Indicator: Own-source revenue <i>Measure:</i> Own source revenue per head of municipal population <i>Computation:</i> Own-source revenue / Municipal population	\$1,808	\$1,815	\$1,796
Material variations: Gradual increases to own source revenue value over 3 year period with population remaining steady.			
Indicator: Recurrent grants <i>Measure:</i> Recurrent grants per head of municipal population <i>Computation:</i> Recurrent grants / Municipal population	\$2,209	\$1,462	\$2,180
Material variations: Recurrent grants have increased by \$5.8M. This is mainly due to the 50% upfront payment of the 2017/18 allocation of funding from the Victoria Grants Commission of \$4.1M.			
Indicator: Disadvantage <i>Measure:</i> Relative socio-economic disadvantage <i>Computation:</i> Index of relative socio-economic disadvantage by decile	1	1	1
Material variations: No material variations.			

Definitions:

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred in paragraphs (a) and (b)

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website.

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

SERVICE PERFORMANCE INDICATORS

Service / indicator / measure	Results		
	2015	2016	2017
Aquatic facilities Indicator: Utilisation <i>Measure:</i> Utilisation of aquatic facilities <i>Computation:</i> Number of visits to aquatic facilities / Municipal population	3	4	3
Material variations: Visitation numbers have decreased by 1,200 in 2017.			
Animal management Indicator: Health and safety <i>Measure:</i> Animal management prosecutions <i>Computation:</i> Number of successful animal management prosecutions	7	1	0
Material variations: Council has had no animal prosecutions in 2017.			
Food Safety Indicator: Health and safety <i>Measure:</i> Critical and major non-compliance notifications <i>Computation:</i> Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises x100	0%	83%	100%
Material variations: No compliance issues in 2015.			
Governance Indicator: Satisfaction <i>Measure:</i> Satisfaction with Council decisions <i>Computation:</i> Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community	58	56	55
Material variations: No material variations.			
Home & Community Care (HACC) Indicator: Participation <i>Measure:</i> Participation in HACC service <i>Computation:</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	58%	56%	N/A
Material variations: Indicator no longer required.			
Home & Community Care (HACC) Indicator: Participation <i>Measure:</i> Participation in HACC service by CALD people <i>Computation:</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	28%	30%	N/A
Material variations: Indicator no longer required.			
Libraries Indicator: Participation <i>Measure:</i> Active library members <i>Computation:</i> [Number of active library members / Municipal population] x100	14%	8%	8%
Material variations: No material variations.			

SERVICE PERFORMANCE INDICATORS (Continued)

Service / indicator / measure	Results		
	2015	2016	2017
Maternal & Child Health (MCH) Indicator: Participation <i>Measure:</i> Participation in MCH service <i>Computation:</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	66%	73%	70%
Material variations: Numbers attending and enrolled fluctuate over the 3 years, as the child gets older the visits are less frequent.			
Maternal & Child Health (MCH) Indicator: Participation <i>Measure:</i> Participation in the MCH service by Aboriginal children <i>Computation:</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	60%	25%	56%
Material variations: There was an increase to aboriginal children of 2 and a higher amount participating in the service in 2017.			
Roads Indicator: Satisfaction <i>Measure:</i> Satisfaction with sealed local roads <i>Computation:</i> Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads	55	55	50
Material variations: Decrease in survey value in 2017.			
Statutory planning Indicator: Decision making <i>Measure:</i> Council planning decisions upheld at VCAT <i>Computation:</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0%	0%	100%
Material variations: One VCAT decision throughout 2017.			
Indicator: Waste diversion <i>Measure:</i> Kerbside collection waste diverted from landfill <i>Computation:</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	23%	20%	23%
Material variations: Weight of recyclables has increased by 10% and the weight of garbage has decreased by 2.5%.			

SERVICE PERFORMANCE INDICATORS (Continued)

Definitions:

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australian in a country whose national language is not English

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the *Home and Community Care Act 1985* of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the *Home and Community Care Act 1985* of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

FINANCIAL PERFORMANCE INDICATORS

Dimension / indicator / measure	Results			Forecasts			
	2015	2016	2017	2018	2019	2020	2021
Efficiency Indicator: Revenue level <i>Measure:</i> Average residential rate per residential property assessment <i>Computation:</i> Residential rate revenue / Number of residential property assessments	\$698.23	\$941.22	\$992.71	\$959.77	\$971.86	\$993.02	\$1,014.66
Material variations: Residential rates are forecast to increase by 2.0% each year. 2015 results did not include waste charges.							
Efficiency Indicator: Expenditure level <i>Measure:</i> Expenses per property assessment <i>Computation:</i> Total expenses / Number of property assessments	\$3,409.82	\$3,441.69	\$3,670.24	\$3,709.12	\$3,673.25	\$3,772.04	\$3,922.60
Material variations: Property numbers remain constant with expenditure levels the main variance depending on the scope of works required for that financial year.							
Efficiency Indicator: Workforce turnover <i>Measure:</i> Resignations and terminations compared to average staff <i>Computation:</i> [(Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	8.18	12.75	18.12	9.63	9.63	9.63	9.63
Material variations: A restructure to realign directorates in early 2016 and continuation into 2017 has resulted in an increase in staff turnover.							
Liquidity Indicator: Working capital <i>Measure:</i> Current assets compared to current liabilities <i>Computation:</i> [Current assets / Current liabilities] x100	587.88%	641.06%	790.25%	384.10%	290.30%	217.52%	85.73%
Material variations: Major variations can occur in this indicator due to the amount of cash and cash equivalents available for that projected year. The other components are fairly constant.							

FINANCIAL PERFORMANCE INDICATORS (Continued)

Dimension / indicator / measure	Results			Forecasts			
	2015	2016	2017	2018	2019	2020	2021
Liquidity Indicator: Unrestricted cash <i>Measure:</i> Unrestricted cash compared to current liabilities <i>Computation:</i> [Unrestricted cash / Current liabilities] x100	53.70%	281.60%	-3.85%	42.64%	-114.52%	-217.46%	-344.01%
Material variations: Council has a large amount of cash available on hand due to the delay in progression of some capital works projects including the Wedderburn Streetscape. Council also received a 50% upfront payment of \$4.1M for the 2017/18 VGC allocation during 2016/17. Future year projections include all costs to ensure there is no renewal gap, realistically this is not achievable and the values are adjusted and balanced through the budget process.							
Obligations Indicator: Asset renewal <i>Measure:</i> Asset renewal compared to depreciation <i>Computation:</i> [Asset renewal expenses / Asset depreciation] x100	42.47%	24.12%	33.93%	38.86%	26.90%	24.68%	25.36%
Material variations: Variations can occur within this indicator depending on the capital works program delivered each year, depreciation increases slightly per year.							
Obligations Indicator: Loans and borrowings <i>Measure:</i> Loans and borrowings compared to <i>Computation:</i> [Interest bearing loans and borrowings / Rate revenue] x100	1.43%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Material variations: Council made the last payment of outstanding loans during early 2016.							
Obligations Indicator: Loans and borrowings <i>Measure:</i> Loans and borrowings repayments compared to rates <i>Computation:</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	1.57%	1.39%	0.00%	0.00%	0.00%	0.00%	0.00%
Material variations: Council made the last payment of outstanding loans during early 2016.							

FINANCIAL PERFORMANCE INDICATORS (Continued)

Dimension / indicator / measure	Results			Forecasts			
	2015	2016	2017	2018	2019	2020	2021
Obligations Indicator: Indebtedness <i>Measure:</i> Non-current liabilities compared to own source revenue <i>Computation:</i> [Non-current liabilities / Own source revenue] x100	16.94%	17.58%	12.52%	21.50%	23.84%	25.69%	27.55%
Material variations: Councils non-current liabilities increases each year with own source revenue remaining fairly constant.							
Operating position Indicator: Adjusted underlying result <i>Measure:</i> Adjusted underlying surplus (or deficit) <i>Computation:</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	10.82%	-37.73%	9.83%	-36.73%	-13.54%	-14.43%	-16.78%
Material variations: In 2016, Council had an underlying deficit compared to a surplus in 2017. The trend forward is expected to have underlying deficit positions.							
Stability Indicator: Rates concentration <i>Measure:</i> Rates compared to adjusted underlying revenue <i>Computation:</i> [Rate revenue / Adjusted underlying revenue] x100	30.88%	50.58%	32.05%	49.58%	42.10%	42.22%	42.33%
Material variations: Council has continued to apply the 2.0% cap to rates and charges for the forecast years. The main variation between years for this indicator is the operating grants.							
Stability Indicator: Rates effort <i>Measure:</i> Rates compared to property values <i>Computation:</i> [Rate revenue / Capital improved value of rateable properties in the	0.57%	0.56%	0.58%	0.60%	0.60%	0.61%	0.62%
Material variations: No material variations.							

FINANCIAL PERFORMANCE INDICATORS (Continued)**Definitions:**

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and

(c) contributions to fund capital expenditure from sources other than those referred to in paragraphs (a) and (b)

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

OTHER INFORMATION

Basis of preparation

Council is required to prepare and include a Performance Statement within its Annual Report. The Performance Statement includes the results of the prescribed sustainability capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the Performance Statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The Performance Statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by Council's Strategic Resource Plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the Performance Statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the Performance Statement are those adopted by Council in its Strategic Resource Plan on 27 June 2017 and which forms part of the Council Plan. The Strategic Resource Plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Strategic Resource Plan can be obtained by contacting Council.

CERTIFICATION OF PERFORMANCE STATEMENT

In my opinion the accompanying Performance Statement has been prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.


Signed:  Date: 22, 8, 17.
 SHARON ROSEMARIE MORRISON BA (POLITICS), LLB (HONS), GDLP, DIP BUS, CERT IV HR,
 PRINCIPAL ACCOUNTING OFFICER

In our opinion, the accompanying Performance Statement of the Loddon Shire Council for the year ended 30 June 2017 presents fairly the results of Council's performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The Performance Statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainability capacity.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the Performance Statement to be misleading or inaccurate.

We have been authorised by the Council and the Local Government (Planning and Reporting) Regulations 2014 to certify this Performance Statement in its final form.

Signed:  Date: 22/8/2017
 NEIL EDWARD BEATTIE, MAYOR

Signed:  Date: 22/8/2017
 GAVAN LINDSAY HOLT, COUNCILLOR

Signed:  Date: 22/8/2017
 PHILIP LEONARD PINYON, CHIEF EXECUTIVE OFFICER



Independent Auditor's Report

To the Councillors of Loddon Shire Council

Opinion	<p>I have audited the accompanying performance statement of Loddon Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> • description of municipality for the year ended 30 June 2017 • sustainable capacity indicators for the year ended 30 June 2017 • service performance indicators for the year ended 30 June 2017 • financial performance indicators for the year ended 30 June 2017 • other information and • the certification of the performance statement. <p>In my opinion, the performance statement of Loddon Shire Council in respect of the year ended 30 June 2017 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 6 of the <i>Local Government Act 1989</i>.</p>
Basis for Opinion	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. My responsibilities under the Act are further described in the <i>Auditor's responsibilities for the audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. I and my staff are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Australia and have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
Councillors' responsibilities for the performance statement	<p>The Councillors is responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 1989</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.</p>

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Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the statement of performance, including the disclosures, and whether the statement of performance represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE
29 August 2017



Tim Loughnan
as delegate for the Auditor-General of Victoria



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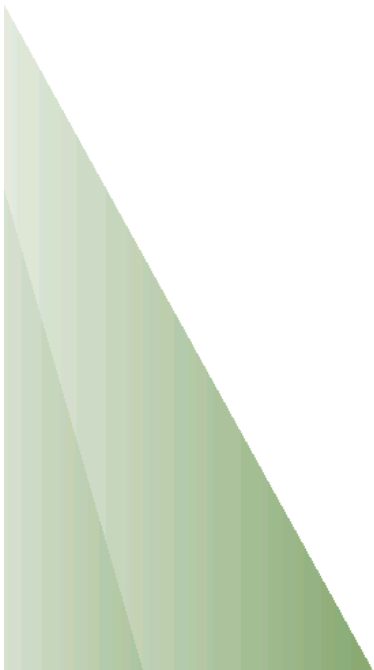
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Municipal office

37-41 High Street Wedderburn Vic 3518

Office hours

Monday to Friday 8.15am-4.45pm



11 GENERAL BUSINESS

12 CONFIDENTIAL ITEMS

Closing of Meeting to the Public

RECOMMENDATION

That the meeting be closed to the public.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 89(2) of the Local Government Act 1989:

12.1 Review of confidential actions

This matter is considered to be confidential under Section 89(2) - (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Any other matter which the Council or special committee considers would prejudice the Council or any person.

12.2 Contract 398 - Annual Reseals Program 2017/2018

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

12.3 Sale of Property for Rate Recovery Under Section 181 of the Local Government Act 1989

This matter is considered to be confidential under Section 89(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal hardship of any resident or ratepayer.

12.4 LEASE OF COUNCIL PROPERTY - INGLEWOOD

This matter is considered to be confidential under Section 89(2) - (d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contractual matters.

NEXT MEETING

The next Ordinary Meeting of Council will be held on 28 November 2017 at Serpentine.

There being no further business the meeting was closed at [enter time](#).

Confirmed this.....day of..... 2016

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