

**LODDON SHIRE COUNCIL**  
**LODDON SHIRE COUNCIL - MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL**  
**CHAMBERS, SERPENTINE – TUESDAY 24 FEBRUARY 2015**

The meeting commenced at 3.00pm with the Prayer.

**Present**

Cr Gavan Holt (Mayor)  
 Cr Colleen Condliffe  
 Cr Geoff Curnow  
 Cr Cheryl McKinnon  
 Cr Neil Beattie

**In Attendance**

Mr John McLinden, Chief Executive Officer  
 Mr Ian McLauchlan, Director Operations  
 Mr Bryan McEwan, Director Economy and Community  
 Mrs Wendy Gladman, Director Community Wellbeing  
 Mrs Jude Holt, Director Corporate Services

**ORDER OF BUSINESS**

<b>1. APOLOGIES .....</b>	<b>2</b>
<b>2. PREVIOUS MINUTES .....</b>	<b>2</b>
2.1 CONFIRMATION OF MINUTES .....	2
2.2 REVIEW OF ACTION SHEET .....	2
<b>3. COUNCILLORS' REPORTS .....</b>	<b>4</b>
3.1 MAYORAL REPORT .....	4
3.2 COUNCILLORS' REPORT.....	6
<b>4. DECISION REPORTS .....</b>	<b>11</b>
4.1 SALE OF COUNCIL PROPERTY – SERPENTINE INDUSTRIAL ESTATE .....	11
4.2 FINANCE REPORT FOR THE PERIOD ENDING 31 JANUARY 2015 .....	13
4.3 FEES AND CHARGES – BRIDGEWATER PUBLIC CARAVAN PARK .....	15
4.4 FUTURE OF BORUNG PUBLIC HALL.....	18
<b>5. INFORMATION REPORTS .....</b>	<b>20</b>
5.1 INWARDS CORRESPONDENCE .....	20
5.2 ROAD NETWORK DEFECT RECTIFICATION COMPLIANCE SUMMARY REPORT .....	21
<b>6. COMPLIANCE REPORTS.....</b>	<b>23</b>
6.1 DOCUMENTS FOR SIGNING AND SEALING.....	23
6.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- EAST LODDON COMMUNITY CENTRE.....	24
6.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- BOORT DEVELOPMENT .....	26
6.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- WEDDERBURN COMMUNITY CENTRE.....	28
<b>7. GENERAL BUSINESS .....</b>	<b>30</b>
7.1 HOLLOWAY STREET, BOORT .....	30
7.2 MEETING WITH GRAMPIANS WIMMERA MALLEE WATER .....	30
<b>8. CONFIDENTIAL ITEMS .....</b>	<b>31</b>
8.1 REVIEW OF ACTION SHEET .....	31
8.2 FRUIT FLY .....	31

**1. APOLOGIES**

Nil

**2. PREVIOUS MINUTES**

**2.1 CONFIRMATION OF MINUTES**

**SUMMARY**

Seeking approval of the unconfirmed minutes of the previous Council Forum and Meetings.

Author:	John McLinden - Chief Executive Officer
Council Plan ref:	Core business 8: Compliance
File No:	02/01/001
Attachment:	Nil

**RECOMMENDATION**

*That Council confirm:*

1. *the minutes of the Council Briefing of 27 January 2015*
2. *the minutes of the Ordinary Council Meeting of 27 January 2015*
3. *The minutes of the Council Forum of 10 February 2015*

**MOTION**

**Moved: Cr Condliffe**

**Seconded: Cr Beattie**

That Council confirm:

1. the minutes of the Council Briefing of 27 January 2015
2. the minutes of the Ordinary Council Meeting of 27 January 2015
3. The minutes of the Council Forum of 10 February 2015

**Carried**

**2.2 REVIEW OF ACTION SHEET**

**SUMMARY**

Approval of Action Sheet.

Author:	John McLinden - Chief Executive Officer
Council Plan ref:	Core business 8: Compliance
File No:	02/01/001
Attachment:	2.2 Action Sheet

**RECOMMENDATION**

*That Council receive and note the Action Sheet.*

**MOTION**

**Moved: Cr McKinnon**

**Seconded: Cr Condliffe**

That Council receive and note the Action Sheet.

**Carried**

UNCONFIRMED

### 3. **COUNCILLORS' REPORTS**

#### 3.1 **MAYORAL REPORT**

##### **SUMMARY**

Approval of the Mayoral Report.

Author: John McLinden, Chief Executive Officer  
 Council Plan ref: Core business 1: Leadership  
 File No: 02/01/001  
 Attachment: Nil

##### **RECOMMENDATION**

*That Council receive and note the Mayoral Report.*

<b>Municipal Association of Victoria</b>	
<b>Section 86 Committees:</b> Donaldson Park Committee of Management, Wedderburn Community Centre Committee of Management, Wedderburn Engine Park Committee of Management, Wedderburn Mechanics Institute Hall Committee of Management, Wedderburn Tourism Inc.	
<b>Audit Committee</b>	
<b>Other Council Activities</b>	
<b>DATE</b>	<b>Activity</b>
27/1/15	Attended the Loddon Shire 20 <sup>th</sup> Anniversary dinner at Serpentine. All commissioners, current councillors and most past councillors attended and a great night of reminiscing and discussing past achievements was had by all.
28/1/15	Attended meeting of the Wedderburn Development Association
2/2/15	Attended Loddon Campaspe Group Mayors and CEOs meeting at Bendigo. The sustainability of local government was the main item of discussion and included a presentation of the Whelan Report outlining the issues facing rural councils with large areas and small populations with limited capacity to pay.
2/2/15	Attended meeting of Rural North Central region of MAV with the executive of MAV to discuss strategic priorities for the coming 12 months.

3/2/15	Attended the Dingee Bowls Club for the official opening of the new lights and they were very appreciative of the \$10,000 contribution they received from Council from the Community Grants Program.
4/2/15	Attended a dinner at Cobram held by the Murray River Group of Councils.
5/2/15	Attended meeting at Cobram of the Murray River Group of Councils
5/2/15	Attended the "thank you" gathering at Wedderburn for Pete Smith who had retired after working for Council for 27 years (20 for Loddon)
10/2/15	Chaired the Council Forum at Wedderburn
12/2/15	Attended Internal Audit Committee meeting. A key focus of the meeting was the review of Council's contract management by internal auditor HLB Mann Judd
13/2/15	Attended meeting in Melbourne of the executive committee of Rural Councils Victoria
17/2/15	Met with members of the Wedderburn Lions Club to further discuss the issue of aged care facilities in Wedderburn
17/2/15	Attended the funeral in Bealiba of long time Council employee Pete Smith
22/2/15	Met with Charles Brent and a large delegation from China to further discuss their purchase in Loddon of a large area of land to produce the feed for a 20,000 head cattle feedlot
23/2/15	Chaired meeting of Loddon Shire Centenary of Anzac Committee at which final plans for the program were signed off
23/2/15	Met with Chairman Peter Vogel and CEO Mark Williams of Grampians Wimmera Mallee Water to further explore the issue of piping water to the west of the Shire

**MOTION**

**Moved: Cr Condliffe**

**Seconded: Cr Beattie**

That Council receive and note the Mayoral Report.

**Carried**

### 3.2 COUNCILLORS' REPORT

#### **SUMMARY**

Approval of Councillors' Reports.

Author: John McLinden, Chief Executive Officer

Council Plan ref: Core business 1: Leadership

File No: 02/01/001

Attachment: Nil

#### **RECOMMENDATION**

*That Council receive and note the Councillors' Report.*

#### **Cr Beattie**

<b>Murray Darling Association</b>	
<b>Rail Freight Alliance</b>	
<b>Section 86 Committees:</b> Boort Aerodrome Committee of Management, Boort Development Committee Inc., Boort Memorial Hall Committee of Management, Boort Resource Information Centre Committee Inc., Boort Tourism Committee Inc., Korong Vale Mechanics Hall Committee of Management, Korong Vale Sports Centre Committee of Management, Little Lake Boort Management Committee Inc., Yando Public Hall Committee of Management	
<b>Recreation Strategy Implementation Steering Committee</b>	
4/2/15: Chaired Rec Strategy meeting at Serpentine	
<b>Other Council Activities</b>	
<b>DATE</b>	<b>Activity</b>
2/2/15	Attended Boort Development Committee meeting
10/2/15	Attended Council Forum at Wedderburn
10/2/15	Attended Boort Bowls Triples tournament

11/2/15	Attended flood planning protection meeting for Boort
18/2/15	Attended meeting Boort Park
24/2/15	Council meeting, Serpentine

## Cr Condliffe

<b>Calder Highway Improvement Committee</b>	
<b>Section 86 Committees:</b> Bridgewater Memorial Hall Committee of Management, Bridgewater on Loddon Development Committee of Management, Campbells Forest Hall Committee of Management, Inglewood Community Sports Centre Committee of Management, Inglewood Riding Club, Inglewood Lions Community Elderly Persons Units Committee of Management, Inglewood Town Hall Committee of Management, Inglewood Reservoir Committee of Management	
<b>Australia Day Committee</b>	
<b>Loddon Youth Committee</b>	
<b>Healthy Minds Network</b>	
18/2/15: Loddon Healthy Minds Network meeting, Serpentine	
<b>Other Council Activities</b>	
<b>DATE</b>	<b>Activity</b>
27/1/15	Celebrated 20 years of Loddon Shire at Serpentine Bowling Club (anniversary dinner)
29/1/15	Meeting of Dingee Bush Nursing Centre

1/2/15	Bridgewater Bowling Club Teams days sponsored by Loddon Shire. I attended the presentation to the winning team, Inglewood.
3/2/15	North Central Loddon Learning meeting, Charlton
5/2/15	Loddon Plains Landcare Network meeting, Serpentine
6/2/15	Loddon Murray Community Leadership for 2015, held in Kerang. Tim Fischer keynote speaker
9/2/15	Inglewood Sport Centre Meeting
10/2/15	Inglewood Resource Centre Meeting
11/2/15	Rural Financial Counselling Service meeting held in Bendigo
12/2/15	Meeting with the planned proposed trucking business and the objector
14/2/15	I attended the Lions market at Bridgewater
17/2/15	Dingee Bush Nursing Centre meeting
20/2/15	I attended the Inglewood Lions Club dinner held at the RSL, Inglewood
23/2/15	I attended the assembly at P12 School, Wedderburn, to present the Australia Day Awards to the students that were not at the ceremony
10/2/15	Council Forum, Wedderburn

**Cr McKinnon**

<b>North Central Goldfields Regional Library</b>	
<b>Section 86 Committees:</b> Dingee Progress Association, East Loddon Community Centre Committee of Management, Mitiamo Municipal Recreation Reserve Committee of Management, Pyramid Hill Memorial Hall Committee of Management, Pyramid Hill Swimming Pool Committee of Management, Serpentine Bowls and Tennis Pavilion and Reserve Committee of Management	
<b>Nature Tourism Advisory Team</b>	



<b>Other Council Activities</b>	
<b>DATE</b>	<b>Activity</b>
30/1/15	CVGA Board meeting in Castlemaine
2/2/15	MAV Strategic Planning meeting in Bendigo with CEO and Mayor, and members of neighbouring councils
3/2/15	NCLLEN Board meeting in Charlton
4/2/15	Attended an irrigators meeting in Barham re concerns over MDBP and environmental water flows, hosted by "Our Rivers, Our Future" with John Madigan
5/2/15	Coffee and chat morning at Calivil
	Meeting in Pyramid Hill with community members, including Filipino representatives, to establish if there is interest in a 'festival'. All very optimistic, and set the date at October 10, with Pyramid Hill College as the venue. Theme to be "2 Cultures – 1 Community" celebrating both Filipino and Australian Culture
6/2/15	Attended the launch of the LMCL Program in Kerang, with Tim Fischer as guest speaker who also did book signing on the night. 24 participants.
7/2/15	Meeting in Pyramid Hill re the Community Centre. Positive feedback, but seniors not in attendance due to confusion over dates.
10/2/15	Council Forum in Wedderburn
18/2/15	Inspection of Mitiamo Kow Swamp Rd by invitation of a resident of the road, with issues of dust
19/2/15	VFF Branch meeting in Pyramid Hill
23/2/15	Nature Tourism Advisory Committee meeting in Inglewood
24/2/15	Council meeting in Serpentine
	Attending the East Loddon Lions dinner from the two Lions Youth Exchange students who have returned from their travels.

### **Cr Curnow**

<b>Loddon Mallee Waste Resource Recovery Group</b>

**Section 86 Committees:** Eddington Community Centre Committee of Management, Kingower Development and Tourism Committee Inc.

**Municipal Emergency Management Plan Committee and Municipal Fire Prevention Committee**

3/2/15: Meeting at Serpentine

**Other Council Activities**

DATE	Activity
27/1/15	Attended Loddon Shire 20 year celebration dinner
10/2/15	Attended Loddon Shire Council Forum – Wedderburn
20/2/15	Attended Loddon Mallee Waste and Resource Recovery Planning Session, Bendigo
24/2/15	Attended Loddon Shire Council meeting at Serpentine

**MOTION**

**Moved: Cr Curnow**

**Seconded: Cr McKinnon**

That Council receive and note the Councillors' Report.

**Carried**

#### 4. **DECISION REPORTS**

##### 4.1 **SALE OF COUNCIL PROPERTY – SERPENTINE INDUSTRIAL ESTATE**

###### **SUMMARY**

A proposal to sell land at the Serpentine Industrial Estate.

Author	Bryan McEwan, Director Economy and Community
Council Plan ref:	Strategic Platform 5: Grow and diversify our economy
File no:	13/09/004
Attachment:	Nil

###### **RECOMMENDATION**

*That Council approve the sale of land at Lot 2, Treloar Street Serpentine to Wardell Bulk Haulage.*

###### **PREVIOUS COUNCIL DISCUSSION**

Nil.

###### **BACKGROUND**

The Serpentine Industrial Estate was developed in Treloar Street Serpentine with the creation of a three lot subdivision in 2011.

The first lot was leased and subsequently sold to Scotts Agencies Proprietary Limited (then Atlas Fuels Pty. Ltd.) to establish a bulk fuel depot.

Council has previously approved the use of an incentive scheme for Real Estate Agents to encourage sales of land within council's Industrial estates. This incentive scheme allows for payments to estate agents managing council property sales, additional (performance based) payments to encourage the promotion of the properties to prospective buyers/developers.

F.P. Nevins and Co. are the agents managing the Serpentine property and are participating in the incentive scheme.

###### **ISSUES/DISCUSSION**

Wardell Bulk Haulage is a general haulage company currently based in Maiden Gully on the outskirts of Bendigo. Through F.P. Nevins and Co. (Inglewood based Real Estate Agent), the company has expressed interest in the Serpentine property to establish a transport depot and to construct an operations shed on the site.

The company has met with council's Manager Planning and Local Laws and Director Economy and Community to discuss the project and have indicated that the development will lead to the establishment of at least two jobs in Serpentine.

In line with the requirements of the Local Government Act, the property has been independently valued (site value determined to be \$60,000). Council's intention to sell the property has also been advertised through public notice, with no submissions received.

The company is aware of and in agreement with the conditions of sale, being that the site is sold for development and that the development must commence within 12 months of purchase and must be completed within 24 months.

The site is 9,126m<sup>2</sup> in area and improvements include chain mesh security fencing, power and water available to the site with sealed road access via Treloar Street (Echuca Road).

Wardell Bulk Haulage has indicated that they wish to purchase Lot2 at the Serpentine Industrial Estate (PS 608853F Volume 11340, folio 729) for the sum of \$60,000 in accordance with the advertised price.

**COSTS/BENEFITS**

The sale of land to Wardell Bulk Haulage will result in the establishment of a new company in Serpentine and result in the creation of at least two jobs locally.

The business will add to the local economy and add to transport availability in the region.

Of three original lots, this sale will result in only one further lot remaining on the market. Consideration will need to be made of any further development of land for industry at Serpentine.

**RISK ANALYSIS**

The development may not proceed as planned, potentially leading to a dispute and legal action by council to re-claim the property.

**CONSULTATION AND ENGAGEMENT**

The matter has been discussed with the purchaser, the agent, council planning and staff.

**MOTION**

**Moved: Cr Curnow**

**Seconded: Cr Condliffe**

That Council approve the sale of land at Lot 2, Treloar Street Serpentine to Wardell Bulk Haulage.

**Carried**

## 4.2 FINANCE REPORT FOR THE PERIOD ENDING 31 JANUARY 2015

### **SUMMARY**

This report provides Council with financial information for the period ending 31 January 2015.

Author	Kirsten Koch, Management Accountant
Council Plan ref:	Strategic enabler: Sound financial management protocols
File no:	08/06/001
Attachment:	Finance Report for Period Ending 31 January 2015

### **RECOMMENDATION**

*That Council:*

1. *receives and notes the 'Finance Report for the period ending 31 January 2015'*
2. *approves budget revisions included in the report for internal reporting purposes only.*

### **PREVIOUS COUNCIL DISCUSSION**

Council is provided with Finance Reports on a monthly basis.

### **BACKGROUND**

The Finance Report for the period ended 31 January 2015 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the 2014/15 Budget, and includes operating results, capital expenditure and funding sources.

### **ISSUES/DISCUSSION**

Nil

### **COSTS/BENEFITS**

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

### **RISK ANALYSIS**

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget.

### **CONSULTATION AND ENGAGEMENT**

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

**MOTION**

**Moved: Cr Beattie**

**Seconded: Cr Curnow**

That Council:

1. receives and notes the 'Finance Report for the period ending 31 January 2015'
2. approves budget revisions included in the report for internal reporting purposes only.

**Carried**

UNCONFIRMED

### 4.3 FEES AND CHARGES – BRIDGEWATER PUBLIC CARAVAN PARK

#### **SUMMARY**

Report provides council with a recommendation to amend fees and charges for the Bridgewater Public Caravan Park.

Author	Christine Coombes, Economic Development Officer
Council Plan ref:	Core business 4: Economic development
File no:	13/09/015
Attachment:	Nil

#### **RECOMMENDATION**

That Council approve an amendment to fees and charges for the Bridgewater Public Caravan Park, to incorporate :

1. A late stay fee
2. A Caravan and Motorhome Club Group booking discount
3. An amended schedule of fees

#### **PREVIOUS COUNCIL DISCUSSION**

In October 2014 Council adopted the fees and charges for the Bridgewater Public Caravan Park.

#### **BACKGROUND**

Nil

#### **ISSUES/DISCUSSION**

A new fees and charges schedule for the Bridgewater Caravan Park has been adopted by Council and has been in use at the park for the past four months. This has enabled the managers of the park time to assess the adequacy of the structure of the fees and charges.

It is now proposed to revise fees and charges for the park and adopt a new schedule.

Current fees and charges are:

	<b>Peak</b>	<b>Off-peak</b>	<b>4 weeks or more</b> (Maximum stay 12 weeks)
<b>Cabin</b>	<ul style="list-style-type: none"> <li>• 2 BR 2 adults \$140/per night</li> <li>• Extra person \$10 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 BR 2 adults \$120 / per night</li> <li>• Extra person \$10 per person/per night</li> </ul>	
<b>Powered site</b>	<ul style="list-style-type: none"> <li>• 2 adults \$40.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$30.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$150 per week</li> <li>• Extra person \$5.00 per person/per night</li> </ul>
<b>Un-powered site</b>	<ul style="list-style-type: none"> <li>• 2 adults \$35.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$28.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$140 per week</li> <li>• Extra person \$5.00 per person/per night</li> </ul>

Peak means Victorian School Holidays and Victorian public holiday long weekends, being Labour Day, Easter, Anzac Day (If this falls on a Friday or Monday), Queen's birthday and Melbourne Cup.

It is proposed that the current fees and charges schedule be amended to include a:

- **\$10 late stay fee**, to enable campers to remain on the current site until 6pm on the day of check out, if the site isn't required for new campers to check in. This gives campers the chance to spend extra time enjoying the tourist attractions of the district prior to departing for home.
- **Caravan and Motorhome Club Group booking discount** – the introduction of a discount fee to attract caravan and motorhome groups to the park, particularly during off peak periods

The new discounted site fee would be a flat discount rate of 10% across both powered and unpowered sites. The new discounted rate would be applied as per:

- across both peak and off-peak periods
- the group must be a formalised caravan or motorhome club
- a group is defined as 10 or more caravans or motorhomes
- 2 night minimum booking
- discount for Caravan and Motorhome Club Group bookings is at the discretion of the Park Managers and taking into account the expected occupancy (demand) at the time the booking is required.

These new charges are specific to the Bridgewater Public Caravan Park and it is not envisaged that they will be considered elsewhere.

It is also proposed that the current schedule of fees be altered to reflect a special rate for the remainder of council's period of operation of the caravan park:

	<b>Peak</b>	<b>Off-peak</b>	<b>1 weeks or more</b> (Maximum stay 12 weeks)
<b>Cabin</b>	<ul style="list-style-type: none"> <li>• 2 BR 2 adults \$130/per night</li> <li>• Extra person \$10 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 BR 2 adults \$110/per night</li> <li>• Extra person \$10 per person/per night</li> </ul>	
<b>Powered site</b>	<ul style="list-style-type: none"> <li>• 2 adults \$30.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$20.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$100 per week</li> <li>• Extra person \$5.00 per person/per night</li> </ul>
<b>Un-powered site</b>	<ul style="list-style-type: none"> <li>• 2 adults \$25.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$18.00</li> <li>• Extra person \$5.00 per person/per night</li> </ul>	<ul style="list-style-type: none"> <li>• 2 adults \$90 per week</li> <li>• Extra person \$5.00 per person/per night</li> </ul>

Peak means Victorian School Holidays and Victorian public holiday long weekends, being Labour Day, Easter, Anzac Day (If this falls on a Friday or Monday), Queen's birthday and Melbourne Cup.

### **COSTS/BENEFITS**

The setting of a broader range of fees and charges will enable Council to collect additional revenue from the park to offset management and running costs, while balancing the attraction of visitors to the park.

Flexibility will broaden the appeal of the park, lead to more satisfied customers, improved public demand and more return visits.

The longer visitors stay, and the attraction of a greater range of caravanners and campers, will lead to a further boost to the local economy.

### **RISK ANALYSIS**

Campers may be inconvenienced by a 10am check out particularly if they are local and/or travelling a relatively short distance.

By not offering a discount to groups, there is a negative effect on occupancy rates, leading to fewer return visits and the park not reaching its full potential.



### **CONSULTATION AND ENGAGEMENT**

The fees and charges amendment has been prepared in conjunction with the Manager Tourism, the Bridgewater Public Caravan Park managers and compared with caravan parks that attract caravan and motorhome clubs.

#### **MOTION**

**Moved: Cr Curnow**

**Seconded: Cr McKinnon**

That Council approve an amendment to fees and charges for the Bridgewater Public Caravan Park, to incorporate :

1. A late stay fee
2. A Caravan and Motorhome Club Group booking discount
3. An amended schedule of fees

**Carried**

UNCONFIRMED

#### 4.4 FUTURE OF BORUNG PUBLIC HALL

##### **SUMMARY**

This report seeks Council approval to advise the Department of Environment, Land, Water and Planning that there is no community demand for the Borung Public Hall, and Council has no interest in managing the site directly.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic enabler: Sustainability focus to asset management
File no:	16/04/010
Attachment:	Nil

##### **RECOMMENDATION**

*That Council reply to the Department of Environment, Land, Water and Planning correspondence advising that there is no community demand for the Borung Public Hall and that Council does not have any interest in managing the site directly.*

##### **PREVIOUS COUNCIL DISCUSSION**

Nil

##### **BACKGROUND**

Council has received correspondence from the Department of Environment, Land, Water and Planning (DELWP) in relation to the Borung Public Hall. The hall is owned by the state, and until 11 May 2012 was managed by a local community committee.

The letter asks whether Council could advise:

1. if there are any community groups that would be interested in managing the site, or
2. if Council is interested in managing the site directly.

##### **ISSUES/DISCUSSION**

###### Community interest

During the 2011 floods major damage was incurred to the floor and substructure of the hall, and the local committee at the time decided it was not worth pursuing funding to repair the hall as it was no longer used by the community. It was at that time that the committee decided to disband and hand the keys of the hall back to DEWLP.

Since that time Council has not been contacted by the community about use of the hall, and a local Borung resident has advised that the hall is in very poor condition as a result of the floods, there is no kitchen, the toilets have been disabled to avoid vandalism, there is no community will to undertake the repairs to reinstate it to a usable condition, and there is no demand for it to be reopened.

###### Council's interest

Council's Building Asset Management Plan (BAMP) is the strategic document that guides the treatment of public halls. During development of the BAMP the hierarchy of the Borung Public Hall was still to be determined; however, given that this is a hall in a small hamlet, it should fit the criteria of a level 3 which is a minor district hall.

Section 7 outlines Council's new and upgrade strategies for buildings. Section 7.8.1.3 Level 3 Minor District Halls states:

"Council will not contribute funds to new or upgrade works on halls in this hierarchy. Council will provide in principle support to grant applications if:

- projects are fully externally funded
- no higher priority works require support

For the purpose of this section, external funding may include funding from approved community planning allocations, community grants scheme allocations or interest free loans from Council, with a combined maximum total contribution equalling 50% of the project value.

Therefore, there would need to be some external funding and other funding from one of Council's sources to undertake any works on the hall, and for this to happen, there would need to be support at a community level.

Section 10.1.1 (Disposal/Demolition Strategy) of the BAMP states:

"When buildings become not fit for purpose and no funding for renewal or upgrading is available or the building is no longer required, then Council will investigate closure and subsequent disposal if the building is on Council controlled land.

For buildings controlled by Committees of Management on crown land or land in other ownership, Council will recommend closure and disposal to the Committee of Management.

In this instance there is no committee to which Council can recommend disposal, as the committee has already disbanded, effectively closing the facility.

The next logical step appears to be Council's advice to DELWP that the facility does not have any demand from the community, and as per Council's BAMP, disposal of the asset should be sought.

#### **COSTS/BENEFITS**

There would be significant cost to Council to reinstate the facility to a usable condition, and this would be outside the parameters of the Building Asset Management Plan.

There appears to be no demand from the local community to reopen the facility, so therefore, there would be no community benefit.

#### **RISK ANALYSIS**

There is a risk that after advice is provided to DEWLP some members of the community come forward indicating their desire to open the facility. However, as there has been no contact from the Borung community about the facility since its closure, this risk seems low.

#### **CONSULTATION AND ENGAGEMENT**

Nil

#### **MOTION**

**Moved: Cr Beattie**

**Seconded: Cr McKinnon**

That Council reply to the Department of Environment, Land, Water and Planning correspondence advising that there is no community demand for the Borung Public Hall and that Council does not have any interest in managing the site directly. In its response, Council will recommend that the Department arrange for the appropriate disposal or maintenance of the hall.

**Carried**

**5. INFORMATION REPORTS**

**5.1 INWARDS CORRESPONDENCE**

**SUMMARY**

Relevant correspondence received by Council since previous meeting.

Author: John McLinden - Chief Executive Officer

Council Plan ref: Strategic enabler: Transparent communication

File No: various

Attachment: Copies of inwards correspondence

**RECOMMENDATION**

*That Council receives and notes the Inwards Correspondence.*

<b>Date</b>	<b>From</b>	<b>Subject</b>
30/01/15	The Hon Dr Sharman Stone, Federal Member for Murray	Drought conditions being experienced in Wedderburn area and the connection of the region to a piped water supply
11/2/15	Buloke Shire Council	Minimum Local Government service levels for Victorians

**MOTION**

**Moved: Cr Condliffe**

**Seconded: Cr McKinnon**

That Council:

1. receives and notes the Inwards Correspondence
2. writes to The Hon. Dr Sharman Stone offering Council 's support in the matters raised about the connection of a piped water supply to the region
3. writes to Buloke Shire Council providing its support for taking the matter to rural councils and provides a courtesy copy of that letter to Rural Councils Victoria.

**Carried**

## 5.2 ROAD NETWORK DEFECT RECTIFICATION COMPLIANCE SUMMARY REPORT

### **SUMMARY**

Provides a summary of Loddon Shire's compliance against its Road Management Plan for the period 1 October 2014 to 31 December 2014, being the second quarter of the 2014 - 2015 financial year.

Author	Steven Phillips, Manager Works
Council Plan ref:	Core business 5: Providing quality infrastructure
File no:	14/01/022
Attachment:	Nil

### **RECOMMENDATION**

*That Council receive and note the road network defect rectification compliance summary report.*

### **PREVIOUS COUNCIL DISCUSSION**

This is the second report for the 2014 - 2015 financial year presented to Council, summarising road network defect rectification compliance against requirements specified within the Loddon Shire Road Management Plan.

### **BACKGROUND**

This report is produced quarterly and provides Council with evidence of the Loddon Shire's performance against requirements specified within the Loddon Shire Road Management Plan.

### **ISSUES/DISCUSSION**

The following Defect Compliance Summary Report outlines Council's compliance against requirements specified within the Road Management Plan to the end of the most recent quarter. The report indicates compliance by percentage for each of Council's road patrol areas.

#### **Date Imposed Works Action - Compliance Summary Report**

Date Range: 01/10/2014 to 31/12/2014

Number of Works Actions	Number Completed By Due Date	Number Completed After Due Date	Number Not Completed	Compliance %	District
15	13	2	0	86.7%	Boort
93	91	2	0	97.8%	Newbridge
159	159	0	0	100.0%	Pyramid Hill
75	75	0	0	100.0%	Wedderburn

#### DEFINITIONS

Number of Works Actions - Within the date range, count the defects that were due for action

Number Completed by Due Date - From those defects in Column A to be rectified, how many were rectified by the due date

Number Completed After Due Date - From those defects in Column A to be rectified, how many were rectified outside the due date

Number Not Completed - Column A - Column B - Column C

Compliance % - Column B Divided by Column A

District - Grouped By The AssetAsyst District

During the second quarter of 2014 - 2015, 96.1% of all date imposed defects were completed before their due date. This is below the target of 100%. It is noted however that all defects have now been completed and there are no outstanding date imposed defects.

**COSTS/BENEFITS**

The benefits to the community in complying with the Road Management Plan are that it ensures a safe road network.

**RISK ANALYSIS**

Repairing 100 % of all date imposed defects before their due date limits Council's liability for any claims for damage made against Council.

**CONSULTATION AND ENGAGEMENT**

No internal or external consultation is required in the formation of this report.

**MOTION**

**Moved: Cr Curnow**

**Seconded: Cr Beattie**

That Council receive and note the road network defect rectification compliance summary report.

**Carried**

## 6. **COMPLIANCE REPORTS**

### 6.1 **DOCUMENTS FOR SIGNING AND SEALING**

#### **SUMMARY**

This report provides Council with a list of documents signed and sealed during the month.

Author:	John McLinden - Chief Executive Officer
Council Plan ref:	Core business 8: Compliance
File No:	02/01/001
Attachment:	Nil

#### **RECOMMENDATION**

That Council:

1. *receive and note the 'Document for Signing and Sealing' report*
2. *endorse the use of the seal on the documents listed*

#### **PREVIOUS COUNCIL DISCUSSION**

Nil

#### **BACKGROUND**

N/A

#### **ISSUES/DISCUSSION**

Agreement for North Central Goldfields Regional Library Corporation, trading as Goldfields Library Corporation, 2014-2018 Regional Library Agreement between Greater Bendigo City Council, Mount Alexander Shire Council, Macedon Ranges Shire Council, and Loddon Shire Council

Wedderburn Tourism Committee of Management Instrument of Delegation

Instrument of Delegation for Wedderburn Community Centre Committee of Management

Contract 331 for Fire Service Installation at Boort, Pyramid Hill and Wedderburn Caravan Parks between Loddon Shire Council and HGP Civil Pty Ltd

#### **MOTION**

**Moved: Cr Beattie**

**Seconded: Cr Curnow**

That Council:

1. receives and notes the 'Document for Signing and Sealing' report
2. endorses the use of the seal on the documents listed

**Carried**

## 6.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- EAST LODDON COMMUNITY CENTRE

### **SUMMARY**

This report seeks Council's approval of the membership of East Loddon Community Centre Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/019
Attachment:	Nil

### **RECOMMENDATION**

*That Council appoints the names provided in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.*

### **PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for East Loddon Community Centre Committee of Management on 25 November 2013.

### **BACKGROUND**

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

#### ***Members and Office Bearers of the Committee***

*At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:*

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

*The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.*

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

### **ISSUES/DISCUSSION**

East Loddon Community Centre is a community based committees with representation of at least 6 community representatives . The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Geoff Thomas	President
Mark Phelan	Vice President



Leanne Welsh	Secretary
Pam Plant	Treasurer
June Dorman	Committee Member
Rebecca Hodge	Committee Member

The Council representative for this committee is Cr Cheryl McKinnon.

**COSTS/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

Nil

**MOTION**

**Moved: Cr Curnow**

**Seconded: Cr Beattie**

That Council appoints the names provided in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

**Carried**

### 6.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- BOORT DEVELOPMENT

#### **SUMMARY**

This report seeks Council's approval of the membership of Boort Development Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/008
Attachment:	Nil

#### **RECOMMENDATION**

*That Council appoints the names provided in this report as members of the Boort Development Section 86 committee of management, effective immediately.*

#### **PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Boort Development Committee of Management on 28 January 2014.

At the Ordinary Meeting held on 27 January 2015 a list of proposed members was provided to Council for approval. However, there was one name on the list that was not known to the riding Councillor, so the report was deferred pending investigation.

The name was found to be an error and has been deleted from the proposed membership list in this report.

#### **BACKGROUND**

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

##### ***Members and Office Bearers of the Committee***

*At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:*

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

*The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.*

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

**ISSUES/DISCUSSION**

Boort Development is a community based committees with representation of at least 6 community representatives . The following is a list of nominated representatives for the committee which meets the minimum requirement:

<b>Name</b>	<b>Position</b>
Barry Barnes	President
Jim Nolan	Vice President
Rod Poxon	Secretary
Alister McDougall	Treasurer
Barry Kennedy	Committee Member
Honie Tweedle	Committee Member
John Nelson	Committee Member
Kathryn Lanyon	Committee Member
Ken Loader	Committee Member
Kevin Sutton	Committee Member
Leah Toose	Committee Member
Margaret Nelson	Committee Member
Paul Haw	Committee Member
Sue Forster	Committee Member
Suzi Kirkham	Committee Member

The Council representative for this committee is Cr Neil Beattie .

**COSTS/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

**RISK ANALYSIS**

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

**CONSULTATION AND ENGAGEMENT**

Nil

**MOTION**

**Moved: Cr Curnow**

**Seconded: Cr Beattie**

That Council appoints the names provided in this report as members of the Boort Development Section 86 committee of management, effective immediately.

**Carried**

## 6.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- WEDDERBURN COMMUNITY CENTRE

### **SUMMARY**

This report seeks Council's approval of the membership of Wedderburn Community Centre Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/036
Attachment:	Nil

### **RECOMMENDATION**

*That Council appoints the names provided in this report as members of the Wedderburn Community Centre Section 86 committee of management, effective immediately.*

### **PREVIOUS COUNCIL DISCUSSION**

Council approved the current list of committee members for Wedderburn Community Centre Committee of Management on 25 November 2014. Since then the Instrument of Delegation has been updated to include up to two representatives from each member group. The proposed membership group under the new delegation is presented to Council for approval.

### **BACKGROUND**

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

#### **Members and Office Bearers of the Committee**

*At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:*

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

*The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.*

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

### **ISSUES/DISCUSSION**

Wedderburn Community Centre is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Community group
------	-----------------

Mike Parker	Inglewood & District Health Services
Geoff Vendy	Inglewood & District Health Services
Wendy Gladman	Loddon Shire Council Community Wellbeing Department
Alycia O'Sullivan	Loddon Shire Council Community Wellbeing Department
Robyn Vella	Loddon Shire Council Tourism Department
Pauline Brown	Loddon Shire Council Tourism Department
Jude Raftis	Wedderburn Community House
Jon Chandler	Wedderburn Community House
Greg Deimos	Community Representative

The Council representative for this committee is Cr Gavan Holt .

### **COSTS/BENEFITS**

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

### **RISK ANALYSIS**

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

### **CONSULTATION AND ENGAGEMENT**

Nil

### **MOTION**

**Moved: Cr Curnow**

**Seconded: Cr Beattie**

That Council appoints the names provided in this report as members of the Wedderburn Community Centre Section 86 committee of management, effective immediately.

**Carried**

## 7. GENERAL BUSINESS

### MOTION

**Moved: Cr Beattie**

**Seconded: Cr McKinnon**

That the following items be treated as urgent business.

**Carried**

### 7.1 HOLLOWAY STREET, BOORT

### MOTION

**Moved: Cr Beattie**

**Seconded: Cr McKinnon**

That a meeting be arranged between council staff and the residents of Holloway Street, Boort, to discuss the proposed works for the street.

**Carried**

### 7.2 MEETING WITH GRAMPIANS WIMMERA MALLEE WATER

Cr Holt and the CEO recently met with Grampians Wimmera Water to discuss extending water pipelines into the west of Loddon Shire, for Wedderburn and surrounding districts. Assessment of feasibility will need to be undertaken, and discussions will continue.

## 8. **CONFIDENTIAL ITEMS**

Closing of Meeting to the Public

### **RECOMMENDATION**

*That the meeting be closed to the public.*

#### **MOTION**

**Moved: Cr Condliffe**

**Seconded: Cr Curnow**

That the meeting be closed to members of the public at 4.03pm.

**Carried**

## 8.1 **REVIEW OF ACTION SHEET**

#### **MOTION**

**Moved: Cr Curnow**

**Seconded: Cr Beattie**

That Council receive and note the Action Sheet.

**Carried**

## 8.2 **FRUIT FLY**

#### **MOTION**

**Moved: Cr McKinnon**

**Seconded: Cr Curnow**

That Council:

1. write to the state and Federal Ministers for Agriculture and local Federal members highlighting the negative impact of the Victorian and New South Wales state governments' withdrawal of involvement on an important industry for Victoria
2. conduct an information and education campaign to residents of Loddon Shire to promote the control of fruit fly in the Shire.

**Carried**

**MOTION**

**Moved: Cr Condliffe**

**Seconded: Cr Curnow**

That the meeting be opened to members of the public at 5.03pm.

**Carried**

**NEXT MEETING**

The next Ordinary Meeting of Council will be held on 24 March at Serpentine commencing at 3pm.

There being no further business the meeting was closed at 5.05pm.

Confirmed this.....day of..... 2015

.....

UNCONFIRMED